

**NOTICE OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

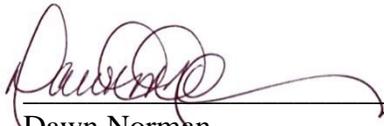
In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes,

NOTICE IS HEREBY GIVEN that the Parks and Recreation Commission of the Town of Clarkdale will hold a Regular Meeting on Wednesday, May 14, 2014, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona. Members of the Clarkdale Parks and Recreation Commission will attend either in person or by telephone, video or internet conferencing. All members of the public are invited to attend.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 9th day of May, 2014, at 10:00 a.m.

Dated this 9th day of May, 2014.

By:



Dawn Norman
Community Services Supervisor

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. PUBLIC COMMENT – The Parks and Recreation Commission invites the public to provide comments at this time. Members of the Parks and Recreation Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to the Parks and Recreation Supervisor during the meeting. Each Speaker is asked to limit their comments to five minutes.

3. MINUTES - Discussion and consideration of the minutes of the Regular Meeting held on March 12, 2014 and the Regular Meeting held on April 9, 2014.

4. INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report from the Chairperson on current events.

STAFF REPORT – A report from the Community Services Supervisor on current events.

NEW BUSINESS:

5. VERDE RIVER @ CLARKDALE – An update and discussion on the Verde River @ Clarkdale projects.

6. VERDE RIVER POKER RUN – Review and discussion on the 2014 Verde River Poker Run.

7. POOL DONATION FUND – Discussion and consideration of the Pool Donation Fund.

8. FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

9. ADJOURNMENT

Reasonable accommodations may be requested by contacting Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.

**MINUTES OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, March 12, 2014, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli
Vice Chairperson: Barbara Van Wye
Commissioners: Debbie Pickard
Shannon Westcott (Absent)
Peter Cure

Town Staff:
Community Services Supervisor: Dawn Norman
Town Manager: Gayle Mabery
Community Services and Human Resource Director: Janet Perry

AGENDA ITEM: CALL TO ORDER – Chairperson Lynda Zanolli called the meeting to order at 5:30 p.m. It was noted that a quorum was present.

AGENDA ITEM: PUBLIC COMMENT - There was no public comment.

THE MEETING RELOCATED TO THE LOWER TAPCO RAP SITE, 3400 N. Sycamore Canyon Road, Clarkdale, Arizona.

NEW BUSINESS:

AGENDA ITEM: LOWER TAPCO RAP SITE TOUR – A walking tour and discussion of the Lower TAPCO rap site.

Town Manager Gayle Mabery led the group on a walking tour of the site. There was open discussion on:

- Entrance to site
- History of site and its use
- Method of access management
- Challenges of site management
- Property lines
- Boat launch areas
- Signage and enforcement

Following the tour, **THE MEETING RELOCATED TO THE MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. Ninth Street, Clarkdale, Arizona.**

AGENDA ITEM: RULES FOR USE FOR THE LOWER TAPCO RAP SITE – Discussion and possible action on Rules of Use for the Lower TAPCO RAP site.

Town Manager Gayle Mabery updated the Commission on the eagle watch at the Upper TAPCO RAP site. She informed that both eagles had been tagged and monitored by the Arizona Game and Fish as early as 2006. This is the first year for the eagles at the new nest on this site. She shared with the Commission previous locations that these eagles had nested. The Arizona Game and Fish will conduct a fly over 1 time per month to monitor the nest. Currently there is one egg in the nest. The protection period for eagles is December through June.

Town Manager Gayle Mabery reviewed the proposed rules with the Commission. She explained that Arizona State Parks Ranger Max Castillo had been very helpful in sharing the standardized state park rules and explanations and experience supporting these rules.

The Town of Clarkdale plans to begin some special events and licensed activities on the site this spring. Most notably, the Town of Clarkdale is in the process of issuing a Special Use Permit to an outfitter who will begin offering commercial kayak tours on the river soon. In addition, Lower TAPCO RAP will be the launch point on April 19 for the Verde River Poker Run. With these uses imminent, the Town Council has prioritized the opening of the Lower TAPCO RAP to the general public, and has asked the Staff and the Parks and Recreation Commission to put forward recommendations for Rules for Use so that the public has a clear understanding of the expectations on the site, and the Town Staff has enforcement authority in cases where rules are violated.

