

**MINUTES OF A SPECIAL MEETING  
OF THE LIBRARY ADVISORY BOARD  
OF THE TOWN OF CLARKDALE**

A Special Meeting of the Library Advisory Board of the Town of Clarkdale was held on Thursday, April 10, 2014, at 4:00 p.m., in the Clark Memorial Clubhouse Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Jerry Wiley  
Vice Chairperson: John Sherman  
Board Members: Ann Viarengo  
Tom Murphy  
Karen Bowers

Town Staff Present:  
HR/Community Services Director: Janet Perry  
Community Services Administrative Assistant II: Joni Westcott

**AGENDA ITEM: CALL TO ORDER** – Chairperson Jerry Wiley called the meeting to order at 4:04 p.m. A quorum was present.

**AGENDA ITEM: PUBLIC COMMENT** - There was no public comment.

- 1. AGENDA ITEM: MINUTES** – Approval of the minutes of the Special Meeting held on September 16, 2013 and the Regular Meeting held on November 7, 2013.

*Vice Chair Sherman motioned to approve the Special Meeting minutes for September 16, 2013 and Regular Meeting for November 7, 2013 as written. Board Member Viarengo seconded the motion. The motion passed unanimously.*

**AGENDA ITEM: INFORMATIONAL REPORTS**

**CHAIRPERSON'S REPORT** – A report from the Chairperson on current events.  
None.

**STAFF REPORT** – A report from Community Services staff members on current events.

Community Services Administrative Assistant II Joni Westcott reported on the following:

**Art in Public Places**

- In the past few months the Library has hosted art from the Verde Valley Spinners and Weavers and the Clarkdale Jerome School.
- Currently on display through the end of April is the Sedona Camera Club, established in 1952 by photo enthusiasts.

- Coming up in May, exhibit called “Word is Art” by Beth Courtwright Detweiller. Oil on canvas that she describes as “iconic imagery and allegorical narratives”.
- Art in Public Places has scheduled consistent displays clear into 2015.

**Statistics**-Data has been compiled and will be presented to LAB at an upcoming meeting where Supervisor Norman will be present to participate in the discussion. All regular meetings from this point forward will include a Library stat report.

**Library District**- As mentioned in a prior email to the Board, we continue to wait for more information regarding the Library District agreement. We will keep you posted.

**Book Deal and Steals**- A new, bigger and better, book sales area has been established in the Library. New donations get evaluated and either placed into circulation or added to the Book Deals and Steals shelves. Patrons come in more regularly because they know we are adding to the collection often.

**Free Book Event**- We recently collaborated with First Things First to offer free books to children.

**Stay-cation Spring Break** - Daily children’s programs were offered in collaboration with NAU Civic Service Institute & Senior Corp.

**America Gets Electrified**-Clarkdale Historical Society Museum has an electrifying display in cases up front.

**Volunteers**- We have had several people apply to volunteer for the Library. Most recently we added Terri Crisp to our team of regular Library volunteers. She is working 2-3 days a week.

**FINANCIAL REPORT- A review of the current finance report.**

**NEW BUSINESS:**

1. **ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON** - Discussion and consideration to elect a new chairperson and vice-chairperson.

**Chairperson Wiley nominated Ann Viarengo as the new Chairperson, Board Member Viarengo negated. With no second, Chairperson Wiley withdrew his nomination. Board Member Viarengo nominated Vice-Chairperson John Sherman as Chairperson. Board Member Bowers seconded the motion. Vice-Chairperson Sherman clarified what tasks he will/will not do. Running meeting is okay but reaching out to county official, etc. is not something he will do – others promised support. Vice-Chairperson Sherman accepted the nomination and the motion passed unanimously.**

**Board Member Viarengo nominated Karen Bowers as Vice-Chairperson. Board Member Wiley seconded the motion. Board Member Bowers questioned the tasks involved and accepted the nomination. The motion passed unanimously.**

2. **WORKSESSION ON THE 4<sup>TH</sup> OF JULY ICE CREAM SOCIAL** – A worksession to discuss the 2014 4<sup>th</sup> of July Ice Cream Social.

Board Member Sherman requested promotional efforts to promote baked good donations beginning in May. As an example, place promo insert in each book/DVD checked out. This item was tabled for more detailed discussion.

**a. Silent Book Auction**

It was suggested to get more information regarding space availability at the Ice Cream Social because the book auction will require additional table(s) and space. Another suggestion was to use the book auction as an additional opportunity to promote library; distribute info about volunteering, programs, etc.

3. **NATIONAL LIBRARY WEEK**-Discussion regarding National Library Week, April 13-19, 2014.

Chairman Sherman asked if this was something staff could promote. Administrative Assistant II, Joni Westcott suggested that signs be placed in the Library to promote the weeklong event and that coffee and cookies be given away with a check out of 5 items or more. Chairman Sherman suggested that staff should proceed with efforts to promote National Library Week as staff sees fit. Board Member Viarengo agreed.

**AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.**

*4<sup>th</sup> of July Ice Cream Social*  
*Library Statistics*  
*Yavapai County Library District Agreement*  
*2014 Book Sale*

**AGENDA ITEM: ADJOURNMENT**-With no further business before the Board and with no objection, the meeting adjourned at 5:02 p.m.

APPROVED:

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John Sherman, Chairperson

SUBMITTED BY:

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Joni Westcott, Administrative Assistant II