



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE**

**Tuesday, July 14, 2015 at 6:00 P.M.
Clark Memorial Clubhouse, Men's Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on **Tuesday, July 14, 2015, at 6:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.** Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on July 9, 2015 at 1:00 p.m.

Kathy Bainbridge
KATHY BAINBRIDGE
CLERK/FINANCE DIRECTOR

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

- 2. PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

3. REPORTS

Current Events – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor's Report
Vice-Mayor's Report
Councilmembers' Report
Town Manager's Report

Organizational Reports – Reports regarding regional organizations.

CAT/VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations.

NACOG - Northern Arizona Council of Governments.

NAMWUA - Northern Arizona Municipal Water Users Association.

VRBP – Verde River Basin Partnership.

VVLP – Verde Valley Land Preservation.

YC Advisory Board – A report from the Yavapai College Advisory Board representative.

4. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.
- A. **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held June 9, 2015 and Special Meeting June 23, 2015.
 - B. **Claims** - List of specific expenditures made by the Town during the previous month. June, 2015 check log and PPE dated June 13, 22 and 27, 2015.
 - C. **Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.
Board of Adjustments minutes of the meeting held June 24, 2015
Design Review Board minutes of the meeting held June 3, 2015
Planning Commission minutes of the meeting held June 16, 2015
Library Advisory Board minutes of the meeting held May 14, 2015
Parks and Recreation Committee Notice of Cancellation of meeting June 10, 2015
Public Safety Personnel Retirement Board minutes of meeting held June 24, 2015
 - D. **Resolution Making Appointments to the Municipal Property Corporation** – Approval of Resolution # **1498**, amending Resolution # **1470** making appointments to the Municipal Property Corporation.
 - E. **Proclamation Proclaiming the Month of August 2015 as Drowning Impact Awareness Month**– Approval of a Proclamation declaring the month of August 2015 as Drowning Impact Awareness Month.
 - F. **Resignation from the Parks and Recreation Commission** – Acceptance of Barbara Van Wye’s Resignation from the Parks and Recreation Commission.
 - G. **Resignation from the Library Advisory Board** – Acceptance of Karen Bowers’ Resignation from the Library Advisory Board.

NEW BUSINESS

5. **LIQUOR LICENSE APPLICATION** – Discussion and consideration of a recommendation to the Arizona Department of Liquor License, for a Series 10, Beer and Wine Store application from Robin Wilber, Cradd LLC d/b/a the #1 Food Store located at 755 Hwy 89A, Clarkdale, AZ.

6. **GENERAL FUND BUDGET ADJUSTMENTS** – Discussion and consideration of adjusting various General Fund Department 2014-2015 adopted operating budgets to reflect year end expenditures.
7. **FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda
8. **ADJOURNMENT**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.

**Minutes of a Regular Session of the Common Council of the Town of Clarkdale
Held on Tuesday, June 9, 2015**

A Regular Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, June 9, 2015, at 6:00 P.M. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

CALL TO ORDER – Meeting was called to order at 6:00 P.M. by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig
Vice Mayor Richard Dehnert
Councilmember Scott Buckley

Councilmember Bill Regner - Absent
Councilmember Curtiss Bohall

Town Staff:

Town Manager Gayle Mabery
Town Clerk/Finance Director Kathy Bainbridge
Community Services/Human Resources Director Janet Perry
Community Development/Economic Director Jodie Filardo
Utilities/Public Works Director Wayne Debrosky
Police Chief Taylor

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

Karen Daniels, Clarkdale resident – read a statement regarding mandamus claim she filed naming the Town as a party.

REPORTS

Current Events – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor Von Gausig's Report –

- 05/15/2015 – Telephonically attended Executive Committee meeting with Arizona League of Cities and Towns
- 05/21/2015 – Attended Soil Remediation team meeting
- 05/27/2015 – Went to Bisbee with Town staff members to meet with Freeport representatives as well as representatives from Conestoga Rover (group performing testing and remediation in Bisbee)
- 05/28/2015 – Spent the day with Bisbee Town staff regarding remediation project

- 06/03/2015 – Met with Jodie Filardo, Gayle Mabery and Evelyn Casuga (Arizona We Want) regarding town management;
 - checked well in Town for citizen concerned about well

Vice-Mayor Dehnert's Report –

- 05/16/15 – Presented welcome to Arizona League of Women Voters for their state conference;
 - attended League of Women Voters dinner
- 05/20/15 – Attended meeting of community Health Improvement Plan at VVMC
- 05/27/15 – Attended MATForce steering committee meeting
- 05/28/15 – Attended intergovernmental meeting in Jerome
- 06/02/15 – Telephonically attended Yavapai County Board of Health meeting;
 - attended quarterly meeting of Verde Valley networking group (health care providers and government entities on services)

Councilmember Bohall's Report –

- 05/20/15 – Attended ADOT presentation regarding Hwy 260
- 05/21/15 – Attended CAT/LYNX advisory meeting
- 05/27/15 – Attended VVTPO meeting
- 05/28/15 – Attended intergovernmental council meeting in Jerome
- 06/06/15 – Attended retirement party for Officer Nester

Councilmember Buckley's Report –

- 05/19/15 – Attended soil remediation meeting
- 05/27/15 – Attended Spirit of Clarkdale committee meeting
- 06/02/15 – Attended downtown Business Alliance meeting

- Attended multiple meetings with Jodie Filardo regarding way-finding signs.

- Helped to plan “Dog Days of Summer” event to be held June 20, 2015

Town Manager Mabery's Report –

- 06/13/15 – South by Southwest Adventure Company will be presenting “Essentials of River Kayaking” class at lower Tapco RAP – open to public
- 06/13/15 – Concert in the Park (Jonathan Levingston and Jay White); Habitat for Humanity is holding fundraiser
- 06/20/15 – Downtown Business Alliance is hosting “Dog Days of Summer” in the park from 8:30 a.m. to noon; that evening final Verde Valley Open Air Cinema (Casablanca) from 6 – 10 p.m.
- 06/27/15 – Concert in the Park (Missouri Opera Duo)
- 07/03/15 – Town offices closed for July 4th holiday
- 07/04/15 – Fourth of July celebrations

- Registration is now open for Arizona Rural Economic Development Conference to be held in Clarkdale this year.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held May 12, 2015, 2015 and Special Meetings of May 12th, May 19th and May 26th, 2015.
- B. Claims** - List of specific expenditures made by the Town during the previous month. May, 2015 check log and PPE dated May 2, 2015 and May 16, 2015.
- C. Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.
Board of Adjustments Notice of Cancellation of meeting May 27, 2015
Design Review Board Notice of Cancellation of meeting May 6, 2015
Planning Commission minutes of the meeting held May 19, 2015
Parks and Recreation Committee minutes of the meeting held May 13, 2015
- D. Civil Traffic Hearing Officer Appointment** – Approval of appointing Court Supervisor Cynthia Tinnal as Civil Traffic Hearing Officer.
- E. Intergovernmental Agreement for Establishment of Unified Emergency Management** – Approval of the Intergovernmental Agreement between Yavapai County and the Town of Clarkdale for Emergency Management Services.

Vice Mayor Dehnert moved to accept Consent Agenda items A – E as presented. Councilmember Bohall seconded the motion. The motion passed unanimously.

Organizational Reports – Reports regarding regional organizations.

CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations. Councilmember Bohall:

- Paving has been completed on Lower Red Rock Loop Road.
- There will be major northbound I-17 lane restrictions from Middle Verde Road to the McGuireville exit.
- I-17 and 89A and JW Powell Blvd. restrictions and closures for the rest of the summer.
- 89A and Oak Creek Canyon lane restrictions through the end of June for erosion control.
- CAT/LYNX received two new buses on May 27th. They had over 150,000 passengers for the last fiscal year.
- Greyhound is expected to start service with a stop in Camp Verde this summer.

NACOG - Northern Arizona Council of Governments. Vice Mayor Dehnert:

- No meeting. At the last meeting Vice Mayor Dehnert requested that they table the selection of a private sector representative to the regional council from Yavapai County because they hadn't had enough time to consider a nominee. There will be an election held June 25th and as the Town's representative Dehnert made a nomination: Henry McVety for the private sector seat. He is a partner in a contract company that manages water and waste water systems for municipalities and resorts and is a Clarkdale resident. Vice Mayor Dehnert will ask Councilmember Regner to cast his proxy vote for Mr. McVety at the regional council meeting.

NAMWUA - Northern Arizona Municipal Water Users Association. Councilmember Buckley:

- No report.

VRBP – Verde River Basin Partnership. Mayor Von Gausig:

- No General Partnership meeting, however there was a meeting with the Verde River Institute. Water issues and projects collaboration was discussed.

VVLP – Verde Valley Land Preservation. Councilmember Regner:

- No report.

YC Advisory Board – A report from the Yavapai College Advisory Board representative.
Councilmember Regner:

- Town Manager Mabery reported in Councilmember Regner's absence that the Verde Valley Advisory Committee to the Yavapai College Board of Directors has drafted a report of recommendations to the Board.

NEW BUSINESS

2015 SPIRIT OF CLARKDALE AWARD NOMINATIONS – Discussion and consideration of the Spirit of Clarkdale Review Committee recommendations to Council on the 2015 "Spirit of Clarkdale" nominations.

The Council approved the "Spirit of Clarkdale Award" on April 10, 2007 by Resolution # 1224. The Spirit of Clarkdale awards program provides a way for the Clarkdale Town Council to recognize Clarkdale home or business owners, residents, organizations or other individuals that have taken steps in the community that are worthy of recognition. Awards are made by the Council from nominations that have been reviewed by the Spirit of Clarkdale Review Committee. Anyone may nominate a Clarkdale property owner, business owner or other individual they feel deserve recognition for projects or actions that enhance the "Spirit of Clarkdale."

The 2015 Spirit of Clarkdale Review Committee members are: Scott Buckley, Councilmember, John Kinnamon, Board of Adjustment member and Ben Kramer, Library Advisory Board member. The committee met on May 27th, 2015, reviewed the applications and put forward their

recommendation to issue Spirit of Clarkdale awards to the list of nominations attached and provided to Council.

Award winners will be invited to attend and receive their Spirit of Clarkdale Award at the Town of Clarkdale's annual Old-Fashioned Fourth of July celebration.

Moving Forward: It is the goal of the Spirit of Clarkdale committee and Community Services staff to assess and consider changes be made to the Spirit of Clarkdale program, including categories, nomination requirements, and selection/award criteria, in order to enhance its value in the community and give it a more prestigious appeal.

Joni Westcott presented information on this agenda item.

Councilmember Buckley moved to approve the Spirit of Clarkdale Review Committee recommended awards:

Copper Art Museum-Drake Meinke Historical Preservation

Pam Watts Property Beautification

Cliff Pollay Property Beautification

Carol Cain Volunteerism

Carol Engert Volunteerism

John Sherman Volunteerism

Councilmember Bohall seconded the motion. The motion passed unanimously.

INTERGOVERNMENTAL AGREEMENT WITH THE ARIZONA DEPARTMENT OF REVENUE RELATED TO UNIFORM ADMINISTRATION OF THE TOWN'S TRANSACTION PRIVILEGE TAX (TPT) – Approval of an IGA with DOR regarding administration of the local Transaction Privilege Tax.

This intergovernmental agreement (IGA) was negotiated with the Department of Revenue (DOR) by city representatives included a finance director, a tax administrator, and two attorneys, along with assistance from the League of Arizona Cities and Towns. Additionally, several attorneys and tax experts from many cities and towns reviewed and commented on the language during the process, resulting in a document that provides the maximum level of information and assurances for the cities possible.

Local Transaction Privilege Tax (TPT) administration is governed by A.R.S. § 42-6001. This statute was recently modified for the purpose of tax simplification with the passage of House Bill 2111 in 2013 and House Bill 2389 in 2014. This statute now requires the Arizona Department of Revenue (DOR) to administer the transaction privilege and use taxes imposed by all cities and towns and to enter into a new inter-governmental agreement (IGA) with each city and town to reflect these changes and clearly define the working relationship between DOR and Arizona cities and towns.

State administration for the current self-collecting cities is predicated on DOR having the capability to provide an electronic means for collecting and distributing detailed taxpayer information including specific gross receipts and deductions by classification and by business location. This IGA intends to cover all aspects of administration after DOR takes over for all cities and towns, but it also includes

language allowing self-collecting cities to continue their own tax and license programs until such time that DOR is able to perform the administrative functions documented in statute.

Although tax simplification will have the greatest impact on those cities and towns that are currently self-collecting local taxes, there are also considerable improvements for cities and towns in the State collection program as a result of simplification, particularly in the form of receiving much more detailed taxpayer data.

The IGA covers all aspects of local tax administration. First and foremost, the IGA addresses confidentiality, including the authorized handling of confidential taxpayer information, expectations for the discreet use of taxpayer data to prevent unauthorized disclosure, and the process we will follow in the event of a disclosure. There is also clarified and simplified guidance on the use of aggregated taxpayer data for public reporting and analysis.

The IGA includes clear direction regarding the sharing of general taxpayer license information, legal interpretations and written guidance, rate and fee tables, and any other pertinent tax information that needs to be shared between the cities and towns and DOR.

Importantly, the IGA identifies exactly which license and tax return data fields must be provided by DOR, and identifies in detail a series of new reports DOR will soon provide to all cities, both of which will serve to greatly expand the data available to the city for analysis purposes.

The first changes related to tax simplification that went into effect were new rules dealing with auditing, which DOR and the cities began following in January 2105. The IGA formalizes both the concepts included in statute and the main concepts used in practice by auditors in the field.

Key factors include a commitment to audit for all jurisdictions whenever any audit is being done; the continued authority for any city or town to perform an audit of a taxpayer that is engaged in business only in their town; the general guidance that DOR will lead all multi-jurisdictional audits, coupled with the option for DOR to delegate actual audit performance to a city or town when circumstances indicate it would be the most efficient means of completing the audit.

The IGA also provides guidance for handling voluntary disclosure by taxpayers, closing agreements in lieu of litigation, and sets up the responsibilities and authorities of both parties in terms of code or statute interpretations and legal support for protests.

Most importantly, the new IGA provides for a formal review process using the new "State and Local Uniformity Group" made up of four city and four DOR tax experts who will work together to iron out any problems or conflicts between the cities and the State.

The terms of this IGA run on an annual basis from July 1, 2015 through June 30, 2016 and it renews automatically each year. Either party has the right to reopen and renegotiate the terms according to provisions within the agreement.

FINANCIAL IMPLICATIONS:

This agreement will not result in any budgetary impact to the Town.

FAQ's:

1) What is happening?

Your city or town currently has an IGA with the Department of Revenue that controls how they collect your local TPT for you. That agreement is about to expire on June 30, and this package replaces the old IGA with a new one. Every city and town has one (the last one was probably approved around 2004), and every city and town is being asked to approve a new agreement. The IGA is exactly the same for each of the cities and towns. It needs to be approved by your Council and then counter-signed by the Attorney General's office to be a binding contract between the city and the Department of Revenue for tax administration.

2) What happens if the Council does not approve the IGA?

The IGA is required under State statute. Statute also requires DOR to administer TPT for all local jurisdictions, including all of the current program cities and towns, as well as all of the self-collecting cities as soon as DOR can provide the detailed reporting data as required by statute. Regardless of whether your city or town has signed the IGA, DOR is and will continue to provide the statutorily required services and they will do so in the manner described in the IGA. We have already expressed the extent of our influence over DOR's services during the negotiation process. If your Council decides not to approve the agreement, realistically it might only serve to limit your town's ability to enforce its rights and authorities outlined in the IGA.

3) What if our city does not want to accept the terms exactly as written?

Rather than simply issuing another new IGA with the terms best suited to their operations as usual, DOR agreed to negotiate this agreement based on the stipulation that the negotiators spoke for all cities and towns. This is the final negotiated contract that was reviewed and approved by the finance directors, tax staff, and city/town attorneys representing more than 30 of the 91 cities and towns who responded when we asked for input on the IGA. Again, we have already expressed the extent of our influence over the terms of the agreement during the negotiation process. We ask that you do not attempt to renegotiate terms with DOR or insert or delete any language under any circumstances.

4) Who were the people on the negotiating teams for the cities and DOR?

*For DOR: Lisa Neuville, Chief Counsel; Tom Johnson, Asst. Director – Audit; Frank Boucek, Asst. Director – Tax Policy & Research;
For Cities & Towns: Ken Jones, Deputy City Manager/CFO – Tempe; Gary Tasky, Tax, License & Collections Supervisor – Peoria; Deborah Robberson, Deputy City Attorney – Glendale; Kelly Gregan, Asst. City Attorney – Mesa.*

5) What if we have a vacancy or have not decided who will be responsible?

You can certainly use a particular person as any of the requested points of contact, but you're probably better off if you don't use a specific person's email address and instead use a generic one like taxaudit@cityaz.gov. This way you don't have to keep changing them if your personnel

change over time. Please note that the preferred contact in Section 19(a) is the city or town Finance Director or the equivalent if you don't have that title.

6) What do I do with this application and tax return?

Those are both exhibits that are part of the IGA – they are considered Appendix C. Your complete IGA package should have the IGA body, the Appendix A and Appendix B document, and finally, the blank application and blank tax return. You do not need to fill in anything on the application or the tax return! At your discretion you can use any part of the proposed Council memo as a cover sheet to explain what is happening. Follow that with the complete IGA package for their review and approval, and once approved, send two complete signed copies to DOR.

Town Clerk/Finance Director Kathy Bainbridge presented information on this agenda item.

Mayor Von Gausig noted that the Arizona League has been working on this by way of Task Force for a long time and hopefully this will work from now on. He recommended it be approved without any kind of change.

Vice Mayor Dehnert moved for the approval of an Intergovernmental Agreement between the Town of Clarkdale and the Arizona Department of Revenue regarding the uniform administration, licensing, collection, and auditing of transaction privilege tax, use tax, severance tax, jet fuel excise and use tax and rental occupancy taxes imposed by the State or cities or towns. Councilmember Bohall seconded the motion. The motion passed unanimously.

FISCAL YEAR 2014/2015 BUDGET TRANSFERS– Discussion and consideration regarding authorization for fund transfers within the fiscal Year 2014-2015 budget.

Each year the Council adopts a balanced budget based on projections of local revenue as well as projections from the State of Arizona revenue (State Shared Revenues and State Sales Tax). Staff uses these projections to budget for expenses expected to be incurred in the following year. During the year, Council may make changes to a budget based on economic factors by authorizing additional transfers when needs are identified.

Exact amounts available for the requested budget balancing transfers will not be available until well after June 30th, when final sales tax collections are distributed by the State of Arizona and yearly closing entries have been completed. The following transfer totals are based on current projections of year end funds available. For audit purposes, these adjustments need to take place before the June 30th end of the Fiscal Year. Actual transfer amounts may differ due to changes in actual revenue received for the remainder of the year and amounts required to balance the General Fund, HURF Fund, Capital Projects Fund, Water Fund, Wastewater Fund, Sanitation Fund, and Cemetery Fund.

Proposed transfers are as follows and are based on total dollars available:

<u>Transfers out of:</u>	<u>Transfers into:</u>	<u>Amount:</u>	<u>Current Budget</u>
<u>Construction Tax Transfer to Capital Projects Fund and General Fund offset amount</u>			
General Fund – Construction Tax	Capital Projects Fund	\$ 35,000.00	\$51,500.00

General Fund Transfer to HURF Fund

General Fund – Street Funding	Street (HURF) Fund	\$81,500.00	\$87,650.00
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Administration Fee Fund transfers to General Fund

Streets Fund	General Fund	\$35,204.76	\$35,204.76
Wastewater Fund	General Fund	\$34,823.25	\$34,823.25
Water Fund	General Fund	\$55,635.61	\$55,635.61
Sanitation Fund	General Fund	\$25,908.38	\$25,908.38
Grants Fund	General Fund	\$11,282.88	\$ 7,439.63
Cemetery Fund	General Fund	\$ 4,100.00	\$ 4,100.00

Transfers out of:

Transfers into:

Amount:

Current Budget

Sanitation Fund	General Fund for Streets	\$ 40,000.00	\$ 40,000.00
Perpetual Care Fund	Cemetery Fund	\$ 25,000.00	\$ 15,000.00
Water Fund (Equipment Rental)	Streets Fund	\$ 2,000.00	\$ 2,000.00
WW O&M	WW P&E Improve	\$163,000.00	\$171,644.26
Water O&M	Water Capital Improve	\$51,925.00	\$ 51,925.00

Town Clerk/Finance Director Kathy Bainbridge presented this agenda item to Council.

Vice Mayor Dehnert moved to authorize the staff to make the necessary budget balancing fund transfers within the Fiscal Year 2014-2015 budget. Councilmember Buckley seconded the motion and the motion carried unanimously.

GENERAL FUND BUDGET ADJUSTMENTS – Discussion and consideration of adjusting the Police Department and Public Works Department 2014-2015 adopted operating budgets for worker’s comp expenditures.

Worker’s Comp has been budgeted as a lump sum in the General Fund budget under the Town Wide Department expenses for General Fund wages. The total Worker’s Comp line item in the Town Wide department was \$43,886.31. With the fluctuating cost of Worker’s Comp over the past few years, the expenditure no longer falls under a “non-material” standing and the Finance Department was requested by the Town auditors to adjust the 2014-2015 budget to reflect the expenditures for Worker’s Comp coverage for the individual departments of Police and Public Works.

