

**NOTICE OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

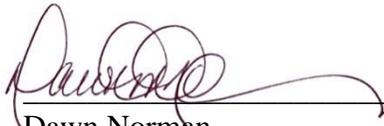
In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes,

NOTICE IS HEREBY GIVEN that the Parks and Recreation Commission of the Town of Clarkdale will hold a Regular Meeting on Wednesday, April 9, 2014, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona. Members of the Clarkdale Parks and Recreation Commission will attend either in person or by telephone, video or internet conferencing. All members of the public are invited to attend.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 8th day of April, 2014, at 10:00 a.m.

Dated this 8th day of April, 2014.

By:



Dawn Norman
Community Services Supervisor

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. PUBLIC COMMENT – The Parks and Recreation Commission invites the public to provide comments at this time. Members of the Parks and Recreation Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to the Parks and Recreation Supervisor during the meeting. Each Speaker is asked to limit their comments to five minutes.

3. MINUTES - Discussion and consideration of the minutes of the Regular Meeting held on October 9, 2013 and the Regular Meeting held on December 11, 2013.

4. INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report from the Chairperson on current events.

STAFF REPORT – A report from the Community Services Supervisor on current events.

NEW BUSINESS:

5. LOWER TAPCO RIVER ACCESS POINT (RAP) – A discussion and consideration of Rules of Use for the new Lower Tapco RAP site.

6. WORKSESSION - A worksession to discuss establishing fees for use at the new Lower TAPCO RAP.

7. WORKSESSION – A worksession to discuss naming the new Verde River/Benatz Trail loop.

8. WORKSESSION - A worksession to discuss Selna-Mongini Park.

9. VERDE RIVER POKER RUN - A discussion on the Verde River Poker Run event taking place on April 19, 2014.

10. CONCERTS IN THE PARK - A discussion on Clarkdale's 2014 Concerts in the Park.

11. FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

12. ADJOURNMENT

Reasonable accommodations may be requested by contacting Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.

**MINUTES OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, October 9, 2013, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli
Vice Chairperson: Barbara Van Wye
Commissioners: Debbie Pickard
Shannon Westcott (Absent)
Peter Cure

Town Staff:
Community Services Supervisor: Dawn Norman
Community Development Senior Planner: Beth Escobar

AGENDA ITEM: CALL TO ORDER – Chairperson Lynda Zanolli called the meeting to order at 5:36 p.m. It was noted that a quorum was present.

AGENDA ITEM: PUBLIC COMMENT - There was no public comment.

AGENDA ITEM: MINUTES-Discussion and consideration of the minutes of the Regular Meeting held on August 14, 2013.

Commissioner Pickard motioned to approve the Regular Meeting minutes for August 14, 2013 as written. Vice Chair Van Wye seconded the motion. The motion passed unanimously.

AGENDA ITEM: INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report from the Chairperson on current events.
None.

STAFF REPORT – A report from the Community Services Supervisor on current events.

Community Services Supervisor Dawn Norman reported on the following:

- Celebration of Artwork Donation - The library will be hosting a reception on Thursday, October 17, 10:30am- 12:00pm, to honor a recent gift made by an anonymous donor of an original pastel created by local artist, Ruth Waddell.
- Interviews are being scheduled for the vacant Administrative Assistant II position in Community Services. There has been a great return on applications submitted with several qualified applicants.
- Art in Public Places - 'A River Runs Thru Us' exhibit is scheduled for November through December. A gala reception will be held on Saturday, November 9th, 6:00-8:00pm in the library.

NEW BUSINESS:

AGENDA ITEM: ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON – Discussion and consideration of electing Chairperson and Vice Chairperson.

Commissioner Van Wye motioned to elect Commissioner Zanolli as Chairperson. Commissioner Pickard seconded the motion. Commissioner Zanolli accepted the nomination and the motion passed unanimously.

Commissioner Pickard motioned to elect Commissioner Van Wye as Vice Chairperson. Chairperson Zanolli seconded the motion. Commissioner Van Wye accepted the nomination and the motion passed unanimously.

