

**Minutes of a Regular Session of the Common Council of the Town of Clarkdale
Held on Tuesday, November 10, 2015**

A Regular Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, November 10, 2015, at 6:00 P.M. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

CALL TO ORDER – Meeting was called to order at 6:00 P.M. by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig

Councilmember Bill Regner

Vice Mayor Richard Dehnert

Councilmember Curtiss Bohall

Councilmember Scott Buckley

Town Staff:

Town Manager Gayle Mabery

Town Clerk/Finance Director Kathy Bainbridge

Human Resources/Community Services Director Janet Perry

Community Development/Economic Director Jodie Filardo

Senior Planner Beth Escobar

Utilities/Public Works Director Wayne Debrosky

Police Chief Randy Taylor

Deputy Clerk Mary Ellen Dunn

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

There was no public comment.

REPORTS

Current Events – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor's Report –

- 10-14-15: Met with Mike Mongini and Ray Selna regarding sewer systems and how they can be changed or incorporated into an agreement with Cottonwood to encourage development.
- 10-16-15: Met with Herald and Norela Harrington and George Christianson at Hickey Ditch diversion to discuss enhancements.
- 10-19-15: Attended Middle Verde WAC meeting and presentation by USGS on Middle

Verde monitoring;

- Met with Laurel Lacher (Town hydrologist) and Town Staff regarding recharge/reuse possibilities;
- Met with Nikki Check, Aaron Weiss and Chris Turner from Merkin Vineyards regarding vineyard water efficiencies and potentials.
- 10-20-15: Met Linda Buchanan and Nikki Check regarding vineyards, Yavapai College
- 10-21-15: Met with Janet Perry regarding Human Resources considerations and challenges
- 10-24-15: Attended Yavapai College Wine and Dine Gala
- 10-26-15: Interviewed by Amber Lamb from NAU regarding water and the Verde River
- 10-27-15: Met with Buchanan Davis and Clint Chandler from Senator Flake's office
- 11-04-15: Interviewed with NAU graduate student, Liz Douglass-Gallagher, regarding agriculture in the Verde Valley

Vice-Mayor's Report –

- 10-21-15: Attended meeting of local emergency planning committee with ADOT
- 10-22-15: Attended NACOG Regional Council Meeting
- 10-29-15: Attended Arizona Public Service presentation on energy production and alternative energy
- 11-04-15: Attended meeting of Verde Valley Homeless Coalition, looking for Clarkdale representative to serve on board
- 11-06-15: Attended legislative luncheon at Rocking River Ranch

Councilmember Bohall's Report –

- 10-28-15: Attended CAT meeting
- 11-04-15: Attended VVTPO meeting
- 11-06-15: Attended legislative luncheon at Rocking River Ranch
- 11-10-15: Councilmember Bohall commemorated U.S. Marine Corps birthday today and Veterans' Day tomorrow

Councilmember Regner's Report –

- 10-14-15: Attended ribbon cutting at Crossroads at Mingus
- 10-20-15: Participated in Yavapai College Verde Valley Board Advisory Committee presentation to City of Cottonwood
- 10-21-15: Attended VVBAC meeting
- 10-22-15: Attended Verde Valley Town Hall Transportation Outreach
- 10-27-15: Attended NACOG's Yavapai County Work Force Development Board's Manufacturing Sector Strategy forum
- 10-29-15: Attended APS presentation on rooftop solar
- 10-31-15: Participated as judge at Clarkdale's Halloween costume contest event
- 11-04-15: Attended YCVVBAC meeting
- 11-09-15: Attended YC District Governing Board meeting

Councilmember Buckley's Report –

10-23-15: Attended NAMWUA meeting

10-31-15: Attended Clarkdale's Halloween event

11-03-15: Attended Clarkdale's Downtown Business Alliance meeting

Town Manager's Report –

- No report

Organizational Reports – Reports regarding regional organizations.

CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations. Councilmember Bohall –

- TPAC – no report
- 10/28/15: CAT Advisory committee meeting – new smaller buses will be available; also discussed transportation to Lampliter Village possibility
- 11-04-15: VVTPO meeting – Yavapai County plans to pave Sycamore Canyon Road in the spring and hopes to go at least as far as TAPCO

NACOG - Northern Arizona Council of Governments. Vice Mayor Dehnert –

- 10-22-15: Headstart – the Director, Jesse Rodriguez, acknowledged and is retiring; economic development approved new set of bylaws and EDA project application for natural gas pipeline pre-feasibility study for Springerville, Eagar and St. Johns; approval of project application for the rehabilitation and mitigation of Eagar's business park;
- TPAC – report included adoption of resolution that governor and legislature restore HURF funds; resolution adopted asking state to look into public/private partnership expanding Hwy. 17; presentation by Dr. Rita Chang regarding current state of affairs at NAU.

NAMWUA - Northern Arizona Municipal Water Users Association. Councilmember Buckley –

- 10-23-15: Discussed financial standing; approved advertising for periodical and discussed website – want Clarkdale to be part of that website

VRBP – Verde River Basin Partnership. Mayor Von Gausig –

- No report

VVLP – Verde Valley Land Preservation. Councilmember Regner –

- No report however agenda items included whether to take stronger stands on Sedona

National Monument and on Sedona Dells;

- What to do with \$1000 received for community education
- discussion on 89 and vine development and whether VVLP get involved

YC Advisory Board – A report from the Yavapai College Advisory Board representative.
Councilmember Regner –

- Two presentations on tonight's agenda – no further report

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held October 13, 2015 and Special Meeting October 27, 2015.
- B. Claims** - List of specific expenditures made by the Town during the previous month. October, 2015 check log and PPE dated October 3, 12 and 17, 2015.
- C. Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month's Board and Commission Meetings.
Board of Adjustments Notice of Cancellation of meeting October 28, 2015
Design Review Board minutes of the meeting held October 7, 2015
Planning Commission Notice of Cancellation of meeting October 20, 2015
Parks and Recreation Committee Notice of Cancellation of meeting October 14, 2015
- D. Request for Extension of the Financial Assurance Time Requirement for Wildhorse Acres Estates Minor Subdivision** - Approval for a request for extension of the financial assurance time requirement for Wildhorse Acres Estates Minor Subdivision.
- E. Special Event Liquor License for Made In Clarkdale**- Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for Made in Clarkdale event to be held on Thursday, December 3, 2015 from 5 – 7 p.m.; Friday, December 4, 2015 from 6 – 9 p.m.; and Saturday, December 5, 2015 from 4 – 7 p.m. at the Clark Memorial Clubhouse located at 19 N. Main Street, Clarkdale, AZ
- F. Special Event Liquor License for St. Joseph's Catholic School**- Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for a St. Joseph's Catholic School event to be held on Saturday, November 21, 2015 from 5 – 10 p.m. at the Clark Memorial Clubhouse located at 19 N. Main Street, Clarkdale, AZ.
- G. Resolution of the Mayor and Common Council of the Town of Clarkdale, Arizona, amending Resolution #1505, Setting Fees for the Town of Clarkdale, by creating Liquor License Review – Special Event – Fair/Festival License fees** - Approval of Resolution # 1508, a Resolution creating fees in the Town Fee Schedule

H. **Geotourism Values Proclamation** – Approval of a Proclamation recognizing and endorsing sustainable geotourism values.

Councilmember Regner moved to accept Consent Agenda items A – H as presented. Councilmember Buckley seconded the motion and the motion passed unanimously.

NEW BUSINESS

YAVAPAI COLLEGE PRESENTATION – Dr. James Perey, Executive Dean for the Verde Valley Campus, will provide an update on Yavapai College, including, but not limited to the College's Strategic Planning Process, its Vision and Goals (Ends), Strategic Initiatives, and Tuition and Fee Structure.

Dr. James Perey, Executive Dean for the Verde Valley Campus of Yavapai College, presented information on this agenda item. Dr. Perey explained the difference between a certificate program (generally a one-year program) and an Associate's degree (a two-year degree). He noted that Yavapai College is competitive because they look at appropriate programming formats in a variety of disciplines.

