

**Minutes of a Special Session of the Common Council of the Town of Clarkdale  
Held on Tuesday, July 28, 2015**

A Special Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, July 28, 2015 at 3:00 P.M. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

**CALL TO ORDER – Meeting was called to order at 3:00 P.M. by Mayor Von Gausig.**

**Town Council:**

Mayor Doug Von Gausig

Vice Mayor Richard Dehnert

Councilmember Scott Buckley

Councilmember Bill Regner

Councilmember Curtiss Bohall

**Town Staff:**

Town Clerk/Finance Director Kathy Bainbridge

Community Services/Human Resources Director Janet Perry

Senior Planner Beth Escobar

Acting Town Manager and Utilities/Public Works Director Wayne Debrosky

Police Chief Randy Taylor

**PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

**There was no public comment.**

**CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

**A. Reports - Approval of written Reports from Town Departments and Other Agencies**

Building Permit Report – June, 2015

Capital Improvements Report – June, 2015

Magistrate Court Report – June, 2015

Water and Wastewater Report – June, 2015

Residential Garbage and Recycling Statistics – January through June, 2015

Clarkdale Fire District Report and Mutual Aid Responses Report – June, 2015

Police Department Report – June, 2015

NAIPTA Transit Report – June, 2015

**B. Special Event Liquor License - Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for “Made in**

Clarkdale, Inc.” during the Main Street Block Party – Clarktober Fest event to be held on Saturday, October 4, 2014 from 12:00 P.M. to 9:00 P.M. between 900 and 1000 Main Street, Clarkdale, AZ.

- C. **Special Event Liquor License** - Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for “Made in Clarkdale, Inc.” during Arizona Rural Policy Forum welcome event to be held on Wednesday, August 5, 2015 from 7:00 P.M. to 10:00 P.M. at the Copper Art Museum located at 849 Main Street, Clarkdale, AZ
- D. **Clarkdale-Jerome School District Mechanical Repair and Maintenance Services Agreement** - Approval of the 2015 - 2017 Intergovernmental Agreement between the Clarkdale-Jerome School District and the Town of Clarkdale for repair and maintenance services.
- E. **Board and Commission Term Resolution** – Approval of Resolution # 1501 extending certain Board and Commission 2015 expiration terms from September 30 to December 31.
- F. **Memorandum of Understanding Between the Arizona Game and Fish Commission and the Town of Clarkdale** - Approval of a Memorandum of Understanding between the Arizona Game and Fish Commission and the Town of Clarkdale for the Construction and Maintenance of Public Boating Access Facilities.

**Councilmember Regner moved to accept Consent Agenda items A – F as presented. Vice Mayor Dehnert seconded the motion. The motion passed unanimously.**

## **NEW BUSINESS**

**PRESENTATION FROM TOM O’HALLERAN ON THE SEDONA VERDE VALLEY RED ROCK NATIONAL MONUMENT PROPOSAL** - a presentation regarding a proposal converting 160,000 acres of Verde Valley land into a national monument.

Tom O’Halleran, President of Keep Sedona Beautiful in coalition with Sedona Verde Valley Red Rock National Monument, will have a presentation regarding a proposal converting 160,000 acres of Verde Valley land into a national monument.

Additional information can be found at <http://sedonaverdevalleyredrocknationalmonument.org>

Mr. O’Halleran was present for council questions and gave background information on this agenda item.

Council questions and discussion followed regarding origin of idea, management plans, protective measures, and revenue and funding strategies.

Mayor Von Gausig opened the discussion to public comment. There was no public comment.

**This is a presentation only. No Council action is required.**

**WORKSESSION REGARDING INSPECTION FEES:** Discussion regarding possible new fees for inspections done by Public Works and Community Development staff.

Currently, the Public Works Department does not have fees in place to cover the cost of staff time for inspections needed to monitor right-of-way permits and street cut permits.

The Community and Economic Development Department also does not have inspection fees to cover staff costs for when the Building Official conducts an inspection that is not connected to an issued building permit, such as reviewing code status for buildings being considered for purchase.

Staff is proposing new fees for inspections to offset costs to the Town.

**Community Development Fees:**

**New Fee:**

Inspection fee for projects without an active building permit:

\$78.00 per hour, two hours minimum

**Public Work Fees:**

**New Fee:**

Inspection fee for projects within Town right-of-way or on public property

\$78.00 per hour, two hours minimum

These fees are calculated based on the following:

Total hourly staff time cost*:	\$60.00
Overhead (30 percent)	\$18.00
<b>Total cost</b>	<b>\$78.00</b>

\*average cost for building official, public works superintendent and administrative support.

Senior Planner Beth Escobar presented information on this agenda item. Escobar gave examples of when fees would be charged and noted that the initial two hour charge could be applied to multiple trips by the inspector.

Council recommended the department proceed with the new fee schedule and re-word to state \$78 per hour, two hours minimum and \$78 per hour thereafter, or some similar wording to clarify actual minimum charges.

**This is a work session only. No Council action is required.**

**WORKSESSION REGARDING PROPOSED CHANGES TO CHAPTERS 2, 3 AND 11 OF THE TOWN OF CLARKDALE ZONING CODE RELATING TO COMMERCIAL DISTRICTS:**

Discussion/possible action regarding proposed changes to Chapters 2, 3 and 11 of the Town of Clarkdale Zoning Code relating to commercial districts.

Staff is recommending a major overhaul of the portion of the zoning code related to commercial districts. These changes would impact the Central Business District, (CB), Section 3-9; the Town Center Commercial District (TCC), Section 3-10; the Commercial District (C), Section 3-11; the Neighborhood Commercial District (NC), Section 3-12 and the Highway Commercial District (HC), Section 3-13. In addition, changes are being suggested for the definitions section (Chapter 2) and site plan review section (Chapter 11) of the code to support the changes in commercial uses.

