



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE
Tuesday, April 14, 2015 at 6:00 P.M.
Clark Memorial Clubhouse, Men's Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on **Tuesday, April 14, 2015, at 6:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.** Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on April 9, 2015 at 1:00 p.m.

Kathy Bainbridge
KATHY BAINBRIDGE
CLERK/FINANCE DIRECTOR

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

- 2. PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

3. REPORTS

Current Events – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor's Report
Vice-Mayor's Report
Councilmembers' Report
Town Manager's Report

Organizational Reports – Reports regarding regional organizations.

CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations.

NACOG - Northern Arizona Council of Governments.

NAMWUA - Northern Arizona Municipal Water Users Association.

VRBP – Verde River Basin Partnership.

VVLP – Verde Valley Land Preservation.

YC Advisory Board – A report from the Yavapai College Advisory Board representative.

4. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.
- A. **Approval of Minutes of the Common Council** - Approval of the minutes of the Strategic Planning Sessions on March 4 and 5, 2015, Regular Meeting held March 10, 2015 and Special Meetings March 4th, 5th and 24th, 2015.
 - B. **Claims** - List of specific expenditures made by the Town during the previous month. March, 2015 check log and PPE dated March 7, 2015 and March 21, 2015.
 - C. **Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.
Board of Adjustments Notice of Cancellation of meeting March 25, 2015
Design Review Board minutes of the meeting held March 4, 2015
Planning Commission minutes of the meeting held March 17, 2015
Library Advisory Board Notice of Cancellation of meeting March 12, 2015
Parks and Recreation Committee minutes of the meeting held March 11, 2015
 - D. **Resolution of the Mayor and Common Council of the Town of Clarkdale, Arizona, Amending Resolution #1496, Setting Fees for the Town of Clarkdale, by Creating Verde River @ Clarkdale Membership Fees** – Approval of Resolution #1497 creating Verde River @ Clarkdale Membership Fees.
 - E. **Motorcycle Safety Awareness Month Proclamation** - Approval of a proclamation setting May, 2015 as Motorcycle Awareness Month in Clarkdale.
 - F. **Sedona Recycles, Inc. Agreement for Contracted Services**– Approval of an Agreement for Contract Services with Sedona Recycles, Inc. for recycling drop off services in the Town of Clarkdale.
 - G. **Resignation from the Planning Commission** – Acceptance of Jack Van Wye’s Resignation from the Planning Commission.

NEW BUSINESS

- 5. WATER RESOURCES MANAGEMENT PROGRAM WORKSESSION** – Discussion regarding the Water Resources Management Program Recommendations Report and Project Plan.
- 6. FISCAL YEAR 2014-2015 BUDGET UPDATE** – A worksession to discuss the third quarter of the 2014-2015 FY budget.
- 7. FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda
- 8. ADJOURNMENT**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.



Verde Valley Transportation Advisory Committee March 19, 2015 Meeting Notes

1. CAT/LYNX Current Status Update

a. Current Status

- i. CAT/LYNX is running about 20,000 riders ahead of last year at this time. Lots more seniors are taking advantage of the reduced fares, it would seem.
- ii. Working on getting everything together for 5310/5311 grant submission.
- iii. Cottonwood City Council approved the contract with Verde Valley Caregivers Coalition which means that CAT can extend its paratransit services to other areas beyond the $\frac{3}{4}$ mile corridor around our fixed routes. We will be starting the extended services April 1.

b. ADOT Update

- i. Mike Willett provided the following via email:
 1. Extending IGA with Yavapai Nation for the bus stop at the Camp Verde Courthouse.
 2. 3/31/15 from 10-Noon, at the County Building in Cottonwood, Jacobs Consulting will be available to Fire, Police, Emergency Management to get their input to the Long Range Transportation Plan.

c. NACOG Update

- i. Continue Updates to Regional Transportation Policies and Procedures Manual

d. Other business

- i. Nothing additional to report.

2. Additional Business

a. Yavapai Apache Transit Update

- i. Adding express route for Tun Li and Middle Verde Rez community members.
- ii. New driver hired to start at end of month, however, current driver going on maternity leave so Diana will still be driving.
- iii. Ridership still holding steady, with a strong contingent of regulars that ride daily.
- iv. Waiting to hear on grant application that will allow expansion to Verde Lakes and Rimrock if approved.

**Minutes of a Special Session of the Common Council of the Town of Clarkdale
Held on Wednesday, March 4, 2015**

A Special Meeting of the Common Council of the Town of Clarkdale was held on Wednesday, March 4, 2015, at 1:00 p.m. at the Clarkdale Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.

CALL TO ORDER – Meeting was called to order at 1:00 p.m. by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig
Vice Mayor Richard Dehnert

Councilmember Scott Buckley
Councilmember Curtiss Bohall
Councilmember Bill Regner

Town Staff:

Town Manager Gayle Mabery
Town Clerk – Finance Director Kathy Bainbridge
Community Services/Human Resources Director Janet Perry
Utilities/Public Works Director Wayne Debrosky
Police Chief Randy Taylor
Community Economic & Development Director Jodie Filardo
Magistrate Ron Ramsey

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

There was no public comment.

2015 STRATEGIC PLANNING –

The Town Council met with the Town Manager and Department Heads in their annual Strategic Planning Session. The purpose of this initial meeting was to develop Priority Focus Areas, Goals and Objectives for the next 1-3 years in Clarkdale.

Town Manager Mabery reviewed the previous Strategic Planning Goals of 2012-2014 Session that we have been working with and developing priorities for since then:

- Attract and Retain Qualified & Competent Workforce
- Maintain Value of Capital & Factor True Costs into Asset Management
- Define Economic Development for Clarkdale
- Establish & Maintain Unreserved Fund Balance in General Fund
- Maximize Productivity of Current Assets
- Ensure the New Development Does Not Create Financial Burden on Citizens
- Protect the Natural, Cultural and Historic Environment of Clarkdale

Strategic Planning Priorities For 2014:

- VR @ C Parks/Trails
- Water Distribution System Model – WIFA
 - Reduce Unaccounted for Water
 - Add Mescal Well
- Water System Hydrologic Model
- Visitor Intercept Study (\$2500)
- Adapt to Reduced Yavapai County Library Services
- Structured Outfitter Events/Processes
 - Permitting
 - Fees
 - Agreements
- Lower TAPCO Development
 - *Access Management
 - Site Improvements and Maintenance
 - Park Host Program
- Paint the Wall

Each of the Department Heads gave an overview of their department accomplishments, core functions - current projects along with department priorities and challenges:

Kathy Bainbridge – Town Clerk, Finance Department, Emergency Management
Magistrate Ramsey & Court Clerk Cynthia Tinall – Magistrate Court
Chief Randy Taylor – Police Department

The meeting was scheduled to resume on Thursday, March 5, 2015 at 8:30 a.m.

ADJOURNMENT – without objection, the Mayor adjourned the meeting at 5:00 P.M.

APPROVED:

ATTESTED/SUBMITTED:

Doug Von Gausig, Mayor

Kathy Bainbridge, Town Clerk

**Minutes of a Special Session of the Common Council of the Town of Clarkdale
Held on Thursday, March 5, 2015**

A Special Meeting of the Common Council of the Town of Clarkdale was held on Thursday, March 5, 2015 at 8:30 a.m. at the Clarkdale Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.

CALL TO ORDER – Meeting was called to order at 8:00 a.m. by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig
Vice Mayor Richard Dehnert

Councilmember Scott Buckley
Councilmember Curtiss Bohall
Councilmember Bill Regner

Town Staff:

Town Manager Gayle Mabery
Town Clerk – Finance Director Kathy Bainbridge
Community Services/Human Resources Director Janet Perry
Utilities/Public Works Director Wayne Debrosky
Police Chief Randy Taylor
Community Economic & Development Director Jodie Filardo

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

There was no public comment.

2015 STRATEGIC PLANNING

Each of the Department Heads gave an overview of their department accomplishments, core functions - current projects along with department priorities and challenges:

Janet Perry – Community Services (IT and Library)
Wayne Debrosky – Water, Wastewater, Cemetery, Safety
Jodie Filardo – Community Development, Economic Development

The Council identified seven broad goals (with goals 1-3 identified as our Priority Focus Areas) for this planning time period, which included:

- 1) Economic Development
- 2) Financial Resiliency
- 3) Capital Improvements Planning
- 4) Workforce/Human Capital

- 5) Enhanced Partnerships
- 6) Technology Upgrades
- 7) Community Engagement

The Council also identified 26 objectives of the 38 that they considered during the session to be established as priorities over the next 3 years.

Highest Priority Objectives
Enhance Revenues
Actively Support Clarkdale Downtown Business Alliance
Reward Staff
Streets Capital Improvements Plan
Increase Staff Compensation
Agricultural Zoning Review
Upgrade Clark Memorial Clubhouse & Move Towards Enterprise Fund
<i>Monitoring and Adaptation of the Commercial River Runner Outfitter Permitting Program (proposed addition)</i>
Important Priority Objectives
USSSA Ball field Improvement Project
Geo-Tourism/National Geographic Project
Employee of the Year/Quarter
Maintain Level of IT Infrastructure and Equipment
Increase Amount of Annual Dedicated Streets Maintenance Fund
Verde Valley Broadband/Gigabit Project
Refinance 2006 Water Bonds
Enhance Police Department Community Engagement
<i>Verde River @ Clarkdale Master Plan (proposed addition)</i>
Priority Objectives
Develop PSPRS Unfunded Liability Policy
Verde Front/String of Pearls
Court Technology Efficiency
Council Tablets
Public Engagement on Community Services/Library/Events Priorities
Reduce Amount of Non-Revenue Water
Retrofit 89A Reservoir to Support Haskell Springs Wells
Police Department Policy/Procedure Manual
Internship Program

ADJOURNMENT – without objection, the Mayor adjourned the meeting at 3:40 P.M.

APPROVED:

ATTESTED/SUBMITTED:

Doug Von Gausig, Mayor

Kathy Bainbridge, Town Clerk

**Minutes of a Regular Session of the Common Council of the Town of Clarkdale
Held on Tuesday, March 10, 2015**

A Regular Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, March 10, 2015, at 6:00 P.M. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

CALL TO ORDER – Meeting was called to order at 6:00 P.M. by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig

Councilmember Bill Regner

Vice Mayor Richard Dehnert

Councilmember Curtiss Bohall

Councilmember Scott Buckley

Town Staff:

Town Manager Gayle Mabery

Town Clerk/Finance Director Kathy Bainbridge

Community Services/Human Resources Director Janet Perry

Senior Planner Beth Escobar

Utilities/Public Works Director Wayne Debrosky

Police Sergeant Bill Relyea

Deputy Clerk Mary Ellen Dunn

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

Jim Masters, Clarkdale resident, has had recent work done on sewer line on his home and cited Chapter 11-3-2(B) of the Town Code (Sewer) regarding consumer responsibility for the line. Mr. Masters stated that he thinks the code is wrong and that the Town should be responsible for the sewer line and not the resident. Mayor Von Gausig clarified that the line that the Town owned was installed properly and in the right place and Mr. Masters confirmed.

REPORTS

Current Events – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor Von Gausig's Report –

- Invasives removal at Big Spring Park; looking for people who can take on the invasive plant management as a project;

- A medium/large sized flood (3500 – 7000 cfs) took out good section of levee (Brewer's Tunnel) and either Clarkdale or Freeport will have to do some repair work;
- Attended meeting with Freeport with Town Manager and Community Development Director about the dam; Freeport engaged in a record search expected to be complete in next few months; then can discuss creating a different situation from the existing dam

Vice-Mayor Dehnert's Report –

- 2/11/15 – attended MATforce Verde Valley Steering Committee
- 2/18/15 – attended Day at the Capital with Arizona Council of Human Service Providers and met with Senator Allen and Representative Thorpe re: health care in Arizona
- 2/26/15 – attended NACOG regional council meeting;
 - attended InterGovernmental meeting in Clarkdale
- 3/3/15 – attended Board of Health meeting in Prescott
- 3/4 – 5/15 – attended Strategic Planning

Councilmember Bohalls' Report –

- 2/26/15 – attended Intergovernmental meeting
- 3/04 – 05/15 – attended Strategic planning

Councilmember Regner's Report –

- 2/11/15 - attended National Geographic Sustainable Geotourism Program for the Verde Valley
- 2/17/15 – attended VACTE presentation on Verde Valley Workforce Demand Analysis;
 - met with Paul Chevalier VVBAC chair
- 2/18/15 – attended VVBAC meeting;
 - met with Yavapai County School Superintendent Tim Carter
- 2/26/15 – presenter for the Arizona Town Hall Verde Valley Outreach meeting;
 - attended Intergovernmental meeting
- 3/03/15 – attended Yavapai College Governing Board meeting
- 3/04/15 – attended VVBAC meeting
- 3/04 – 05/15 – attended Strategic Planning

- 3/7/15 – hiked in Big Spring Natural Area

Councilmember Buckley's Report –

- 2/17/15 - attended Advanced Ed meeting at Clarkdale-Jerome School
- 2/26/15 – attended Intergovernmental meeting
- 3/03/15 – attended Downtown Business Alliance meeting
- 3/04 – 05/15 – attended Strategic Planning
- 3/09/15 – participated in commercial river runner application review meeting
- Met with a lot of people over the past month regarding safety of the Brewer Dam, river issues and growth of wine industry

Town Manager Mabery's Report –

- Saturday, March 5th - Annual Clarkdale Lions Club Auto Show in the Town complex parking lot from 9 a.m. to 2 p.m.; Downtown Business Alliance Poker Stroll; Sentimental Journey playing in the auditorium that evening
- 3/29/15 - Clarkdale hosting Welcome Home Vietnam Veterans Annual Event
- Lots of work being done in the Big Spring Natural Area by Vetraplex workers, Friends of the Verde River Greenway, and lots of other volunteers – opening date not set yet
- Outfitter permitting process is underway

Organizational Reports – Reports regarding regional organizations.

CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations. Councilmember Bohall:

- No report.

NACOG - Northern Arizona Council of Governments. Vice Mayor Dehnert:

- 2/26/2015 – Regional Council meeting: Update on Headstart Program (50th anniversary of Headstart this month); program is not getting additional funding after loss due to sequester; approved FY 15/16 planning grant application but not final
- Economic development council approved goals and priorities list and scope of work

- Transportation advisory committee reported regional update included 5 year ADOT construction program. Only one major project started per year and NACOG gets 2 in next 5 years.
- Slide show by Town Manager Mabery about what's going on in Clarkdale
- Mobility: Transit grant cycle closes April 22nd. NACOG assisting local stakeholders to be able to compete statewide
- Regional transportation improvement program amendments approved as presented including deletion of project on Clarkdale parkway – not enough money to move forward on that at this time
- National CDBG is being cut but Arizona's demographic changes have helped our situation; council adopted the resolution authorizing an application for 2015 Homeowner Occupied Housing Rehabilitation funds
- Community Service administration progress report said utility assistance will be available in Yavapai County effective 7/1/15
- Audit approval committee approved FY 14 agency wide audit.

NAMWUA - Northern Arizona Municipal Water Users Association. Councilmember Buckley:

- No report

VRBP – Verde River Basin Partnership. Mayor Von Gausig:

- No report

VVLP – Verde Valley Land Preservation. Councilmember Regner:

- Meeting on 3/9/15 but not able to attend. Shared advance material provided and these have been placed in packet

YC Advisory Board – A report from the Yavapai College Advisory Board representative. Councilmember Regner:

- Report submitted and included with packet material

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held February 10, 2015 and Special Meeting February 24, 2015.

- B. Claims** - List of specific expenditures made by the Town during the previous month, February, 2015 check log and PPE dated February 7 and 21, 2015.
- C. Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.
Board of Adjustments Notice of Cancellation of meeting February 25, 2015
Design Review Board minutes of the meeting held February 4, 2015
Planning Commission minutes of the Regular and Special meetings held February 17, 2015
Library Advisory Board Notice of Cancellation of meeting January 8, 2015 and minutes of meeting January 15, 2015
Parks and Recreation Committee Notice of Cancellation of meetings November 12, 2014; December 10, 2014; February 11, 2015
- D. Mayors Day of Recognition for National Service Proclamation – Approval of a Proclamation** - Approval of a proclamation which is a national bipartisan effort to recognize the positive impact of national service in cities and towns, to thank those who serve, and to encourage citizens to give back to their communities.
- E. “Welcome Home Vietnam Veterans Day” Proclamation** - Approval of a proclamation setting March 30, 2015 as Welcome Home Vietnam Veterans Day in Clarkdale.

Vice Mayor Dehnert moved to accept Consent Agenda items A – E as presented. Councilmember Regner seconded the motion. The motion was approved unanimously.

NEW BUSINESS

FRIENDS OF THE VERDE RIVER GREENWAY AND VERDE WATERSHED RESTORATION COALITION PRESENTATION – a presentation regarding Invasive Plant Management.

Friends of Verde River Greenway restores, preserves and promotes the natural, cultural, scenic and recreational resources of the Verde River and its tributaries. Anna Schrenk and Laura Jones will be making a presentation regarding the work that the Friends of Verde River Greenway and the Verde Watershed Restoration Coalition has been doing on Town of Clarkdale and private property within the town limits.

Anna Schrenk spoke about the Coalition, its mission, vision and goals.

Laura Jones spoke about invasives mapping project – 10,000 acres have already been mapped. Other accomplishments:

- Trained 65 local veterans and adults in habitat restoration work;
- Created seasonal jobs;

- Total riparian acres treated in watershed – 6862 acres
- Started re-treatment and monitoring in 2015

In response to Councilmember Regner's question about what the council could do to help their efforts:

- Addressing invasive plants on Town property
- Tree replacement program participation
- Establishing a Verde Valley propagation center for native plants
- Desert Botanical Center donated two greenhouses – need students/volunteers to work and learn
- Encouraged council to attend next Strategic Planning meeting on 4/26/15
- Town officials could mention the work they are doing to others including in conversations with Freeport
- Interpretive signage

Presentation only.

PUBLIC HEARING REGARDING REQUIREMENTS AND RECOMMENDATION CRITERIA FOR ZONING CHANGES: A Public Hearing to gather comments regarding an ordinance adding language to Chapter 13, Section 13.2.C of the Town Zoning Code expanding the requirements for a zone change amendment application and Section 13.2.F adopting criteria for the Planning Commission to base their recommendation for a zone change application.

Town Council first reviewed the proposed changes to Chapter 13 in a worksession on January 20, 2015. Changes include adopting new conditions for a zone change request application, including requiring the submission of a detailed description of the specific development plan prompting the zone change request and a comprehensive neighborhood participation plan. Criteria for the Planning Commission to consider when evaluating a zone change request is also included in the proposed changes.

Per Council's direction, language has been added to include a description of a development plan. In addition, language was added regarding zone change requests initiated by the Town.

Legal Aspect

The proposed changes conform to Arizona Revised Statutes and have been reviewed and approved by the Town Attorney.

Public Hearing

The Planning Commission held a Public Hearing on these proposed changes on December 16, 2014. Notice of this hearing was published in the Verde Independent. No public comment was given at this meeting. The Planning Commission has unanimously recommended adoption of the proposed code changes.

Senior Planner Escobar presented information on this agenda item.

Mayor Von Gausig opened the discussion to public comment. There was no public comment.

Public Hearing only, no action required

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF CLARKDALE, YAVAPAI COUNTY, ARIZONA, AMENDING CHAPTER 13 OF THE TOWN OF CLARKDALE ZONING CODE, SECTION 13-2 (C): PROCEDURES FOR AMENDMENTS - APPLICATION; ADDING LANGUAGE FOR ZONE CHANGE APPLICATION REQUIREMENTS AND SECTION 13-2 (F) PROCEDURE FOR AMENDMENTS - RECOMMENDATION OF THE COMMISSION; ADDING LANGUAGE FOR ADOPTING ZONE CHANGE APPLICATION RECOMMENDATION CRITERIA; REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR SEVERABILITY – Discussion and consideration of Ordinance #366, an ordinance adding language to Chapter 13, Section 13.2.C of the Town Zoning Code expanding the requirements for a zone change amendment application and Section 13.2.F adopting criteria for the Planning Commission to base their recommendation for a zone change application.

Town Council first reviewed the proposed changes to Chapter 13 in a worksession on January 20, 2015. Changes include adopting new conditions for a zone change request application, including requiring the submission of a detailed description of the specific development plan prompting the zone change request and a comprehensive neighborhood participation plan. Criteria for the Planning Commission to consider when evaluating a zone change request is also included in the proposed changes.

Per Council's direction, language has been added to include a description of a development plan. In addition, language was added regarding zone change requests initiated by the Town.

Legal Aspect

The proposed changes conform to Arizona Revised Statutes and have been reviewed and approved by the Town Attorney.

Public Hearing

The Planning Commission held a Public Hearing on these proposed changes on December 16, 2014. Notice of this hearing was published in the Verde Independent. No public comment was given at this meeting. The Planning Commission has unanimously recommended adoption of the proposed code changes.

Senior Planner Escobar highlighted sections of the ordinance for council edification.

Councilmember Bohall asked if zoning would revert back to original designation if a private property owner comes for zoning change but doesn't complete the project after a reasonable amount of time and Escobar stated that staff could either come back to council for action or certain timelines would be built into zone change schedule.

Vice Mayor Dehnert commented that staff had done a good job listening to the conversations and responding.

Councilmember Regner questioned a redundant phrase in the new ordinance.

Escobar stated that this zoning change process and developer expenditure to determine if zoning change is necessary is not unusual and you can't fairly evaluate zone change without specific information. If

it's an individual property owner they work to accommodate as much as possible. The type of project would determine how much assistance could be provided.

Vice Mayor Dehnert moved to adopt Ordinance #366, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF CLARKDALE, YAVAPAI COUNTY, ARIZONA, AMENDING CHAPTER 13 OF THE TOWN OF CLARKDALE ZONING CODE, SECTION 13-2 (C): PROCEDURES FOR AMENDMENTS - APPLICATION; ADDING LANGUAGE FOR ZONE CHANGE APPLICATION REQUIREMENTS AND SECTION 13-2 (F) PROCEDURE FOR AMENDMENTS - RECOMMENDATION OF THE COMMISSION; ADDING LANGUAGE FOR ADOPTING ZONE CHANGE APPLICATION RECOMMENDATION CRITERIA; REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR SEVERABILITY AND TAKING THE REPETITIVE WORDS IN SECTION 1 ITEM 8 "AND ZONE CHANGES" OUT OF THE LINE. Councilmember Buckley seconded the motion. The motion was passed unanimously.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.

ADJOURNMENT – Without objection, Mayor Von Gausig adjourned the meeting at 7:20 P.M.

