

**Minutes of a Special Session of the Common Council of the Town of Clarkdale
Held on Tuesday, June 23, 2015**

A Special Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, June 23, 2015 at 3:00 P.M. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

CALL TO ORDER – Meeting was called to order at 3:05 P.M. by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig

Councilmember Bill Regner

Vice Mayor Richard Dehnert (absent)

Councilmember Curtiss Bohall

Councilmember Scott Buckley

Town Staff:

Town Manager Gayle Mabery

Town Clerk/Finance Director Kathy Bainbridge

Community Services/Human Resources Director Janet Perry

Community Development/Economic Director Jodie Filardo

Senior Planner Beth Escobar

Utilities/Public Works Director Wayne Debrosky

Utilities Supervisor Ellen Yates

Police Chief Randy Taylor

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

Robyn Prud'homme-Bauer, Clarkdale resident and business owner, thanked the Town of Clarkdale for supporting the Dog Days of Summer event last Saturday at the Main Park.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. **Reports** - Approval of written Reports from Town Departments and Other Agencies
- Building Permit Report – May, 2015
 - Capital Improvements Report – May, 2015
 - Magistrate Court Report – May, 2015
 - Water and Wastewater Report – May, 2015
 - Clarkdale Fire District Report and Mutual Aid Responses Report – May, 2015
 - Police Department Report – May, 2015
 - NAIPTA Transit Report – May, 2015

- B. **Clarkdale-Jerome Lions Club Facilities Use Agreement** – Approval of the 2015-2016 Reimbursement Agreement for the use of Town Facilities by the Clarkdale-Jerome Lions Club.
- D. **Made In Clarkdale Facility Use Agreement** – Approval of a 2015-2016 Facility Use Agreement between the Town and Made In Clarkdale.
- E. **Made in Clarkdale Special Event Liquor License Application**- Approval of a recommendation to the State Department of Liquor License and Control to approve the Special Event Liquor License for Made In Clarkdale for the Main Street Block party on July 31, 2015 from 7:00 P.M. to 10:00 P.M. being held between the 900 – 1000 block of Main Street, Clarkdale, AZ
- F. **Amendment to Section Three V. (B) (C) & (D) and Section Three VI. (B) &(C), Travel & Training; Meal Per-Diem of the Town of Clarkdale Financial Operations Guide (FOG)** – Approval of amending the Financial Operations Guide regarding meal per-diem.

Councilmember Regner pulled item C.

Councilmember Buckley moved to accept Consent Agenda items A, B, D, E and F as presented. Councilmember Regner seconded the motion. The motion passed unanimously.

- C. **Clarkdale Historical Society and Museum Facility Use Agreement** – Approval of a 2015-2016 Facility Use Agreement between the Town and the Clarkdale Historical Society and Museum.

In consideration of the wide-ranging and beneficial work done by the Clarkdale Historical Society and Museum (CHSM), in 2011 the Town began executing an annual Facility Reimbursement Agreement to allow discounted use rates. It should be noted that the Town also has a separate Lease Agreement with the CHSM that was first approved in August, 2011 for use of the 2-story Town-owned facility at 900 First North Street where the CHSM is currently located. This agreement establishes that the Town will provide the building at no charge (and sets forth a value for the rent of \$13,188 - \$52,752 per year) to the CHSM, in consideration for the following:

- The CHSM will occupy the premises as a primary advocate and representative for Clarkdale's history and heritage, and in doing so shall:
 - Conduct regular events centered on the history and heritage of Clarkdale;
 - Have open to the public a museum depicting the history and heritage of Clarkdale;
 - Adhere to the terms of any Lease and/or Loan Agreements with Clarkdale; and
 - Adhere to other responsibilities as agreed upon by both parties.

While staff recommends a continuance of this supportive relationship, as with the recently assessed standard day-use rates, fees charged via annual facility use agreements have also been reassessed. As a result, the fees noted herein have been increased over last year in an attempt to more adequately cover hard costs associated with the facility uses, while still offer substantial financial support to the CHSM. A new item this year is a minimal charge imposed for reimbursement of the use of exterior electricity. Otherwise, this renewal agreement generally includes the same terms and regulations as in prior years.