With no objection, Chairperson Zanolli moved Agenda Item 8. Halloween as the next item of business due to staff presenter not being present.

AGENDA ITEM: HALLOWEEN – A discussion on the 2013 Halloween event.

Community Services Supervisor Dawn Norman updated the Commission on the progress of the planning for the 2013 Halloween event scheduled for Thursday, October 31, 5:00-7:00pm. There was open discussion on:

- Event activities and road closures;
- Donations received to date;
- Resident Informational Packets - distributed to upper Clarkdale residents residing on First South, First North and Main Street;
- Event Information Packets delivered to upper Clarkdale businesses;
- Promotional material distributed: school flyer, the Town's newsletter Small Talk, and general flyers; and
- Volunteer opportunities needing filled.

AGENDA ITEM: WORKSESSION: Discussion regarding the Verde River @ Clarkdale Request for Proposal.

Community Development Senior Planner Beth Escobar reviewed the completed projects at both the Tapco and TuziRAP sites with the Commission. She explained that the first phase of the Verde River @ Clarkdale project is to complete a Master Plan for the project which includes connection from the Tapco site to TuziRAP. This is possible through a grant acquired from the Walton Foundation. The Request for Proposal (RFP) is still in progress and not ready as anticipated. When completed, the RFP will be sent out to 4 vendors for bid.

The Parks and Recreation Commission posed the question as to what role they will play in the Master Plan process. Senior Planner Beth Escobar explained that the Commission will be invited to participate in the public process but that they will not be participating in the planning phase. She continued that this is a town project on town property with lease agreements, therefore, it will go through the public process which will include public meetings and work groups and after the public process the Master Plan draft will then go directly to Council for their approval.

There was open discussion on:

- Budget - approximately \$150,000 to finish the first phase;
- 4 vendors;
- Amenities to include at each of the sites and connection;
- Sustainability of funding for the sites, including a structured fee use;
- Master Plan public process; and
- TuziRAP agreement with Arizona State Parks.

Chairperson Zanolli expressed her concern on site management and used the Fossil Creek site as a prime example as to what can happen without a plan in place. She wants to ensure the natural beauty is maintained and is a priority verses the focus of generating revenue. There was open discussion on how the Town could try to alleviate this from happening. The Commission suggested that the Town include the National Park Service in discussions so that they could share their experience at Fossil Creek in order for the Town to learn from that site's experience.

Senior Planner Beth Escobar informed that a list of all stakeholders, including the National Park Service, is provided in the RFP so that all parties impacted would have the opportunity to participate.

There was open discussion on the philosophy of Leave No Trace and Tread Lightly programs.

Senior Planner Beth Escobar informed that the engineers could meet with both Parks and Recreation Commission and Design Review Board prior to the public input process. She continued that the Walton Foundation Grant funds need to be expanded before the end of the year.

The Commission expressed their disappointment in the lack of participation anticipated from them and inquired how they could get their voices heard on this project. Senior Planner Beth Escobar shared that a joint worksession could be scheduled with the Design Review Board to meet and discuss general items on the project but that they could not discuss specific projects that have not yet come before the Design Review Board due to open meeting laws and public process requirements.

The Commission concluded that they would like to have the project listed on their agenda monthly to discuss and receive updates and would like to invite the National Park Service, more specifically, the Fossil Creek Rangers, to attend so that the Commission could hear from them on their experiences.

Senior Planner Beth Escobar informed that the public forums will start at the beginning of next year.

AGENDA ITEM: CROSSROADS AT MINGUS - An update and discussion on the Crossroads at Mingus Development.

Senior Planner Beth Escobar informed the Commission that the Town and the developers entered into negotiations for a restatement of agreement. Through this process there were a total of 30 items to be addressed and worked out and currently there are only 2 items left. Due to the developers struggling to keep the project, the Town is working with them so that the project doesn't fail and become a deserted development. The Town and the developer have negotiated on the park development. It has been agreed that Tract F would be completed by the 65th

building permit and Tract K will be completed by the 125th building permit. There are a total of 241 lots, 49 are sold. She continued that the 49 lots do not apply as they were sold by a third party. In addition, the existing trail system will be dedicated to the Town.