These changes are being recommended to improve the consistency of the code and to increase the ease of use. Additionally, several new uses not currently included in the zoning district lists are being brought forward for adoption.

The following is a summary of the proposed changes (uses are underlined for clarity, new uses not previously allowed in any commercial district are in bold):

- Add the following agricultural uses to the Commercial, Neighborhood and Highway Commercial District
  - **Agriculture**
  - **Greenhouses**
  - **Community Supported Agriculture disbursement location**
  - **Community Gardens**
  - **Farmers Markets**
  - **Agribusiness**, including the processing and distribution on site of agricultural products. Refining and sales must be in a permanent structure.
- Adopt definitions for various agricultural uses.
- Add specific requirements to Section 11-13 for site plan review of agricultural uses including requirements for a water/wastewater use plan during the site plan review. Allow alcohol service in restaurants in Highway and Neighborhood Commercial to standardize language across all commercial districts.
- Add Artist Studios as separate permitted use in Central Business District and Commercial District. Move from conditional use to permitted use in Neighborhood and Highway Commercial District.
- Add Automobile parking lot to Highway Commercial District.
- Standardize language for Bed and Breakfast Country Inns.
- Add Commercial, Trade or Vocational schools as permitted uses to Highway and Neighborhood Commercial District. This category is currently a permitted use in the Commercial and Central Business District.
- Consolidate wording for Convenience Stores/Filling Stations and add as a conditional use to all districts.
- Add Funeral Parlors without a crematorium to Central Business and Commercial Districts as a separate category removed from Personal Services and delete wording 'in keeping with the historic Clarkdale tradition' from the Neighborhood Commercial District
- Delete Microbrewery, with or without food from Neighborhood and Highway Commercial – this is covered under Manufacturing, production and assembly of boutique consumable products.
- Add Manufacturing, production, and assembly of boutique consumable products to Highway and Neighborhood Commercial. This is currently a permitted use in the Commercial and Central Business District.

- Add **Museums** to Commercial and Central Business Districts. (This is a use we have in the Central Business District that is not specifically listed.)
- Add **Park and ride facilities** as a permitted use in Commercial and Highway Commercial.
- Create separate category for **Repair shops for household small appliances et. al.** in all Commercial Districts.
- Consolidate language for **Residential uses** into one category including single family and multi-family
- Remove **Storage facilities** from publicly owned, etc., to separate category in Commercial District.
- Replace **Self-storage units** with **Storage facilities** in Highway Commercial.
- Add **Convenience stores/ with bulk storage of inflammable materials** as a conditional use in Commercial District, add filling station language to this use in Commercial, Highway .and Neighborhood Commercial, delete **Filling station** in Commercial and Highway
- Add **child or adult** language to **Day Care Center** in Commercial and Central Business District.
- Add **Medical Facilities** as a conditional use for all commercial districts. Staff is suggesting this be added as a conditional use since the CUP process would allow discussion regarding items specific to a medical facility, such as hazardous material management.
- Add **Public Utilities** as a conditional use in Commercial and Highway District.
- Delete the words 'without bars' from the restaurants and sidewalk cafes category in Neighborhood Commercial and delete the wording 'which do not serve alcohol ...' from the Highway Commercial District.
- Delete **Restaurants with bars as a secondary use** from Highway Commercial.
- Move **Taverns and Bars** from a conditional use in Neighborhood and Highway Commercial to a permitted use and consolidate with the restaurant category.
- Delete **Treatment facility** as conditional use in Highway Commercial. This would be covered under medical facilities.
- Standardize language for wholesale establishments and move from a conditional use in the Highway Commercial District to a permitted use.
- Add **Any use not listed but determined by the Community Development Director to be similar to** Commercial District and standardize this language for all districts.

### **Town Center Commercial**

In addition to the above changes, staff is recommending the Town Center Commercial Zone be eliminated. This zoning classification was adopted in 2006 at the same time the Highway, Neighborhood and 89A Highway Corridor Overlay Districts were adopted. There is currently no property within Town boundaries with the Town Center Zoning and it is not specifically referenced in the General Plan. It appears to be superfluous to the code and duplicates those uses listed in the Central Business District. With the recommended elimination of the Town Center Commercial District, Section 3-10, the three subsequent commercial districts have been renumbered for consistency.

### **Planning Commission**

The Planning Commission conducted two worksessions and one public hearing. Several community members spoke in support of the proposed changes at the public hearing. The Planning Commission made a unanimous recommendation to move the draft ordinance forward to Council for consideration.

**Cattle**

Subsequent to the Planning Commission meeting, staff met with property owners who have an interest in the cattle industry to discuss the proposed changes to the commercial zoning districts. Staff made it clear at this meeting that uses typically associated with the production of beef, such as slaughter houses and feed lots, were not being proposed as uses appropriate for the commercial areas of Clarkdale. The definitions in Chapter 2 have been amended to eliminate these types of uses.

This discussion was productive in identifying uses such as an agricultural education centers and a working ranch functioning as a tourist destination as possible future uses for commercial property.

**Impact on Water**

Staff recognizes the impact of agricultural uses on the water supply. The site plan approval standards being proposed for agricultural uses requires connection to the Town of Clarkdale water system where connection is available within a reasonable distance as determined by the Town Manager.

In addition, staff has composed a new water fee structure for agricultural uses. Low water use crops produced for human consumption, such as tomatoes, beans and corn, typically use less water per acre than the average household use of 4,000 gallons per month. Grapes are another crop that use less than the typical monthly residential allotment. Crops produced for forage, to feed livestock, such as alfalfa, use more water than the average residence.