APPROVED:

ATTESTED/SUBMITTED:

Doug Von Gausig, Mayor

Kathy Bainbridge, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 10th day of March, 2015. I further certify that meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2015.

SEAL

Kathy Bainbridge, Town Clerk

**Minutes of a Special Session of the Common Council of the Town of Clarkdale
Held on Tuesday, March 24, 2015**

A Special Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, March 24, 2015, at 3:00 p.m. in the Clarkdale Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.

Town Council:

Mayor Doug Von Gausig
Vice Mayor Richard Dehnert
Councilmember Scott Buckley

Councilmember Bill Regner
Councilmember Curtiss Bohall

Town Staff:

Town Manager Gayle Mabery
Town Clerk/Finance Director Kathy Bainbridge
Public Works/Utilities Director Wayne Debrosky
Public Works Supervisor Art Durazo
Community Services/Human Resources Director Janet Perry
Community Services Supervisor Dawn Norman
Administrative Assistant Joni Westcott
Finance Supervisor Kathy Cwiok
Police Chief Randy Taylor
Deputy Clerk Mary Ellen Dunn

Meeting was called to order at 3:00 P.M. by Mayor Von Gausig.

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

There was no public comment.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. Reports** - Approval of written Reports from Town Departments and Other Agencies
 - Building Permit Report – February, 2015
 - Capital Improvements Report – February, 2015
 - Magistrate Court Report – February 2015
 - Police Department Report – February, 2015

- B. Proclamation Declaring April, 2015 As Water Awareness Month** – Approval of a Proclamation declaring April, 2015 Water Awareness Month in the Town of Clarkdale.

- C. Proclamation Declaring April 12 to April 18, 2015 As Volunteer Appreciation Week** – Approval of a Proclamation declaring April 12 to April 18, 2015 as Volunteer Appreciation Week in the Town of Clarkdale.
- D. Resolution Adopting a Fair Housing Policy** – Approval of Resolution # 1494, a Resolution Adopting a Fair Housing Policy, Making Known its Commitment to the Principle of Fair Housing, and Describing Actions it Shall Undertake to Affirmatively Further Fair Housing.
- E. “Arizona Gives Day” Proclamation** - Approval of a proclamation designating April 7, 2015 as Arizona Gives Day, a day for Arizonans to come together to make donations to as many nonprofits as possible in 24 hours.
- F. Resignation from the Public Safety Personnel Retirement Board** – Acceptance of a letter of resignation from Amy Bayless from the Public Safety Personnel Retirement Board.
- G. Resolution Making an Appointment to the Public Safety Personnel Retirement Board** – Discussion and consideration of Resolution #1495, amending Resolution #1479, making an appointment to the Public Safety Personnel Retirement Board.

Vice Mayor Dehnert moved to accept Consent Agenda items A – G as presented. Councilmember Regner seconded the motion. The motion passed unanimously.

NEW BUSINESS

RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, AMENDING RESOLUTION #1488, SETTING FEES FOR THE TOWN OF CLARKDALE, BY AMENDING FACILITY REIMBURSEMENT FEES -

Discussion and consideration of Resolution #1496, a resolution amending Facility Reimbursement Fees in the Town Fee Schedule.

Over the last few months our Public Works, Finance and Community Services Departments have coordinated a review of the existing Facility Reimbursement Fees. As a result, revised fees are recommended here which consider updated expenses for upkeep/maintenance, staff time, supplies and Clubhouse Ambassador time. Additionally, staff has taken this opportunity to include a restructuring of certain rental categories and terms used in order to simplify and clarify the information.

While a strike-through (deleted text), underlined (added text) version of the changes are provided in the proposed Resolution draft included later in this Staff Report, the following table is also provided to illustrate the changes in an easier-to-read format.

Facility Reimbursement Fees – Proposed:

CLARK MEMORIAL CLUBHOUSE FEES:

Cleaning, Damage and Key Deposit	CURRENT FEE	PROPOSED FEE
Event with no alcohol	\$300.00	
Event with alcohol	\$800.00	

Security - Town Police Officers required with alcohol event - Minimum two Officers, Minimum two hours	See PD Fees	
Staff Charge (Flat hourly rate)		See Public Works Fees
Ladies Lounge and Kitchen - Non-resident		
0 - 8 consecutive hours Four (4) hour minimum		\$35.00/hour
Hourly rate after reaching 8 hours		\$13.00/hour
Ladies Lounge and Kitchen - Resident		
0 - 8 consecutive hours Four (4) hour minimum		\$30.00/hour
Hourly rate after reaching 8 hours		\$13.00/hour
Men's Lounge-Non-resident		
0 - 8 consecutive hours Four (4) hour minimum		\$35.00/hour
Hourly rate after reaching 8 hours		\$13.00/hour
Men's Lounge - Resident		
0 - 8 consecutive hours Four (4) hour minimum		\$30.00/hour
Hourly rate after reaching 8 hours		\$13.00/hour
Auditorium - Non-Resident		
0 - 8 consecutive hours Four (4) hour minimum		\$50.00/hour
Hourly rate after reaching 8 hours		\$13.00/hour
Auditorium - Resident		
0 - 8 consecutive hours Four (4) hour minimum		\$45.00/hour
Hourly rate after reaching 8 hours		\$13.00/hour

Currently, when each rental request is initially received and reviewed, a requirement for (staff) Event Support is determined by using the following matrix (with a relative fee of \$42/hour per staff member added to estimated rental fees):

RENTAL SCENARIO	EVENT SUPPORT COMMITMENT
A. UNDER 50 PEOPLE	<ul style="list-style-type: none"> • NO ON-SITE EVENT SUPPORT NECESSARY. PUBLIC WORKS WILL BE ON CALL.
B. 50- 125 PEOPLE	<ul style="list-style-type: none"> • 1 HOUR AT BEGINNING OF RENTAL PERIOD START TIME • 1 HOUR DURING EVENT • 1 HOUR PRIOR TO RENTAL PERIOD END TIME
C. 126 OR MORE PEOPLE	<ul style="list-style-type: none"> • 1 HOUR AT BEGINNING OF RENTAL PERIOD START TIME • 1/2 HOUR PRIOR TO EVENT START TIME • ENTIRE EVENT THROUGH THE END OF RENTAL PERIOD

The fees and changes now proposed are anticipated to eliminate existing inconsistencies in rates and terms, and cover current overhead costs (utilities, supplies, upkeep, staff time, etc.) associated with the facility rental process, including facilitation of the new Clubhouse Ambassador program. The referenced staff time includes Community Services time for meeting with prospective renters and executing required paperwork.

The Notice of Intent to Impose or Increase Fees or Taxes, as required by A.R.S. 9-499.15, was posted on January 23, 2015 in order to comply with providing notice at least sixty days prior to the date the proposed new or increased fee or tax is scheduled to be approved or disapproved at a meeting of the Clarkdale Town Council.

Public Works Supervisor Art Durazo presented information to the council on this agenda item and explained the purpose of the new fee structure. He stated that fees cover the Town's costs for the first eight hours and thereafter decreasing to only cover the Town's cost for the hourly Clubhouse Ambassador position.

Vice Mayor Dehnert would like to see the new fee structure generate money to provide for future improvements and rehabilitation of the buildings.

Town Clerk Bainbridge explained that due to upcoming construction and other remodeling activities to soon take place in the buildings, the Town was not looking to market the buildings until those efforts were complete.

Councilmember Regner moved for the approval of Resolution #1496, a RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, AMENDING RESOLUTION #1488, SETTING FEES FOR THE TOWN OF CLARKDALE, BY AMENDING FACILITY REIMBURSEMENT FEES. Councilmember Bohall seconded the motion. The motion passed unanimously.

REPORT OF THE 105TH ARIZONA TOWN HALL "ARIZONA'S ECONOMY" - Presentation and discussion regarding the Arizona Town Hall report on Arizona's Economy.

Council Member Regner will be giving a report (including Council discussion) on the results of the 105th Arizona Town Hall, "Arizona's Economy. The Background Reports which were compiled and distributed to Town Hall delegates in advance of the Town Hall sessions in order to provide a source of common information leading into the Town Hall discussions were provided to Council prior to the meeting in preparation for discussion.

At the conclusion of the Arizona Town Hall, a Final Report is issued as a result of the consensus reached among the delegates and is available at <http://aztownhall.org/Resources/Documents/105th-Recommendations-Report.pdf>

Councilmember Regner reported on his Arizona Town Hall experience to the Council and introduced documents that were presented there, including:

- "Arizona's Economy" pamphlet presented at the Town Hall and distributed to council and staff for review.
- Priority listing document which included -

- Education
- Work Force Development
- Infrastructure
- Tourism
- Entrepreneurship
- Tax increment financing possibilities

This is a presentation and discussion only, no action required.

2015 STRATEGIC PLANNING UPDATE – Discussion and direction to staff regarding the Strategic Planning priority focus areas along with their goals and objectives.

The Town Council met with the Town Manager and Department Heads on March 4-5, 2015 in their Annual Strategic Planning Session. The purpose of this initial meeting was to develop Priority Focus Areas, Goals and Objectives for the next 1-3 years in Clarkdale. The Council identified seven broad goals (with goals 1-3 identified as our Priority Focus Areas) for this planning time period, which included:

- 1) Economic Development
- 2) Financial Resiliency
- 3) Capital Improvements Planning
- 4) Workforce/Human Capital
- 5) Enhanced Partnerships
- 6) Technology Upgrades
- 7) Community Engagement

The Council also identified 26 objectives of the 38 that they considered during the session to be established as priorities over the next 3 years. Following the initial meeting, staff analyzed all of the Council's input on each of the specific objectives in order to put them in a priority order, resulting in the chart that is listed at the end of this report.

At this time, the Town Staff would like further confirmation from the Council on the priority order of the items listed above. If any items need to be shifted to a different one of the three priority categories, we would like that direction this evening.

In addition, the staff would like to suggest that the Council consider adding two additional strategic objectives into the list:

- Verde River @ Clarkdale Master Plan (Important Priority Objective)
- Monitoring and Adaptation of the Commercial River Runner Outfitter Permitting Program (High Priority Objective)

Following any clarifying direction received on the above items, the Town Staff will to provide additional specificity to the goals and objectives, and will bring them back to the Council for final approval in late April or early May.

Staff recommends that the Council give direction to staff relating to the re-categorization of the 2015 Strategic Planning Objectives.

Highest Priority Objectives
Enhance Revenues
Actively Support Clarkdale Downtown Business Alliance
Reward Staff
Streets Capital Improvements Plan
Increase Staff Compensation
Agricultural Zoning Review
Upgrade Clark Memorial Clubhouse & Move Towards Enterprise Fund
<i>Monitoring and Adaptation of the Commercial River Runner Outfitter Permitting Program (proposed addition)</i>
Important Priority Objectives
USSSA Ball field Improvement Project
Geo-Tourism/National Geographic Project
Employee of the Year/Quarter
Maintain Level of IT Infrastructure and Equipment
Increase Amount of Annual Dedicated Streets Maintenance Fund
Verde Valley Broadband/Gigabit Project
Refinance 2006 Water Bonds
Enhance Police Department Community Engagement
<i>Verde River @ Clarkdale Master Plan (proposed addition)</i>
Priority Objectives
Develop PSPRS Unfunded Liability Policy
Verde Front/String of Pearls
Court Technology Efficiency
Council Tablets
Public Engagement on Community Services/Library/Events Priorities
Reduce Amount of Non-Revenue Water
Retrofit 89A Reservoir to Support Haskell Springs Wells
Police Department Policy/Procedure Manual
Internship Program

Town Manager Mabery presented a summary of the strategic planning sessions and asked for council feedback regarding priority groupings.

A review of the “agricultural zoning review” item was delivered and discussion followed with Council agreeing it should be left at the priority level it’s currently at.

Mayor Von Gausig suggested combining the “Verde Front/String of Pearls” and Geo-Tourism/National Geographic Project items and feels they should be in the “Important Priority Objectives” category.

Councilmember Regner would like to see the Verde Valley Broadband/Gigabit Project in the highest priority objective area and add succession planning to the list.

Mabery noted that succession planning could be incorporated under work force and human capital or internship program.

This is a presentation only. No council action is required.

FISCAL YEAR 2015-2016 PRELIMINARY BUDGET WORKSESSION– A work session with the Council regarding the Preliminary Budget for FY 2015-2016

A Power Point presentation of the 2015-2016 Fiscal Year Preliminary Budget will show the combination of projected expense and revenue reductions/increases throughout the Enterprise Funds which include the Water Fund, Sewer Fund, Sanitation Fund and Cemetery Fund. These projections will be fine tuned as we continue to receive additional information over the next two months.

Several dates should be kept in mind during the budgeting process. State law requires that, on or before the third Monday of July of each fiscal year, the Town Council must adopt a preliminary budget. Functionally though, the Town of Clarkdale adopts a preliminary budget prior to June 30th so that the staff has a guideline for expenditures on July 1st, which is the beginning of the fiscal year. The preliminary budget sets the maximum “limits” for expenditures.

There is no specific date set by state law for adoption of the final budget. However, the deadline for adoption of a property tax levy is the third Monday in August. Since state law requires a period of at least fourteen days between adoption of the final budget and adoption of the tax levy, the deadline for adoption of the final budget becomes the first Monday in August.

Proposed Timeline:

March 24, 2015	Preliminary Budget Worksession
April 28, 2015	Preliminary Budget Worksession
May 26, 2015	Preliminary Budget Worksession
June 9, 2015	Preliminary Budget Worksession (If Needed)
June 23, 2015	Approval of Preliminary Budget
July 28, 2015	Public Hearing for:
	Final Budget
	Property Tax Levy
	Truth In Taxation
	Resolution on Primary Property Tax Rate
	Adoption of Final Budget
August 11, 2015	Adopt Property Tax Levy

2015-2016 Preliminary Operational Budgets:

<u>Fund</u>	<u>Expense Budget</u>	<u>Revenue Budget</u>
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▪ Water O & M	\$ 1,296,134.49	\$ 1,348,000.00
▪ Water Capital Improvement	\$ 1,387,506.60	\$ 1,387,506.60
▪ Water Capacity Fees	\$ 125,718.00	\$ 125,718.00
▪ Wastewater O & M	\$ 405,497.62	\$ 605,110.00
▪ WW Plant & Equipment	\$ 1,481,615.38	\$ 1,481,615.38
▪ WW Sludge Removal	\$ 9,520.00	\$ 9,520.00
▪ WW Line Replacement	\$ 514,000.00	\$ 514,000.00
▪ WW Lift Station	\$ 52,920.00	\$ 52,920.00
▪ WW Capacity Fees	\$ 40,335.00	\$ 40,335.00
▪ Sanitation Fund	\$ 286,965.89	\$ 293,000.00
▪ Sanitation Capital Fund	\$ 51,784.11	\$ 51,784.11
▪ Cemetery Fund	\$ 42,500.01	\$ 42,500.00
▪ Cemetery – Perpetual Care	\$ 34,550.00	\$ 34,550.00

Finance Director Bainbridge presented a PowerPoint presentation for this agenda item. She noted that we are starting this early this year due to a lot of decisions that are required.

Mayor Von Gausig asked if we were using an outside source for chemical testing for our wastewater plant. Utilities Director Debrosky informed that council that we do use outside sources due to the prohibitive costs of having an in-house lab.

Bainbridge provided options for the pay down of the wastewater debt service. Loan is now closed and current debt service is going out about 22 years. Each customer per month currently pays approximately \$27 toward debt service. Bainbridge stated if we do not supplement funding toward debt service, rates would increase to fund 2% increase each year for operations and maintenance along with additional \$5 increases for the next few years for debt service. Using the funds from Mountain Gate would decrease that impact. Staff will come back to council with figures of what the long-term impact on fees will be if the council decides to use the funds.

Council discussed the expenditure options of using the Mountain Gate funds. Vice Mayor Dehnert believes it would be a service to the community to use the cash on hand toward the debt service and be able to delay future debt service increases after the next \$5 increase.

Mayor Von Gausig asked if we could pay down the debt and apply the Mountain Gate money toward the principle. Bainbridge stated that as the loan is closed there would be a new debt service and re-opening the loan would be required but it would be possible and she further added she would investigate that option. Council agreed they prefer the idea of paying down the principle if that would be a viable possibility.

The Wastewater Fund needs to address the rate structure prior to the 2016-2017 budget process.

The Water Fund will monitor revenues to get an accurate accounting of the annual impact of the adjusted water rates prior to the 2016-2017 budget process

The Sanitation Fund will be review rates during the current years to address the rate structure prior to the 2016-2017 budget process.

The Cemetery Fund will be monitored closely during the 2015-2016 budget year in order to determine when the General Fund will need to supplement funding for the cemetery.

This is a worksession only and no action by Council is required.

MESCAL SPUR DECELERATION LANE PROJECT PROPOSAL FROM FANN ENVIRONMENTAL AND ISSUANCE OF THE NOTICE TO PROCEED – Discussion and possible action regarding entering into a contract with Fann Environmental, under a Job Order Contract (JOC), to construct the Mescal Spur Deceleration Lane (right turn lane) and direction by the Council for the Utilities Department to issue a Notice To Proceed to Fann Environmental for this project.

The 2014 Development Agreement with Crossroads @ Mingus required the Developer and Town to divide the cost of the SR 89A Intersection (deceleration lane) equally and that the Town would fund all construction up front. The Developer, at its initial expense arranged for the preparation of engineering plans for the intersection which will apply towards the Developers share.

Fann Environmental and Felix Construction participated in a pre-bid meeting and project on-site visit. Both prepared sealed JOC Cost Proposals and submitted the sealed cost proposals to the Public Works March 5, 2015. The two cost proposals submitted were opened and filed with Chris Keller, Public Works Administrative Assistant:

Fann Environmental - \$115,650.00 plus a \$3500.00 contingency for a total of \$119,150.00. The \$3500.00 contingency to be refunded if not used.

Felix Construction - \$211,320.00 with no contingency

Public Works met with PTM (Crossroads @ Mingus), the developer on March 19, 2015 to review the cost proposals and the Town and PTM both agreed to proceed with construction under the Fann Environmental cost proposal.

Utilities/Public Works Director Debrosky presented information on this agenda item. Debrosky noted that the design work is done and was paid by the developer. PTM will be reimbursing the Town for portions of the project costs as determined in the Development Agreement.

Councilmember Bohall moved for the approval of entering into a contract with Fann Environmental, under a Job Order Contract (JOC) to construct the Mescal Spur Deceleration Lane (right turn lane) and direction by the Council for the Utilities Department to issue a Notice To Proceed to Fann Environmental for this project. Councilmember Regner seconded the motion. The motion carried unanimously.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda

ADJOURNMENT – without objection the meeting was adjourned at 5:32 P.M. by Mayor Von Gausig.

APPROVED:

ATTESTED/SUBMITTED:

Mayor Doug Von Gausig

Kathy Bainbridge, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the Town Council of the Town of Clarkdale, Arizona held on the 24th day of March, 2015.

I further certify that meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2015.

SEAL

Kathy Bainbridge, Town Clerk

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	3/03/2015			071939		
C-CHECK	VOID CHECK	V	3/11/2015			071948		
C-CHECK	VOID CHECK	V	3/10/2015			071950		
C-CHECK	VOID CHECK	V	3/10/2015			071961		
C-CHECK	VOID CHECK	V	3/25/2015			072048		
C-CHECK	VOID CHECK	V	3/31/2015			072068		
C-CHECK	VOID CHECK	V	3/31/2015			072069		
C-CHECK	VOID CHECK	V	3/31/2015			072070		
C-CHECK	VOID CHECK	V	3/31/2015			072071		
C-CHECK	VOID CHECK	V	3/31/2015			072072		
C-CHECK	VOID CHECK	V	3/31/2015			072073		
C-CHECK	VOID CHECK	V	3/31/2015			072074		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	12	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	
TOTAL ERRORS:	0			

VENDOR SET: 01 BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		12	0.00	0.00	0.00
BANK: *	TOTALS:	12	0.00	0.00	0.00

VENDOR SET: 01 Town of Clarkdale
 BANK: POOL POOLED CASH
 DATE RANGE: 3/01/2015 THRU 3/31/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0001	ARIZONA STATE RETIREMENT SYSTE							
	I-LTDPPE 03072015 STATE RETIREMENT	D	3/11/2015	126.94		000000		
	I-SR PPE 03072015 STATE RETIREMENT	D	3/11/2015	12,144.12		000000		
	I-SRBPPE 03072015 STATE RETIREMENT BUY BACK	D	3/11/2015	349.89		000000		12,620.95
0001	ARIZONA STATE RETIREMENT SYSTE							
	I-ACRPPE 03212015 ACR STATE RETIREMENT	D	3/25/2015	8.61		000000		
	I-LTDPPE 03212015 STATE RETIREMENT	D	3/25/2015	134.02		000000		
	I-SR PPE 03212015 STATE RETIREMENT	D	3/25/2015	12,320.18		000000		
	I-SRBPPE 03212015 STATE RETIREMENT BUY BACK	D	3/25/2015	349.89		000000		13,312.70
0069	CITY OF COTTONWOOD							
	I-497 CITY OF COTTONWOOD	D	3/25/2015	40,281.88		000000		40,231.88
0074	INTERNAL REVENUE SERVICE							
	I-T1 PPE 03072015 FEDERAL TAXES	D	3/11/2015	5,467.49		000000		
	I-T3 PPE 03072015 FICA WITHHOLDING	D	3/11/2015	8,579.64		000000		
	I-T4 PPE 03072015 MEDICARE WITHHOLDING	D	3/11/2015	2,006.50		000000		16,053.63
0074	INTERNAL REVENUE SERVICE							
	I-T1 PPE 03212015 FEDERAL TAXES	D	3/25/2015	6,652.55		000000		
	I-T3 PPE 03212015 FICA WITHHOLDING	D	3/25/2015	9,718.58		000000		
	I-T4 PPE 03212015 MEDICARE WITHHOLDING	D	3/25/2015	2,272.94		000000		18,643.97
1	BATES, TERENCE							
	I-000201302141746 US REFUND	V	2/14/2013	57.34		067974		57.34
1	BATES, TERENCE	UNPOST						
	M-CHECK BATES, TERENCE	UNPOST V	3/12/2015			067974		57.84CR
1	BIRDSEY, WILLIAM							
	I-000201302281755 US REFUND	V	2/23/2013	54.40		068037		54.40
1	BIRDSEY, WILLIAM	UNPOST						
	M-CHECK BIRDSEY, WILLIAM	UNPOST V	3/12/2015			068037		54.40CR
0325	A BETTER CONNECTION							
	I-51801302242015 A BETTER CONNECTION	R	3/03/2015	137.00		071901		137.00
0377	AARON REITMAN							
	I-069088 AARON REITHAN	R	3/03/2015	80.00		071902		30.00
0010	ARIZONA PUBLIC SERVICE							
	I-22415-5284 ARIZONA PUBLIC SERVICE	R	3/03/2015	365.48		071903		365.48

