



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE
Tuesday, December 9, 2014 at 6:00 P.M.
Clark Memorial Clubhouse, Men's Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on **Tuesday, December 9, 2014, at 6:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.** *Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing.* Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on December 4, 2014 at 1:00 p.m.

Kathy Bainbridge
KATHY BAINBRIDGE
CLERK/FINANCE DIRECTOR

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

- 2. PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

REPORTS

- 3. Current Events** – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.
- Mayor's Report
 - Vice-Mayor's Report
 - Councilmembers' Report

Town Manager's Report

4. **Organizational Reports** – Reports regarding regional organizations.
 - CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations.
 - NACOG - Northern Arizona Council of Governments.
 - NAMWUA - Northern Arizona Municipal Water Users Association.
 - VRBP – Verde River Basin Partnership.
 - VVLP – Verde Valley Land Preservation.
 - WAC/MVWAC - Yavapai County Water Advisory Committee/Middle Verde Water Advisory Committee.
 - VVREO – Verde Valley Regional Economic Organization.
 - YCL – A report from the Yavapai College Liaison.

5. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.
 - A. **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held November 18, 2014.

 - B. **Claims** - List of specific expenditures made by the Town during the previous month. November, 2014 check log and PPE dated November 1 and 15, 2014.

 - C. **Reports** - Approval of written Reports from Town Departments and Other Agencies
 - Building Permit Report – November, 2014
 - Capital Improvements Report – November, 2014
 - Magistrate Court Report – November, 2014
 - Water and Wastewater Report – November, 2014
 - Police Department Report – November, 2014

 - D. **Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month's Board and Commission Meetings.
 - Board of Adjustments Notice of Cancellation of meeting November 26, 2014
 - Design Review Board minutes of the meeting held November 5, 2014
 - Planning Commission minutes of the meeting held November 10, 2014
 - Library Advisory Board Notice of Cancellation of meeting November 13, 2014
 - Parks and Recreation Committee Notice of Cancellation of meeting November 12, 2014

NEW BUSINESS

6. **TRANSFER OF WATER TENDERS FROM THE CLARKDALE FIRE DISTRICT TO THE TOWN OF CLARKDALE** – discussion and consideration regarding transfer of water tenders from the Clarkdale Fire district.

7. **EXTENSION OF THE FINANCIAL ASSURANCE TIME PERIOD FOR WILDHORSE ACRES ESTATES, A MINOR SUBDIVISION** – Discussion and consideration regarding an extension of the Financial Assurance Time Period for Wildhorse Acres.

8. **VERDE RIVER @ CLARKDALE CONCEPTUAL MASTER PLANS FOR TAPCO AND TUZIGOOT RIVER ACCESS POINTS** – Discussion and consideration regarding the conceptual plans for both TAPCO and Tuzigoot River Access Points.
9. **SPEED LIMIT REDUCTION ON BROADWAY** – Discussion and consideration of a reduced speed limit on Broadway.
10. **WORKSESSION FOR COUNCIL ORIENTATION** – A worksession for the orientation of the Council.
11. **FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda
12. **ADJOURNMENT**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.



Northern Arizona Council of Governments
Transportation Policy Advisory Committee Meeting
 November 12, 2014
 Teleconference Meeting

MEMBER NAME	ENTITY	PRESENT	ABSENT	STAFF NAME	
Tom White, Jr.	Apache County		X	Chris Fetzer	
Ferrin Crosby	Apache County		X	Cindy Binkley	
Matt Ryan	Coconino County		X	Jason Kelly	
Bill Diak	City of Page	X		GUEST/ALTERNATE NAME ENTITY	
Wade Carlisle	City of Holbrook	X			
Jesse Thompson	Navajo County	X		Kevin Adam	RTAC
Curt Bohall	Town of Clarkdale	X			
Thomas Thurman	Yavapai County	X			
Michael Lomayaktewa	Hopi Tribe		X		

I. Call to Order and Introductions

Chairman Tom Thurman called the meeting to order at 1:30 P.M. Self introductions were made. A quorum was present.

II. Approve Meeting Minutes – February 5, 2014

Chairman Thurman asked for any changes or corrections to the February 5 meeting minutes. Curt Bohall noted that he did attend the February meeting, and asked that the minutes be changed to indicate his attendance.