Dr. Perey noted that the college is working on improved communication with the community. He noted that many other educational opportunities were in formative phases. Council expressed appreciation for the effort and work involved in managing and implementing educational programming.

This is a presentation only, no Council action is required.

YAVAPAI COLLEGE, DISTRICT 3, PRESENTATION – Yavapai College District Governing Board Member and Verde Valley Board Advisory Committee Liaison Al Filardo will provide an update on the progress of the Verde Valley Board Advisory Committee, its community engagement plan, its recommendations to the Board and how it might move forward.

Yavapai College District Governing Board Member and Verde Valley Board Advisory Committee Liaison Al Filardo will provide an update on the progress of the Verde Valley Board Advisory Committee, its community engagement plan, its recommendations to the Board and how it might move forward.

Filardo noted that a former District Governing Board Chairperson had stated that a Board Advisory Committee should exist on the Prescott side due to the success of the Verde Valley Board.

PALISADES DRIVE MARICOPA EDGE PROJECT WITH FANN ENVIRONMENTAL UNDER A UNDER A JOB ORDER CONTRACT (JOC) FOR AN AMOUNT NOT TO EXCEED \$51,895.00 AND ISSUANCE OF A NOTICE TO PROCEED– Discussion and possible action regarding the Palisades Drive edging project with Fann Environmental.

During the 2015/16 Strategic Planning Sessions Council was updated on a revised road rotation list which identified Palisades Drive and Lower Town as two top priority roadways in the Town of Clarkdale needing road work to prevent the loss of road surface to due unraveling at the edges.

Treatment options and cost estimates were presented to Council for the stabilization the road edges of these two areas, and for other areas within the Town of Clarkdale.

The proposed work includes saw cutting and removing up to two feet along each side of the road. The exposed road edges would then be excavated and compacted to allow for the installation of a thickened asphalt or Maricopa edge detail.

The proposed scope of the Palisades Drive Maricopa Edge Project is to saw cut and remove the existing chip seal pavement edges for a total of twenty four hundred linear feet (2400'), or twelve hundred feet on each side of Palisades Drive, and prepare the edges to receive a thickened asphalt or Maricopa Edge detail. The work area starts from the intersection of Palisades Drive and Broadway and continues up Palisades Drive for a distance of twelve hundred linear feet (1200').

This work would be done under an existing Job Order Contract (JOC) with Fann Environmental and would be paid for out of the Street Fund. The proposal from Fann Environmental includes the Maricopa Edge paving R&R with removal of the existing pavement edge; traffic control with flaggers; and the bond.

Please note that any street work in Lower Town has been put on-hold until the schedule and scope of the United Verde Soil Remediation Project is determined.

Utilities/Public Works Director Wayne Debrosky presented information on this agenda item. Debrosky stated that there would be no cost penalty for splitting the Lower Town and Palisades projects. By separating the two projects and waiting to see what happens with the United Verde Soil project, the Town will be in a better position to see if Freeport would bear the responsibility for resurfacing some roads. Further discussion included the advantages of a Maricopa edge over "curb and gutter" - cost and fit. Life expectancy of a Maricopa edge is estimated to be about 6 – 8 years for re-chip sealing if surface is pre-treated properly.

Vice Mayor Dehnert moved to approve the proposal submitted by Fann Environmental for the Palisades Drive Maricopa Edge Project under a Job Order Contract (JOC) in an amount not to exceed \$51,895.00, and direct the Public Works/Utilities Director to issue a Notice to Proceed to Fann Environmental for this project. Councilmember Bohall seconded the motion. The motion passed unanimously.

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, MOVING SECTION 7-11-8.1 DEVELOPMENT REVIEW ADJACENT TO PEAKS OR RIDGES TO SECTION 7-16-1 OF THE TOWN CODE; MOVING SECTION 7-11-8.2 DEVELOPMENT GUIDELINES FOR PEAKS AND RIDGES TO SECTION 7-16-2 OF THE TOWN CODE AND RENUMBERING SECTIONS 7-17 AND 7-18 AND ADDING SECTION 7-19, REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR SEVERABILITY – Discussion and possible action for Ordinance #370 regarding development review and guidelines for peaks and ridges.