VENDOR SET: 01 Town of Clarkdale
 BANK: POOL POOLED CASH
 DATE RANGE: 3/01/2015 THRU 3/31/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0010	ARIZONA PUBLIC SERVICE							
I-22415-7282	ARIZONA PUBLIC SERVICE	R	3/03/2015	5,261.70		071904		5,281.70
0010	ARIZONA PUBLIC SERVICE							
I-22515-6287	ARIZONA PUBLIC SERVICE	R	3/03/2015	169.73		071905		469.73
0010	ARIZONA PUBLIC SERVICE							
I-22615-5283	ARIZONA PUBLIC SERVICE	R	3/03/2015	6,692.35		071906		6,682.35
0702	ASPHALT PAVING AND SUPPLY INC							
I-37278	ASPHALT PAVING AND SUPPLY INC	R	3/03/2015	668.01		071907		668.01
0013	ARIZONA DEPARTMENT OF REVENUE							
I-FEB 2015 TPT	ARIZONA DEPARTMENT OF REVENUE	R	3/03/2015	7,238.61		071908		7,238.61
0020	BEYOND EXPRESS II							
I-022715	BEYOND EXPRESS II	R	3/03/2015	206.70		071909		206.70
0015	BOYLE, PECHARICH, CLINE, WHITT							
I-33619	BOYLE, PECHARICH, CLINE, WHITT	R	3/03/2015	3,467.99		071910		3,467.99
0056	BUG-ME-NOT PEST CONTROL							
I-022415A	BUG-ME-NOT PEST CONTROL	R	3/03/2015	54.00		071911		
I-022415B	BUG-ME-NOT PEST CONTROL	R	3/03/2015	46.00		071911		100.00
0058	CENTURY LINK							
I-2132015	CENTURY LINK	R	3/03/2015	225.95		071912		225.95
0069	CITY OF COTTONWOOD							
I-8	CITY OF COTTONWOOD	R	3/03/2015	8,375.00		071913		8,375.00
0069	CITY OF COTTONWOOD							
I-9	CITY OF COTTONWOOD	R	3/03/2015	8,375.00		071914		8,375.00
0181	FOUR-D, LLC.							
I-475	FOUR-D, LLC.	R	3/03/2015	6,077.50		071915		6,077.50
0221	HEWLETT-PACKARD COMPANY							
I-55443452	HEWLETT-PACKARD COMPANY	R	3/03/2015	216.51		071916		216.51
0093	HILL BROTHERS CHEMICAL CO.							
I-4402565	HILL BROTHERS CHEMICAL CO.	R	3/03/2015	875.06		071917		875.06

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0607	HUGHES SUPPLY							
I-S145145578.001	HUGHES SUPPLY	R	3/03/2015	70.26		071918		70.26
0184	INTER-MOUNTAIN COMMUNICATION,							
I-26925	INTER-MOUNTAIN COMMUNICATION,	R	3/03/2015	85.00		071919		85.00
0840	JENNIFER MABERY							
I-2505342	JENNIFER MABERY	R	3/03/2015	125.48		071920		125.48
0103	KATHY BAINBRIDGE							
I-REPAY KB	KATHY BAINBRIDGE	R	3/03/2015	100.77		071921		100.77
0108	KONICA MINOLTA, INC.							
I-232869707	KONICA MINOLTA, INC.	R	3/03/2015	15.96		071922		15.96
0841	LAWS							
I-9175	LAWS	R	3/03/2015	2,225.00		071923		2,225.00
0025	LEGEND TECHNICAL SVC OF AZ, IN							
I-1502379	LEGEND TECHNICAL SVC OF AZ, IN	R	3/03/2015	64.00		071924		
I-1502516	LEGEND TECHNICAL SVC OF AZ, IN	R	3/03/2015	225.00		071924		
I-1502517	LEGEND TECHNICAL SVC OF AZ, IN	R	3/03/2015	149.00		071924		
I-1502520	LEGEND TECHNICAL SVC OF AZ, IN	R	3/03/2015	122.00		071924		560.00
0812	MARGARET G FEGA							
I-2015-28	MARGARET G FEGA	R	3/03/2015	125.00		071925		125.00
0733	MIKE BRUNDRIDGE							
I-GIITEM TRAINING	MIKE BRUNDRIDGE	R	3/03/2015	136.00		071926		136.00
0064	MYTANA							
I-192324	MYTANA	R	3/03/2015	349.25		071927		349.25
0395	OXENDALE							
I-51009796 1 W	OXENDALE	R	3/03/2015	166.21		071928		166.21
0575	PIN CENTER							
I-0215027	PIN CENTER	R	3/03/2015	1,780.00		071929		1,780.00
0646	PRAXAIR DISTRIBUTION INC							
I-51871670	PRAXAIR DISTRIBUTION INC	R	3/03/2015	738.71		071930		738.71
0838	PUMP SYSTEMS INC							
I-00041225	PUMP SYSTEMS INC	R	3/03/2015	1,618.66		071931		1,618.66

VENDOR SET: 01 Town of Clarkdale
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 DATE RANGE: 3/01/2015 THRU 3/31/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0704	RANDY TAYLOR							
I-22715	RANDY TAYLOR	R	3/03/2015	29.51		071932		29.51
0277	SHERWIN WILLIAMS CO.							
I-7968-2	SHERWIN WILLIAMS CO.	R	3/03/2015	67.45		071933		67.45
0694	SNAP-ON TOOLS							
I-02091517943	SNAP-ON TOOLS	R	3/03/2015	653.15		071934		653.15
0839	TOMMY SHORT							
I-502001	TOMMY SHORT	R	3/03/2015	60.00		071935		60.00
0042	US POSTMASTER							
I-30215	US POSTMASTER	R	3/03/2015	750.00		071936		750.00
0030	USA BLUEBOOK							
I-553003	USA BLUEBOOK	R	3/03/2015	141.34		071937		
I-565063	USA BLUEBOOK	R	3/03/2015	800.37		071937		941.71
0002	VERDE VALLEY HARDWARE							
I-267095	VERDE VALLEY HARDWARE	R	3/03/2015	24.04		071938		
I-267144	VERDE VALLEY HARDWARE	R	3/03/2015	8.19		071938		
I-267225	VERDE VALLEY HARDWARE	R	3/03/2015	72.65		071938		
I-267334	VERDE VALLEY HARDWARE	R	3/03/2015	130.95		071938		
I-267450	VERDE VALLEY HARDWARE	R	3/03/2015	8.73		071938		
I-267430	VERDE VALLEY HARDWARE	R	3/03/2015	39.24		071938		
I-267515	VERDE VALLEY HARDWARE	R	3/03/2015	14.17		071938		
I-267720	VERDE VALLEY HARDWARE	R	3/03/2015	11.20		071938		
I-267955	VERDE VALLEY HARDWARE	R	3/03/2015	16.71		071938		
I-267987	VERDE VALLEY HARDWARE	R	3/03/2015	6.53		071938		334.41
0006	AMERICAN FAMILY LIFE ASSURANCE							
I-APRPPE 03072015	AFLAC	R	3/11/2015	104.86		071940		
I-APSPPE 03072015	AFLAC POST TAX	R	3/11/2015	36.37		071940		141.23
0075	ARIZONA DEPARTMENT OF REVENUE-							
I-T2 PPE 03072015	13-052014X	R	3/11/2015	1,866.01		071941		1,866.01
0072	ARIZONA PUBLIC EMPLOYERS HEALTH							
I-2HSPPE 03072015	HEALTH INSURANCE	R	3/11/2015	634.92		071942		634.92
0072	ARIZONA PUBLIC EMPLOYERS HEALTH							
I-HSAPPE 03072015	HEALTH SAVINGS ACCOUNT	R	3/11/2015	2,438.24		071943		2,438.24

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0009	ARIZONA PUBLIC SAFETY RETIREME							
	I-PACPPE 03072015 SYSTEM 105	R	3/11/2015	144.85		071944		
	I-PSRPPE 03072015 SYSTEM 105	R	3/11/2015	4,962.84		071944		5,407.69
0017	ICMA RETIREMENT TRUST 457							
	I-ICMPPE 03072015 301912	R	3/11/2015	1,199.30		071945		1,199.30
0055	TIAA CREF FINANCIAL SERVICES							
	I-TIAPPE 03072015 PLAN # 403695	R	3/11/2015	575.00		071946		575.00
0072	ARIZONA PUBLIC EMPLOYERS HEALTH							
	I-2ECPPE 03072015 HEALTH INSURANCE	R	3/11/2015	705.24		071947		
	I-2EFPPE 03072015 HEALTH INSURANCE	R	3/11/2015	537.24		071947		
	I-2ESPPE 03072015 HEALTH INSURANCE	R	3/11/2015	424.16		071947		
	I-CECPPE 03072015 HEALTH INSURANCE	R	3/11/2015	516.92		071947		
	I-CEFPPE 03072015 HEALTH INSURANCE	R	3/11/2015	1,572.92		071947		
	I-CEOPPE 03072015 HEALTH INSURANCE	R	3/11/2015	2,193.66		071947		
	I-CESPPE 03072015 HEALTH INSURANCE	R	3/11/2015	1,245.22		071947		
	I-HECPPE 03072015 HEALTH INSURANCE	R	3/11/2015	582.23		071947		
	I-HEFPPE 03072015 HEALTH INSURANCE	R	3/11/2015	3,544.62		071947		
	I-HEOPPE 03072015 HEALTH INSURANCE	R	3/11/2015	1,769.37		071947		
	I-HESPPE 03072015 HEALTH INSURANCE	R	3/11/2015	2,805.23		071947		
	I-VECPPE 03072015 VISION INSURANCE	R	3/11/2015	3.77		071947		
	I-VEFPPE 03072015 VISION INSURANCE	R	3/11/2015	84.35		071947		
	I-VEOPPE 03072015 VISION INSURANCE	R	3/11/2015	44.36		071947		
	I-VESPPE 03072015 VISION INSURANCE	R	3/11/2015	63.36		071947		
	I-VLCPPE 03072015 LIFE INSURANCE	R	3/11/2015	0.32		071947		
	I-VLEPPE 03072015 LIFE INSURANCE	R	3/11/2015	39.23		071947		
	I-VLSPPE 03072015 LIFE INSURANCE	R	3/11/2015	1.61		071947		16,133.31
0054	#1 FOOD STORE							
	I-3042015 #1 FOOD STORE	R	3/10/2015	2,307.84		071949		2,307.84
0032	ADOPT FOR LIFE CENTER FOR ANIM							
	I-011415.30 ADOPT FOR LIFE CENTER FOR ANIM	R	3/10/2015	668.75		071951		668.75
0281	ARIZONA BLUE STAKE, INC.							
	I-2015-AA0243 ARIZONA BLUE STAKE, INC.	R	3/10/2015	230.93		071952		230.93
0010	ARIZONA PUBLIC SERVICE							
	I-30415-0286 ARIZONA PUBLIC SERVICE	R	3/10/2015	3,156.10		071953		3,156.10
0020	BEYOND EXPRESS II							
	I-030615 BEYOND EXPRESS II	R	3/10/2015	248.04		071954		248.04

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0081	BIG O TIRES							
I-60262	BIG O TIRES	R	3/10/2015	80.99		071955		80.99
0842	BLACK HILLS AUTO BODY							
I-111931	BLACK HILLS AUTO BODY	R	3/10/2015	77.00		071956		77.00
0015	BOYLE, PECHARICH, CLINE, WHITT							
I-33767	BOYLE, PECHARICH, CLINE, WHITT	R	3/10/2015	661.18		071957		
I-33768	BOYLE, PECHARICH, CLINE, WHITT	R	3/10/2015	200.00		071957		
I-33769	BOYLE, PECHARICH, CLINE, WHITT	R	3/10/2015	87.50		071957		
I-33770	BOYLE, PECHARICH, CLINE, WHITT	R	3/10/2015	250.00		071957		
I-33771	BOYLE, PECHARICH, CLINE, WHITT	R	3/10/2015	37.50		071957		1,236.18
0523	CABLE ONE							
I-30815-LIBRARY	CABLE ONE	R	3/10/2015	40.00		071958		40.00
0058	CENTURY LINK							
I-022515-249ii	CENTURY LINK	R	3/10/2015	1,191.00		071959		1,191.00
0192	COTTONWOOD AUTO PARTS, INC.							
I-026895	COTTONWOOD AUTO PARTS, INC.	R	3/10/2015	6.87		071960		
I-027007	COTTONWOOD AUTO PARTS, INC.	R	3/10/2015	31.15		071960		
I-027032	COTTONWOOD AUTO PARTS, INC.	R	3/10/2015	5.78		071960		
I-027879	COTTONWOOD AUTO PARTS, INC.	R	3/10/2015	39.87		071960		
I-027921	COTTONWOOD AUTO PARTS, INC.	R	3/10/2015	26.90		071960		
I-028765	COTTONWOOD AUTO PARTS, INC.	R	3/10/2015	26.11		071960		
I-028989	COTTONWOOD AUTO PARTS, INC.	R	3/10/2015	90.77		071960		
I-028990	COTTONWOOD AUTO PARTS, INC.	R	3/10/2015	6.04		071960		
I-029254	COTTONWOOD AUTO PARTS, INC.	R	3/10/2015	4.30		071960		
I-029477	COTTONWOOD AUTO PARTS, INC.	R	3/10/2015	2.95		071960		240.74
0092	HILL BROTHERS CHEMICAL CO.							
I-440308C	HILL BROTHERS CHEMICAL CO.	R	3/10/2015	984.45		071962		984.45
0433	JOHN DEERE CREDIT							
I-1543450	JOHN DEERE CREDIT	R	3/10/2015	1,385.30		071963		1,385.30
0103	KATHY BAINBRIDGE							
I-22815	KATHY BAINBRIDGE	R	3/10/2015	104.01		071964		104.01
0103	KONICA MINOLTA, INC.							
I-233129362	KONICA MINOLTA, INC.	R	3/10/2015	233.43		071965		
I-233129516	KONICA MINOLTA, INC.	R	3/10/2015	233.43		071965		466.86

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0841 I-9249	LAWS LAWS	R	3/10/2015	2,199.00		071966		2,199.00
0534 I-22715	LC DISTRIBUTION LLC LC DISTRIBUTION LLC	R	3/10/2015	25.24		071967		25.24
0744 I-30515	MARY ELLEN DUNN MARY ELLEN DUNN	R	3/10/2015	16.46		071968		16.46
0590 I-FEB 2015	OCEAN BLUE CAR WASH OCEAN BLUE CAR WASH	R	3/10/2015	128.00		071969		128.00
0095 I-P57860	RDO EQUIPMENT CO RDO EQUIPMENT CO	R	3/10/2015	129.47		071970		129.47
0320 I-1-211127	REESE & SONS TIRE REESE & SONS TIRE	R	3/10/2015	415.18		071971		415.18
0296 I-4043652	RON EKHOLM RON EKHOLM	R	3/10/2015	20.00		071972		20.00
0061 I-315	SEDONA RECYCLES, INC. SEDONA RECYCLES, INC.	R	3/10/2015	250.00		071973		250.00
0417 I-75669 I-75672	SHELTER CITY IRON WORKS, LTD SMELTER CITY IRON WORKS, LTD SHELTER CITY IRON WORKS, LTD	R R	3/10/2015 3/10/2015	37.18 10.94		071974 071974		48.12
0334 I-3257886153	STAPLES ADVANTAGE, INC STAPLES ADVANTAGE, INC	R	3/10/2015	66.15		071975		66.15
0154 I-22815	THE UPS STORE THE UPS STORE	R	3/10/2015	60.26		071976		60.26
0030 I-577777	USA BLUEBOOK USA BLUEBOOK	R	3/10/2015	608.51		071977		608.51
0031 I-680746	THE VERDE INDEPENDENT THE VERDE INDEPENDENT	R	3/10/2015	142.21		071978		142.21
0033 I-9741125314	VERIZON WIRELESS VERIZON WIRELESS	R	3/10/2015	481.03		071979		481.03

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0729	WVREO							
I-72	WVREO	R	3/10/2015	240.00		071980		240.00
0203	WINZER CORPORATION							
I-5285840	WINZER CORPORATION	R	3/10/2015	136.80		071981		136.80
0034	1ST CLASS HOSTING LLC							
I-19591	1ST CLASS HOSTING LLC	R	3/17/2015	5.00		071982		5.00
0012	ARIZONA MUNICIPAL RISK RETENTI							
I-9229	ARIZONA MUNICIPAL RISK RETENTI	R	3/17/2015	25,363.00		071983		25,863.00
0019	ARIZONA STATE TREASURER							
I-FEB 2015 ST VIC	ARIZONA STATE TREASURER	R	3/17/2015	3,658.70		071984		3,658.70
0523	CABLE ONE							
I-31515	CABLE ONE	R	3/17/2015	55.95		071985		55.95
0058	CENTURY LINK							
I-1332341169	CENTURY LINK	R	3/17/2015	60.04		071986		60.04
0045	CLARKDALE MAGISTRATE COURT							
I-CC MACHINE FEB	CLARKDALE MAGISTRATE COURT	R	3/17/2015	116.93		071987		116.93
0045	CLARKDALE MAGISTRATE COURT							
I-FEB 2015 JCEF	CLARKDALE MAGISTRATE COURT	R	3/17/2015	105.00		071988		105.00
0688	COTTONWOOD CHAMBER OF COMMERCE							
I-72846	COTTONWOOD CHAMBER OF COMMERCE	R	3/17/2015	220.00		071989		220.00
0200	ELLEN YATES							
I-RWWA CONF EXP	ELLEN YATES	R	3/17/2015	40.41		071990		40.41
0052	HANSON AGGREGATES INC.							
I-1044334	HANSON AGGREGATES INC.	R	3/17/2015	98.46		071991		
I-1045108	HANSON AGGREGATES INC.	R	3/17/2015	55.85		071991		
I-1045150	HANSON AGGREGATES INC.	R	3/17/2015	161.86		071991		316.17
0689	JEROME CHAMBER OF COMMERCE							
I-647	JEROME CHAMBER OF COMMERCE	R	3/17/2015	75.00		071992		75.00
0108	KONICA MINOLTA, INC.							
I-233048933	KONICA MINOLTA, INC.	R	3/17/2015	32.63		071993		
I-233049210	KONICA MINOLTA, INC.	R	3/17/2015	209.63		071993		
I-233094839	KONICA MINOLTA, INC.	R	3/17/2015	141.17		071993		
I-233094850	KONICA MINOLTA, INC.	R	3/17/2015	135.77		071993		519.25

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0025	LEGEND TECHNICAL SVC OF AZ, IN I-1503470	R	3/17/2015	360.00		071994		360.00
0053	NACKARD PEPSI COLA I-317109	R	3/17/2015	55.00		071995		55.00
0049	NICE JONS, INC I-12284 I-12285	R R	3/17/2015 3/17/2015	225.50 71.50		071996 071996		297.00
0843	PAINT BY STEVE I-2015129	R	3/17/2015	866.20		071997		866.20
0161	PATRIOT DISPOSAL, INC. I-FEB 2015	R	3/17/2015	17,189.59		071998		17,189.59
0260	PITNEY BOWES GLOBAL FINANCIAL I-6927982-1R15	R	3/17/2015	475.67		071999		475.67
0299	SOUTHWEST WASTE SERVICES, INC I-39853	R	3/17/2015	246.09		072000		246.09
0334	STAPLES ADVANTAGE, INC I-3258903671	R	3/17/2015	95.12		072001		95.12
1	TERRENCE BATES I-UT REF CK REPLAC	R	3/17/2015	57.84		072002		57.84
0253	TYLER TECHNOLOGIES I-025-119160	R	3/17/2015	260.00		072003		260.00
0030	USA BLUEBOOK I-580069	R	3/17/2015	584.22		072004		584.22
0033	VERIZON WIRELESS I-9741663156	R	3/17/2015	664.64		072005		664.64
0043	WASTE MANAGEMENT I-0012368-1556-7	R	3/17/2015	635.27		072006		635.27
1	WILLIAM BIRDSEY I-REPLACE CK UT REF	R	3/17/2015	54.40		072007		54.40

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0158	YAVAPAI COUNTY FINANCE DEPARTM YAVAPAI COUNTY FINANCE DEPARTM	R	3/17/2015	19.44		072008		19.44
0777	ZUMAR INDUSTRIES INC ZUMAR INDUSTRIES INC	R	3/17/2015	414.41		072009		414.41
0032	ADOPT FOR LIFE CENTER FOR ANIM ADOPT FOR LIFE CENTER FOR ANIM	R	3/17/2015	668.75		072010		668.75
0071	ALLEGRA PRINT & IMAGING OF COT ALLEGRA PRINT & IMAGING OF COT	R	3/17/2015	38.28		072011		38.28
0844	BILL RELYEA BILL RELYEA	R	3/17/2015	38.20		072012		38.20
0334	STAPLES ADVANTAGE, INC STAPLES ADVANTAGE, INC STAPLES ADVANTAGE, INC STAPLES ADVANTAGE, INC STAPLES ADVANTAGE, INC	R R R R R	3/17/2015 3/17/2015 3/17/2015 3/17/2015 3/17/2015	21.76 52.61 60.16 42.04		072013 072013 072013 072013		176.57
0342	UNITED UNIFORMS UNITED UNIFORMS	R	3/17/2015	54.65		072014		54.65
1	GIOELLO, NICHOLAS R US REFUND	R	3/19/2015	42.60		072015		42.60
1	BACKUS, KACIE S US REFUND	R	3/19/2015	53.21		072016		53.21
1	CRAWFORD, TERRI & CH US REFUND	R	3/19/2015	32.51		072017		32.51
1	CYPREXX SERVICES LLC US REFUND	R	3/19/2015	61.79		072018		61.79
1	JACS INVESTMENTS LLC US REFUND	R	3/19/2015	61.78		072019		61.78
1	LUQUE, TOM & SUSAN US REFUND	R	3/19/2015	100.00		072020		100.00
1	MCCRACKEN, GAIL US REFUND	R	3/19/2015	61.79		072021		61.79

