



**NOTICE OF A SPECIAL MEETING OF THE COMMON COUNCIL  
OF THE TOWN OF CLARKDALE  
Tuesday, May 26, 2015 at 3:00 P.M.  
Clark Memorial Clubhouse, Men's Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Special Meeting open to the public on **Tuesday, May 26, 2015, at 3:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.** Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at [www.clarkdale.az.gov](http://www.clarkdale.az.gov) and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on May 21, 2015 at 1:00 p.m.

*Kathy Bainbridge*  
KATHY BAINBRIDGE  
CLERK/FINANCE DIRECTOR

*As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.*

**ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.**

1. **CALL TO ORDER**
2. **PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.
3. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.
  - A. **Reports** - Approval of written Reports from Town Departments and Other Agencies  
Building Permit Report – April, 2015  
Capital Improvements Report – April, 2015

Magistrate Court Report – April, 2015  
Water and Wastewater Report – April, 2015  
Clarkdale Fire District Report and Mutual Aid Responses Report – April, 2015  
Police Department Report – April, 2015  
Police Department RICO Quarterly Report – 1<sup>st</sup> Qtr. 2015  
NAIPTA Transit Report – April, 2015

- B. Wine Festival License** - Approval of a recommendation to the State Department of Liquor License and Control to approve a Wine Festival License for Pillsbury Wine Company North for the Verde Valley Wine Consortium's event to be held on Saturday, May 30, 2015 from Noon – 6:00 p.m. at Yavapai College, 601 Black Hills Road, Clarkdale, AZ.

### **NEW BUSINESS**

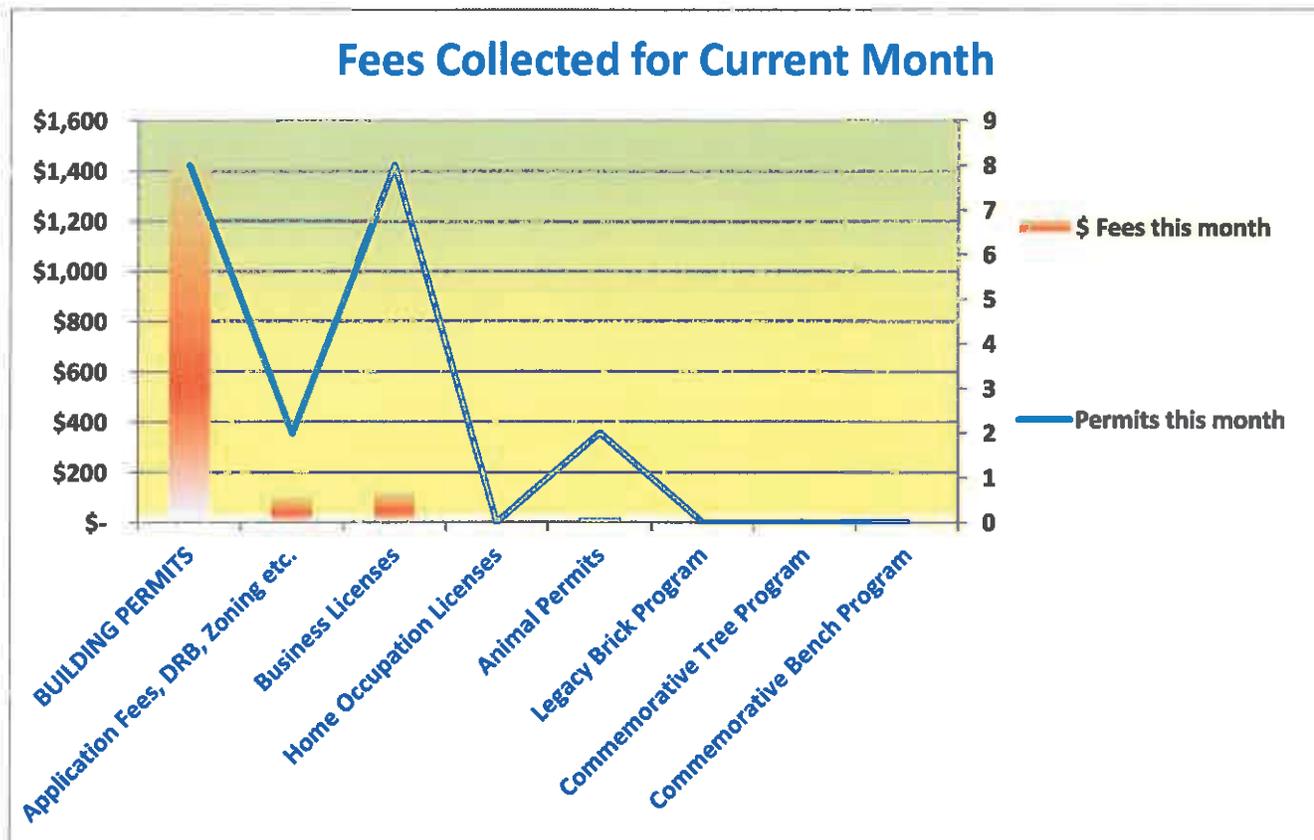
- 4. WORKSESSION ON THE BOOSTER PUMP STATION RETROFIT OF THE 89A RESERVOIR** - Discussion regarding a booster station which would be used to pump water from the 89A Reservoir to support the Haskell Springs Reservoir.
- 5. FISCAL YEAR 2015-2016 PRELIMINARY BUDGET WORKSESSION**– A worksession with the Council regarding the Preliminary Budget for FY **2015-2016**.
- 6. PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM PHASE-IN AUTHORIZATION FORM** – Discussion and consideration regarding authorization of opting in to use the phase-in contribution rate for Public Safety Personnel Retirement.
- 7. FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda
- 8. ADJOURNMENT**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.

TOWN OF CLARKDALE  
 Community Development Monthly Report  
 CDD - April 2015.xlsx  
**FEES COLLECTED**

As of 5/5/2015

Type	Current Month Number	\$ Collected		
		Current Month	FY 2014-2015	FY 2013-2014
<b>BUILDING PERMITS</b>	<b>8</b>	\$ <b>1,464.80</b>	\$ 45,948.85	\$ 31,000.25
Application Fees, DRB, Zoning etc.	2	\$ 100.00	\$ 1,660.00	\$ 4,380.00
Business Licenses	8	\$ 120.00	\$ 5,685.00	\$ 7,580.00
Home Occupation Licenses	0	\$ -	\$ -	\$ -
Animal Permits	2	\$ 20.00	\$ 300.00	\$ 480.00
Legacy Brick Program	0	\$ -	\$ -	\$ -
Commemorative Tree Program	0	\$ -	\$ -	\$ -
Commemorative Bench Program	0	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>20</b>	\$ <b>1,704.80</b>	\$ <b>53,593.85</b>	\$ <b>43,440.25</b>

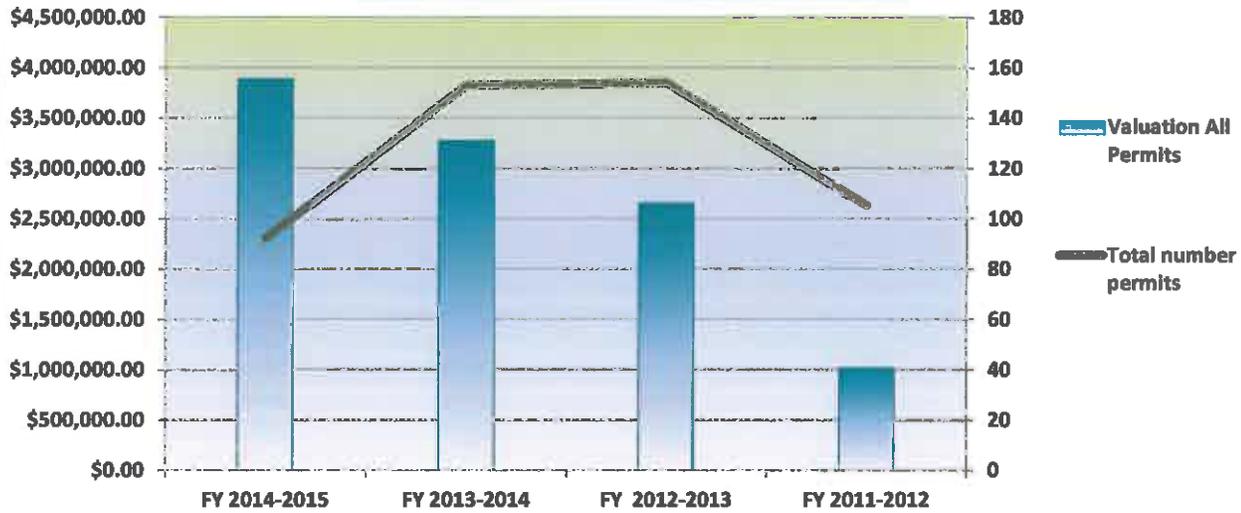


TOWN OF CLARKDALE  
 Community Development Monthly Report  
 CDD - April 2015.xlsx  
 Valuations

As of 5/5/2015

Year	Valuation All Permits	Total Number Permits
FY 2014-2015	<b>\$3,886,410.60</b>	<b>92</b>
FY 2013-2014	\$3,271,773.67	153
FY 2012-2013	\$2,650,844.70	154
FY 2011-2012	\$1,013,578.00	105

**Permit Valuations by Fiscal Year**

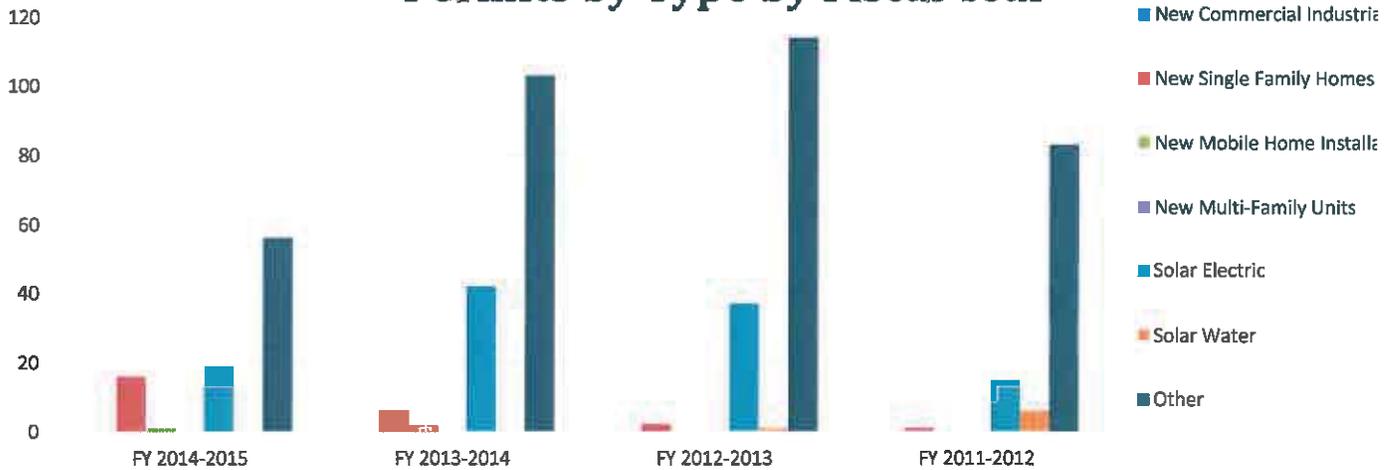


TOWN OF CLARKDALE  
 Community Development Monthly Report  
 CDD - April 2015.xlsx  
**Building Permits**

As of 5/5/2015

Year	New Commercial Industrial	New Single Family Homes	New Mobile Home Installations	New Multi-Family Units	Solar Electric	Solar Water	Other
FY 2014-2015	0	16	1	0	19	0	56
FY 2013-2014	0	6	2	0	42	0	103
FY 2012-2013	0	2	0	0	37	1	114
FY 2011-2012	0	1	0	0	15	6	83

### Permits by Type by Fiscal Year



**NOTE: "Other" category includes remodels, gas water line, walls, fences, accessory structures, roofing, electrical, plumbing, etc.**

TOWN OF CLARKDALE  
 Community Development Monthly Report  
 CDD - April 2015.xlsx  
 Code Enforcement

As of 5/5/2015

Month	Weeds	Vehicles	Trash & Rubbish	Political Signs	Other	TOTAL
Jul-14	2	0	0	0	0	2
Aug-14	2		1			3
Sep-14	2	0	0	0	0	2
Oct-14	1	0	2	0	0	3
Nov-14	0	0	2			2
Dec-14	0	0	1	0	0	1
Jan-15	0	0	1	0	0	1
Feb-15	1	0	1	0	0	2
Mar-15	2	0	2	0	0	4
Apr-15	2	0	2	0	0	4
May-15						
15-Jun						-

TOWN OF CLARKDALE  
 Community Development Monthly Report  
 CDD - April 2015.xlsx  
 FY Building Permit Data Entry

As of 5/5/2015

Building Permits by Month	New Commercial Industrial	New Single Family Homes	New Mobile Home Installations	New Multi-Family Units	Solar Electric	Solar Water	Other	Total
JUL	0	0	0	0	2	0	4	6
AUG	0	0	0	0	4	0	10	14
SEP	0	12	0	0	4	0	9	25
OCT	0	0	0	0	2	0	5	7
NOV	0	0	0	0	1	0	2	3
DEC	0	1	0	0	1	0	6	8
JAN	0	0	0	0	1	0	8	9
FEB	0	2	0	0	0	0	7	9
MAR	0	1	1	0	1	0	0	3
APR	0	0	0	0	3	0	5	8
MAY	0	0	0	0	0	0	0	0
JUN	0	0	0	0	0	0	0	0
TOTALS	0	16	1	0	19	0	56	92
Permit Valuations by Month	\$ Valuation							
JUL	\$ 39,964							
AUG	\$ 102,957							
SEP	\$ 2,244,582							
OCT	\$ 47,939							
NOV	\$ 19,150							
DEC	\$ 198,205							
JAN	\$ 45,940							
FEB	\$ 467,800							
MAR	\$ 568,749							
APR	\$ 151,125							
MAY								
JUN								
TOTALS	\$ 3,886,411							

Utilities Department Capital Improvements Projects – Update: November 1, 2014

Priority	Issue	Action Steps	Due Date	Assigned To	Comments
1	Wastewater Treatment Plant	New Wastewater Treatment Facility		Utilities	

**4-01-14** – We have received a quote from Grand Canyon Pump & Supply for two new VFDDs for the wastewater treatment plant system blowers at a cost of \$18,000 for the two VFDDs. This quote is for the purchase of the VFDDs only and we intend to install the VFDDs in-house with assistance from Grand Canyon Pump & Supply. Total cost including installation should be less than \$25,000 and will be funded from the WIFA loan

**5-01-14** – Grand Canyon Pump & Supply is researching options to reduce electrical costs at the WWTP. They quoted two new VFDDs for the wastewater treatment plant system blowers at a cost of \$18,000. This quote is for the purchase of the VFDDs only and we intend to install the VFDDs in-house with assistance from Grand Canyon Pump & Supply. Total cost including installation should be less than \$25,000 and will be funded from the WIFA loan. We are waiting for the blower manufacturer to confirm the amount of electrical savings that can be realized from installing VFDDs on the blowers. Once we have confirmed the savings we will move forward with the upgrades.

