

**MINUTES OF THE SPECIAL MEETING  
OF THE LIBRARY ADVISORY BOARD  
OF THE TOWN OF CLARKDALE**

A Special Meeting of the Library Advisory Board of the Town of Clarkdale was held on Thursday, November 13th, 2014, at 9:00 a.m., in the Clark Memorial Clubhouse Men's Lounge, 39 N. Ninth Street, Clarkdale, Arizona.

**AGENDA ITEM: CALL TO ORDER**

Meeting was called to order at 8:59 a.m. by Chairperson Sherman.

Present:

Chairperson	John Sherman
Board Member	Ben Kramer
Board Member	Tom Murphy

Absent:

Vice Chairperson	Karen Bowers
Board Member	Ann Viarengo

Town Staff:

Community Services Supervisor: Dawn Norman  
Community Services Administrative Assistant II: Joni Westcott

**AGENDA ITEM: PUBLIC COMMENT** – No public comment.

**AGENDA ITEM: MINUTES** – Discussion and consideration of the minutes of the Regular Meeting held on May 1, 2014 and Special Meeting held on October 9<sup>th</sup>, 2014.

*Board Member Kramer motioned to approve the Regular Meeting Minutes held on May 1, 2014 and Special Meeting held on October 9<sup>th</sup>, 2014, as written. The motion was seconded by Board Member Murphy. The motion passed unanimously.*

**AGENDA ITEM: INFORMATIONAL REPORTS**

**CHAIRPERSON'S REPORT** – A report from the Chairperson on current events.

None

**STAFF REPORTS** – A report from Community Services staff members on current events.

Staff member, Joni Westcott reported on the Kids at Hope Celebration that took place in the Library on November 12<sup>th</sup>. KAH is an organization committed to the belief that all children are capable of success, NO EXCEPTIONS. In order to honor the KAH Day annual celebration, Library staff offered games, balloons, prizes and treats to children who came in to the Library along with information about the KAH philosophy to share with parents. Staff also gave each child a free book.

- Community Services Supervisor Dawn Norman reported on the Library District Managers Meeting she recently attended:
  - The recent Jail Tax election was a major topic of this meeting. The fact that the Jail Tax did not pass may have a large financial impact on libraries and the annual distribution amount provided by the county.
  - There was also a lengthy discussion regarding the hiring of a Library Network employee to provide support to all libraries in the district. This would cost each of the libraries in the network. The question was raised as to what specific support this employee would provide to the network libraries. It became apparent that the primary responsibilities of this employee would be to support the District office, not specifically network duties, yet the network libraries would essentially be paying the salary of this employee. This sparked a discussion as the awareness of the essential duties came to light. There was not a consensus of support for this movement, especially due to the fact that the Jail tax did not pass and the unknown impact on annual distributions. More information will be provided to the Library Advisory Board when actual decisions and budgetary impacts are handed down.

**FINANCIAL REPORT- A review of the current financial report.**

The current library donation account balance is \$9,265.98. A portion of these funds are dedicated to purchase missing/damaged books and DVD/Blu-rays to replenish library inventory.

**NEW BUSINESS:**

**AGENDA ITEM: WORKSESSION: 2014 LIBRARY ADVISORY BOARD ANNUAL BOOK SALE- A worksession to discuss the 2014 Library Advisory Board Annual Book Sale.**

There was a general discussion regarding the 2014 Library Advisory Board Annual Book Sale. Staff member Joni Westcott presented a draft schedule for board member sign up to help during the Made in Clarkdale event. Library staff members will provide support for the sale during regular library hours. All Library Board Members will meet in the Library at 8:30 am on December 1<sup>st</sup> for book sale set up.

**AGENDA ITEM: LIBRARY ADVISORY MEETING- Discussion and consideration to change the Regular Meeting date and time.**

There was a general discussion regarding the change of the Library Advisory Board regular meeting time.

**Chairperson Sherman motioned to change the Library Advisory Board Regular Meeting to the second Thursday of each month at 9:00 am. Board Member Kramer seconded the motion. The motion passed unanimously.**

**AGENDA ITEM: LIBRARY DONATION FUNDS-Discussion and consideration of possible expenditures for the Library.**

There was a brief discussion regarding the purchase of needed items for the library. There was a consensus of the Board to have staff provide ideas to the Board for consideration.

**AGENDA ITEM: FRIENDS OF THE LIBRARY- Discussion about "Friends of Library".**

Staff member Joni Westcott provided a hand out with information on establishing a "Friends of the Library". She explained that the process begins with forming 501c3 non- profit organization which would need to be a separate entity from the Town of Clarkdale. The Library Advisory Board is an entity of the Town of Clarkdale and would, therefore, be unable to initiate this non-profit organization.

**AGENDA ITEM: FUTURE AGENDA ITEMS– Listing of items to appear on future agendas.**

*Library Donation Funds*

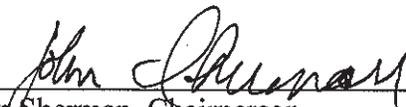
*Friends of the Library*

*2014 Library Advisory Board Annual Book Sale*

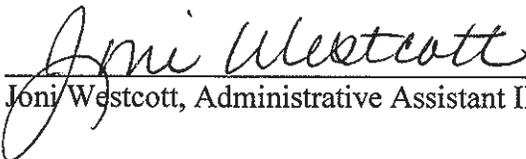
**AGENDA ITEM: ADJOURNMENT**

With no further business before the Board and with no objection, the meeting adjourned at 9:45 a.m.

APPROVED:

  
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John Sherman, Chairperson

SUBMITTED BY:

  
\_\_\_\_\_  
Joni Westcott, Administrative Assistant II