There was open discussion on the agreement and park development and how long it will be before these parameters are reached and a park is built in that area.

The commission expressed their disappointment due to the need for a park in that area of the community. There was open discussion on funding alternatives in order to get the park built. Commissioner Cure inquired if the Town could dedicate sales tax revenue towards the building of the park.

In lieu of this park, the Commission inquired if the Town could make improvements to the existing town parks. Community Development Senior Planner Beth Escobar informed that there is \$300,000 in an escrow account for the town's use and Council has expressed that the funding not be used for the intersection/road improvements. It was her understanding that \$2,500 was earmarked for Mongini Park improvements.

Senior Planner Beth Escobar informed that the developer is actively pursuing to sell the subdivision. She continued that whoever purchases the development assumes all of the responsibilities of the agreement and all obligations will have to be met.

There was open discussion on the subdivision. Senior Planner Beth Escobar invited the Commission to individually come in as Community Development would be happy to discuss any questions or concerns they had.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

Regulation, Fees and Use of Town Parks

Verde River @ Clarkdale

Concerts in the Park

December Events

Pool

AGENDA ITEM: ADJOURNMENT - With no further business before the Commission and with no objection, the meeting adjourned at 6:42 p.m.

APPROVED:

Lynda Zanolli, Chairperson

SUBMITTED BY:

Dawn Norman, Community Services Supervisor

**MINUTES OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, December 11, 2013, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli
Vice Chairperson: Barbara Van Wye
Commissioners: Debbie Pickard (Absent)
Shannon Westcott
Peter Cure

Town Staff:
Community Services Supervisor: Dawn Norman
Town Manager: Gayle Mabery

AGENDA ITEM: CALL TO ORDER – Chairperson Lynda Zanolli called the meeting to order at 5:33 p.m. It was noted that a quorum was present.

AGENDA ITEM: PUBLIC COMMENT - There was no public comment.

AGENDA ITEM: INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report from the Chairperson on current events.
None.

STAFF REPORT – A report from the Community Services Supervisor on current events.

Community Services Supervisor Dawn Norman reported on the following:

- Trails -
 - An article was provided to the Commissioners. The article was from the Planning Magazine and provided by Community Development Senior Planner Beth Escobar. The article covered the benefits and examples of communities having bike trails.
 - Open Space and Trails Map - The State of Arizona is creating an Open Space and Trails Map of Arizona for the public. The State is currently working with Yavapai County on the inclusion of Yavapai County trails. Community Development has been working with the County on providing Clarkdale trail information.
 - December Small Talk includes an article regarding Parks & Trails. The article includes information on both the Crossroads at Mingus and Mountain Gate developments.
- Made In Clarkdale and the Library Book Sale are currently underway. The events run through December 15th. Staff encourages all to take a moment and stop in to check out each of the events.

- Clarkdale Historic Building and Home Tour - Saturday, December 14th, 9am-5pm.

NEW BUSINESS:

AGENDA ITEM: WORKSESSION – A worksession to discuss the development of Phase I of the TAPCO River Access Point.

Town Manager Gayle Mabery informed the Commission that as a result of connections made through one of the Town's Verde River Familiarization Kayak trips, she had met with the Boating Facilities Program Manager from the Arizona Game and Fish Department (AZGF). AZGF has a grant program specifically targeting boating facilities, and, after an overview of our Verde River @ Clarkdale project and site visits to TAPCO and Tuzi RAP, it appears that Clarkdale is well positioned to receive funding through the program.

There was open discussion on the AZGF grant, including requirements, process, timelines, and partnership opportunities with AZGF. There is a 75% / 25% grant match requirement, the match can be in-kind. In addition, the Town has earmarked \$50,000 for the Verde River @ Clarkdale project.