A comparison of the current standard fees and increased rates proposed in this annual renewal term, based on a twenty-four period, is reflected here:

Facility	Standard Resident Fee/Cost - 24 hrs.	Contracted Fee/Cost – 24 hrs.
Clubhouse Auditorium	\$568.00*	\$48.00**
Clubhouse Men's Lounge	\$448.00*	\$22.00**
Clubhouse Ladies' Lounge/Kitchen	\$448.00*	\$37.50**

* Includes consideration of Facility Ambassador costs.

** Does not include consideration of Facility Ambassador costs (potential of additional \$13/hr.).

Over the years the Town has had the opportunity to form mutually beneficial partnerships with several non-profits in Clarkdale. We've traditionally used Facility Reimbursement Agreements as a significant tool in those partnerships because they allow the flexibility to weigh the costs to operate and maintain our municipal facilities along with recognizing the many benefits to the community brought by the efforts of the non-profit entity. Staff believes the revised reductions presented here continue to afford a strong statement in support of the relationship with the Clarkdale Historical Society & Museum and the community benefits provided by that organization. CHSM has been apprised of all revisions put forth in this renewal contract.

The proposed renewal agreement with revisions included are reflected in the following draft (see page 4 of 7) with deletions struck-through and added text italicized. Verbiage in Rules for Use, Item 27 is stricken in coordination with our recently implemented Clubhouse Ambassador program.

Human Resources/Community Services Director Janet Perry presented background information on the staff report for this agenda item. Town costs and discounted rates already in place were clarified and discussed with Council. Council also considered the value of services provided by the various non-profit organizations who currently receive discounts.

Cindy Emmett, Chairperson of the Clarkdale Historical Society and Museum answered questions from the Council and stated that the Sentimental Journey dances currently don't break even financially. She stated that eighty people attending the dances is considered a good turnout. Emmett stated that the museum pays full contracted price for other uses of the facility however would like a greater discounted rate for the dances.

Councilmember Regner moved to approve as presented the 2015-2016 Facility Use Agreement for use of Town facilities by the Clarkdale Historical Society and Museum. Councilmember Buckley seconded the motion. The motion was approved unanimously.

NEW BUSINESS

CHILDREN CONSERVE WATER GRANT PROPOSAL – Discussion and consideration of a request to continue funding the implementation of a water education curriculum for Kindergarten -8th Grade students at the Clarkdale-Jerome School.

Lynda Zanolli, Education Center Director for the Verde Natural Resource Conservation District, has requested the Town of Clarkdale continue to fund the implementation of a water education curriculum for Kindergarten -8th Grade students at the Clarkdale-Jerome School.

Children Conserve Water Grades K – 4 Program designed to address 4 essential questions each year. They are: Where is water found on earth: How does water get into and out of houses?, Why is it important to SAVE and NOT WASTE water?, and How can we conserve water?. The classroom programs follow the “Standard Curriculum” in place for elementary students. Clarkdale/Jerome School has a total of 300 students that will receive a conservation lesson four times a year. Complete program funding in the amount of \$3,400.00 for the two year K-4 program is being requested. A detailed budget is attached.

Water Stewardship Grades 5 - 8 Program promotes the development of critical-thinking and, through classroom projects and field trips, will also learn about their own watersheds. Field trips include “Clarkdale specific” sites such as the Verde River and the new wastewater Treatment Plant. The Verde Natural Resource Conservation District has received a grant from Yavapai County Community Foundation for partial expenses for the Grades 5-8 Program. The remaining program funding in the amount of \$3,200.00 for the two year Grades 5-8 Program is being requested.

The Clarkdale Water Conservation Program fund that accumulates through water billing an average of \$372.00 per month or about \$4,500.00 annually currently has \$20,000.00 that could be used for these programs.

Utilities Supervisor Ellen Yates presented information on this agenda item and noted that the actual costs of the two-year program for the K-4 program are \$3,500 and \$5,600 for the 5 – 8 program, totaling \$9,100. Yates then introduced Lynda Zanolli, director of the program.

Zanolli stated she will be retiring and introduced her replacement as Director of the Education Center, Erin Cody, who has degrees in Environmental Science, Ecological Restoration and a Master’s in Education. She has 12 years’ experience in the schools.

Zanolli described the funding they receive in grants including a small amount from State Trust Fund. She added that the program will be receiving grant money from *One for the Verde* to pay for buses and transportation.

Mayor Von Gausig stated that reliance on on-going funding was problematic and encouraged the group to look for diversified funding in the future.

