

**NOTICE OF A REGULAR MEETING  
OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE**

In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes,

**NOTICE IS HEREBY GIVEN that the Design Review Board of the Town of Clarkdale will hold a REGULAR Meeting on Wednesday, November 5, 2014, at 6:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.**

*All members of the public are invited to attend.*

The undersigned hereby certifies that a copy of this notice was duly posted on the Town Hall bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 27<sup>th</sup> day of October 2014 at 9:00 a.m.

Dated this 27<sup>th</sup> day of October, 2014 by:

*Vicki McReynolds*

Vicki McReynolds  
Administrative Assistant II

**ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.**

1. **CALL TO ORDER:** [The Chairperson called the meeting to order at 6:30 p.m.](#)
2. **ROLL CALL:** [The GIS Planner called roll.](#)
3. **WELCOME NEW COMMISSION MEMBER:** [Laura Jones. The Design Review Board welcomed their newest member.](#)
4. **PUBLIC COMMENT** – The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit comments to **FIVE minutes.**
5. **MINUTES:** [Consideration of the Regular Meeting Minutes of September 3, 2014. Board Member Garvey made a motion to approve the minutes of September 3, 2014. Board Member Foutz seconded the motion. The motion passed unanimously.](#)
6. **REPORTS:**  
**Chairperson and Members Report:**  
**Staff Report:**

**ELECTIONS: Chairperson and Vice Chairperson.** [Board Member Snyder made a motion to elect Board Member Prud'homme-Bauer as Chairperson. Board Member Garvey seconded the motion. Board Member Prud'homme-Bauer accepted the nomination and was elected unanimously. Board Member Snyder motioned to elect Board Member Foutz as Vice Chairperson. Board Member Garvey seconded the motion. Board Member Foutz accepted the nomination and was elected unanimously.](#)

## **8. NEW BUSINESS:**

**WORKSESSION:** Review of public meeting rules and meeting protocol. Per the request of Board Member Snyder, this item was moved to after the public hearing.

**PUBLIC HEARING:** Design and Site Plan Review of a proposed approximately 9,100 square-foot retail building and associated site improvements at 1191 SR 89A. This approximately 0.9-acre property is zoned (C) Commercial and is further identified as Assessor's Parcel Number 406-26-001Y. Applicant is Southwest General Development. Case Number DRB-090951.

### **Staff Report:**

**Applicant Presentation:**

**Questions to Staff/Applicant/Discussion:**

**Open Public Hearing:** The Chairperson opened the Public Hearing.

**Close Public Hearing:** The Chairperson closed the Public Hearing.

**CONSIDERATION AND POSSIBLE ACTION:** Design and Site Plan Review of a proposed approximately 9,100 square-foot retail building and associated site improvements at 1191 SR 89A. This approximately 0.9-acre property is zoned (C) Commercial and is further identified as Assessor's Parcel Number 406-26-001Y. Applicant is Southwest General Development. Case Number DRB-090951.

**ACTION:** Board Member Snyder motioned to approve the site plan, design review and sign package application for Case #090951 with the stipulations proposed by staff with the following changes/additions:

Stipulation # 17: Staff and the applicant will work with the adjacent property owners to determine appropriate landscaping along the western boundary of the project.

In addition, staff is directed to work with the Cottonwood Area Transit Authority to address safety issues.

Board Member Garvey seconded the motion. The motion passed unanimously.

**8.a AGENDA ITEM: WORKSESSION:** Review of public meeting rules and meeting protocol. Per the request of Board Member Snyder, this item was moved to after the public hearing.

Staff reminded the board that whenever three members of the board are together this constitutes a quorum and they should refrain from discussing any items that may potentially come before the board for discussion. Staff asked if they know the will be in attendance at a community event, to let the staff know so they may post a notice of possible quorum. Staff reminder the board not to use the 'reply all function' if they are responding to an email sent to the board.

## **9. FUTURE AGENDA ITEMS:**

**10. ADJOURNMENT:** Board Member Snyder motioned to adjourn the meeting. Board Member Garvey seconded the motion. The motion passed unanimously. The meeting adjourned at 8:40 p.m.