Staff is working with AZGF in establishing a Memorandum of Understanding (MOU) that would allow AZGF to partner with the Town to undertake projects together to improve boating access and other items that would improve both TAPCO and TuziRAP utilizing the grant funds. With the timeframe being limited, the MOU would not come before the Commission; it would go directly before Town Council for approval. The general consensus of the Commission was that this would be a very beneficial partnership to pursue. Town Manager Gayle Mabery expressed that she anticipated having the MOU to Council by January.

There was open discussion on:

- Operational costs after installation of improvements
- Self-pay station
- Site host
- Trash management
- Signage
- Parking
- Bathroom facilities
- Phase development of the sites
- Seek input from Fossil Creek Rangers

Town Manager Gayle Mabery outlined the next steps:

- By January have a master MOU with Arizona Game and Fish to bring to council;
- After MOU is approved by Council, start to work on project agreement(s) with AZGF; and
- A request for a general approval of recommendation to Council to work with AZGF on the various projects.

Town Manager Gayle Mabery explained that not only does the Town Council need to approve the agreement; they will also need to commit funding. She continued that the grant agreement can be done at any time as there is no fiscal year outline. She anticipates having both the agreement and budget approved by Council by late spring and project completion to take place by late 2014/early 2015.

AGENDA ITEM: SANTA COMES TO CLARKDALE - A discussion on the 2013 Santa Comes to Clarkdale event.

Community Services Supervisor Dawn Norman reported the following to the Commission on the 2013 Santa Comes to Clarkdale event:

- This year's Santa was wonderful and was provided by Wildwest Adventures, LLC in Williams. This company provides Santas for many of the popular holiday attractions, including the Polar Express. Staff is pleased to have this resource for future Santa Comes to Clarkdale events.
- This year's event was well attended. There were a total of 99 children who visited with Santa and had their photo taken. This number does not include those children attending that chose not to see Santa.
- Review of past attendance:
 - 2012 - 70 children
 - 2011- 105
 - 2010 - 81
 - 2009 - 68
- The annual event is held 11am-1pm. Families arrive as early as 10:15am to wait in line to see Santa. There is a mad rush at the beginning of the event and at closing time. At closing, this is due to those attending or participating in the Cottonwood Parade which is held simultaneously with Clarkdale's event. A volunteer has suggested changing the event time to 11:30am-1:30pm in order to allow families to attend both local events. There was open discussion on the history of the event and why the time was changed to be held concurrently with the Cottonwood parade. This was due to a large number of attendees and the impact on the event.
- This year the event pictures were posted on the Facebook page. Parents were informed to visit and like our page so that they could access their photos and print out additional prints.
- Light inventory - staff purchased additional lights, approximately \$275 was expended.
- An article was included in this month's Small Talk requesting light donations for next year's display.

AGENDA ITEM: CAROLING IN THE PARK - An update and discussion on the 2013 Caroling in the Park event.

Community Services Supervisor Dawn Norman shared the event flyer informing the event is scheduled for Saturday, December 20th. Volunteer Coordinators, Jim and Dinah Gemmill, will be bringing their propane fire pit and Clarkdale-Jerome Lions Club President David Andrews will be on hand to serve hot chocolate.

AGENDA ITEM: CONCERTS IN THE PARK- A discussion on Clarkdale's Concerts in the Park.

Commissioner Westcott motioned to table the agenda item to the next regular scheduled meeting due to Commissioner Pickard's absence. Vice Chair Van Wye seconded the motion. The motion passed unanimously.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

**Verde River @ Clarkdale
Concerts in the Park**

AGENDA ITEM: ADJOURNMENT - With no further business before the Commission and with no objection, the meeting adjourned at 6:23 p.m.

APPROVED:

Lynda Zanolli, Chairperson

SUBMITTED BY:

Dawn Norman, Community Services Supervisor



Staff Report

Agenda Item: **LOWER TAPCO RIVER ACCESS POINT (RAP)** – A discussion and consideration of Rules of Use for the new Lower Tapco RAP site.