Tom Thurman moved to approve the February 5, 2014 meeting minutes as amended, seconded by Curt Bohall. Motion passed unanimously.

III. State and Federal Legislative & Elections Update

Kevin Adam reported on the recent state and federal elections. Many of the races were so close that they have not yet reached a conclusion. In Arizona, the party numbers will remain the same. Andy Biggs will remain as Senate President. David Gowan will be the incoming Speaker of the House. Steve Montenegro will be the Majority Leader, and David Livingston the Whip. Both Mr. Gowan and Mr. Livingston are from the Sierra Vista area.

It could be a positive turn of events that there are some rural-area representatives in the leadership. Several years ago when this was not the case, there were several pieces of legislation proposed that favored urban areas.

Chris Fetzer asked if the overall feel of the State Legislature would be more moderate or conservative even though the party numbers did not change. Kevin responded that it would be hard to predict at this point, because there is a new Governor and we don't know how his perspective will influence the budget discussions.

Tom Thurman asked about membership of the Transportation Committees. Kevin responded that it has not been decided yet, but it is likely that Judy Burges will remain as the Senate Transportation Committee. Karen Fann will probably not be the House Transportation Committee Chair.

Kevin continued on to discuss the federal elections. There was significant change on a partisan basis, as the Senate shifted to Republican control. They will determine the agenda, and the items that go to vote. Republicans will also draft bills and chair the committees. The new Environment/Public Works Committee Chairman will probably be Senator Jim Inhofe. Senator Inhofe has previously been the committee chair, and has a record of working across the aisle on transportation. The challenge remains to pass a 5-year bill and maintain current spending levels; for this an additional \$100 billion will be needed, which will be difficult to do while trying to cut deficit spending.

In the House of Representatives, Republicans were able to increase their existing majority. The race in Southeastern Arizona is still very close. If the margin stays under 200 votes, there will be a re-count. Congressman Ed Pastor, the most influential member of our delegation with regard to transportation funding, has retired. Because the number of Democrats in the House has been reduced, that will result in changes to committee membership. It is unknown whether Congresswoman Ann Kirkpatrick will keep her seat on the Transportation Committee.

The 15th Annual Rural Transportation Summit will be held at Little America Hotel in Flagstaff on January 7-9. This year's theme is the linkage between transportation infrastructure and economic growth. Registration is open, and the RTAC is seeking corporate sponsorships for the event. Registration numbers are also down from last year. Kevin encouraged the TPAC members to register for the Summit and spread the word in their local communities.

IV. Discussion on HURF Outreach for 2015

Chris Fetzer explained that for the last few years, the TPAC has adopted and presented to the State Legislature a resolution concerning the ongoing diversions of HURF funding. The resolutions have encouraged the discontinuation of the diversions going forward. Last year, there was some improvement in terms of reducing the raids, but the diversions do still exist. Staff will present an updated resolution for consideration at the next meeting.

Kevin Adam is working on behalf of the RTAC to draft an outreach letter to advocate for transportation infrastructure. The RTAC already has the support of the Arizona League of Cities and Towns, Associated General Contractors, and the County Supervisors Association, but is trying to attract more private sector interest. Kevin asked the TPAC members for their assistance in identifying and recruiting key employers from their local areas to sign the letter.

V. Update on Development of NACOG TIP Programming Policies & Procedures

Jason Kelly reported that NACOG staff is developing a manual to document the region's transportation planning policies and procedures that have been developed over time. In addition to documenting existing procedures, staff has been working with the Technical Subcommittee to make adjustments for working in the

current ADOT fiscal climate. The manual has a procedural focus. Its purpose is to educate local staff on NACOG processes, and identify how we allocate and prioritize funding that comes into the region.

Staff will present the draft manual to the Technical Subcommittee, as well as the TPAC for feedback on the policy elements in the coming months. The draft process should be concluded by April, so it can be presented to the Regional Council for approval.

Chris Fetzer added that ADOT's fiscal climate has evolved over the last few years. These changes have required that the region take a critical look at how resources are allocated. This could result in different methodologies and recommendations for allocating funds that come to the region. During the federal stimulus, the NACOG region was tasked with getting projects together on a short timeframe. Staff asked the Regional Council to delegate authority to the TPAC for project approval. Because of the current fiscal climate, we may need to ask the Regional Council for continued TPAC authority to approve TIP amendments. This would give NACOG a more efficient process, and minimize the likelihood of funding loss due to the inability to act on a timely basis.