General Fund

<u>Account Number</u>	<u>Description</u>	<u>Current Budget</u>	<u>Reallocation</u>	<u>New Budget</u>
01-5-2300-6023	Town Wide Department Worker’s Comp	\$43,886.00	(\$36,060.00)	\$ 7,826.00
01-5-2900-6023	Police Department Worker’s Comp	\$ 0.00	\$30,460.00	\$30,460.00
01-5-3100-6023	Public Works Department	\$ 0.00	\$ 5,600.00	\$ 5,600.00

Worker's Comp

Total	\$43,886.00	\$ 0	\$43,886.00
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Town Clerk/Finance Director Kathy Bainbridge presented this agenda item to Council.

Mayor Von Gausig asked if there was any separation in the general fund categories delineating the amounts charged to each department and Bainbridge stated that the only separation in the categories was for the enterprise funds.

Councilmember Bohall moved for the approval of 2014-2015 General Fund Budget Adjustments in the amount of \$43,886.00. Councilmember Buckley seconded the motion and the motion passed unanimously.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.

ADJOURNMENT – Without objection, Mayor Von Gausig adjourned the meeting at 6:50 P.M.

APPROVED:

ATTESTED/SUBMITTED:

Doug Von Gausig, Mayor

Kathy Bainbridge, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 9th day of June, 2015. I further certify that meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2015.

SEAL

Kathy Bainbridge, Town Clerk

**Minutes of a Special Session of the Common Council of the Town of Clarkdale
Held on Tuesday, June 23, 2015**

A Special Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, June 23, 2015 at 3:00 P.M. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

CALL TO ORDER – Meeting was called to order at 3:05 P.M. by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig

Councilmember Bill Regner

Vice Mayor Richard Dehnert (absent)

Councilmember Curtiss Bohall

Councilmember Scott Buckley

Town Staff:

Town Manager Gayle Mabery

Town Clerk/Finance Director Kathy Bainbridge

Community Services/Human Resources Director Janet Perry

Community Development/Economic Director Jodie Filardo

Senior Planner Beth Escobar

Utilities/Public Works Director Wayne Debrosky

Utilities Supervisor Ellen Yates

Police Chief Randy Taylor

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

Robyn Prud'homme-Bauer, Clarkdale resident and business owner, thanked the Town of Clarkdale for supporting the Dog Days of Summer event last Saturday at the Main Park.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. **Reports** - Approval of written Reports from Town Departments and Other Agencies
- Building Permit Report – May, 2015
 - Capital Improvements Report – May, 2015
 - Magistrate Court Report – May, 2015
 - Water and Wastewater Report – May, 2015
 - Clarkdale Fire District Report and Mutual Aid Responses Report – May, 2015
 - Police Department Report – May, 2015
 - NAIPTA Transit Report – May, 2015

- B. **Clarkdale-Jerome Lions Club Facilities Use Agreement** – Approval of the 2015-2016 Reimbursement Agreement for the use of Town Facilities by the Clarkdale-Jerome Lions Club.
- D. **Made In Clarkdale Facility Use Agreement** – Approval of a 2015-2016 Facility Use Agreement between the Town and Made In Clarkdale.
- E. **Made in Clarkdale Special Event Liquor License Application-** Approval of a recommendation to the State Department of Liquor License and Control to approve the Special Event Liquor License for Made In Clarkdale for the Main Street Block party on July 31, 2015 from 7:00 P.M. to 10:00 P.M. being held between the 900 – 1000 block of Main Street, Clarkdale, AZ
- F. **Amendment to Section Three V. (B) (C) & (D) and Section Three VI. (B) &(C), Travel & Training; Meal Per-Diem of the Town of Clarkdale Financial Operations Guide (FOG)** – Approval of amending the Financial Operations Guide regarding meal per-diem.

Councilmember Regner pulled item C.

Councilmember Buckley moved to accept Consent Agenda items A, B, D, E and F as presented. Councilmember Regner seconded the motion. The motion passed unanimously.

- C. **Clarkdale Historical Society and Museum Facility Use Agreement** – Approval of a 2015-2016 Facility Use Agreement between the Town and the Clarkdale Historical Society and Museum.

In consideration of the wide-ranging and beneficial work done by the Clarkdale Historical Society and Museum (CHSM), in 2011 the Town began executing an annual Facility Reimbursement Agreement to allow discounted use rates. It should be noted that the Town also has a separate Lease Agreement with the CHSM that was first approved in August, 2011 for use of the 2-story Town-owned facility at 900 First North Street where the CHSM is currently located. This agreement establishes that the Town will provide the building at no charge (and sets forth a value for the rent of \$13,188 - \$52,752 per year) to the CHSM, in consideration for the following:

- The CHSM will occupy the premises as a primary advocate and representative for Clarkdale's history and heritage, and in doing so shall:
 - Conduct regular events centered on the history and heritage of Clarkdale;
 - Have open to the public a museum depicting the history and heritage of Clarkdale;
 - Adhere to the terms of any Lease and/or Loan Agreements with Clarkdale; and
 - Adhere to other responsibilities as agreed upon by both parties.

While staff recommends a continuance of this supportive relationship, as with the recently assessed standard day-use rates, fees charged via annual facility use agreements have also been reassessed. As a result, the fees noted herein have been increased over last year in an attempt to more adequately cover hard costs associated with the facility uses, while still offer substantial financial support to the CHSM. A new item this year is a minimal charge imposed for reimbursement of the use of exterior electricity. Otherwise, this renewal agreement generally includes the same terms and regulations as in prior years.

A comparison of the current standard fees and increased rates proposed in this annual renewal term, based on a twenty-four period, is reflected here:

Facility	Standard Resident Fee/Cost - 24 hrs.	Contracted Fee/Cost – 24 hrs.
Clubhouse Auditorium	\$568.00*	\$48.00**
Clubhouse Men's Lounge	\$448.00*	\$22.00**
Clubhouse Ladies' Lounge/Kitchen	\$448.00*	\$37.50**

* Includes consideration of Facility Ambassador costs.

** Does not include consideration of Facility Ambassador costs (potential of additional \$13/hr.).

Over the years the Town has had the opportunity to form mutually beneficial partnerships with several non-profits in Clarkdale. We've traditionally used Facility Reimbursement Agreements as a significant tool in those partnerships because they allow the flexibility to weigh the costs to operate and maintain our municipal facilities along with recognizing the many benefits to the community brought by the efforts of the non-profit entity. Staff believes the revised reductions presented here continue to afford a strong statement in support of the relationship with the Clarkdale Historical Society & Museum and the community benefits provided by that organization. CHSM has been apprised of all revisions put forth in this renewal contract.

The proposed renewal agreement with revisions included are reflected in the following draft (see page 4 of 7) with deletions struck-through and added text italicized. Verbiage in Rules for Use, Item 27 is stricken in coordination with our recently implemented Clubhouse Ambassador program.

Human Resources/Community Services Director Janet Perry presented background information on the staff report for this agenda item. Town costs and discounted rates already in place were clarified and discussed with Council. Council also considered the value of services provided by the various non-profit organizations who currently receive discounts.

Cindy Emmett, Chairperson of the Clarkdale Historical Society and Museum answered questions from the Council and stated that the Sentimental Journey dances currently don't break even financially. She stated that eighty people attending the dances is considered a good turnout. Emmett stated that the museum pays full contracted price for other uses of the facility however would like a greater discounted rate for the dances.

Councilmember Regner moved to approve as presented the 2015-2016 Facility Use Agreement for use of Town facilities by the Clarkdale Historical Society and Museum. Councilmember Buckley seconded the motion. The motion was approved unanimously.

NEW BUSINESS

CHILDREN CONSERVE WATER GRANT PROPOSAL – Discussion and consideration of a request to continue funding the implementation of a water education curriculum for Kindergarten -8th Grade students at the Clarkdale-Jerome School.

Lynda Zanolli, Education Center Director for the Verde Natural Resource Conservation District, has requested the Town of Clarkdale continue to fund the implementation of a water education curriculum for Kindergarten -8th Grade students at the Clarkdale-Jerome School.

Children Conserve Water Grades K – 4 Program designed to address 4 essential questions each year. They are: Where is water found on earth: How does water get into and out of houses?, Why is it important to SAVE and NOT WASTE water?, and How can we conserve water?. The classroom programs follow the “Standard Curriculum” in place for elementary students. Clarkdale/Jerome School has a total of 300 students that will receive a conservation lesson four times a year. Complete program funding in the amount of \$3,400.00 for the two year K-4 program is being requested. A detailed budget is attached.

Water Stewardship Grades 5 - 8 Program promotes the development of critical-thinking and, through classroom projects and field trips, will also learn about their own watersheds. Field trips include “Clarkdale specific” sites such as the Verde River and the new wastewater Treatment Plant. The Verde Natural Resource Conservation District has received a grant from Yavapai County Community Foundation for partial expenses for the Grades 5-8 Program. The remaining program funding in the amount of \$3,200.00 for the two year Grades 5-8 Program is being requested.

The Clarkdale Water Conservation Program fund that accumulates through water billing an average of \$372.00 per month or about \$4,500.00 annually currently has \$20,000.00 that could be used for these programs.

Utilities Supervisor Ellen Yates presented information on this agenda item and noted that the actual costs of the two-year program for the K-4 program are \$3,500 and \$5,600 for the 5 – 8 program, totaling \$9,100. Yates then introduced Lynda Zanolli, director of the program.

Zanolli stated she will be retiring and introduced her replacement as Director of the Education Center, Erin Cody, who has degrees in Environmental Science, Ecological Restoration and a Master’s in Education. She has 12 years’ experience in the schools.

Zanolli described the funding they receive in grants including a small amount from State Trust Fund. She added that the program will be receiving grant money from *One for the Verde* to pay for buses and transportation.

Mayor Von Gausig stated that reliance on on-going funding was problematic and encouraged the group to look for diversified funding in the future.

Councilmember Bohall asked Zanolli to describe the measures of success from the inception of the program to the current time and Zanolli stated she started out of her home and now has a classroom out of Cottonwood Middle School, two teachers, and a clerk. The children recognize the importance of water conservation and usage. She has no quantitative data that describes water savings, however has reports on the numbers of children reached through the program. Von Gausig informed the new director that the Council does expect periodic reports and newsletters in order to get an idea of the numbers of children reached.

Town Manager Mabery stated that all of Clarkdale tours are local, Tuzi RAP, the wastewater treatment plant and this year 5th graders are going to Lower Tapco. The kids are becoming acquainted with the river and are more excited about it and learning about their community. Mabery added that she was a big fan of the program and the work they do.

Councilmember Regner moved to approve the funding of the Children Conserve Water K-4 Program in the amount of \$3,500.00 and funding in the amount of \$5,600.00 for the Water Stewardship Grades 5-8 Program totaling \$9,100.00. Councilmember Bohall seconded the motion and the motion carried unanimously.

WORKSESSION REGARDING LEASING TOWN PROPERTY TO VERIZON WIRELESS FOR PLACEMENT OF A WIRELESS FACILITY – Discussion and direction to staff regarding leasing Town property to Verizon Wireless for placement of a wireless facility.

Staff has been approached about the possible placement of a wireless facility on property recently purchased by the Town. The subject property is adjacent to Bent River Machine.

Verizon Wireless is proposing to lease an approximately 50-foot by 50-foot space for placement of a 120-foot high cell-town monopole and supporting equipment infrastructure.

The lease terms they propose are:

Option Length: One year

Option Fee: \$1,000 – this is payable upon reaching an agreement with Verizon Wireless to lease the land. Upon this agreement Verizon will begin the process of completing all regulatory requirements.

Rent: \$750 per month

Escalation: 10 percent per term (rental amount would increase ten percent every five years)

Term: 5 years with four auto-extensions for a total lease time of 25 years.

The estimated total rental payment under these terms to the Town over 25 years would be \$ 274,729.50.

The property being considered is zoned Industrial. A wireless communication tower is an allowed use with a conditional use permit. The subject property is in the Industrial Zone A, which allows for a cell tower up to 200 feet in height.

If Town Council is willing to consider the lease agreement, Verizon Wireless would need to go through the public process and receive a conditional use permit before the details of the lease could be finalized.

Senior Planner Beth Escobar presented information on this agenda item and Council discussion followed.

Mayor Von Gausig expressed concern about the usability of the parcel where the tower is placed and asked staff to make sure that the tower is placed to minimize the impact of the leasability of the property and to perform their due diligence regarding rents in the area.

Reg Destry from Reliant Land Services working with Verizon Wireless presented information and was available for Council questions. He stated that the proposed tower would work in conjunction with the previously approved tower on the other side of town.

Council directed staff to begin negotiation regarding leasing approximately 2,500 square feet of property in the Industrial area to Verizon Wireless.

PRESENTATION REGARDING THE RECENT TRIP BY CLARKDALE OFFICIALS TO OBSERVE IMPACTS OF BISBEE SOIL PROGRAM.

United Verde Soil Program – Mayor Von Gausig, Community & Economic Development Director Filardo, Utilities Director Debrosky and Town Manager Mabery travelled to Bisbee on May 27th & 28th to meet with Freeport-McMoRan officials and their contractors in their Soils Program Field Office. Meeting in the Soils Program Field Office gave them a good idea of how they would set up such an office in Clarkdale. Following a roundtable discussion there, they travelled with the Freeport team to several sites throughout Old Bisbee to see examples of remediated properties.

The group also met with City of Bisbee City Manager, Public Works Director, Public Works Operations Manager and a former Council Member who was on the Council during most of the Bisbee remediation. Following that meeting, the Public Works Operations Manager toured the group through the City for several hours and showed them remediation sites throughout the City (not just in Old Bisbee where Freeport focused their tour), and numerous public properties that had been impacted by the remediation. Following the tour, they went back to City Hall where Mayor Von Gausig was able to visit with the current Mayor and Vice Mayor of Bisbee.

Town Manager Mabery gave a PowerPoint presentation describing the Bisbee trip with topics including:

- Historical Perspective
- Bisbee/Clarkdale Comparisons
- Discussions with Freeport, Bisbee Officials and Staff
- Project Impacts to Staff
- Citizen Communications
- Landscape Materials
- “Checkerboard Effects”
- Positive Aspects of Remediation
- Public Rights-of-Way and Natural Areas
- Quality of Replacement Soil and Drainage Issues
- Property Values and Mortgage Lending
- Revenue Opportunities
- Freeport’s Local Office and Project Management (Conestoga Rovers and Associates)
- Importance of Town Having Strong Citizen Advocacy Role
- Impacts of Construction Equipment on Public Infrastructure and Importance of Pre-Construction Documentation
- Importance of Streamlined Permitting Processes and Fee Structures to Cover Costs
- Advanced Cost Recovery Agreements with Freeport for Impacts to Community

Mayor Von Gausig commented on similarities and differences between Clarkdale and Bisbee and specifically noted that Freeport's current presence in Bisbee had an effect on the established officials' perspectives. Devotion to the mining company among those officials differed from the incoming officials who had less of a relationship with Freeport. In addition the smelter ran for a shorter period of time and at less capacity than the Clarkdale smelter. Aerial deposition patterns will contrast between Bisbee and Clarkdale.

Utilities/Public Works Director Wayne Debrosky stated his focus during the trip was what would impact utilities, streets and processes. It became apparent that it would be important for Clarkdale to get ahead of issues like permits and other impacts on community. Bisbee was at the end of the process and was unable to benefit in hindsight. Debrosky stated that he keyed in on impacts to roads, inspections, blue-staking, increased work load on current staff, impacts to areas that might be outside the initial testing area. For example, the next project in street rotation is in lower Clarkdale and the Town may want to delay that project until remediation is complete. He is trying to identify in advance all the things that may lie ahead. Permitting process needs to be streamlined.

Jodie Filardo stated she is anticipating significant staffing impact and paper impact. For every project we would be dealing with volumes of paper for files for permanent records. Her department is looking for a "new approach to paper management for permanent property files to ease burden of paper files and facilitate rapid recovery of information."

Mayor Von Gausig opened the discussion to public comment.

Tommy Bain, Clarkdale resident – Stated he watched a film on the internet – "Soil Replacement – Bisbee Arizona" - asked if the Town would have people there to inspect the soil remediation process.

Mayor stated that the Town will take the same precautions that they take with other fill and grading projects pursuant to ordinances.

Town Manager Mabery stated that Bisbee did not require grading permits and Clarkdale does. This permitting process includes inspections. The Town will not final permits until they have a rain event.

Drake Meinke, Clarkdale resident and business owner – Stated he was in Ajo when the remediation was done. He asked if the Town has looked at impact on businesses including loss of sales tax revenues from decreased tourism. What did Freeport do for businesses in Bisbee?

Community Development/Economics Director Jodie Filardo stated the business owners and realtors they spoke with in Bisbee were optimistic. The team is discussing reaching out to the community to advise the Town. Support from the community will be sought.

The Mayor stated that there will be many more meetings as well as development of citizen advisory group.

This is a presentation only, no action necessary.

WORKSESSION ON WAY-FINDING SIGNAGE – Discussion and direction to Staff regarding Way-finding signage at key locations throughout Clarkdale.

Since July 2014, the Community Development Department has worked on an array of concepts to enhance the introduction to and navigation around Clarkdale as one of the recommended strategies from the Sustainable Community & Economic Development Plan adopted by Town Council in June, 2013. Implementing way-finding signage in key locations within the Town is the discussion for this meeting.

On January 6, 2015, staff shared the initial draft of way-finding concepts with the Clarkdale Downtown Business Alliance representatives, and following modification of the signs based on the feedback, ideas were presented to Council in a work session on January 27, 2015.

Based on Council feedback on the color choices and sign modifications to add a distance component to the signs, the design was modified. Plus some new sign locations were added. In addition, the possibility of renting one of the signs (second from the bottom – the advertising sign) was discussed in meetings with the Town Manager. Concurrently, two quotes for the production and installation of the signs were requested and received; the lowest quote results in an anticipated cost of approximately \$3,000 for a one-sided monument sign.

The updated signs were presented at the Clarkdale Downtown Business Alliance meeting on June 2, 2015. Those present requested the lettering be increased in size and boldness for ease of visibility. There was discussion at that meeting as to whether or not businesses would be interested in renting those signs. Several businesses indicated they may be interested in renting the advertising sign depending on costs. The expectation is that a business may rent an initial advertising sign for five years at the cost of producing and installing the initial monument (estimated to be around \$3,000). Should a business discontinue operations within that initial five-year period, the advertising sign would become available for lease by another organization.

Following the second CDBA meeting, a small team led by Councilor Scott Buckley (including Kerrie Snyder, David Baird, and Ralph Clemmer) met to create a proposed tiered approach for rental of the advertising sign tied to the length of the rental commitment as follows:

RENT (Annually in advance)	TERM
Cost of the production and installation of the monument (estimated at \$3,000 for a one-sided sign including the production cost of the advertising sign)	5 years
\$600 per year (\$50/month) + cost of ad. sign	3 years
\$900 per year (\$75/month) + cost of ad. sign	2 years
\$1,200 per year (\$100/month) + cost of ad. sign	1 year

The advertising signs will be allocated on a first come, first served basis with priority given to the applicant desiring the longest term. Should two applicants come forward requesting the same sign for an identical term, the award will be allocated by a drawing at the next available Council meeting.

Should Council approve this approach, individual letters of understanding between the Town and the Lessee will be generated. Should no sponsorship be found for specific desired monuments, the Town will undertake production and installation of the remaining monuments given fund availability.

At the suggestion of Council and as a request from the CDBA team, the initial sign locations have been modified to add three locations (signs 7, 8, and 9 below):

1. On Broadway at Main Street facing traffic heading from the train depot;
2. On State Route 89A heading from Cottonwood just prior to the Clarkdale Parkway Roundabout;
3. On State Route 89A heading down the hill from Jerome just prior to the Clarkdale Parkway Roundabout;
4. On Broadway at Main Street before the left turn, coming from Cottonwood;
5. On Clarkdale Parkway heading down from the roundabout at SR 89A before the Mountain Gate entrance;
6. On Broadway heading toward Clarkdale just before the Moose Lodge;
7. **NEW** - On Broadway facing traffic departing Tuzigoot Road to replace the signs posted there now; and
8. **NEW** - On Broadway before Centerville Road for traffic heading to Cottonwood.
9. **NEW** - At intersection of Main Street and Broadway

The proposed format of the signs will be similar throughout town with the directional signs changing as needed and the advertising sign changing to accommodate the lessee. However, both the front and back sides of a few of the signs may be available for lease, for example, on sign 8 at Broadway and Centerville Road. The rates listed above will increase for those signs with text on both sides.