As discussed during the worksession for the proposed changes to the grading ordinance, staff is recommending the sections of the code relating to development on peaks and ridges be removed from the grading ordinance and established as a separate section.

Senior Planner Beth Escobar presented information on this agenda item. Escobar stated that text is not changed but items have been re-numbered.

Councilmember Bohall moved to adopt Ordinance #370, an ordinance , moving Section 7-11-8.1 Development Review Adjacent to Peaks or Ridges to Section 7-16-1 of the Town Code; moving Section 7-11-8.2 Development Guidelines for Peaks and Ridges to Section 7-16-2 of the Town Code and renumbering Sections 7-17 and 7-18 and adding Section 7-19, repealing conflicting ordinances and providing for severability. Councilmember Regner seconded the motion and the motion carried unanimously.

A RESOLUTION OF THE MAYOR AND THE TOWN COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED: “GRADING CODE” – Discussion and consideration of Resolution #1509 declaring the “Grading Code” as a public record.

Per Council’s direction in worksession, staff has incorporated the following changes into the draft ordinance:

- Section 7-11-5: Clarified language regarding permit requirements
- Section 7-11-7: Item J regarding dust control has been eliminated
- Section 7-11-12: A dust control plan requirement has been added to the permit application requirements
- Section 7-11-24: Language has been added regarding enforcement of dust control requirements
- Section 7-11-31: Language has been added regarding requirement for as-built plans on projects larger than one acre

Summary:

The recommended changes to the grading ordinance amend the regulations to provide clearer guidance to anyone doing projects that require earthwork and provide the Town the ability to better regulate projects in order to prevent detrimental or hazardous situations and protect natural and historic areas, adjacent properties and neighborhoods, protect viewsheds and preserve existing native vegetation.

Senior Planner Beth Escobar presented information on this agenda item who highlighted the changes made based on previous council direction.

Councilmember Bohall moved to approve Resolution 1509, a Resolution declaring the “Grading Code” as a public record. Vice Mayor Dehnert seconded the motion and the motion passed unanimously.

AN ORDINANCE OF THE TOWN OF CLARKDALE, ARIZONA, MAKING CHANGES TO THE TOWN CODE BY ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED THE “GRADING CODE” REPEALING CONFLICTING ORDINANCES;

PROVIDING FOR PENALTIES; AND PROVIDING FOR SEVERABILITY – Discussion and consideration of Ordinance #371, an ordinance adopting by reference Article 7-11-1 through 7-11-32 “Grading Code” .

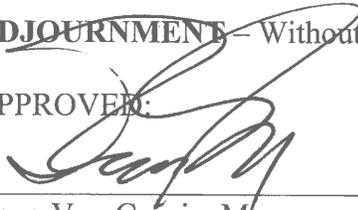
During the October 27, 2015 Council meeting, the Council will first consider the adoption of Resolution #1509 that articulates the details of the “Grading Code”. If the Council supports the adoption of the “Grading Code”, and has voted to make it a public record by adopting the previous Resolution, then the adoption of this proposed Ordinance would be the final step in the process to formally adopt the “Grading Code”.

Councilmember Regner moved to adopt Ordinance #371, An Ordinance Of The Town Of Clarkdale, Arizona, Making Changes To The Town Code By Adopting By Reference That Certain Document Entitled The “Grading Code” Repealing Conflicting Ordinances and Providing For Severability. Councilmember Buckley seconded the motion. The motion passed unanimously.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.

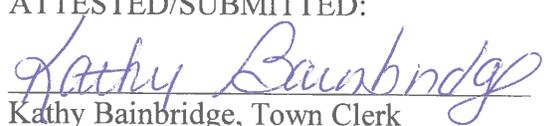
ADJOURNMENT – Without objection, Mayor Von Gausig adjourned the meeting at 7:49 P.M.

APPROVED:



Doug Von Gausig, Mayor

ATTESTED/SUBMITTED:



Kathy Bainbridge, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 10th day of November, 2015. I further certify that meeting was duly called and held and that a quorum was present.

Dated this 10 day of December, 2015.

SEAL



Kathy Bainbridge, Town Clerk