**6-01-14** – Staff has made changes to the blower intake and discharge to reduce electrical usage by the blowers. We are waiting for a final proposal and confirmation from Grand Canyon Pump that switching to VFDDs on the WWTP blowers will result in anticipated electrical savings.

**7-01-14** – On July 1, 2014 WIFA opened the application process for Technical Assistance Grants. Utilities staff intends to submit an application for an engineering study to identify recharge possibilities for our reclaimed water (A+ effluent). The Technical Assistance Grants are available up to \$35,000 and normally have a 50% match. Our application will stress the sustainability component of recharging our reclaimed water and we may qualify for a grant with zero matching funds.

**9-01-14** – On August 26, 2014 Utilities staff submitted the WIFA application for a Technical Assistance Grant. The application is to fund an engineering study to identify disposal options and recharge possibilities for our reclaimed water (A+ effluent). The Technical Assistance Grants are available for amounts up to \$35,000 and normally have a 50% applicant match. Our application stressed the sustainability component of recharging our reclaimed water and we feel we qualify for a “green grant” with zero matching funds.

At the WWTP Utilities staff is evaluating the intake air flow reduction made to the WWTP blowers and any possible electrical savings based on seasonal changes to the treatment process. More information is needed before making a final decision to install VFDDs on the two blowers.

**10-01-14** – The Town’s WIFA application for a Technical Assistance Grant will be evaluated and voted on by the WIFA Board during their meeting in the middle of October. The application is to fund an engineering study to identify disposal options and recharge possibilities for our reclaimed water (A+ effluent).

Utilities Department Capital Improvements Projects - Update: November 1, 2014

Utilities staff had adjusted and reduced the intake air flow for the WWTP blowers in May 2014 and there has been an average electrical savings of 23.4% from May 2014 to September 2014. This represents an average savings of \$1800.00 per month or \$21,600.00 per year. We are holding off on the decision to installed VFEDs on the two blowers in order to evaluate seasonal changes to the energy demand for this process. Actual comparative electrical usage data was only available from May to September 2013 and 2014.

**11-01-14** – The Town’s WIFA application for a Technical Assistance Grant was not selected by the WIFA Board for grant funding during their quarterly meeting in the middle of October. The application was to fund an engineering study to identify disposal options and recharge possibilities for our reclaimed water (A+ effluent).

Based on Utilities staff adjustments to the intake air flow for the WWTP blowers there has been an average electrical savings of 23.4% from May 2014 to September 2014. This represents an average savings of \$1800.00 per month or \$21,600.00 per year. We have decided to close out the WIFA loan funding for the WWTP Project and hold off on installing VFEDs on the two blowers. If the two VFEDs are deemed necessary at a future date they will be purchased and installed out of the Utilities Sewer Equipment Budget.

**12-01-14** – We submitted the necessary paperwork to close out the WIFA loan funding for the WWTP Project. The final amount borrowed was \$5,154,461.71, leaving \$345,348.21 of the original loan amount of \$5,500,000.00 unused. The loan can now be finalized and a new amortization schedule with recalculated payments

**1-01-15** – The final costs for the WWTP Project came in at \$5,154,461.71.

**2-01-15** – Staff is investigating ways to optimize process control and standard operating procedures (SOPs) for the WWTP. The Town of Clarkdale should close on the purchase of the property, at and around the land disposal area, from Clarkdale Metals Corporation sometime in February 2015.

**3-01-15** – Staff continues to investigate ways to optimize process control and standard operating procedures (SOPs) for the WWTP. The Town of Clarkdale closed on the purchase of the property at and around the land disposal area from Clarkdale Metals Corporation.

**5-01-15** – Staff is currently investigating ways to utilize the reclaimed water from the WWTP. The Town of Clarkdale is also discussing potential uses for the property at and around the land disposal area that was purchased from Clarkdale Metals Corporation.

Priority	Issue	Action Steps	Due Date	Assigned To	Comments
1	Reclaimed Water	Create Reclaimed Water Master Plan		Utilities	

2015 – No further progress on the reclaimed water master plan.

Priority	Issue	Action Steps	Due Date	Assigned To	Comments
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Utilities Department Capital Improvements Projects – Update: November 1, 2014

	<b>Water System Improvements</b>	<b>Arsenic Removal System Lower Clarkdale Water Line Replacement Project Mescal Well</b>		<b>Utilities</b>	
<b>1</b>					

**4-01-14** Work continues replacing the old water main along Benatz Trail (looping the water system from Broadway to Zuni) with the Benatz Trail section completed, tested, and in-service. In April staff will start the installation of the loop from the Benatz Trail to Zuni to complete the project and loop the distribution system. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff's current workloads.

**5-01-14** Work continues replacing the old water main along Benatz Trail (looping the water system from Broadway to Zuni) with the Benatz Trail section completed, tested, and in-service. In April staff will start the installation of the loop from the Benatz Trail to Zuni to complete the project and loop the distribution system. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff's current workloads. We are within forty (40') feet of making the final connection on Zuni and testing this section of water main.

**6-01-14** The new water main along Benatz Trail and the loop from the Benatz Trail to Zuni have been completed, tested, and are in-service. In June staff will adjust the pressure regulating valves on Broadway and Centerville Road and allow the Centerville Road mains to feed water to Lower Town and adjacent areas. The Broadway and Main Street PRVs will be adjusted so that they will feed water into Lower Town and the adjacent areas in periods of high water demand.

**7-01-14** The new water main along Benatz Trail and the loop from the Benatz Trail to Zuni are in-service. In June staff adjusted the pressure regulating valves on Broadway and Centerville Road to allow the Centerville Road water mains to be the primary feed of water to Lower Town and adjacent areas. The Broadway and Main Street PRVs were adjusted so that they will only feed water into Lower Town and the adjacent areas in periods of high water demand. This work was completed in-house by Utilities staff.

In June we contracted with Fred Goldman P.E. to prepare a water model for the Town's distribution system. This water model will allow the Town to determine how water moves in our distribution system, how to connect the Mescal Well to our distribution system, and may help us determine where leaks or other water usage result in high unaccounted water demand.

**9-01-14** Utilities staff has scheduled to flow or test fire hydrants in the Lower Town area early this fall to meet Fire Department requirements to flow tests the hydrants on a yearly basis, and to determine the effectiveness of looping that area of the distribution system and adjusting the PRVs.

August 28, 2014 I met with Fred Goldman P.E. to review the hydraulic model for the Town's water distribution system. We addressed over 36 questions about the current system components and pipe sizes in the water distribution system so that final adjustments could be made to the model. This water model will allow the Town to determine how water moves in our distribution system, how to connect the Mescal Well to our distribution system, and may help us determine where leaks or other water usage result in high unaccounted water

demand. This model will be an effective tool in managing our potable water resources and can be easily updated to reflect future changes in our distribution system.

We also discussed the Bitter Creek effluent disposal option and the application and AZPDES (Arizona Pollutant Discharge Elimination System) permitting process. Based on the information provided by Fred Goldman I am moving ahead with the application and permitting process with AZDEQ to obtain the necessary AZPDES Permit to discharge into Bitter Creek.

**10-01-14** Utilities staff have scheduled to flow or test fire hydrants in the Lower Town area the beginning of November 2014 to meet Fire Department requirements to flow tests the hydrants on a yearly basis, and to determine the effectiveness of the capital project to loop that area of the distribution system. During the flow testing Utilities staff will evaluate the operation of and adjust the PRVs controlling that pressure zone. By looping the area of the distribution system and adjusting the settings on the PRVs we feel those changes should address pressure issues we had experienced in Upper Town during high fire flows or usage in Lower Town.

We are continuing discussions with Fred Goldman on the the Bitter Creek effluent disposal options and the AZPDES (Arizona Pollutant Discharge Elimination System) permitting process. Based on current information and a possible land acquisition by the Town we have directed Fred Goldman hold off on the application and permitting process with AZDEQ necessary to obtain an AZPDES Permit to discharge into Bitter Creek.

**11-01-14** Utilities staff and the Fire Department have scheduled to flow or test fire hydrants in the Lower Town area the beginning of November 2014. With the recent purchase by the Town of Clarkdale of the effluent disposal site and related properties we have put on-hold further consideration of the Bitter Creek effluent disposal options and moving forward with the AZPDES (Arizona Pollutant Discharge Elimination System) permitting process with Fred Goldman.

**12-01-14** Utilities staff and the Fire Department flow tested fire hydrants in the Lower Town area during November 2014. The purchase, by the Town of Clarkdale, of the effluent disposal site and related properties is progressing with the survey completed 11/22/ & 11/23/14. There has been no further consideration of the Bitter Creek effluent disposal options and moving forward with the AZPDES (Arizona Pollutant Discharge Elimination System) permitting process with Fred Goldman.

**1-01-15** Utilities staff and the Fire Department flow tested fire hydrants in the Lower Town and found that flow into the new (2007) 12” water main installed on Ninth Street and Main Street was limited and insufficient to maintain flow volumes during high usage events such as fires and hydrant flushing in Lower Town. Further investigation showed that the new 12” main had never been connected to the existing 6” main on Ninth Street. This meant that the 12” main was only being fed by an old 4” steel main and could never recover during a high usage event. During high usage events, fires and flushing, businesses and the Town Hall Complex would lose water service. I have contracted with Felix Construction, under a job order contract (JOC), to do make the connection between the mains and replace sub-standard pipes and valves in that area. This work has been scheduled for January 19, 2015. We continue to fine tune the water distribution system hydraulic model with Fred Goldman.

**2-01-15** Felix Construction completed the work on Ninth Street under a JOC process during the week of 1/19/15. They removed a failed section of 90+ year old steel piping and a 4” and 6” pipe manifold connection to an old hydrant. The hydrant was removed after discussions with Chief Moore and a new hydrant will be installed at another location down the street during the Upper Town Water Main

Replacement Project. New 8" and 12" C-900 PVC pipe was installed and the existing 6" main was connected to the 12" main installed as part of the Broadway Water Main Replacement Project. That 12" main is now feed from a 4" and a 6" connected improving flows, reducing water outages in Upper Town, and improving firefighting capabilities in Lower Town. The contractor will return as soon as blackout is available to pave the area of the excavation. We are scheduled to set up a work station and install the water hydraulic model by the third week of February 2015. Staff is preparing a Technical Assistant Grant application to submit to Water Infrastructure Finance Agency (WIFA) for design funding for the Upper Town Water Main Replacement Project. The maximum amount we can receive is \$35,000.00 and design costs for that project are projected to be between \$75,000 and \$100,000. This grant application is due to WIFA by the end of February 2015.

**3-01-15** Felix Construction completed the work on Ninth Street under a JOC process in January 2015 and the street road opening was repaved in February 2015. The water hydraulic model was installed on the Town's computer on February 24, 2015. On February 24, 2015 staff submitted a Technical Assistant Grant application to Water Infrastructure Finance Agency (WIFA) for design funding for the Upper Town Water Main Replacement Project. The maximum amount we can receive is \$35,000.00 and design costs for that project are projected to be between \$75,000 and \$100,000. Staff has started discussions with Fred Goldman a consulting engineer and David Gianetto from Felix on a design build project to install a booster pump system at the 89A Reservoir to pump potable water from that location to the Haskell Springs storage tanks. This would allow the Town to supplement the Haskell Springs well output during the warm weather high usage summer months. A telemetry system would be necessary to control booster pump operations based on storage tank levels.

**5-01-15** On April 15, 2015 staff was notified that the Town of Clarkdale has received a Technical Assistant Grant from the Water Infrastructure Finance Agency (WIFA) for the design of the Upper Town Water Main Replacement Project. The amount that we will receive is \$35,000.00 and design costs for this project are projected to be between \$75,000 and \$100,000.