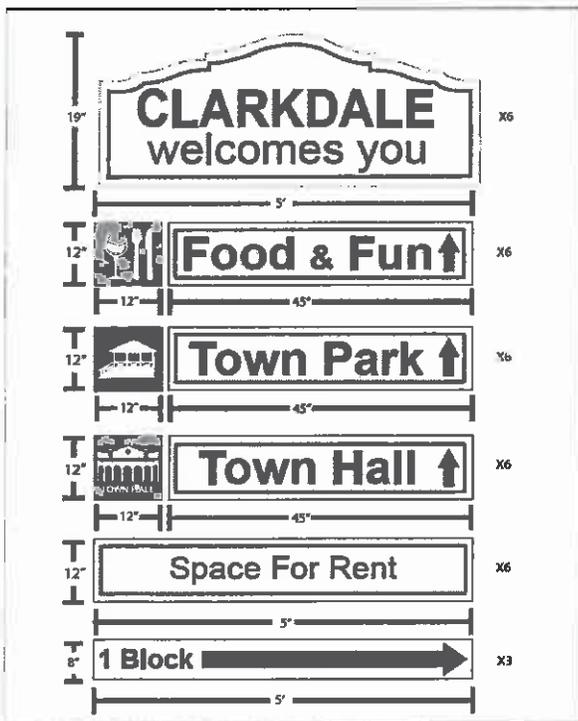


Figure 2 - Proposed sample front of sign

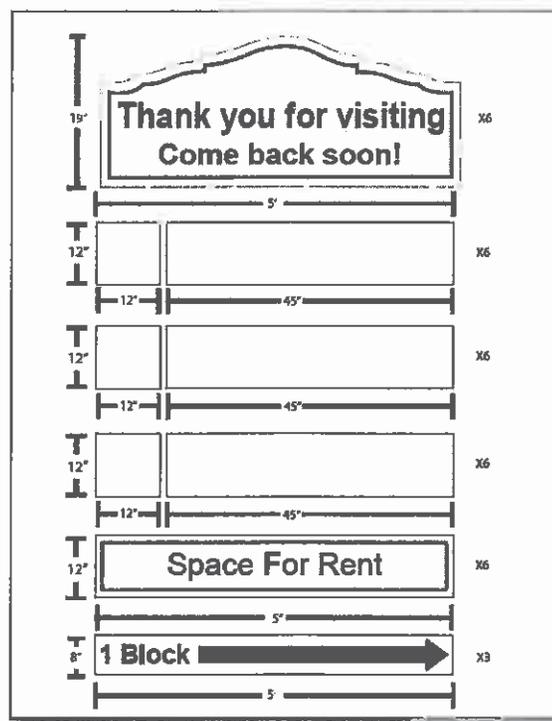


Figure 1 - Proposed sample back of sign

Each sign front

features the Clarkdale Topper (also used on all the Main Street banners) followed by the Welcome Sign, then the Food & Fun Sign, the Town Park sign, the Town Hall sign, the advertising sign and finally the directional arrow. A sample sign front is included above. The back side will feature the "Thank you for visiting, Come back soon!" language plus the advertising sign and the related arrow as noted in the picture above.

Following direction to move forward from Council, staff will take these signs to Design Review Board for a courtesy review. In addition, staff will develop letters of understanding for use in renting these signs to individuals businesses and will offer rentals of the advertising space on a first come, first served basis.

Community Development/Economic Director Jodie Filardo presented information on this agenda item. Filardo commended Councilmember Buckley for helping this project along. She also recognized Ralph Clemmer, Kerrie Snyder, and David Baird for helping with the project.

Sign 1 – Mayor recommended leaving off Town Hall section to make available for Clarkdale businesses.

Sign 3 – Mayor suggested that the arrows look too small.

Sign 4 – Mayor agreed that the Town Hall indication does belong on this sign. Mabery suggested having one large arrow.

Rental pricing was discussed. Mayor Von Gausig recommended the three year cost be raised to \$2500.

Filardo stated they will be taking the signage discussion to Design Review Board for input in August as a courtesy. The will also be developing letters of understanding for lessees and notifying businesses of availability.

Town Manager Mabery noted that signage would be ordered in July so input from the Design Review Board would be after the decision was made.

Mayor Von Gausig opened the discussion to public comment.

Cindy Emmett, Clarkdale Historical Society – stated she would like to see the museums on the signs and is concerned they are not. Will other current signage be taken down, i.e., the small museum sign?

Town Manager Mabery stated that there may be some signs that are taken down if in conflict with new signs but probably not the museum signs.

Lisa O'Neill, Clarkdale resident and from Verde Canyon Railroad – stated that the railroad is one of top attractions in the State. She is sure they would participate but is not sure that it is not to Clarkdale's benefit not to automatically list the railroad on the sign.

Ralph Clemmer, Newgate Homes (Mountain Gate) – stated that it was important for them that they have directional signs.

David Baird – 4/8 Wineworks – thanked the town for considering the signage.

Council directed staff to move the project forward and does not need to come back to Council.

LISA STREET CURB AND GUTTER PROPOSAL FROM FANN ENVIRONMENTAL – Discussion and consideration of the Lisa Street curb and gutter proposal from Fann Environmental under a under a job order contract (JOC) for an amount not to exceed \$78,000.

Storm water that is coming from Lampliter Mobile Home Park, the Copper Mountain Apartment Complex, and various residences in the area is causing excessive amounts of mud, rocks, and other

debris to accumulate along Lisa Street. In order to control this flow and prevent further damage to the edge of pavement on Lisa Street a curb and gutter system needs to be installed to direct this storm water run-off to into the drainage structures located in the wash off SR 89A. This project will be funded by Yavapai County flood mitigation funds from the Inter-Governmental Agreement (IGA) that the Town currently has with Yavapai County. The IGA has a current balance in the amount of \$67,199.93. The difference of \$10,800.07, between the project cost and the remaining funds in the IGA, will be funded out of the Street budget.

Utilities/Public Works Director Wayne Debrosky presented information on this agenda item and also explained the Job Order Contracting procurement process.

Debrosky informed Councilmember Regner that the street funds used to support the balance of this project would not be impacting anything else. Mabery stated that this was an appropriate use of those funds.

Councilmember Bohall asked about the tie-in with the new Dollar General store and Debrosky explained it would not have any negative impacts on that construction.

Councilmember Buckley moved to approve the proposal submitted by FANN Environmental for the construction of a curb and gutter system along Lisa Street under a Job Order Contract (JOC) in an amount not to exceed \$78,000, and direct the Public Works/Utilities Director to issue a Notice to Proceed to Fann Environmental for this project. Councilmember Bohall seconded the motion. The motion was passed unanimously.

FISCAL YEAR 2015-2016 PRELIMINARY BUDGET – Discussion and consideration of the adoption of a Preliminary Budget for Fiscal Year 2015-2016.

At the March 24th, April 28th and May 26th 2015 Council Meetings, presentations of the 2015-2016 Fiscal Year Preliminary Budget were reviewed for the Major Operational Funds of the General Fund, HURF (Streets) Fund, Wastewater Fund, Sanitation Fund, Water Fund, Cemetery Fund, and Capital Improvement Fund. There were also budget presentations for the additional Non-Operational Funds of the Wastewater Plant & Equipment Improvements, Water Capital Improvements, Development Reimbursement Fund, Impact Fees, Wastewater Development Projects, Grant Fund and Donation Fund.

The preliminary budget must be fully itemized in conformance with forms supplied by the Arizona Auditor General's Office and entered as a public record in the council meeting minutes when it is adopted.

As part of the required State budget adoption process, the Town will publish the preliminary budget in the local newspaper and have the budget available for public viewing before the final budget hearing and approval on July 28th. After the preliminary budget is approved, adjustments may still be made prior to when the Final Budget is adopted, but only if those adjustments reduce revenues and/or expenditures. In light of that, the adoption of the Preliminary Budget sets the expenditure limitation for the Town of Clarkdale for FY 2015-16.

The Preliminary Budget on the State Auditor General forms will be provided at the Council meeting.

Town Clerk/Finance Director Kathy Bainbridge presented preliminary budget information for 2015-2016. She noted that the only numbers that have changed since the May budget discussion were:

- Due to the Verde River RAPS program receiving a decreased amount of revenue, the GIS position was moved from the RAPs back into the Community Development budget representing about \$6900.
- PSPRS unfunded liability reduced from \$29,000 to \$23,165.

She highlighted the tax levy of \$490,546 and levy rate of 1.7165 reflecting Council prior decision.

The forms submitted to the State for the Preliminary Budget summary are attached. The 2016 Budgeted Expenditures/Expenses are:

FUND	BUDGETED EXPENDITURES/EXPENSES
General Fund	\$ 4,155,629
Special Revenue Funds	6,248,376
Capital Projects Funds	787,797
Permanent Funds	30,119
Enterprise Funds Available	5,537,539
TOTAL ALL FUNDS	\$ 16,720,460

The Preliminary Budget of \$16,720,460 reflects a 3.68% reduction from last year's budget of \$17,358,761 which is \$638,301. The complete Summary Schedule of Estimated Revenues and Expenditures is attached.

Councilmember Regner moved to adopt the Preliminary Budget for Fiscal Year 2015-2016 as presented. Councilmember Bohall seconded the motion. The motion carried unanimously.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.

ADJOURNMENT – Without objection Mayor Von Gausig adjourned the meeting at 5:35 P.M.

APPROVED:

ATTESTED/SUBMITTED:

Doug Von Gausig, Acting Mayor

Kathy Bainbridge, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 23rd day of June, 2015. I further certify that meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2015.

SEAL

Kathy Bainbridge, Town Clerk

VENDOR SET: 01 Town of Clarkdale
 BANK: * ALL BANKS
 DATE RANGE: 6/01/2015 THRU 6/30/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0072	C-CHECK VOID CHECK	V	6/03/2015			072399		
	ARIZONA PUBLIC EMPLOYERS HEALT							
	C-CHECK ARIZONA PUBLIC EMPLOYERSVOIDED	V	6/03/2015			072415		16,451.45CR
	C-CHECK VOID CHECK	V	6/03/2015			072416		
	C-CHECK VOID CHECK	V	6/03/2015			072434		
	C-CHECK VOID CHECK	V	6/03/2015			072435		
	C-CHECK VOID CHECK	V	6/04/2015			072441		
	C-CHECK VOID CHECK	V	6/04/2015			072442		
	C-CHECK VOID CHECK	V	6/04/2015			072413		
0805	HANSEN ENTERPRISE FLEET REPAIR							
	C-CHECK HANSEN ENTERPRISE FLEET VOIDED	V	6/04/2015			072444		90.08CR
	C-CHECK VOID CHECK	V	6/17/2015			072461		
	C-CHECK VOID CHECK	V	6/16/2015			072486		
	C-CHECK VOID CHECK	V	6/23/2015			072513		
	C-CHECK VOID CHECK	V	6/23/2015			072514		
	C-CHECK VOID CHECK	V	6/23/2015			072515		
	C-CHECK VOID CHECK	V	6/23/2015			072516		
	C-CHECK VOID CHECK	V	6/23/2015			072517		
	C-CHECK VOID CHECK	V	6/23/2015			072518		
	C-CHECK VOID CHECK	V	6/23/2015			072538		
	C-CHECK VOID CHECK	V	6/30/2015			072516		
0015	BOYLE, PECHARICH, CLINE, WHITT							
	C-CHECK BOYLE, PECHARICH, CLINE,VOIDED	V	6/30/2015			072555		9,560.79CR

NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
** * T O T A L S * **			
REGULAR CHECKS:	0.00	0.00	0.00
HAND CHECKS:	0.00	0.00	0.00
DRAFTS:	0.00	0.00	0.00
EFT:	0.00	0.00	0.00
NON CHECKS:	0.00	0.00	0.00
VOID CHECKS:	20 VOID DEBITS 0.00		
	VOID CREDITS 26,110.32CR	26,110.32CR	0.00

TOTAL ERRORS: 0

NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: * TOTALS:	20 26,110.32CR	0.00	0.00
BANK: * TOTALS:	20 26,110.32CR	0.00	0.00

VENDOR SET: 01 Town of Clarkdale
 BANK: POOL POOLED CASH
 DATE RANGE: 6/01/2015 THRU 6/30/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0001	ARIZONA STATE RETIREMENT SYSTE							
I-ACRPPE 05302015	ACR STATE RETIREMENT	D	6/03/2015	5.74		000000		
I-LTDPPE 05302015	STATE RETIREMENT	D	6/03/2015	123.54		000000		
I-SR PPE 05302015	STATE RETIREMENT	D	6/03/2015	11,793.33		000000		
I-SRBPPE 05302015	STATE RETIREMENT BUY BACK	D	6/03/2015	349.89		000000		12,272.25
0001	ARIZONA STATE RETIREMENT SYSTE							
I-ACRPPE 06132015	ACR STATE RETIREMENT	D	6/17/2015	17.23		000000		
I-LTDPPE 06132015	STATE RETIREMENT	D	6/17/2015	121.86		000000		
I-SR PPE 06132015	STATE RETIREMENT	D	6/17/2015	11,657.22		000000		
I-SRBPPE 06132015	STATE RETIREMENT BUY BACK	D	6/17/2015	349.89		000000		12,146.20
0001	ARIZONA STATE RETIREMENT SYSTE							
I-LTDPPE 06272015	STATE RETIREMENT	D	6/30/2015	120.54		000000		
I-SR PPE 06272015	STATE RETIREMENT	D	6/30/2015	11,531.48		000000		
I-SRBPPE 06272015	STATE RETIREMENT BUY BACK	D	6/30/2015	349.89		000000		12,001.91
0069	CITY OF COTTONWOOD							
I-0000600	CITY OF COTTONWOOD	D	6/24/2015	40,112.71		000000		40,112.71
0074	INTERNAL REVENUE SERVICE							
I-T1 PPE 05302015	FEDERAL TAXES	D	6/03/2015	5,578.66		000000		
I-T3 PPE 05302015	FICA WITHHOLDING	D	6/03/2015	8,701.10		000000		
I-T4 PPE 05302015	MEDICARE WITHHOLDING	D	6/03/2015	2,034.92		000000		16,314.68
0074	INTERNAL REVENUE SERVICE							
I-T1 PPE 06132015	FEDERAL TAXES	D	6/17/2015	5,646.35		000000		
I-T3 PPE 06132015	FICA WITHHOLDING	D	6/17/2015	8,943.28		000000		
I-T4 PPE 06132015	MEDICARE WITHHOLDING	D	6/17/2015	2,091.54		000000		16,681.17
0074	INTERNAL REVENUE SERVICE							
I-T1 NES062215	FEDERAL TAXES	D	6/24/2015	164.14		000000		
I-T3 NES062215	FICA WITHHOLDING	D	6/24/2015	263.26		000000		
I-T4 NES062215	MEDICARE WITHHOLDING	D	6/24/2015	61.58		000000		488.98
0074	INTERNAL REVENUE SERVICE							
I-T1 PPE 06272015	FEDERAL TAXES	D	6/30/2015	5,413.75		000000		
I-T3 PPE 06272015	FICA WITHHOLDING	D	6/30/2015	8,317.00		000000		
I-T4 PPE 06272015	MEDICARE WITHHOLDING	D	6/30/2015	1,945.10		000000		15,675.85
0246	WELLS FARGO CORPORATE TRUST SE							
I-CLAR1296MFR	WELLS FARGO CORPORATE TRUST SE	D	6/30/2015	39,118.73		000000		39,118.73

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0006	AMERICAN FAMILY LIFE ASSURANCE							
	I-APRPPE 05302015 AFLAC	R	6/03/2015	104.86		072389		
	I-APSPPE 05302015 AFLAC POST TAX	R	6/03/2015	36.37		072389		141.23
0075	ARIZONA DEPARTMENT OF REVENUE-13-052014X	R	6/03/2015	1,910.76		072390		1,910.76
0072	ARIZONA PUBLIC EMPLOYERS HEALTH							
	I-2HSPPE 05302015 HEALTH INSURANCE	R	6/03/2015	634.52		072391		
	I-HSAFPE 05302015 HEALTH SAVINGS ACCOUNT	R	6/03/2015	2,523.15		072391		3,158.07
0009	ARIZONA PUBLIC SAFETY RETIREME							
	I-PACPPE 05302015 SYSTEM 105	R	6/03/2015	457.58		072392		
	I-PSRPPE 05302015 SYSTEM 105	R	6/03/2015	5,516.09		072392		5,973.67
0017	ICMA RETIREMENT TRUST 457							
	I-ICMPPE 05302015 301912	R	6/03/2015	1,199.38		072393		1,199.38
0655	TIAA CREF FINANCIAL SERVICES							
	I-TIAPPE 05302015 PLAN # 403695	R	6/03/2015	575.00		072394		575.00
1	NEWGATE HOMES LLC							
	I-00020150021923 US REFUND	R	6/03/2015	61.79		072397		61.79
0072	ARIZONA PUBLIC EMPLOYERS HEALTH							
	I-2ECPPE 05302015 HEALTH INSURANCE	R	6/03/2015	705.24		072398		
	I-2EFPPE 05302015 HEALTH INSURANCE	R	6/03/2015	537.24		072398		
	I-2ESPPE 05302015 HEALTH INSURANCE	R	6/03/2015	424.16		072398		
	I-CECPPE 05302015 HEALTH INSURANCE	R	6/03/2015	516.92		072398		
	I-CEFPPE 05302015 HEALTH INSURANCE	R	6/03/2015	1,572.92		072398		
	I-CEOPPE 05302015 HEALTH INSURANCE	R	6/03/2015	2,193.66		072398		
	I-CESPPE 05302015 HEALTH INSURANCE	R	6/03/2015	1,245.22		072398		
	I-HECPPE 05302015 HEALTH INSURANCE	R	6/03/2015	776.32		072398		
	I-HEFPPE 05302015 HEALTH INSURANCE	R	6/03/2015	3,544.62		072398		
	I-HEOPPE 05302015 HEALTH INSURANCE	R	6/03/2015	1,886.80		072398		
	I-HESPPE 05302015 HEALTH INSURANCE	R	6/03/2015	2,805.24		072398		
	I-VECPPE 05302015 VISION INSURANCE	R	6/03/2015	7.54		072398		
	I-VEFPPE 05302015 VISION INSURANCE	R	6/03/2015	84.35		072398		
	I-VEOPPE 05302015 VISION INSURANCE	R	6/03/2015	16.70		072398		
	I-VESPPE 05302015 VISION INSURANCE	R	6/03/2015	63.36		072398		
	I-VLCPPE 05302015 LIFE INSURANCE	R	6/03/2015	0.32		072398		
	I-VLEPPE 05302015 LIFE INSURANCE	R	6/03/2015	39.23		072398		
	I-VLSPPE 05302015 LIFE INSURANCE	R	6/03/2015	1.61		072398		16,451.45