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1	SALLY, DEE							
I-000201503191912	US REFUND	R	3/19/2015	37.79		072022		37.79
0047	ALERT							
I-15-1033	ALERT	R	3/24/2015	481.47		072023		481.47
0302	AMERICAN PUBLIC WORKS ASSOCIAT							
I-771228 FY 15-16	AMERICAN PUBLIC WORKS ASSOCIAT	R	3/24/2015	199.00		072024		199.00
0141	ANTHONY ANDUIZA							
I-AIAC-2015	ANTHONY ANDUIZA	R	3/24/2015	101.89		072025		101.89
0010	ARIZONA PUBLIC SERVICE							
I-31815-0285	ARIZONA PUBLIC SERVICE	R	3/24/2015	1,521.38		072026		1,521.38
0162	ARIZONA SUPREME COURT							
I-2015-00001155	ARIZONA SUPREME COURT	R	3/24/2015	1,500.00		072027		1,500.00
0020	BEYOND EXPRESS II							
I-031315	BEYOND EXPRESS II	R	3/24/2015	248.04		072028		
I-032015	BEYOND EXPRESS II	R	3/24/2015	289.38		072028		537.42
0846	BINGHAM EQUIPMENT COMPANY							
I-P10201	BINGHAM EQUIPMENT COMPANY	R	3/24/2015	137.94		072029		137.94
0039	CLARKDALE MUNICIPAL WATER UTIL							
I-031815	CLARKDALE MUNICIPAL WATER UTIL	R	3/24/2015	1,322.71		072030		1,322.71
0848	COASTAL TRAINING TECHNOLOGIES							
I-PUR1001293	COASTAL TRAINING TECHNOLOGIES	R	3/24/2015	918.79		072031		918.79
1	DANIEL HINDS							
I-32315-HINDS	FAC DEP REF	R	3/24/2015	300.00		072032		300.00
0134	DAVID AND OR MARIA PUZAS							
I-AIAC-2015	DAVID AND OR MARIA PUZAS	R	3/24/2015	100.98		072033		100.98
0093	HILL BROTHERS CHEMICAL CO.							
I-4403587	HILL BROTHERS CHEMICAL CO.	R	3/24/2015	820.37		072034		820.37
0845	INVOMAX							
I-32015	INVOMAX	R	3/24/2015	108.00		072035		108.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0841	LAWS							
I-3166	LAWS	R	3/24/2015	468.00		072036		468.00
0025	LEGEND TECHNICAL SVC OF AZ, IN							
I-1503853	LEGEND TECHNICAL SVC OF AZ, IN	R	3/24/2015	149.00		072037		149.00
0137	LOCK & ROLL SELF STORAGE							
I-AIAC-2015	LOCK & ROLL SELF STORAGE	R	3/24/2015	99.62		072038		99.62
0621	NEW WORLD INFORMATION TECHNOLO							
I-668P2	NEW WORLD INFORMATION TECHNOLO	R	3/24/2015	1,090.85		072039		1,090.85
0646	PRAXAIR DISTRIBUTION INC							
I-52107313	PRAXAIR DISTRIBUTION INC	R	3/24/2015	2,261.59		072040		
I-52137649	PRAXAIR DISTRIBUTION INC	R	3/24/2015	729.63		072040		2,991.22
0574	SHAW LAW FIRM PLLC							
I-FEB2015 PUB DEF	SHAW LAW FIRM PLLC	R	3/24/2015	1,260.00		072041		1,260.00
0417	SHELTER CITY IRON WORKS, LTD							
I-56700	SHELTER CITY IRON WORKS, LTD	R	3/24/2015	36.74		072042		
I-75694	SHELTER CITY IRON WORKS, LTD	R	3/24/2015	27.34		072042		
I-75710	SHELTER CITY IRON WORKS, LTD	R	3/24/2015	26.41		072042		
I-75725	SHELTER CITY IRON WORKS, LTD	R	3/24/2015	13.72		072042		104.21
1	TINA PARRY-GANDY							
I-32315-PARRYGANDY	FAC DEP REF	R	3/24/2015	50.00		072043		50.00
0067	UNISOURCE ENERGY SERVICES							
I-31315-9LOC	UNISOURCE ENERGY SERVICES	R	3/24/2015	652.93		072044		652.93
0030	USA BLUEBOOK							
I-594675	USA BLUEBOOK	R	3/24/2015	368.65		072045		
I-594865	USA BLUEBOOK	R	3/24/2015	961.91		072045		1,330.56
0140	YAVAPAI COLLEGE-VERDE CAMPUS							
I-AIAC-2015	YAVAPAI COLLEGE-VERDE CAMPUS	R	3/24/2015	448.32		072046		448.32
0072	ARIZONA PUBLIC EMPLOYERS HEALT							
I-2ECPPE 03212015	HEALTH INSURANCE	R	3/25/2015	705.24		072047		
I-2EFFPE 03212015	HEALTH INSURANCE	R	3/25/2015	537.24		072047		
I-2ESPPE 03212015	HEALTH INSURANCE	R	3/25/2015	424.16		072047		
I-CECPPE 03212015	HEALTH INSURANCE	R	3/25/2015	516.92		072047		
I-CEFPPE 03212015	HEALTH INSURANCE	R	3/25/2015	1,572.92		072047		
I-CEOPPE 03212015	HEALTH INSURANCE	R	3/25/2015	2,193.66		072047		
I-CESPPE 03212015	HEALTH INSURANCE	R	3/25/2015	1,245.22		072047		
I-HECPPE 03212015	HEALTH INSURANCE	R	3/25/2015	776.32		072047		
I-HEFPPE 03212015	HEALTH INSURANCE	R	3/25/2015	3,544.62		072047		

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	I-HEOPPE 03212015	R	3/25/2015	1,886.80		072047		
	I-HESPPE 03212015	R	3/25/2015	2,805.24		072047		
	I-WECPPE 03212015	R	3/25/2015	7.54		072047		
	I-VEFPPE 03212015	R	3/25/2015	84.35		072047		
	I-WEOPPE 03212015	R	3/25/2015	46.70		072047		
	I-VESPPE 03212015	R	3/25/2015	63.36		072047		
	I-WLCPPE 03212015	R	3/25/2015	0.32		072047		
	I-VLEPPE 03212015	R	3/25/2015	39.23		072047		
	I-VLSPPE 03212015	R	3/25/2015	1.61		072047		16,451.45
0006	AMERICAN FAMILY LIFE ASSURANCE							
	I-APRPPE 03212015	R	3/25/2015	104.96		072049		
	I-APSPPE 03212015	R	3/25/2015	36.37		072049		141.23
0075	ARIZONA DEPARTMENT OF REVENUE-13-052014X	R	3/25/2015	2,123.36		072050		2,123.36
0072	ARIZONA PUBLIC EMPLOYERS HEALTH INSURANCE	R	3/25/2015	634.92		072051		634.92
0072	ARIZONA PUBLIC EMPLOYERS HEALTH SAVINGS ACCOUNT	R	3/25/2015	2,508.38		072052		2,508.38
0009	ARIZONA PUBLIC SAFETY RETIREMENT SYSTEM 105	R	3/25/2015	591.81		072053		
	I-PSRPPE 03212015	R	3/25/2015	4,389.21		072053		5,481.02
0017	ICMA RETIREMENT TRUST 457 301912	R	3/25/2015	1,199.38		072054		1,199.38
0655	TIAA CREF FINANCIAL SERVICES PLAN # 403695	R	3/25/2015	575.00		072055		575.00
0325	A BETTER CONNECTION A BETTER CONNECTION	R	3/31/2015	137.00		072056		137.00
0032	ADOPT FOR LIFE CENTER FOR ANIM ADOPT FOR LIFE CENTER FOR ANIM	R	3/31/2015	668.75		072057		668.75
1	AMBER ORTIZ FAC DEP REIMB	R	3/31/2015	50.00		072058		50.00
0010	ARIZONA PUBLIC SERVICE ARIZONA PUBLIC SERVICE	R	3/31/2015	5,258.63		072059		5,258.63

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0010	ARIZONA PUBLIC SERVICE							
I-032515-284	ARIZONA PUBLIC SERVICE	R	3/31/2015	299.29		072060		299.29
0010	ARIZONA PUBLIC SERVICE							
I-032515-4284	ARIZONA PUBLIC SERVICE	R	3/31/2015	41.60		072061		41.60
0081	BIG O TIRES							
I-60618	BIG O TIRES	R	3/31/2015	1,168.52		072062		
I-60685	BIG O TIRES	R	3/31/2015	35.10		072062		1,303.62
0044	BILL RELYEA							
I-VVETS 32715	BILL RELYEA	R	3/31/2015	177.02		072063		177.02
0851	BOBBY MARCUM							
I-1	BOBBY MARCUM	R	3/31/2015	175.00		072064		
I-2	BOBBY MARCUM	R	3/31/2015	659.60		072064		834.60
0056	BUG-ME-NOT PEST CONTROL							
I-032515B	BUG-ME-NOT PEST CONTROL	R	3/31/2015	42.00		072065		42.00
0058	CENTURY LINK							
I-31315-815B	CENTURY LINK	R	3/31/2015	225.95		072066		225.95
0098	CHASE CREDIT CARD SERVICES							
C-59914299	CHASE: RADIO SHACK	R	3/31/2015	32.79CR		072067		
C-CM976371	CHASE: DON SANDERSON FORD	R	3/31/2015	100.00CR		072067		
I-0002-UPI	CHASE: U PICK IT	R	3/31/2015	2.00		072067		
I-0003	CHASE: U PICK IT	R	3/31/2015	61.62		072067		
I-0005	CHASE: COTTONWOOD MND	R	3/31/2015	4.00		072067		
I-01118G	CHASE: FRYS	R	3/31/2015	9.55		072067		
I-02223G	CHASE: TRAVELCENTER	R	3/31/2015	20.60		072067		
I-03490G	CHASE: MAVERIK	R	3/31/2015	11.16		072067		
I-04282g	CHASE: OFFICE MAX	R	3/31/2015	586.11		072067		
I-045174	CHASE: EXXON	R	3/31/2015	18.65		072067		
I-04559G	CHASE: DOLLAR TREE STORES	R	3/31/2015	9.84		072067		
I-0560681	CHASE: HOME DEPOT	R	3/31/2015	4.92		072067		
I-05745G	CHASE: WALMART	R	3/31/2015	12.95		072067		
I-05785G	CHASE: SHELL	R	3/31/2015	18.00		072067		
I-06766G	CHASE: WALMART	R	3/31/2015	19.24		072067		
I-08800G	CHASE: OFFICEMAX	R	3/31/2015	9.82		072067		
I-09134G	CHASE: #1 SANDWICH SHOP	R	3/31/2015	95.86		072067		
I-09187G	CHASE: MAIN STREET CAFE	R	3/31/2015	56.05		072067		
I-100007460	CHASE: SIRCHIE	R	3/31/2015	57.32		072067		
I-10050	CHASE: PILOT	R	3/31/2015	12.40		072067		
I-1116316	CHASE: PILOT	R	3/31/2015	21.52		072067		
I-113356	CHASE: CONOCO	R	3/31/2015	25.50		072067		
I-12	CHASE: USPS	R	3/31/2015	23.20		072067		
I-1245196-00	CHASE: GALETON	R	3/31/2015	93.07		072067		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-200003734	CHASE: AAED	R	3/31/2015	345.00		072067		
I-204147	CHASE: LOAF 'N' JUG	R	3/31/2015	16.30		072067		
I-220036110	CHASE: WB PROMOTION	R	3/31/2015	151.08		072067		
I-298889	CHASE: HOME DEPOT	R	3/31/2015	66.31		072067		
I-302150	CHASE: LOAF 'N' JUG	R	3/31/2015	23.00		072067		
I-30707479	CHASE: STARTMEETING	R	3/31/2015	3.43		072067		
I-3134673	CHASE: HOME DEPOT	R	3/31/2015	345.81		072067		
I-32415	CHASE: TIERRANET	R	3/31/2015	29.58		072067		
I-3560605	CHASE: HOME DEPOT	R	3/31/2015	6.52		072067		
I-412378	CHASE: WALMART.COM	R	3/31/2015	273.13		072067		
I-4343	CHASE: USPS	R	3/31/2015	8.45		072067		
I-435	CHASE: USPS	R	3/31/2015	24.30		072067		
I-486	CHASE: USPS	R	3/31/2015	7.40		072067		
I-50117	CHASE: HOME DEPOT	R	3/31/2015	273.29		072067		
I-50312971	CHASE: WESTIN PHOENIX	R	3/31/2015	55.65		072067		
I-59768890	CHASE: RADIO SHACK	R	3/31/2015	32.79		072067		
I-59915073	CHASE: RADIO SHACK	R	3/31/2015	53.50		072067		
I-64385768	CHASE: CROWNE PLAZA	R	3/31/2015	288.10		072067		
I-704850	CHASE: GIANT	R	3/31/2015	28.20		072067		
I-714009	CHASE: CABLEORGANIZER.COM	R	3/31/2015	55.25		072067		
I-7320175	CHASE: PROVANTAGE	R	3/31/2015	647.09		072067		
I-735018	CHASE: APWA	R	3/31/2015	36.00		072067		
I-79227759	CHASE: ASU CONFERENCES	R	3/31/2015	300.00		072067		
I-845732	CHASE: STAPLES	R	3/31/2015	107.59		072067		
I-9071404	CHASE: SPRINKLER SUPPLY	R	3/31/2015	55.25		072067		
I-927-S057457	CHASE: AQUATICTECH POOL	R	3/31/2015	173.99		072067		
I-9570371	CHASE: HOME DEPOT	R	3/31/2015	19.11		072067		
I-976371	CHASE: DON SANDERSON FORD	R	3/31/2015	199.31		072067		
I-976886	CHASE: DON SANDERSON FORD	R	3/31/2015	5.49		072067		
I-9977482	CHASE: VEER CONSULTING	R	3/31/2015	225.00		072067		
I-B21297	CHASE: BATTERYSPEC.COM	R	3/31/2015	257.15		072067		
I-JKNKKNXP22	CHASE: ARIZONA MUNICIPAL CLER	R	3/31/2015	80.00		072067		
I-RECEIPT	CHASE: METRO INSTITUTE	R	3/31/2015	99.00		072067		
I-W342207618	CHASE: HOME DEPOT.COM	R	3/31/2015	13.61		072067		
I-WZD64	CHASE: AQUARIUS RESERV	R	3/31/2015	104.13		072067		5,461.20
0016	COPY SYSTEM, INC.							
I-IN50565	COPY SYSTEM, INC.	R	3/31/2015	24.46		072075		24.46
0850	HENNESSY MECHANICAL SALES LLC							
I-11405	HENNESSY MECHANICAL SALES LLC	R	3/31/2015	874.83		072076		874.83
0070	HILLYARD							
I-601530430	HILLYARD	R	3/31/2015	131.90		072077		131.90

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0700	LACHER HYDROLOGICAL CONSULTING							
I-543	LACHER HYDROLOGICAL CONSULTING	R	3/31/2015	5,257.50		072078		5,257.50
0025	LEGEND TECHNICAL SVC OF AZ, IN							
I-1504108	LEGEND TECHNICAL SVC OF AZ, IN	R	3/31/2015	64.00		072079		64.00
0744	MARY ELLEN DUNN							
I-04012015	MARY ELLEN DUNN	R	3/31/2015	68.00		072080		68.00
0417	SHELTER CITY IRON WORKS, LTD							
I-75732	SHELTER CITY IRON WORKS, LTD	R	3/31/2015	25.26		072081		25.26
0334	STAPLES ADVANTAGE, INC							
I-3260702408	STAPLES ADVANTAGE, INC	R	3/31/2015	204.53		072082		
I-3260702409	STAPLES ADVANTAGE, INC	R	3/31/2015	15.72		072082		220.25
0157	WALMART							
C-21215	WALMART	R	3/31/2015	21.83CR		072083		
I-006509	WALMART	R	3/31/2015	66.21		072083		
I-010181	WALMART	R	3/31/2015	23.34		072083		
I-017511	WALMART	R	3/31/2015	114.56		072083		
I-019305	WALMART	R	3/31/2015	19.08		072083		
I-22415	WALMART	R	3/31/2015	75.28		072083		276.64
0804	YAVAPAI COURIER SERVICE							
I-2291	YAVAPAI COURIER SERVICE	R	3/31/2015	96.00		072084		96.00
0777	ZUMAR INDUSTRIES INC							
I-0025997	ZUMAR INDUSTRIES INC	R	3/31/2015	91.73		072085		91.73

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	173	227,733.93	0.00	227,733.93
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	5	100,913.13	0.00	100,913.13
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2 VOID DEBITS	0.00		
	VOID CREDITS	112.24CR	112.24CR	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 Town of Clarkdale
BANK: POOL POOLED CASH
DATE RANGE: 3/01/2015 THRU 3/31/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: POOL TOTALS:	180	328,647.06	0.00	328,647.06
BANK: POOL TOTALS:	180	328,647.06	0.00	328,647.06
REPORT TOTALS:	192	328,647.06	0.00	328,647.06

3/09/2015 12:18 PM
 DEPT: ALL
 PAYROLL NO#: 01
 PAY PERIOD BEGINNING: 2/22/2015
 PAY PERIOD ENDING: 3/07/2015

PAYROLL CALCULATION

PAGE: 26

PRELIMINARY

CALC. CT.: 3

*** GRAND TOTALS ***

EARNINGS			BENF/REIMB		DEDUCTIONS			TAXES				
DESC	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
SAL	584.50	20,385.80			2EC	2EC	12.32	692.92	FED W/H	59,593.71	5,467.49	
HOURL	2,338.50	42,233.01			2EF	2EF	15.58	521.66	ST WH AZ	59,593.71	1,866.01	
OT	64.50	1,843.26			2ES	2ES	9.00	415.16	FICA	69,190.29	4,289.82	4289.82
OC	718.50	718.50			2HS	2HS	238.00	396.92	MEDI	69,190.29	1,003.25	1003.25
VEE	95.00	1,667.05			APR	APR	104.86					
VDH	22.00	738.30			APS	APS	36.37					
VFSLA	9.00	240.93			CEC	CEC	71.24	445.68				
SICK	160.00	3,295.78			CEF	CEF	331.16	1241.76				
CE	27.75	0.00			CEO	CEO		2193.66				
CT	17.50	570.68			CES	CES	216.46	1028.76				
					HEC	HEC	30.01	552.22				
					HEF	HEF	284.52	3260.10				
					HEO	HEO		1768.87				
					HES	HES	184.13	2621.10				
					HSA	HSA	809.90	1628.34				
					ICM	ICMA	1041.69	157.69				
					LTD	STLTD	63.47	63.47				
					PAC	PSACR		444.85				
					PSR	PSR	1557.94	3404.90				
					SR	STRET	6072.06	6072.06				
					SRB	STREB	349.89					
					TIA	TIAA	575.00					
					VEC	VEC	3.77					
					VEF	VEF	84.35					
					VEO	VEO	44.36					
					VES	VES	63.36					
					VLC	VLC	0.32					
					VLE	VLE	39.23					
					VLS	VLS	1.61					
TOTALS:	4,037.25	71,693.31		0.00			12240.60	26910.12			12,626.57	5293.07

DEPARTMENT RECAP

DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
	71,693.31	62,618.81	1,843.26	6,512.74	718.50	0.00	12,240.60	12,626.57	46,826.14
TOTALS	71,693.31	62,618.81	1,843.26	6,512.74	718.50	0.00	12,240.60	12,626.57	46,826.14

REGULAR INPUT: 48 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 48

DEPT: ALL

PRELIMINARY

CALC. CT.: 3

PAYROLL NO#: 01

PAY PERIOD BEGINNING: 3/08/2015

PAY PERIOD ENDING: 3/21/2015

*** GRAND TOTALS ***

EARNINGS			BENF/REIMB		DEDUCTIONS				TAXES			
DESC	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
SAL	557.50	20,216.75			2EC	2EC	12.32	692.92	FED W/H	68,463.99	6,652.55	
HOURL	2,407.00	43,479.21			2EF	2EF	15.58	521.66	ST WH AZ	68,463.99	2,123.36	
OT	57.25	1,598.13			2ES	2ES	9.00	415.16	FICA	78,375.48	4,859.29	4859.29
DUI	10.00	303.75			2HS	2HS	238.00	396.92	MEDI	78,375.48	1,136.42	1136.42
OC	739.00	739.00			ACR	ACR		8.61				
UNIF	0.00	7,200.00			APR	APR	104.86					
VEE	127.90	2,171.14			APS	APS	36.37					
VDH	43.50	1,724.50			CEC	CEC	71.24	445.68				
VFSLA	4.00	84.00			CEF	CEF	331.16	1241.76				
SICK	125.97	3,036.78			CEO	CEO		2193.66				
CE	27.00	0.00			CES	CES	216.46	1028.76				
CT	11.88	333.97			HEC	HEC	40.02	736.30				
					HEF	HEF	284.52	3260.10				
					HEO	HEO		1886.80				
					HES	HES	184.14	2621.10				
					HSA	HSA	802.50	1705.88				
					ICM	ICMA	1041.69	157.69				
					LTD	STLTD	67.01	67.01				
					PAC	PSACR		591.81				
					PSR	PSR	1534.82	3354.39				
					SR	STRET	6410.09	6410.09				
					SRB	STRBB	349.89					
					TIA	TIAA	575.00					
					VEC	VEC	7.54					
					VEF	VEF	84.35					
					VEO	VEO	46.70					
					VES	VES	63.36					
					VLC	VLC	0.32					
					VLE	VLE	39.23					
					VLS	VLS	1.61					
TOTALS:	4,111.00	80,887.23		0.00			12567.78	27736.30			14,771.62	5995.71

DEPARTMENT RECAP

DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
	80,887.23	63,695.96	1,901.88	7,350.39	7,939.00	0.00	12,567.78	14,771.62	53,547.83
TOTALS	80,887.23	63,695.96	1,901.88	7,350.39	7,939.00	0.00	12,567.78	14,771.62	53,547.83

REGULAR INPUT: 54 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 54

===== FUND TOTALS =====		
01	GENERAL FUND	275,201.12
03	HURF (STREETS)	25,904.03
04	DEVELOPMENT REIMBURSEMENT	250.00
11	SEWER FUND	41,212.50
12	TRASH FUND	21,130.01
13	WATER FUND	97,427.86
16	GRANTS FUND	5,787.95
19	CEMETERY	4,591.94
24	CAPITAL IMPROVEMENT	671.03
29	POLICE GRANTS	5,938.89
34	SCHOOL OFFICERS FUND	3,112.27

	GRAND TOTAL:	481,227.60

BOARD OF ADJUSTMENT

MARCH 25, 2015

NOTICE OF A REGULAR MEETING OF THE BOARD OF ADJUSTMENT OF THE TOWN OF CLARKDALE Pursuant to Resolution No. 215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes, NOTICE IS HEREBY GIVEN that the Board of Adjustment of the Town of Clarkdale meeting scheduled for Wednesday, MARCH 25, 2015, at 6:00 p.m. in The Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ, is CANCELLED DUE TO LACK OF AN AGENDA ITEM.