Staff has received a project scope from Fred Goldman consulting engineer, and a project estimate from David Gianetto with Felix Construction for the design build project to install a booster pump system at the 89A Reservoir which will pump potable water from that location to the Haskell Springs storage tanks. This project would allow the Town to supplement the Haskell Springs well output, with water from the 89A Reservoir, during the warm weather high usage summer months. A telemetry system would be used to control booster pump operations based on storage tank levels at the Haskell Springs Reservoir site. The Design/Build guaranteed maximum price for this project is \$200,000 without any contingency amount. Adding a contingency of 10%, to cover any additional work we may require, would bring the total project cost to \$220,000. We have received a preliminary determination from the Arizona Department of Water Resources (ADWR) that the "89A Booster Pump System Project appears to meet the requirements for the use of Central Arizona Project (CAP) Trust Funds" in the amount of \$186,000 to be used towards this project. A project proposal will need to be submitted to ADWR for final approval and the release of these funds.

**CLARKDALE MAGISTRATE COURT  
MONTHLY STATISTICAL REPORT - FY 2014/2015**

	July 14 - Dec 14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	FY -YTD
<b>New Filings</b>								
Criminal Traffic	19	0	4	5	4			32
Misdemeanors	67	25	21	16	24			153
DUI	8	2	0	6	0			16
Domestic Violence <sup>1</sup>	12	3	2	2	1			20
Civil Traffic	148	23	28	24	18			241
Local Ordinances	7	2	2	0	0			11
OOP/Injunctions <sup>2</sup>	8	2	3	0	1			14
<b>Total Filings</b>	<b>250</b>	<b>52</b>	<b>56</b>	<b>51</b>	<b>47</b>	<b>0</b>	<b>0</b>	<b>456</b>
Initials/Arraignments	103	27	39	20	36			225
Reviews/Order Show Cause	15	0	4	3	1			23
Civil Traffic Hearings	5	3	0	0	1			9
Pre-Trial Conferences	63	18	13	17	26			137
Deferral Pleas	13	0	2	11	3			29
Change of Plea	11	8	3	5	9			36
Juvenile Hearings <sup>3</sup>	0	0	0	0	0			0
Warrants Issued <sup>4</sup>	22	1	8	2	1			34
Bench Trials Held	0	0	0	0	0			0
<b>Town General Fund</b>	<b>\$ 14,188.10</b>	<b>\$ 3,879.81</b>	<b>\$ 3,995.03</b>	<b>\$ 3,670.03</b>	<b>\$ 3,413.69</b>			<b>\$ 29,146.66</b>
Court Enhancement <sup>5</sup>	\$ 968.55	\$ 260.00	\$ 282.52	\$ 291.62	\$ 275.65			\$ 2,078.34
Deferred Prosecution Fees <sup>7</sup>	\$ 1,330.00	\$ -	\$ 15.00	\$ -	\$ 131.70			\$ 1,476.70
Court Appointed Attorney <sup>8</sup>	\$ 236.47	\$ -	\$ 160.00	\$ 20.00	\$ 100.00			\$ 516.47
JCEF to Town <sup>6</sup>	\$ 176.06	\$ 28.00	\$ 105.00	\$ 14.00	\$ 70.92			\$ 393.98
State Treasurer	\$ 12,932.17	\$ 3,370.47	\$ 3,658.70	\$ 3,139.13	\$ 4,065.42			\$ 27,165.89
Monies to FARE <sup>9</sup>	\$ 1,458.39	\$ 579.80	\$ 453.94	\$ 311.35	\$ 551.17			\$ 3,354.65
County/Jail	\$ 69.54	\$ 14.12	\$ 19.44	\$ 86.63	\$ 18.38			\$ 208.11
Citing Agency Revenue	\$ 278.07	\$ 56.49	\$ 77.68	\$ 62.40	\$ 73.58			\$ 548.22
	\$ 27,643.94	\$ 7,348.89	\$ 7,855.85	\$ 6,972.19	\$ 7,641.99	\$ -	\$ -	\$ 57,462.86
<b>Grand Total</b>								

<sup>1</sup> Those designated domestic violence (DV) per ARS 13-3601

<sup>2</sup> These include an Order of Protection (OOP) and Injunction Against Harassment (IAH).

<sup>3</sup> Limited to traffic, liquor, graffiti, tobacco, curfew, truancy, or local ordinances (ARS 8-323.B)

<sup>4</sup> Includes Failure to Appear (FTA) and Failure to Pay (FTP)

<sup>5</sup> By Resolution #1419 (1/8/13) \$18.30 with surcharge 83% for court operational and technological upgrade

<sup>6</sup> Primarily \$7 of the statutory \$20 time payment plan fee (ARS 12-116.B) to be used for court improvements

<sup>7</sup> Administration costs (\$1 to \$500) determined by prosecutor and paid to the Town per Resolution #1419

<sup>8</sup> \$25 minimum per Resolution #1419, and court can order more based on financial statement of defendant

<sup>9</sup> Statewide collections enforced with license holds and tax intercepts - imposes 13% surcharge on the amount

These amounts included in Town General Fund Total  
This amount included in State Treasurer Total

April, 2015

UTILITIES DEPARTMENT WATER/WASTEWATER MONTHLY REPORT

DATE ENDING: 4/30/15	ALL WATER USE IN GALLONS	YEARS BASED ON CALENDAR YEARS	DEPTH TO WATER LEVEL STATIC	DEPTH TO WATER LEVEL DYNAMIC	DEPTH TO WATER LEVEL SAME MO. LAST YEAR	TOTAL LAST YEAR WATER GPCD***	% NON-REVENUE WATER	
<b>Water System</b>								
RESERVOIR WELL	N/A							
HASKELL SPRINGS WELL	8,220,000	10,500,000	184.5	200.8	197.5			
MESCAL WELL								
MOUNTAIN GATE WELL	9,504,000	7,185,000						
CITY OF COTTONWOOD								
<b>TOTAL PRODUCTION</b>	<b>17,724,000</b>	<b>17,685,000</b>						
<b>WATER USE</b>	<b>LAST MO.</b>	<b>SAME MO. LAST YEAR</b>	<b>YTD</b>	<b>YTD</b>	<b>LAST YEAR RESIDENTIAL GPCD*</b>	<b>YTD RESIDENTIAL GPCD**</b>	<b>TOTAL LAST YEAR WATER GPCD***</b>	<b>% NON-REVENUE WATER</b>
# RESIDENTIAL ACCTS	1,736	1,718			70	58	78	28%
# COMM ACCTS	29	27						
# GOV ACCTS	25	24						
# OTHER ACCTS	8	8						
# INDUSTRIAL	4	5						
<b>TOTAL ACCTS</b>	<b>1,802</b>	<b>1,782</b>						
RESIDENTIAL USE	9,809,531	9,502,821						
COMM USE	354,858	266,504						
GOV USE	630,493	860,014						
OTHER USE	37,572	60,012						
INDUSTRIAL USE	94,597	45,960						
<b>TOTAL CLARKDALE USE</b>	<b>10,927,051</b>	<b>10,755,311</b>						
Cottonwood Ranch	1,574,000	2,330,000						
<b>TOTAL USE</b>	<b>12,501,051</b>	<b>13,085,311</b>						
Non Revenue - Backwash	197,300	329,150						
Non Revenue - flushing	57,500	104,250						
Fire Dept Usage	37,312	37,312						
<b>TOTAL USE</b>	<b>12,793,163</b>	<b>13,414,461</b>						
<b>COMMENTS: MAR</b>	<b>Water Call Outs</b>							
Water Main Repair: 0	0							
Water Service Repair: 0								
<b>Wastewater System</b>	<b>ALL WASTEWATER TREATED IN GALLONS (INFLUENT)</b>							
	<b>LAST MO.</b>	<b>SAME MO. LAST</b>	<b>YTD</b>	<b>LAST YTD</b>				
# ACCTS	1,043	1,034						
<b>WASTEWATER TREATED</b>	<b>3,539,403</b>	<b>4,667,118</b>	<b>16,339,311</b>	<b>17,349,411</b>				

NOTE: TOTALS FOR SAME MO. LAST YEAR REFLECT FIRST TIME MONTHLY SINGLE BILLING.



CLARKDALE FIRE DISTRICT  
 Monthly Call Report  
 April 2015

Call Type	Call Volume By Month 2015												Total YTD
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	
Brush Fire	0	0	0	0									0
Commercial Fire	3	2	1	1									7
Special Duty	14	3	8	8									33
EMS - ALS	16	17	20	24									77
EMS - BLS	12	7	17	14									50
Hazardous Materials	0	1	1	0									2
Rescue	3	2	1	2									8
Residential Fire	0	0	0	0									0
Still	4	2	2	2									10
Other	0	0	0	0									0
<b>Total Calls</b>	<b>52</b>	<b>34</b>	<b>50</b>	<b>51</b>	<b>0</b>	<b>187</b>							

Call Type	Call Volume By Month 2014												Total YTD
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	
Brush Fire	0	0	0	1	0	2	3	0	0	0	0	0	6
Commercial Fire	1	0	2	1	3	5	0	0	0	4	0	3	19
Special Duty	5	11	10	14	20	21	10	13	18	17	12	9	160
EMS - ALS	15	20	21	17	19	15	15	22	12	18	12	23	209
EMS - BLS	6	10	19	13	9	8	15	14	17	19	11	7	148
Hazardous Materials	0	0	0	0	0	0	0	0	0	0	0	0	0
Rescue	3	1	3	3	6	4	3	1	3	2	0	2	31
Residential Fire	2	2	1	0	2	1	0	2	1	0	4	2	17
Still	4	2	4	1	1	2	2	2	2	2	5	2	29
Other	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Calls</b>	<b>36</b>	<b>46</b>	<b>60</b>	<b>50</b>	<b>60</b>	<b>58</b>	<b>48</b>	<b>54</b>	<b>53</b>	<b>62</b>	<b>44</b>	<b>48</b>	<b>619</b>

Definitions:

- EMS - BLS    Emergency medical services, basic life support
- EMS - ALS    Emergency medical services, advanced life support
- Rescue        Vehicle accidents, rope rescue, confined space, etc.
- Still          Vehicle fires, trash bin fires, activated alarms, etc.
- Special Duty    Snake/Bee removals, public assist, smoke detector issues

CLARKDALE FIRE DISTRICT  
Automatic Mutual Aid Report  
April 2015

	Volume of Calls by Month, 2015												Total YTD
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	
<b>Automatic Aid Given</b>													
Cottonwood FD	4	3	1	4									12
Jerome FD	1	0	0	0									1
Verde Valley FD	0	0	0	0									0
Other	0	0	0	0									0
<b>Automatic Aid Received</b>													
Cottonwood FD	3	2	2	5									12
Jerome FD	0	0	0	0									0
Verde Valley FD	1	0	0	0									1
Other	0	0	0	0									0
<b>Mutual Aid Given</b>	0	0	2	0									2
<b>Mutual Aid Received</b>	1	0	1	0									2

	Volume of Calls by Month, 2014												Total YTD
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	
<b>Automatic Aid Given</b>													
Cottonwood FD	3	2	4	0	6	6	0	4	1	3	1	0	30
Jerome FD	2	0	1	2	5	3	4	0	3	0	0	1	21
Verde Valley FD	1	0	0	0	0	0	0	1	0	0	2	2	6
Other	0	0	0	0	0	0	0	0	0	0	0	1	1
<b>Automatic Aid Received</b>													
Cottonwood FD	2	2	1	5	1	2	1	0	1	4	1	6	26
Jerome FD	0	0	1	0	0	2	0	0	0	0	0	0	3
Verde Valley FD	0	0	0	1	1	0	0	0	1	0	1	3	7
Other	0	0	0	0	0	0	0	0	0	0	0	1	1
<b>Mutual Aid Given</b>	0	0	0	1	1	0	1	1	0	0	0	1	5
<b>Mutual Aid Received</b>	2	2	1	0	0	0	0	0	0	1	0	0	6

**Automatic Aid** is a formal agreement between area fire departments and occurs whenever certain predetermined conditions exist and are reported to the 911 dispatcher from the caller. Automatic Aid is a sharing of local resources.

**Mutual Aid** is reciprocal agreement between regional and state wide fire departments. Responses under a Mutual Aid agreement are usually provided only when an agency asks for assistance, such as when it's resources are depleted by an unusually large incident or a number of simultaneous small incidents. Specific resources may also be requested for certain situations, such as hazardous materials and rope rescue teams.

**Clarkdale Fire District**  
**Fire Hydrant Report**  
 April 2015

**Clarkdale Utilities Out-of-Service Hydrants**

Hydrant #	Locations	Remarks	Marked out of Service*	Priority
177	YCC B/t BLDG M, I, & H/B	Found inoperative during MCI drill	Fixed	

\* Hydrants marked "out-of-service" have been covered with a bag or out of service ring

**Clarkdale Utilities Hydrant In-Service, Requiring Maintenance**

Hydrant #	Locations	Remarks	Priority
432	1650 Edgewood Dr	Needs to be raised	

**Private/Other Out-of-Service Hydrants**

Hydrant #	Locations	Remarks	Owner
47	Russell Street at East end	Broken Stem	Yavapai / Apache
155	1623 Beecher St.	Crack in bonnet	Yavapai / Apache

**Comments:** The Nation plans to remove the Russel St hydrant and replace it with a flush valve. They are waiting for funding and plan to replace the cracked Beecher St hydrant at the same time.



