

**NOTICE – This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.**



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL  
OF THE TOWN OF CLARKDALE  
Tuesday, November 10, 2015 at 6:00 P.M.  
Clark Memorial Clubhouse, Men’s Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on **Tuesday, November 10, 2015, at 6:00 p.m.** in the **Clark Memorial Clubhouse, Men’s Lounge, 19 N. Ninth Street**, Clarkdale, Arizona. Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at [www.clarkdale.az.gov](http://www.clarkdale.az.gov) and the Town Clerk’s Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on November 5, 2015 at 1:00 p.m.

*Kathy Bainbridge*  
KATHY BAINBRIDGE  
CLERK/FINANCE DIRECTOR

*As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.*

**ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.**

**CALL TO ORDER – Meeting was called to order at 6:00 P.M. by Mayor Von Gausig.**

Town Council:

Mayor Doug Von Gausig  
Vice Mayor Richard Dehnert  
Councilmember Scott Buckley

Councilmember Bill Regner  
Councilmember Curtiss Bohall

Town Staff:

Town Manager Gayle Mabery  
Town Clerk/Finance Director Kathy Bainbridge

Human Resources/Community Services Director Janet Perry  
Community Development/Economic Director Jodie Filardo  
Senior Planner Beth Escobar  
Utilities/Public Works Director Wayne Debrosky  
Police Chief Randy Taylor  
Deputy Clerk Mary Ellen Dunn

**PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

**There was no public comment.**

**CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held October 13, 2015 and Special Meeting October 27, 2015.
- B. Claims** - List of specific expenditures made by the Town during the previous month. October, 2015 check log and PPE dated October 3, 12 and 17, 2015.
- C. Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.  
Board of Adjustments Notice of Cancellation of meeting October 28, 2015  
Design Review Board minutes of the meeting held October 7, 2015  
Planning Commission Notice of Cancellation of meeting October 20, 2015  
Parks and Recreation Committee Notice of Cancellation of meeting October 14, 2015
- D. Request for Extension of the Financial Assurance Time Requirement for Wildhorse Acres Estates Minor Subdivision** - Approval for a request for extension of the financial assurance time requirement for Wildhorse Acres Estates Minor Subdivision.
- E. Special Event Liquor License for Made In Clarkdale**- Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for Made in Clarkdale event to be held on Thursday, December 3, 2015 from 5 – 7 p.m.; Friday, December 4, 2015 from 6 – 9 p.m.; and Saturday, December 5, 2015 from 4 – 7 p.m. at the Clark Memorial Clubhouse located at 19 N. Main Street, Clarkdale, AZ
- F. Special Event Liquor License for St. Joseph’s Catholic School**- Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for a St. Joseph’s Catholic School event to be held on Saturday, November 21, 2015 from 5 – 10 p.m. at the Clark Memorial Clubhouse located at 19 N. Main Street, Clarkdale, AZ.

- G. **Resolution of the Mayor and Common Council of the Town of Clarkdale, Arizona, amending Resolution #1505, Setting Fees for the Town of Clarkdale, by creating Liquor License Review – Special Event – Fair/Festival License fees -** Approval of Resolution # 1508, a Resolution creating fees in the Town Fee Schedule
- H. **Geotourism Values Proclamation** – Approval of a Proclamation recognizing and endorsing sustainable geotourism values.

Councilmember Regner moved to accept Consent Agenda items A – H as presented. Councilmember Buckley seconded the motion and the motion passed unanimously.

### **NEW BUSINESS**

**YAVAPAI COLLEGE PRESENTATION** – Dr. James Perey, Executive Dean for the Verde Valley Campus, will provide an update on Yavapai College, including, but not limited to the College’s Strategic Planning Process, its Vision and Goals (Ends), Strategic Initiatives, and Tuition and Fee Structure.

This is a presentation only, no Council action is required.

**YAVAPAI COLLEGE, DISTRICT 3, PRESENTATION** – Yavapai College District Governing Board Member and Verde Valley Board Advisory Committee Liaison Al Filardo will provide an update on the progress of the Verde Valley Board Advisory Committee, its community engagement plan, its recommendations to the Board and how it might move forward.

This is a presentation only, no Council action is required.

**PALISADES DRIVE MARICOPA EDGE PROJECT WITH FANN ENVIRONMENTAL UNDER A UNDER A JOB ORDER CONTRACT (JOC) FOR AN AMOUNT NOT TO EXCEED \$51,895.00 AND ISSUANCE OF A NOTICE TO PROCEED**– Discussion and possible action regarding the Palisades Drive edging project with Fann Environmental.

Vice Mayor Dehnert moved to approve the proposal submitted by Fann Environmental for the Palisades Drive Maricopa Edge Project under a Job Order Contract (JOC) in an amount not to exceed \$51,895.00, and direct the Public Works/Utilities Director to issue a Notice to Proceed to Fann Environmental for this project. Councilmember Bohall seconded the motion. The motion passed unanimously.

**AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, MOVING SECTION 7-11-8.1 DEVELOPMENT REVIEW ADJACENT TO PEAKS OR RIDGES TO SECTION 7-16-1 OF THE TOWN CODE; MOVING SECTION 7-11-8.2 DEVELOPMENT GUIDELINES FOR PEAKS AND RIDGES TO SECTION 7-16-2 OF THE TOWN CODE AND RENUMBERING SECTIONS 7-17 AND 7-18 AND ADDING SECTION 7-19, REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR SEVERABILITY** – Discussion and possible action for Ordinance #370 regarding development.

Councilmember Regner moved to adopt Ordinance #370, an ordinance , moving Section 7-11-8.1 Development Review Adjacent to Peaks or Ridges to Section 7-16-1 of the Town Code; moving Section 7-11-8.2 Development Guidelines for Peaks and Ridges to Section 7-16-2 of the Town Code

and renumbering Sections 7-17 and 7-18 and adding Section 7-19, repealing conflicting ordinances and providing for severability. Councilmember Bohall seconded the motion and the motion carried unanimously.

**A RESOLUTION OF THE MAYOR AND THE TOWN COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED: “GRADING CODE” –** Discussion and consideration of Resolution #1509 declaring the “Grading Code” as a public record.

Councilmember Bohall moved to approve Resolution 1509, a Resolution declaring the “Grading Code” as a public record. Vice Mayor Dehnert seconded the motion and the motion passed unanimously.

**AN ORDINANCE OF THE TOWN OF CLARKDALE, ARIZONA, MAKING CHANGES TO THE TOWN CODE BY ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED THE “GRADING CODE” REPEALING CONFLICTING ORDINANCES; PROVIDING FOR PENALTIES; AND PROVIDING FOR SEVERABILITY –** Discussion and consideration of Ordinance #371, an ordinance adopting by reference Article 7-11-1 through 7-11-32 “Grading Code” .

Councilmember Regner moved to adopt Ordinance #371, An Ordinance Of The Town Of Clarkdale, Arizona, Making Changes To The Town Code By Adopting By Reference That Certain Document Entitled The “Grading Code” Repealing Conflicting Ordinances and Providing For Severability. Councilmember Buckley seconded the motion. The motion passed unanimously.

**FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda.

**ADJOURNMENT – Without objection Mayor Von Gausig adjourned the meeting at 7:49 P.M.**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.