The undersigned hereby certifies that a copy of this notice was duly posted on the Town Hall bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 16th day of March, 2015 at 8:00 a.m.

Dated this 16th day of MARCH, 2015

TOWN OF CLARKDALE

By:

Vicki McReynolds

Vicki McReynolds
Administrative Assistant II

MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE HELD ON WEDNESDAY, MARCH 4, 2015, AT 6:30 P.M. IN THE MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.

A **Regular Meeting** of the Design Review Board of the Town of Clarkdale was held on Wednesday, March 4, 2015, at 6:30 p.m. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

BOARD MEMBERS:

Chairperson	Robyn Prud'homme-Bauer	Present
Vice Chairperson	Marsha Foutz	Excused
Board Members	Kerrie Snyder	Present
	Laura Jones	Present
	Mike Garvey	Present

STAFF: Community Development
GIS/Planner II

Guss Espolt

Others in Attendance: Drake Meinke, Jeff Hendricks, John & Colleen Tobias, Ralph Clemmer, Martha Padilla, Memi Perkins.

1. **AGENDA ITEM: CALL TO ORDER:** The Chairperson called the meeting to order at 6:30 p.m.
2. **AGENDA ITEM: ROLL CALL:** The GIS/Planner II called roll.
3. **AGENDA ITEM: PUBLIC COMMENT:** The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit comments to **FIVE minutes**. **There was no public comment.**
4. **AGENDA ITEM: MINUTES:** Consideration of the **Regular Meeting Minutes of February 4, 2015**. **Board Member Garvey motioned to approve the Regular Meeting Minutes of February 4, 2015.** Board Member Snyder seconded the motion. The motion passed unanimously.

5. **AGENDA ITEM: REPORTS:**

Chairperson and Member Report:

March 14th – the 5th Annual Clarkdale Car Show and Poker Stroll in the Town complex from 9:00 am to 2 pm. During the event a 50/50 raffle will be held, people's choice award, raffle prizes, food and beverages available. The Downtown Business Alliance will be handing out cards.

March 17th – St. Patrick's Day Get Your Green On in Clarkdale! Main Street Café & Pizzeria will be cooking up some corned beef and cabbage with green beer. The 10-12 Lounge will feature

Guinness on tap and there will be live music at Four Eight Wineworks from PK Gregory from 2 pm to 5 pm.

Staff Report Updates:

March 29th – Welcome Home Vietnam Veterans Event

April 1st – The Clarkdale Market will be officially under new ownership – (Mrs. Silvia Bourde).

6. NEW BUSINESS

AGENDA ITEM: DISCUSSION & POSSIBLE ACTION: DRB-091012-A sign alteration to the Copper Art Museum monument sign, located at 849 Main Street, Parcel #400-06-032B.

Staff Report:

Background:

Drake Meinke has submitted an application to Design Review for a proposed sign alteration to the Copper Art Museum monument sign located at 849 Main Street in Clarkdale.

1. The proposed Sign alteration consists of two identical pillars with a height of 78” tall and 90” on either side of the existing pillars. Ore carts will sit between the pillars and an additional 52 square foot signs arch will be welded to the two pillars, the picture portion of the sign will be made of di-bond aluminum and covered with vinyl prints. The copper portion of the double sided sign will be made of copper pennies on all-weather plywood; all iron will be dark rusted and a clear coat will be added. The iron hand cut lettering will be Saltino Font. (See attached exhibits.)
2. The current text “Arizona’s Greatest Treasure” on the bottom portion of the existing sign will show awards and hours. Design and font will change per awards presented. Text for hours will be in same Saltino Font, the same as the iron hand cut lettering.
3. Fabric canopy of three 4’ wide sections; the first section will have a length of 14’, and the last section will have a length of 20’. The three sections will have 3’ air gaps between each piece of fabric. Fabric is made of a copper sheen ultralight stretchable fabric (**sample of fabric will be presented at the DRB meeting.**) The fabric canopy will be supported on cables mounted to the existing sign pillars and extended to the rooftop of the Copper Art Museum. (See attached exhibit & photo.)

Staff Analysis

Pertinent Design Guidelines as reviewed by DRB on 02/06/2013

1. ***No more than three different fonts should be used in the text for the sign.*** The proposed sign has (1) font and does not exceed the suggested font counts.
2. ***Sign should have no more than 50 percent opacity. Dark background colors are preferred.*** The proposed sign complies with the new criteria, featuring iron hand cut lettering.

3. *Signs should be non-reflective.* The proposed sign has no reflectivity.
4. *Signs should be readable from the closest major road.* The readability of the sign complies with the new criteria.

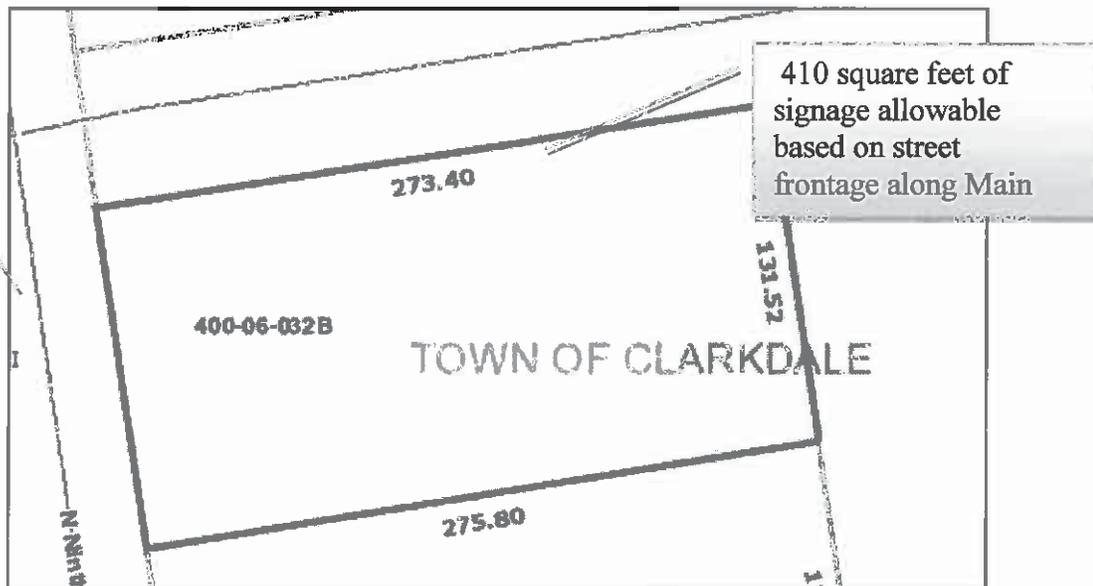
The total square footage of new signage proposed is 52 square feet. Per the new Sign Code, Section 7-9, the applicant would be eligible for a total of 404.92 square feet of signage.

Calculation of remaining allowed signage space:

404.92 total considered linear feet x 1.5 square feet allowed per linear foot = 607.38 total square feet of signage permitted.

607.38 permitted signage in square feet minus the existing signage of 242.45 square feet = 364.93 square feet remaining.

364.93 square feet remaining minus the proposed 52 square feet of signage = 312.93 square feet.

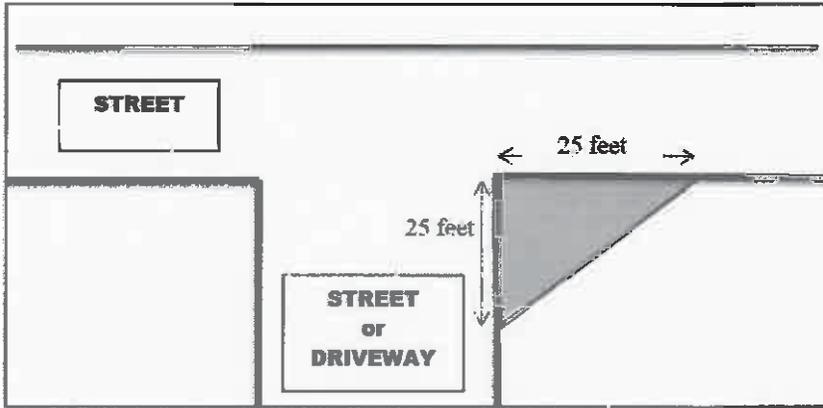


VISIBILITY SIGHT LINES

Zoning Code Chapter 7, Section 7-10 Visibility Sight Lines: To preserve visibility at intersections sight, an unobstructed view shall be maintained within these triangular areas:

1. *At the intersection of two streets, or where a driveway or alley intersects a street, a triangle defined by measuring 25 feet in length along the curb or edge of improved roadway from their point of intersection, the Town may require more than 25 feet in high volume, high*

speed traffic areas. The proposed sign alterations will be 46' from corner of the 25' sight triangle. Application complies.



- 2. No signs, except traffic signs, shall exceed a height of 30 inches above the grade of the lower roadway within the triangle area. Sign projection, or overhang, across this area shall be permitted only when the bottom of the sign is a minimum of 9 feet above grade of the higher roadway.* Application complies.

Staff Recommendations

Having met all code requirements, staff recommends the signage as presented be approved with the following stipulations:

1. All signage shall be installed as reviewed and approved by the Design Review Board.
2. Once installed signage shall be inspected by the Tow's Building Official.

Applicant Presentation: Drake Meinke stated one of the reasons for the alteration is the public can't see the signage from Main St. The sign has become a photo opportunity.

Questions to Staff/Applicant:

- Mr. Meinke expects the canopy to last a year.
- The canopy will let the tourists know what his building actually is.
- The fabric will drape over the sign.

Discussion:

- The hours of operation placement should be bigger and are very important to the tourists.
- The use of the copper is to catch the eye and attract people.

Action: Board Member Garvey motioned to approve DRB-091012-A sign alteration to the Copper Art Museum monument sign, located at 849 Main Street, Parcel #400-06-032B as presented with the following staff recommended stipulations:

1. All signage shall be installed as reviewed and approved by the Design Review Board.
2. Once installed signage shall be inspected by the Tow's Building Official.

Board Member Snyder seconded the motion. The motion passed unanimously.

AGENDA ITEM: DISCUSSION & POSSIBLE ACTION: DRB-091013-A wall sign for Chateau Tumbleweed, located at 1151 State Route 89A, Parcel #406-26-313A.

Staff Report:

Background:

Mrs. Kim Koistinen has submitted an application to Design Review for a wall sign for Chateau Tumbleweed, a new business located at 1151 State Route 89A.

1. The proposed wall sign will feature individual aluminum, maroon red letters "Chateau", and will be 12.5" tall x 59" wide. The "Tumbleweed" lettering will be black aluminum 16.8" tall x 236" wide, both will have white LED lighting behind letters to create a halo illumination. The "winery and tasting room" lettering will be pushed through white acrylic in a capsuled sign 12" tall x 133" wide and back lit. (See attached renderings.)

Staff Analysis

Pertinent Design Guidelines as reviewed by DRB on 02/06/2013

1. ***No more than three different fonts should be used in the text for the sign.*** The proposed sign has (2) fonts and does not exceed the suggested font counts.
2. ***Sign should have no more than 50 percent opacity. Dark background colors are preferred.*** The proposed sign complies with the new criteria, featuring black and maroon red lettering.
3. ***Signs should be non-reflective.*** The proposed sign has no reflectivity.
4. ***Signs should be readable from the closest major road.*** The readability of the sign complies with the new criteria.



WALL SIGN

Zoning Code Chapter 7, Section 7-8 P. Permitted Signs. Wall Signs: Applicant's wall sign complies with this code.

- 1. Maximum number equals one per approved wall area. An approved wall area, per Definitions, Chapter Two of the Town of Clarkdale Zoning Code is a wall facing a public street or containing the primary public access.*** The proposed wall sign will be visible from State Route 89A and complies with the sign count.
- 2. Maximum height equals top of wall to which affixed.*** Proposed wall sign complies.
- 3. Maximum projection from wall surface equals 18 inches, with a minimum clearance of 9 vertical feet if located over a public right-of-way.*** Proposed wall sign is not located over public right-of-way. Application complies.
- 4. See Section 7-9 of this Code for maximum sign square footage.*** The property's linear street frontage is 157' so the total square feet of allowable sign area is 235.5. The proposed signs = 76 square feet; this leaves a total of 159.5 square feet of signage available. The proposed signage is within the maximum allowed.

Calculation of remaining allowed signage space:

157 total considered linear feet x 1.5 square feet allowed per linear foot = 235.5 total square feet of signage permitted

235.5 permitted signage in square feet – 76 square feet of requested signage per this application = 159.5 square feet remaining for additional signage

Zoning Code Chapter 7, Section 7-8 S. 1. Permitted Signs. 89A Overlay District: Applicant's wall sign complies.

- 1. Signage shall be minimal and shall consist of either wall signs or monument signs. Wall signs shall not exceed eight feet in height and monument signs shall be no greater than four feet in height.*** Proposed wall sign complies.

Zoning Code Chapter 8 Outdoor Lighting Code Section 8-7 N Lighting Requirements: The Chateau Tumbleweed sign lighting complies with this code.

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N. Lighting used for all externally illuminated signs shall conform to all restrictions of this Ordinance, shall be fully shielded, and shall be turned off at 10:00 p.m. or at the close of business whichever is later. The applicant agrees to comply with this ordinance.

Staff Recommendations

Having met all code requirements, staff recommends the signage as presented be approved with the following stipulations:

1. Chateau Tumbleweed must turn off the sign to comply with ***Zoning Code Chapter 7, Section 7-3 E. Illuminated signs must be extinguished by 10:00 p.m. or at the close of business, whichever is later.***
2. All signage shall be installed as reviewed and approved by the Design Review Board.
3. Installation of the sign shall be inspected and approved by the Town's Building Official.

Applicant Presentation:

- The applicant wants to get signs in as soon as possible.
- A monument sign will be coming in the near future.

Questions to Staff/Applicant:

- The Board pointed out to the applicant to make sure the letters pop.

Discussion:

- None.

Action: Board Member Garvey motioned to approve DRB-091013-A wall sign for Chateau Tumbleweed, located at 1151 State Route 89A, Parcel #406-26-313A as presented with the following staff recommended stipulations:

1. **Chateau Tumbleweed must turn off the sign to comply with *Zoning Code Chapter 7, Section 7-3 E. Illuminated signs must be extinguished by 10:00 p.m. or at the close of business, whichever is later.***
2. **All signage shall be installed as reviewed and approved by the Design Review Board.**
3. **Installation of the sign shall be inspected and approved by the Town's Building Official.**

Board Member Jones seconded the motion. The motion passed unanimously.

AGENDA ITEM: DISCUSSION & POSSIBLE ACTION: DRB-091014-A sign package for the Crossroads at Mingus Subdivision, Parcel #406-26-673.

Staff Report:

Background:

Mr. & Mrs. Tobias have submitted an application to Design Review for a sign package for seven proposed signs to be placed on the Crossroads at Mingus subdivision.

1. Four proposed signs will be 4' H x 8' W and 8' from grade, signs will be located on parcels 406-26-680, 406-26-673, 406-26-740, and 406-26-859. Three proposed signs will be 4' H x 4' W and Mounted so it totals 8' in height, signs will be located on parcels 406-26-861, 406-26-612, and 406-26-673. All proposed signs are box framed and have 4" x 4" wood post to be painted white. (See attached rendering.)
2. Signs will be photo vinyl, "Crossroads" lettering will be black on a white background, "Now Selling New Homes & Lots" and "New Homes with arrows" lettering will be white on a black background. (See attached rendering.)
3. The 4" x 4" sign post will be set in 36" x 24" concrete footings.

Pertinent Design Guidelines as reviewed by DRB on 02/06/2013

1. *No more than three different fonts should be used in the text for the sign.* The proposed sign has (2) two fonts and does not exceed the suggested font counts.
2. *Sign should have no more than 50 percent opacity. Dark background colors are preferred.* The proposed sign complies with the new criteria.
3. *Signs should be non-reflective.* The proposed sign has no reflectivity.
4. *Signs should be readable from the closest major road.* The readability of the sign complies with the new criteria.

Staff Analysis

Pertinent Code - Town of Clarkdale Zoning Code, Chapter 7, Section 7-8 Permitted Signs, N. Subdivision Advertising, Directional and Identification:

3. On-Site Advertising and Directional:

- a. Maximum height shall equal 10 feet – *Application complies as it is installed at 8'.*

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- b. The edges of all signs shall be boxed – *Application complies.*
- c. Such signs shall be maintained until such time as 95% of the lots in the subdivision are sold, or the sales office closes, whichever occurs first – *Application complies.*
- d. Such signs shall not be located nearer than 50 feet from a lot containing an occupied residence – *Application complies.*

Staff Recommendations

Having met all code requirements, staff recommends the signage as presented be approved with the following stipulations:

1. All signage shall be installed as reviewed and approved by the Design Review Board.
2. Installation of the sign shall be inspected and approved by the Town's Building Official.

Applicant Presentation:

-The application was explained through the Staff Report.

Questions to Staff/Applicant:

- Adobe Realty will represent the owners of the subdivision
- Commercial property will be addressed in the future.
- A monument sign will also be in the near future.

Discussion:

-None.

Action: Board Member Garvey motioned to approve DRB-091014-A sign package for the Crossroads at Mingus Subdivision, Parcel #406-26-673 as presented with the following staff recommended stipulations:

1. All signage shall be installed as reviewed and approved by the Design Review Board.
2. Installation of the sign shall be inspected and approved by the Town's Building Official.

Board Member Snyder seconded the motion. The motion passed unanimously.

AGENDA ITEM: DISCUSSION & POSSIBLE ACTION: DRB-091015-Two entrance information signs for New Gate Homes, Mountain Gate Subdivision, Parcel #400-06-678.

Staff Report:

Background:

Mr. Ralph Clemmer has submitted an application to Design Review for two additional single sided signs to be placed on the entrance from Centerville Road in the Mountain Gate subdivision.

1. The two identical proposed signs will be 4' H x 8' W and Mounted so it totals 8' in height. Proposed signs are box framed and have 4" x 4" wood post to be painted white to match existing sign frames in the Mountain Gate subdivision.
2. Signs will be photo vinyl, "Mountain Gate" lettering will be black, "Newgate Homes" lettering will be red both on a white background, and the information text will be white letters with a black shadow in a red boxed background. (See attached rendering.)
3. The 4" x 4" sign post will be set in 36" x 24" concrete footings.
4. No lighting is proposed with this application.

Pertinent Design Guidelines as reviewed by DRB on 02/06/2013

1. ***No more than three different fonts should be used in the text for the sign.*** The proposed sign has (1) one font and does not exceed the suggested font counts.
2. ***Sign should have no more than 50 percent opacity. Dark background colors are preferred.*** The proposed sign complies with the new criteria.
3. ***Signs should be non-reflective.*** The proposed sign has no reflectivity.
4. ***Signs should be readable from the closest major road.*** The readability of the sign complies with the new criteria.

Staff Analysis

Pertinent Code - Town of Clarkdale Zoning Code, Chapter 7, Section 7-8 Permitted Signs, N. Subdivision Advertising, Directional and Identification:

3. On-Site Advertising and Directional:
 - a. Maximum height shall equal 10 feet – *Application complies as it is installed at 8'.*
 - b. The edges of all signs shall be boxed – *Application complies.*

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- c. Such signs shall be maintained until such time as 95% of the lots in the subdivision are sold, or the sales office closes, whichever occurs first – *Application complies.*
- d. Such signs shall not be located nearer than 50 feet from a lot containing an occupied residence – *Application complies.*

Staff Recommendations:

Having met all code requirements, staff recommends the signage as presented be approved with the following stipulations:

- 1. All signage shall be installed as reviewed and approved by the Design Review Board.
- 2. Installation of the sign shall be inspected and approved by the Town’s Building Official.

Applicant Presentation:

- The Board Members reviewed the staff report provided to them.
- Signage was explained by the applicant.

Questions to Staff/Applicant:

Board Member Jones questioned the flags being mentioned in the application. Staff stated that the flags were not part of the staff report and were approved in a banner permit process at an earlier date.

Discussion:

None.

Action: Board Member Snyder motioned to approve DRB-091015-Two entrance information signs for New Gate Homes, Mountain Gate Subdivision, Parcel #400-06-678 as presented with the following staff recommended stipulations:

- 1. All signage shall be installed as reviewed and approved by the Design Review Board.
- 2. Installation of the sign shall be inspected and approved by the Town’s Building Official.

Board Member Jones seconded the motion. The motion passed unanimously.

AGENDA ITEM: DISCUSSION & POSSIBLE ACTION: DRB-091016-A wall painted sign for the Glenarm Land Company, located at 23 N. Eleventh Street, Parcel #400-03-185.

Staff Report:

Background:

Mrs. Martha Padilla has submitted an application to Design Review for a wall sign for Clarkdale business located at 23 N. Eleventh Street.

1. The proposed wall sign will feature hand painted letters “Clarkdale Lodge” will be 1.5’ tall by 18’ long, primer grey with a black outline. (See attached renderings.)
2. The sign will be illuminated with 11 Watt LED bulbs and the shielded lights will be painted the same color as the building, lights will be slightly angled to point at the lettering. (See attached renderings.)

Staff Analysis

Pertinent Design Guidelines as reviewed by DRB on 02/06/2013

1. *No more than three different fonts should be used in the text for the sign.* The proposed sign has (1) font and does not exceed the suggested font counts.
2. *Sign should have no more than 50 percent opacity. Dark background colors are preferred.* The proposed sign complies with the new criteria.
3. *Signs should be non-reflective.* The proposed sign has no reflectivity.
4. *Signs should be readable from the closest major road.* The readability of the sign complies with the new criteria.



WALL SIGN

Zoning Code Chapter 7, Section 7-8 P. Permitted Signs. Wall Signs: Applicant’s wall sign complies with this code.

1. *Maximum number equals one per approved wall area. An approved wall area, per Definitions, Chapter Two of the Town of Clarkdale Zoning Code is a wall facing a public street or containing the primary public access.* The proposed wall sign complies with the sign count.

2. ***Maximum height equals top of wall to which affixed.*** Proposed wall sign complies.
3. ***Maximum projection from wall surface equals 18 inches, with a minimum clearance of 9 vertical feet if located over a public right-of-way.*** Proposed wall sign is not located over public right-of-way. Application complies.
4. ***See Section 7-9 of this Code for maximum sign square footage.*** The property's linear street frontage is 313' so the total square feet of allowable sign area is 469.5. The proposed sign = 27 square feet; this leaves a total of 442.5 square feet of signage available. The proposed signage is within the maximum allowed.