Councilmember Bohall asked Zanolli to describe the measures of success from the inception of the program to the current time and Zanolli stated she started out of her home and now has a classroom out of Cottonwood Middle School, two teachers, and a clerk. The children recognize the importance of water conservation and usage. She has no quantitative data that describes water savings, however has reports on the numbers of children reached through the program. Von Gausig informed the new director that the Council **does** expect periodic reports and newsletters in order to get an idea of the numbers of children reached.

Town Manager Mabery stated that all of Clarkdale tours are local, Tuzi RAP, the wastewater treatment plant and this year 5th graders are going to Lower Tapco. The kids are becoming acquainted with the river and are more excited about it and learning about their community. Mabery added that she was a big fan of the program and the work they do.

Councilmember Regner moved to approve the funding of the Children Conserve Water K-4 Program in the amount of \$3,500.00 and funding in the amount of \$5,600.00 for the Water Stewardship Grades 5-8 Program totaling \$9,100.00. Councilmember Bohall seconded the motion and the motion carried unanimously.

WORKSESSION REGARDING LEASING TOWN PROPERTY TO VERIZON WIRELESS FOR PLACEMENT OF A WIRELESS FACILITY – Discussion and direction to staff regarding leasing Town property to Verizon Wireless for placement of a wireless facility.

Staff has been approached about the possible placement of a wireless facility on property recently purchased by the Town. The subject property is adjacent to Bent River Machine.

Verizon Wireless is proposing to lease an approximately 50-foot by 50-foot space for placement of a 120-foot high cell-town monopole and supporting equipment infrastructure.

The lease terms they propose are:

Option Length: One year

Option Fee: \$1,000 – this is payable upon reaching an agreement with Verizon Wireless to lease the land. Upon this agreement Verizon will begin the process of completing all regulatory requirements.

Rent: \$750 per month

Escalation: 10 percent per term (rental amount would increase ten percent every five years)

Term: 5 years with four auto-extensions for a total lease time of 25 years.

The estimated total rental payment under these terms to the Town over 25 years would be \$ 274,729.50.

The property being considered is zoned Industrial. A wireless communication tower is an allowed use with a conditional use permit. The subject property is in the Industrial Zone A, which allows for a cell tower up to 200 feet in height.

If Town Council is willing to consider the lease agreement, Verizon Wireless would need to go through the public process and receive a conditional use permit before the details of the lease could be finalized.

Senior Planner Beth Escobar presented information on this agenda item and Council discussion followed.

Mayor Von Gausig expressed concern about the usability of the parcel where the tower is placed and asked staff to make sure that the tower is placed to minimize the impact of the leasability of the property and to perform their due diligence regarding rents in the area.

Reg Destry from Reliant Land Services working with Verizon Wireless presented information and was available for Council questions. He stated that the proposed tower would work in conjunction with the previously approved tower on the other side of town.

Council directed staff to begin negotiation regarding leasing approximately 2,500 square feet of property in the Industrial area to Verizon Wireless.

PRESENTATION REGARDING THE RECENT TRIP BY CLARKDALE OFFICIALS TO OBSERVE IMPACTS OF BISBEE SOIL PROGRAM.

United Verde Soil Program – Mayor Von Gausig, Community & Economic Development Director Filardo, Utilities Director Debrosky and Town Manager Mabery travelled to Bisbee on May 27th & 28th to meet with Freeport-McMoRan officials and their contractors in their Soils Program Field Office. Meeting in the Soils Program Field Office gave them a good idea of how they would set up such an office in Clarkdale. Following a roundtable discussion there, they travelled with the Freeport team to several sites throughout Old Bisbee to see examples of remediated properties.

The group also met with City of Bisbee City Manager, Public Works Director, Public Works Operations Manager and a former Council Member who was on the Council during most of the Bisbee remediation. Following that meeting, the Public Works Operations Manager toured the group through the City for several hours and showed them remediation sites throughout the City (not just in Old Bisbee where Freeport focused their tour), and numerous public properties that had been impacted by the remediation. Following the tour, they went back to City Hall where Mayor Von Gausig was able to visit with the current Mayor and Vice Mayor of Bisbee.