	CURRENT MONTH	PREVIOUS MONTH	% CHANGE	YEAR TO DATE	PREVIOUS YEAR TO DATE	% CHANGE
--	---------------	----------------	----------	--------------	-----------------------	----------

\* Primarily Level of Effort Activit

Apr 2015

Mar 2015

Jan-Apr 2015

Jan-Apr 2014

Traffic						
Collision - Property Damage	4	2	100.0	10	14	(28.6)
Collision - Injury/Fatal	1	0	100.0	3	1	200.0
DUI Arrests	3	4	(25.0)	7	2	250.0
Citations	18	24	(25.0)	95	43	120.9
Written Warnings *	29	27	7.4	108	184	(41.3)
Traffic Stops *	47	57	(17.5)	211	241	(12.4)
Parking *	0	2	(100.0)	2	5	(60.0)
<b>Total Traffic</b>	<b>55</b>	<b>63</b>	<b>(12.7)</b>	<b>436</b>	<b>136</b>	<b>220.6</b>

Uniform Crime Reporting (UCR) Crimes						
Index Violent Crimes (Crimes Against Persons)						
Homicide	0	0	0.0	0	0	0.0
Sexual Assault	0	2	(200.0)	4	0	400.0
Robbery	0	0	0.0	0	0	0.0
Aggravated Assault	1	0	100.0	1	0	100.0
<b>Total Violent Crimes</b>	<b>1</b>	<b>2</b>	<b>(50.0)</b>	<b>5</b>	<b>0</b>	<b>500.0</b>
Index Property Crimes						
Burglary	1	1	0.0	3	6	(50.0)
Theft	2	2	0.0	6	5	20.0
Auto Theft	1	0	100.0	1	0	100.0
Arson	0	0	0.0	0	0	0.0
<b>Total Property Crimes</b>	<b>4</b>	<b>3</b>	<b>33.3</b>	<b>10</b>	<b>11</b>	<b>(9.1)</b>
Crime Rate						
Index Crimes	5	4	25.0	13	14	(7.1)
Index Crime Rate (per 100,000)	0.0001	0.0000	25.0	0.5326	0.5736	(7.1)
Town Population	4,097	4,097	0.0	4,097	4,097	0.0

Other Crimes						
Assault	3	1	200.0	7	7	0.0
Criminal Damage	2	4	(50.0)	20	13	53.8
Disorderly Conduct	9	2	350.0	21	14	50.0
Domestic Violence	6	2	200.0	13	10	30.0
Drug Offenses *	7	3	133.3	15	0	1,500.0
Neighbor Disputes	0	1	(100.0)	2	0	200.0
Trespass	1	2	(50.0)	5	5	0.0
Juvenile Disturbance	3	3	0.0	11	16	(31.3)
Harassment	4	1	300.0	9	6	50.0
Animal Offenses *	29	32	(9.4)	102	88	15.9
Other Town Ordinances *	0	0	0.0	5	17	(70.6)
All Other Offenses	31	24	29.2	112	99	13.1
<b>Total Other Crimes</b>	<b>95</b>	<b>75</b>	<b>26.7</b>	<b>322</b>	<b>275</b>	<b>17.1</b>



	CURRENT MONTH	PREVIOUS MONTH	% CHANGE	YEAR TO DATE	PREVIOUS YEAR TO DATE	% CHANGE
	Apr 2015	Mar 2015		Jan-Apr 2015	Jan-Apr 2014	

Other Activities						
Alarms	4	1	300.0	21	21	0.0
Doors/Windows Open	0	0	0.0	3	1	200.0
Suspicious Persons/Vehicles	24	19	26.3	78	48	62.5
Weapon Offenses	1	0	100.0	1	0	100.0
Citizen Assists	21	14	50.0	85	101	(15.8)
Serve Papers	0	1	(100.0)	4	4	0.0
EMS/Rescue/Fire Calls (Clarkd)	0	0	0.0	2	20	(90.0)
Assist Other LE Agencies	39	44	(11.4)	117	62	88.7
Suicide	0	0	0.0	0	0	0.0
Total Other Activities	0	79	(100.0)	311	257	21.0

Total All Categories Above	155	188	(17.6)	1,084	679	59.6
----------------------------	-----	-----	--------	-------	-----	------

House Watch						
House Watch (Total Houses Pe	0	1	(100.0)	3	32	(90.6)

Arrests						
Adult	15	11	36.4	46	33	39.4
Juvenile	0	0	0.0	0	7	(700.0)
Total Arrests	15	11	36.4	46	40	15.0

Other Police Department Hours **						
Reserve Time	102	114	(10.5)	559	0	100.0
Ambassador Time	161	128	25.8	618	0	100.0
Volunteer Time	15	0	0.0	50	4	100.0

**Traffic**

There was one hit and run incident, three traffic accidents resulting in property damages, and one Motorcycle accident on an 89A round about resulting in minor injuries. There were also three DUI arrests made for the month of April. Overall total traffic is down a bit by 12.7%

**Crime**

During the month of April there was 1 report of aggravated assault, resulting in a man that punched a man in the face and the suspect had a knife. 1 report of auto theft that is still active, 1 home burglary, ulnown entrance point/jewelery stolen 2 thefts (one assorted clothing at laundry mat, and the other several articles of Hollywood memorabilia). Other crimes included 3 assaults, (intoxicated person, verbal and grabbing on the other 2). 2 criminal damage reports, 9 disorderly conducts, 7 drug offences that involved possession of marijuana, paraphernalia, and controlled substance. There were also 29 animal problems reported for the month of April

ARIZONA CRIMINAL JUSTICE COMMISSION  
QUARTERLY  
FORFEITURE MONIES REPORT

INDIVIDUAL AGENCY ACTIVITY REPORT

The Individual Agency Activity Report is a report of "all" revenues and expenditures at the individual agency level. This report must be filled out by those agencies participating in a Master Account held by the Attorney General or County Attorney and must accompany the Master Account Summary report when filed with the Commission. It may also be utilized by County Attorney Pooled accounts to assist in collecting information if desired.

REPORTING PERIOD: 1/1/2015 THRU 3/31/2015

COUNTY: YAVAPAI

AGENCY: CLARKDALE POLICE DEPARTMENT

DIVISION/SECTION \_\_\_\_\_

ADDRESS: PO BOX 308, CLARKDALE AZ 86324

Type of Government Entity Reporting:

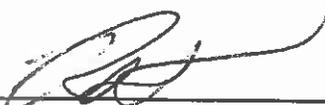
Municipality                       County                       State

Type of Forfeited Monies Reported:

Anti-Racketeering                       Other                       Both

PREPARED BY: JEN MABERY, POLICE AIDE, 928-649-7703  
Type Name/Title/Telephone

APPROVED BY: RANDY S. TAYLOR, CHIEF OF POLICE, 928-649-7705  
Type Name/Title/Telephone

SIGNATURE/DATE:  5-4-15

**ARIZONA CRIMINAL JUSTICE COMMISSION  
 QUARTERLY  
 FORFEITURE MONIES REPORT**

**INDIVIDUAL AGENCY ACTIVITY REPORT**

The Individual Agency Activity Report is a report of "all" revenues and expenditures at the individual agency level. This report must be filled out by those agencies participating in a Master Account held by the Attorney General or County Attorney and must accompany the Master Account Summary report when filed with the Commission. It may also be utilized by County Attorney Pooled accounts to assist in collecting information if desired.

**COUNTY ATTORNEY REPORTING:**

**CLARKDALE POLICE DEPARTMENT**

**REPORTING PERIOD:**

**1/1/2015 THRU 3/31/2015**

	<b>STATE</b>	<b>FEDERAL</b>	<b>TOTAL</b>
<b>A. BEGINNING CASH BALANCE</b>	<b>55,674</b>		<b>55,674</b>
<b>B. TRANSFERS IN FROM: (From Schedule A)</b>			
<b>1. ATTORNEY GENERAL FUND</b>			-
<b>2. COUNTY ATTORNEY FUND</b>			-
<b>C. INTEREST EARNED</b>			-
<b>D. TOTAL MONIES ON HAND</b>	<b>55,674</b>	-	<b>55,674</b>
<b>E. TOTAL QTRLY EXPENDITURES</b>	<b>7,041</b>	-	<b>7,041</b>
<b>F. TRANSFERS OUT (FROM SCHEDULE A)</b>	-	-	-
<b>G. TOTAL DISBURSEMENTS</b>	<b>7,041</b>	-	<b>7,041</b>
<b>H. ENDING QTRLY CASH BALANCE</b>	<b>48,633</b>	-	<b>48,633</b>
<b>I. ENCUMBRANCE</b>			-
<b>J. COMMITMENTS</b>			-
<b>K. AVAILABLE PROGRAM MONIES</b>	<b>48,633</b>	-	<b>48,633</b>

**ARIZONA CRIMINAL JUSTICE COMMISSION  
 QUARTERLY  
 FORFEITURE MONIES REPORT**

**SECTION II - EXPENDITURES**

	<b>STATE</b>	<b>FEDERAL</b>	<b>TOTAL</b>
<b>A. MATCH MONIES TO GRANT</b>			-
<b>B. GANG &amp; SUBSTANCE ABUSE                  PREVENTION &amp; EDUCATION                  (FROM SCHEDULE B)</b>	-	-	-
<b>C. WITNESS PROTECTION</b>			-
<b>D. CIVIL REMEDIES - COURT COSTS                  &amp; ATTORNEY FEES</b>			-
<b>E. PERSONNEL SERVICES</b>			
<b>Salaries</b>	<b>1,952</b>		<b>1,952</b>
<b>Emp Related Exp</b>			-
<b>Overtime</b>			-
<b>Subtotal Personnel Svs Only</b>	<b>1,952</b>	-	<b>1,952</b>
<b>F. PROFESSIONAL/OUTSIDE SERVICES</b>			
<b>Financial Auditing</b>			-
<b>Court Reporting</b>			-
<b>Expert Witness</b>			-
<b>Filing Fees</b>			-
<b>Appraisal Costs</b>			-
<b>Lien Payments</b>			-
<b>Title Search</b>			-
<b>Auction Fees</b>			-
<b>Subpoena Services</b>			-
<b>Temporary Clerical Svs</b>			-
<b>Property Management</b>			-
<b>Other (list)</b>			-
_____			-
_____			-
<b>Subtotal Profess/Outside Only</b>	-	-	-



**SECTION II - EXPENDITURES**

**I. EQUIPMENT**

Office Furniture/Equip  
 Data Processing  
 Surveillance  
 Communications  
 Transportation  
Other (list)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
**Subtotal Equipment Only**

STATE	FEDERAL	TOTAL
-------	---------	-------

		-
		-
		-
		-
<b>4,932</b>		<b>4,932</b>
		-
		-
		-
		-
<b>4,932</b>	-	<b>4,932</b>

**J. CONSTRUCTION**

		-
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**K. TOTAL EXPENDITURES**

<b>7,041</b>	-	<b>7,041</b>
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DATES: 1/01/2015 THRU 3/31/2015

PROJECTS:

STATUSES: ACTIVE, FUTURE, SUSP., INACTIVE

MASTER PROJECT: ALL

DATE	TRAN#	A/P	VENDOR	DESCRIPTION/REFERENCE	ACTUAL AMOUNT	BALANCE	ENCUMBERED AMOUNT	BALANCE
PROJECT : RIC RICO					STATUS : A			
LINE ITEM: 6000 SALARIES				----- LINE ITEM TOTAL	0.00	926.01	0.00	926.01
LINE ITEM: 6020 BENEFITS				----- LINE ITEM TOTAL	0.00	313.22	0.00	313.22
LINE ITEM: GITEM GITEM REIMBURSEMENT								
				BEGINNING BALANCE		16,304.78	0.00	16,304.78
2/17/15	B10053	16	5-0007-7029	RICO TO GITEM 4TH QTR 2014 THRU 01-02-15	1,951.50	18,256.28		18,256.28
				----- FEBRUARY 2015 ACTIVITY	1,951.50		0.00	
				----- LINE ITEM TOTAL 1	1,951.50	18,256.28	0.00	18,256.28
LINE ITEM: MISC MISC EXPENSES								
				BEGINNING BALANCE		38,782.84	0.00	38,782.84
1/20/15	A44890	16	5-0007-7999	CHASE: LIGHTING ACCESSORY	4,931.10	43,713.94		43,713.94
		01-0068	8985	CHK: 071695 PO#: 2015PD3				
				----- JANUARY 2015 ACTIVITY	4,931.10		0.00	
2/17/15	A45385	16	5-0007-7999	CHASE: PUBLIC SAFETY SPECIAL	156.05	43,869.99		43,869.99
		01-0068	150054	CHK: 071871				
				----- FEBRUARY 2015 ACTIVITY	156.05		0.00	
				----- LINE ITEM TOTAL 2	5,087.15	43,869.99	0.00	43,869.99
LINE ITEM: REVENUE REVENUE								
				----- LINE ITEM TOTAL	0.00	112,000.00CR	0.00	112,000.00CR
				----- PROJECT TOTAL	7,038.65	43,634.50CR	0.00	48,634.50CR
				----- REPORT TOTALS	7,038.65	48,634.50CR	0.00	48,634.50CR

SELECTION CRITERIA

-----  
DATES: 1/01/2015 THRU 3/31/2015  
INCLUDE PERIOD 13: NO  
MASTER PROJECT: ALL  
PROJECTS: Include: RIC  
PROJECTS WITH CURRENT ACTIVITY ONLY: NO  
PRINT MONTHLY TOTALS: YES  
ONE PROJECT PER PAGE: NO  
PRINT VENDOR NAME: NO  
EXCLUDE ENCUMBRANCES: NO  
-----