Calculation of remaining allowed signage space:

313' total considered linear feet x 1.5 square feet allowed per linear foot = 469.5'
total square feet of signage permitted

469.5' permitted signage in square feet – 27 square feet of requested signage per this application = 442.5' square feet remaining for additional signage

***Zoning Code Chapter 8 Outdoor Lighting Code Section 8-7 G. Lighting Requirements:
Class 2 lighting shall have no time restrictions unless stipulated as condition of approval for new projects.*** The applicant agrees to comply with this ordinance.

Staff Recommendations

Having met all code requirements, staff recommends the signage as presented be approved with the following stipulations:

1. All signage shall be installed as reviewed and approved by the Design Review Board.

Applicant Presentation:

-Board Members reviewed the staff report provided.

Questions to Staff/Applicant:

-The applicant wants to keep the integrity of the building by keeping the signage minimal. There will not be a vacancy sign or any other significant signage.

DRAFT

***Design Review Board
March 4, 2015***

Discussion:

- The Board Members liked the lighting fixtures.
- This is more of a primer color lighter than the staff report shows.

Action: Board Member Jones motioned to approve DRB-091016-A wall painted sign for the Glenarm Land Company, located at 23 N. Eleventh Street, Parcel #400-03-185 as presented with the following staff recommended stipulations:

1. All signage shall be installed as reviewed and approved by the Design Review Board.

Board Member Garvey seconded the motion. The motion passed unanimously.

7. **AGENDA ITEM: FUTURE AGENDA ITEMS:** None at this time.

8. **AGENDA ITEM: ADJOURNMENT:** Board Member Snyder motioned to adjourn the meeting. Board Member Garvey seconded the motion. The motion passed unanimously. The meeting adjourned at 7:45 p.m.

APPROVED BY:

SUBMITTED BY:

Chairperson
Robyn Prud'homme-Bauer

Guss Espolt
GIS/Planner II

MINUTES OF A REGULAR MEETING OF THE PLANNING COMMISSION OF THE TOWN OF CLARKDALE HELD ON TUESDAY, MARCH 17, 2015, IN THE MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.

A Regular Meeting of the Planning Commission of the Town of Clarkdale was held on Tuesday March 17, 2015, at 4:00 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

Planning Commission:

Chairperson	Jack Van Wye	Excused
Vice Chairperson	Ida-Meri deBlanc	Present
Commissioners	Jorge Olguin	Present
	John Erickson	Present
	Craig Backus	Present

Staff:

Community Development Director	Jodie Filardo
Senior Planner	Beth Escobar
Town Attorney	Gene Neil

Others in Attendance: Greg Lake and Tom Waniewski, Capital Telecom, Phil Terbell, property owner, Frank Brookbank, Brian and Karen Daniels, Sean Sterling, Jean Worfolk, Barbara Van Wye, Bill Lange, Gary Morgan, Ron Black, Robert Reynolds, Robyn Prud'homme-Bauer, Christine Adams, Donna Warner, Sandy Fidelity, Donna Whitmore, Mary Brunnenmeyer, Rick Hendrickson, Greg Kirkland and others who did not sign in.

1. **AGENDA ITEM: CALL TO ORDER:** The Vice Chairperson called the meeting to order at 4:00 p.m.
2. **AGENDA ITEM: ROLL CALL:** Director Filardo called the roll.
3. **AGENDA ITEM: PUBLIC COMMENT:** The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comments to FIVE MINUTES.

There was no public comment.

4. **AGENDA ITEM: MINUTES:** Consideration of the **Special Meeting Minutes of February 17, 2015**. The Vice Chair entertained a motion to accept the minutes. Commissioner Erickson motioned to approve the Special Meeting Minutes of February 17, 2015. Commissioner Backus seconded the motion. The motion passed unanimously.

Consideration of the **Regular Meeting Minutes of February 17, 2015**. The Vice Chair entertained a motion to accept the minutes. Commissioner Erickson motioned to approve the Regular Meeting Minutes of February 17, 2015. Commissioner Backus seconded the motion. The motion passed unanimously.

5. NEW BUSINESS:

a. **PUBLIC HEARING:** A Conditional Use Permit Application for a wireless facility including a 65-foot high monopole tower and associated supporting infrastructure at 1450 SR 89A, Assessor's Parcel Number 406-26-010Y. **Applicant is Capital Telecom. Case Number: CUP-091011.**

- **Staff Report:**
- **Applicant Presentation:**
- **Questions to Staff/Applicant:**
- **Open Public Hearing:** The Vice Chairperson opened the Public Hearing.
- **Close Public Hearing:** The Vice Chairperson closed the Public Hearing.

Staff presented the following:

Background:

Capital Telecom has submitted a conditional use permit application for a wireless facility at 1450 SR 89A. The proposal includes a 65-foot high monopole centered on a 40' x 60' square located at the northwest corner of the subject property. The compound will be enclosed by a 6-foot high chain link fence with a 12-foot wide sliding gate. The proposal includes a 12' x 20' equipment shelter, a new transformer and additional support infrastructure. No lighting is proposed for the facility, other than ground-mounted emergency motion-sensor lighting. No signage is proposed for the facility. The applicant will be leasing this area from the property owner.

Zoning and Vicinity

This property is zoned Commercial. The subject property is approximately 1.18 acres and is undeveloped. The property is accessed from SR 89A by Paloma Way, a privately owned easement.

The subject property is not within the 89A Highway Overlay District.

Surrounding land uses include Nate's Cowboy Café Restaurant, two storage facilities, a delivery services company and an auto mechanic business.



The Foothill Terrace subdivision is directly to the west of the subject property. There are several single-family residences to the south. The proposed Crossroads at Mingus Park is directly to the south.

Town Regulations

The Town's wireless facility regulations, Ordinance #352, became effective August 9, 2013. This ordinance allows wireless facilities in commercial and industrial districts as a conditional use. The maximum allowable height for a cell tower in a commercial district is 65 feet. The purpose of having conditional uses in the Zoning Code is to allow for a process through which the proposed use is examined to determine its impact at a specific location.



Site Visit

On February 17, 2015 the Planning Commission conducted a site visit of the subject property. During the site visit, Mr. Tom Waniewski, Principal with Capital Telecom, pointed out the proposed cell tower would have a line-of-sight connection with the new cell tower at the VFW building in Cottonwood, the communication facilities on Cleopatra and Sunshine Hill behind Jerome, and with a proposed additional tower in Yavapai County west of the Town of Clarkdale.

Outside Agency Review

Per a request from the Cottonwood Airport Authority, the applicant submitted a review request to the Federal Aviation Administration and received a "Determination of No Hazard to Air Navigation" for the proposed wireless facility.

Morgan Scott of the Cottonwood Airport Authority has requested warning lights be installed on the tower. This is not a requirement per the FAA review, however, and it is staff's opinion lighting at the top of the tower would be a nuisance to the surrounding neighborhood. The subject property is

approximately 1.3 miles from the western end of the runways at the Cottonwood Airport.

Yavapai County Flood Control noted the south property line is impacted by the North Fork of Mescal Gulch, however there are no issues or concerns for the location of the wireless facility.

The Clarkdale Fire Chief provided comments stating there is no basis to object to the application, however, the district would like to see a secondary access to the property for public safety reasons.

NEPA Review

The applicant was required to complete an Environmental Summary Report to the Environmental Protection Agency as part of its FCC permit application. As part of this summary, the application was sent to the following agencies for review and comment:

- Native American Tribes in Arizona
- Yavapai County Flood Control via the Town of Clarkdale
- Arizona Game & Fish
- US Fish & Wildlife
- Arizona State Historic Preservation Office

Army Corp of Engineers
National Park Service
Bureau of Land Management
National Wilderness Preservation System

Per the requirements of the FCC, the applicant published a notice in the Verde Independent soliciting comments regarding possible environmental impact related to the proposed site on November 19 and 21, 2014.

Through this review process, the proposed facility was found to have no significant negative environmental impact.

Internal Agency Review

The Clarkdale Police Department and Public Works Department submitted comments noting there is no secondary access to the site and stating this was a safety concern.

The Police Department has also requested the cell tower be pre-wired to accommodate placement of repeaters for emergency responders.

Independent Expert Review

At the request of staff, an outside expert review of the application was completed by David Baker, Sr. with Mariner Wireless Services, a Tucson telecommunications firm. The expert review determined the application to be in full compliance with FCC regulations and the Town of Clarkdale ordinance. The cost of this outside review was paid by the applicant as required under Town Ordinance 364.

Public participation

Notices of the public hearing were mailed to 108 property owners within 1,000 feet of the subject property. Per state statute, the Town is required to notify property owners within 300 feet. The Community Development Department policy is to extend the notification distance to 1,000 feet for all public hearing items. The public hearing notices were mailed on Wednesday, February 11, 2015.

Included with the public hearing notice was information regarding the neighborhood meeting hosted by the applicant on Tuesday, February 17, 2015. A summary of this meeting, provided via email by the applicant's representative, follows:

Our neighborhood meeting at 4:00 also went well. About 30 people attended. About 10 of them were quite vocal and asked a lot of questions. Following the meeting we had about a dozen neighbors come up to tell us they supported the site, and apologized for some of their more vocal neighbors.

Two legal notices of the public hearing were published in the Verde Independent on February 15 and March 1, 2015. The Zoning Code requires only one legal notice be published.

In addition, the property was posted at two locations on February 27, 2015 with information regarding the public hearing.

At the time of this report, two written comments have been received. Copies are included in the Planning Commission packet.

Staff has kept a log of public contact for this application. A copy is included in the packet.

Analysis

Per Section 5-5 of the Town Zoning Code, the Planning Commission shall make findings on a conditional use permit application based on the following six elements:

1. **Applicable Regulations:** Those conditions necessary to assure compatibility of the development of the land in question will be consistent with the purpose of the Zoning Ordinance, Town of Clarkdale General Plan, other statute, and any ordinance or policies that may be applicable.

Staff Analysis – Zoning Ordinance: Ordinance #352, Wireless Communication Facilities, became effective August 9, 2013. This ordinance allows cell towers up to a maximum of 65 feet in height in the Commercial Zoning District with a conditional use permit. The ordinance includes a list of nine items required to be included in the conditional use permit application. The applicant has provided all nine of these items.

The Federal Communications Commission oversees the regulations for wireless service facilities. Section 332(c) (7) of the Communications Act prohibits local governments from discriminating among providers and from prohibiting the provision of personal wireless services.

Until the Town adopted the Wireless Facilities Ordinance in 2013 the Town was not in compliance with this section because wireless facilities were not included as a use in any of the zoning districts.

Staff found no specific references to wireless facilities in the 2012 Clarkdale General Plan.

2. **Bulk Regulations:** The site is adequate in size and topography to accommodate proposed use, population density, building height, lot coverage, setbacks, spaces, landscaping, fences and parking. That these elements are compatible with the general character of development in the vicinity of the proposed conditional use and are adequate to properly relate the proposed use with the existing land uses in the vicinity.

Staff Analysis – The 1.18-acre site is adequate to accommodate the proposed use. The wireless facility would not conflict with the various surrounding commercial uses.

3. **Performance:** That the location, design and operation characteristics of the proposed use are such that it will have minimal adverse impact on the livability, public health, safety, welfare, or convenience of persons residing or working in the vicinity, to adjacent property, to the neighborhood or to the public welfare in general in that the facility, once completed should not interfere with the day-to-day operations of the existing businesses.

Staff Analysis – Visibility: The Planning Commission conducted a site visit to the subject property on February 17, 2015. The applicant had placed a balloon on the site. The top of the displayed balloon was at 65 feet. The 12-foot width of the balloon demonstrated the width of the proposed array at the top of the cell tower.

During the site visit, the top of the balloon appeared as high as the top of the Mogollon Rim in the distance from the properties to the south along Cholla Lane. Along the SR 89A highway, the balloon was noticeable against the background of the existing vegetation and was higher than the flag pole at the property in front of the site. The balloon appeared visible to the residences along Deborah Drive, particularly the two properties at the south end of Deborah Drive in the Foothills Terrace subdivision

which are less than 300 feet away from the proposed site. The balloon did not appear visible from the rest of this subdivision. The balloon was also visible from homes in the Mescal Spur neighborhood, specifically those along Cholla Lane. These homes were constructed in the late 1990's and the 2000's.

The homes along Deborah Drive abut commercially zoned property. These homes were constructed in the 1990's. The commercial corridor along SR 89A, including the subject property, has been zoned commercial since adoption of the first Town of Clarkdale zoning map in 1973, prior to construction of the surrounding homes. The maximum height allowance for buildings in the commercial zoning district is 50 feet.

The Town of Clarkdale Zoning Code does not include protection of individual views other than within the 89A Overlay District. Recognition of the 89A view corridor was established by adoption of the Overlay District in 2006.

In order to mitigate visual impact of the cell tower, the applicant has proposed to paint the tower a beige color to blend into the view. A color sample will be presented at the public hearing.

Staff Analysis – Impact on public health, safety, welfare. Per the FCC, the radio frequency emissions of the proposed tower will be no more than 0.035 percent of the Commission's maximum permissible exposure.

Section 332(c) (7) of the Communications Act preempts local zoning decisions based directly or indirectly on the environmental effects of radio frequency (RF) emissions from a cell tower. Staff will therefore not address this issue in this report.

During agency review of the application it was noted there is only one legal access to the subject property and the surrounding businesses. This is considered a safety concern for the properties in general, both for evacuation purposes in an emergency and access by public safety personnel in case the SR 89A access is blocked. If the Planning Commission moves this application forward to Town Council, staff has included a recommended condition of approval requiring the applicant complete a road connection to Old Jerome Highway.

The Police Department has requested the applicant grant an easement on the tower for the installation of public safety communication repeaters. This request would increase public safety by providing redundancy for the public safety dispatch system.

4. **Traffic Impacts:** The provisions for ingress and egress, public streets and traffic circulation are adequate, or can be upgraded through street improvements as a condition of approval.

Staff Analysis – The subject property is accessed from SR 89A by Paloma Way. The front half of Paloma Way is an ingress/egress easement. The back half of Paloma Way was dedicated to the Town as right-of-way in 2005.

At this time a vertical curb was constructed along the west edge of the dedicated right-of-way. The



decomposed granite surface of the right-of-way portion of Paloma Way has deteriorated and there are large ruts traversing the roadway.

The Town right-of-way is 25-feet wide and approximately 465-feet long.

In staff's opinion, a paved connection through to Old Jerome Highway would address safety issues, both from the perspective of public safety access but also in allowing an additional emergency exit for residents of Foothill Terrace and the Mescal Spur neighborhood. Paving of the road would curtail the nuisance of dust kicked-up from additional traffic to the site.

- 5. Landscaping:** Landscaping and/or fencing of the proposed development assures that the site development will be compatible with adjoining areas and with the intent of Town policies.

Staff Analysis – The applicant is proposing a 6-foot high chain link fence to surround the complex.

Staff is not recommending the planting of any additional landscaping to screen the proposed complex. The subject property is edged by native landscaping providing natural screening of the area. The eastern border of the storage facility located on the other side of the town right-of-way has an existing 10-foot wide landscape barrier. Any additional landscaping would require extension of water service to the property and installation of an irrigation system. If the remainder of the subject property develops at some time in the future, landscape requirements would be stipulated for the entire site.

Staff has suggested the bottom half of the fence should be a solid material to prevent entrance of pack rats and other destructive vermin.

- 6. Nuisance:** That the proposed use will not create a hazard to persons and property from possible explosion, contamination, fire or flood. That the use will not create a nuisance arising from, but not limited to noise, smoke, odors, dust, vibrations, signage or illumination.

Staff Analysis – No hazardous materials will be stored on site creating a hazard from explosion, contamination or fire. If the conditional use permit receives approval, a building permit for the facility will be required. The cell tower must meet Electronic Industries Alliance/ Telecommunication Industries Association standards. The building permit will be forward to Yavapai County Flood Control for review and approval.

The noise generated by the facility will be minimal and comparable to the noise generated by a typical single-family residence. (See attached email from the applicant's engineer). Traffic to the facility once construction is complete will also be minimal.

Summary: In staff's opinion, and with the recommended conditions, the application is in compliance with the required findings for a Conditional Use Permit.

Approval Process for Wireless Facilities

Per the Telecommunications Act of 1996 the Federal Communication Commission has the final authority for approval of all wireless communication facilities. One of the initial steps required by the FCC is an environmental assessment, which as previously noted has been completed by the applicant.

The FCC has already issued the radio station authorization to Verizon Wireless for Northern Arizona.

The applicant has stated the proposed location meets their requirements for their network and will increase both network coverage and availability in the area. The independent expert the Town asked to review this application concurs with this statement.

The Town's wireless ordinance does not permit placement of cell towers in the 89A Overlay District. This previously established overlay district extends 500 feet on either side of the highway and identifies an important viewshed along the highway corridor. This prohibition leaves only a few properties in the area meeting the applicant's requirements. All of these potential properties abut property zoned for residential development.

Recommendation:

Staff has determined the Conditional Use Permit application to be complete and in compliance with the requirements of Section 4-18 of the Town of Clarkdale Zoning Code.

Staff is requesting the Planning Commission conduct the public hearing regarding this application and either direct staff and/or the applicant to provide specific additional information or make a recommendation to Town Council for approval, approval with conditions, or denial of the application.

If the Planning Commission chooses to recommend approval of the Conditional Use Permit application, staff offers the following conditions:

1. A building permit shall be issued prior to construction of the facility.
2. No lighting, other than the motion sensor emergency lighting described in the staff report shall be installed.
3. All components of the facility shall be removed at the expense of the applicant/property owner if the facility is decommissioned and not used for 180 consecutive days.
4. Any substantial change to the project dimensions by more than 10 percent of the design of the facility as approved will require an additional Conditional Use Permit application.
5. The applicant will grant an easement to public safety entities for placement of repeaters on the tower to enhance communications. The applicant, at their expense, will prewire the proposed cell tower for ease of future installation of these repeaters. Design and installations shall be coordinated with a vendor designated by the Clarkdale Police Department.
6. The applicant will participate in facilitating broadband infrastructure development in the Verde Valley as opportunity arises.
7. The applicant shall improve the Town right-of-way along the western boundary of the subject property including engineering, design and installation of a finished road.

Senior Planner Escobar read the following into the record:

DRAFT

**PLANNING
COMMISSION
March 17, 2015**

Cynthia Fawcett, RN, BSN

671 Ritz St.
Clarkdale, AZ 86324
413 775-9466
cynfawc01@yahoo.com

March 10, 2015

Town of Clarkdale, Community Development Department
PO Box 308
Clarkdale, AZ 86324

ATTN: Ms. Beth Escobar, Senior Planner, and Planning Commission

SUBJ: Conditional Use Permit Application for a Wireless facility including a 65-foot high monopole tower and associated supporting infrastructure at 1450 SR 89A, Assessor's Parcel Number 106-26-0109, Applicant is Capital Telecom. Case Number: CUP-091011

Dear Ms. Escobar and Planning Commission members:

Please read this letter into the minutes of the public hearing scheduled for Tuesday, March 17th, 2015 at 16:00; this matter is of great importance and my work schedule prevents me from attending until early evening.

As a health care professional, homeowner and resident living within 1500' of the subject site, I adamantly oppose this location for a cell tower. My reasons are abundant.

This parcel directly abuts a very dense and extensive residential neighborhood. The immediate subdivision area is zoned R1 (single family residential) and is surrounded by R3, R4 and R4A (all residential). (See *General Plan, Town of Clarkdale Housing*). Although the site itself is designated highway commercial (See *General Plan, Long Use Plan*), it is obvious that certain commercial uses would negatively impact this vast residential area more than others: a cell tower is such a use.

First, the tower will surely be an eyesore, a direct detriment to the extraordinary red rock view these many residents and homeowners enjoy. Arguably the prominent feature in the choice to purchase and/or reside here in the foothills area of Clarkdale, our view is vast and currently uninterrupted by any strong vertical lines; in fact, there is a marked horizontal nature to all aspects of this neighborhood, even the current structures on the 89A commercial strip we border.

Page 1 of 2

The cell tower, by ruining our views, would lessen the enjoyment of our homes, reduce the desirability of our real estate, and thereby the resale ability and resale value of our properties.

Secondly, the cell tower, by definition, exudes an air pollution of electromagnetic radiation (EMR); the effects of which have not yet been studied extensively enough to demonstrate any level of safety. To the contrary, exposures at such close distances for 12-24 hours daily, continuously, which is what would happen to our residents, may be extremely hazardous to human health. There is evidence of damage to enzymes, cell tissue and DNA, and links to brain tumors, cancer, suppressed immune function, depression, miscarriage, Alzheimer's disease, neurological disorders and numerous other serious illnesses. For this reason, multiple municipalities have restricted cell tower placements from areas with hospitals, childcare, schools, or senior support centers. Even if one questions the direct effect on human, animal and plant life that these studies suggest, the perception of negative health effects is a fact: many people believe that living in close proximity to a cell tower is dangerous to their health, the health of their families, and their pets. It is this perception that will cause our homes and properties to be less desirable to potential buyers, in fact unsellable to a large group of conscientious buyers, who do have a choice not to buy near a cell tower.

Our town has promised to protect it's residents and property owners by including this clause in the commercial zoning code,

Fly Ash, Dust, Fumes, Vapors, Gases and Other Forms of Air Pollution-

No emission shall be permitted which can cause damage to health, to animals, to vegetation, to other forms of property, or which can cause any excessive spoiling.

Our town has pledged in the General Plan to take no action to adversely effect our health, views, or property values.

In closing, I understand that there is a desire by the non resident applicant, and perhaps other persons who do reside in our town, to place an additional cell tower in Clarkdale. Although I have no specific suggestion for such a site, I would recommend that it not be within 200' of multiple residences, nor 1500' of many more, nor adjacent to a dense residential neighborhood. Please do not place this cell tower here, approximately 500' from my one and only beloved home.

Sincerely,



Cynthia Fawcett, RN, RSN
Homeowner and Resident

DRAFT

**PLANNING
COMMISSION
March 17, 2015**

Greg and Mary Kirkland
1480 Deborah Drive
Clarkdale, AZ 86324
mkg:10@cableone.net
928.301.1135

March 12, 2015

Planning Commission and Town Council
Town of Clarkdale
PO Box 308
Clarkdale, AZ 86324

Subject: Case Number CUP-091011, Capital Telecom

Dear Committee Members:

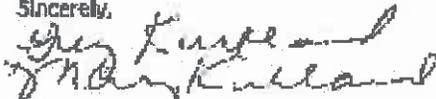
I would like to state for the record that my wife and I are emphatically opposed to the placement of the cell tower in our neighborhood. There are many reasons we're opposed to this.