VI. Miscellaneous Items from Committee Members & Staff

Chris Fetzer reported that both Flagstaff and Coconino County had ballot measures for a sales-tax increase for transportation investment and system preservation. Both measures passed.

After this meeting, staff will distribute two informational documents regarding increasing revenues for transportation. The trust fund is not generating adequate revenues to sustain current spending levels. There is the potential for transportation and infrastructure investment under the new Congress, but revenue streams must be addressed and that can be politically sensitive. These documents will help members to frame their discussions with legislators.

ADOT continues to work on repairs to SR 89 between Flagstaff and Page. The highway is expected to re-open in the spring. The current detour will revert back to a BIA roadway once the highway repair is completed.

Bill Diak announced that he was elected as the GAMA chair for the next year.

Jesse Thompson would like to see a TPAC resolution drafted in support increased maintenance funding for Indian school bus routes. He is waiting for feedback from the Navajo Nation, and then he will communicate with NACOG staff to draft the resolution.

VII. Next Meeting: TBD

Chairman Thurman suggested that a TPAC meeting should take place during the Rural Transportation Summit in January. NACOG staff will work to arrange a time and place during the Summit for the meeting.

VIII. Adjourn

Chairman Thurman adjourned the meeting at 2:15 P.M.

**Minutes of a Regular Session of the Common Council of the Town of Clarkdale
Held on Tuesday, November 18, 2014**

A Regular Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, November 18, 2014, at 6:00 P.M. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

CALL TO ORDER – Meeting was called to order at 6:00 P.M. by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig

Councilmember Bill Regner

Vice Mayor Richard Dehnert

Councilmember Curtiss Bohall

Councilmember Rennie Radoccia

Town Staff:

Town Manager Gayle Mabery

Town Clerk/Finance Director Kathy Bainbridge

Community Development/Economic Director Jodie Filardo

Senior Planner Beth Escobar

Community Services/Human Resources Director Janet Perry

Utilities/Public Works Director Wayne Debrosky

Police Chief Randy Taylor

Deputy Clerk Mary Ellen Dunn

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

There was no public comment.

REPORTS

Current Events – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor Von Gausig's Report –

- October 16, 2014 – Attended Arizona Forward Water Forum;
 - Telephone call with Tim Carter, Yavapai College superintendent
- October 21, 2014 – Attended Leaders on the River follow-up – Western Resource Advocates spoke about water conservation methods and new river projects
- October 22, 2014 – Attended public meeting regarding Verde River @ Clarkdale operations
- October 28, 2014 – Attended String of Pearls working group

- November 3, 2014 – Attended Water Challenge kick-off meeting
- November 4, 2014 – Chaired Water Committee meeting for Arizona Forward
 - Attended Sustainable Funding Committee
- November 5, 2014 – Attended Newgate Homes grand opening at Mountain Gate
- November 8, 2014 – Spoke at Audubon c2e Conference/Western Rivers Advocacy network
- November 10, 2014 – Attended Verde Front Leaders meeting
- November 12, 2014 – Attended Verde River @ Clarkdale quarterly coordination meeting
- November 14, 2014 – Attended Executive Committee meeting - Arizona League of Cities and Towns
- November 15, 2014 – Attended Jerome Mayor Nicki Check's wedding
- November 17, 2014 – Participated in Water Challenge discussion
- November 18, 2014 – Met with Cindy Emmett and Bill Cohen regarding the robbery reenactment photography

Vice-Mayor Dehnert's Report –

- October 16, 2014 – Telephone call with Tim Carter, Yavapai College superintendent
- October 18, 2014 – Participated in Sustainability in our Backyard at town hall
- October 23, 2014 – Attended NACOG regional council meeting
- October 31, 2014 – Participated in Town's Halloween celebration and candy distribution
- November 3, 2014 – Met at MUHS with Scott Mabery, Gayle Mabery, Chief Randy Taylor, Superintendent Paul Tighe and Principal Jennifer Childress regarding helping youth moving into community adjust and how Clarkdale can assist
- November 11, 2014 – Attended meeting with group putting on bank robbery reenactment – will be announcer for that event
- November 12, 2014 – Attended MatForce Verde Valley Steering Committee meeting