STATUS: ACTIVE  
INACTIVE  
FUTURE  
SUSPENDED  
-----

\*\* END OF REPORT \*\*

**Verde Lynx**

Weekday - Commuter	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15
Passenger Totals - A Route	2,902	3,274	3,175	3,707	3,704	2,899	2,902	2,907	2,936	3,365	3,180		
Passenger Totals - B Route	909	1,119	1,055	1,160	1,197	925	896	922	856	1,076	1,047		
Avg Passengers per Day	138	142	151	169	161	153	132	182	190	202	192	0	0
Avg Passenger per Hour	7.58	7.80	8.29	9.22	8.82	8.35	7.22	10.00	10.39	11.05	10.51	#DIV/0!	#DIV/0!
Vehicle Revenue Hours	383	420	383	402	420	347	402	383	365	402	402		
Vehicle Revenue Miles	11,067	12,121	11,179	11,736	12,231	10,145	11,610	11,189	10,673	11,520	11,526		
Vehicle Service Hours	425	465	425	446	465	385	446	425	405	446	446		
Vehicle Service Miles	11,628	12,329	11,448	12,033	12,319	10,274	11,939	11,729	11,090	11,818	11,837		
Service Days (Weekdays)	21	23	21	22	23	19	22	21	20	22	22	22	21

**Saturday/Holiday**

Passenger Totals	521	693	699	599	572	645	512	669	591	557	578		
Avg Passengers per Day	130.25	173.25	139.8	149.75	143	129	128	133.8	147.75	139.25	144.5	0	0
Avg Passenger per Hour	10.85	14.44	11.65	12.48	11.92	10.75	10.67	11.15	12.31	11.60	12.04	#DIV/0!	#DIV/0!
Vehicle Revenue Hours	48	48	60	48	48	60	48	60	48	48	48		
Vehicle Revenue Miles	1,418	1,487	1,794	1,425	1,426	1,775	1,441	1,781	1,426	1,390	1,402		
Vehicle Service Hours	56	56	70	56	56	70	56	70	56	56	56		
Vehicle Service Miles	1,476	1,598	1,862	1,578	1,487	1,898	1,502	1,933	1,657	1,512	1,532		
Service Days (Weekend)	4	4	5	4	4	5	4	5	4	4	4	5	4

**Sunday**

Passenger Totals	472	439	571	472	383	532	398	389	468	535	396		
Avg Passengers per Day	94.4	109.75	114.2	118	95.75	106.4	99.5	97.25	117	107	99	0	0
Avg Passenger per Hour	10.49	12.19	12.69	13.11	10.64	11.82	11.06	10.81	13.00	11.89	11.00	#DIV/0!	#DIV/0!
Vehicle Revenue Hours	45	36	45	36	36	45	36	36	36	45	36		
Vehicle Revenue Miles	1334	1076	1352	1077	1079	1337	1071	1083	1072	1324	1055		
Vehicle Service Hours	50	40	50	40	40	50	40	40	40	50	40		
Vehicle Service Miles	1265	1196	1409	1262	1125	1441	1117	1131	1145	1452	1135		
Service Days (Weekend)	5	4	5	4	4	5	4	4	4	5	4	4	5

**Weekday/Weekend Combined**

Total Riders	4,804	5,525	5,500	5,938	5,856	5,001	4,708	4,887	4,851	5,533	5,201	0	0
Avg Passengers per Day	160	178	177	198	189	172	157	163	173	178	173	0	0
Avg Passenger per Hour	10.09	10.96	11.27	12.22	11.62	11.06	9.69	10.20	10.80	11.18	10.70	#DIV/0!	#DIV/0!
Vehicle Revenue Hours	476	504	488	486	504	452	486	479	449	495	486	0	0
Vehicle Revenue Miles	13,819	14,684	14,325	14,238	14,736	13,257	14,122	14,053	13,171	14,234	13,983	0	0
Vehicle Service Hours	531	561	545	542	561	505	542	535	501	552	542	0	0
Vehicle Service Miles	14,369	15,123	14,719	14,873	14,931	13,613	14,558	14,793	13,892	14,782	14,504	0	0
Deadhead Miles	550	439	394	635	195	356	436	740	721	548	521	0	0
Service Days (Total)	30	31	31	30	31	29	30	30	28	31	30	31	30

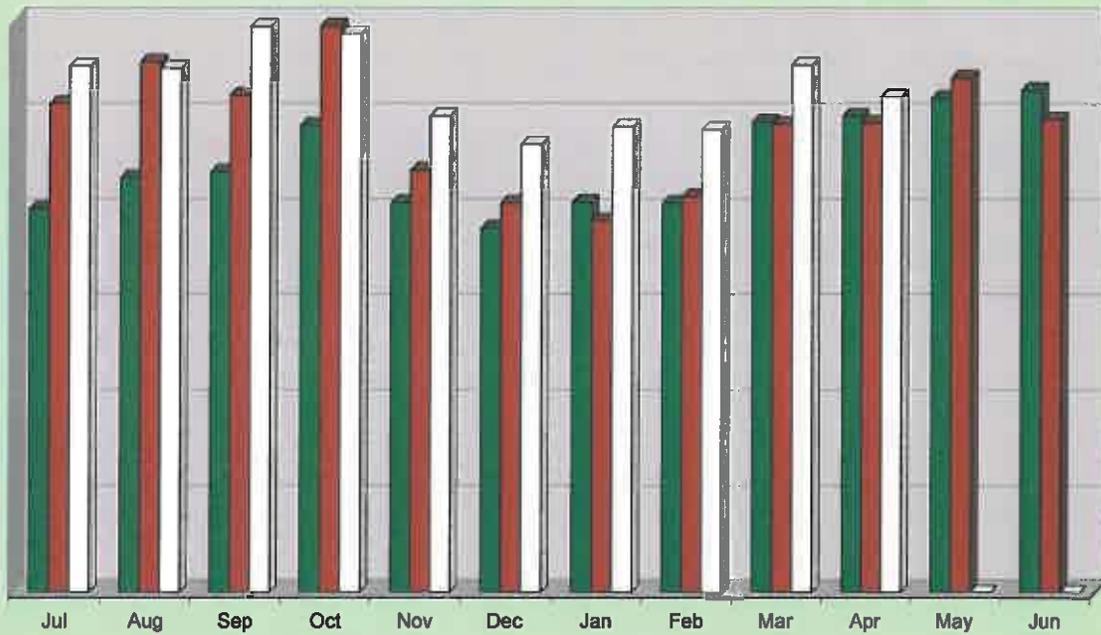
# Monthly Passenger Totals - April



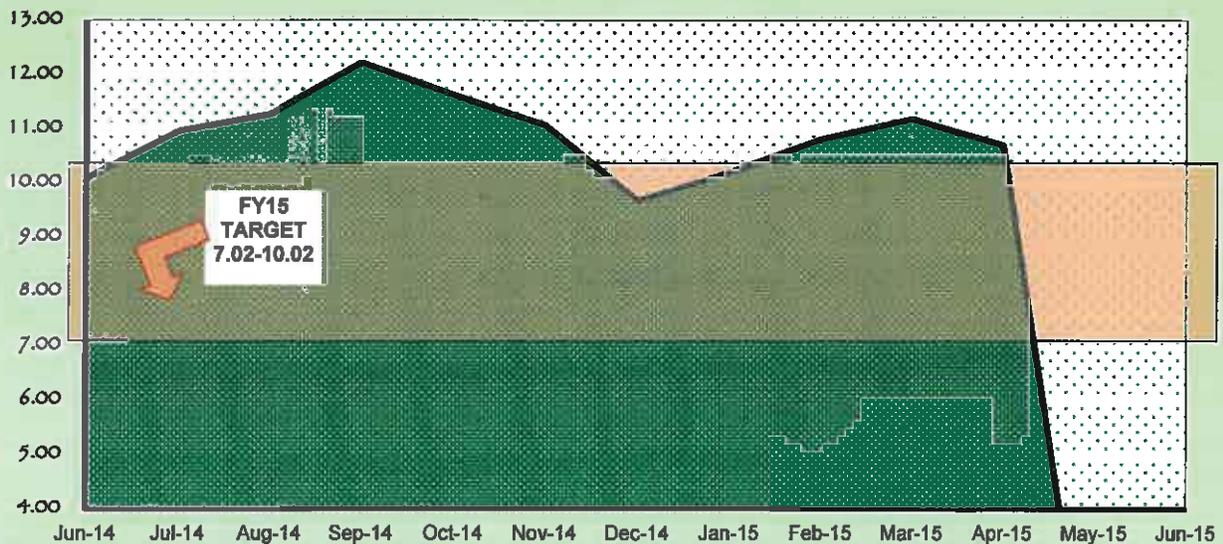
## Ridership Comparison by Month FY-13 to FY-15

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 13	4,027	4,350	4,414	4,900	4,090	3,025	4,092	4,088	4,834	4,994	5,185	5,258
FY 14*	5,125	5,562	5,215	5,939	4,429	4,087	3,906	4,154	4,913	4,926	5,396	4,963
FY15	5,525	5,500	5,938	5,856	5,001	4,708	4,887	4,851	5,533	5,201	0	0

\* Second bus for M-F service started January 2014



## Monthly Ridership Per Hour





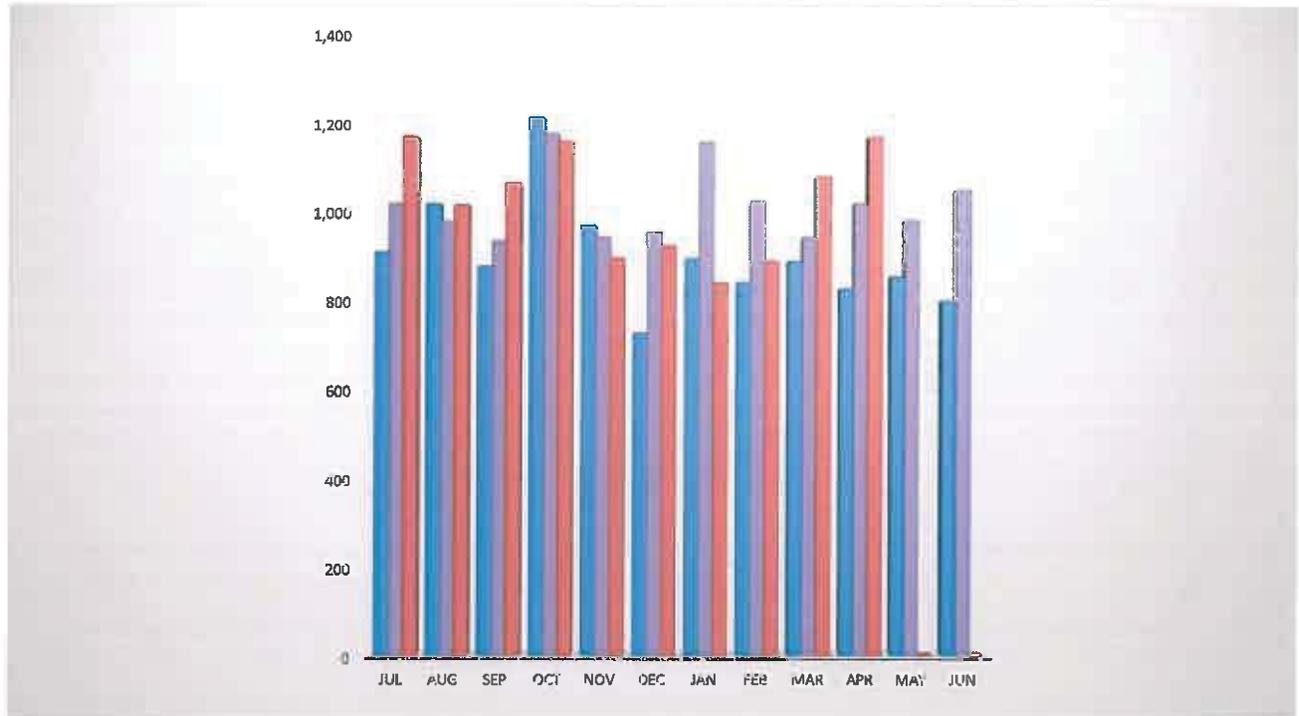
# ADA Paratransit Ridership Trends - April