The proposed agriculture water rates are designed to discourage production of crops which require a large amount of water.

**Summary**

The changes being proposed provide clarification to the existing code and should make it easier to use by the public and staff. By combining specific uses, such as dressmaking, into a broader category, such as personal services, there is less likelihood a specific use that may be appropriate will be eliminated or overlooked. By adding additional uses, such as agriculture, the code addresses current trends in land use.

Staff sees specific benefits to allowing agricultural uses in commercial zones. First, local agriculture can provide food to residents to supplement what is currently available and raise the level of food security for our community. Availability of local produce can also serve as an economic incentive, evidenced by the current 'locavore' movement.

In addition, development of acreage for agriculture reduces the amount of property developed as hardscape and keeps a more rural feel for the area. Adding agriculture as a permitted use expands the options for property owners.

Senior Planner Escobar presented information on this agenda item.

Council discussion followed and the council specified the following direction:

- Clarify legality of requiring property owner to connect to town water system as their exclusive or secondary source of water and take away his/her right to drill a well away from them
- Provide option to connect to distribution system for effluent if/when it becomes available
- Make use of effluent rather than potable water mandatory for agriculture

- Make agriculture a conditional use in both commercial and industrial zones and establish fair guidelines for what use would be allowed
- Department should move forward with the straightforward changes for public hearing and return to council for updated agricultural issues.

**This is a work session item and no Council action is required.**

**PROPOSAL FOR PROFESSIONAL SERVICES TO DESIGN THE UPPER TOWN WATER MAIN REPLACEMENT PROJECT** – Discussion and consideration of a proposal from Southwestern Environmental Consultants (SEC) for the design of the Upper Town Water Main Replacement Project for the Town of Clarkdale.

The proposed Upper Town water system infrastructure improvements involve replacing approximately 12,800 linear feet (LF) of aged sub-standard four inch and six inch water mains and with new C-900 PVC eight inch and twelve inch water mains, updated fire hydrants, and provide new customer service connections from the new mains to the water meters. The new Upper Town water mains would be tied into the recently completed Ninth Street water system improvements. These improvements would reduce service outages, reduce water loss through distribution system leaks, and improve fire protection for Upper Town.

The work products included in this proposal would be to provide engineering services for the design and preparation of a field topographical survey, engineering plans, related details and drawings, contract documents, bid documents, regulatory submittals required to obtain the Approval To Construct from the Arizona Department of Environmental Quality (ADEQ), and preparation of necessary public utility easement descriptions.

On July 9, 2015 a selection committee comprised of Wayne Debrosky, Public Works/Utilities Director; Art Durazo, Public Works Superintendent; Ellen Yates, Administrative Supervisor; Curt Bohall, Town Councilman; and Dennis Inman, Citizen Representative; reviewed three engineering proposals for the design of the Upper Town Water Main Replacement Project. The three participating engineering firms, Shepard-Wesnitzer, Inc., Lyon Engineering, and Southwestern Environmental Consultants, were taken from the Town’s pre-approved engineer list.

The design proposals were:

<u>Firm</u>	<u>Proposal</u>
1. Shephard-Wesnitzer, Inc.	\$105,000.00
2. Lyon Engineering	99,260.00
3. <b>Southwestern Environmental Consultants</b>	<b>87,536.00</b>

At the July 9, 2015 meeting the Selection Committee unanimously agreed to recommend, based on the amount of their proposal, SEC, Inc. for the design of the project and to authorize Wayne Debrosky Public Works/Utilities Director to prepare a Staff Report for Town Council with that recommendation.

The Town has received a Technical Assistance Grant in the amount of \$35,000.00 for project design from the Water Infrastructure Agency (WIFA). The remaining balance of \$52,536.00, for engineering and design services, will be paid for out of the Water Depreciation Designated Funds.

Utilities/Public Works Director Debrosky presented information on this agenda item. A construction agreement between the Town and Southwestern Environmental Consultants would be drafted and brought back to council pending approval of this recommendation.

**Councilmember Bohall moved to approve the proposal for Professional Engineering Services for the Upper Town Water Main Replacement Project between Southwestern Environmental Consultants (SEC) and the Town of Clarkdale in the amount of \$87,536.00. Vice Mayor Dehnert seconded the motion which carried unanimously.**

After calling a five minute recess, Mayor Von Gausig resumed the meeting.

**PUBLIC HEARING REGARDING THE FISCAL YEAR 2015-2016 PRIMARY TAX LEVY AND FINAL BUDGET** – A hearing to receive public input on the Town of Clarkdale’s proposed primary tax levy, property tax collection, and the final budget for fiscal year 2015-2016.

The public hearing is to allow the public a chance to speak in favor, or against the proposed budget and the Primary Tax Levy. The complete budget has been published in the newspaper and is available at the Town Hall for inspection. The only deadline for adoption of the final budget is triggered by the statutory adoption date of the third Monday in August of the property tax levy. The property tax levy must be adopted at the August 12, 2014 Council meeting.

The Town had to notify the property taxpayers of its intention to raise the primary property taxes over the previous year’s level in order to stay in compliance with Section 42-17107, Arizona Revised Statutes. The Property Tax Oversight Commission informed the Town of Clarkdale that they would need to hold a truth in taxation hearing if the Town intended to levy a tax rate greater than \$1.5678. Truth in Taxation is a legislative practice to inform residents that their property taxes will increase due to either an increase to their property tax values or an increase in the property tax levy.

The current year net assessed real and personal property values for the Town of Clarkdale are \$28,546,654, up 2% from last year’s value of \$28,088,359. The 2015-2016 adopted preliminary budget and proposed final budget includes a property tax levy of \$490,000 with a levy rate of \$1.7165. Clarkdale is proposing an increase in primary property taxes of \$42,445 or 9.4838%. The proposed tax increase will cause the primary property taxes on a \$100,000 home to increase from \$156.78 to \$171.65, or \$14.87.