While the Town will be moving rapidly to set up a Park Host program (which will allow for an on-site presence of volunteers at the site), there will be an interim period of time where the site will not have the presence of staff or volunteers on a regular basis. Town staff is recommending that the site be posted immediately as a fee area, and that a Self-Pay station be instituted as one of the first steps in opening the site so that the public is well aware of the intent for user fees to help offset the cost of site improvements and maintenance.

There was open discussion on the proposed rules:

1. Fee Area—Please help us keep this area open to the public by depositing your fee at the Self-Pay station.

There was a consensus of the Commission to offer an annual fee at a discounted rate for Clarkdale residents.

2. Hours of Operation—This is a day-use facility. Please limit your use to the hours between sunrise and 1 hour after sunset.
3. Tread Lightly—Vehicles must drive on designated roadways and parking areas only. Off road vehicle access and driving vehicles in the Verde River bed damages existing and downstream habitat and is strictly prohibited! Please report violations to phone numbers listed below.

There was a consensus of the Commission that this needed to be strongly worded and to the

point: NO OFF ROADING!

4. Respect Wildlife – Observe wildlife from a distance using binoculars or cameras. Never feed wildlife. Avoid wildlife during sensitive times, such as when they are breeding, nesting or raising young.

There was a consensus of the Commission that this item was not specifically a rule to include on signage but that an informational/educational brochure be made available with this item included.

5. Respect and our Natural and Cultural Heritage – Preserve the past; examine but do not remove cultural or historic artifacts. Leave rocks, plants, animals and other natural objects as you found them.

There was a consensus of the Commission that this item was not specifically a rule to include on signage but to include it in the informational/educational brochure.

6. Pack It In/Pack It Out—Keep this area litter free. Pack out any litter that you create, and properly dispose of it in refuse containers. If you see someone else’s litter, please pick it up!

There was open discussion on the number of receptacles that would be installed and placed on the site.

7. Respect Private Property—Much of the adjacent land is private property. When floating downstream, enter and exit the river at designated launch sites only. See posted site map for Lower TAPCO RAP boundaries.

There was a consensus of the Commission that this item was not specifically a rule to include on signage but to include it in the informational/educational brochure.

8. Fishing, Hunting, Trapping and Firearms. Fishing is permitted in accordance with State regulations. Hunting, trapping and discharging firearms are not permitted at the Lower TAPCO RAP.

There was a consensus of the Commission that this item should be separated:

- Fishing is permitted in accordance with State regulations.
 - Hunting, trapping and discharging firearms are prohibited.
9. Pets. Keep pets on leash at all times. Always clean up after your pets and dispose of waste in appropriate trash receptacles.
 10. Campfires—Campfires are permitted in designated areas with metal fire rings only! Make sure fires are monitored at all times. Fire must be dead out and all contents cold to the touch before leaving. Fire restrictions at this location are common due to drought, high winds and our desert environment. Contact the Clarkdale Fire District at (928) 282-7101 to verify any current burning restrictions.

There was a consensus of the Commission that camp fires and open flames should be prohibited and to allow the use of propane or gas barbeque grills approved by the Clarkdale Fire District.

11. Fireworks—Fireworks are prohibited.

12. Report any violations of these rules to: Clarkdale Police Department, (928) 649-7700 or Clarkdale Public Works Department (928) ddd-dddd

13. In an emergency, call 9-11. The address of this facility is listed on this sign.

There was an open discussion on allowing glass containers and the use of alcohol. The Commission agreed that it was not necessary to include prohibiting glass containers and the use of alcohol at this time. This could be reviewed and evaluated at a later time if issues arose.

There was an open discussion on campfires and wood gathering. There was a consensus that the rules needed to include that wood gathering was prohibited.

There was open discussion on boating safety rules. Town Manager Gayle Mabery informed that a boat safety and ethics sign just like the one posted at TuziRAP will be installed.