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0010 I-52215-5284	ARIZONA PUBLIC SERVICE ARIZONA PUBLIC SERVICE	R	6/03/2015	286.78		072400		286.78
0010 I-52215-7282	ARIZONA PUBLIC SERVICE ARIZONA PUBLIC SERVICE	R	6/03/2015	6,385.55		072401		6,385.55
0010 I-5221504274	ARIZONA PUBLIC SERVICE ARIZONA PUBLIC SERVICE	R	6/03/2015	25.72		072402		25.72
0010 I-52615-6287	ARIZONA PUBLIC SERVICE ARIZONA PUBLIC SERVICE	R	6/03/2015	396.77		072403		396.77
0010 I-52715-5282	ARIZONA PUBLIC SERVICE ARIZONA PUBLIC SERVICE	R	6/03/2015	7,821.70		072404		7,821.70
0020 I-052915	BEYOND EXPRESS II BEYOND EXPRESS II	R	6/03/2015	262.88		072405		262.88
0056 I-052715A I-052715B	BUG-ME-NOT PEST CONTROL BUG-ME-NOT PEST CONTROL BUG-ME-NOT PEST CONTROL	R R	6/03/2015 6/03/2015	22.00 46.00		072406 072406		68.00
0683 I-s1s10041587	CARUS CORPORATION CARUS CORPORATION	R	6/03/2015	1,291.68		072407		1,291.68
0016 I-73243	COPY SYSTEM, INC. COPY SYSTEM, INC.	R	6/03/2015	23.83		072408		23.83
0866 I-2015-006	EARTHSONG INC EARTHSONG INC	R	6/03/2015	200.00		072409		200.00
0181 I-494	FOUR-D, LLC. FOUR-D, LLC.	R	6/03/2015	4,738.75		072410		4,738.75
0857 I-060115	GREGG TAURIELLO GREGG TAURIELLO	R	6/03/2015	340.00		072411		340.00
0093 I-4406153	HILL BROTHERS CHEMICAL CO. HILL BROTHERS CHEMICAL CO.	R	6/03/2015	962.57		072412		962.57
1 I-60215	JAIME SIBERT FAC DEP REF	R	6/03/2015	300.00		072413		300.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0333	JCG TECHNOLOGIES							
I-4771	JCG TECHNOLOGIES	R	6/03/2015	593.73		072414		593.73
0072	ARIZONA PUBLIC EMPLOYERS HEALT							
I-2ECPPPE 05302015	HEALTH INSURANCE	V	6/03/2015	Reissue		072415		
I-2EFPPPE 05302015	HEALTH INSURANCE	V	6/03/2015	Reissue		072415		
I-2ESPPE 05302015	HEALTH INSURANCE	V	6/03/2015	Reissue		072415		
I-CECPPE 05302015	HEALTH INSURANCE	V	6/03/2015	Reissue		072415		
I-CEFPPE 05302015	HEALTH INSURANCE	V	6/03/2015	Reissue		072415		
I-CEOPPE 05302015	HEALTH INSURANCE	V	6/03/2015	Reissue		072415		
I-CESPPE 05302015	HEALTH INSURANCE	V	6/03/2015	Reissue		072415		
I-HECPPE 05302015	HEALTH INSURANCE	V	6/03/2015	Reissue		072415		
I-HEFPPE 05302015	HEALTH INSURANCE	V	6/03/2015	Reissue		072415		
I-HEOPPE 05302015	HEALTH INSURANCE	V	6/03/2015	Reissue		072415		
I-HESPPE 05302015	HEALTH INSURANCE	V	6/03/2015	Reissue		072415		
I-VECPPE 05302015	VISION INSURANCE	V	6/03/2015	Reissue		072415		
I-VEFPPE 05302015	VISION INSURANCE	V	6/03/2015	Reissue		072415		
I-VEOPPE 05302015	VISION INSURANCE	V	6/03/2015	Reissue		072415		
I-VESPPE 05302015	VISION INSURANCE	V	6/03/2015	Reissue		072415		
I-VLCPPE 05302015	LIFE INSURANCE	V	6/03/2015	Reissue		072415		
I-VLEPPE 05302015	LIFE INSURANCE	V	6/03/2015	Reissue		072415		
I-VLSPPE 05302015	LIFE INSURANCE	V	6/03/2015	Reissue		072415		16,451.45
0072	ARIZONA PUBLIC EMPLOYERS HEALT							
M-CHECK	ARIZONA PUBLIC EMPLOYERS VOIDED	V	6/03/2015			072415		16,451.45CR
0856	JULIANA BRUTSCHE							
I-2015-005	JULIANA BRUTSCHE	R	6/03/2015	2,494.72		072417		2,494.72
0811	KELLER ELECTRICAL INDUSTRIES I							
I-0109389IN	KELLER ELECTRICAL INDUSTRIES I	R	6/03/2015	3,167.12		072418		3,167.12
0700	LACHER HYDROLOGICAL CONSULTING							
I-554	LACHER HYDROLOGICAL CONSULTING	R	6/03/2015	1,275.00		072419		1,275.00
0025	LEGEND TECHNICAL SVC OF AZ, IN							
I-1504745	LEGEND TECHNICAL SVC OF AZ, IN	R	6/03/2015	252.00		072420		
I-1507282	LEGEND TECHNICAL SVC OF AZ, IN	R	6/03/2015	209.00		072420		
I-1507502	LEGEND TECHNICAL SVC OF AZ, IN	R	6/03/2015	122.00		072420		
I-1507749	LEGEND TECHNICAL SVC OF AZ, IN	R	6/03/2015	149.00		072420		
I-1507750	LEGEND TECHNICAL SVC OF AZ, IN	R	6/03/2015	64.00		072420		796.00
0744	MARY ELLEN DUNN							
I-6032015	MARY ELLEN DUNN	R	6/03/2015	154.93		072421		154.93

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0226	MICKELSON & RAY, INC.							
I-38404	MICKELSON & RAY, INC.	R	6/03/2015	1,805.00		072422		1,805.00
0053	NACKARD PEPSI COLA							
I-320374	NACKARD PEPSI COLA	R	6/03/2015	62.75		072423		
I-330974	NACKARD PEPSI COLA	R	6/03/2015	55.00		072423		117.75
0161	PATRIOT DISPOSAL, INC.							
I-JUNE 2015	PATRIOT DISPOSAL, INC.	R	6/03/2015	17,135.65		072424		17,135.65
0646	PRAXAIR DISTRIBUTION INC							
I-52673011	PRAXAIR DISTRIBUTION INC	R	6/03/2015	1,572.91		072425		
I-52695527	PRAXAIR DISTRIBUTION INC	R	6/03/2015	677.26		072425		
I-52695583	PRAXAIR DISTRIBUTION INC	R	6/03/2015	119.17		072425		2,369.34
0864	PROFESSIONAL PIPE SERVICES							
I-A195266	PROFESSIONAL PIPE SERVICES	R	6/03/2015	4,350.00		072426		4,350.00
0755	PTM ENTERPRISES LLC							
I-LOT234/133	PTM ENTERPRISES LLC	R	6/03/2015	7,349.00		072427		7,349.00
0095	RDO EQUIPMENT CO							
I-P36573	RDO EQUIPMENT CO	R	6/03/2015	82.63		072428		82.63
0334	STAPLES ADVANTAGE, INC							
I-3265753376	STAPLES ADVANTAGE, INC	R	6/03/2015	263.46		072429		
I-3266327399	STAPLES ADVANTAGE, INC	R	6/03/2015	157.52		072429		420.98
0245	US BANK NATIONAL ASSOCIATION 9							
I-5112015	US BANK NATIONAL ASSOCIATION 9	R	6/03/2015	37,235.55		072430		37,235.55
0042	US POSTMASTER							
I-52015	US POSTMASTER	R	6/03/2015	750.00		072431		750.00
0030	USA BLUEBOOK							
I-647079	USA BLUEBOOK	R	6/03/2015	245.58		072432		245.58
0002	VERDE VALLEY HARDWARE							
I-271040	VERDE VALLEY HARDWARE	R	6/03/2015	8.74		072433		
I-271185	VERDE VALLEY HARDWARE	R	6/03/2015	56.71		072433		
I-271190	VERDE VALLEY HARDWARE	R	6/03/2015	29.02		072433		
I-271245	VERDE VALLEY HARDWARE	R	6/03/2015	31.60		072433		
I-271403	VERDE VALLEY HARDWARE	R	6/03/2015	11.44		072433		
I-271444	VERDE VALLEY HARDWARE	R	6/03/2015	22.93		072433		
I-271477	VERDE VALLEY HARDWARE	R	6/03/2015	14.46		072433		
I-271485	VERDE VALLEY HARDWARE	R	6/03/2015	0.74		072433		
I-271521	VERDE VALLEY HARDWARE	R	6/03/2015	48.09		072433		
I-271581	VERDE VALLEY HARDWARE	R	6/03/2015	24.58		072433		

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-271632	VERDE VALLEY HARDWARE	R	6/03/2015	51.35		072433		
I-271650	VERDE VALLEY HARDWARE	R	6/03/2015	5.46		072433		
I-271651	VERDE VALLEY HARDWARE	R	6/03/2015	18.11		072433		
I-271728	VERDE VALLEY HARDWARE	R	6/03/2015	25.43		072433		
I-271734	VERDE VALLEY HARDWARE	R	6/03/2015	4.35		072433		
I-271751	VERDE VALLEY HARDWARE	R	6/03/2015	1.73		072433		
I-271767	VERDE VALLEY HARDWARE	R	6/03/2015	21.30		072433		
I-271903	VERDE VALLEY HARDWARE	R	6/03/2015	8.17		072433		
I-271973	VERDE VALLEY HARDWARE	R	6/03/2015	1.85		072433		
I-272155	VERDE VALLEY HARDWARE	R	6/03/2015	28.42		072433		
I-272219	VERDE VALLEY HARDWARE	R	6/03/2015	45.25		072433		459.01
0316	ZEROWASTE USA, INC							
I-73028	ZEROWASTE USA, INC	R	6/03/2015	171.75		072436		171.75
0019	ARIZONA STATE TREASURER							
I-MAY 2015 ST - VIC	ARIZONA STATE TREASURER	R	6/04/2015	3,815.36		072437		3,815.36
0018	ARIZONA DEPARTMENT OF REVENUE							
I-MAY 2015 TPT	ARIZONA DEPARTMENT OF REVENUE	R	6/04/2015	9,006.60		072438		9,006.60
0045	CLARKDALE MAGISTRATE COURT							
I-MAY 2015 JCEF	CLARKDALE MAGISTRATE COURT	R	6/04/2015	21.00		072439		21.00
0192	COTTONWOOD AUTO PARTS, INC.							
C-0411350	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	13.23CR		072440		
I-038838	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	21.77		072440		
I-038991	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	5.23		072440		
I-039086	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	54.04		072440		
I-039087	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	45.89		072440		
I-029379	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	18.59		072440		
I-039500	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	53.17		072440		
I-039709	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	29.63		072440		
I-039959	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	6.55		072440		
I-040481	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	32.79		072440		
I-040545	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	32.24		072440		
I-040560	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	25.14		072440		
I-040673	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	8.73		072440		
I-040723	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	27.75		072440		
I-040731	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	17.35		072440		
I-040859	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	1.79		072440		
I-040877	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	44.46		072440		
I-040880	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	1.00		072440		
I-041132	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	14.70		072440		
I-041134	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	23.72		072440		
I-041135	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	71.55		072440		
I-041136	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	20.36		072440		
I-041224	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	8.05		072440		

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-041295	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	42.46		072440		
I-041380	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	17.47		072440		
I-041401	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	40.22		072440		
I-011402	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	22.22		072440		
I-041465	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	55.13		072440		
I-041477	COTTONWOOD AUTO PARTS, INC.	R	6/04/2015	6.10		072440		734.87
0805	HANSEN ENTERPRISE FLEET REPAIR							
I-1048390	HANSEN ENTERPRISE FLEET REPAIR	Y	6/04/2015	90.08		072444		90.08
0805	HANSEN ENTERPRISE FLEET REPAIR							
M-CHECK	HANSEN ENTERPRISE FLEET VOIDED	Y	6/04/2015			072444		90.08CR
0108	KONICA MINOLTA, INC.							
I-234234590	KONICA MINOLTA, INC.	R	6/04/2015	10.14		072445		10.14
0061	SEDONA RECYCLES, INC.							
I-6-15	SEDONA RECYCLES, INC.	R	6/04/2015	300.00		072446		300.00
0924	STALKER RADAR							
I-270546	STALKER RADAR	R	6/04/2015	1,529.81		072447		1,529.81
0334	STAPLES ADVANTAGE, INC							
I-3266847720	STAPLES ADVANTAGE, INC	R	6/04/2015	68.30		072448		
I-3266847721	STAPLES ADVANTAGE, INC	R	6/04/2015	110.14		072448		178.44
0167	TROY SMITH							
I-060315-JF6R5	TROY SMITH	R	6/04/2015	11.92		072449		11.92
0031	THE VERDE INDEPENDENT							
I-692253	THE VERDE INDEPENDENT	R	6/04/2015	27.86		072450		27.86
0033	VERIZON WIRELESS							
I-9746192585	VERIZON WIRELESS	R	6/04/2015	510.71		072451		510.71
0140	YAVAPAI COLLEGE-VERDE CAMPUS							
I-2015AAHCNW	YAVAPAI COLLEGE-VERDE CAMPUS	R	6/04/2015	130.00		072452		130.00
0158	YAVAPAI COUNTY FINANCE DEPARTM							
I-MAY 2015 YC JAIL	YAVAPAI COUNTY FINANCE DEPARTM	R	6/04/2015	19.36		072453		19.36
0006	AMERICAN FAMILY LIFE ASSURANCE							
I-APRPPE 06132015	AFLAC	R	6/17/2015	104.86		072454		
I-APSPPE 06132015	AFLAC POST TAX	R	6/17/2015	36.37		072454		141.23

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0075	ARIZONA DEPARTMENT OF REVENUE- I-T2 PPE 06132015 13-052014X	R	6/17/2015	1,953.76		072455		1,953.76
0072	ARIZONA PUBLIC EMPLOYERS HEALTH I-2HSPPPE 06132015 HEALTH INSURANCE	R	6/17/2015	634.92		072456		
	I-HSAPPE 06132015 HEALTH SAVINGS ACCOUNT	R	6/17/2015	2,523.15		072456		3,158.07
0009	ARIZONA PUBLIC SAFETY RETIREME I-PACPPPE 06132015 SYSTEM 105	R	6/17/2015	457.21		072457		
	I-PSRPPE 06132015 SYSTEM 105	R	6/17/2015	5,721.42		072457		6,178.63
0017	ICMA RETIREMENT TRUST 457 I-ICNPPE 06132015 301912	R	6/17/2015	1,199.38		072458		1,199.38
0655	TIAA CREF FINANCIAL SERVICES I-TIAPPE 06132015 PLAN # 403695	R	6/17/2015	575.00		072459		575.00
0072	ARIZONA PUBLIC EMPLOYERS HEALTH I-2ECPPE 06132015 HEALTH INSURANCE	R	6/17/2015	705.24		072460		
	I-2EFPPE 06132015 HEALTH INSURANCE	R	6/17/2015	537.24		072460		
	I-2ESPPE 06132015 HEALTH INSURANCE	R	6/17/2015	424.16		072460		
	I-CECPPE 06132015 HEALTH INSURANCE	R	6/17/2015	516.92		072460		
	I-CEFPPE 06132015 HEALTH INSURANCE	R	6/17/2015	1,572.92		072460		
	I-CEOPPE 06132015 HEALTH INSURANCE	R	6/17/2015	2,193.66		072460		
	I-CESPPE 06132015 HEALTH INSURANCE	R	6/17/2015	1,245.22		072460		
	I-HECPPE 06132015 HEALTH INSURANCE	R	6/17/2015	1,164.48		072460		
	I-HEFPPE 06132015 HEALTH INSURANCE	R	6/17/2015	2,953.85		072460		
	I-HEOPPE 06132015 HEALTH INSURANCE	R	6/17/2015	1,886.80		072460		
	I-HESPPE 06132015 HEALTH INSURANCE	R	6/17/2015	2,805.24		072460		
	I-VECPPE 06132015 VISION INSURANCE	R	6/17/2015	7.54		072460		
	I-VEFPPE 06132015 VISION INSURANCE	R	6/17/2015	84.35		072460		
	I-VEOPPE 06132015 VISION INSURANCE	R	6/17/2015	46.70		072460		
	I-VESPPE 06132015 VISION INSURANCE	R	6/17/2015	63.36		072460		
	I-VLCPPE 06132015 LIFE INSURANCE	R	6/17/2015	0.32		072460		
	I-VLEPPE 06132015 LIFE INSURANCE	R	6/17/2015	39.23		072460		
	I-VLSPPE 06132015 LIFE INSURANCE	R	6/17/2015	1.61		072460		16,248.84
0054	#1 FOOD STORE I-JUNE 2015 GAL #1 FOOD STORE	R	6/16/2015	2,940.90		072462		2,940.90
0034	1ST CLASS HOSTING LLC I-21043 1ST CLASS HOSTING LLC	R	6/16/2015	5.00		072463		5.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	ANGELINA RANGEL I-06082015 FAC DEP REF	R	6/16/2015	50.00		072464		50.00
0010	ARIZONA PUBLIC SERVICE I-60215-0286 ARIZONA PUBLIC SERVICE	R	6/16/2015	2,811.31		072465		2,811.31
0063	BAKER & TAYLOR I-4011238248 BAKER & TAYLOR I-4011248905 BAKER & TAYLOR	R R	6/16/2015 6/16/2015	109.94 29.57		072466 072466		139.51
0020	BEYOND EXPRESS II I-061215 BEYOND EXPRESS II I-30515 BEYOND EXPRESS II	R R	6/16/2015 6/16/2015	289.38 206.70		072467 072467		496.08
0015	BOYLE, PECHARICH, CLINE, WHITT I-31948 BOYLE, PECHARICH, CLINE, WHITT I-34949 BOYLE, PECHARICH, CLINE, WHITT I-34950 BOYLE, PECHARICH, CLINE, WHITT	R R R	6/16/2015 6/16/2015 6/16/2015	467.92 946.25 8,910.32		072468 072468 072468		10,324.19
0523	CABLE ONE I-60615 CABLE ONE I-61515 CABLE ONE	R R	6/16/2015 6/16/2015	40.00 55.95		072469 072469		95.95
0653	CENTER POINT LARGE PRINT I-1296956 CENTER POINT LARGE PRINT	R	6/16/2015	532.08		072470		532.08
0058	CENTURY LINK I-052515-249M CENTURY LINK	R	6/16/2015	1,191.74		072471		1,191.74
0058	CENTURY LINK I-1341676554 CENTURY LINK	R	6/16/2015	71.29		072472		71.29
0045	CLARKDALE MAGISTRATE COURT I-52915 CLARKDALE MAGISTRATE COURT	R	6/16/2015	170.87		072473		170.87
0102	GALE I-55308864 GALE	R	6/16/2015	1,136.00		072474		1,136.00
0013	GOVERNMENT FINANCE OFFICERS AS I-34623001 GOVERNMENT FINANCE OFFICERS AS	R	6/16/2015	160.00		072475		160.00
0857	GREGG TAURIELLO I-60815 GREGG TAURIELLO	R	6/16/2015	140.00		072476		140.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0068	GSW TELECOM LLC							
I-199	GSW TELECOM LLC	R	6/16/2015	478.00		072477		478.00
1	HABITAT FOR HUMANITY							
I-61615	HABITAT FAC DEP	R	6/16/2015	1,000.00		072478		1,000.00
0052	HANSON AGGREGATES INC.							
I-1048390	HANSON AGGREGATES INC.	R	6/16/2015	90.99		072479		
I-1048446	HANSON AGGREGATES INC.	R	6/16/2015	90.61		072479		181.60
0509	HIGHFIELD							
I-212854	HIGHFIELD	R	6/16/2015	116.02		072480		116.02
0093	HILL BROTHERS CHEMICAL CO.							
I-4406737	HILL BROTHERS CHEMICAL CO.	R	6/16/2015	1,006.11		072481		1,006.11
0607	HUGHES SUPPLY							
I-S145764197.001	HUGHES SUPPLY	R	6/16/2015	42.79		072482		42.79
0792	JONI WESTCOTT							
I-6112015	JONI WESTCOTT	R	6/16/2015	44.00		072483		44.00
1	JONI WESTCOTT							
I-60815	FAC DEP REF	R	6/16/2015	50.00		072484		50.00
0108	KONICA MINOLTA, INC.							
I-234411321	KONICA MINOLTA, INC.	R	6/16/2015	121.49		072485		
I-234411322	KONICA MINOLTA, INC.	R	6/16/2015	47.51		072485		
I-234461495	KONICA MINOLTA, INC.	R	6/16/2015	135.05		072485		
I-2345022328	KONICA MINOLTA, INC.	R	6/16/2015	234.22		072485		
I-234502449	KONICA MINOLTA, INC.	R	6/16/2015	234.22		072485		772.61
0025	LEGEND TECHNICAL SVC OF AZ, IN							
I-1508110	LEGEND TECHNICAL SVC OF AZ, IN	R	6/16/2015	396.00		072487		396.00
0049	NICE JONS, INC							
I-12950	NICE JONS, INC	R	6/16/2015	71.50		072488		
I-12969	NICE JONS, INC	R	6/16/2015	407.00		072488		478.50
0029	PETTY CASH							
I-JULY 4TH BBQ	PETTY CASH	R	6/16/2015	500.00		072489		500.00
0029	PETTY CASH							
I-JULY 4TH IC SOCIAL	PETTY CASH	R	6/16/2015	150.00		072490		150.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0260	PITNEY BOWES GLOBAL FINANCIAL							
I-6927992-JN15	PITNEY BOWES GLOBAL FINANCIAL	R	6/16/2015	475.67		072491		475.67
0095	RDO EQUIPMENT CO							
I-P59273	RDO EQUIPMENT CO	R	6/16/2015	86.31		072492		86.81
0591	SOUTHWESTERN ENVIRONMENTAL CON							
I-60115	SOUTHWESTERN ENVIRONMENTAL CON	R	6/16/2015	180.00		072493		180.00
0727	VERDE VALLEY SENIOR CENTER							
I-60115	VERDE VALLEY SENIOR CENTER	R	6/16/2015	17,651.25		072494		17,651.25
0043	WASTE MANAGEMENT							
I-0012447-1556-9	WASTE MANAGEMENT	R	6/16/2015	301.40		072495		301.40
0182	WAYNE DEBROSKY							
I-61015	WAYNE DEBROSKY	R	6/16/2015	8.00		072496		8.00
0804	YAVAPAI COURIER SERVICE							
I-2333	YAVAPAI COURIER SERVICE	R	6/16/2015	96.00		072497		96.00
1	BRADY, MARIA J							
I-000201506171928	US REFUND	R	6/17/2015	13.93		072498		13.93
1	HAI, PAUL							
I-000201506171925	US REFUND	R	6/17/2015	53.54		072499		53.54
1	LYSENE, HAROLD							
I-000201506171926	US REFUND	R	6/17/2015	33.80		072500		33.80
1	MANNING, JEFFERY C							
I-000201506171929	US REFUND	R	6/17/2015	30.73		072501		30.76
1	MCCANE, TIM							
I-000201506171927	US REFUND	R	6/17/2015	44.11		072502		44.11
1	QUINN, KAREN LEE							
I-000201506171924	US REFUND	R	6/17/2015	44.29		072503		44.29
1	BABERA, CAROL ANN							
I-000201506171931	US REFUND	R	6/17/2015	62.50		072504		62.50
1	SCHEGAL, DANA							
I-000201506171930	US REFUND	R	6/17/2015	30.53		072505		30.53