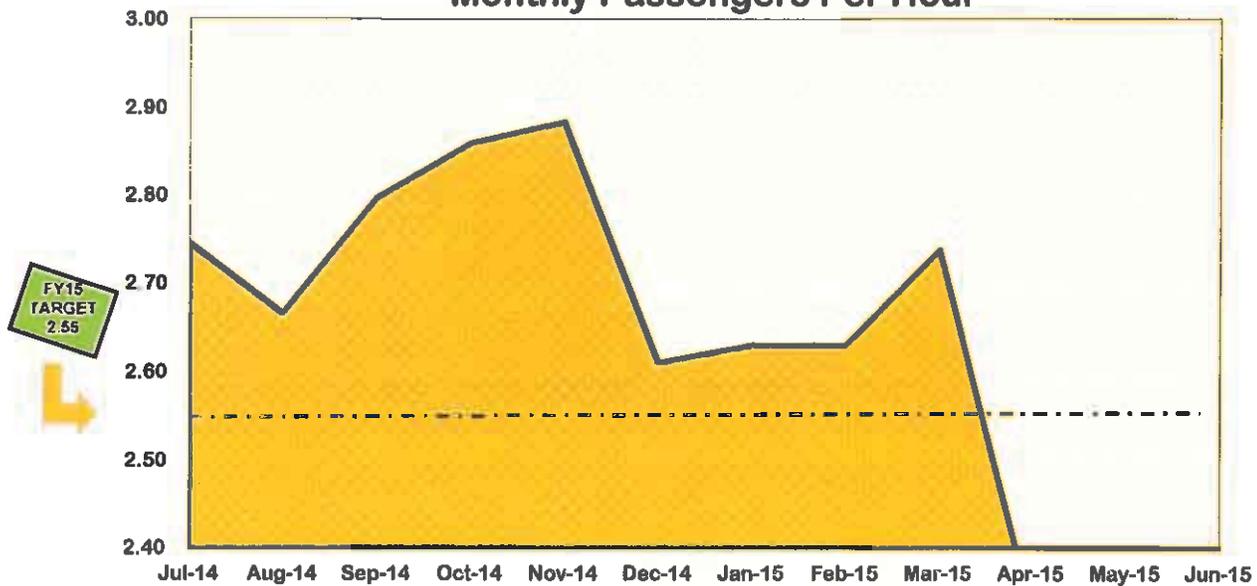
## Ridership Comparison by Month

FY13 to FY15

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 13	915	1,023	883	1,220	977	732	900	846	893	831	859	804
FY 14	1,024	985	939	1,182	949	959	1,162	1,028	948	1,023	985	1,055
FY 15	1,175	1,021	1,071	1,166	902	929	844	894	1,084	1,174	0	0



## Monthly Passengers Per Hour



**CAT Fixed Route**

	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	YTD
Weekday - Fixed Route													
Passenger Totals	6,192	5,775	6,193	6,631	5,622	5,864	5,970	5,999	6,276	6,548	-	-	61,070
Avg Passengers per Day	269.22	275.00	281.50	288.30	295.99	256.55	284.29	299.95	285.27	297.64	-	-	
Avg Passenger per Hour	7.48	7.64	7.82	8.01	8.22	7.40	7.90	8.33	7.92	8.27	#DIV/0!	#DIV/0!	
Vehicle Revenue Hours	828	756	792	828	684	792	756	720	792	792			7,740
Vehicle Revenue Miles	12,797	11,642	12,618	12,836	10,544	12,187	11,591	11,056	12,194	12,321			119,786
Vehicle Service Hours	897	819	858	897	739	858	819	780	858	858			8,383
Vehicle Service Miles	13,136	12,331	14,616	13,595	10,884	12,751	11,940	11,364	12,661	13,870			127,148
Deadhead Miles	349	689	1,998	759	340	554	349	308	467	1,549	-	-	7,362
Service Days (Weekdays)	23	21	22	23	19	22	21	20	22	22	23	21	259

April	
Total Trips	Daily Trips
Red Route	321
Blue Route	14.59
Green Route	125.91
Yellow Route	95.41
	20.74%
	4.90%
	42.30%
	32.06%

check 6 648 - should match total

**Verde Line - Month**

	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	TOTALS
Passenger Totals	5,525	5,500	5,938	5,856	5,001	4,708	4,887	4,851	5,533	5,201			53,000
Avg Passenger per Day	178.23	177.42	197.93	188.90	172.45	156.93	162.90	173.25	178.48	173.37	0.00	0.00	
Avg Passenger per Hour	10.77	11.27	12.22	11.62	11.06	9.69	10.06	10.80	11.18	10.70	#DIV/0!	#DIV/0!	
Vehicle Revenue Hours	513	488	486	504	452	486	486	449	495	486			4,845
Vehicle Revenue Miles	14,684	14,325	14,238	14,736	13,257	14,122	14,053	13,171	14,234	13,983			140,803
Vehicle Service Hours	571	545	542	561	505	542	542	501	552	542			5,403
Vehicle Service Miles	15,123	14,719	14,873	14,931	13,613	14,558	14,793	13,892	14,782	14,504			145,788
Service Days (Total)	31	31	30	31	29	30	30	28	31	30	31	30	362

**Passenger Totals**

Passenger Totals	6,192	5,775	6,193	6,631	5,622	5,864	5,970	5,999	6,276	6,548			61,070
Avg Passenger per Day	269.22	275.00	281.50	288.30	295.89	266.55	284.29	299.95	285.27	297.64	0.00	0.00	
Avg Passenger per Hour	7.48	7.64	7.82	8.01	8.22	7.40	7.90	8.33	7.92	8.27	#DIV/0!	#DIV/0!	
Vehicle Revenue Hours	828	756	792	828	684	792	756	720	792	792			7,740
Vehicle Revenue Miles	12,787	11,642	12,618	12,836	10,544	12,197	11,591	11,056	12,194	12,321			119,786
Vehicle Service Hours	897	819	858	897	739	858	819	780	858	858			8,383
Vehicle Service Miles	13,136	12,331	14,616	13,595	10,884	12,751	11,940	11,364	12,661	13,870			127,148
Service Days (Weekdays)	23	21	22	23	19	22	21	20	22	22	23	21	259

**CAT Paratransit by Month**

Passenger Totals	1,175	1,021	1,071	1,166	902	929	844	894	1,084	1,174			10,260
Avg Passenger per Day	51	49	54	51	47	42	40	45	49	53	0	0	
Avg Passenger per Hour	2.75	2.67	2.80	2.86	2.88	2.61	2.63	2.63	2.74	2.33	#DIV/0!	#DIV/0!	
Vehicle Revenue Hours	428	383	383	408	313	356	321	340	396	503			3,831
Vehicle Revenue Miles	4,203	3,646	3,645	3,895	3,014	3,353	2,954	3,346	3,993	5,124			37,173
Vehicle Service Hours	466	424	416	452	339	394	362	372	443	573			4,241
Vehicle Service Miles	4,624	4,101	4,027	4,340	3,309	3,722	3,359	3,697	4,416	5,931			41,526
Service Days	23	21	20	23	19	22	21	20	22	22	22	21	256

**Selected Totals**

Passengers	12,892	12,296	13,202	13,653	11,525	11,501	11,701	11,744	12,893	12,923	0	0	124,330
Revenue Hours	1,827	1,684	1,717	1,797	1,502	1,690	1,619	1,561	1,740	1,837	0	0	16,974
Revenue Miles	32,113	30,007	31,136	31,662	27,171	30,108	29,338	28,294	30,969	31,949	0	0	302,747
Service Hours	1,934	1,788	1,816	1,910	1,583	1,794	1,723	1,653	1,853	1,973	0	0	18,027
Service Miles	32,883	31,151	33,516	32,866	27,806	31,031	30,092	28,953	31,859	34,305	0	0	314,462

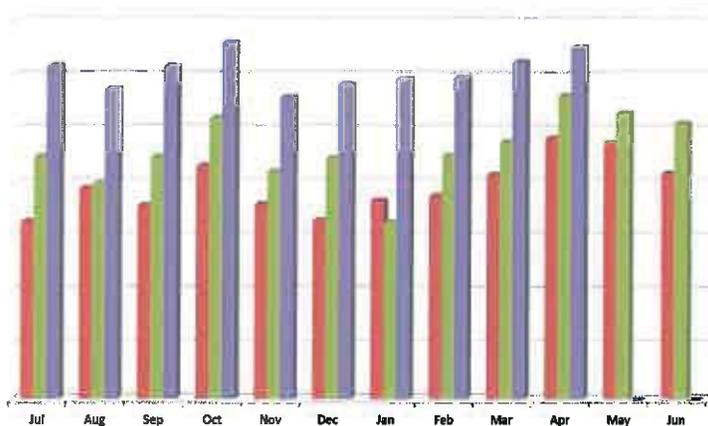
## Fixed Route Monthly Passenger Totals - April



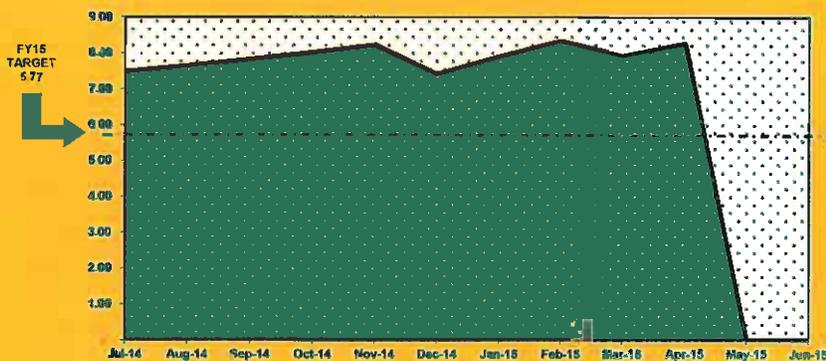
Ridership Comparison by Month  
FY13 to FY15

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 13	3,302	3,924	3,602	4,395	3,824	3,338	3,696	3,787	4,179	4,881	4,772	4,204
FY 14*	4,809	4,016	4,510	5,225	4,233	4,487	3,294	4,537	4,793	5,648	5,313	5,142
FY 15	6,192	5,775	6,183	6,631	5,622	5,864	5,970	5,999	6,276	6,548	0	0

\* cut blue route service in January 2014 and now have Green and Yellow routes

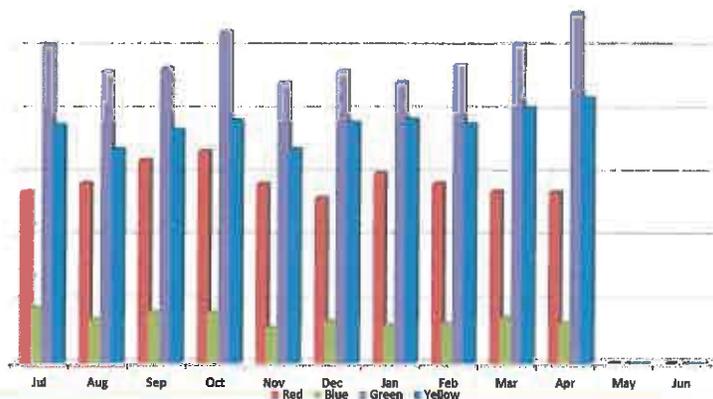


Monthly Passengers per Hour



Ridership Comparison by Route  
FY 2015

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Red	1,426	1,607	1,673	1,427	1,311	1,388	1,408	1,408	1,363	1,386	0	0
Blue	298	350	404	384	338	308	318	318	302	321	0	0
Green	1,311	1,275	1,711	2,524	2,318	2,318	2,287	2,324	2,507	2,778	0	0
Yellow	1,885	1,692	1,845	1,924	1,658	1,905	1,933	1,894	2,024	2,099	0	0





# Staff Report

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**Agenda Item:**           **Wine Festival License** - Approval of a recommendation to the State Department of Liquor License and Control to approve a Wine Festival License for the Pillsbury Wine Company North, LLC for the Verde Valley Wine Consortium's event to be held on Saturday, May 30, 2015 from Noon – 6:00 p.m. at Yavapai College, 601 Black Hills Road, Clarkdale, AZ.

**Staff Contact:**           Kathy Bainbridge, Town Clerk-Finance Director

**Meeting Date:**           April 28, 2015

**Background:**           The Verde Valley Wine Consortium was approved for a Special Event Liquor License for an event to be held on Saturday, May 30, 2015 from 9:00 a.m. – 6:00 p.m. at Yavapai College, 601 Black Hills Road, Clarkdale, AZ. The Pillsbury Wine Company North, LLC has requested a Wine Festival/Fair License for May 30, 2015, from Noon – 6:00 p.m. at Yavapai College, 601 Black Hills Road, Clarkdale, AZ. The Wine Festival/Fair License is a license which allows a licensed farm winery to serve products produced at the farm winery at a festival, sanctioned county or state fair or within the premises of a licensed special event. Liquor produced under the provisions of the farm winery license may be served for consumption on the fair/festival premises or “to-go” in the original, sealed container. The application requires approval of the governing body of the Town where the festival/fair will take place. The Arizona Department of Liquor License Control may issue up to fifty (50) wine festival licenses for each calendar year for each licensed domestic farm winery up to a cumulative total of one hundred fifty (150) days per winery per calendar year.

**Recommendation:**   Staff recommends that the Town Council approve a recommendation to the State Department of Liquor License and Control to approve the Wine Festival/Fair Licenses for May 30, 2015 from Noon to 6:00 p.m. at Yavapai College, 601 Black Hills Road, Clarkdale, AZ for the Pillsbury Wine Company North, LLC

Arizona Department of Liquor Licenses and Control  
 800 W Washington 5th Floor  
 Phoenix AZ 85007-2934  
 www.azliquor.gov  
 (602) 542-5141

**FAIR/FESTIVAL LICENSE APPLICATION**  
 A.R.S. §4-203.03 Farm Winery / A.R.S. §4-205.11 Craft Distillery  
 A.R.S. §4-203.02 At Special Event

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

**SECTION 1** Application type:

Wine Fair     Wine Festival     Craft Distillery Fair     Craft Distillery Festival

1. Applicant's Name: Sam Pillsbury, Daytime Phone #: 310 508 3348

2. Business name: Pillsbury Wine Company North Liquor license #: 13133021  
farm winery or craft distillery

Email: spillsbury@aol.com

3. Mailing address: H109 E Via Estrella Phoenix AZ 85028  
street address                      city                      state                      zip code

4. Location of fair/festival: 501 Black Hills Blvd. Clarkdale, Yavapai 86324  
street address                      city                      county                      zip code

**SECTION 2** Fees, Date & Hours: \$15 per day

Winery festival days permitted: 50 licenses per winery per calendar year for a total of 150 days per winery per calendar year.