Town Manager Mabery gave a PowerPoint presentation describing the Bisbee trip with topics including:

- Historical Perspective
- Bisbee/Clarkdale Comparisons
- Discussions with Freeport, Bisbee Officials and Staff
- Project Impacts to Staff
- Citizen Communications
- Landscape Materials
- “Checkerboard Effects”
- Positive Aspects of Remediation
- Public Rights-of-Way and Natural Areas
- Quality of Replacement Soil and Drainage Issues
- Property Values and Mortgage Lending
- Revenue Opportunities
- Freeport’s Local Office and Project Management (Conestoga Rovers and Associates)
- Importance of Town Having Strong Citizen Advocacy Role
- Impacts of Construction Equipment on Public Infrastructure and Importance of Pre-Construction Documentation
- Importance of Streamlined Permitting Processes and Fee Structures to Cover Costs
- Advanced Cost Recovery Agreements with Freeport for Impacts to Community

Mayor Von Gausig commented on similarities and differences between Clarkdale and Bisbee and specifically noted that Freeport's current presence in Bisbee had an effect on the established officials' perspectives. Devotion to the mining company among those officials differed from the incoming officials who had less of a relationship with Freeport. In addition the smelter ran for a shorter period of time and at less capacity than the Clarkdale smelter. Aerial deposition patterns will contrast between Bisbee and Clarkdale.

Utilities/Public Works Director Wayne Debrosky stated his focus during the trip was what would impact utilities, streets and processes. It became apparent that it would be important for Clarkdale to get ahead of issues like permits and other impacts on community. Bisbee was at the end of the process and was unable to benefit in hindsight. Debrosky stated that he keyed in on impacts to roads, inspections, blue-staking, increased work load on current staff, impacts to areas that might be outside the initial testing area. For example, the next project in street rotation is in lower Clarkdale and the Town may want to delay that project until remediation is complete. He is trying to identify in advance all the things that may lie ahead. Permitting process needs to be streamlined.

Jodie Filardo stated she is anticipating significant staffing impact and paper impact. For every project we would be dealing with volumes of paper for files for permanent records. Her department is looking for a "new approach to paper management for permanent property files to ease burden of paper files and facilitate rapid recovery of information."

Mayor Von Gausig opened the discussion to public comment.

Tommy Bain, Clarkdale resident – Stated he watched a film on the internet – "Soil Replacement – Bisbee Arizona" - asked if the Town would have people there to inspect the soil remediation process.

Mayor stated that the Town will take the same precautions that they take with other fill and grading projects pursuant to ordinances.

Town Manager Mabery stated that Bisbee did not require grading permits and Clarkdale does. This permitting process includes inspections. The Town will not final permits until they have a rain event.

Drake Meinke, Clarkdale resident and business owner – Stated he was in Ajo when the remediation was done. He asked if the Town has looked at impact on businesses including loss of sales tax revenues from decreased tourism. What did Freeport do for businesses in Bisbee?

Community Development/Economics Director Jodie Filardo stated the business owners and realtors they spoke with in Bisbee were optimistic. The team is discussing reaching out to the community to advise the Town. Support from the community will be sought.

The Mayor stated that there will be many more meetings as well as development of citizen advisory group.

This is a presentation only, no action necessary.

WORKSESSION ON WAY-FINDING SIGNAGE – Discussion and direction to Staff regarding Way-finding signage at key locations throughout Clarkdale.

Since July 2014, the Community Development Department has worked on an array of concepts to enhance the introduction to and navigation around Clarkdale as one of the recommended strategies from the Sustainable Community & Economic Development Plan adopted by Town Council in June, 2013. Implementing way-finding signage in key locations within the Town is the discussion for this meeting.

On January 6, 2015, staff shared the initial draft of way-finding concepts with the Clarkdale Downtown Business Alliance representatives, and following modification of the signs based on the feedback, ideas were presented to Council in a work session on January 27, 2015.

Based on Council feedback on the color choices and sign modifications to add a distance component to the signs, the design was modified. Plus some new sign locations were added. In addition, the possibility of renting one of the signs (second from the bottom – the advertising sign) was discussed in meetings with the Town Manager. Concurrently, two quotes for the production and installation of the signs were requested and received; the lowest quote results in an anticipated cost of approximately \$3,000 for a one-sided monument sign.

The updated signs were presented at the Clarkdale Downtown Business Alliance meeting on June 2, 2015. Those present requested the lettering be increased in size and boldness for ease of visibility. There was discussion at that meeting as to whether or not businesses would be interested in renting those signs. Several businesses indicated they may be interested in renting the advertising sign depending on costs. The expectation is that a business may rent an initial advertising sign for five years at the cost of producing and installing the initial monument (estimated to be around \$3,000). Should a business discontinue operations within that initial five-year period, the advertising sign would become available for lease by another organization.