Year	Net Assessed Values	% Change	Tax Levy	Tax Rate
2010/2011	45,249,916	+ 2%	412,724	.9121
2011/2012	37,661,550	-17%	412,395	1.0950
2012/2013	30,930,102	-18%	412,391	1.3333
2013/2014	27,388,845	-11%	438,220	1.6000
2014/2015	28,088,359	+ 3%	442,083	1.5739
2015/2016	28,546,654	+2%	490,000	1.7165

On June 23, 2015, Town Council adopted the preliminary budget for the Town of Clarkdale which set the maximum limits the Town could spend for fiscal year 2015-2016. All cities and towns in Arizona

are subject to some form of expenditure limitation (the amount they can spend in a fiscal year). The Town of Clarkdale has adopted an alternative expenditure limitation in the form of a pure home rule option. This option states that each year the Council will, after a public hearing, set the coming year's expenditure limitation (the fiscal year budget).

Our 2015-2016 preliminary adopted budget is \$16,720,460 which reflects a 3.68% decrease from the 2014-2015 adopted budget of \$17,358,761. Our budget decrease is, in part, attributed to completed capital projects budgeted in 2014-2015, which included the wastewater treatment plant construction.

The final budget of \$16,720,460 on the Summary of Estimated Revenues and Expenditures/Expenses includes the expenditures for the following major funds:

<u>DEPARTMENT</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>%</u>
General Fund (Department Budgets & Donations)	\$ 4,066,311	\$4,155,629	+ 2.20
Special Revenue Funds (Streets, Grants, Impact Fee, Developers)	\$ 6,510,803	\$6,248,376	- 4.03
Capital Projects	\$ 696,657	\$ 748,797	+ 7.49
Permanent Funds (Cemetery Perpetual Care Funds)	\$ 41,004	\$ 30,119	-26.55
Enterprise Funds (Water, Wastewater, Sanitation, Cemetery)	\$ <u>6,043,984</u>	\$ <u>5,537,539</u>	<u>- 8.38</u>
<b>TOTAL ALL FUNDS</b>	<b>\$17,358,758</b>	<b>\$16,720,460</b>	<b>- 3.68</b>

Included in the Special Revenue Funds budget of \$6,248,376 is \$4,027,987 for possible grants, \$1,106,030 for possible development reimbursement projects and \$270,791 for possible impact fee projects. By budgeting for the additional funds, if funds are received from grant sources or developers, the municipality will be able to expend these funds.

There have been no changes in the Final Budget from the Preliminary Budget.

There was no public comment.

**This is a Public Hearing only and no action is required.**

**RESOLUTION OF THE COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, ACKNOWLEDGING THE PROPOSED PRIMARY TAX LEVY OF \$ 490,000.00 WHICH REFLECTS A TAX RATE OF \$1.7165 FOR PROPERTY TAX COLLECTIONS IN THE 2015-2016 FISCAL YEAR BUDGET FOR THE TOWN OF CLARKDALE – Discussion and consideration of Resolution # 1499 a Resolution acknowledging the proposed primary tax levy of \$ 490,000.00 which reflects a tax rate of \$ 1.7165 for 2015-2016 property tax collections.**

The Town had to notify the property taxpayers of its intention to raise the primary property taxes over the previous year's level in order to stay in compliance with Section 42-17107, Arizona Revised Statutes. The Property Tax Oversight Commission informed the Town of Clarkdale that they would need to hold a truth in taxation hearing if the Town intended to levy a tax rate greater than \$1.5678.

Truth in Taxation is a legislative practice to inform residents that their property taxes will increase due to either an increase to their property tax values or an increase in the property tax levy.

The current year net assessed real and personal property values for the Town of Clarkdale are \$28,546,654, up 2% from last year's value of \$28,088,359. The 2015-2016 adopted preliminary budget and proposed final budget includes a property tax levy of \$490,000 with a levy rate of \$1.7165. Clarkdale is proposing an increase in primary property taxes of \$42,445 or 9.4838%. The proposed tax increase will cause the primary property taxes on a \$100,000 home to increase from \$156.78 to \$171.65, or \$14.87.

Year	Net Assessed Values	% Change	Tax Levy	Tax Rate
2010/2011	45,249,916	+ 2%	412,724	.9121
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2013/2014	27,388,845	-11%	438,220	1.6000
2014/2015	28,088,359	+ 3%	442,083	1.5739
2015/2016	28,546,654	+2%	490,000	1.7165

This vote by Council will be taken by roll call.

Voting Member	Aye/Nay
Council Member Curtiss Bohall	Aye
Council Member Scott Buckley	Aye
Vice Mayor Richard Dehnert	Aye
Council Member Bill Regner	Aye
Mayor Doug Von Gausig	Aye

**The vote passed unanimously.**

**RESOLUTION FOR THE ADOPTION OF THE FINAL BUDGET FOR FISCAL YEAR 2015-2016** – Discussion and consideration of Resolution # 1500 a Resolution adopting the FY 2015-2016 Budget per A.R.S. § 42-17105 (A) to consider, finally determine and adopt estimates of the proposed expenditures for the purposes stated in the published budget of the Town.

On June 23 2015, Town Council adopted the preliminary budget for the Town of Clarkdale which set the maximum limits the Town could spend for fiscal year 2015-2016. All cities and towns in Arizona are subject to some form of expenditure limitation (the amount they can spend in a fiscal year). The Town of Clarkdale has adopted an alternative expenditure limitation in the form of a pure home rule option. This option states that each year the Council will, after a public hearing, set the coming year's expenditure limitation (the fiscal year budget).