Commissioner Curé motioned to approve the Rules for Use of the Lower TAPCO River Access Point with modifications as discussed and forwarded to Council for recommendation for approval along with the creation of an educational brochure that shall include those items identified by the Commission:

1. **Fee Area—Fees collected at this site will help offset the costs of keeping it open to the public and making future improvements. The fees for the area are designated by resolution of the Clarkdale Town Council.**
2. **Hours of Operation—This is a day-use facility.**
3. **Pack It In/Pack It Out—Keep this area litter free. Pack out any litter that you create, and properly dispose of it in refuse containers.**
4. **Tread Lightly – Vehicles must drive on designated roadways and parking areas only.**
5. **Fishing - Fishing is permitted in accordance with State regulations, including the need for proper fishing licenses.**
6. **Cooking – The use of propane or gas flame-producing barbecue cooking devices is allowed as long as they are attended and in an enclosed device.**
7. **Pets. Pets must be kept on a leash at all times. Always clean up after your pets and dispose of waste in appropriate trash receptacles.**
8. **Prohibited Activities – The following activities are prohibited at this site:**
 - **Off Road Vehicle Travel**
 - **Driving Vehicles in the Verde River**
 - **Hunting**
 - **Trapping**

- Discharge of Firearms
- Campfires
- Fireworks

In addition to the list of rules, the Commission identified a number of principles that will be important for the management of the site, and encouraged the staff to develop a brochure that will be available on the site and from Town staff and volunteers as a public education tool. The principles discussed by the Parks and Recreation Commission included:

- Respect Wildlife – Observe wildlife from a distance using binoculars or cameras. Never feed wildlife. Avoid wildlife during sensitive times, such as when they are breeding, nesting or raising young.
- Respect and our Natural and Cultural Heritage – Preserve the past; examine but do not remove cultural or historic artifacts. Leave rocks, plants, animals and other natural objects as you found them.
- Keep This Area Litter Free - If you see someone else's litter, please pick it up!
- Respect Private Property—Much of the adjacent land is private property. When floating downstream, enter and exit the river at designated launch sites only. See posted site map for Lower TAPCO RAP boundaries.

Vice Chair Van Wye seconded the motion. The motion passed unanimously.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

Verde River @ Clarkdale
Naming of the trails at the Wastewater Treatment Plan

AGENDA ITEM: ADJOURNMENT - With no further business before the Commission and with no objection, the meeting adjourned at 7:34 p.m.

APPROVED:

 Lynda Zanolli, Chairperson

SUBMITTED BY:

 Dawn Norman, Community Services Supervisor

**MINUTES OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, April 9, 2014, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli
Vice Chairperson: Barbara Van Wye
Commissioners: Debbie Pickard (Absent)
Shannon Westcott
Peter Cure

Town Staff:
Community Services Supervisor: Dawn Norman

AGENDA ITEM: CALL TO ORDER – Chairperson Lynda Zanolli called the meeting to order at 5:30 p.m. It was noted that a quorum was present.

AGENDA ITEM: PUBLIC COMMENT - There was no public comment.

AGENDA ITEM: MINUTES - Discussion and consideration of the minutes of the Regular Meeting held on October 9, 2013 and the Regular Meeting held on December 11, 2013.

Vice Chair Van Wye motioned to approve the Regular Meeting minutes for October 9, 2013 and December 11, 2013, as written. Commissioner Westcott seconded the motion. The motion passed unanimously.

AGENDA ITEM: INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report from the Chairperson on current events.
None.

STAFF REPORT – A report from the Community Services Supervisor on current events.

Community Services Supervisor Dawn Norman reported on the following:

- Volunteer Appreciation Event – She expressed her thanks to the Commission for all that they do for our community.
- Art In Public Places – The current exhibit is the Sedona Camera Club. Their exhibit will be on display through April 30th.
- Verde River @ Clarkdale –
 - Save the Date - Planning continues for the Verde River @ Clarkdale Stakeholders meeting to begin Master Planning for the Tuzigoot RAP and the Lower TAPCO RAP. This event will take place on Friday, May 9th. Staff is working with Gunn Communications to fine-tune the invitation list and agenda for this all day event.

- TuziRAP - improvements to the driveway and parking area have been completed. Funds for the project were provided through the Heritage Fund Grant received from the Arizona Game and Fish Department.
- Site development at the Lower TAPCO RAP is underway, with the Public Works Department installing access gates and cutting in the driveway for the entrance to the site. This week, the Community Service Crew from the Yavapai County Adult Probation Department is installing 4-strand cattle fence at the site, which will help with access management. That crew will also be doing general site clean-up, including removal of all remnant campfire sites on the property. We have received great cooperation on the project. Salt River Materials Group donated boulders to be used to help with access control. The first set of boulders now lines the entrance road. Freeport McMoRan donated the two sixteen foot gates for the entrance, which will allow us to develop a full width, two-way traffic road on the site. The Yavapai County Public Works Department is working with the Town on our road permits, allowing the installation of culverts at the entrance, and installation of signage for the site.