Councilmember Bohall's Report –

- October 16, 2014 - Met with Superintendent Tim Carter regarding college advisory committee
- October 18, 2014 – Attended Sustainable Clarkdale event and Fire Department Open House
- November 5, 2014 – Attended Mountain Gate ribbon cutting
- November 12, 2014 – Attended Transportation Policy Advisory Committee meeting telephonically

Councilmember Regner's Report –

- October 15, 2014 – Attended Southwest Wine and Dine planning group;
 - Attended Local First Arizona Northern Arizona business mixer
- October 17, 2014 – Participated Verde River Institute kayak trip
- October 18, 2014 – Attended Sustainability in our Backyard and Clarkdale Fire Department OpenHouse;
 - Attended Southwest Wine and Dine in the Vines event
- October 21, 2014 – Attended Friends of Southwest Wine Center board meeting;
 - Attended Leaders of the Verde River meeting

- October 29, 2014 – Attended Friends of Southwest Wine Center wrap up meeting
- October 31, 2014 – Judged costume contest at Halloween event
- November 2 – 5, 2014 – Attended Arizona Town Hall at the Grand Canyon – discussion on Arizona economy
- November 7, 2014 – Selected to be member and Vice Chair of Yavapai College Advisory Committee
- November 11, 2014 – Attended meeting with Valley Academy of Career and Technical Education (VACTE) and Yavapai College Governing Board
- November 13, 2014 – Met with Paul Chevalier, Chair of the Yavapai College Advisory Committee

Councilmember Radoccia's Report –

- October 16, 2014 - Spoke with Tim Carter regarding Yavapai College Advisory Board
- October 17, 2014 – Attended NAMWUA meeting
- October 31, 2014 – Participated in Halloween activities
- October 18, 2014 - Attended Southwest Wine and Dine in the Vines

Town Manager Mabery's Report –

- November 20th – Intergovernmental meeting in Camp Verde
- Holiday closures: Town Hall closed Thursday and Friday (Thanksgiving holiday)
- November 25th - Gazebo Decorating Day at 10 a.m.
- December 6th - Santa Claus coming to Clarkdale in Men's Lounge – still looking for volunteers for that event 10:30 a.m. – 3:00 p.m.
- West Mingus Recreation Area – update meeting last week and included representatives from the City of Cottonwood and Yavapai College regarding the development of a trailhead site on the Yavapai College campus
- Use of Verde River @ Clarkdale river access points dropped off a bit due to cool season however the diversity of uses has picked up. From the kayaking and canoeing that occurred during the warmer season, we are now seeing fishing, hiking, birdwatching, picnicking, walking dogs, photography and artists.

Organizational Reports – Reports regarding regional organizations.

CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations. Councilmember Bohall:

- CAT – no report
- VVTPO – no report
- TPAC – meeting November 12th – discussion about elections, finances and the nationwide question of how we are we going to replace gas tax.

NACOG - Northern Arizona Council of Governments. Vice Mayor Dehnert:

- October 23, 2014 Regional Council Meeting – highlights included:
- Adoption of the resolution requesting Congress to provide full funding for the Payment in Lieu of Taxes Program for FY 15;
- Approval of Comprehensive Economic Development strategy;
- Program updates from Terri Drew (economic development administration services);
- Update on Northern Arizona Child Development Administering Board (Headstart);
- Update from Transportation Policy Advisory Committee;
- Approval of the Regional Transportation Improvement program amendments; and
- Area Agency on Aging program news –
- NACOG will no longer provide direct legal services through the Area Agency on Aging but will work closely with new providers (DNA Legal Services, Flagstaff; Southern Arizona Legal Aid, White Mountains; and Community Legal Services, Prescott)

NAMWUA - Northern Arizona Municipal Water Users Association. Councilmember Radoccia:

- Melanie Ford from WIFA gave presentation on the WIFA Dashboard tool for water and sewer fees

VRBP – Verde River Basin Partnership. Mayor Von Gausig:

- No report

VVLP – Verde Valley Land Preservation. Councilmember Radoccia:

Was not able to attend but reported there was discussion about redefining direction of group into 6 categories/focuses:

- Continue involvement in areas that include municipal councils, county and state parks and forest service;
- Act as liaison for open space improvements
- Avenue for creation for small conservation easements
- Advocate sensible changes in management of state trust lands
- Collaborate with other non-profits on trail cleanups
- Demonstrate the beauty and value of open spaces through hikes and equestrian rides

WAC/MVWAC - Yavapai County Water Advisory Committee/Middle Verde Water Advisory Committee. Mayor Von Gausig:

Due to the hiatus/dissolution of the group the dozen monitoring stations operated by USGS are without funds. Without those stations there will be gaps in our knowledge of this activity. Mayor will meet with Arizona head of USGS, Jim Lienhouts, and other Verde Valley representatives and groups on November 24th to discuss how these sites will be maintained. Will cost the Verde Valley Communities about \$40,000.