The current year net assessed real and personal property values for the Town of Clarkdale are \$28,546,654, up 2% from last year's value of \$28,088,359. The 2015-2016 adopted preliminary budget and proposed final budget includes a property tax levy of \$490,000 with a levy rate of \$1.7165.

Our 2015-2016 preliminary adopted budget is \$16,720,460 which reflects a 3.68% decrease from the 2014-2015 adopted budget of \$17,358,761. Our budget decrease is, in part, attributed to completed capital projects budgeted in 2014-2015, which included the wastewater treatment plant construction.

The final budget of \$16,720,460 on the Summary of Estimated Revenues and Expenditures includes the expenditures for the following major funds:

<u>DEPARTMENT</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>%</u>
General Fund (Department Budgets & Donations)	\$ 4,066,311	\$4,155,629	+ 2.20
Special Revenue Funds (Streets, Grants, Impact Fee, Developers)	\$ 6,510,803	\$6,248,376	- 4.03
Capital Projects	\$ 696,657	\$ 748,797	+ 7.49
Permanent Funds (Cemetery Perpetual Care Funds)	\$ 41,004	\$ 30,119	-26.55
Enterprise Funds (Water, Wastewater, Sanitation, Cemetery)	\$ <u>6,043,984</u>	\$ <u>5,537,539</u>	- 8.38
<b>TOTAL ALL FUNDS</b>	<b>\$17,358,758</b>	<b>\$16,720,460</b>	<b>- 3.68</b>

Included in the Special Revenue Funds budget of \$6,248,376 is \$4,027,987 for possible grants, \$1,106,030 for possible development reimbursement projects and \$270,791 for possible impact fee projects. By budgeting for the additional funds, if funds are received from grant sources or developers, the municipality will be able to expend these funds.

There have been no changes in the Final Budget from the Preliminary Budget.

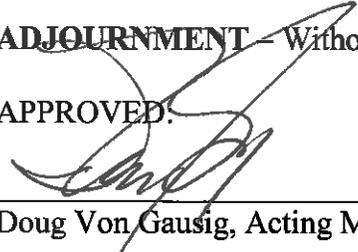
**Councilmember Regner moved to approve Resolution # 1500, a Resolution for the Adoption of the Final Budget for Fiscal Year 2015-2016. Vice Mayor Dehnert seconded the motion. The motion passed unanimously.**

**FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda.

- Residential agriculture zoning code and uses

**ADJOURNMENT** - Without objection Mayor Von Gausig adjourned the meeting at 5:16 P.M.

APPROVED:

  
 \_\_\_\_\_  
 Doug Von Gausig, Acting Mayor

ATTESTED/SUBMITTED:

  
 \_\_\_\_\_  
 Kathy Bainbridge, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 28<sup>th</sup> day of July, 2015. I further certify that meeting was duly called and held and that a quorum was present.

Dated this 11 day of August, 2015.

SEAL

Kathy Bainbridge  
Kathy Bainbridge, Town Clerk

**TOWN OF CLARKDALE FINAL BUDGET**  
**Summary Schedule of Estimated Revenues and Expenditures/Expenses**  
**Fiscal Year 2016**

Fiscal Year	S c h	FUNDS							Total All Funds
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	
2015		<b>Adopted/Adjusted Budgeted Expenditures/Expenses*</b>							
2015	E	4,086,312	6,510,803	0	698,657	41,004	6,043,986	0	17,358,761
2015		<b>Actual Expenditures/Expenses**</b>							
2015	E	2,856,047	699,534	0	59,659	0	1,821,427	0	5,436,667
2016		<b>Fund Balance/Net Position at July 1***</b>							
2016		309,287	901,399		37,297	40,569	2,509,022		3,797,574
2016		<b>Primary Property Tax Levy</b>							
2016	B	490,000							490,000
2016		<b>Secondary Property Tax Levy</b>							
2016	B								0
2016		<b>Estimated Revenues Other than Property Taxes</b>							
2016	C	3,292,696	5,299,935	0	660,000	4,550	3,175,704	0	12,432,885
2016		<b>Other Financing Sources</b>							
2016	D	0	0	0	0	0	0	0	0
2016		<b>Other Financing (Uses)</b>							
2016	D	0	0	0	0	0	0	0	0
2016		<b>Interfund Transfers In</b>							
2016	D	206,366	91,221	0	51,500	0	270,005	0	619,092
2016		<b>Interfund Transfers (Out)</b>							
2016	D	142,721	44,179	0	0	15,000	417,192	0	619,092
2016		<b>Reduction for Amounts Not Available:</b>							
2016									
2016		<b>LESS: Amounts for Future Debt Retirement:</b>							
2016									0
2016									0
2016									0
2016									0
2016		<b>Total Financial Resources Available</b>							
2016		4,155,629	6,248,376	0	748,797	30,119	5,537,539	0	16,720,460
2016		<b>Budgeted Expenditures/Expenses</b>							
2016	E	4,155,629	6,248,376	0	748,797	30,119	5,537,539	0	16,720,460

**EXPENDITURE LIMITATION COMPARISON**

	2015	2016	
1. Budgeted expenditures/expenses	\$ 17,358,761	\$ 16,720,460	Changed by %
2. Add/subtract: estimated net reconciling items			-3.68%
3. Budgeted expenditures/expenses adjusted for reconciling items	17,358,761	16,720,460	
4. Less: estimated exclusions			Changed by \$
5. Amount subject to the expenditure limitation	\$ 17,358,761	\$ 16,720,460	-\$638,301
6. EEC expenditure limitation	\$	\$	