Following the second CDBA meeting, a small team led by Councilor Scott Buckley (including Kerrie Snyder, David Baird, and Ralph Clemmer) met to create a proposed tiered approach for rental of the advertising sign tied to the length of the rental commitment as follows:

RENT (Annually in advance)	TERM
Cost of the production and installation of the monument (estimated at \$3,000 for a one-sided sign including the production cost of the advertising sign)	5 years
\$600 per year (\$50/month) + cost of ad. sign	3 years
\$900 per year (\$75/month) + cost of ad. sign	2 years
\$1,200 per year (\$100/month) + cost of ad. sign	1 year

The advertising signs will be allocated on a first come, first served basis with priority given to the applicant desiring the longest term. Should two applicants come forward requesting the same sign for an identical term, the award will be allocated by a drawing at the next available Council meeting.

Should Council approve this approach, individual letters of understanding between the Town and the Lessee will be generated. Should no sponsorship be found for specific desired monuments, the Town will undertake production and installation of the remaining monuments given fund availability.

At the suggestion of Council and as a request from the CDBA team, the initial sign locations have been modified to add three locations (signs 7, 8, and 9 below):

1. On Broadway at Main Street facing traffic heading from the train depot;
2. On State Route 89A heading from Cottonwood just prior to the Clarkdale Parkway Roundabout;
3. On State Route 89A heading down the hill from Jerome just prior to the Clarkdale Parkway Roundabout;
4. On Broadway at Main Street before the left turn, coming from Cottonwood;
5. On Clarkdale Parkway heading down from the roundabout at SR 89A before the Mountain Gate entrance;
6. On Broadway heading toward Clarkdale just before the Moose Lodge;
7. NEW - On Broadway facing traffic departing Tuzigoot Road to replace the signs posted there now; and
8. NEW – On Broadway before Centerville Road for traffic heading to Cottonwood.
9. NEW – At intersection of Main Street and Broadway

The proposed format of the signs will be similar throughout town with the directional signs changing as needed and the advertising sign changing to accommodate the lessee. However, both the front and back sides of a few of the signs may be available for lease, for example, on sign 8 at Broadway and Centerville Road. The rates listed above will increase for those signs with text on both sides.