NEW BUSINESS:

AGENDA ITEM: LOWER TAPCO RIVER ACCESS POINT (RAP) – A discussion and consideration of Rules of Use for the new Lower Tapco RAP site.

Community Services Supervisor Dawn Norman explained that upon receipt of the Park & Recreation Commission recommendations and guidance received at the March 12, 2014 meeting, on March 25, 2014 Council adopted Ordinance #359 to the Town Code entitled “Park and Recreation Facilities”. As a result, in regards to every Town park and/or recreation facility, there may now be areas in the new Ordinance where the Commission feels additional considerations for each particular location is deserving.

One item the Commission discussed briefly at the March 12th meeting was allowing the use of alcohol at the Lower Tapco site, but no determination had been made. Under the Ordinance, Section 12-1-16 Prohibited Substances, it states: “...No person shall consume, possess or distribute an open container of alcoholic beverages at parks, trails and recreation areas, unless such activity has been allowed through issuance of a permit from the Town, or in the event a particular park, trail, or recreation area has been exempted from this provision.” This allows the Commission to make a recommendation to Council to approve a resolution allowing the use of alcohol at a specific park site or facility.

There was open discussion on allowing the use of alcohol at the Lower Tapco RAP site.

Commissioner Westcott motioned to recommend to Council to approve a resolution to exempt the Lower Tapco River Access Point from Section 12-1-16 Prohibited Substances of Chapter

12 Parks and Recreation Facilities of the Town Code and to allow the use of alcohol at the site. Vice Chair Van Wye seconded the motion. The motion passed unanimously.

AGENDA ITEM: WORKSESSION - A worksession to discuss establishing fees for use at the new Lower TAPCO RAP.

Community Services Supervisor Dawn Norman reviewed the discussion held at the March 12, 2014 meeting with the Commission pertaining to establishing fees. She stated that the Commission was in consensus on considering to offer an annual pass at a discounted rate for Clarkdale residents. There was open discussion on offering an annual pass. Commissioner Westcott stated that an annual pass should be offered to anyone.

There was open discussion on establishing fees per car load. The consensus was to offer a day use fee and annual pass per car load. Those fees should be as follows:

\$5 per day/car
\$50 for annual pass for a non-resident of Clarkdale; and
\$35 for an annual pass for a resident of Clarkdale.

The Commission agreed that as improvements are made to the site the fees should be reviewed and assessed appropriately if an increase is needed.

AGENDA ITEM: WORKSESSION – A worksession to discuss naming the new Verde River/Benatz Trail loop.

Community Services Supervisor Dawn Norman explained that in late 2013, development and construction began to establish a loop trail from the Benatz Trail down to the Verde River around the wastewater treatment plant, over to Tuzigoot Bridge and back to the start point. When complete, this trail will allow users to walk through the bosque, down the wash, and connect with the riverside trail on the east side of the wastewater treatment plant.

This trail development began and has moved forward through coordinated efforts and support of Friends of the Verde River Greenway, Vetra Plex, multiple volunteers, available grant funding and Town staff. On April 2nd, Chair Lynda Zanolli and Commissioner Pete Cure walked the trail with staff to observe the new trail system.

Chairperson Zanolli and Commissioner Cure shared their experience. They highly commended the volunteers for the hard work put in and the major improvements made to the trails.

Community Services Supervisor Norman explained that with the project nearing completion, the process to officially name the trail loop is up for discussion by the Park & Recreation Commission. She continued that she had received input from two of the volunteers who worked on the crew to consider naming the trail, Apache Springs Trail. It was her understanding that there was some historical significance but she was not able to confidently explain it in whole. From a brief conversation with one of the volunteers, they understood that many years ago, the Apaches would bathe in the stream at that location.

There was an open discussion on the name. The Commission was hesitant to consider the name without confirming the historical information first. The discussion continued and the consensus was that the name should include the terms 'river' and 'riparian' or 'habitat', as those terms would catch the interest of all those that drove by and encourage passers-by to stop. The Commission suggested naming the trail: Verde River Habitat Trail.

AGENDA ITEM: WORKSESSION - A worksession to discuss Selna-Mongini Park.

Community Services Supervisor Dawn Norman explained that during Council's recent 2014 Strategic Planning session the question of Selna-Mongini Park and its future was again raised. As a result, the Commission is requested to begin discussions and considerations of that area.