Staff Contact: Dawn Norman, Community Services Supervisor

Meeting Date: April 9, 2014

Background: Upon receipt of the Park & Recreation Commission recommendations and guidance received at your March 12, 2014 meeting, on March 25, 2014 Council adopted Ordinance #359 to the Town Code entitled “Park and Recreation Facilities”. (That document is included here, following this Staff Report.) As a result, in regards to every Town park and/or recreation facility, there may now be areas in the new Ordinance where the Commission feels additional considerations for each particular location is deserving.

Also presented at your last meeting, given the current access challenges and imminent planned uses at the Lower TAPCO RAP site, the Parks and Recreation Commission is asked to consider establishing Rules for Use there. Given the immediate need for determining expectations at the site and the Town’s ability for enforcement there, doing so is a matter of urgency.

Town Staff is seeking input from the Parks and Recreation Commission for establishing Rules of Use specific to Lower TAPCO RAP. Based on the input received, staff will draft a Resolution for the Town Council’s upcoming consideration.

Staff Recommendation: Staff recommends that the Parks and Recreation Commission provide guidance and input for establishing a Rules for Use at the Lower TAPCO RAP site.

CHAPTER 12

PARKS AND RECREATION FACILITIES

Created by Resolution #1461 & Ordinance #359 On March 24, 2014; Effective March 25, 2014,

Article 12-1 **PUBLIC PARKS, TRAILS, AND RECREATION AREAS**

- 12-1-1 Applicability of Regulations
- 12-1-2 Hours of Use
- 12-1-3 Vehicles in Parks and Recreation Facilities Areas
- 12-1-4 Horses and Other Riding Animals
- 12-1-5 Non-motorized Vehicles – Roller Skates – Skateboards – Roller Blades
- 12-1-6 Camping and Parking in Parks and Recreation Facilities
- 12-1-7 Fires
- 12-1-8 Smoking
- 12-1-9 Damaging Property, Tampering with Parks or Facilities
- 12-1-10 Firearms and Deadly Weapons
- 12-1-11 Golfing at Parks and Recreation Facilities
- 12-1-12 Glass Containers in Parks and Recreation Facilities
- 12-1-13 Littering
- 12-1-14 Dumping or Depositing of Household or Commercial Trash
- 12-1-15 Domestic Animals
- 12-1-16 Prohibited Substances
- 12-1-17 Distribution or Sale of Food, Beverages or Other Items
- 12-1-18 Park and Facility Closure
- 12-1-19 Signs, Decorations and Other Objects
- 12-1-20 Wildlife Protection
- 12-1-21 Fees

Section 12-1-1 Applicability of Regulations

These regulations shall apply to all parks, trails and recreation areas and associated improvements and areas owned, leased or otherwise acquired by or under the operation and supervision of the Town of Clarkdale, Arizona (“parks and recreation facilities”).

Section 12-1-2 Hours of Use

Unless otherwise posted or allowed by issuance of a Town permit, parks, trails and recreation areas shall be open daily to the public as day-use areas. It shall be unlawful for any person (other than Town personnel or their agents conducting Town business) to use or be present in said parks, trails and recreation areas and facilities during any hours in which they are not open to the public without written permission from the Town Manager or his/her designee.

Section 12-1-3 Vehicles in Parks, Trails and Recreation Areas

- A. A “motorized vehicle” is defined as any vehicle or conveyance that is or can be propelled without human power excluding devices designed and used by the physically handicapped. A “non-motorized vehicle” is defined as any conveyance or device that depends solely on human power for propulsion.
- B. No person shall, at any time, drive or ride a motorized vehicle upon the premises of any parks, trails and recreation areas except on designated roads or parking areas located upon the premises, without the express written permission of the Town Manager or his/her designee. These restrictions do not apply to Town staff or law enforcement staff when they are acting within the course of their regular employment.
- C. The operation of any motor vehicle on parks, trails and recreation area property including, but not limited to, roads, parking lots, trails and open spaces must comply with all state and local laws as referenced to their use on any public road or highway. All state and local laws apply to vehicle registration, insurance, the operator’s age and licensing requirements and apply the same standards regarding the operation of a motor vehicle under the influence of alcohol or drugs.
- D. No person shall operate or use a non-motorized device at parks, trails and recreation area facilities where such activity is specifically prohibited by appropriate posting.