Craft Distillery festival days permitted: 25 licenses per craft distillery per calendar year for a total of 75 days per craft distillery per calendar year.

	DATE	DAY OF WEEK	START TIME AM/PM	END TIME AM/PM
1.	<u>May 30, 2015</u>	<u>Sat</u>	<u>12 pm</u>	<u>6 pm</u>
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

**SECTION 3** Site Owner Information:

1. Site owner name: Yavapai College Foundation Daytime Phone #: 928 300 1604  
First Last
2. Site owner mailing address: 1100E Sheldon St Prescott AZ 86301  
street address city state zip code
3. Email Address: Michael.Pierce@yc.edu

**SECTION 4** to complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the site owner named in Section 3?  Yes  No
2. Will the liquor you sell/serve be products only manufacture/produced at your licensed premises names in Section 1?  Yes  No
3. List the number of Fair/Festival licenses you have been issued in the current calendar year 5
4. List the number of days you have held a licensed Fair/Festival in the current calendar year 5
5. What security and control measures will you take to prevent violations of state liquor laws at this event?
- 1 # of Police Officers on Site Fencing  Yes  No
- # of Security Personnel on Site Barriers  Yes  No
6. I am familiar with and have read statutes for Arizona's fair/festival privileges, requirements and penalties? (Farm Winery A.R.S. §4-203.03, Craft Distillery A.R.S. §4-205.11, either being held at a Special Event A.R.S. §4-203.02)  Yes  No
7. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell or furnish liquor at this fair/festival have knowledge of Arizona liquor laws? (R19-1-302)  Yes  No

MAUREEN F. AABY  
 NOTARY PUBLIC - ARIZONA  
 Maricopa County  
 My Commission Expires  
 December 14, 2017



**Section 6** This sections to be completed only by the applicant named in section #1

I, Samuel Wallace Ruskberg declare that I am the APPLICANT filing this application as listed in  
 (print full name)

Section 8. I have read the application and the contents and all statements are true, correct and Complete.

x [Signature] Managing Member 1.15.15 305083348  
 (signature) Title/Position Date Phone #

The foregoing instrument was acknowledge before me this 15<sup>th</sup> January 2015  
 Day Month Year

State AZ County of Maricopa

My Commission Expires on: 12.14.17 [Signature]  
 Date Signature of Notary Public

The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

**Section 7** Local Governing Body Approval Section

I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
 (government official) (Title)

on behalf of \_\_\_\_\_  
 (City, Town, County) Signature Date Phone #

FOR DEPARTMENT OF LIQUOR USE ONLY

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_

2



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/12/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Mad Steger LLC 701 E Cottonwood Ln  Casa Grande AZ 85122		<b>CONTACT NAME:</b> Debbie Steger <b>PHONE (A/C, No., Ext):</b> (520) 421-2420 <b>FAX (A/C, No.):</b> (520) 423-3025 <b>E-MAIL ADDRESS:</b> debbie@stegerinsurance.com	
<b>INSURED</b>  Vineyard Estates LLC 4109 E Via Estrella  Phoenix AZ 85028		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Colorado Casualty <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDRESS INSD	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>			CBP4111620	07/10/2014	07/10/2015	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
							Liquor Liability	\$ 1,000,000
A	<b>AUTOMOBILE LIABILITY</b>			CU8790779	07/10/2014	07/10/2015	COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$
								\$
								\$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b>			CU8790779	07/10/2014	07/10/2015	EACH OCCURRENCE	\$ 2,000,000
	<input type="checkbox"/> EXCESS LIAB	<input checked="" type="checkbox"/> OCCUR					AGGREGATE	\$
								\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						PER STATUTE	OTR-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		Y/N				E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

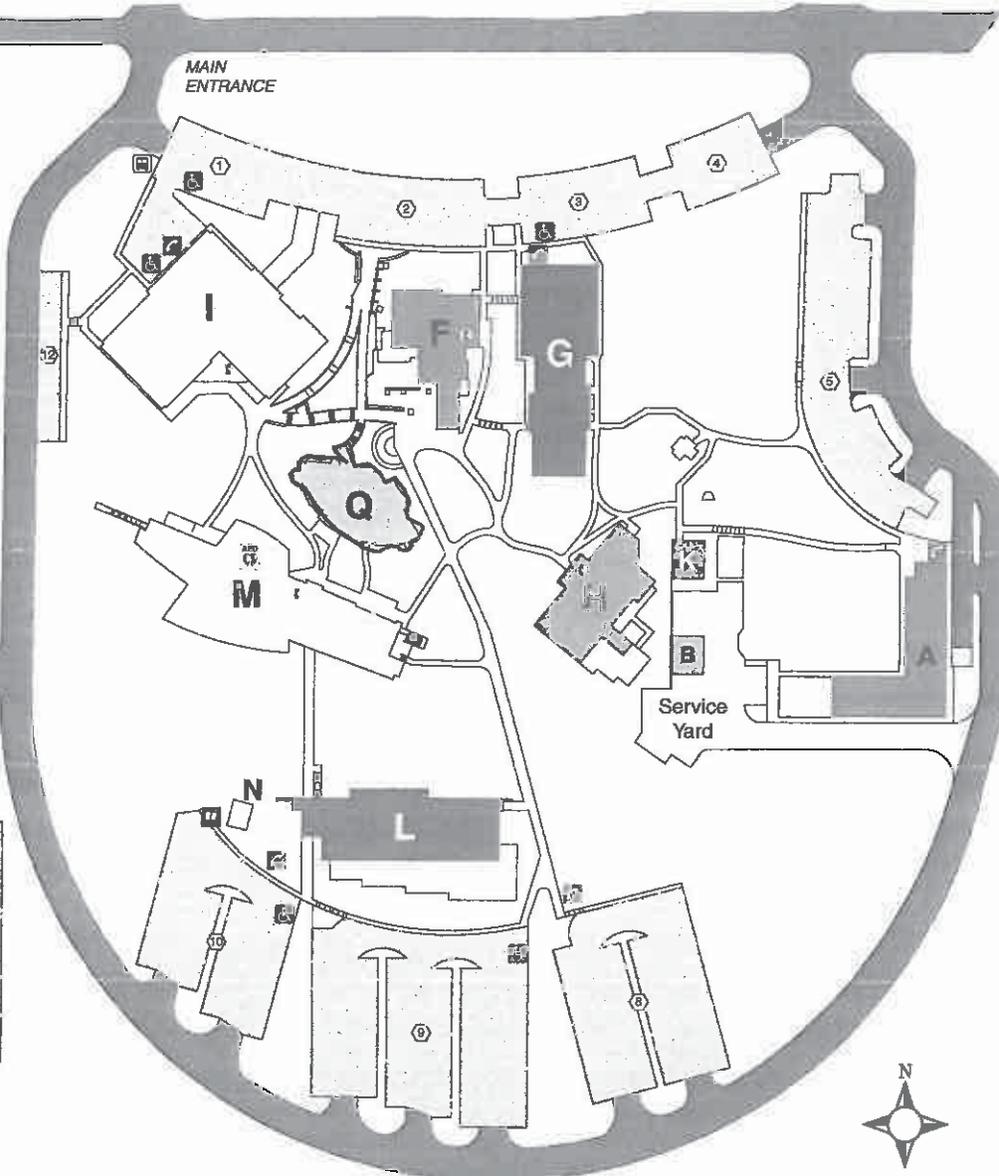
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Verde Valley Consortium is Named as Additional Insured for the May 30th, 2015 Event at the Yavapai College Verde Campus attended by the Insured.

<b>CERTIFICATE HOLDER</b>  Verde Valley Wine Consortium  P O Box 2584 Cottonwood, AZ 86326	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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-  - Emergency Phones
-  - Courtesy Phones
-  - Handicap Access / Parking
-  - Parking ① - ⑫
-  - CATS Bus Stop
-  - Automated External Defibrillator
-  - Book Drop



- Bldg A**  
*Central Plant, Deliveries, Facilities, Warehouse*
- Bldg B**  
*Facilities Storage Yard*
- Bldg F**  
*Art Gallery, Cafe, College Police, Student Union*
- Bldg G**  
*Classrooms, Jewelry, ITV Classrooms, REDC/SBDC*
- Bldg H**  
*Art Classrooms*
- Bldg I**  
*Academic Advising, Administration, Assessment / Testing, Business Office, Community Education Disability Resources, Financial Aid, Fitness Center, Foundation, GED, Enrollment Services, Veterans Services*
- Bldg K**  
*Information Technology*
- Bldg L - 1st Floor**  
*Classrooms, Nursing Labs, Offices, Science Labs*
- Bldg L - 2nd Floor**  
*Classrooms, Nursing Labs, Offices, OLLI*
- Bldg M - 1st Floor**  
*Community Room, Computer Lab, Learning Center, Library, Student Support Services Program*
- Bldg M - 2nd Floor**  
*Faculty Offices, G.I.F.T. Center, Classrooms*
- Bldg N - Greenhouse**
- Bldg O - Southwest Wine Center**
- Bldg Q - Mabery Pavilion**





# Staff Report

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**Agenda Item:**           **WORKSESSION ON THE BOOSTER PUMP STATION  
RETROFIT OF THE 89A RESERVOIR** - Discussion  
regarding a booster station which would be used to pump water  
from the 89A Reservoir to support the Haskell Springs Reservoir.

**Meeting Date:**           May 26, 2015

**Staff Contact:**           Wayne Debrosky, Public Works/Utilities Director

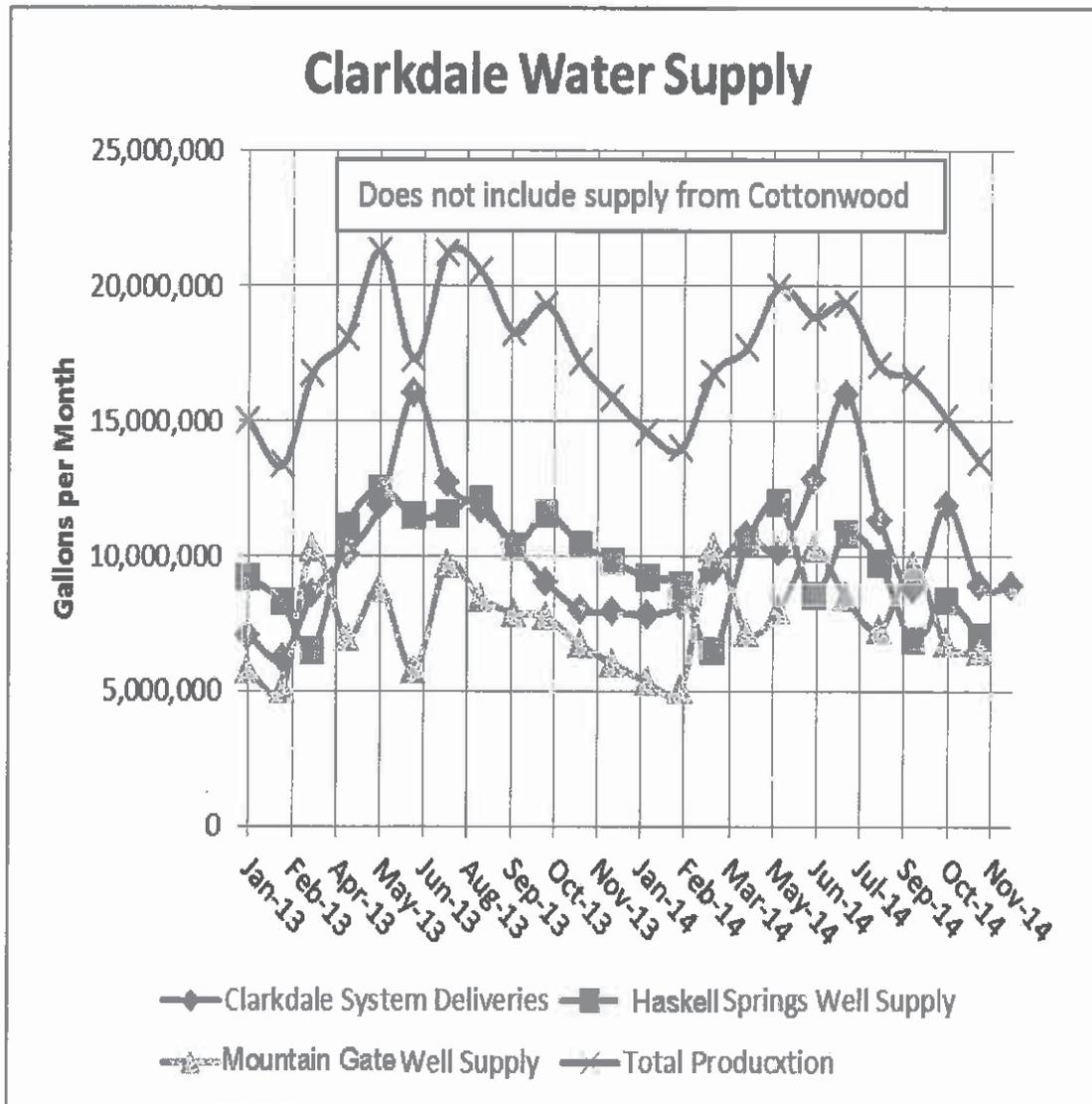
**Background:**           The Haskell Springs Well and Reservoir System has historically been stressed yearly during the summer months when the user demand has increased and well production has decreased. The Haskell Springs Well, in recent years, has been impacted by lowering ground water levels that are likely due to the continuing drought conditions in the Verde Valley. During the summer, that well's static level has been lowered to point that the Town of Clarkdale has had to curtail pumping and supplement the Haskell Springs Well production with potable water supplied from the inter-municipal connection with the City of Cottonwood. During June 2013 the City of Cottonwood supplied 2.8 million gallons to the Town of Clarkdale through the inter-municipal connection, and by June 2014 this amount had increased by 25% to 3.5 million gallons.