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0075	I-T2 NES062215							
	ARIZONA DEPARTMENT OF REVENUE-13-052014X	R	6/24/2015	38.22		072506		38.22
0032	I-01-11/15.45							
	ADOPT FOR LIFE CENTER FOR ANIM ADOPT FOR LIFE CENTER FOR ANIM	R	6/23/2015	668.75		072507		668.75
0071	I-15236							
	ALLEGRA PRINT & IMAGING OF COT ALLEGRA PRINT & IMAGING OF COT	R	6/23/2015	38.28		072508		38.28
0010	I-61615-0285							
	ARIZONA PUBLIC SERVICE ARIZONA PUBLIC SERVICE	R	6/23/2015	1,523.03		072509		1,523.03
0020	I-061915							
	BEYOND EXPRESS II BEYOND EXPRESS II	R	6/23/2015	330.72		072510		330.72
0015	I-35089							
	BOYLE, PECHARICH, CLINE, WHITT BOYLE, PECHARICH, CLINE, WHITT	R	6/23/2015	4,092.86		072511		4,092.86
0063								
	C-10873152-20							
	CHASE: NEWEGG	R	6/23/2015	20.00CR		072512		
	C-10873152-28.99							
	CHASE: NEWEGG.COM	R	6/23/2015	28.99CR		072512		
	C-52115							
	CHASE: REDEMPTION CREDIT	R	6/23/2015	833.36CR		072512		
	I-0002363G							
	CHASE: SAFEWAY	R	6/23/2015	38.72		072512		
	I-01610G							
	CHASE: BISBEE GRILLE	R	6/23/2015	75.34		072512		
	I-02092G							
	CHASE: MAIN STREET CAFE	R	6/23/2015	53.09		072512		
	I-02116G							
	CHASE: TRACTOR SUPPLY	R	6/23/2015	17.47		072512		
	I-02486G							
	CHASE: TRACTOR SUPPLY	R	6/23/2015	26.21		072512		
	I-02534G							
	CHASE: BISBEE GRILLE	R	6/23/2015	98.33		072512		
	I-02700G							
	CHASE: HASH HOUSE	R	6/23/2015	38.88		072512		
	I-03083G							
	CHASE: RED ROBIN	R	6/23/2015	40.41		072512		
	I-0395469							
	CHASE: AMAZON.COM	R	6/23/2015	102.48		072512		
	I-04676G							
	CHASE: CAFE POCA COSA	R	6/23/2015	80.10		072512		
	I-05033G							
	CHASE: TONY'S	R	6/23/2015	18.05		072512		
	I-05548G							
	CHASE: JACK IN THE BOX	R	6/23/2015	23.52		072512		
	I-05778G							
	CHASE: CLARKDALE MARKET	R	6/23/2015	87.48		072512		
	I-09469G							
	CHASE: WALMART	R	6/23/2015	68.87		072512		
	I-09515G							
	CHASE: ZEKES	R	6/23/2015	34.30		072512		
	I-1073745							
	CHASE: CHEVRON	R	6/23/2015	39.01		072512		
	I-109183							
	CHASE: LABEL VALUE	R	6/23/2015	20.93		072512		
	I-1241P							
	CHASE: SHELL	R	6/23/2015	12.43		072512		
	I-1525856							
	CHASE: AMAZON.COM	R	6/23/2015	31.92		072512		
	I-197508							
	CHASE: LA QUINTA	R	6/23/2015	370.30		072512		
	I-2052197							
	CHASE: STARBUCKS	R	6/23/2015	11.57		072512		
	I-246692							
	CHASE: WALMART.COM	R	6/23/2015	83.59		072512		
	I-2633827-1							
	CHASE: AMAZON.COM	R	6/23/2015	3.81		072512		
	I-31261318							
	CHASE: START MEETING	R	6/23/2015	16.31		072512		
	I-433020190							
	CHASE: ENTERPRISE RENTACAR	R	6/23/2015	239.31		072512		
	I-52215							
	CHASE: OFFICE MAX	R	6/23/2015	52.23		072512		

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-52715	CHASE: US PARKING	R	6/23/2015	5.00		072512		
I-52715 SKY HARB	CHASE: SKY HARBOR INT'L	R	6/23/2015	14.00		072512		
I-60491036	CHASE: HOLIDAY INN	R	6/23/2015	315.72		072512		
I-6052216	CHASE: AMAZON.COM	R	6/23/2015	47.54		072512		
I-611352	CHASE: WALMART.COM	R	6/23/2015	115.45		072512		
I-691396	CHASE: WALMART.COM	R	6/23/2015	54.59		072512		
I-7136982497	CHASE: STAPLES	R	6/23/2015	833.36		072512		
I-7346614	CHASE: AMAZON.COM	R	6/23/2015	78.68		072512		
I-87231942	CHASE: DOUBLETREE PHX	R	6/23/2015	246.39		072512		
I-AR9AC25ABA95	CHASE: ICMA	R	6/23/2015	695.00		072512		
I-DVDS	CHASE: BESTBUY.COM	R	6/23/2015	289.65		072512		
I-FCN35XSDYP9V	CHASE: LEAGUE OF AZ	R	6/23/2015	320.00		072512		
I-GDN7CTV7HBF	CHASE: LEAGUE OF AZ	R	6/23/2015	320.00		072512		
I-GOPRO	CHASE: WALMART.COM	R	6/23/2015	323.36		072512		
I-KYNGLD7PZXC	CHASE: LEAGUE OF AZ	R	6/23/2015	320.00		072512		
I-LDN59P6ZZSB	CHASE: LEAGUE OF AZ	R	6/23/2015	320.00		072512		
I-HJNK3YR85C9	CHASE: LEAGUE OF AZ	R	6/23/2015	320.00		072512		
I-NO INVOICE	CHASE: AMAZON.COM	R	6/23/2015	53.57		072512		
I-PD0023671415	CHASE: SCHOOL HOUSE INN	R	6/23/2015	322.19		072512		
I-S1D0081	CHASE: SHELL	R	6/23/2015	32.54		072512		
I-S20653098	CHASE: MUSICIAN'S FRIEND	R	6/23/2015	143.54		072512		
I-W366454831	CHASE: HOME DEPOT	R	6/23/2015	38.87		072512		
I-ZONE8 04004G	CHASE: USPS	R	6/23/2015	4.22		072512		6,015.98
0202	CHRIS LIVAS							
I-JULY 4 BAND	CHRIS LIVAS	R	6/23/2015	200.00		072519		200.00
0039	CLARKDALE MUNICIPAL WATER UTIL							
I-61715	CLARKDALE MUNICIPAL WATER UTIL	R	6/23/2015	2,969.82		072520		2,969.82
0432	COTTONWOOD COMMUNITY BAND							
I-JULY 4TH	COTTONWOOD COMMUNITY BAND	R	6/23/2015	50.00		072521		50.00
0108	KONICA MINOLTA, INC.							
I-234461268	KONICA MINOLTA, INC.	R	6/23/2015	120.83		072522		120.83
0176	LARRY GREEN CHEVROLET, INC.							
I-5026408	LARRY GREEN CHEVROLET, INC.	R	6/23/2015	90.13		072523		90.13
0025	LEGEND TECHNICAL SVC OF AZ, IN							
I-1505485	LEGEND TECHNICAL SVC OF AZ, IN	R	6/23/2015	45.00		072524		
I-1505488	LEGEND TECHNICAL SVC OF AZ, IN	R	6/23/2015	388.00		072524		
I-1505489	LEGEND TECHNICAL SVC OF AZ, IN	R	6/23/2015	361.00		072524		
I-1505494	LEGEND TECHNICAL SVC OF AZ, IN	R	6/23/2015	64.00		072524		
I-1508710	LEGEND TECHNICAL SVC OF AZ, IN	R	6/23/2015	209.00		072524		1,067.00

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0049	NICE JONS, INC							
I-12989	NICE JONS, INC	R	6/23/2015	308.00		072525		308.00
0590	OCEAN BLUE CAR WASH							
I-MAY 2015	OCEAN BLUE CAR WASH	R	6/23/2015	216.00		072526		216.00
0149	OLSEN'S GRAIN, INC.							
I-10731	OLSEN'S GRAIN, INC.	R	6/23/2015	15.57		072527		15.57
0029	PETTY CASH							
I-JULY 4TH	PETTY CASH	R	6/23/2015	225.00		072528		225.00
0646	PRAXAIR DISTRIBUTION INC							
I-52891265	PRAXAIR DISTRIBUTION INC	R	6/23/2015	1,731.54		072529		1,731.54
0574	SHAW LAW FIRM PLLC							
I-60915	SHAW LAW FIRM PLLC	R	6/23/2015	1,012.50		072530		1,012.50
0334	STAPLES ADVANTAGE, INC							
I-3269420105	STAPLES ADVANTAGE, INC	R	6/23/2015	78.44		072531		78.44
0861	SUN COUNTRY WOODWORKS							
I-354	SUN COUNTRY WOODWORKS	R	6/23/2015	5,177.40		072532		5,177.40
0839	TOMMY SHORT							
I-562020	TOMMY SHORT	R	6/23/2015	60.00		072533		60.00
0253	TYLER TECHNOLOGIES							
I-025127415	TYLER TECHNOLOGIES	R	6/23/2015	260.00		072534		260.00
0007	UNISOURCE ENERGY SERVICES							
I-7 LOCATIONS	UNISOURCE ENERGY SERVICES	R	6/23/2015	213.30		072535		213.30
0033	VERIZON WIRELESS							
I-9746731296	VERIZON WIRELESS	R	6/23/2015	935.67		072536		935.67
0157	WALMART							
I-513300772556	WALMART	R	6/23/2015	204.52		072537		
I-513400776250	WALMART	R	6/23/2015	37.52		072537		
I-513800425368	WALMART	R	6/23/2015	10.89		072537		
I-513900187864	WALMART	R	6/23/2015	49.54		072537		
I-514600308035	WALMART	R	6/23/2015	21.73		072537		
I-514600642233	WALMART	R	6/23/2015	52.03		072537		
I-514700492751	WALMART	R	6/23/2015	5.30		072537		
I-515100147196	WALMART	R	6/23/2015	221.81		072537		
I-515500633937	WALMART	R	6/23/2015	93.05		072537		696.39

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0006	AMERICAN FAMILY LIFE ASSURANCE							
	I-APRPPE 06272015 AFLAC	R	6/30/2015	104.86		072539		
	I-APSPPE 06272015 AFLAC POST TAX	R	6/30/2015	36.37		072539		141.23
0075	ARIZONA DEPARTMENT OF REVENUE-13-052014X	R	6/30/2015	1,853.60		072540		1,653.60
0072	ARIZONA PUBLIC EMPLOYERS HEALTH							
	I-2HSPPE 06272015 HEALTH INSURANCE	R	6/30/2015	535.69		072541		
	I-HSAPPE 06272015 HEALTH SAVINGS ACCOUNT	R	6/30/2015	2,523.15		072541		3,058.84
0009	ARIZONA PUBLIC SAFETY RETIREME							
	I-PACPPE 06272015 SYSTEM 105	R	6/30/2015	457.21		072542		
	I-PSRPPE 06272015 SYSTEM 105	R	6/30/2015	4,928.65		072542		5,385.86
0017	ICMA RETIREMENT TRUST 457							
	I-ICMPPE 06272015 301912	R	6/30/2015	1,199.38		072542		1,199.38
0655	TIAA CREF FINANCIAL SERVICES							
	I-TIAPPE 06272015 PLAN # 403695	R	6/30/2015	575.00		072541		575.00
0072	ARIZONA PUBLIC EMPLOYERS HEALTH							
	I-2ECPPE 06272015 HEALTH INSURANCE	R	6/30/2015	352.62		072545		
	I-2EFPPE 06272015 HEALTH INSURANCE	R	6/30/2015	537.24		072545		
	I-2ESPPE 06272015 HEALTH INSURANCE	R	6/30/2015	424.16		072545		
	I-CECPPE 06272015 HEALTH INSURANCE	R	6/30/2015	516.92		072515		
	I-CEFPPE 06272015 HEALTH INSURANCE	R	6/30/2015	1,572.92		072545		
	I-CEOPPE 06272015 HEALTH INSURANCE	R	6/30/2015	2,193.66		072545		
	I-CESPPE 06272015 HEALTH INSURANCE	R	6/30/2015	1,215.22		072545		
	I-HECPPE 06272015 HEALTH INSURANCE	R	6/30/2015	1,164.48		072545		
	I-HEFPPE 06272015 HEALTH INSURANCE	R	6/30/2015	2,955.85		072545		
	I-HEOPPE 06272015 HEALTH INSURANCE	R	6/30/2015	1,836.80		072545		
	I-HESFPE 06272015 HEALTH INSURANCE	R	6/30/2015	2,805.24		072545		
	I-VECPPE 06272015 VISION INSURANCE	R	6/30/2015	7.54		072545		
	I-VEFPPE 06272015 VISION INSURANCE	R	6/30/2015	84.35		072545		
	I-VEOPPE 06272015 VISION INSURANCE	R	6/30/2015	42.03		072545		
	I-VESPPE 06272015 VISION INSURANCE	R	6/30/2015	63.36		072545		
	I-VLCPPE 06272015 LIFE INSURANCE	R	6/30/2015	0.32		072545		
	I-VLEPPE 06272015 LIFE INSURANCE	R	6/30/2015	39.23		072545		
	I-VLSPPE 06272015 LIFE INSURANCE	R	6/30/2015	1.61		072515		15,891.55
1	AMBER GRIMM							
	I-62915 FFC DEP REF	R	6/30/2015	50.00		072547		50.00

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0010	ARIZONA PUBLIC SERVICE							
I-62315-4234	ARIZONA PUBLIC SERVICE	R	6/30/2015	28.05		072548		28.05
0010	ARIZONA PUBLIC SERVICE							
I-62315-5234	ARIZONA PUBLIC SERVICE	R	6/30/2015	295.83		072549		295.83
0010	ARIZONA PUBLIC SERVICE							
I-62315-7282	ARIZONA PUBLIC SERVICE	R	6/30/2015	6,284.10		072550		6,284.10
0010	ARIZONA PUBLIC SERVICE							
I-62415-6287	ARIZONA PUBLIC SERVICE	R	6/30/2015	411.32		072551		411.32
0010	ARIZONA PUBLIC SERVICE							
I-62515-5283	ARIZONA PUBLIC SERVICE	R	6/30/2015	8,271.51		072552		8,271.51
0762	ARIZONA STATE PARKS							
I-063015	ARIZONA STATE PARKS	R	6/30/2015	97.56		072553		97.56
0020	BEYOND EXPRESS II							
I-062615	BEYOND EXPRESS II	R	6/30/2015	206.70		072554		206.70
0015	BOYLE, PECHARICH, CLINE, WHITT							
I-35174	BOYLE, PECHARICH, CLINE, WHITT	V	6/30/2015	9,568.79		072555		9,568.79
0015	BOYLE, PECHARICH, CLINE, WHITT							
M-CHECK	BOYLE, PECHARICH, CLINE, VOIDED	V	6/30/2015			072555		9,568.79CR
0058	CENTURY LINK							
I-61315-315B	CENTURY LINK	R	6/30/2015	225.95		072556		225.95
0151	DOUG VON GAUSIG							
I-62515	DOUG VON GAUSIG	R	6/30/2015	128.70		072557		128.70
0857	GREGG TAURIELLO							
I-62315	GREGG TAURIELLO	R	6/30/2015	140.00		072558		140.00
0093	HILL BROTHERS CHEMICAL CO.							
I-4407265	HILL BROTHERS CHEMICAL CO.	R	6/30/2015	1,203.21		072559		1,203.21
0025	LEGEND TECHNICAL SVC OF AZ, IN							
I-1508917	LEGEND TECHNICAL SVC OF AZ, IN	R	6/30/2015	149.00		072560		149.00
0053	NACKARD PEPSI COLA							
I-335732	NACKARD PEPSI COLA	R	6/30/2015	62.75		072561		62.75

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0098	PITNEY BOWES, INC.							
I-382101	PITNEY BOWES, INC.	R	6/30/2015	137.44		072562		137.44
0646	PRAXAIR DISTRIBUTION INC							
I-52967071	PRAXAIR DISTRIBUTION INC	R	6/30/2015	123.14		072563		123.14
0806	SKAGGS COMPANIES INC							
I-2498872RI	SKAGGS COMPANIES INC	R	6/30/2015	75.79		072564		75.79
0772	SYMBOLARTS LLC							
I-0230159IN	SYMBOLARTS LLC	R	6/30/2015	370.00		072565		370.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	155	309,055.42	0.00	298,396.55
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	9	164,812.48	0.00	164,812.48
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	3	VOID DEBITS 16,451.15 VOID CREDITS 26,110.32CR	9,658.37CR	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: POOL	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			167	463,209.03	0.00	463,209.03
BANK: POOL	TOTALS:		167	463,209.03	0.00	463,209.03
REFORT TOTALS:			167	437,098.71	0.00	463,209.03

DEPT: ALL

PRELIMINARY

CALC. CT. 2

PAYROLL NO#: 01

PAY PERIOD BEGINNING: 5/31/2015

PAY PERIOD ENDING: 6/13/2015

*** GRAND TOTALS ***

EARNINGS			BENF/REIMB		DEDUCTIONS				TAXES			
DESC	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
SAL	594.50	21,547.84			2EC	2EC	12.32	692.92	FED W/H	62,531.74	5,646.35	
HOURL	2,343.25	42,043.47			2EF	2EF	15.58	521.66	ST WH AZ	62,531.74	1,953.76	
OT	79.00	2,343.05			2ES	2ES	9.00	415.16	FICA	72,123.00	4,471.64	4471.64
OC	784.00	784.00			2HS	2HS	238.00	396.92	MEDI	72,123.00	1,045.77	1045.77
FTO	0.00	60.00			ACR	ACR		17.23				
VEE	281.34	5,239.50			APR	APR	104.86					
VDH	41.50	1,668.18			AFS	APS	36.37					
VFSLA	4.00	107.08			CEC	CEC	71.24	445.68				
SICK	28.41	465.63			CEF	CEF	331.16	1241.76				
CE	13.50	0.00			CEO	CEO		2193.66				
CT	18.50	363.36			CES	CES	216.46	1028.76				
					HEC	HEC	60.03	1104.45				
					HEF	HEF	237.10	2716.75				
					HEO	HEO		1886.80				
					HES	HES	184.14	2621.10				
					HSA	HSA	817.27	1705.88				
					ICM	ICMA	1041.69	157.69				
					LTD	STLTD	60.93	60.93				
					PAC	PSACR		457.21				
					PSR	PSR	1796.07	3925.35				
					SR	STRET	5828.61	5828.61				
					SRB	STRBB	349.89					
					TIA	TIAA	575.00					
					VEC	VEC	7.54					
					VEF	VEF	84.35					
					VEO	VEO	46.70					
					VES	VES	63.36					
					VLC	VLC	0.32					
					VLE	VLE	39.23					
					VLS	VLS	1.61					
TOTALS:	4,188.00	74,622.11		0.00			12228.83	27418.52			13,117.52	5517.41

DEPARTMENT RECAP

DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
	74,622.11	63,591.31	2,343.05	7,843.75	844.00	0.00	12,228.83	13,117.52	49,275.76
TOTALS	74,622.11	63,591.31	2,343.05	7,843.75	844.00	0.00	12,228.83	13,117.52	49,275.76

REGULAR INPUT: 55 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 55

6/22/2015 10:28 AM
 DEPT: ALL
 PAYROLL NO#: 01
 PAY PERIOD BEGINNING: 6/22/2015
 PAY PERIOD ENDING: 6/22/2015

PAYROLL CALCULATION
 PRELIMINARY

PAGE: 4
 CALC. CT.: 1

*** GRAND TOTALS ***

EARNINGS			BENF/REIME		DEDUCTIONS			TAXES				
DESC	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
VEE	100.41	2,116.64							FED W/H	2,123.12	164.14	
SICK	2.16	6.48							ST WH AZ	2,123.12	38.22	
									FICA	2,123.12	131.63	131.63
									MEDI	2,123.12	30.79	30.79
TOTALS:	102.57	2,123.12		0.00							364.78	162.42

DEPARTMENT RECAP										
DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET	
	2,123.12	0.00	0.00	2,123.12	0.00	0.00	0.00	364.78	1,758.34	
TOTALS	2,123.12	0.00	0.00	2,123.12	0.00	0.00	0.00	364.78	1,758.34	

REGULAR INPUT: 1 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 1

6/29/2015 1:36 PM
 DEPT: ALL
 PAYROLL NO#: 01
 PAY PERIOD BEGINNING: 6/14/2015
 PAY PERIOD ENDING: 6/27/2015

PAYROLL CALCULATION

PAGE: 25

PRELIMINARY

CALC. CT.: 3

*** GRAND TOTALS ***

EARNINGS			BENF/REIMB		DEDUCTIONS			TAXES				
DESC	HRS	AMOUNT	DESC	AMOUNT	CD	ABV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
SAL	608.00	20,849.84			2EC	2EC	6.16	346.46	FED W/H	57,792.85	5,413.75	
HOURL	2,267.50	40,543.54			2EF	2EF	15.58	521.66	ST WH AZ	57,792.85	1,853.60	
OT	54.50	1,569.28			2ES	2ES	9.00	415.16	FICA	67,072.37	4,158.50	4158.50
OC	805.00	805.00			2HS	2HS	238.00	297.69	MEDI	67,072.37	972.55	972.55
FTO	0.00	60.00			APR	APR	89.95	14.91				
VEE	192.25	3,982.69			APS	APS	36.37					
VDH	26.00	1,135.72			CEC	CEC	71.24	445.68				
VFSLA	2.00	53.54			CEF	CEF	331.16	1241.76				
SICK	27.00	493.83			CEO	CEO		2193.66				
CE	4.50	0.00			CES	CES	216.46	1028.76				
CT	2.75	47.63			HEC	HEC	60.03	1104.45				
					HEF	HEF	237.10	2716.75				
					HEO	HEO		1886.80				
					HES	HES	184.14	2621.10				
					HSA	HSA	817.27	1705.88				
					ICM	ICMA	1041.69	157.69				
					LTD	STLTD	60.27	60.27				
					PAC	PSACR		457.21				
					PSR	PSR	1547.20	3381.45				
					SR	STRET	5765.74	5765.74				
					SRB	STRBB	349.89					
					TIA	TIAA	575.00					
					VEC	VEC	7.54					
					VEF	VEF	84.35					
					VEO	VEO	37.36	4.67				
					VES	VES	63.36					
					VLC	VLC	0.32					
					VLE	VLE	39.23					
					VLS	VLS	1.61					
TOTALS:	3,989.50	69,541.07		0.00			11886.02	26367.75			12,398.40	5131.05

DEPARTMENT RECAP

DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
	69,541.07	61,393.38	1,569.28	5,713.41	865.00	0.00	11,886.02	12,398.40	45,256.65
TOTALS	69,541.07	61,393.38	1,569.28	5,713.41	865.00	0.00	11,886.02	12,398.40	45,256.65

REGULAR INPUT: 48 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 48

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
----- FUND TOTALS -----				
01	GENERAL FUND			324,308.35
03	HURF (STREETS)			21,268.41
04	DEVELOPMENT REIMBURSEMENT			11,734.73
11	SEWER FUND			52,126.45
12	TRASH FUND			22,015.88
13	WATER FUND			109,862.89
16	GRANTS FUND			9,897.12
19	CEMETERY			6,103.31
24	CAPITAL IMPROVEMENT			39,171.82
29	POLICE GRANTS			7,616.12
34	SCHOOL OFFICERS FUND			4,532.02
80	DONATION FUND			858.23
----- GRAND TOTAL: -----				609,495.33

MINUTES OF A REGULAR MEETING OF THE BOARD OF ADJUSTMENT OF THE TOWN OF CLARKDALE HELD WEDNESDAY, JUNE 24, 2015, IN THE MEN’S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.