She informed that each year, if the budget has unused funds, the Council can approve to roll the amount over into the following fiscal year. This amount had accumulated over a period of years. The current Council directed staff to review the list of priorities discussed at strategic planning and to earmark those funds to each priority. The amount of \$15,000 has been designated to the Selna-Mongini Park. She continued that both staff and Council recognize that this amount is not sufficient to begin making improvements to the site. Staff is considering using the funds to pursue hiring a consulting team to oversee a public planning process just as is currently being conducted for the Verde River @ Clarkdale sites. With limited staffing in the Community Services Department, this would allow for a professionally conducted planning process with minimal impact on town staff. She continued that the current firm of Gunn Communications has been doing tremendous work and Community Development Director Jodie Filardo has expressed how impressed she has been with working alongside them. The contract for both sites for the Verde River @ Clarkdale was approximately \$15,000 and staff anticipates that because the park is much smaller in size than those of the river sites the bids received should come in below that amount.

Commissioner Cure expressed his concern of utilizing consulting firms. With his past experience, to expend funds to pay for a firm that will produce the ideas for the park, without having the funding to make those improvements just isn't always fiscally sound.

Chairperson Zanolli expressed that she agreed with the direction staff was going. With a small staff, in reality one staff member, to have a professional consulting team with extensive experience conduct the public input process made sense.

There was open discussion on how this could benefit the community. The group discussed the poor condition of the property and that it sits along the highly travelled route and is seen by many visitors on their way to the train station leaving a bad impression of the town. The Commission agreed that the site should be improved because as it sits, it can be perceived the rest of the town is in the same condition discouraging visitors to venture into upper Clarkdale. With it being the first impression to those visiting, it should be a priority.

There was open discussion on the condition of the site and its use as a Little League field.

The consensus of the Commission was as follows:

- The RFP should include a cap amount on the contract amount.

- Supportive of the idea of the public process and input so that the community is leading the direction and determining the use of the site.
- The site should be a neighborhood park. The RFP should try to narrow the definition of that use so that a Regional Park is not considered for that site.
- The process should include a dual canvas and receive input from the neighborhood residents first since they are in the vicinity and will be the majority users of the site.
- The minimal amount should be used to conduct the study.

AGENDA ITEM: VERDE RIVER POKER RUN - A discussion on the Verde River Poker Run event taking place on April 19, 2014.

Community Services Supervisor Dawn Norman reported that there are 43 participants currently registered but that the number grows daily as online registrations continue to come in.

She explained that Clarkdale businesses have been very supportive of the event. Several have donated items for the Clarkdale basket that will be issued to the paddler with the lowest hand of cards, valued at \$400. In addition, several will be offering discounts or specials to participants, varying from a percent off of the total bill to buy one get one-half off. In order to identify the participants to the businesses, a wristband will be issued at check-in.

A post-paddle party will be held in the park 12:30-4:00p.m. A concert in the park is scheduled during that time and 2 G's & a C Note, formerly Martinez Livas, will be performing. In addition, Verde Valley Adventures, known as Sedona Adventures, will be holding their grand opening in conjunction with the town's event. They plan on having Arizona Cardinal Cheerleaders, a money machine booth and a live radio remote. There will be vendors on site but no food vendors will be allowed to participate. This was decided by the committee in order to support Clarkdale businesses and to encourage participants to visit our local eateries.

AGENDA ITEM: CONCERTS IN THE PARK - A discussion on Clarkdale's 2014 Concerts in the Park.

Community Services Supervisor Dawn Norman reviewed the final 2014 Concerts in the Park schedule along with the review and selection process of the bands with the Commission. She stated she was currently seeking volunteers for the concerts and will email the schedule to the Commission.

In addition, the Public Work's staff will be installing electric and water at the Town Park for vendor use. This project is expected to be completed by June 30th and will be funded with the funds that were annually earmarked for the pool operations while it was out of commission.

Community Services Supervisor respectfully requested Chair Zanolli to revisit agenda item: Staff Reports if the Commission had no further questions on the Concerts in the Park.

Chairperson Zanolli stated if there was no objection, she was opening agenda item: Staff Reports.