The normal Haskell Springs Well production rate is 360 gallons per minute (gpm) while the Mountain Gate Well can produce more than 660 gpm. In June 2014, due to high usage and continuing drought conditions, the production from the Haskell Springs well had dropped off from 360 gpm to 250 gpm with a maximum production capability of 360,000 gallons per day. This means that the Haskell Springs Well would need to run 24 hours per day or 1440 minutes per day in order to produce 360,000 gallons with no time off in order to rest the well and allow recovery. This represents a drop of over 30% in production from the Haskell Springs Well. Demand during this same time for the area served by the Haskell Springs Well averaged over 400,000 gallons per day. This necessitated supplementing production from the Haskell Springs Well with water from the City of Cottonwood via the inter-municipal connection to meet daily usage demands and allow the Haskell Springs well some time to recover.

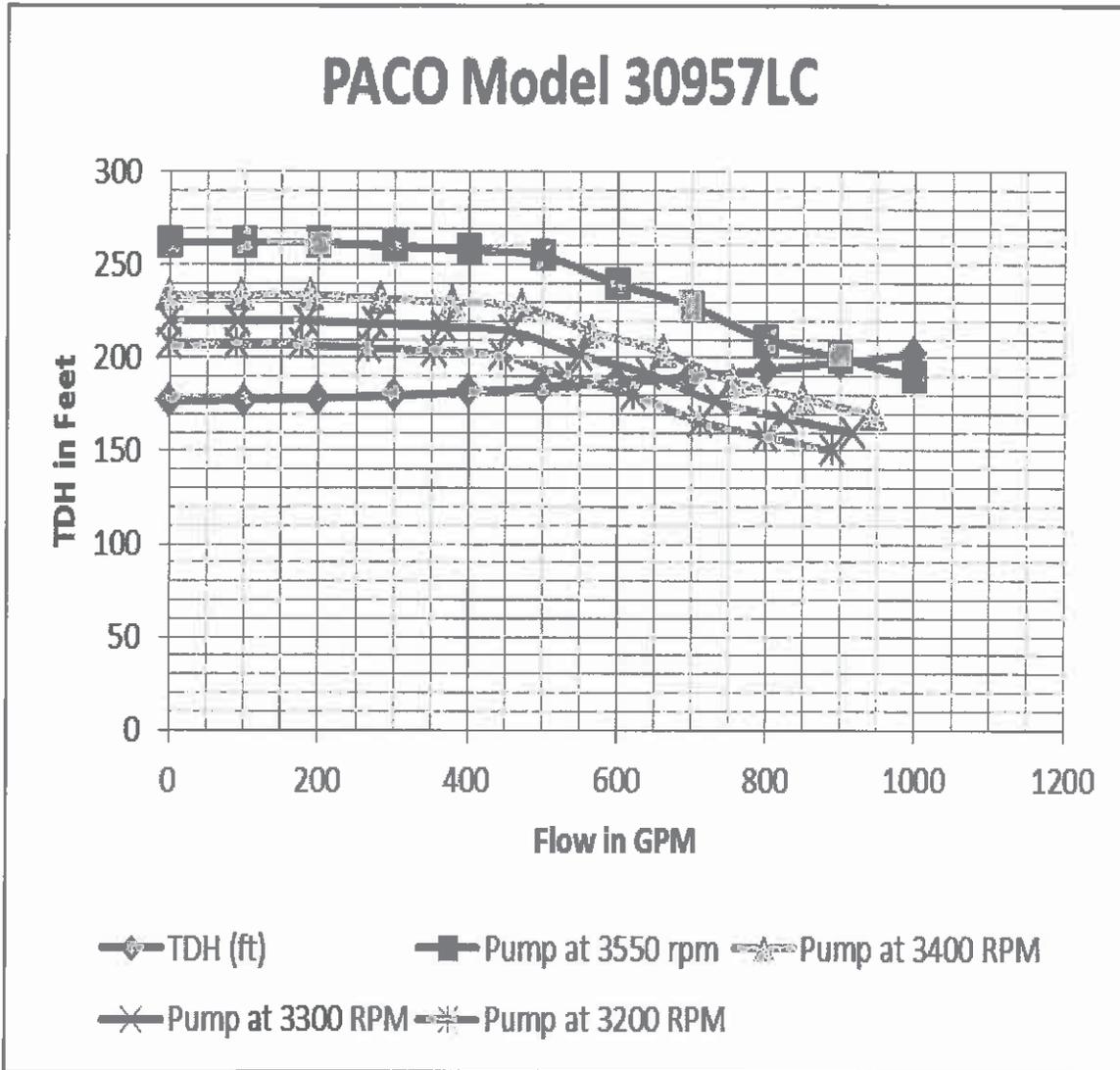
Instead of receiving water from Cottonwood the Town of Clarkdale could use the excess capacity from the Mountain Gate Well, if there was a way to convey water from the 89A Reservoir to the Haskell Springs Reservoir. The Haskell Springs Reservoir site is approximately 150 feet higher in elevation than the 89A Reservoir site. In order to transfer water from the 89A Reservoir to the Haskell Springs Reservoir we would need to install a booster pump system at the 89A Reservoir Site that could pump water to the Haskell Springs Reservoir. This would allow the town to independently manage Haskell Springs Well shortfalls without purchasing water from the City of Cottonwood. Also, with this excess pumping capability, the Mountain Gate Well would serve as a backup to

the Haskell Springs Well. Currently the only backup to the Haskell Springs Well is the inter-municipal connection with the City of Cottonwood.

The following graph shows the water demand and the supply sources (except flow from Cottonwood). The chart reveals that, although the Mountain Gate Well has a higher capacity than the Haskell Springs Well (660 gpm v. 300 gpm), most of the water that is supplied to the distribution system comes from the Haskell Springs Well. This is because there are two separate service areas: one served from the Haskell Springs Reservoirs and one served from the 89A Reservoirs.



The following curve shows a 50 horse power (hp) pump driven by a variable frequency controller could supply from 600 to 800 gpm:



Over an 8 hour night time pumping period, the pump could supply 300,000 to 384,000 gallons into the Haskell Springs storage tanks, which is three times the average daily supply from Cottonwood during June, 2014. Mountain Gate supplied 10,000,000 gallons during June, 2014. At 550 gpm pumping (and treatment capacity) the pumps operated about 10 hours/day. Supplying the required 3,000,000 gallons per month amounts to 115,000 gallons/day or another three hours/day of operation. If a booster pump is installed, the Clarkdale system would be independent and each well system would back up the other well system and excess water could be moved from the Mountain Gate system to the water short Haskell Springs system.

**Recommendation:** This is a work session and no Council action is required.



# Staff Report

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**Agenda Item:**           **FISCAL YEAR 2015-2016 PRELIMINARY BUDGET WORKSESSION**– A worksession with the Council regarding the preliminary Budget for FY 2015-2016.

**Staff Contact:**           Kathy Bainbridge, Clerk/Finance Director

**Meeting Date:**           May 26, 2015

**Background:**           At the March 24<sup>th</sup> and April 28<sup>th</sup> council meetings, presentations of the 2015-2016 Fiscal Year Preliminary Budget were reviewed for the Major Operational Funds of the General Fund, HURF (Streets) Fund, Sanitation Fund, Wastewater Fund, Water Fund, Cemetery Fund, and Capital Improvement Fund and the Non-Operational Funds of the Development Reimbursement Fund, Grant Fund and Donation Fund.

This session will be an overall review of the budgets for all funds with the changes directed by Council regarding the property tax levy, Public Safety Personnel Retirement System Phase-in rate and 1% wage increase for staff in order to get direction from Council regarding the Official Preliminary Budget which is scheduled for action on June 23, 2015, 2014.

**Recommendation:**   This is a worksession only and no action by Council is required.



# Staff Report

**Agenda Item:** PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM  
**PHASE-IN AUTHORIZATION FORM** – Discussion and consideration regarding authorization of opting in to use the phase-in contribution rate for Public Safety Personnel Retirement.

**Staff Contact:** Kathy Bainbridge, Clerk/Finance Director

**Meeting Date:** May 26, 2015

**Background:** At April 28<sup>th</sup> presentation of the 2015-2016 Fiscal Year Preliminary Budget for the General Fund the Public Safety Personnel Retirement System (PSPRS) Phase-In options were presented.

The Fields case reversed pension reform changes of 2011 regarding permanent benefit increases which had dramatic impacts on the average contribution rate for entire system.

Currently Clarkdale has a \$1,288,737 Unfunded Liability balance. The 2014 Funding Ratio is 58.1%, which was a 20% increase in one year in the unfunded liability retirement balance for the Police Departments.

■ 2013	\$495,958	78.8%
■ 2012	\$367,101	83.7%
■ 2011	\$205,343	90.1%
■ 2010	\$103,781	94.5%

The PSPRS Board adopted a 3 year phase-in policy for increased 2014 contribution rates allowing employers the choice to either pay the full effect rate over the 22 year period or choose the phase-in rate in order to payoff Clarkdale's unfunded liability over a 22 year period. Choosing the phase-in rate lowers the required employer contribution the first two years and then remains at 21.77 % for the remaining 20 years versus contributing 20.89% for 22 years.

Contribution Without Phase-In 2015-21016			Contribution Without Phase-In 2016-2017		
Employer Rate	Liability Rate	Total Rate	Employer Rate	Liability Rate	Total Rate
13.18%	20.89%	34.07%	13.18%	20.89%	34.07%
\$ 53,422	\$ 84,672	\$ 138,094	\$ 53,422	\$ 84,672	\$ 138,094
Contribution With Phase-In 2015-2016			Contribution With Phase-In 2016-2017		
Employer Rate	Liability Rate	Total Rate	Employer Rate	Liability Rate	Total Rate
13.18%	12.90%	26.08%	13.18%	16.89%	30.07%
\$ 53,422	\$ 52,287	\$ 105,708	\$ 53,422	\$ 68,459	\$ 121,881
Difference in Contribution 2015-2016			Difference in Contribution 2016-2017		
Employer Rate	Liability Rate	Total Rate	Employer Rate	Liability Rate	Total Rate
\$ -	\$ 32,385	\$ 32,385	\$ -	\$ 16,213	\$ 16,213

Amortization Without Phase-in over a 22 year period totals \$3,112,265, and With phase-in over a 22 year period \$3,182,751, which is \$70,485 more over 22 years.

Optional additional funding of our unfunded liability would be to make a full annual liability payment in July instead of monthly along with additional annual payments based upon GF fund balance & liability each year.

In order to elect to use the phase-in rate, Clarkdale must complete and submit the Public Safety Personnel Retirement System Phase-In Rate Authorization Form by June 1, 2015.

**Recommendation:** Approval of the Public Safety Personnel Retirement System Phase-In Rate Authorization Form.



## Public Safety Personnel Retirement System Phase-In Rate Authorization Form

**Clarkdale PD  
Sys# 105**

While it is recommended that employers contribute the full contribution rate, due to the reinstatement of the old PBI mechanism, the Board of Trustees of PSPRS has adopted a policy to allow employers to phase-in pension rate increases attributable to this old mechanism over 3 years. Plans that have a funded ratio below 50% are strongly encouraged to contribute the full amount.

Below are the full contribution rate, the phase-in contribution rate and the assumed cost over 22 years if the phase-in rate is selected:

Full Rate: 34.07%  
Phase-In Rate: 26.08%  
\*22-Year Cost: \$70,485

*\* Based on 7.85% Interest and 4% Wage Inflation.*

This form should only be used if you are opting IN to use the phase-in contribution rate. By submitting this form you are electing to use the phase-in rate for the entire 2015-16 fiscal year. If you choose to use the full contribution rate, no further action is needed on your part and this form is not necessary.

To elect to use the phase-in rate, complete the authorization below and return to us as soon as you can by June 1, 2015.

### All you need to do is:

- 1) Fill in authorizer name and authorizer position.
- 2) Sign and date the form.
- 3) Mail or email to our office.

More information about the contribution rates can be found in your actuarial report on pages A-2 and A-3.

Our actuary, Gabriel Roeder Smith & Company has supplied a Phase-In Decision spreadsheet for our website, located at [www.psprs.com](http://www.psprs.com). Under the Main Menu select Local Board Training > PSPRS Phase-In & Pre-payment Tool (excel). Please consult this excel tool before making your final decision to use the phase-in rate.

As always, please feel free to contact us with any questions or concerns you may have.

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By signing below, **Clarkdale PD (Sys# 105)** is opting to use the phase-in rate of **26.08%** for fiscal year 2015-16 and understands that this decision is estimated to cost an additional **\$70,485** over the remaining amortization period of the unfunded accrued liabilities.

Authorizer Name: \_\_\_\_\_ Authorizer Position: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please remit form to: Public Safety Personnel Retirement System (PSPRS)  
Accounting Department  
3010 E Camelback Rd, Suite 200  
Phoenix, AZ 85016  
financegrp@psprs.com