Section 12-1-4 Horses and Other Riding Animals

Horses and other riding, draft, and burden animals, and any vehicles drawn by such animals are allowed only on specific, designated Town equestrian areas and bridle paths, except as may otherwise be permitted by the Town Manager or his/her designee, pursuant to written request

Section 12-1-5 Non-motorized Vehicles – Roller Skates – Skateboards – Roller Blades

No person shall operate skateboards, roller blades, roller skates, bicycles, scooters or any rolling vehicles in Town parks, trails and recreation areas where such activity is specifically prohibited

by appropriate posting, or in an unsafe manner so as to infringe upon the safety of themselves or others. In cases where a way or trail serves as a pedestrian route, users of rolling vehicles shall reduce their speeds so as not to pose a danger to pedestrians.

Section 12-1-6 Camping and Parking in Parks and Recreation Facilities

Unless otherwise posted or allowed by issuance of a Town permit, overnight camping and overnight parking are prohibited at parks, trails and recreation area facilities-. After hours parking is prohibited.

Section 12-1-7 Fires

Unless otherwise posted or allowed by issuance of a Town permit, no open fires are permitted. The use of propane or gas flame-product barbecue cooking devices is allowed as long as they are attended and in an enclosed device. Charcoal may only be used in fixed grills provided in Town parks and charcoal fires shall be attended at all times. The Town or Clarkdale Fire District may temporarily prohibit fires and cooking devices on Town parks, trails and recreation areas during periods of high fire danger.

Section 12-1-8 Smoking

- A. The Town may prohibit smoking in any or all areas within Town parks, trails and recreation areas by posting signs stating such.
- B. The Town or Clarkdale Fire District may temporarily prohibit smoking on all Town parks, trails and recreation areas during periods of high fire danger.

Section 12-1-9 Damaging Property, Tampering with Parks or Facilities

- A. It shall be unlawful for any unauthorized person to remove, destroy, mutilate, collect or deface any natural or manmade object within any parks, trails and recreation areas, including but not limited to trees, shrubbery, plants, flowers, rocks, fences, signs, kiosks, bulletin boards, restrooms, picnic tables, or trash containers.
- B. It shall be unlawful to plant trees or any other type of landscape material or establish or construct trails, monuments, memorials or other facilities for public or private use without the prior written consent of the Town Manager or his/her designee.
- C. It shall be unlawful for any unauthorized person to remove, destroy, mutilate, collect or deface any cultural or historic artifacts within any parks, trails and recreation areas.

Section 12-1-10 Firearms and Deadly Weapons

- A. It shall be unlawful to discharge firearms or explosives, or discharge or use projectile weapons in any parks, trails and recreation areas including, but not limited to, fireworks, BB guns, pellet guns, air guns, crossbows, longbows, slingshots or other device capable of causing injury to persons or animals or damage or destruction to property.
- B. Special events or instructional classes involving the discharge of firearms or explosives, or use of projectile weapons must receive written permission from the Town Manager or his/her designee.

Section 12-1-11 Golfing at Parks and Recreation Facilities

No person shall use any portion of any parks, trails and recreation area facility for golfing purposes, or make use of any golf club or golf ball in any park or recreation facility except for special events or classes.

Section 12-1-12 Glass Containers in Parks and Recreation Facilities

It shall be unlawful for any person to have a glass container in his/her possession in any parks, trails and recreation areas unless specifically authorized by the Town Manager or his/her designee.

Section 12-1-13 Littering

It shall be unlawful to litter at a parks, trails and recreation areas. Users are responsible for returning facility to an as-found condition. Users shall take refuse resulting from activities within the parks, trails and recreation areas with them when leaving the park or deposit them in appropriate waste receptacles. In the case where trash receptacles are full or unavailable, users shall remove their own refuse from the parks, trails and recreation areas.