Community Services Supervisor Norman reported that annually the Parks and Recreation Budget includes a line item of \$7,950. This amount was allotted to pool operations for the last two years while it was still in operation but not open to the public. After the pool was placed out of commission, it was determined to keep that funding in the parks and recreation budget for other uses by parks and recreation. This year, staff determined to utilize the funding for Town Park improvements. With the challenge of vendors not being allowed to use generators, it was determined to establish vendor spaces with utility hook-ups, both electric and water. Moving forward, provided that this line item remains in the Parks and Recreation budget, staff intends to seek direction from the Commission on the use of these funds annually.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

Verde River @ Clarkdale
WWTP/Verde River Trail System - Naming of Trails
Pool Donation Fund

AGENDA ITEM: ADJOURNMENT - With no further business before the Commission and with no objection, the meeting adjourned at 6:50 p.m.

APPROVED:

Lynda Zanolli, Chairperson

SUBMITTED BY:

Dawn Norman, Community Services Supervisor



Staff Report

Agenda Item: VERDE RIVER @ CLARKDALE – An update and discussion on the Verde River @ Clarkdale projects.

Staff Contact: Dawn Norman, Community Services Supervisor

Meeting Date: May 14, 2014

Background: Staff will update the Commission on the progress of the Verde River @ Clarkdale projects, including results from the May 9th Verde River Vision Workshop, improvements made to the sites, and items scheduled for the upcoming months.

Recommendation: This item is scheduled as an update and discussion only, and no official action is necessary from the Commission



Staff Report

Agenda Item: VERDE RIVER POKER RUN – Review and discussion on the 2014 Verde River Poker Run.

Staff Contact: Dawn Norman, Community Services Supervisor

Meeting Date: May 14, 2014

Background: Staff will review the 2014 Verde River Poker Run event with the Commission along with discussing items that may be considered for the 2015 event.

Recommendation: This item is scheduled as a discussion only, and no official action is necessary from the Commission



Staff Report

Agenda Item: **POOL DONATION FUND** – Discussion and consideration of the Pool Donation Fund.

Sponsor: Peter Curè, Commissioner

Staff Contact: Dawn Norman, Community Services Supervisor

Meeting Date: May 14, 2014

Background: At the November 14, 2012 Parks and Recreation Regular Meeting the Commission held a worksession to discuss the Clarkdale Pool. The following is the conclusion of that worksession taken from the approved minutes:

‘At this point in time, the Town has \$23,683 set aside in the donation fund that is left over from the money that was raised to open the pool in 2011. In addition, the Town has continued to budget \$7,950 per year for the utilities, chemicals and staff time that are necessary to maintain the pool in its unused state.

At this time, the Town staff is seeking direction from the Commission on the desire for continued pursuit of options to re-establish a municipal pool in Clarkdale.

There was open discussion on the reality of the costs to either repair or replace the pool. The Parks and Recreation Commission concurred that with the current economic and financial situation it would not be feasible to discuss either option at this time. The Parks and Recreation Commission recommended that the remaining donation funds be held in an interest bearing donation account that could be used towards a future pool project and not to dissolve the idea of a pool for our community but to revisit the discussion at a later time when the Town would be in a financial position to take on the responsibility. They requested to revisit and discuss the pool in November 2014 and schedule future discussions thereafter accordingly. In addition, the Commission requested that the Town seek a possible partnership with the Cottonwood Recreation Center for use of their facility.’

Staff will present and review the current balance of the Pool Donation Fund with the Commission.