The population directly in the field of the tower includes the elderly and young children; we do not want to expose our families to this RF radiation! This is one of the most densely populated areas of Clarkdale. Also the tower will obstruct our view of the red rocks of Sedona which will affect our property values. The health dangers are well documented in many reports since the FCC approved cell towers close to populated areas. Because of the many documented reports showing the health risk of concentrated EMR/RF radiation we feel this would be an unforgivable act by the city and mayor if allowed so close to its citizen's homes. If this tower is erected in this very sensitive location this could have a devastating effect financially on the city of Clarkdale.

We also feel this would be extremely hypocritical of the city since they encourage sustainability, clean air, and a clean environment for its citizens. This is one of the reasons we decided to settle here and raise our family here 27 years ago. Don't let our town succumb to the big cell phone companies' pressure. Stand with the many towns throughout the country who have said no to this well documented health risk to our citizen/voters.

Do the right thing for all of us: vote this down.

Sincerely,



Greg and Mary Kirkland
Homeowners and Residents

DRAFT

**PLANNING
COMMISSION
March 17, 2015**

Beth Escobar

From: Lynda Zanoli <ldzanoli@gmail.com>
Sent: Tuesday, March 17, 2015 12:59 PM
To: Beth Escobar
Subject: Cell tower

Please share this at the meeting tonight. As a Clarkdale resident and a neighborhood resident that would benefit from a new cell tower, my opinion is to build it.

Lynda

*** Town of Clarkdale office hours are Monday – Thursday from 8:00 a.m. to 5:30 p.m. and Friday 8:00 a.m. to 12:00 p.m. (noon). ***

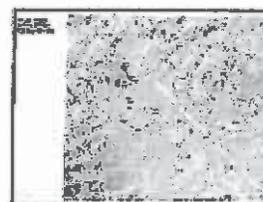
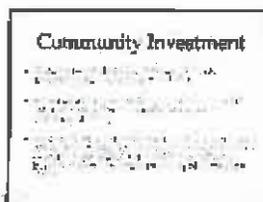
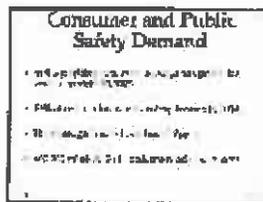
All messages posted on this website belong to the Town of Clarkdale and should be considered a public record subject to disclosure under the Arizona Public Records Law (A.R.S. §§ 39-121). Town employees, Town public officials, and those who operate email in their official capacity have no expectation of privacy related to the use of this technology.

In addition, to ensure records are not lost, Council or Board/Commission members who are recipients of this message should not forward it to other members of the Council or Board/Commission of the Town of Clarkdale. Council Members or Board/Commission Members may reply to a staff member regarding this message, but they should not send a copy of a reply to their Council or Board/Commission.

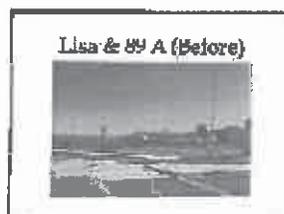
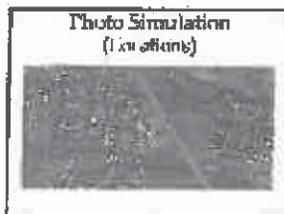
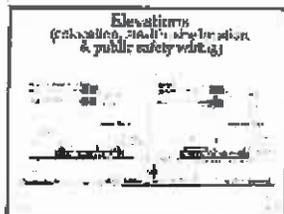
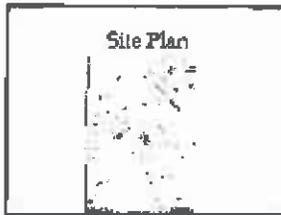
Applicant Presentation:

Mr. Greg Lake with Capital Telecom made a presentation:

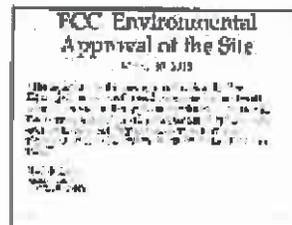
3/19/2015



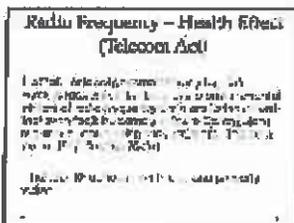
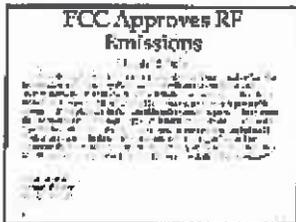
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3/19/2015



3/19/2015



Vice Chair de Blanc opened the public hearing.
(The following is a summary of public comments)

Frank Brookbank, 1720 Silver Spur Circle

Stated he is opposed to the cell tower because of the impact on his view and the loss of value it would cause to his property.

Brian Daniels 1565 N. Cholla Lane

Stated his opposition because of potential negative health impacts. This type of facility should be located away from residential areas.

Sean Sterling 1440 Deborah Drive

Stated his opposition because of view impact.

Jean Worfolk 882 Reta Street

Stated her opposition due to dangers of radiation from radio frequency emissions.

Barbara Van Wye 1749 Silver Spur Circle

Stated her opposition. Too close to homes and park. Will have an adverse effect on health.

Will destroy their view. There must be a better location.

Phill Terbell 1021 Desert Sky Drive.

Owner of subject property. Stated he believes improved wireless services will have a beneficial impact on local economy.

Bill Lange 882 Reta Street

Stated his opposition due to impact on view and negative health impact.

Gary Morgan 1461 Deborah Drive

Stated his opposition. Cell tower is not compatible with neighborhood. Should go to undeveloped area. Does not comply with objectives of 2012 General Plan.

Ron Black 1575 N. Cholla

Stated he supports the facility. Will impact his view, but he relies on good phone service. Believes fire danger from weeds and vegetation in washes surrounding homes is more of a danger to the community.

Karen Daniels 1565 N. Cholla Lane

Stated she is opposed to the facility due to the negative impact on views and related decrease in property values. The government has recognized negative impact on health by acknowledging risks to sensitive persons. The Commission will be liable morally and ethically if it recommends approval of this application.

Robert Reynolds 1401 Laree Avenue

Stated he is opposed to this application for all of the reasons previously stated. It will be a health risk and degrade property values.

Robyn Prud'homme-Bauer 1750 Cholla Lane

Stated her view shed is already impacted by all of her neighbors and will be further impacted by the cell tower. She is not opposed to the application because she needs good wireless coverage for her business.

Christine Adams Sedona

Is opposed because of health risks and the impact on the viewshed. Views are the essence of Clarkdale. As an owner of property along SR 89A, they refused to negotiate with the applicant because they oppose the use.

Donna Warner 661 Reta Street

Is opposed to tower due to health impact and reduced property value. She is a realtor. Also opposed to connection to Old Jerome Highway because it will add to already bad traffic in the area.

Sandy Felitz, 1580 N. Cholla Lane

Owner of storage units to the north. Wanted to point out the piles of dirt which impact her property. These need to be removed. She is in favor of constructing the access to Old Jerome Highway.

Donna Whitmore 22 North Tenth Street

Is opposed to the proposal. Stated it is an insidious land and is geared to making money for the cell companies. RF emissions negatively impact health. Asked the Commission to do the right thing and deny the application.

Mary Brunanmeyer 1400 Lynda Ave

Is opposed to the application. Doesn't belong in this neighborhood.

Rick Hendrickson 116 Lampliter Village

Opposed to application. Gets good service on his cell phone.

Greg Kirkland 1480 Deborah Drive

He is a medical practitioner and understands the risks of radiation.

Vice Chair de Blanc closed the public hearing and asked for comments from staff in response to some of the issues that were mentioned by the public.

Senior Planner Escobar offered clarification on the Highway 89A overlay district, stating it is not just a view corridor. It was adopted in 2006 to highlight the importance of development along the highway corridor between Cottonwood and Clarkdale. It does recognize the important of this view shed along the highway, and because this regulation

was already in place in our Zoning Code, we were able to exempt the overlay district form eligibility for a wireless facility.

Also, per recommended condition of approval #4, any changes to an approved facility would need to go through another conditional use permit request. Any changes outside current code regulation would need to request a variance and be heard in a public meeting by the Board of Adjustment.

Senior Planner Escobar also pointed out the General Plan is a guiding document, but the Zoning Code has the regulations guiding the Commission's action.

Mr. Greg Lake stated he heard comments revolving around two issue, first, the concern about RF health effects, but the Commission cannot consider this in their decisions. Secondly, RF effects masquerading as concern about property values also cannot be considered also. There must be a 10-foot separation between arrays. The police antennae being requested would be a whip antenna from the top.

Commissioner Erickson asked for clarification about the 'wings' on the photo submitted by Ms. Daniels. Mr. Lake clarified they are only proposing one array, but they show a second lower array for future co-location possibilities.

Senior Planner Escobar affirmed the wireless facilities ordinance supports co-location of services to reduce the number of towers which may be needed.

Vice-chair de Blanc asked for clarification about the concern expressed regarding the proposed easement extension and this would add more traffic to Old Jerome Highway.

Senior Planner Escobar explained staff was recommending a condition that the applicant finish Paloma Way to connect with Old Jerome Highway. This would provide two accesses to the area.

Commissioner Backus expressed concerns about the increase in traffic this improvement might engender. He suggested labelling the road as for emergency use only.

Vice Chair de Blanc moved on to item:

- b. CONSIDERATION AND POSSIBLE ACTION: A Conditional Use Permit Application for a wireless facility including a 65-foot high monopole tower and associated supporting infrastructure at 1450 SR 89A, Assessor's Parcel Number 406-26-010Y. Applicant is Capital Telecom. Case Number: CUP-091011.**

Senior Planner Escobar reviewed the options for the Planning Commission for this item:

- Direct staff and the applicant to come back with more information
- Make a recommendation of denial
- Make a recommendation of approval

- Make a recommendation of approval with conditions

The Commission discussed the item.

Vice Chair de Blanc stated she heard all of the concerns expressed and is aware of the role of the Commission. She said she could not find a reason to deny the application. We have seen that when the Commission has exhausted what they can do, the solution is to move it forward to Council.

Commission Backus stated this is growth. It is not fun growth, but it is something we need to go through. I visited my neighbors and everyone supported the cell tower. I understand the view issue. It is not an addition, it is a negative impact. It is not a complete blockage, will have minimal impact on view. I have heard from both sides and I think it is something Clarkdale needs to have. I wish there was an easy site.

Commissioner Erickson agreed with the importance of slow planned growth. The businesses need the data. There are certain areas where calls are dropped and data is lost. Business and industry moving to Clarkdale will ask about the availability of service.

Commission Olguin stressed the importance of economic development and as the SR 89A corridor develops there will be increase demand. Some issues brought up the Commission can't address.

Commission Erickson stated the Commission is making a recommendation to Council who will make the final decision.

ACTION: Commissioner Backus moved to recommend approval to the Town Council of the Conditional Use Permit for Capital Telecom with the recommended conditions as presented by staff. Commissioner Olguin seconded the motion. The motion passed unanimously.

6. FUTURE AGENDA ITEMS

Staff reminded the Commission we will hold the third stakeholder's meeting for the Clarkdale Parkway to Centerville Road SR 89A Focus Area in April.

- 7. ADJOURNMENT:** The Vice Chairperson entertained a motion for adjournment. Commissioner Backus motioned to adjourn the meeting. Commissioner Olguin seconded the motion. The motion passed unanimously. The meeting adjourned at 6:45 p.m.

DRAFT

***PLANNING
COMMISSION
March 17, 2015***

APPROVED BY:

SUBMITTED BY:

Ida de Blanc
Vice -Chairperson

Beth Escobar
Senior Planner

**NOTICE OF A REGULAR MEETING
OF THE LIBRARY ADVISORY BOARD
OF THE TOWN OF CLARKDALE**

In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes,

NOTICE IS HEREBY GIVEN that the Library Advisory Board of the Town of Clarkdale will hold a Regular Meeting on Thursday, March 12, 2015, at 9:00 a.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 North Ninth Street, Clarkdale, Arizona.

MEETING CANCELLED DUE TO LACK OF QUORUM

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 9th day of March, 2015, at 5:00 p.m.

Dated this 9th day of March, 2015.

By:

Joni Westcott

Joni Westcott
Community Services Administrative Assistant II

**MINUTES OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, March 11, 2015, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Shannon Westcott
Vice Chairperson: Barbara Van Wye
Commissioners: Peter Curé
Trish Gomez
Lynda Zanolli

Town Staff:
Community Services Supervisor: Dawn Norman

AGENDA ITEM: CALL TO ORDER – Chairperson Shannon Westcott called the meeting to order at 5:30 p.m. It was noted that a quorum was present.

AGENDA ITEM: PUBLIC COMMENT - There was no public comment.

AGENDA ITEM: INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report from the Chairperson on current events.
There was no information to report.

STAFF REPORT – A report from the Community Services Supervisor on current events.

Community Services Supervisor Dawn Norman reported the following:

- Saturday, March 14th, several events taking place in Clarkdale:
 - Clarkdale-Jerome Lions Club Annual Car Show 9am-2pm, Free
 - Clarkdale Down Business Alliance Poker Stroll 11am-5pm, Free
 - Clarkdale Museum Heritage Dance 6:30-9:30 pm, \$10

- Selna-Mongini Ball Field – A couple of years ago a group of community volunteers came forward with a plan to “adopt” the Selna Ball Field. That group was in hopes of securing a grant from the AZ Diamondbacks to make improvements to the field. Unfortunately, they were unsuccessful and the project fell by the wayside. Some of those same folks have come forward with a new proposal for a partnership with the Town.
The Arizona Combat Baseball Club, local USSSA travel baseball teams, would like to use the field for both practice and scrimmage games. They currently have two teams, a U9 and U11. The group offered to adopt the field and have committed to make the needed improvements as well as solicit donors and volunteers. They plan on utilizing it as their home field and have committed to assist with maintaining the field.

Staff is working with lead man, Jordan Baker. Staff requested that they submit a proposal of the improvements and their plans to implement in order for staff to ensure that work is being done properly as well as secure their commitment. They have submitted their insurance as well as their work plan. They have been successful in acquiring equipment, supplies and man power to make the needed repairs. They are very anxious as well as enthusiastic about the project and opportunity to use the field. The work plan has been reviewed and approved by our Public Works Department. To date, they have:

- Leveled the field – donated blade equipment
 - Unisource came in with a backhoe and a dump truck and hauled the excess dirt out after the blade was finished
 - Field work - picked up rocks, fixed / adjusted sprinklers and finished the rake work
 - Planted grass seed
 - Drug the field
 - Installed caution tape
 - Acquired a porta-potty for one year donated by Nice Jons
 - They will also:
 - Install new bases
 - Paint the dugouts and trash cans
-
- March 29, 2104 Welcome Home Vietnam Veterans Day Event – In 2012, the Verde Valley began an annual tradition to host a Welcome Home Vietnam Veterans Event. Rotating each year to a different city or town in the Verde Valley, the 2015 event will be hosted by the Town of Clarkdale on Sunday, March 29th. In addition to the other Verde Valley cities and towns, numerous veterans groups and others assist in coordinating the event each year. The 2015 event kicks off with a Motorcycle Run which begins in Sedona and travels through all the communities in the Verde Valley. A Flag Raising and Bike Blessing takes place at 10:30 a.m. and Kick Stands Up at 11:00 a.m. The Bike Run participants are expected to begin arriving at the Clarkdale Town Park by 12:15 p.m. and the community is encouraged to line the final leg of the route on Main Street between 9th and 11th Street to welcome them the Clarkdale. The public is invited to the Clarkdale Town Park from 12:00 – 4:00 p.m. that day to join in honoring the sacrifices and contributions our Vietnam War Veterans made to protect the life, liberty and happiness of every American. A free BBQ will be open to the public (Bike Run participants and Veterans will be served first), and a Flag Raising Ceremony will take place at 1:00 p.m. Welcoming remarks will be offered immediately after the Flag Raising, and entertainment will follow.

NEW BUSINESS:

AGENDA ITEM: VERDE RIVER @ CLARKDALE – An update on the Verde River @ Clarkdale.

Community Services Supervisor Dawn Norman reported the following and there was open discussion on each item:

- Council approved the name ‘Big Spring Natural Area’ for the site located near the wastewater treatment plant. With regards to the trail name, the Council was very

supportive of asking the CJES 6th Grade Class to submit ideas for the name. There was concern with “Trail of Life” and how the name would be perceived without explanation. The thought was because the name submissions were made prior to receiving the history on the site that maybe if the class had that information along with the area name, the name submissions would be more in line with the area name. After discussion, it was decided to ask the class to submit 3 name choices to be considered by the Parks & Recreation Commission and Council.

- Friends of the Verde River Greenway (FVRG) and the Verde Watershed Restoration Coalition (VWRC) have made great strides in removal of invasive species and trail building in the Big Springs Area. As a result of all the invasive plant removal that has occurred in the area, there are numerous stockpiles that need to be chipped or burned in place. After coordinating with the Clarkdale Fire District, the Town Crew burned a large pile of arundo between the WWTP and the river. The FVRG will be restoring the burn areas and trail sections after all the burning has been completed.
- Last week, Verde Watershed Restoration Coalition arranged for Larry Stevens, Curator of Ecology and Conservation, Spring Stewardship Institute for the Museum of Northern Arizona, to do a site visit to Big Spring and perform a spring assessment. The assessment will provide a baseline analysis of the area and help staff work with our partners to monitor the habitat and plan for additional improvements in the area. Larry Stevens will be holding a workshop to train individuals on performing assessments and the Town along with Verde Watershed Restoration Coalition will be sending representatives in hopes that we can continue to assess the Big Spring.
- Arizona Game and Fish Boating Improvements Grants – As the Commission is aware, the Clarkdale Town Staff has been in communication with the staff the Arizona Game and Fish Department’s Boating Facilities Office for the past several years. After several site visits to the river access points on the Verde River at Clarkdale, AZGFD staff recommended that the Town work with them to develop funding applications for boating facilities at the river access points. The first step in the process is to secure a Memorandum of Understanding (MOU) with the Arizona Game and Fish Commission. Town Manager received word last week that the MOU was approved by the AZGF Commission and was presented and approved by the Town Council at last night’s Council Meeting.

This MOU basically serves as an umbrella document under which individual applications for specific projects can be considered by AZGFD staff. The Arizona Game and Fish Commission will execute a final copy once they receive Clarkdale’s signed copy.

After the MOU is executed, Clarkdale staff will begin work with AZGFD staff to develop applications for boating facilities at the public river access points located on the Verde River @ Clarkdale. Applications for specific projects will be aligned with the Master Plans for the river access points, and those applications will come back before the Town

Council for individual approvals before projects move forward. Staff will continue to update the Parks and Recreation Commission on each of the projects.

- 2015 Verde River @ Clarkdale Commercial River Runner Outfitter permitting process results
 - The Town of Clarkdale published an Invitation for Proposals for Commercial River Runner Outfitters on January 28, 2015. The deadline for receipt of applications under this initial offering was 12:00 p.m. on Friday, February 27, 2015, and applications were received in three categories:
 - Commercial Guided Recreational Customer Units
 - Commercial Unguided Recreational Customer Units
 - Commercial Interpretive/Educational Customer Units

The Town Manager established an Outfitter Review Committee in January, 2015 to assist with the development of the proposal process and the draft Outfitter Permits, and to review and make recommendations on the applications that were received as a result of the invitation for proposals. Committee members included:

- Keith Ayotte, Region II Manager, Arizona State Parks
- Scott Buckley, Clarkdale Town Council
- Dawn Norman, Community Services Supervisor, Town of Clarkdale
- Laura Jones, Clarkdale Citizen
- Shannon Westcott, Chairperson, Clarkdale Parks and Recreation Commission

Although the Town Council established slightly higher available capacity at their January 27, 2015 meeting, the Outfitter Permitting Review Committee decided to reduce the available capacity under this Initial Offering as follows:

- 1,242 customer units are reserved for guided interpretive/educational trips
- A maximum of 7,038 customer units are available for recreational trips
- A maximum of 1,407 of the 7,038 recreational customer units can be assigned for unguided trip customers
- Maximum guided trip size is sixteen (16) persons per trip. This maximum includes trip guides.
- A maximum of thirty-six (36) unguided trip customers are allowed per calendar day. Unguided customer trips must be taken in a vessel that meets the Arizona definition of a watercraft.

Four companies responded with complete proposals by the February 27, 2015 deadline. The following graph shows the companies who responded and the total number of customer units requested by each applicant:

	# of Customer Units Requested							
	Guided Recreational		Unguided Recreational		Interpretive/Educational		Total	
	Maximum Requested	Minimum Requested	Maximum Requested	Minimum Requested	Maximum Requested	Minimum Requested	Maximum Requested	Minimum Requested
Just Roughin' It Adventure Company, LLC	300	100	0	0	0	0	300	100
South By Southwest Adventures	750	500	500	400	250	100	1,500	1,000
Verde Adventures, Inc.	4,786	3,000	1,196	800	0	0	5,982	3,800
Verde River Institute	0	0	0	0	300	300	300	300
Total Amounts Requested	5,836	3,600	1,696	1,200	550	400	8,082	5,200

The Outfitter Permit Committee met on Monday, March 9, 2015 from 8:30 a.m. until 11:00 a.m. in order to take the following steps:

- Review and Develop Consensus on Strengths and Weaknesses of Each Applicant
- Review and Develop Consensus on Criteria Ratings of Each Applicant
- Develop Consensus on Overall Ranking of Each Applicant
- Determine Permits to Be Awarded and In What Capacity
- Discuss Recommended Launch Schedules for Discussion with Outfitters

Following the identification of strengths and weaknesses, and the ranking of the applicants, the committee recommended that the following capacity allocations be made:

	# of Customer Units Awarded			
	Guided Recreational	Unguided Recreational	Interpretive/Educational	Total
Just Roughin' It	95	N/A	N/A	95
South By Southwest	750	415 (Maximum of 11 per day)	250	2,107
Verde Adventures	4,786	992 (Maximum of 25 per day)	N/A	5,778
Verde River Institute	N/A	N/A	300	300
Total Awarded	5,631	1,407	550	8,280
Remaining Capacity	0	0	692	692

Finally, the committee discussed the need for appropriate spacing between commercial launches and agreed that launches should not begin before 8:00 a.m. or launch later than 4:00 p.m. The committee submitted a recommended launch schedule for the outfitters

who were recommended for permit approval. The launch schedules are subject to further consultation between the Town and the outfitters, and are subject to alteration during the season, as warranted.