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

\*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

\*\*\* Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**TOWN OF CLARKDALE FINAL BUDGET  
Tax Levy and Tax Rate Information  
Fiscal Year 2016**

	2015	2016
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ 475,058	\$ 490,546
2. Amount received from primary property taxation in the <b>current year</b> in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$	\$
3. Property tax levy amounts		
A. Primary property taxes	\$ 442,083	\$ 490,000
B. Secondary property taxes		
C. Total property tax levy amounts	\$ 442,083	\$ 490,000
4. Property taxes collected*		
A. Primary property taxes		
(1) <b>Current year's</b> levy	\$ 416,434	
(2) Prior years' levies	15,292	
(3) Total primary property taxes	\$ 431,727	
B. Secondary property taxes		
(1) <b>Current year's</b> levy	\$	
(2) Prior years' levies		
(3) Total secondary property taxes	\$	
C. Total property taxes collected	\$ 431,727	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	1.5739	1.7165
(2) Secondary property tax rate		
(3) Total city/town tax rate	1.5739	1.7165
B. Special assessment district tax rates		

Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating zero special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**TOWN OF CLARKDALE FINAL BUDGET**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2016**

SOURCE OF REVENUES	ESTIMATED REVENUES 2015	ACTUAL REVENUES* 2015	ESTIMATED REVENUES 2016
<b>GENERAL FUND</b>			
<b>Local taxes</b>			
Local Sales Tax	\$ 928,000	\$ 850,000	\$ 963,705
<b>Licenses and permits</b>			
Business & Home Occupational Licenses	7,000	6,100	6,675
Building permits	43,000	53,000	46,000
General Planning and Zoning	1,500	2,330	1,000
Right-of-Way Permits			2,000
Liquor Licenses		750	100
Special Event Permit		150	100
<b>Intergovernmental</b>			
County Motor Vehicle Licenses	221,610	221,610	237,937
Yavapai County Library District	34,352	34,090	34,000
State Sales Tax Revenue Sharing	362,794	362,794	383,571
State Income Tax Revenue Sharing	495,938	495,938	493,278
<b>Charges for services</b>			
Facilities Rentals	8,800	12,500	9,000
Animal Control	1,500	1,500	1,500
Museum Utility Reimbursement	2,000	2,000	2,000
Police Special Project Reimbursement		165	
Facility Ambassador Reimbursements	11,195	700	11,195
Verde River Outfitters Fees	40,000	40,265	39,135
Verde River Day Use Fees		5,290	5,000
Reimbursement - Court Appointed Attorney		700	800
<b>Fines and forfeits</b>			
Magistrate Court Fines	20,000	30,100	25,650
Forfeitures and Auctions	25,000		25,000
<b>Interest on investments</b>			
LGIP Interest	200	425	200
Wells Fargo Interest	250	150	250
<b>Donations</b>			
Library	7,000	3,600	7,000
Parks & Recreation	15,900	6,794	15,900
Police	16,700	5,610	16,700
Yavapai Apache Nation	12,250	16,875	12,250
Other Donations	505,000	320	505,000
<b>Miscellaneous</b>			
Franchise Royalties	90,000	93,600	92,000
Miscellaneous Revenue	5,467	7,781	3,000
Development & Growth	100,000		100,000
Excise Tax Refunds	2,740	2,775	2,750
Contingency Revenue	250,000		250,000
<b>Total General Fund</b>	<b>\$ 3,208,196</b>	<b>\$ 2,257,912</b>	<b>\$ 3,292,696</b>
<b>SPECIAL REVENUE FUNDS</b>			
Highway User - Streets	\$ 299,054	\$ 299,053	\$ 313,102
Interest	549	1,025	500
Miscellaneous			
<b>Total Highway User Revenue Fund</b>	<b>\$ 299,603</b>	<b>\$ 300,078</b>	<b>\$ 313,602</b>