PARKS & REC
Save The Pool
80-4-2600-4005 & 4700 REV/80-5-2600-8005 EXP

Date	Description of Transaction	Debit (-)	Credit (+)	Balance
1/31/11	Ending Balance			\$19,775.75
2/3/11	Donation Can		\$0.85	\$19,776.60
2/24/11	Donations		\$5,850.00	\$25,626.60
2/24/11	Donations		\$2,816.34	\$28,442.94
3/3/11	UNS GAS Donation		\$1,250.00	\$29,692.94
3/3/11	Donation Can		\$64.31	\$29,757.25
3/3/11	Donations		\$172.00	\$29,929.25
3/17/11	Bike Run Donations		\$1,205.00	\$31,134.25
3/17/11	Patriot Donation		\$850.00	\$31,984.25
3/17/11	Car Show Donation		\$1,000.00	\$32,984.25
3/17/11	Andrews Donation		\$200.00	\$33,184.25
3/23/11	APS Donation		\$1,250.00	\$34,434.25
3/23/11	Yavapai County Donation		\$10,000.00	\$44,434.25
3/23/11	Donations		\$700.00	\$45,134.25
3/23/11	Holdsworth Sponsorship		\$3,000.00	\$48,134.25
3/31/11	Recycling Donation		\$16.00	\$48,150.25
3/31/11	PayPal Transfer		\$0.13	\$48,150.38
MARCH	SEE PROJECT REPORT	\$698.29		\$47,452.09
FEB/MAR 11	Yavapai Apache Tribe Donation		\$10,000.00	\$57,452.09
APRIL	SEE PROJECT REPORT		\$1,932.95	\$59,385.04
MAY	SEE PROJECT REPORT	\$4,285.67		\$55,099.37
JUNE	SEE PROJECT REPORT	\$18,471.13		\$36,628.24
JULY	SEE PROJECT REPORT	\$1,772.71		\$34,855.53
AUGUST	SEE PROJECT REPORT	\$3,885.35		\$30,970.18
SEPTEMBER	SEE PROJECT REPORT	\$1,074.31		\$29,895.87
October	SEE PROJECT REPORT	\$423.72		\$29,472.15
November	SEE PROJECT REPORT	\$400.81		\$29,071.34
December	SEE PROJECT REPORT	\$734.66		\$28,336.68
JANUARY	SEE PROJECT REPORT	\$639.97		\$27,696.71
FEBRUARY	SEE PROJECT REPORT	\$203.91		\$27,492.80
MARCH	SEE PROJECT REPORT	\$837.69		\$26,655.11

DATES: 12/01/2012 THRU 99/99/9999

PROJECTS:

MASTER PROJECT: POOL

STATUSES: ACTIVE, FUTURE, SUSP., INACTIVE

DATE	TRAN#	G/L ACCOUNT/ A/P VENDOR	DESCRIPTION/REFERENCE	ACTUAL		ENCUMBERED	
				AMOUNT	BALANCE	AMOUNT	BALANCE
PROJECT : 02G POOL DONATIONS				STATUS : A			
LINE ITEM: 4500 POOL DONATION REVENUE							
B E G I N N I N G B A L A N C E				66,927.03CR	0.00	66,927.03CR	
5/13/13	B07322 80	4-2600-4700	INTEREST ALLOCATION	14.80CR	66,941.83CR		66,941.83CR
MAY 2013 ACTIVITY				14.80CR	0.00		
6/30/13	B07665 80	4-2600-4700	INTEREST ALLOCATIONS	12.18CR	66,954.01CR		66,954.01CR
JUNE 2013 ACTIVITY				12.18CR	0.00		
12/31/13	B08340 80	4-2600-4700	INTEREST ALLOCATION	32.41CR	66,986.42CR		66,986.42CR
DECEMBER 2013 ACTIVITY				32.41CR	0.00		
4/14/14	B08750 80	4-2600-4700	INTEREST ALLOCATION	10.82CR	66,997.24CR		66,997.24CR
APRIL 2014 ACTIVITY				10.82CR	0.00		
LINE ITEM TOTAL				70.21CR	66,997.24CR	0.00	66,997.24CR
LINE ITEM: 4501 POOL GATE FEE REVENUE							
LINE ITEM TOTAL				0.00	2,337.25CR	0.00	2,337.25CR
LINE ITEM: 4502 POOL CONCESSION REVENUE							
LINE ITEM TOTAL				0.00	371.30CR	0.00	371.30CR
LINE ITEM: 4503 POOL PROGRAMMING REVENUE							
LINE ITEM TOTAL				0.00	1,775.00CR	0.00	1,775.00CR
LINE ITEM: 4504 POOL RENTAL REVENUE							
LINE ITEM TOTAL				0.00	200.00CR	0.00	200.00CR
LINE ITEM: 6000 POOL DON POOL STAFF SALARIES							
LINE ITEM TOTAL				0.00	16,937.16	0.00	16,937.16
LINE ITEM: 6001 POOL DON TOC STAFF SALARIES							
LINE ITEM TOTAL				0.00	921.08	0.00	921.08
LINE ITEM: 6020 POOL DONATION SOCIAL SECURITY							
LINE ITEM TOTAL				0.00	1,633.48	0.00	1,633.48
LINE ITEM: 6022 POOL DONATION HEALTH INS							
LINE ITEM TOTAL				0.00	136.03	0.00	136.03
LINE ITEM: 6023 POOL DONATION WORKMEN COMP							
LINE ITEM TOTAL				0.00	657.38	0.00	657.38
LINE ITEM: 6024 POOL DON STATE RETIREMENT							
LINE ITEM TOTAL				0.00	54.33	0.00	54.33
LINE ITEM: 7060 POOL DONATION WATER							
LINE ITEM TOTAL				0.00	4,334.85	0.00	4,334.85
LINE ITEM: 7061 POOL DONATIONS ELECTRIC							
LINE ITEM TOTAL				0.00	5,823.15	0.00	5,823.15