A **REGULAR Meeting** of the Board of Adjustment of the Town of Clarkdale was held on June 24, 2015, at 6:00 p.m. in the Men’s Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

Board of Adjustment:

Chairperson	Lee Daniels	Present
Vice Chairperson	Rick Morris	Present
Board Members	Aaron Midkiff	Excused
	John Kinnamon	Present
	Peter deBlanc	Present

Staff:

Building Official	Paul Grasso
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Others in Attendance: Mr. Jeff Hendricks, Ms. Kris Bechard and Mr. Joe Bechard

AGENDA ITEM: CALL TO ORDER: The Chairperson called the meeting to order at 6:00 p.m.

AGENDA ITEM: ROLL CALL: The Building Official called roll.

AGENDA ITEM: PUBLIC COMMENT: The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comments to FIVE minutes. **There was no public comment.**

AGENDA ITEM: MINUTES: Consideration of the Regular Meeting Minutes of February 26, 2014. Board Member Morris motioned to approve the Regular Meeting Minutes of February 26, 2014. Board Member deBlanc seconded the motion. The motion passed unanimously.

AGENDA ITEM: REPORTS:

Chairperson’s Report: None.

Staff Report: None.

NEW BUSINESS

AGENDA ITEM: WELCOME NEW BOARD MEMBER: John Kinnamon.

The Board Members welcomed John Kinnamon to the Board of Adjustment.

AGENDA ITEM: ELECTIONS: CHAIRPERSON and VICE CHAIRPERSON.

The Board Members decided to continue through this September with the current Chair being Mr. Daniels and current Vice Chair Mr. Morris.

AGENDA ITEM: PUBLIC HEARING: Discussion/Possible Action: A request for a variance from Section 3-11-20 of the Town of Clarkdale Zoning Code regarding processing and manufacturing inside a completely enclosed structure or building. This variance is being requested to allow for processing and manufacturing under an existing 2,500 square foot attached canopy. This parcel number 406-26-313A is located at 1151 SR 89A in Clarkdale AZ. BOA#091077.

a. OPEN Public Hearing: The Chairperson opened the Public Hearing.

b. Staff Report:

The above referenced property at 1151 SR 89A was formerly a mechanical shop that housed a small trucking firm. In approximately November 2010 it was purchased and used for the storage of personal vehicles and materials. In March of 2015 the property was purchased by the current owners with the intention of creating a small wine processing plant, tasting room and warehouse. The current owners have applied for a building permit to make the necessary changes to the building and grounds and have made significant improvements to both the building and the exterior of the property.



Staff Comments:

The Board of Adjustment shall have the powers and duties as prescribed by law and ordinance including, according to Town Code, Section 17-2-2 C:

“To hear and decide on requests for variances from the strict application of the Zoning Code as adopted by the Town of Clarkdale where by reason of exceptional narrowness, shallowness, shape, or topography, or a property’s location and surroundings the strict application of said standards will deprive the subject property of privileges lawfully permitted other properties in the same zone district or immediate vicinity. Decisions shall be based upon a review of the application in conformance with the following criteria:

1. **SPECIAL CIRCUMSTANCES:** There are special circumstances attributable to the property which is not applicable to other properties in the area or within the same zone district. The special circumstances must be related to the physical characteristics of the property including its shape, size, topography, location or surroundings and may not be related to the personal circumstances of the property owner or applicant.

Staff comment: This property is located in a Commercially zoned area, and the location of the covered canopy at the rear of the property will have minimum impact upon the surrounding properties.

2. UNDUE HARDSHIP: If special circumstances attributable to the property exist, they must be of such a nature that the strict application of the development standards will result in an undue hardship. An undue hardship exists when the strict application of the Zoning Code is so unreasonable that it renders the property unusable without the granting of a variance. Hardship relates to the physical characteristics of the property, not the personal circumstances of the property owner or applicant.

Staff comment: The site is bordered by commercial uses, and the impact to neighboring properties is minimal.

3. PUBLIC HEALTH, SAFETY AND WELFARE: A variance may be granted only if it can be done without substantial detriment to public health, safety or welfare and without substantial departure from the intent of the standard from which relief is requested.

Staff comment: The processing operation would be carried out in a manner that would have no health or safety issues and be made with full compliance with all current town codes.

4. ADEQUATE FINANCIAL RETURN: The applicant's need for an adequate financial return on investment shall not be considered justification for the granting of a variance.

Staff Comment: The applicant can use this property in many different ways, the processing option will only enhance the use of this property.

5. SELF-IMPOSED SPECIAL CIRCUMSTANCES: A variance shall not be granted when the special circumstances, from which relief is requested, have been self-imposed by a current or former property owner or applicant.

Staff Comment: There are no self-imposed special circumstances in regard to this property or applicant.

6. USE VARIANCE: A use variance may not be granted. (A use variance is one which would allow, as an example, a retail commercial establishment in a single family residential zone district).

The Board must consider the findings listed above in any variance approval, and must be able to make the findings that are required by law.

Also, according to ARS 9-462.06, "Any variance granted is subject to such conditions as will assure the adjustment authorized shall not constitute a grant of special privileges

inconsistent with the limitations upon other properties in the vicinity and zone in which such property is located.”

Summary:

Staff notified property owners within 300 feet of the subject property regarding the requested variance.

c. Applicant Presentation:

Mr. Bechard explained the process of bringing onto the property grapes to be processed and the equipment necessary to do so. He also explained that the existing canopy area would be the only location on the property where this processing would take place.

Mr. Hendricks mentioned that the processing would start in August and end in October. The amount of grapes being processed would be small at first, building up to larger amounts and tapering down near the end. The work wouldn't be more than a few days a week at the beginning and end of the harvest season.

Mr. Bechard also spoke about the amount of noise that would be generated, comparing it to less than the existing commercial air compressor now on the site.

Chairperson Daniels asked if dust pollution would be an issue. Mr. Bechard explained that it would be minimal, adding that the care that goes into this type of processing is great. Board Member deBlanc asked if there would be any odor from the site and Ms. Bechard responded that yes, the smell of grapes would be present, but not overwhelming.

Board Member deBlanc asked if there might be an insect problem and Mr. Bechard replied that the waste would be covered and that regular trash pick-ups would be done.

Board Member Kinnamon asked about the option of siding the exterior to make the structure enclosed. Mr. Bechard responded that yes, this was an option but there would be engineering involved and the expense to do so was prohibitive at this time. Board Member Kinnamon asked if this year's production run would be a test of sorts; meaning this will be tried and that there would be some adapting in the future. The group of applicants agreed.

A discussion pertaining to the ordinance ensued and Mr. Grasso was asked if it appeared that the Town was trying to dissuade this type of business with such an ordinance. Mr. Grasso replied that the ordinance was labored over and at the Town Council session where it was discussed, most concerns were weighed.

The Board Members also discussed whether to add stipulations to a variance with possible time limits or perhaps granting permission for a single season of harvesting and processing. The applicants explained that their hope was to have a variance granted that would allow them to process without a time frame. Mr. Grasso also explained that if complaints were to come forward, that the applicant would have to comply with any code that might be enforced.

The Board Members agreed that the Town of Clarkdale should be promoting this type of business.

d. Invite Public to speak: No one from the public was in attendance.

e. CLOSE Public Hearing: The Chairperson closed the Public Hearing.

ACTION: Board Member Morris motioned to approve a request for a variance from Section 3-11-20 of the Town of Clarkdale Zoning Code regarding processing and manufacturing inside a completely enclosed structure or building. This variance is being requested to allow for processing and manufacturing under an existing 2,500 square foot attached canopy. This parcel number 406-26-313A is located at 1151 SR 89A in Clarkdale AZ. BOA#091077, as presented, based on: Special circumstances due to the fact that this property is located in a Commercially zoned area and that the impact to the neighboring properties would be minimal.

Board Member deBlanc seconded the motion. The motion passed unanimously.

AGENDA ITEM: FUTURE AGENDA ITEMS: None at this time.

AGENDA ITEM: ADJOURNMENT: Board Member Daniels motioned to adjourn the meeting. Board Member deBlanc seconded the motion. The motion passed unanimously. The meeting adjourned at 6:43 p.m.

APPROVED BY:

SUBMITTED BY:

Lee Daniels
Chairperson

Paul Grasso
Building Official

DRAFT

***Design Review Board
June 3, 2015***

MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE HELD ON WEDNESDAY, JUNE 3, 2015, AT 6:30 P.M. IN THE MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.

A **Regular Meeting** of the Design Review Board of the Town of Clarkdale was held on Wednesday, June 3, 2015, at 6:30 p.m. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

BOARD MEMBERS:

Chairperson	Robyn Prud'homme-Bauer	Excused
Vice Chairperson	Marsha Foutz	Present
Board Members	Kerrie Snyder	Present
	Laura Jones	Present
	Mike Garvey	Present

STAFF: Community Development
GIS/Planner II

Guss Espolt

Others in Attendance: Jeff Hendricks.

1. **AGENDA ITEM: CALL TO ORDER:** The Chairperson called the meeting to order at 6:30 p.m.
2. **AGENDA ITEM: ROLL CALL:** The GIS/Planner II called roll.
3. **AGENDA ITEM: PUBLIC COMMENT:** The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit comments to **FIVE minutes**. **There was no public comment.**
4. **AGENDA ITEM: MINUTES:** Consideration of the **Regular Meeting Minutes of April 1, 2015**. Board Member Snyder motioned to approve the **Regular Meeting Minutes of April 1, 2015**. Board Member Garvey seconded the motion. **The motion passed unanimously.**

5. **AGENDA ITEM: REPORTS:**

Chairperson and Member Report:

-Vice Chairperson Foutz stated she went to Yavapai College Saturday and the landscaping is a "must see".

Staff Report Updates: None.

6. NEW BUSINESS

AGENDA ITEM: DISCUSSION & POSSIBLE ACTION: DRB-091061- A Design Review for fencing, directional signage, aluminum siding, and landscape plan at the Chateau Tumbleweed – 1151 State Route 89A, Parcel #406-26-313A.

Staff Report:

Background:

Mr. Jeff Hendricks has submitted an application to Design Review for fencing to provide aesthetic enclosures, aluminum siding on the covered outdoor work area, directional signage and landscape plan for a new business located at 1151 State Route 89A.

1. The proposed fencing will be 60 linear feet of 6' high cedar fence in front of the electric panels, two dumpsters, the recycling area, and the chilling unit. A 14' wide double gate will be added for entrance to the garbage and cardboard dumpsters. (See attached renderings and photos.)
2. The proposed aluminum siding will be 37.5' long and 14' down from roof line leaving a 2' 8" gap at the bottom for air flow. The aluminum siding will be on the Northwest side of the covered outdoor work area. The chilling unit will have a small roof constructed over it to protect the unit from rain. (See attached renderings and photos.)
3. The directional signage will consist of five signs. The to be approved signage on the Olsen's Grain parcel will be 20" wide x 16" tall sign the reads "Winery and Tasting Room with a directional arrow, a 20" wide x 16" tall sign that reads "Caution Watch for Cross-Traffic". At the entrance to Chateau Tumbleweed will be a 12" x 12" square sign that reads "Drive Slowly". On the fence entering the parking area will be (2) signs 16" wide x 20" tall that read "Customer Parking and Deliveries". All signage will be bolted to metal signs post and hammered in the ground at least a foot deep. Signs will be cream vinyl on aluminum with black lettering; the arrow will also be black. (See attached renderings.)
4. (8) Native trees and shrubs to be places along fence will be (2) Chinaberry, (2) Honeylocust Thornless, and (4) Flowering Plum. The trees proposed on the landscaping plan are all on the approved plant list. Most of the irrigation is usable throughout the property; some small irrigation expansions will be plumbed to trees. (See attached renderings.)

Staff Analysis

Pertinent Design Guidelines as reviewed by DRB on 02/06/2013

1. ***No more than three different fonts should be used in the text for the sign.*** The proposed sign has (1) one font and does not exceed the suggested font counts.
2. ***Sign should have no more than 50 percent opacity. Dark background colors are preferred.*** The proposed sign complies with the new criteria.

3. ***Signs should be non-reflective.*** The proposed sign has no reflectivity.
4. ***Signs should be readable from the closest major road.*** The readability of the sign complies with the new criteria.
1. ***See Section 7-9 of this Code for maximum sign square footage.*** The property's linear street frontage is 157' so the total square feet of allowable sign area is 235.5. The existing signs = 76 square feet used; this leaves a total of 159.5 square feet of signage remaining. The proposed signage is within the maximum allowed.

Calculation of remaining allowed signage space:

157 total considered linear feet x 1.5 square feet allowed per linear foot = 235.5 total square feet of signage permitted

235.5 permitted signage in square feet – 76 square feet of existing signage used per last DRB = 159.5 square feet remaining.

159.5 permitted signage in square feet – 92 square feet of requested signage per this application = 67.5 square feet remaining for additional signage.

Zoning Code Chapter 9, Section 11-4 A. 10 & 11. Accessory Features & Landscaping.

10. Garages, carports, sheds, enclosures, walkways, stairways, and landings shall be visually compatible with buildings and structures to which they are related. Applicant complies.

11. Landscaping shall be visually compatible with the landscaping around the buildings, structures and places to which it is related. The landscape depicted in the design submitted by the applicant preserves the natural desert environment. All new plants are from the Clarkdale approved plant list.

Staff Recommendations

Having met all code requirements, staff recommends the application as presented be approved with the following stipulations:

1. Installation of the fencing and the aluminum paneling shall be inspected and approved by the Town's Building Official.
2. All landscaping must conform to ***Zoning Code Chapter 9, Section 9-8 Plant List.***

Applicant Presentation:

-Staff went over the staff report with the Board Members.

Questions to Staff/Applicant:

- The applicant stated his tree supplier had the wrong trees and that is why the proposed tree replacement.
- The applicant will be talking to ADOT regarding the weeds and the permit process. (Staff stated they will provide the applicant with ADOT contact number).
- The applicant was asked if they looked at using solar and they have - but need to look at it further.
- The applicant stated they don't think the Flowering Plum actually produces plums.

Discussion:

-The Board Members stated the signage looks good and they are excited for the new owners.

Action: Board Member Snyder motioned to approve DRB-091061- A Design Review for fencing, directional signage, aluminum siding, and landscape plan at the Chateau Tumbleweed – 1151 State Route 89A, Parcel #406-26-313A, as presented with the following Staff Stipulations:

3. Installation of the fencing and the aluminum paneling shall be inspected and approved by the Town's Building Official.
4. All landscaping must conform to *Zoning Code Chapter 9, Section 9-8 Plant List.*

Board Member Jones seconded the motion. The motion passed unanimously.

7. AGENDA ITEM: FUTURE AGENDA ITEMS:

-Clarkdale Market Sidewalk Café Application

8. **AGENDA ITEM: ADJOURNMENT:** Board Member Snyder motioned to adjourn the meeting. Board Member Jones seconded the motion. The motion passed unanimously. The meeting adjourned at 6:55 p.m.

APPROVED BY:

SUBMITTED BY:

**Vice Chairperson
Marsha Foutz**

**Guss Espolt
GIS/Planner II**

MINUTES OF A REGULAR MEETING OF THE PLANNING COMMISSION OF THE TOWN OF CLARKDALE HELD ON TUESDAY, JUNE 16, 2015, IN THE MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.

A Regular Meeting of the Planning Commission of the Town of Clarkdale was held on Tuesday, June 16, 2015, at 4:00 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

Planning Commission:

Vice Chairperson	Ida-Meri deBlanc	Present
Commissioners	Jorge Olguin	Present
	John Erickson	Present
	Craig Backus	Excused

Staff:

Community Development Director	Jodie Filardo
Senior Planner	Beth Escobar

Others in Attendance:

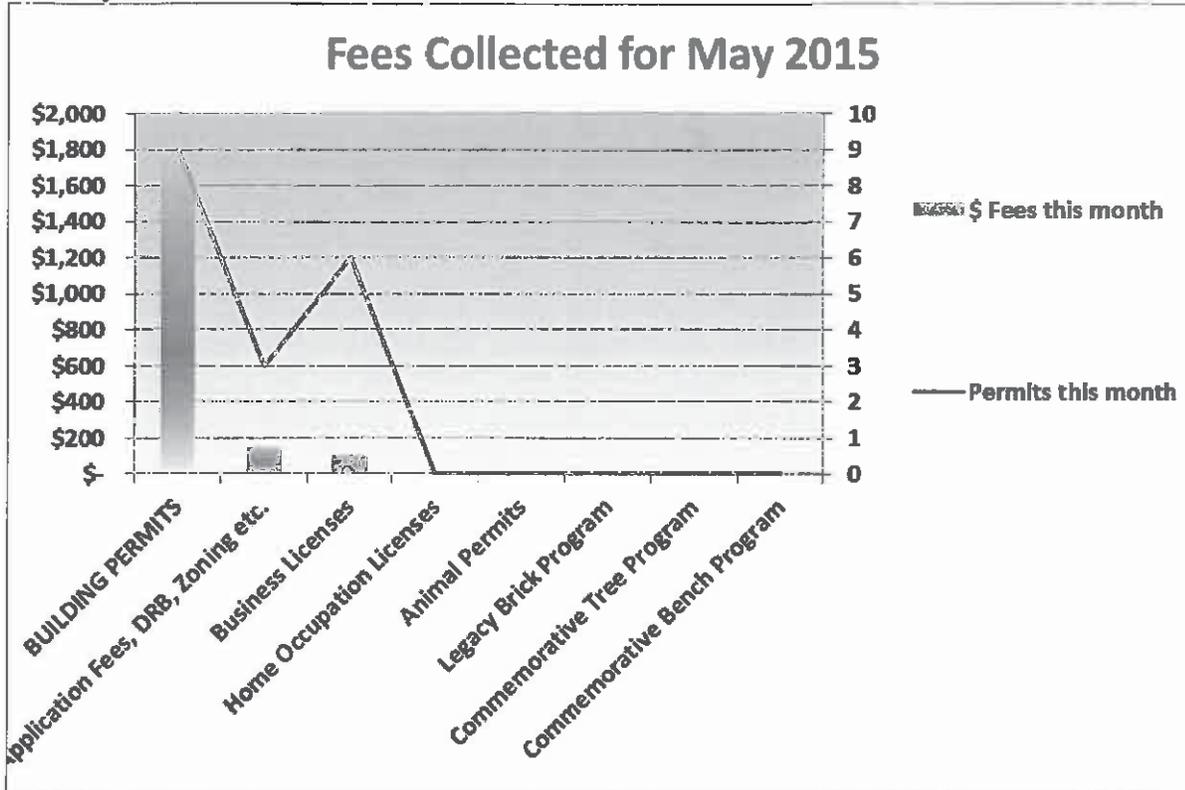
1. **AGENDA ITEM: CALL TO ORDER:** Vice Chair de Blanc called the meeting to order at 4:00 p.m.
2. **AGENDA ITEM: ROLL CALL:** Director Filardo called the roll.
3. **AGENDA ITEM: PUBLIC COMMENT:** The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comments to FIVE MINUTES.