Section 12-1-14 Dumping or Depositing of Household or Commercial Trash

Dumping or depositing household or commercial trash on or at parks, trails and recreation areas, or in dumpsters or trash receptacles provided at parks, trails and recreation areas is prohibited.

Section 12-1-15 Domestic Animals

- A. Domestic animals shall be kept on a leash at all times at parks, trails and recreation areas except when participating in a program authorized by the Town of Clarkdale. Owners are

responsible for cleaning up and disposing of their animal's excrement by removing it or disposing of it in appropriate waste receptacles.

- B. The burying, entombment, or the spreading of remains of household pets or domesticated animals is prohibited.

Section 12-1-16 Prohibited Substances

No person shall consume, distribute or possess any substance in violation of A.R.S. Title 13, Chapter 34, Drug Offenses, at parks and recreation facilities. No person shall consume, possess or distribute an open container of alcoholic beverages at parks, trails and recreation areas, unless such activity has been allowed through issuance of a permit from the Town, or in the event a particular park, trail, or recreation area has been exempted from this provision.

Section 12-1-17 Distribution or Sale of Food, Beverages or Other Items

Commercial distribution or sales of food, beverages or any other item is prohibited at parks, trails and recreation areas, except through issuance of a permit from the Town.

Section 12-1-18 Parks, Trails and Recreation Area Closure

- A. The Town Manager, or his/her designee, has the authority to close parks, trails and recreation areas or portions thereof, at his/her discretion. Reasons may include, but are not limited to: vandalism, weather, repairs, public health or safety concerns, etc.
- B. No person shall use any Town parks, trails and recreation areas, or any area which has been declared "closed" and which has been so posted by the Town, except as authorized in writing by the Town Manager or his/her designee.

Section 12-1-19 Signs, Decorations and Other Objects

- A. The posting, draping or attachment of any sign, poster, bill, advertisement or directional flagging to any park sign, sign post or facility including freestanding signs on Town property is prohibited without the permission of the Town Manager or his/her designee.

- B. The posting of advertisements or the placement of brochures by private parties on Town parks, trails and recreation areas and the placement of brochures on vehicles within designated parking areas is prohibited.
- C. Placement of tents or temporary structures must be approved by the Town Manager or his/her designee before installation.

Section 12-1-20 Wildlife Protection

- A. It is unlawful to feed, harass, chase, harm, capture, hunt, trap or to shoot or throw an object at any animal. This does not apply to the chasing or capture of domestic animals such as dogs or cats to bring them under appropriate control of the owner, caretaker, or animal control officers.
- B. Observe wildlife from a distance using binoculars or cameras. Avoid wildlife during sensitive times, such as when they are breeding, nesting or raising young. It is unlawful to disturb or move birds' nests or eggs.
- C. Fishing is permitted in accordance with State regulations, including the need for proper fishing licenses.
- D. This section shall not apply to persons performing wildlife rescue, rehabilitation or pest/animal control with permission from the Town Manager or his/her designee.

Section 12-1-21 Fees

Reservation Fee and Deposit Schedule: See current fee schedule as adopted by Resolution of the Clarkdale Town Council.

Designated Fee Areas: See current fee schedule as adopted by Resolution of the Clarkdale Town Council.



Staff Report

Agenda Item: **WORKSESSION** – A worksession to discuss establishing fees for use at the new Lower TAPCO RAP.

Staff Contact: Dawn Norman, Community Services Supervisor

Meeting Date: April 9, 2014

Background: This item is scheduled as a worksession only.



Staff Report

Agenda Item: **WORKSESSION** – A worksession to discuss naming the new Verde River/Benatz Trail loop.