VVREO – Verde Valley Regional Economic Organization. Councilmember Regner:

- No report

YCL – A report from the Yavapai College Liaison. Councilmember Regner:

- Formation meeting of the Board Advisory Committee.
- Meeting of VACTE and Yavapai College Governing Board.
- Dr. Dale Fitzner and Herald Herrington were not re-elected in November. They were replaced by Deb McCasland and Steve Irwin.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. Approval of Minutes of the Common Council** - Approval of the minutes of the Special Executive Sessions held September 23, 2014 and October 14, 2014, Regular Meeting held October 14, 2014 and Special Meeting October 28, 2014.
- B. Claims** - List of specific expenditures made by the Town during the previous month. October, 2014 check log and PPE dated October 4, 8, 18 and 23, 2014.
- C. Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.
Board of Adjustments Notice of Cancellation of meeting October 22, 2014
Design Review Board Notice of Cancellation of meeting October 1, 2014
Planning Commission minutes of the meeting held October 21, 2014
Library Advisory Board minutes of the meeting held October 9, 2014
- D. Reports** - Approval of written Reports from Town Departments and Other Agencies
Building Permit Report – October, 2014
Capital Improvements Report – October, 2014
Magistrate Court Report – October, 2014
Water and Wastewater Report – October, 2014
Police Department Report – October, 2014
Residential Garbage and Recycling Statistics – September and October, 2014

Vice Mayor Dehnert moved to accept Consent Agenda items A – D as presented. Councilmember Bohall seconded the motion. The motion passed unanimously.

NEW BUSINESS**RECOGNITION OF OUTGOING COUNCILMEMBER RADOCCIA**

Mayor Von Gausig paid tribute to contributions made by Councilmember Radoccia in areas of renewable energy, land use, and architectural expertise. Town Manager, Councilmembers and Vice Mayor thanked Radoccia for his service and paid tribute. Radoccia was presented with a plaque.

OATH OF OFFICE - Administration of Oath of Office to Councilmembers-Elect Curt Bohall, Bill Regner and Scott Buckley.

Clarkdale Magistrate Ron Ramsey administered the oaths of office to re-elected Councilmembers Bohall and Regner and newly elected Councilmember Buckley.

APPOINTMENT OF VICE-MAYOR - Designation of one Councilmember to be Vice-Mayor.

Councilmember Bohall nominated Vice Mayor Dehnert. Councilmember Regner seconded the motion. The motion was approved unanimously.

FISCAL YEAR 2013-2014 ANNUAL FINANCIAL STATEMENTS – Presentation of the Annual Financial Statements and consideration of approval of the 2013-2014 Annual Financial Statements.

The annual audit and the auditor reports have been completed for Fiscal Year 2014. The Annual Financial Statements and Independent Auditors' Report summarizes all funds including General, Streets, Water, Wastewater, Sanitation, and Cemetery, and is presented on the basis of accounting prescribed by the Uniform Expenditure Reporting System (UERS), as required by the Arizona Revised Statutes, and in accordance with the voter-approved alternative expenditure limitation. Included in the report is the Management's Discussion and Analysis, starting on page iii, which was written by Finance Director Kathy Bainbridge and provides an overview of the financial activities for the fiscal year ended June 30, 2014, along with an introduction to the basic financial statements.

The Governmental Fund Balance/Net Asset Components are located on pages 29 through 31. These pages detail the restricted, assigned and unassigned portions of fund balances in the Governmental Funds and net assets in the Proprietary Funds.

The single audit required when a municipality has over \$500,000 of federal award expenditures during a fiscal year is also located on pages 41- 44 of the report.

The Schedule of Findings and Questioned Costs are located on pages 45 – 46 and show that for the Financial Statements and Federal Award Statements there were no material weaknesses identified or significant deficiencies found.

