

**MINUTES OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, October 8, 2014, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli
Vice Chairperson: Barbara Van Wye
Commissioners: Peter Curé
Trish Gomez
Shannon Westcott

Town Staff: Community Services Supervisor: Dawn Norman
Town Manager: Gayle Mabery

AGENDA ITEM: CALL TO ORDER – Chairperson Lynda Zanolli called the meeting to order at 5:31 p.m. It was noted that a quorum was present.

AGENDA ITEM: PUBLIC COMMENT - There was no public comment.

AGENDA ITEM: MINUTES - Discussion and consideration of the minutes of the Special Meeting held on August 20, 2014.

Commissioner Curé motioned to approve the Special Meeting minutes for August 20, 2014, as written. Vice Chairperson Van Wye seconded the motion. The motion passed unanimously.

AGENDA ITEM: INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report from the Chairperson on current events.
There was no information to report.

STAFF REPORT – A report from the Community Services Supervisor on current events.
There was no information to report.

NEW BUSINESS:

AGENDA ITEM: WELCOME & INTRODUCTION OF PARKS AND RECREATION COMMISSION MEMBERS – Welcome and introduction of current and newly appointed Parks & Recreation Commission Members.

Community Services Supervisor Dawn Norman welcomed the new Parks and Recreation Commission and congratulated the returning Commissioners on re-appointment. She introduced the Commissioners and thanked them all for their time and dedication to the Commission.

AGENDA ITEM: ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON – Discussion and consideration of electing Chairperson and Vice Chairperson of the Parks & Recreation Commission.

Commissioner Van Wye motioned to elect Commissioner Westcott as Chairperson. Commissioner Gomez seconded the motion. Commissioner Westcott accepted the nomination and the motion passed unanimously.

Chairperson Westcott motioned to elect Commissioner Van Wye as Vice Chairperson. Commissioner Curé seconded the motion. Commissioner Van Wye accepted the nomination and the motion passed unanimously.

The meeting was turned over to the chairmanship of newly elected Chairperson Westcott.

AGENDA ITEM: VERDE RIVER @ CLARKDALE – An update on the Verde River @ Clarkdale projects.

Town Manager Gayle Mabery presented a PowerPoint on the Verde River @ Clarkdale project to the Commission. The presentation included the history of the project, the river access points, the trails located along the river at the wastewater treatment plant, work completed, grants received, partners, designated Quiet Zone, challenges and the future of the project. There was open discussion on the presentation.

Community Services Supervisor Dawn Norman then updated the Commission on the following, there was open discussion on each item:

- The Town of Clarkdale learned this week that they have received a technical assistance grant from the National Park Service's Rivers, Trails and Conservation Assistance (RTCA) Program for the 2015 federal fiscal year.

Clarkdale requested the grant in order to enhance trail connections as part of the Verde River @ Clarkdale project. Of particular interest is an extension of the Benatz Trail to the Tuzigoot River Access Point, and beyond to Tuzigoot National Park. Additionally, Clarkdale would like to see trail access between Tuzigoot National Park and the recently established Lower TAPCO River Access Point.

Through the grant, the National Park service anticipates supporting the Clarkdale Trails Project by:

- Helping locate and acquire funding for the proposed trails
 - Identifying critical stakeholders and developing strategies for project engagement and support
 - Ensuring meaningful opportunities for community participation throughout the planning process
- During the Regular Meeting in August, there was a general consensus of the Commission to create a membership for the Verde River @ Clarkdale supporters along with

establishing a name for the program. Community Services Supervisor Norman asked the Commission to think about ideas for the name but she had not received any suggestions other than the suggestion made by Commissioner Cure: "ISCREAM" for "I support Clarkdale's River Environment and Management". Community Services Supervisor Norman asked the Commission if the Commissioners had any suggestions. There was open discussion on possible names for the membership program, including:

- We (shape of heart) VR@C
 - We (shape of two paddles) VR@C.
- In order to prepare for the upcoming outfitter season, town staff met with Julie Rowe, the Outfitter Permitting Manager with the Red Rock Ranger District. She has many years of experience in working with outfitters, both on land and water. Staff received great information and guidance from her and will be implementing some of the same requirements and processes used by the US Forest Service.
 - A public open house meeting will be held on October 22nd at 5:30 pm in the Ladies Lounge for staff to share information on the Verde River @ Clarkdale project as well as receive input from the public.

AGENDA ITEM: HALLOWEEN – A review and discussion of the 2014 Halloween event.

Community Services Supervisor Dawn Norman reviewed the following with the Commission, there was open discussion on each item:

- Event details – including promotional flyer. All information is available on the Town's website.
- Map overview of operations
 - It was suggested to implement the fire truck procedure to open all roads, now that both 1st South and 1st North are being closed to traffic.
- Volunteer Recruitment
- Resident Packets –
 - Scheduled for delivery tomorrow @ 9am. Staff thanked Chairperson Van Wye and Commissioner Gomez for volunteering to do this.
 - Survey available online (surveymonkey) – annually the Town asks the residents on the trick-or-treat route to participate in a survey to inform the Town on their experience, whether participating or not.
- Business Information Packets – will be distributed the week of 10/20 to all the businesses located in upper town.
- Review of Finances
 - There is a reserve of \$636 in the donation account.
 - Donations received to date this year total \$2,175.
 - Walmart has changed their donation process, they no longer issue a store gift card. A grant application must be submitted and if approved a check is issued. The Town received a grant in the amount of \$300.
- Coupons – the Town's volunteer, Melissa Brooks, has come through again this year and has provided well over \$300 in coupon savings for the Town.

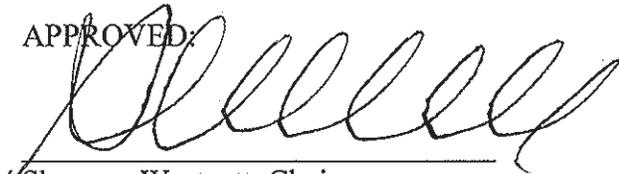
- Candy shopping is scheduled for 10/21 through 10/23. Commissioner Zanolli offered her services to assist with shopping.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

Brewers Dam Update

AGENDA ITEM: ADJOURNMENT - With no further business before the Commission and with no objection, the meeting adjourned at 7:19 p.m.

APPROVED:



Shannon Westcott, Chairperson

SUBMITTED BY:



Dawn Norman, Community Services Supervisor