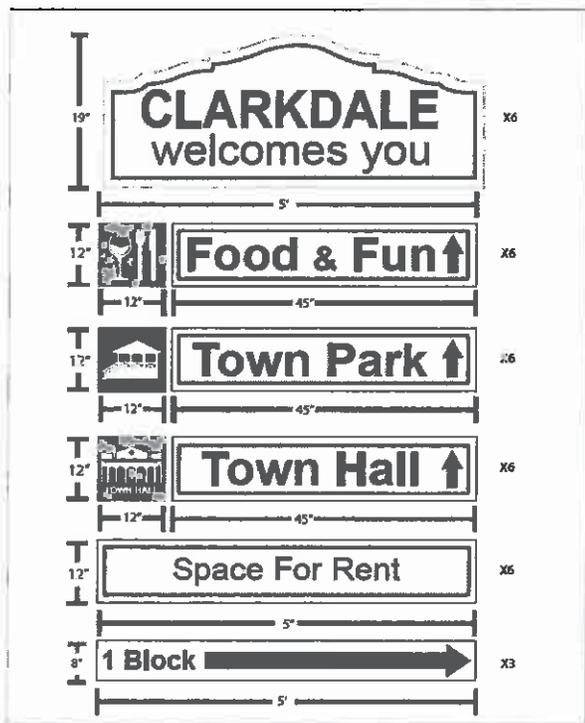


Figure 2 - Proposed sample front of sign

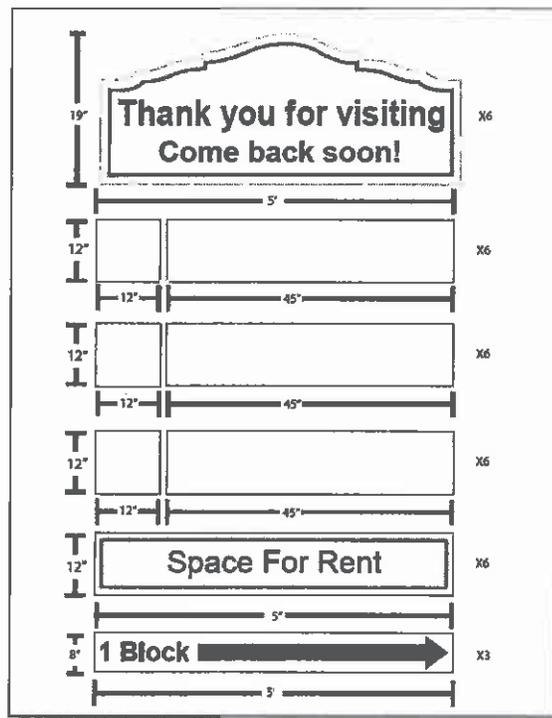


Figure 1 - Proposed sample back of sign

Each sign front

features the Clarkdale Topper (also used on all the Main Street banners) followed by the Welcome Sign, then the Food & Fun Sign, the Town Park sign, the Town Hall sign, the advertising sign and finally the directional arrow. A sample sign front is included above. The back side will feature the "Thank you for visiting, Come back soon!" language plus the advertising sign and the related arrow as noted in the picture above.

Following direction to move forward from Council, staff will take these signs to Design Review Board for a courtesy review. In addition, staff will develop letters of understanding for use in renting these signs to individuals businesses and will offer rentals of the advertising space on a first come, first served basis.

Community Development/Economic Director Jodie Filardo presented information on this agenda item. Filardo commended Councilmember Buckley for helping this project along. She also recognized Ralph Clemmer, Kerrie Snyder, and David Baird for helping with the project.

Sign 1 – Mayor recommended leaving off Town Hall section to make available for Clarkdale businesses.

Sign 3 – Mayor suggested that the arrows look too small.

Sign 4 – Mayor agreed that the Town Hall indication does belong on this sign. Mabery suggested having one large arrow.

Rental pricing was discussed. Mayor Von Gausig recommended the three year cost be raised to \$2500.

Filardo stated they will be taking the signage discussion to Design Review Board for input in August as a courtesy. They will also be developing letters of understanding for lessees and notifying businesses of availability.

Town Manager Mabery noted that signage would be ordered in July so input from the Design Review Board would be after the decision was made.

Mayor Von Gausig opened the discussion to public comment.

Cindy Emmett, Clarkdale Historical Society – stated she would like to see the museums on the signs and is concerned they are not. Will other current signage be taken down, i.e., the small museum sign?

Town Manager Mabery stated that there may be some signs that are taken down if in conflict with new signs but probably not the museum signs.

Lisa O'Neill, Clarkdale resident and from Verde Canyon Railroad – stated that the railroad is one of top attractions in the State. She is sure they would participate but is not sure that it is not to Clarkdale's benefit not to automatically list the railroad on the sign.

Ralph Clemmer, Newgate Homes (Mountain Gate) – stated that it was important for them that they have directional signs.

David Baird – 4/8 Wineworks – thanked the town for considering the signage.

Council directed staff to move the project forward and does not need to come back to Council.

LISA STREET CURB AND GUTTER PROPOSAL FROM FANN ENVIRONMENTAL – Discussion and consideration of the Lisa Street curb and gutter proposal from Fann Environmental under a job order contract (JOC) for an amount not to exceed \$78,000.

Storm water that is coming from Lampliter Mobile Home Park, the Copper Mountain Apartment Complex, and various residences in the area is causing excessive amounts of mud, rocks, and other

debris to accumulate along Lisa Street. In order to control this flow and prevent further damage to the edge of pavement on Lisa Street a curb and gutter system needs to be installed to direct this storm water run-off to into the drainage structures located in the wash off SR 89A. This project will be funded by Yavapai County flood mitigation funds from the Inter-Governmental Agreement (IGA) that the Town currently has with Yavapai County. The IGA has a current balance in the amount of \$67,199.93. The difference of \$10,800.07, between the project cost and the remaining funds in the IGA, will be funded out of the Street budget.

Utilities/Public Works Director Wayne Debrosky presented information on this agenda item and also explained the Job Order Contracting procurement process.

Debrosky informed Councilmember Regner that the street funds used to support the balance of this project would not be impacting anything else. Mabery stated that this was an appropriate use of those funds.