**TOWN OF CLARKDALE FINAL BUDGET**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2016**

SOURCE OF REVENUES	ESTIMATED REVENUES 2015	ACTUAL REVENUES* 2015	ESTIMATED REVENUES 2016
<b>Other Special Revenue Funds</b>			
Developer Reimbursables	\$ 800,000	\$ 3,500	\$ 800,000
CDBG	264,049		264,000
Grant Fund	4,098,872	208,115	3,919,453
Impact Fee Fund	380	455	380
Court Reimbursement Fund	2,500	2,500	2,500
<b>Total Other Special Revenue Funds</b>	<b>\$ 5,165,801</b>	<b>\$ 214,570</b>	<b>\$ 4,986,333</b>
<b>Total Special Revenue Funds</b>	<b>\$ 5,465,404</b>	<b>\$ 514,648</b>	<b>\$ 5,299,935</b>
<b>CAPITAL PROJECTS FUNDS</b>			
CIP	\$ 600,000		\$ 660,000
	\$ 600,000		\$ 660,000
<b>Total Capital Projects Funds</b>	<b>\$ 600,000</b>		<b>\$ 660,000</b>
<b>PERMANENT FUNDS</b>			
Cemetery Perpetual Care	\$ 4,640	\$ 6,250	\$ 4,550
	\$ 4,640	\$ 6,250	\$ 4,550
<b>Total Permanent Funds</b>	<b>\$ 4,640</b>	<b>\$ 6,250</b>	<b>\$ 4,550</b>
<b>ENTERPRISE FUNDS</b>			
<b>Water</b>			
Customer Usage and Account Fees	\$ 1,330,950	\$ 1,278,600	\$ 1,331,353
Connection Fees - Type A	15,000	5,000	15,000
Tap Fees	1,000		1,000
Water Capacity Fee	69,860	34,830	69,860
Water Resource Development Fee	85,344	72,572	85,344
Water Conservation	5,334	4,535	5,334
Adjudication & Settlements	8,748	7,438	8,748
Regional Water Projects	5,700	6,688	5,700
Twin Fives Construction WIFA Reimbursement			
Investment Interest	1,670	2,868	1,805
<b>Water Fund Revenue Total</b>	<b>\$ 1,523,406</b>	<b>\$ 1,412,531</b>	<b>\$ 1,524,144</b>
<b>Wastewater</b>			
Wastewater O&M Revenue	\$ 554,700	\$ 555,532	\$ 605,110
Wastewater Sludge Removal	50	24	20
Wastewater Line Replacement Revenue	32,000	31,876	32,000
WW Plant & Equipment Improvements	668,140	663,640	668,140
WW Capacity Fees	25,235	10,078	25,235
WW Lift Station	130	93	130
<b>Wastewater Fund Revenue Total</b>	<b>\$ 1,280,255</b>	<b>\$ 1,261,243</b>	<b>\$ 1,330,635</b>
<b>Cemetery</b>			
Lot Sales, Internments, Dome Sales	\$ 30,100	\$ 30,470	\$ 27,675
<b>Cemetery Fund Revenue Total</b>	<b>\$ 30,100</b>	<b>\$ 30,470</b>	<b>\$ 27,675</b>
<b>Sanitation</b>			
Sanitation User Fees	\$ 293,000	\$ 293,000	\$ 293,000
Interest Income	250	250	250
<b>Sanitation Fund Revenue Total</b>	<b>\$ 293,250</b>	<b>\$ 293,250</b>	<b>\$ 293,250</b>
<b>Total Enterprise Funds</b>	<b>\$ 3,127,011</b>	<b>\$ 2,997,494</b>	<b>\$ 3,175,704</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 12,405,251</b>	<b>\$ 5,776,304</b>	<b>\$ 12,432,885</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**TOWN OF CLARKDALE FINAL BUDGET**  
**Other Financing Sources/<Uses> and Interfund Transfers**  
**Fiscal Year 2016**

FUND	OTHER FINANCING 2016		INTERFUND TRANSFERS 2016	
	SOURCES	<USES>	IN	<OUT>
<b>GENERAL FUND</b>				
General Fund to Streets Fund - Tax	\$	\$	\$	\$ 91,221
General Fund to CIP Fund				
General Fund to CIP Fund - Const. Tax				51,500
Water Fund Admin Fee Transfer			56,111	
Wastewater Fund Admin Fee Transfer			36,112	
Street Fund Admin Fee Transfer			36,802	
Cemetery Fund Admin Fee Transfer			3,880	
Grants Fund Admin Fee Transfer			7,377	
Sanitation Fund Admin Fee Transfer			26,084	
Sanitation Fund Transfer to GF for Streets			40,000	
<b>Total General Fund</b>	\$	\$	\$ 206,366	\$ 142,721
<b>SPECIAL REVENUE FUNDS</b>				
Street Fund from General Fund	\$	\$	\$ 91,221	\$
Street Fund Admin Fee Transfer to GF				36,802
Grants Fund Admin Fee Transfer to GF				7,377
<b>Total Special Revenue Funds</b>	\$	\$	\$ 91,221	\$ 44,179
<b>CAPITAL PROJECTS FUNDS</b>				
General Fund to CIP Fund	\$	\$	\$	\$
General Fund to CIP - Const. Tax			51,500	
<b>Total Capital Projects Funds</b>	\$	\$	\$ 51,500	\$
<b>PERMANENT FUNDS</b>				
Perpetual Care to Cemetery Fund	\$	\$	\$	\$ 15,000
<b>Total Permanent Funds</b>	\$	\$	\$	\$ 15,000
<b>ENTERPRISE FUNDS</b>				
Water Fund Admin Fee to GF	\$	\$	\$	\$ 56,111
Water O&M to Water P&E (DS)				51,925
Water P&E from Water O&M(DS)			51,925	
WW Fund Admin Fee to GF				36,112
WW O&M to WW P&E (DS)				203,080
WW P&E from WW O&M (DS)			203,080	
Cemetery Admin Fee to GF				3,880
Cemetery from Perpetual Care			15,000	
Sanitation Admin Fee to GF				26,084
Sanitation Fund to GF for Streets				40,000
<b>Total Enterprise Funds</b>	\$	\$	\$ 270,005	\$ 417,192
<b>TOTAL ALL FUNDS</b>	\$	\$	\$ 619,092	\$ 619,092