There was no public comment.

4. **AGENDA ITEM: MINUTES:** Consideration of the **Regular Meeting Minutes of May 19, 2015**. The Vice Chair entertained a motion to accept the minutes. Commissioner Olguin motioned to approve the Regular Meeting Minutes of May 19, 2015. Commissioner Erickson seconded the motion. The motion passed unanimously.
5. **AGENDA ITEM: REPORTS:**
 - a. **Chairperson and Members Report - None**

b. Director's Report

1. May 2015 Statistics.



2. Permits Issued – Includes permits from April and May – 20 total.

- Bathroom remodel at 2181 Liough Drive
- Spa at 341 Summer Circle
- New photovoltaic solar permits are on the rise:
 - 1385 Mountain Road
 - 190 Verde Street
 - 1391 Old Jerome Highway
- Remodel at 1151 Highway 89a
- Re-roof at 905 First South Street
- Roof nailing and shear panel at 1941 Crossroads Blvd.
- Final and Certificate of Occupancy at 501 Miners Gulch Drive
- Final for accessory structure at 1445 Minerich Road
- Roof nailing at 139 Zuni Drive
- Combination inspection (framing, plumbing, electrical, and mechanical) at 149 Zuni Drive
- Final for Spa installation at 341 Summer Circle
- New HVAC system at 145 Zuni Drive (Bank owned property being rehabilitated)
- Re-roof at 570 Black Hills Drive

Re-roof at 821 Reta Street
Electrical service – 1001 First South Street
Plumbing, sewer and water lines repair – 1514 First South Street
Gas line replacement at 1502 Main Street
Roof replacement at Reta Street

- 3. **Dog Days of Summer.** June 20th from 9 AM – 1 PM. Town Park and Main Street, Clarkdale. Sponsored by the Clarkdale Downtown Business Alliance. Entry fee buys you a bandana for your dog: \$3 for one or \$5 for two.



Dog races, dog-people look-alike contest, bobbing for hotdogs, chicken broth shots, dog licensing, fire hydrant raffle and other doggie fun is to be had!

- 4. **Verde Valley Open Air Cinema in Town Park.** Come see Casablanca on the lawn of Town Park on June 20th. Festivities start at 7 PM with live music and the movie starts at 8 PM.
- 5. **May 11th – National Geographic and Sedona Verde Valley Tourism Project – training held in Clarkdale.**

An array of Clarkdale and Jerome business owners met at the Clark Memorial Clubhouse to attend training from National Geographic on how to load information regarding their special and authentic experiences onto the new website. Once the data is received by the National Geographic editorial team it will be reviewed to make sure it works for this project and will then be loaded into their system.



- 6. **United Verde Soil Project.** Staff has been working on various aspects of this project plan to learn as much as possible about the best way to approach this project. Owners of both the Crossroads at Mingus development and the Mountain Gate development were contacted directly and informed about the project. Each is willing to serve on an advisory committee if requested. In addition, a team trip to Bisbee to learn from their recent soils project occurred on May 27th and May 28th.

– Trip to Bisbee Summary. The Mayor, Town Manager, Director of Utilities and Public Works, and the Director of Community and Economic Development journeyed to Bisbee during the last week of May for an eye-opening and worthwhile visit with Freeport-McMoRan officials and contractors plus City of Bisbee officials. There were an array of

lessons to be learned from the Bisbee experience from both the infrastructure and project management perspectives plus the observed physical and visual impacts of the project on sites throughout the city. This certainly provided the team with many specific suggestions for use in approaching our own project here in Clarkdale.

7. **Name Change.** Our very own Copper Art Museum is now the Arizona-Copper Art Museum. Per an email from Drake Meinke, “We believe that adding the word ‘Arizona’ will make the museum more attractive to visitors and be thought of as more of an official museum entity. We think this will encourage more patronage. This name change is similar to the Arizona-Sonora Desert Museum.”
8. **Verde Valley Gigabit Project.** Based on new findings at the ADOT Highway 260 Utilities meeting on May 21st, a meeting with Century Link was established for June 2 to determine the gaps between the proposed middle mile network and plans the company has for fiber upgrades in the Verde Valley. This is a very big step forward in the creation of a middle mile ring within the Verde Valley. In addition, staff met with the Yavapai County Education Services Agency CIO and the gentleman in charge of the E-rate program for the schools. They agreed to collaborate on the growth of broadband in the Verde Valley.

6. OLD BUSINESS:

- a. **PUBLIC HEARING:** Regarding proposed changes to Sections 2-1, 3-9, 3-10, 3-11, 3-12, 3-13 and 11-13 of the Town of Clarkdale Zoning Code regarding commercial zoning.

Staff Report:

Background:

The Planning Commission has conducted two worksessions to review proposed changes to the commercial zoning districts. Per direction from the Commission during the May 19th meeting, staff has removed the language ‘*excluding mobile homes and manufactured homes*’ from residential uses in all of the commercial districts.

Also, with the recommended elimination of the Town Center Commercial District, Section 3-10, the three subsequent commercial districts have been renumbered for consistency.

The following is a summary of the proposed changes (**uses are underlined for clarity, new uses not previously allowed in any commercial district are in bold**):

- Add the following agricultural uses to the Commercial, Neighborhood and Highway Commercial District
 - **Agriculture**
 - **Greenhouses**
 - **Community Supported Agriculture disbursement location**
 - **Community Gardens**
 - **Farmers Markets**

- Agribusiness, including the processing and distribution on site of agricultural products. Refining and sales must be in a permanent structure.
- Adopt definitions for various agricultural uses
- Add specific requirements to Section 11-13 for site plan review of agricultural uses including requirements for a water/wastewater use plan during the site plan review.
- Allow alcohol service in restaurants in Highway and Neighborhood Commercial to standardize language across all commercial districts.
- Add Artist Studios as separate permitted use in Central Business District and Commercial District. Move from conditional use to permitted use in Neighborhood and Highway Commercial District.
- Add Automobile parking lot to Highway Commercial District
- Standardize language for Bed and Breakfast Country Inns
- Add Commercial, Trade or Vocational schools as permitted uses to Highway and Neighborhood Commercial District. This category is currently a permitted use in the Commercial and Central Business District.
- Consolidate wording for Convenience Stores/Filling Stations and add as a conditional use to all districts
- Add Funeral Parlors without a crematorium to Central Business and Commercial Districts as a separate category removed from Personal Services and delete wording 'in keeping with the historic Clarkdale tradition' from the Neighborhood Commercial District
- Delete Microbrewery, with or without food from Neighborhood and Highway Commercial – this is covered under Manufacturing, production and assembly of boutique consumable products.
- Add Manufacturing, production, and assembly of boutique consumable products to Highway and Neighborhood Commercial. This is currently a permitted use in the Commercial and Central Business District.
- Add Museums to Commercial and Central Business Districts. (This is a use we have in the Central Business District that is not specifically listed.)
- Add Park and ride facilities as a permitted use in Commercial and Highway Commercial
- Create separate category for Repair shops for household small appliances et. al. in all Commercial Districts
- Consolidate language for Residential uses into one category including single family and multi-family
- Remove Storage facilities from publicly owned, etc., to separate category in Commercial District
- Replace Self-storage units with Storage facilities in Highway Commercial
- Add Convenience stores/ with bulk storage of inflammable materials as a conditional use in Commercial District, add filling station language to this use in Commercial, Highway and Neighborhood Commercial, delete Filling station in Commercial and Highway
- Add child or adult language to Day Care Center in Commercial and Central Business District

- Add **Medical Facilities** as a conditional use for all commercial districts. Staff is suggesting this be added as a conditional use since the CUP process would allow discussion regarding items specific to a medical facility, such as hazardous material management.
- Add **Public Utilities** as a conditional use in Commercial and Highway District
- Delete the words ‘without bars’ from the restaurants and sidewalk cafes category in Neighborhood Commercial and the wording ‘which do not serve alcohol ...’ from the Highway Commercial District.
- Delete **Restaurants with bars as a secondary use** from Highway Commercial.
- Move **Taverns and Bars** from a conditional use in Neighborhood and Highway Commercial to a permitted use and consolidate with the restaurant category.
- Delete **Treatment facility** as conditional use in Highway Commercial. This would be covered under medical facilities
- Standardize language for wholesale establishments and move from a conditional use in the Highway Commercial District to a permitted use.
- Add **Any use not listed but determined by the Community Development Director to be similar** to Commercial District and standardize this language for all districts.

Town Center Commercial

In addition to the above changes, staff is recommending the Town Center Commercial Zone be eliminated. This zoning classification was adopted in 2006 at the same time the Highway, Neighborhood and 89A Highway Corridor Overlay District were adopted. There is currently no property within Town boundaries with the Town Center Zoning and it is not specifically referenced in the General Plan. It appears to be superfluous to the code and duplicates those uses listed in the Central Business District.

Summary

The changes being proposed provide clarification to the existing code and should make it easier to use by the public and staff. By combining specific uses, such as dressmaking, into a broader category, such as personal services, there is less likelihood a specific use that may be appropriate will be eliminated or overlooked. By adding additional uses, such as agriculture, the code addresses current trends in land use.

Recommendation: Staff is requesting the Planning Commission review the material and provide specific recommendations for changes or direct staff to move the proposed revisions forward to Town Council for review.

Vice Chair de Blanc asked for the definition of a storage facility. Senior Planner Escobar explained a storage facility is a completely enclosed structure. Outside storage is a separate use category and requires a conditional use permit in commercial districts.

Vice Chair de Blanc opened Public Hearing:

David Baird, Manager Four Eight Wineworks: Supports the addition of agriculture as a permitted use. The climate and soil in Clarkdale are conducive to grape growing and fruit and nut trees. Those in the industry are already concentrating on reducing water use for crops. Research shows 7 houses on 1 acre of land will use 720,000 gallons of water per month; one acre of vines uses 250,000 gallons of water per month.

Aaron Wiese, Clarkdale resident: Recent graduate of enology program at Yavapai College. Is interested in developing a sustainable vineyard in Clarkdale. Would also love to see more small scale farms. Supports the addition of farmers markets and community gardens as permitted uses.

Brie Nation, Clarkdale resident: Supports all facets of agricultural uses.

Memi Perkins, Glenarm Land Co. Manager: Works in Clarkdale. Supports wine and viticulture, but we also need to support the cattle rancher. Part of the heritage of the region. Helps owners get relief from property taxes. Ranching is part of the unique character of the area and an integral part of the community.

Phil Terbell, Clarkdale resident. Glad to see updates to codes. Would like to suggest a coordinate discussion. City of Cottonwood is currently working on a similar project to update their code. It would be helpful to the development community if codes were standardized amongst all of the communities.

Vice Chair de Blanc closed the Public Hearing:

Commissioner Olguin asked whether staff would contact the City of Cottonwood to follow-up on Mr. Terbell's suggestion. Staff said they would contact the Community Development Manager to discuss.

Commissioner Olguin then asked the public who had spoken whether the proposed changes were opening a door or closing a door.

Vice Chair de Blanc reopened the Public Hearing:

David Baird stated these changes were a good preliminary start in supporting agricultural uses in general. As we progress we might want to discuss what types of agriculture would be permitted.

Scott Buckley, Clarkdale resident and business owner: Supports agricultural uses. Currently our society has a disconnect with food nationwide. It would be nice if our small community could produce its own food. As a restaurant owner, he would like to be able to purchase local products.

Supports community gardens.

Vice Chair de Blanc closed the Public Hearing.

- b. **CONSIDERATION AND POSSIBLE ACTION:** Discussion/possible action regarding proposed changes to Sections 2-1, 3-9, 3-10, 3-11, 3-12, 3-13 and 11-13 of the Town of Clarkdale Zoning Code regarding commercial zoning.

Commission Discussion:

Commissioner Erickson stated he thinks this is a major step forward. Supports the addition of farmers markets and community gardens.

Vice Chair de Blanc thinks this is a really great ideas. Experts to see a hybrid of ideas, such as bartering of home-grown produce.

ACTION: Commissioner Olguin motioned to direct staff to move these draft changes forward to Town Council for consideration with a recommendation of approval from the Commission. Commissioner Erickson seconded the motion. The motion passed unanimously.

7. NEW BUSINESS:

- a. Discussion/recap of recent conditional use permit and associated site visit process.

The Commission and staff held a general discussion regarding the recent conditional use process, including the following topics:

- The importance of not appearing to be in collusion with the applicant.
- The ability of the Commission to take their time in making a decision. Their decision process and discussion needs to be transparent to the public.
- The importance of conduction a site visit for complicated applications.
- A discussion of all legal ramifications and regulations needs to be presented to the Commission at an early stage.

Phil Terbell asked if he could comment.

Vice Chair de Blanc opened the discussion to the public.

Phil Terbell thanked the Commission for their work on the wireless communication facility conditional use permit. He stated it was unfortunate more people in support did not come to the public meetings. He agrees site visits are crucial in assisting the decision process.

DRAFT

***PLANNING
COMMISSION
June 16, 2015***

Senior Planner Escobar informed the Commission staff has solicited input from the public regarding the process. If any is received it will be shared with the Commission at a later meeting.

ACTION: This was a discussion item only.

8. ADJOURNMENT: The Vice Chairperson entertained a motion for adjournment. Commissioner Erickson motioned to adjourn the meeting. Commissioner Olguin seconded the motion. The motion passed unanimously. The meeting adjourned at 5:00 p.m.

APPROVED BY:

SUBMITTED BY:

Ida de Blanc
Vice -Chairperson

Beth Escobar
Senior Planner

**MINUTES OF A REGULAR MEETING OF THE LIBRARY
ADVISORY BOARD OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Library Advisory Board was held on **Thursday, May 14, 2015 at 9:00 a.m.** in the Clark Memorial Clubhouse Men's Lounge, 19 North Ninth Street, Clarkdale, Arizona.

AGENDA ITEM: CALL TO ORDER – The meeting was called to order at 9:02 a.m. by Chairperson Sherman.

Board Members:

Chairperson	John Sherman
Board Member	Ben Kramer
Board Member	Tom Murphy
Board Member	Ann Viarengo

Absent:

Vice Chairperson	Karen Bowers
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Town Staff:

Community Services Supervisor: Dawn Norman
Community Services Administrative Assistant II: Joni Westcott

AGENDA ITEM: PUBLIC COMMENT: There was no public comment.

AGENDA ITEM: INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report from the Chairperson on current events.

Chairperson Sherman presented an article from the Verde Independent that highlighted Board Member Kramer's recognition as the City of Cottonwood's "Employee of the Quarter."

STAFF REPORTS – A report from Community Services staff members on current events.

Community Services Administrative Assistant Joni Westcott reported on the following:

- **New Books:** A large shipment of new books was ordered and received in the Library. Staff and volunteer, Carol Engert are working to catalog and shelve the new items.
- **Spirit of Clarkdale:** Nominations are being accepted for the 2015 Spirit of Clarkdale Awards. Board members were encouraged to nominate community members who may be deserving of such an award.
- **Computer Update:** Following the implementation of the "one hour" computer use policy, staff had no adverse effects. Patrons were understanding and had no problems adhering to the policy. Staff did find that the users who previously spent the entire day in the Library and presented the most difficulties, stopped coming once the policy was implemented. This amounted to 3 users who were Cottonwood residents.

AGENDA ITEM: MINUTES – Discussion and consideration of the minutes of the Special Meeting held on November 13, 2014 and Regular Meeting held on January 15, 2015.

Board member Kramer motioned to approve the Special Meeting Minutes held on November 13, 2014 and Regular Meeting held on January 15, 2015. The motion was seconded by Board Member Murphy. The motion passed unanimously.

NEW BUSINESS

AGENDA ITEM: WORKSESSION: COMMUNITY SERVICES SURVEY & DATA REVIEW- A presentation, review and discussion of the information and data recently collected by the Community Services Department regarding community usage of services and programming.

Last year the Community Services Department (CSD) created and distributed a survey to query the community and gain feedback regarding certain events, programs and activities currently being provided by the Town, and to collect information about other ideas and desires community members might have in these areas. A copy of the survey and its resulting information was included in the Library Advisory Board packet.

Community Services Supervisor Dawn Norman presented a power point offering additional data collected last year as a result of actual programming and attendance, and hands-on, daily operations. Community Services Supervisor Dawn Norman explained the results of the survey conducted earlier this year aided by Administrative Assistant Joni Westcott.

Discussion followed about the Clarkdale library patrons and other community libraries comparisons, including that Clarkdale has two libraries. Board Member Murphy wanted to know what can be done to bring more people to the Clark Memorial Library which was followed by a round of conversation that, based on the survey results and daily stats, the majority of people don't need or use the Library.

Community Services Supervisor Dawn Norman explained that library trends have evolved from the traditional services normally offered towards libraries being community centers and focusing more on community outreach, taking the library services out into the community with programs and activities. Staff and the Board will need to think out of the box with programming and events offered, being conscientious about not duplicating services offered by neighboring libraries or other organizations. Programming and events offered outside of the library would be an extension of library services as staff intends to bring materials to the programs/events to allow patrons to check items out. For example, movie showings would be an opportunity to provide a selection of movies for check out. Books and read-a-longs would be available at Story Time in the Park. Staff is currently working on offering Movies in the Park, with the plan to rotate the showings at each of the town parks, Selna-Mongini, Centerville, Caballero and Town Parks. There was open discussion on offering Movies in the Park. Community Services Supervisor Norman also mentioned the forming of partnerships with community members to offer programs/activities to the community. Board member Kramer began a discussion around canned programs that could be offered that staff members could present without a large amount of expertise on a particular subject. He also mentioned offering classes on CPR and technology information for devices like computers, cell phones, tablets, and cameras.

Community Services Administrative Assistant Joni Westcott mentioned taking children's programs to the parks; including story time, art, and science related programs. There was open discussion on the different types of programming that could be offered. Chairperson Sherman supported the idea with enthusiasm regarding the inclusion of all parks in the community and stated that offering Wi-Fi in the park would be a great extended service for the library to offer to the community.

The consensus of the Board was positive in moving forward with community outreach of programs and activities.

AGENDA ITEM: WORKSESSION: 4TH OF JULY ICE CREAM SOCIAL – Discussion on the 2015 Fourth of July Ice Cream Social.

Community Services Administrative Assistant Joni Westcott reviewed the 2014 Ice Cream Social event reporting that proceeds totaled \$572.76, more than \$73 greater than the previous year. With gift card and monetary donations totaling \$375 and expenditures adding up to \$256.88 the total net proceeds for the event were \$690.88, over \$162 more than the previous year.

Suggestions and observations from the Library Board following the 2014 event resulted in the following information to be considered for the 2015 Ice Cream Social Event:

- Donated/homemade goods sold the best
- Should not sell as many whole pies and less pies are needed
- 12 gallons of ice cream were sold (9 gallons 2013)
- Better signage “Line Starts Here”
- Flat bottom cones are better, less breakage
- Better advertisement for “Pancake A-La-Mode”
- A set schedule should be pre-determined for volunteers and posted at the location
- Purchase one dozen cupcakes, no more than that
- Set up/sell tickets at pancake breakfast area for “Pancakes Alamode”
- 4 tubs of ice cream are plenty

Following a lengthy discussion about the “Pancake A-La Mode” concept all members were in agreeance to simplify the process by just telling folks that this is an option and placing a banner on the tent verses a grand plan to set up a separate table and sell tickets.

Community Services Administrative Assistant Joni Westcott was tasked to make handouts for Library patrons to encourage baked goods for the event and solicit volunteers in addition to the press releases that are sent to local media. This will also be advertised in the Town Small Talk. She will create a volunteer list and schedule to be posted at the tent during event and create the shopping list based on inventory taken by Chairperson Sherman at the end of event last year.

LIBRARY DONATION FUNDS- Discussion and consideration to approve the use of donation funds for various Community Services projects.

Community Services Supervisor Dawn Norman discussed the plan to offer outdoor movie showings in the local parks. In order to do so, portable outdoor cinema equipment will need to be purchased. Staff is working with several vendors on customized outdoor cinema equipment packages and price quotes. To date, costs received are estimated around \$12,000-\$14,000. The FY14-15 Parks and Recreation budget has \$7,950 for programming. In addition to these funds, the Parks and Recreation Commission has approved the use of the Parks and Recreation Donation Funds. These funds along with funding from the library budget will cover some of the cost, however, due to the expense of the equipment which is a one-time, lifetime purchase, additional funds will be needed. As previously discussed in review of the Community Services survey results, the community expressed the wish for additional outdoor/park activities and events. This equipment can be used for various outdoor programs/events, such as astronomy, photography, gaming, and sports event showings. Staff is requesting the Library Advisory

Board to approve the use of \$2,000 from the library donation account to contribute to the purchase of the equipment.

Chairperson Sherman motioned to approve the use of donation funds, the amount not to exceed \$2,000, to purchase outdoor cinema equipment. Board member Kramer seconded the motion. The motion passed unanimously.