Staff Contact: Dawn Norman, Community Services Supervisor

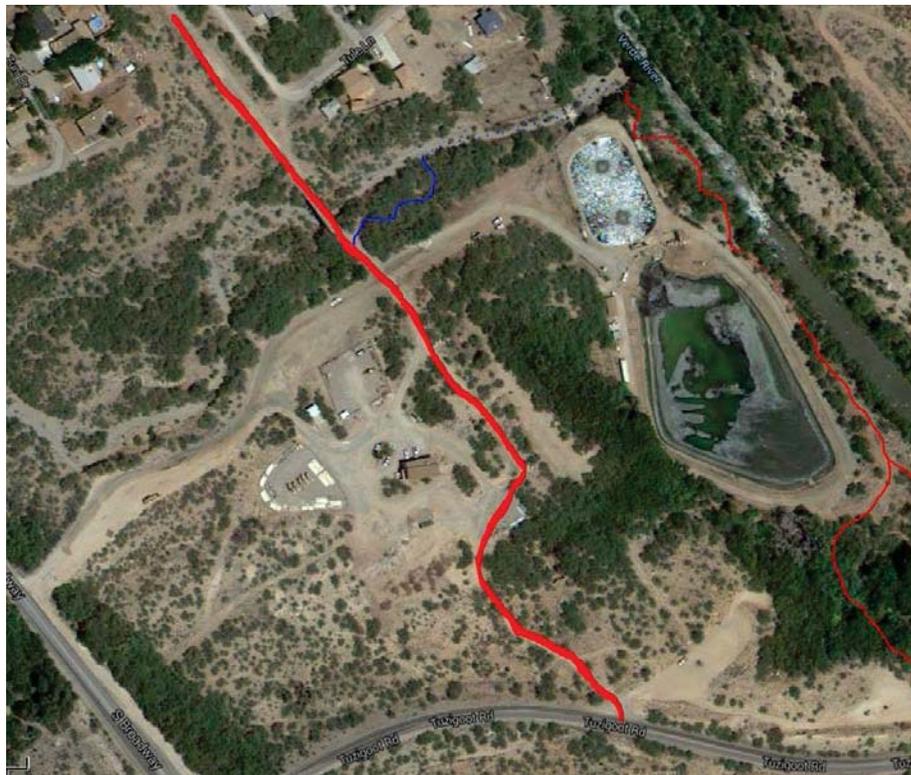
Meeting Date: April 9, 2014

Background: In late 2013 development and construction began to establish a loop trail from the Benatz Trail (marked on the map below in bold red) down to the Verde River (around the wastewater treatment plant), over to Tuzigoot Bridge and back to the start point. When complete, this trail will allow users to walk through the bosque, down the wash, and connect with the riverside trail on the east side of the wastewater treatment plant.

This trail development began and has moved forward through coordinated efforts and support of Friends of the Verde River Greenway, Vetra Plex, multiple volunteers, available grant funding and Town staff. On April 2nd Commissioners Lynda Zanolli and Pete Cure walked the trail with staff to observe the new trail system.

With the project nearing completion, the process to officially name the trail loop is up for discussion by the Park & Recreation Commission.

Recommendation: This item is scheduled as a discussion only, and no official action is necessary from the Commission.





Staff Report

Agenda Item: VERDE RIVER POKER RUN – A discussion on the Verde River Poker Run event taking place on April 19, 2014.

Staff Contact: Dawn Norman, Community Services Supervisor

Meeting Date: April 9, 2014

Background: Staff will provide an update to the Commission on the progress of the inaugural Verde River Poker Run.

Recommendation: This item is scheduled as a discussion only, and no official action is necessary from the Commission



Staff Report

Agenda Item: **CONCERTS IN THE PARK** – A discussion on the 2014 Concerts in the Park.

Staff Contact: Dawn Norman, Community Services Supervisor

Meeting Date: April 9, 2014

Background: Staff will provide an update to the Commission on the progress of the 2014 Concerts in the Park.

Recommendation: This item is scheduled as a discussion only, and no official action is necessary from the Commission



Staff Report

Agenda Item: **WORKSESSION** – A worksession to discuss Selna-Mongini Park.

Staff Contact: Dawn Norman, Community Services Supervisor

Meeting Date: April 9, 2014

Background: During Council's recent 2014 Strategic Planning session the question of Selna-Mongini Park and its future was again raised. As a result, the Commission is requested to begin discussions and considerations of that area.

Recommendation: This item is scheduled as a worksession only, and no official action is necessary from the Commission.