The Independent Auditors' Report on compliance applicable to the uses of Highway User Revenue Fund monies is located at the end of the report.

Finance Director Bainbridge introduced Scott Graff from Colby and Powell. Mr. Graff explained the duties and responsibilities of the auditors. He congratulated the town on another clean year of reporting. Discussed requirements of federal reporting for WIFA projects and stated the Town met those requirements. There were no misstatements or findings. Opened the discussion to questions from Council. There were no questions. Reported the Town has paid great attention to details and internal controls. Finance department takes suggestions well and puts new plans into place to fix any areas that may require improvements. The Finance Director has good organization of files and data. Town Manager Mabery thanked Bainbridge for her hard work.

Councilmember Regner moved to approve the Annual Financial Statements and Independent Auditors' Report dated June 30, 2014 and Annual Expenditure Limitation Report and Independent Accounts' Report dated June 30, 2014. Vice Mayor Dehnert seconded the motion. The motion passed unanimously.

LIQUOR LICENSE CHANGE OF AGENT – ACQUISITION OF CONTROL FOR #1 FOOD STORE – Discussion and consideration of a recommendation to the Arizona Department of Liquor License and Control for a Change of Agent – Acquisition of Control from John Sidney Coles to Linda Kay Coles for the #1 Food Store located at 755 Hwy 89A, Clarkdale, AZ.

Applicant: Linda Kay Coles d/b/a/ #1 Food Store

Address: 755 Hwy 89A, Clarkdale, AZ

Type of License: Agent Change - Acquisition of Control to current Series 10 Liquor License

Beer and Wine Store Application Kit - Series 10: This non-transferable, off-sale retail privileges liquor license allows a retail store to sell beer and wine (no other spirituous liquors), only in the original unbroken package, to be taken away from the premises of the retailer and consumed off the premises. A retailer with off-sale privileges may deliver spirituous liquor off of the licensed premises in connection with a retail sale. Payment must be made no later than the time of delivery. Series 10 (beer and wine store) licensees and applicants may apply for unlimited sampling privileges by completing the Sampling Privileges form. Internet sale of liquor is not permitted in the state of Arizona. Liquor must be delivered to an Arizona liquor-licensed wholesaler, then an Arizona liquor-licensed retailer prior to delivery to the consumer.

The application from Linda Kay Coles is requesting a Change of Agent – Acquisition of Control from John Sidney Coles due to his death on May 27, 2014 to Linda Kay Coles for the #1 Food Store located at 755 Hwy 89A, Clarkdale, AZ

A.R.S. 4-203.F

If a person other than those persons originally licensed acquires control over a license or licensee, the person shall file notice of the acquisition with the Director within 15 business days after such acquisition of control and a list of officers, directors or other persons on a form prescribed by the Director.On receipt of a notice of an acquisition of control or pre-investigation, the Director shall forward the notice within 15 days to the local governing body of the city or town. The Local Governing Body of the city, town or county may protest the acquisition of control within sixty days based on the capability, reliability and qualification of the person acquiring control. If the Director does not receive any protests,

the Director may protest the acquisition of control or approve the acquisition of control based on the capability, reliability and qualification of the person acquiring control.

To determine whether public convenience requires and the best interest of the community would be substantially served by issuing or transferring a license to a particular licensed or unlicensed location, the State Liquor Board and/or local governing authorities may apply criteria (as listed in the Arizona Administrative Code) as documented on the attached Town of Clarkdale Liquor License Application Review Form which has been completed by the Clerk's Department, Community Development Department, Police Department, Utility Department, Public Works Department and the Clarkdale Fire District.

Town Clerk Bainbridge presented information on this agenda item.

Councilmember Bohall moved to approve a recommendation to the State Department of Liquor License and Control to approve a Change of Agent – Acquisition of Control from John Sidney Coles to Linda Kay Coles for the #1 Food Store located at 755 Hwy 89A, Clarkdale, AZ. Vice Mayor Dehnert seconded the motion. The motion was approved unanimously.

Mayor Von Gausig changed the order of the agenda items without objection to accommodate public hearing.