There are a few areas of the library that have insufficient lighting and need improvement. These areas include the entryway and the back area of the library, which includes the children and non-fiction sections. Staff would like the Board to approve funds to install new lighting in these areas. Cost estimates would be acquired prior to the improvements being performed. There was open discussion on lighting.

Chairperson Sherman motioned to approve the use of donation funds, the amount not to exceed \$3,000, to update lighting in the Library. Board member Kramer seconded the motion. The motion passed unanimously.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

No future agenda items were identified.

AGENDA ITEM: ADJOURNMENT-

Without objection, the meeting was adjourned at 10:25 a.m.

APPROVED: _____
John Sherman, Chairperson

SUBMITTED: _____
Joni Westcott, Community Services Administrative Assistant II

**NOTICE OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes,

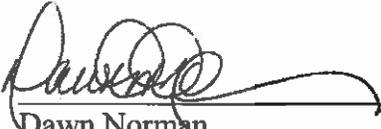
NOTICE IS HEREBY GIVEN that the Parks and Recreation Commission of the Town of Clarkdale will hold a Regular Meeting on Wednesday, June 10, 2015, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

MEETING CANCELLED

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 9th day of June, 2015, at 12:00 p.m.

Dated this 9th day of June, 2015.

By:



Dawn Norman
Community Services Supervisor

Ben Kramer moved to ratify the election of Kristin Robertson, Officer Member of the Local Board. Ron Ekholm seconded the motion and the motion carried unanimously.

DESIGNATION OF VICE CHAIR. Designation of an alternate to act as Chair in absence of Chairperson.

Pursuant to Town of Clarkdale Model Uniform Rules of Local Board Procedure (C)(2), adopted on April 3, 2013, “the Chair may, in his/her absence, designate an alternate to act as Chair”.

The Board discussed eligible members and Ben Kramer volunteered to serve as Vice Chair.

Ben Kramer nominated himself to serve as Vice Chair of the Local Board to serve in the absence of the Chair. Kristin Robertson seconded the nomination and Ben Kramer was designated Vice Chair by the Board unanimously.

ACCEPTANCE OF NEW OFFICER INTO PENSION SYSTEM. Local Board approval and acceptance of new officers into the Public Safety Retirement System with no pre-existing conditions.

Officers Nicole Florisi and Derek Johnston began working full-time for the Town of Clarkdale on February 11, 2015 and May 17, 2015 respectively. After review of their Pre-Membership Physical Reports it was determined by the Board Secretary that there were no pre-existing conditions to report.

Ben Kramer moved to formally accept Nicole Florisi and Derek Johnston, the two new officers into the Public Safety Retirement System with no pre-existing conditions. Ida de Blanc seconded the motion. The motion was approved unanimously.

BOARD REVIEW AND CONSIDERATION OF RETIREMENT BENEFITS. Application for retirement benefits has been completed by retired Officer Tommy Nester and Board consideration and approval is necessary for its submittal to the State for payment.

Pursuant to A.R.S. § 38-847(D) (1) it is the duty of the local board to decide all questions of eligibility for benefits and to determine the amount, manner and time of payment of any benefits under the system. Officer Tommy Nester’s last work day was June 13, 2015 and the retirement paperwork has been completed and is now ready for the board review and approval.

Kristin Robertson moved to approve the Secretary’s submission of Officer Tommy Nester’s completed application to receive retirement benefits from the Public Safety Personnel Retirement System. Ron Ekholm seconded the motion. The motion carried unanimously.

REPORT ON ARIZONA LEAGUE OF CITIES AND TOWNS WORKSHOP ON UNFUNDED LIABILITY AND SUBSEQUENT TOWN OF CLARKDALE COUNCIL DIRECTION. A report on the unfunded balance as shown in the annual actuarial report, the recommendations of the State Public Safety Personnel Retirement System and the direction of Council to Town Staff.

Town Finance Department Staff and Town Clerk Staff attended a workshop hosted by the Arizona League of Cities and Towns which addressed municipalities’ options with regard to paying down unfunded balances. The options included a 3-year phase-in policy for increased 2014 valuations. This option allows employers the choice to pay the full effect rate of 34.07% or to choose the phase-in rate of 26.08%. The unfunded liability amortization of \$1,288,737 over 22 years totals \$3,112,265 without the phase-in option and \$3,182,751 with the phase-in option, a total of \$70,485 more over 22 years. Council directed staff to apply the “phase-in” rate of 26.08% toward the unfunded liability in the 2015/2016 budget.

Ben Kramer provided background information on this agenda item.

This is a presentation only and no Board action is required.

FUTURE AGENDA ITEMS – Listing of items to be placed on a future Board agenda.

ADJOURNMENT: Without objection Chair Bohall adjourned the meeting at 6:02 p.m.

Submitted by:

Approved by:

Mary Ellen Dunn, Secretary

Curt Bohall, Chair



Staff Report

Agenda Item: **Resolution Making an Appointment to the Municipal Property Corporation – Approval of Resolution 1498, amending Resolution #1470, making an appointment to the Municipal Property Corporation.**

Staff Contact: Mary Ellen Dunn, Deputy Town Clerk

Meeting Date: July 14, 2015

Background: The Municipal Property Corporation has one term expiring on July 31, 2015.

Janice Benatz has been on the Municipal Property Corporation Board of Directors for several years. Her term expires July 31, 2015. Ms. Benatz wishes to continue on the Municipal Property Corporation Board. Three members serve on the Board with staggered three-year terms. This appointment will be effective August 1, 2015 and end July 31, 2018.

The Municipal Property Corporation is an “affiliate of the governmental unit”. The charge of the MPC is to finance the cost of acquisition, construction and equipping of certain facilities by the Town of Clarkdale. The MPC Board normally meets once a year to instruct the Town Attorney to file its annual report to the corporation commission. If and when the Town is obtaining financing through the MPC additional Board meetings would be required.

Recommendation: To approve Resolution #1498 amending Resolution #1470, continuing the appointment of Janice Benatz to the Municipal Property Corporation.

RESOLUTION #1498

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, AMENDING RESOLUTION #1470 TO MAKE APPOINTMENTS TO THE MUNICIPAL PROPERTY CORPORATION BOARD OF DIRECTORS.

WHEREAS, the Mayor and Common Council have previously approved by resolution the formation of the Municipal Property Corporation; and

WHEREAS, there is currently one seat expiring on the Board; and

WHEREAS, the bylaws of the Municipal Property Corporation states that each director shall hold office until the term expires and a successor shall be appointed; and

WHEREAS, the following people are currently seated as members of the Municipal Property Corporation Board of Directors with terms ending as follows:

Name	Term Ends
Jerry Wiley	July 31, 2017
Janice Benatz	July 31, 2015
Kerrie Snyder	July 31, 2016

BE IT RESOLVED THAT the following person is hereby appointed to fill the expiring seat on the Municipal Property Corporation Board of Directors, with term to expire as follows:

Name	Term Ends
Janice Benatz	July 31, 2018

PASSED AND ADOPTED this 14th day of July, 2015 by the Mayor and Common Council of the Town of Clarkdale, Arizona.

APPROVED

ATTEST

Doug Von Gausig, Mayor

Kathy Bainbridge, Town Clerk/Finance Director

Town of Clarkdale
Board and Commission Application

Before you begin....

Thank you for your interest in serving on a Clarkdale board or commission. Terms for boards and commissions are two years, beginning on October 1st and ending on September 30th. Appointments are occasionally made before terms end due to a vacancy. Applicants are asked to participate in an informal interview process by an interview committee consisting of a staff member, a Councilmember and a member of the board or commission for which you are applying. This committee makes a recommendation to the Town Council. This process helps us to get to know you better and assists the Town Council in matching applicants to board/commission openings. The Town Council encourages all citizens to be involved in their government, however occasionally there are more applicants than there are positions to fill. Should you not be appointed, we encourage you to consider the many other volunteer opportunities with the Town.

This application is a public record, and as such may be disclosed to the public under Arizona's Public Records Laws. The applicant's name may also appear on the Town's website. Please call the Town Clerk at 639-2400 if you have any questions or concerns about the disclosure of specific information.

Choice of Board or Commission

Please type or print clearly in ink. If you need more space, please attach additional pages as needed. A description of each board and commission is attached at the back of this application. Please indicate which board(s) or commission(s) you are interested in and number them in order of preference, with number one being your first choice.

- | | |
|--|---|
| <input type="checkbox"/> Design Review Board | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Parks and Recreation Commission | <input type="checkbox"/> Library Advisory Board |
| <input checked="" type="checkbox"/> Municipal Property Corporation | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Public Safety Personnel Retirement Board | <input type="checkbox"/> Other: _____ |

Contact Information

Name: Janice Benat Date: June 19, 2015

Physical Address: _____

Mailing Address: _____

Home Telephone: _____ Email Address: _____

Current Employer: Retired

Work Address: _____ Work Phone #: _____

May we contact you at work? Yes No

Required Information

1. Are you now or have you ever been employed by the Town of Clarkdale? Yes No
2. Are any of your relatives, either by blood or marriage, employed by the Town of Clarkdale? Yes No

3. Except for minor traffic violations, have you ever been convicted of any violation of federal, state, local or military law or statute? Yes No If the answer to 1, 2 or 3 is 'yes', please explain below or on an attached sheet of paper.

4. Why are you interested in serving on this (these) board(s) or commission(s)?

I would like to continue **serv**ing on the MPC.

5. Please describe your qualifications for serving on this (these) board(s) or commission(s).

Past service as a member of the Town Council.

Optional Information

6. Please list your education background.

Masters Educational Administration

7. Please list professional memberships, registrations, licenses, etc. that you feel may be applicable to the board(s) or commission(s) for which you are applying.

8. What previous volunteer or community service projects or activities have you participated in (does not have to be in Clarkdale)?

Clark Memorial Restoration Commission, 4th of July Childrens' Parade, 4th of July Ice Cream Social, Fund Raisers fro the Restoration of the Clark Memorial

Additional Information

9. Is there any other information you would like to provide which might help the Council make its decision on the appointment to the (these) board(s) and/or commission(s)?

Signature

By signing below, I understand and agree that:

1. Any material misrepresentation or deliberate omission of a fact in my application may be justification for refusal of application, or if appointed, removal from the board/commission.
2. The Town of Clarkdale has my permission to verify all data given in this application, related papers or oral interviews. I authorize such verification and the giving and receiving of any information requested by the Town of Clarkdale and I release from liability any person giving or receiving any such information. I understand that falsification of data so given or other derogatory information discovered may prevent my being appointed, or if appointed, may subject me to removal for the board and/or commission.

The Town Council selects the best matched applicants the board and commission appointments based upon qualifications, regardless of race, color, creed, sex, national origin, age, handicap or other protected groups under state, federal or local equal opportunity laws.

Applicant Signature:

Joice Benatz

Date:

6-19-15

Where to send your application

Mail your application to:

Town Clerk, Town of Clarkdale, Post Office Box 308,
Clarkdale, Arizona 86324

or

Fax your application to:

(928) 639-2409

or

Deliver your application to:

Town Hall, 39 N. Ninth Street, Clarkdale, AZ 86324

If you need an additional copy of this application, you can download it from the Town's website at <http://www.clarkdale.az.gov>. A copy of the "Public Service Handbook", which is a handbook for Clarkdale board and commission members, is also available on the website.



Staff Report

Agenda Item: **Proclamation Proclaiming the Month of August 2015 as Drowning Impact Awareness Month**– Approval of a Proclamation declaring the month of August 2015 as Drowning Impact Awareness Month.

Staff Contact: Kathy Bainbridge, Town Clerk/Finance Director

Meeting Date: July 14, 2015

Background: Unfortunately Arizona rates second in the nation for having the most drownings. With summer in full swing we are seeing an increase in drownings this year. In order to raise the awareness of the numbers and impact of child drowning in Arizona, Phoenix Children’s Hospital has requested that the Town of Clarkdale approve a proclamation declaring August as Drowning Impact Awareness Month.

Recommendation: Staff recommends approval of proclamation declaring the month of August 2015 as Drowning Impact Awareness Month.

DROWNING IMPACT AWARENESS MONTH AUGUST 2015

WHEREAS, Drowning Impact Awareness month will raise awareness that the number and impact of child drownings in Arizona affects everyone; and

WHEREAS, the drowning incidents in Arizona take the lives of the equivalent of a classroom of children each year; and

WHEREAS, a child drowning can happen to any family regardless of education, race or socio-economic background; and

WHEREAS, families can take simple steps to protect their children around water to avoid the tragedy of the unnecessary loss of life; and

WHEREAS, water safety remains a priority for Arizona families, communities, and government, and Water Watchers at Phoenix Children's Hospital; and

WHEREAS, keeping children healthy and safe is the goal of Water Watchers at Phoenix Children's Hospital, Fire Departments and other prevention institutions in Arizona, raising awareness will increase understanding and education of effective ways to prevent drownings.

NOW, THEREFORE, I, Doug Von Gausig, Mayor of Clarkdale, do hereby proclaim August 1 through 31, 2015 as **DROWING IMPACT AWARENESS MONTH** in the Town of Clarkdale.

Given under my hand in these free United States in the State of Arizona, on July 14, 2015, and to which I have caused the Seal of the Town of Clarkdale, to be affixed and have made this proclamation public.

Doug Von Gausig, Mayor

Attest:

Kathy Bainbridge, Town Clerk



Staff Report

Agenda Item: **Resignation from the Parks and Recreation Commission –
Acceptance of Barbara Van Wye’s Resignation from the Parks and
Recreation Commission.**

Meeting Date: July 14, 2015

Prepared By: Kathy Bainbridge – Town Clerk/Finance Director

Background: Barbara Van Wye notified the Town of hers resignation from the
Parks and Recreation Commission which will create a vacant term
expiring September 30, 2015.

Recommendation: Acceptance of Barbara Van Wye’s Resignation from the Park &
Recreation Commission.



Staff Report

Agenda Item: **Resignation from the Library Advisory Board– Acceptance of Karen Bowers’ Resignation from the Library Advisory Board.**

Meeting Date: July 14, 2015

Prepared By: Kathy Bainbridge – Town Clerk/Finance Director

Background: Karen Bowers notified the Town of hers resignation from the Library Advisory Board which will create a vacant term expiring September 30, 2015.

Recommendation: Acceptance of Karen Bowers’ Resignation from the Library Advisory Board.



Staff Report

Agenda Item: **LIQUOR LICENSE APPLICATION** – Discussion and consideration of a recommendation to the Arizona Department of Liquor License, for a Series 10, Beer and Wine Store application from Robin Wilber, Cradd LLC d/b/a the #1 Food Store located at 755 Hwy 89A, Clarkdale, AZ.

Staff Contact: Kathy Bainbridge, Town Clerk-Finance Director

Meeting Date: July 14, 2015

Background:

Applicant: Robin Wilber, Cradd LLC d/b/a/ #1 Food Store

Address: 755 Hwy 89A, Clarkdale, AZ

Type of License: Beer and Wine Store Application - Series 10

Beer and Wine Store Application Kit - Series 10: This non-transferable, off-sale retail privileges liquor license allows a retail store to sell beer and wine (no other spirituous liquors), only in the original unbroken package, to be taken away from the premises of the retailer and consumed off the premises. A retailer with off-sale privileges may deliver spirituous liquor off of the licensed premises in connection with a retail sale. Payment must be made no later than the time of delivery. Series 10 (beer and wine store) licensees and applicants may apply for unlimited sampling privileges by completing the Sampling Privileges form. Internet sale of liquor is not permitted in the state of Arizona. Liquor must be delivered to an Arizona liquor-licensed wholesaler, then an Arizona liquor-licensed retailer prior to delivery to the consumer.

The application from Linda Kay Coles is requesting a Change of Agent – Acquisition of Control from John Sidney Coles due to his death on May 27, 2014 to Linda Kay Coles for the #1 Food Store located at 755 Hwy 89A, Clarkdale, AZ

A.R.S. 4-203.F

If a person other than those persons originally licensed acquires control over a license or licensee, the person shall file notice of the acquisition with the Director within 15 business days after such acquisition of control and a list of officers, directors or other persons on a form prescribed by the Director.On receipt of a notice of an acquisition of control or pre-investigation, the Director shall forward the notice within 15 days to the local governing body of the city or town. The Local Governing Body of the city, town or county may protest the acquisition of control within sixty days based on the capability, reliability and qualification of the person acquiring control. If the Director does not receive any protests, the Director may protest the acquisition of control or approve the acquisition of control based on the capability, reliability and qualification of the person acquiring control.

To determine whether public convenience requires and the best interest of the community would be substantially served by issuing or transferring a license to a particular licensed or unlicensed location, the State Liquor Board and/or local governing authorities may apply criteria (as listed in the Arizona Administrative Code) as documented on the attached Town of Clarkdale Liquor License Application Review Form which has been completed by the Clerk's Department, Community Development Department, Police Department, Utility Department, Public Works Department and the Clarkdale Fire District.

Recommendation: Staff recommends that the Town Council approve a recommendation to the State Department of Liquor License and Control to approve the Series 10 Liquor License for Robin Wilber, Cradd LLC d/b/a the #1 Food Store located at 755 Hwy 89A, Clarkdale, AZ.

LIQUOR LICENSE APPLICATION REVIEW FORM

Applicant: Robin Wilber, Cradd LLC d/b/a/ #1 Food Store

Address: 755 Hwy 89A, Clarkdale, AZ

Type of License: Agent Change - Series 10 Liquor License

A.R.S. 4-203 states that "A spirituous liquor license shall be issued only after *satisfactory showing of the capability, qualifications and reliability* of the applicant and, with the exception of wholesaler, producer, government or club licensees, *that the public convenience requires and that the best interest of the community will be substantially served* by the issuance."

Administrative Code R19-1-702 Determining Whether to Grant a License for a Certain Location: To determine whether public convenience requires and the best interest of the community will be substantially served by issuing or transferring a license at a particular licensed or unlicensed location, local governing authorities may consider the following criteria:

* **Department Completing Form: All Departments Combined Date: 07/06/2015**

1) Petitions and testimony from individuals who favor or oppose issuance of a license and who reside in, own, or lease property within one mile of the proposed Premises.

* We have received no written comments at this time; however our posted notice specifically states that "any person residing or owning or leasing property within a one-mile radius may contact the State Liquor Board in writing to register as a protestor."

2) Number and types of licenses within one mile of the proposed Premises.

* There are currently two Series 6 - Bar Licenses for the 10-12 Lounge and the Newstand, one Series 7 - Beer and Wine Bar Licenses for Four-Eight Wineworks, three Series 13 - Restaurant Licenses for Main Street Cafe, Su Casa and Nates Cowboy Cafe, and one Series 13 - In-State Farm Winery License for Four-Eight Wine Works. The Town also has one Series 13 - In State Farm Winery License for Southwest Wine Center and one Series 10 - Beer and Wine Store License for the Verde Canyon Railroad which fall outside the one mile radius of the proposed premises.

		Responsible Department				
	Clerk	CDD	PD	Utility	PW	FD
	X					
	Clerk	CDD	PD	Utility	PW	FD
		X				



Staff Report

Agenda Item: GENERAL FUND BUDGET ADJUSTMENTS – Discussion and consideration of adjusting various General Fund Department 2014-2015 adopted operating budgets to reflect year end expenditures.

Staff Contact: Kathy Bainbridge, Clerk/Finance Director

Meeting Date: July 14, 2015

Background: The proposed budget balancing adjustments between General Fund departments will move budgeted funds from one department with remaining funds to offset those departments that were in need of additional budgeted funds at year end and reflected in the adopted Preliminary Budget.

General Fund Account Number	Description	Current Budget	Reallocation	New Budget
Administration Dept. 01-5-2100-6000	Salaries	\$185,775.20	\$1,800.00	\$187,575.20
Town Clerk Dept. 01-5-2101-9006	Election Cost	\$ 5,000.00	\$ 6,300.00	\$ 11,300.00
Human Resources 01-5-2102-7020	Office Supplies	\$ 3,500.00	-\$2,000.00	\$ 1,500.00
Community Development 01-5-2500-9005	Contract Services	\$ 1,500.00	-\$1,500.00	\$ 0
01-5-2500-6030	Travel & Education	\$ 2,000.00	-\$1,000.00	\$ 1,000.00
01-5-2500-7021	Publication & Adver	\$ 1,800.00	-\$1,500.00	\$ 300.00
Parks & Recreation 01-5-2600-7600	VR @ Clarkdale	\$ 40,000.00	-\$40,000.00	\$ 0
01-5-2600-7300	P&R Programming	\$ 7,950.00	-\$ 4,500.00	\$ 3,450.00
Verde River @ Clarkdale 01-5-2905-6000	Salaries	\$ 0	\$40,000.00	\$ 40,000.00
Public Works 01-5-3101-7503	Building Maintenance	\$ 12,000.00	-\$ 5,000.00	\$ 7,000.00
Police Department 01-5-2900-6000	Salaries	\$412,505.60	\$ 7,400.00	\$419,905.60
Total		\$672,030.80	\$ 0	\$672,030.80

Recommendation: Approval of 2014-2015 General Fund Budget Adjustments as presented