**TOWN OF CLARKDALE FINAL BUDGET**  
**Expenditures/Expenses by Fund**  
**Fiscal Year 2016**

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2015	EXPENDITURE/ ADJUSTMENTS APPROVED 2015	ACTUAL EXPENDITURES/ EXPENSES* 2015	BUDGETED EXPENDITURES/ EXPENSES 2016
<b>GENERAL FUND</b>				
Contingency	\$ 722,583	\$	\$ 124,646	\$ 689,291
Administration	276,942	1,800	278,734	279,072
Town Clerk	107,667	6,300	113,967	102,155
Human Resources	60,103	(2,000)	56,373	52,791
Town Wide Services	302,276	(36,060)	265,130	289,573
Library	73,322		69,812	72,419
Community Development	365,905	(4,000)	360,235	379,394
Community Services	119,625		118,684	118,607
Parks & Recreation	51,300	(44,500)	6,430	9,900
Court	82,759		81,939	84,411
Police	837,453	37,860	886,396	937,666
Verde River RAPS		40,000	40,265	44,135
Public Works	437,215	600	437,377	451,597
Donations	629,162		16,059	644,619
<b>Total General Fund</b>	<b>\$ 4,066,312</b>	<b>\$</b>	<b>\$ 2,856,047</b>	<b>\$ 4,155,629</b>
<b>SPECIAL REVENUE FUNDS</b>				
Streets	\$ 577,543	\$	\$ 329,313	\$ 573,808
Development Reimbursement	1,106,030		2,500	1,106,030
CDBG	264,049		80	264,000
Grants	4,280,348		358,141	4,027,987
Court Enhancement Fund	3,400			5,760
Impact Fee Fund	279,433		9,500	270,791
<b>Total Special Revenue Funds</b>	<b>\$ 6,510,803</b>	<b>\$</b>	<b>\$ 699,534</b>	<b>\$ 6,248,376</b>
<b>CAPITAL PROJECTS FUNDS</b>				
Capital Projects fund	\$ 696,657	\$	\$ 59,659	\$ 748,797
<b>Total Capital Projects Funds</b>	<b>\$ 696,657</b>	<b>\$</b>	<b>\$ 59,659</b>	<b>\$ 748,797</b>
<b>PERMANENT FUNDS</b>				
Cemetery Perpetual Care	\$ 41,004	\$	\$	\$ 30,119
<b>Total Permanent Funds</b>	<b>\$ 41,004</b>	<b>\$</b>	<b>\$</b>	<b>\$ 30,119</b>
<b>ENTERPRISE FUNDS</b>				
<b>Wastewater Fund</b>				
Wastewater O&M	\$ 348,233	\$	\$ 357,418	\$ 365,918
Wastewater Sludge Removal	15,587		6,024	5,185
Wastewater Line Replacement	490,023		4,505	522,279
WW Plant & Equipment Improve	2,126,329		1,453,480	1,488,850
WW Capacity Fees	35,307			50,412
WW Lift Station	52,820			52,910
<b>Total Wastewater Fund</b>	<b>\$ 3,068,299</b>	<b>\$</b>	<b>\$ 1,821,427</b>	<b>\$ 2,485,554</b>
<b>Water Fund</b>				
Water O&M	\$ 1,240,039	\$	\$ 1,240,039	\$ 1,239,966
Water Capital Improvement	1,296,298		97,725	1,367,291
Water Capacity Fee	92,933			125,712
<b>Total Water Fund</b>	<b>\$ 2,629,270</b>	<b>\$</b>	<b>\$ 1,337,764</b>	<b>\$ 2,732,968</b>
<b>Sanitation Fund</b>				
Sanitation	305,416		292,077	280,221
<b>Total Sanitation Fund</b>	<b>\$ 305,416</b>	<b>\$</b>	<b>\$ 292,077</b>	<b>\$ 280,221</b>
<b>Cemetery Fund</b>				
Cemetery	41,000		43,287	38,795
<b>Total Cemetery Fund</b>	<b>\$ 41,000</b>	<b>\$</b>	<b>\$ 43,287</b>	<b>\$ 38,795</b>
<b>TOTAL ENTERPRISE FUNDS</b>	<b>\$ 6,043,985</b>	<b>\$</b>	<b>\$ 3,494,555</b>	<b>\$ 5,537,539</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 17,358,761</b>	<b>\$</b>	<b>\$ 7,109,794</b>	<b>\$ 16,720,460</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**TOWN OF CLARKDALE FINAL BUDGET**  
**Full-Time Employees and Personnel Compensation**  
**Fiscal Year 2016**

FUND	Full-Time Equivalent (FTE) 2016	Employee Salaries and Hourly Costs 2016	Retirement Costs 2016	Healthcare Costs 2016	Other Benefit Costs 2016	Total Estimated Personnel Compensation 2016
<b>GENERAL FUND</b>	29	\$ 1,378,725	\$ 203,006	\$ 324,659	\$ 29,320	\$ 1,935,710
<b>SPECIAL REVENUE FUNDS</b>						
Streets	2	\$ 104,116	\$ 11,942	\$ 32,172	\$ 16,263	\$ 164,493
Grants	1	78,077	18,745	26,419	5,360	128,601
<b>Total Special Revenue Funds</b>	<b>3</b>	<b>\$ 182,193</b>	<b>\$ 30,687</b>	<b>\$ 58,591</b>	<b>\$ 21,623</b>	<b>\$ 293,094</b>
<b>DEBT SERVICE FUNDS</b>						
		\$	\$	\$	\$	\$
<b>Total Debt Service Funds</b>		\$	\$	\$	\$	\$
<b>CAPITAL PROJECTS FUNDS</b>						
		\$	\$	\$	\$	\$
<b>Total Capital Projects Funds</b>		\$	\$	\$	\$	\$
<b>PERMANENT FUNDS</b>						
		\$	\$	\$	\$	\$
<b>Total Permanent Funds</b>		\$	\$	\$	\$	\$
<b>ENTERPRISE FUNDS</b>						
Wastewater	3	\$ 106,276	\$ 12,190	\$ 28,373	\$ 8,021	\$ 154,860
Sanitation(Shared with Cemetery)	1	21,236	2,436	8,547	47	32,266
Cemetery		15,343	1,760	6,410		23,513
Water	4	192,476	22,077	53,070	8,434	276,057
<b>Total Enterprise Funds</b>	<b>8</b>	<b>\$ 335,331</b>	<b>\$ 38,463</b>	<b>\$ 96,400</b>	<b>\$ 16,502</b>	<b>\$ 486,696</b>
<b>INTERNAL SERVICE FUND</b>						
		\$	\$	\$	\$	\$
<b>Total Internal Service Fund</b>		\$	\$	\$	\$	\$
<b>TOTAL ALL FUNDS</b>	<b>40</b>	<b>\$ 1,896,249</b>	<b>\$ 272,156</b>	<b>\$ 479,650</b>	<b>\$ 67,445</b>	<b>\$ 2,715,500</b>