DATES: 12/01/2012 THRU 99/99/9999

PROJECTS:

MASTER PROJECT: POOL

STATUSES: ACTIVE, FUTURE, SUSP., INACTIVE

G/L ACCOUNT/		----- A C T U A L -----		--ENCUMBERED--		
DATE	TRAN# A/P VENDOR	====DESCRIPTION/REFERENCE====	-----AMOUNT-----	-----BALANCE-----	-----AMOUNT-----	-----BALANCE-----
LINE ITEM:	7062	POOL DONATION GAS				
		----- LINE ITEM TOTAL	0.00	2,438.62	0.00	2,438.62
LINE ITEM:	7310	POOL DONATION CONCESSIONS				
		----- LINE ITEM TOTAL	0.00	139.96	0.00	139.96
LINE ITEM:	7500	POOL DON STAFF/OFFICE SUPPLIES				
		----- LINE ITEM TOTAL	0.00	862.22	0.00	862.22
LINE ITEM:	7501	POOL DON MAINTENANCE SUPPLIES				
		----- LINE ITEM TOTAL	0.00	392.88CR	0.00	392.98CR
LINE ITEM:	7502	POOL DON CHEMICALS				
		----- LINE ITEM TOTAL	0.00	2,862.19	0.00	2,862.19
LINE ITEM:	7503	POOL DON POOL/EQUIP REPAIRS				
		----- LINE ITEM TOTAL	0.00	1,485.15	0.00	1,485.15
LINE ITEM:	7504	POOL DON FACILITY REPAIRS				
		----- LINE ITEM TOTAL	0.00	1,153.10	0.00	1,153.10
LINE ITEM:	7505	POOL DON VGB EXPENSES				
		----- LINE ITEM TOTAL	0.00	1,322.44	0.00	1,322.44
LINE ITEM:	7999	POOL DONATION MISC				
		B E G I N N I N G B A L A N C E		2,257.73	0.00	2,257.73
6/26/13	A35478 99 1-0000-1180	REVERSE VOIDED CHECK	925.00CR	1,332.73		1,332.73
	01-0029	4TH OF JUL VOID: 068661				
6/26/13	A35478 80 2-0000-2000	REVERSE VOIDED CHECK	925.00	2,257.73		2,257.73
	01-0029	4TH OF JUL VOID: 068661				
6/26/13	A35478 99 1-0000-1101	REVERSE VOIDED CHECK	150.00CR	2,107.73		2,107.73
	01-0029	4TH OF JUL VOID: 068661				
6/26/13	A35478 01 2-0000-2000	REVERSE VOIDED CHECK	150.00	2,257.73		2,257.73
	01-0029	4TH OF JUL VOID: 068661				
		----- JUNE 2013 ACTIVITY	0.00		0.00	
		----- LINE ITEM TOTAL	0.00	2,257.73	0.00	2,257.73
LINE ITEM:	8005	POOL FUNDRAISING EXPENSES				
		----- LINE ITEM TOTAL	0.00	3,093.76	0.00	3,093.76
		----- PROJECT TOTAL	70.21CR	25,961.04CR	0.00	25,961.04CR
		----- REPORT TOTALS	70.21CR	25,961.04CR	0.00	25,961.04CR

SELECTION CRITERIA

DATES: 12/01/2012 THRU 99/99/9999
INCLUDE PERIOD 13: NO
MASTER PROJECT: POOL
PROJECTS: All
PROJECTS WITH CURRENT ACTIVITY ONLY: NO
PRINT MONTHLY TOTALS: YES
ONE PROJECT PER PAGE: NO
PRINT VENDOR NAME: NO
EXCLUDE ENCUMBRANCES: NO

STATUS: ACTIVE
 INACTIVE
 FUTURE
 SUSPENDED

** END OF REPORT **