PUBLIC HEARING: AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF CLARKDALE, YAVAPAI COUNTY, ARIZONA AMENDING THE ZONING MAP OF THE TOWN OF CLARKDALE, ARIZONA TO REZONE CERTAIN REAL PROPERTY, AN APPROXIMATELY 2.87 ACRES PORTION OF ASSESSOR'S PARCEL NUMBER 400-07-026F LOCATED AT 701 S BROADWAY STREET IN CLARKDALE, FROM R2 (SINGLE FAMILY AND LIMITED MULTIPLE FAMILY RESIDENTIAL) TO C (COMMERCIAL) WITH LIMITED USES AND IMPOSING CONDITIONS – A public hearing to receive input regarding amendment of the Zoning Map of the Town of Clarkdale.

The property owners of Assessor's Parcel Number 400-07-026F, an approximately 5.37-acre property located at 701 S. Broadway Street, have submitted a rezoning request for an approximately 2.88-acre portion of this property.

Jaimie and Joseph Rongo are requesting a change in zoning from R2 (Single Family and Limited Multiple Family Residential) to Commercial. This property is the location of the Arizona School of Integrative Studies (ASIS), commonly referred to as the massage school, operated by Mr. & Mrs. Rongo.

A lot line adjustment to reconfigure this property has already been processed by the Community Development Department. The lot line adjustment creates the approximately 2.8-acre portion which is the subject property of the rezone application. The remaining approximately 4.5-acre portion is proposed to retain the R2 zoning. The Rongos own the adjacent property where their private residence is located.

Description of property

The massage school building is approximately 3,541 square-feet in size. The classroom portion of this total is approximately 1,300 square feet. According to the ASIS website, classes run from September to February. The school also hosts a variety of other classes and workshops throughout the year.

The parking area contains 19 parking spaces. There is a well for water and septic system on the property. At the time of construction it was noted the leach lines for the project do not maintain the required five-foot setback from the utility easement which parallels Broadway. At the time, (December 2001) the Town noted this encroachment but did not require the leach lines to be moved.

The property is accessed from an approximately 28-foot wide driveway connected to Broadway. Peace Garden Path, a private road providing access to three single-family residences, connects off of this driveway access.

A roof-mounted solar electric system was installed in 2010.

Current Zoning

This property was rezoned in 1999 from R1L (Single Family Residential Limited) to R2 (Single Family and Limited Multiple Family Residential). Single family dwellings, parks, duplex, triplex and quadplex multi-family dwelling units, day care facilities and bed & breakfast establishments are permitted by right in this zoning district. There is a 4,000 square-foot minimum lot size required per multifamily unit. The property as it exists today at 5.37 acres could be developed into approximately 50 multifamily units or 29 single family residences under the current zoning.

Private schools are a conditional use in the R2 zoning district and the massage school has operated under a conditional use permit since 2000. If the property was rezoned to Commercial, the massage school could continue as a permitted use.

Vicinity

The subject property is located between an approximately 9.75-acre commercially zoned undeveloped property and three single-family residences to the north and a single-family residential large-lot development to the south. The homes to the south of the subject property are approximately 20 feet higher in elevation than the massage school. The nearest house to the south at 608 West Raven Hill Road is approximately 168 feet from the existing massage school building. The nearest house to the north, 500 Peace Garden Path, is approximately 188 feet from the massage school.

Town water and wastewater infrastructure extends along Broadway to approximately 600 feet north of the subject property.

Traffic

At the time of the original site plan review in 1999, a traffic study was not required. Traffic along Broadway, which connects Old Town Cottonwood to Clarkdale, can be heavy during certain periods. This road serves as the main access from Cottonwood to the Verde Canyon Railroad. Without knowing the specific use into which the property might develop if a zone change is approved, it is difficult to estimate traffic impact.

Staff is recommending a condition requiring a traffic study prior to any change of use.

Parking

There was no specific discussion at the time of the original site plan review regarding parking. There are flat areas around the existing parking that can serve as overflow parking.

A general retail use would require 17 parking spaces based on the current building size. A restaurant/bar use would require 1 parking space for every four seats. Parking requirements for hotels and motels are one space per unit/room.

Staff is recommending a condition requiring review and approval of parking requirements prior to any change of use.

Commercial Zoning:

A variety of uses are allowed in the Commercial Zoning District. There is no lot coverage maximum in the Commercial Zoning District, and setbacks of 30 feet in the front and 20 feet in the rear are required. There are no side setbacks required in this District, however, if the property abuts a residential district, the Town's policy has been to require a minimum 20-foot setback.