Town Manager contacted the four outfitters to let them know that they have been recommended to receive permits this year. They now need to provide appropriate insurance documentation, along with the need to file an Annual Operations Plan and post appropriate deposits. Upon receiving the required items, and all are acceptable/approved, permits will then be issued.

- A new kiosk will be installed at the Lower TAPCO RAP boat launch areas informing of the designated “Quiet Zone”. Staff shared a draft of the kiosk design with the Commission.
- Due to the recent rain/weather conditions – The River Access Points were closed to vehicular access March 1-5, re-opened on March 6. This was necessary to protect the areas from damage caused by vehicles driving on muddy roads and driveways, which can create deep ruts and change natural drainage patterns. The temporary closure is the best way to protect the roads and the park resources and to keep the public safe. Once dried out and Public Works made the necessary repairs the RAPs were re-opened. The Town will continue with this practice in the future.
- Recent flooding throughout the Verde River basin has resulted in reports of lots of new snags and obstacles all up and down the river corridor. All boaters, even those who are experienced on these sections of the Verde River, need to use extreme caution.
- On the Verde River @ Clarkdale, high water during the first week of March impacted the area around the Brewer's Tunnel Diversion Dam. The flood damage makes the portage around the west end of the dam more difficult than it was prior to the flood. Signage is posted in the area warning boaters to use extreme caution. The Commission was presented with a photo example of the signage. The Town of Clarkdale is currently working with the property owner, Freeport McMoRan, Inc., to devise and implement a plan to repair the damage caused by the flooding.

Town Manager Mabery will be meeting with representatives from Freeport MacMoRan on Monday to discuss repairs to the dam. 3 of the 4 outfitters will be attending as well to make recommendations/suggestions.

AGENDA ITEM: 2015 CONCERTS IN THE PARK – Review and discussion on the 2015 Concerts in the Park.

Community Services Supervisor Dawn Norman explained that Selection Committee met on Thursday, March 5th, to review all submittals. There will be 9 concerts, one of which is scheduled as ‘pre-season’ for Friday, May 15, sponsored by AZ We Dance.

Concerts will kick off on May 30th. There will be a total of 8 concerts. Of the 8 openings, staff has confirmed the Clarkdale-Jerome Lions Club will sponsor Sentimental Journey who is scheduled for the opening concert, May 30. Staff has also confirmed with both Cadillac Angels and Trotter's Wake, both who had said they would play for free the next time due to receiving payment and not being able to complete their performances due to weather. That left only 5 concert date openings.

The Town had received letters of interest from 18 bands, 4 of which were omitted from consideration because of cost, lodging requirements, etc. In order to be considered, bands were required to provide:

- Brief description of band and music
- Current music samples
- Current venues performed along with any references; and
- Rates/fees.

After sending a final follow-up to all of the remaining bands who had not provided the required items, a total of 8 completed packages were submitted for consideration. Staff is currently working on scheduling the bands selected.

AGENDA ITEM: WORKSESSION: COMMUNITY SERVICES SURVEY & DATA REVIEW – A presentation, review and discussion of the information and data recently collected by the Community Services Department regarding usage of certain services and programming.

A presentation, review and discussion of the information and data recently collected by the Community Services Department regarding usage of certain services and programming.

Last year the Community Services Department (CSD) created and distributed a survey to query the community and gain feedback regarding certain events, programs and activities currently being provided by the Town, and to collect information about other ideas and desires community members might have in these areas. A copy of the survey and its resulting information was included in the Commissioner's packet.

Community Services Supervisor Dawn Norman presented a power point offering additional data collected last year as a result of actual programming and attendance, and hands-on, daily operations. Community Services Supervisor Dawn Norman explained the results of the survey conducted earlier this year aided by Administrative Assistant Joni Westcott.

Discussion followed about the Clarkdale library patrons and other community libraries comparisons, including that Clarkdale has two libraries. The Commission expressed that it didn't seem fiscally responsible to continue to operate the library when those funds could be expended on other projects/events that the community supports.

Commissioner Zanolli asked if staff needed the Commission to take action on the item. Community Services Supervisor Norman explained that this item was to provide information to the Commission and to keep them updated. Staff will be continuing to gather data and

information from the public on deciding the direction of the Community Services Department and the services offered.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

- Selna Ball Field/Mongini Park**
- Big Springs Natural Area Trail Name**
- 2015 Concerts in the Park**
- Cell Tower**

AGENDA ITEM: ADJOURNMENT - With no further business before the Commission and with no objection, the meeting adjourned at 6:48 p.m.

APPROVED:

Shannon Westcott, Chairperson

SUBMITTED BY:

Dawn Norman, Community Services Supervisor



Staff Report

Agenda Item: Resolution of the Mayor and Common Council of the Town of Clarkdale, Arizona, Amending Resolution #1496, Setting Fees for the Town of Clarkdale, by Creating Verde River @ Clarkdale Membership Fees – Approval of Resolution #1497 creating Verde River @ Clarkdale Membership Fees.

Staff Contact: Dawn Norman, Community Services Supervisor

Meeting Date: April 14, 2015

Background: On February 10, 2015, the Town Council reviewed and approved the proposed Verde River @ Clarkdale Membership benefits along with establishing an annual fee of \$40 for residents and \$50 for non-residents for the membership.

The membership benefits will include:

- Annual Parking Pass for the Verde River @ Clarkdale River Access Points (Lower TAPCO and Tuzigoot River Access Points)
- Membership card
- Membership decal to display on vehicle
- Reduced Town of Clarkdale registration fees for Town of Clarkdale events/activities held at the Verde River @ Clarkdale River Access Points (including the Poker Run)
- Membership benefits expire twelve (12) months from the date of purchase

The conditions of use for the Verde River @ Clarkdale Annual Parking Pass:

1. Annual Parking Pass allows day-use access and parking at all Verde River @ Clarkdale sites for pass holder and passengers in the same vehicle, the number of which shall not exceed the recommended number of passengers for the make and model of vehicle.
2. Pass is not valid without owner's name on it. Pass holder may be asked to show identification.
3. Pass holder shall hang/display the dated "hanging card" from the rearview mirror for entrance and at all times while on the site premises.
4. Pass does not guarantee admission to a site that has been closed, restricted, or reached capacity.
5. It is illegal to copy or alter this pass.
6. Nontransferable, non-replaceable, nonrefundable.
7. Pass expires twelve (12) months from date of membership purchase.

The Notice of Intent to Impose or Increase Fees or Taxes, as required by A.R.S. 9-499.15, was posted on February 12, 2015 in order to comply with providing notice at least sixty days prior to the date the proposed new or increased fee or tax is scheduled to be approved or disapproved at a meeting of the Clarkdale Town Council.



Staff Report

Recommendation: Approval of Resolution #1497, a RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, AMENDING RESOLUTION #1496, SETTING FEES FOR THE TOWN OF CLARKDALE, BY CREATING VERDE RIVER @ CLARKDALE MEMBERSHIP FEES.



RESOLUTION # 1497

RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, AMENDING RESOLUTION #1496, SETTING FEES FOR THE TOWN OF CLARKDALE, BY CREATING VERDE RIVER @ CLARKDALE MEMBERSHIP FEES

BE IT RESOLVED, that the following price and fee structure is hereby revised as shown:

FACILITY REIMBURSEMENT FEES:

➤ Verde River @ Clarkdale Membership	
➤ Resident	\$40.00/ 12 months
➤ Non-Resident	\$50.00/12 months

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Clarkdale, Arizona, this 14th day of April, 2015.

APPROVED:

ATTEST:

Doug Von Gausig, Mayor

Kathy Bainbridge, Town Clerk/Finance Director



Staff Report

Agenda Item: **Motorcycle Safety Awareness Month Proclamation - Approval of a proclamation setting May, 2015 as Motorcycle Awareness Month in Clarkdale.**

Meeting Date: April 14, 2015

Prepared By: Kathy Bainbridge, Town Clerk, Finance Director

Background: Motorcycle riding is a popular form of transportation from daily commutes to recreation for the residents of Clarkdale, Verde Valley, and Arizona and the safe operation of a motorcycle requires the use of special skills developed through a combination of training and experience, the use of good judgment, and thorough knowledge of traffic laws.

It is especially important that the residents of Clarkdale be aware of motorcycles on the streets and highways and recognize the importance of motorcycle safety and the importance of sharing the roadway. All residents are being encouraged to safely share the roadways throughout Verde Valley and to always Look Twice for Motorcycles.

Recommendation: Approval of the Motorcycle Safety Awareness Month Proclamation.

PROCLAMATION
MOTORCYCLE SAFETY AWARENESS MONTH

WHEREAS, motorcycle riding is a popular form of transportation from daily commutes to recreation for the residents of Clarkdale, Verde Valley, and Arizona; and

WHEREAS, the safe operation of a motorcycle requires the use of special skills developed through a combination of training and experience, the use of good judgment, and thorough knowledge of traffic laws; and

WHEREAS, it is especially important that the residents of Clarkdale be aware of motorcycles on the streets and highways and recognize the importance of motorcycle safety and the importance of sharing the roadway; and

WHEREAS, all residents are being encouraged to safely share the roadways throughout Verde Valley and to always Look Twice for Motorcycles.

NOW, THEREFORE, I, Doug Von Gausig, Mayor of the Town of Clarkdale, do hereby proclaim May 2015 as

MOTORCYCLE SAFETY AWARENESS MONTH

In the Town of Clarkdale and encourage all Residents and Visitors to join in this observance.

Issued this 14th day of April, 2015.

Doug Von Gausig, Mayor

ATTEST:

Kathy Bainbridge, Town Clerk



Staff Report

Agenda Item: **Sedona Recycles, Inc. Agreement for Contracted Services – Approval of an Agreement for Contract Services with Sedona Recycles, Inc. for recycling drop off services in the Town of Clarkdale**

Meeting Date: April 14, 2015

Prepared By: Wayne Debrosky, Public Works/Utilities Director

Background: The FY 15-16 Agreement provides for Sedona Recyclables to operate and maintain a recycling center in the Town of Clarkdale. Sedona Recycles reviewed our service for last year and at the service rate of \$15 per bin picked up, the charge per month would be right around \$350. We have had the same rate of \$250 for the past 15 years. Sedona Recycles would like to have the monthly rate raised to \$300 which would split the difference.

The term of this agreement is from April 1, 2015 to March 31, 2016. The Town shall reimburse Sedona Recyclables for service on a monthly basis in the amount of \$300.00 for an annual total amount of \$3,600.00.

Recommendation: To approve the Agreement for Contracted Services between the Town of Clarkdale and Sedona Recyclables for FY 15-16 in an amount not to exceed \$3,600.00 with an effective date of April 1, 2015.

6. Hauling Frequency. Hauling frequency will be as needed (when the bins are full). Bins must be returned within four hours of removal.
7. Reports. For each monthly billing period, a report must be submitted by RECYCLES stating the quality of each material taken to the recycle center. This will be in a format approved by the TOWN. Documentation also may be requested by the TOWN to verify actual cost.
8. Cancellation. Either party may cancel this Agreement, without penalty, upon thirty (30) days written notice to the other party.
9. Term. The term of this agreement is from April 1, 2015, to March 31, 2016. At the TOWN's option and with the approval of RECYCLES, this contract may be extended for one additional year. An increase in the unit cost shall be negotiated and approved by the Town Council at the start of the extended contract period.
10. ADA & Anti-discrimination. RECYCLES acknowledges its responsibility to conform to the American with Disabilities Act of 1990 (ADA) and the Rehabilitations ACT of 1973 as amended. This includes prohibiting discrimination against the handicapped in employment, programs, services and activities and making reasonable accommodations to allow their full and equal access to all such employment, programs, services and activities.
11. Permits, Fees, and Licenses. RECYCLES will secure and pay for all applicable Federal, State, County and local permits and licenses, including a TOWN business license and comply with all Federal, State, County and local laws, codes, ordinances, regulations, and safety standards.
12. Entire Agreement. This instrument contains the entire agreement between the parties, and no statements, promises, or inducements made by either party or agent of either party that are not contained in this written contract shall be valid or binding. This instrument may be amended only in writing agreed to by the parties.
13. Binding. This Agreement shall insure to the benefit of and be binding on the parties, their heirs, executors, administrators, assignees and successors.
14. Independent Contractor. The parties agree that RECYCLES provides specialized services and enters into this contract with the TOWN as an independent contractor. Nothing in this contract shall be construed to constitute RECYCLES, nor any of its personnel, volunteers, or directors, as being agents, employees or representatives of the TOWN. As an independent contractor, RECYCLES is solely responsible for all labor and expenses in connection with this Agreement and for any and all damages which may arise

during the operation of this Agreement.

15. Insurance & Liability. RECYCLES shall carry appropriate insurance in insurance limits sufficient to protect the TOWN in the event a claim is made against the TOWN. RECYCLES assumes and agrees to hold harmless, indemnify and defend the TOWN, its officers, agents and representatives from and against all losses, claims, demands payments, suits, actions for recovery, judgments and all liability of every kind, nature and description for injury to persons including wrongful death or damage to property or both, occurring during, or in consequence, of the performance by the bidder of this contract where such injury or damage is due to any defect in goods delivered hereunder, or to the action or negligence of RECYCLES, its employees, subcontractor, or agents. The TOWN assumes no liability, obligation, or responsibility of any nature, whatsoever, in connection with this contract except the payment of price of consideration as stated or referred to herein.
16. Dispute Resolution. If a dispute arises out of or relates to this Agreement, or breach thereof, and if the dispute cannot be settled through negotiations, the parties agree first to settle the dispute through mediation before resorting to arbitration, litigation, or some other dispute resolution procedure. In the event that the parties cannot agree upon the selection of a mediator within ten (10) days, either party may request the Presiding Judge of the Superior Court of Yavapai County to assign a mediator from a list of real estate experienced mediators maintained by the Arizona Municipal Risk Retention Pool.
17. Legal Arizona Workers Act Compliance. RECYCLES hereby warrants that it will, at all times during the term of this Contract, comply with all federal immigration laws applicable to RECYCLES employment of its employees, and with the E-Verify requirements of A.R.S. § 23-214 (A) (together the “State and Federal Immigration Laws”). CONTRACTOR shall further ensure that each subcontractor who performs any work for CONTRACTOR under this contract likewise complies with the State and Federal Immigration Laws.

RECYCLES agrees and warrants that TOWN shall have the right at any time to inspect the books and records of RECYCLES and any subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws. RECYCLES agrees that any act by the RECYCLES or subcontractor that result in the impediment or denial of access of the books and records of RECYCLES or subcontractor shall be a material breach of the Contract on the part of the RECYCLES.

Nothing herein shall make RECYCLES or subcontractor an agent or employee of the TOWN. Nothing herein shall act to establish privity of contract between the TOWN and any subcontractor.

Any breach of RECYCLES or any subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, shall be deemed

to be a material breach of this Contract subjecting RECYCLES to penalties up to and including suspension or termination of this Contract. If the breach is by a subcontractor, and the subcontract is suspended or terminated as a result, RECYCLES shall be required to take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement subcontractor (subject to TOWN approval) as soon as possible so as not to delay project completion and at no additional expense to the TOWN. Any additional costs attributable directly or indirectly to remedial action under this Article shall be the responsibility of RECYCLES.

RECYCLES shall advise each subcontractor of TOWN's rights and the subcontractor's obligations under this Article by including a provision in its contract with each subcontractor in the following form:

SUBCONTRACTOR hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to SUBCONTRACTOR's employees, and with the E-Verify requirements of A.R.S. §23-214(A). SUBCONTRACTOR further agrees that the Town of Clarkdale may inspect the SUBCONTRACTOR'S books and records to insure that SUBCONTRACTOR is in compliance with these requirements. Any breach of this paragraph by SUBCONTRACTOR will be deemed to be a material breach of this contract subjecting SUBCONTRACTOR to penalties up to and including suspension or termination of this contract.

18. The parties agree that this agreement may be cancelled pursuant to the provisions of A.R.S. Section 38-511.

IN WITNESS WHEREOF, the parties have executed this Agreement the _____ day of April, 2015.

TOWN OF CLARKDALE

SEDONA RECYCLES, INC.

Doug Von Gausig, Mayor
PO Box 308
Clarkdale, AZ 86324
(928) 639-2400

Jill McCutcheon, Administrative Manager
2280 Shelby Drive
Sedona, AZ 86336
(928) 204-1185

ATTEST:

Approved as to Form:

Kathy Bainbridge, Town Clerk

Robert Pecharich, Town Attorney
Boyle, Pecharich, Cline, Whittington
& Stallings, P.L.L.C.



Staff Report

- Agenda Item:** **Resignation from the Planning Commission – Acceptance of Jack Van Wye’s Resignation from the Planning Commission.**
- Meeting Date:** April 14, 2015
- Prepared By:** Jodie Filardo, Community Development/Economic Director
- Background:** Jack Van Wye notified the Town of his resignation from the Planning Commission which will create a vacant term expiring September 30, 2016.
- Recommendation:** Acceptance of Jack Van Wye’s Resignation from the Planning Commission.



Staff Report

Agenda Item: **WATER RESOURCES MANAGEMENT PROGRAM WORKSESSION** – Discussion regarding the Water Resources Management Program Recommendations Report and Project Plan.

Meeting Date: April 14, 2015

Prepared By: Wayne Debrosky, Utilities Director

Background: The WRRC report and recommendations were a culmination of an eighteen month effort between the Town of Clarkdale, the University of Arizona Water Resources Research Center (WRRC), Lacher Hydrological Consulting (LCH), and consultations with almost sixty (60) experts in water management. Funding was provided by the Walton Foundation to create a Water Resources Management Program (WRMP).

The WRMP report takes into account the great strides the Town has already made toward sound water management, limiting factors such as population and economic resources, and the need for regional cooperation. Regional cooperation was not included in this report as a recommendation per se, but the Expert Forum, interviews, and the Small Town Forum all stressed the need for regional collaboration across jurisdictions on water as one of the most common themes. The report recognizes that recommendations are interrelated and in some cases interdependent.

Recommendations (In order of priority as laid out in the WRMP Report):

- 1. The first priority was to develop and implement a comprehensive water-loss control program.** Despite efforts by the Town's Utilities Department the amount of non-revenue water remains high. The Town has an aged water distribution system with areas consisting of ninety (90+) plus year old piping and mains.
- 2. Engage the public about water sustainability and values.** The Town should continue efforts made by the WRRC to engage the public and provide educational opportunities on issues concerning water sustainability, water management, and the Verde River. Limiting factors or challenges that can impact these efforts are lack of available time, funding, expertise, as well as the related challenge of finding ways to encourage cooperation among different views and priorities.

3. **Develop a strategic plan for the reuse of effluent/reclaimed water.** With the construction of a new wastewater treatment plant (WTP) the Town of Clarkdale now produces approximately 134 acre-feet of A+ reclaimed water per year or 38% of the current plant's permitted capacity. For future expansion the facility was designed to allow two more upgrades of 0.350 MGD each bringing the total design capacity to 1.05 MGD.

The WRMP Report identified groundwater recharge as the most cost-effective option available to the Town at this time. The report also identifies the need for a strong public education/information effort and public meetings about reclaimed water to avoid causing confusion and misunderstanding.

4. **Understand and plan for stormwater and rainwater resources.** The report identified rainfall and runoff generated during storm events as an additional source of water for communities to utilize as part of their water resource portfolio.

In order to begin implementation of this recommendation the Town would need to invest staff time in developing a rainwater and stormwater harvesting plan, and to hire a consultant to develop a rainfall/runoff model.

5. **Link land use planning to water management.** The fact that Clarkdale has the capacity to manage its potable water supply and its wastewater treatment process provide improved flexibility in water resource management and planning. This puts the Town in a position to link water management with land-use objectives in a way that will generate lasting, positive impacts in achieving its water conservation objectives.

6. **Create a community water budget and partial demand offset.** A community-wide water budget uses data on water supply and demands as part of a conversation about where and how much water should be used in a community. Budgets can be community-wide or household in nature. The report recommends using a citizen advisory council to develop a draft community budget, and then refine that budget through a series of community water budget workshops. The first step in this process would be to download the C2E Program Development Toolkit and hold a scoping meeting.

Goals for this Three (3) year plan:

1. Implementation water loss-control program
2. Link land use planning with water resource management practices.
3. Develop public outreach and educational programs.
4. Explore and define options for the reuse reclaimed water (A+ effluent).

Limiting factors in implementing the WRMP Report recommendations:

- Limited Town of Clarkdale staff time and resources

- Limited funding to hire consultants to develop a stormwater and rainwater harvesting plan
- The difficulty in overcoming political, economic, cultural, and jurisdictional boundary considerations in the formation of a regional water management district.

Background:

Steps taken so far, by the Utilities Department, to reduce the amount of non-revenue water have included the following:

- Water distribution system inspections and updates to the historical records and system maps
- Upgrade of the system's water meters from ten plus year old meters to new radio read meters. The new meters store almost one year of user data and allow staff to review the data to determine usage patterns and identify potential leaks.
- Each month the Utilities Billing Clerk reviews abnormally high water usage for Utility customers and calls them to inform them they may have a leak. In some cases a water operator will assist the customer with determining the reason for the high usage.
- The Utilities Department have repaired three hundred and fifty nine (359) leaks in the water distribution system since 2007.
- Clarkdale Breaks and leaks from 2007 to 2014
 - o 2007 We had 54 breaks or leaks.
 - o 2008 We had 38 breaks or leaks.
 - o 2009 We had 62 breaks or leaks.
 - o 2010 We had 67 breaks or leaks.
 - o 2011 We had 47 breaks or leaks.
 - o 2012 We had 38 breaks or leaks.
 - o 2013 We had 23 breaks or leaks.
 - o 2014 We had 30 breaks or leaks.
- 5.2 miles of water mains have been replaced since 2008.
- The Town of Clarkdale has an active leak detection program and contracts with M.E. Simpson Company, Inc. and National Meter & Automation, Inc. to provide vendor leak detection services. In 2014 M. E. Simpson Company, Inc. performed a system-wide leak detection service.
- Completion of the Hydraulic model. The hydraulic model will identify problem areas and aid in leak detection; allow us to model changes in the water distribution system caused by growth; and to determine system infrastructure and components necessary to expand the distribution system.

Recommendation: Worksession only, no action required.



Staff Report

Agenda Item: **FISCAL YEAR 2014-2015 BUDGET UPDATE** – A worksession to discuss the third quarter of the 2014-2015 FY budget.

Staff Contact: Kathy Bainbridge, Finance Director

Meeting Date: April 14, 2015

Background:

This budget update is designed to provide the Town Council with an overview of the current budget position, discuss current budget and revenue projections, and talk about key areas in the Town's short term economic outlook.

Recommendation: This item is scheduled as a worksession only, and no official action is necessary from the council.