Councilmember Bohall asked about the tie-in with the new Dollar General store and Debrosky explained it would not have any negative impacts on that construction.

Councilmember Buckley moved to approve the proposal submitted by FANN Environmental for the construction of a curb and gutter system along Lisa Street under a Job Order Contract (JOC) in an amount not to exceed \$78,000, and direct the Public Works/Utilities Director to issue a Notice to Proceed to Fann Environmental for this project. Councilmember Bohall seconded the motion. The motion was passed unanimously.

FISCAL YEAR 2015-2016 PRELIMINARY BUDGET – Discussion and consideration of the adoption of a Preliminary Budget for Fiscal Year 2015-2016.

At the March 24th, April 28th and May 26th 2015 Council Meetings, presentations of the 2015-2016 Fiscal Year Preliminary Budget were reviewed for the Major Operational Funds of the General Fund, HURF (Streets) Fund, Wastewater Fund, Sanitation Fund, Water Fund, Cemetery Fund, and Capital Improvement Fund. There were also budget presentations for the additional Non-Operational Funds of the Wastewater Plant & Equipment Improvements, Water Capital Improvements, Development Reimbursement Fund, Impact Fees, Wastewater Development Projects, Grant Fund and Donation Fund.

The preliminary budget must be fully itemized in conformance with forms supplied by the Arizona Auditor General's Office and entered as a public record in the council meeting minutes when it is adopted.

As part of the required State budget adoption process, the Town will publish the preliminary budget in the local newspaper and have the budget available for public viewing before the final budget hearing and approval on July 28th. After the preliminary budget is approved, adjustments may still be made prior to when the Final Budget is adopted, but only if those adjustments reduce revenues and/or expenditures. In light of that, the adoption of the Preliminary Budget sets the expenditure limitation for the Town of Clarkdale for FY 2015-16.

The Preliminary Budget on the State Auditor General forms will be provided at the Council meeting.

Town Clerk/Finance Director Kathy Bainbridge presented preliminary budget information for 2015-2016. She noted that the only numbers that have changed since the May budget discussion were:

- Due to the Verde River RAPS program receiving a decreased amount of revenue, the GIS position was moved from the RAPS back into the Community Development budget representing about \$6900.
- PSPRS unfunded liability reduced from \$29,000 to \$23,165.

She highlighted the tax levy of \$490,546 and levy rate of 1.7165 reflecting Council prior decision.

The forms submitted to the State for the Preliminary Budget summary are attached. The 2016 Budgeted Expenditures/Expenses are:

FUND	BUDGETED EXPENDITURES/EXPENSES
General Fund	\$ 4,155,629
Special Revenue Funds	6,248,376
Capital Projects Funds	787,797
Permanent Funds	30,119
Enterprise Funds Available	5,537,539
TOTAL ALL FUNDS	\$ 16,720,460

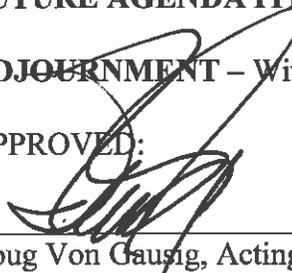
The Preliminary Budget of \$16,720,460 reflects a 3.68% reduction from last year's budget of \$17,358,761 which is \$638,301. The complete Summary Schedule of Estimated Revenues and Expenditures is attached.

Councilmember Regner moved to adopt the Preliminary Budget for Fiscal Year 2015-2016 as presented. Councilmember Bohall seconded the motion. The motion carried unanimously.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.

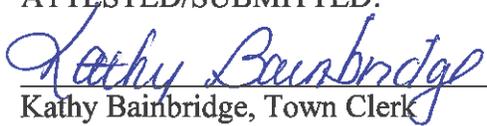
ADJOURNMENT – Without objection Mayor Von Gausig adjourned the meeting at 5:35 P.M.

APPROVED:



Doug Von Gausig, Acting Mayor

ATTESTED/SUBMITTED:



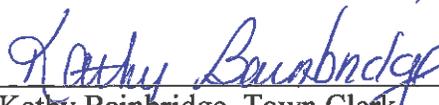
Kathy Bainbridge, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 23rd day of June, 2015. I further certify that meeting was duly called and held and that a quorum was present.

Dated this 15 day of July, 2015.

SEAL



Kathy Bainbridge, Town Clerk