As constructed, the massage school would comply with the regulations of the Commercial Zoning District.

The Zoning Code contains required performance standards for commercial uses. Per these standards, and other ordinances, all lighting must be fully shielded, all outdoor storage must be completely screened, noise must be maintained within reasonable levels and nothing on the property can cause a nuisance to surrounding property owners.

Conformance to the Town of Clarkdale 2012 General Plan

Per Arizona Revised Statute 9-462.01.F any rezoning must conform to the land use element of the general plan.

The Land Use Map in the 2012 General Plan designates this parcel as Neighborhood Commercial. Two-thirds of the Broadway Corridor shares this designation.

The Neighborhood Commercial District was adopted by Ordinance #294 in 2006. There are currently no properties designated as Neighborhood Commercial on the zoning map, although the approximately 11 acres of commercial within the Crossroads at Mingus Planned Area Development shall be developed under the standards of the Neighborhood Commercial District.

The intent of the Neighborhood Commercial Zoning District is to:

‘Provide opportunities for commercial centers that offer everyday goods and services located within close proximity to residential neighborhoods and that promote foot and bicycle traffic to those areas.’

Neighborhood Commercial as defined in the General Plan includes uses such as retail outlets, offices and restaurants.

A zone change to Neighborhood Commercial would be in alignment with the 2012 General Plan.

A zone change to standard Commercial would not be a direct reflection of the General Plan, since more intensive uses are permitted in the Commercial Zoning District. The Commercial Zoning District includes a variety of uses which are not neighborhood oriented, such as a hotels, automobile sales and rentals, a public garage and wholesale establishments.

However, rezoning this property to Commercial does not require either a major or minor General Plan amendment due to the small size of the property.

Arizona Revised Statutes states the following:

‘In case of uncertainty in construing or applying the conformity of any part of a proposed rezoning ordinance to the adopted general plan of the municipality, the ordinance shall be constructed in a manner that will further the implementation of, and not be contrary to, the goals, policies and applicable elements of the general plan. A rezoning ordinance conforms with the land use element of the general plan if it proposes land uses, densities or intensities within the range of identified uses, densities and intensities of the land use element of the general plan.’

Zoning Analysis

As previously discussed, the Clarkdale General Plan recognizes the potential of the property along Broadway to develop as a commercial corridor focusing on neighborhood services connecting Old Town Cottonwood and Main Street Clarkdale.

One major distinction between Neighborhood Commercial and the Commercial Zoning District is the allowance of bars and taverns in the Commercial District as a permitted use and as a conditional use in the Neighborhood Commercial District.

Clarkdale currently has over 281 acres of undeveloped commercially-zoned property. The addition of approximately 2.88 acres of commercial property is an increase of one percent.

The subject property may be appropriate for some commercial uses but not others. For example, uses such as automobile, trailer, and boat rental may not be appropriate for this location, either because of a visual impact or an increase in traffic generation.

Per an earlier legal opinion, a zone change request may be granted with a limit to the uses allowed.

Comparison of permitted uses between Commercial & Neighborhood Commercial Zoning Districts

Use	Commercial	Neighborhood Commercial
Amusement arcade	X	X-with conditional use permit
Artist studios	X	X-with conditional use permit
Automobile, trailer, boat, farm implements sales and rentals	X	X-with conditional use permit
Barber shops & Beauty parlors	X	X
Bed & Breakfast Country Inn	X	X
Campsites and RV parks	X-with CUP	X-with conditional use permit

Commercial, trade, vocational schools	X	
Dressmaker, tailor et al	X	
Financial Institutions	X	X
Funeral parlor	X	X-without crematorium
Hotels and motels	X	X-two story maximum height
Laundry	X	X-with conditional use permit
Micro-brewery	X	X-with conditional use permit
Multi-family dwellings	X	X-with conditional use permit
Museums		X
Parking Lots/structures	X	X-with conditional use permit
Professional offices	X	X
Public Garages including repair and storage	X	X-with conditional use permit
Restaurants	X	X
Retail Stores	X	X
Sidewalk cafes	X	X-without alcohol service
Single family dwelling	X	X-two story maximum height
Taverns, bars	X	X-with conditional use permit
Wholesale establishments and Warehouses	X	

Commercial, trade and vocational schools are not listed as a permitted or conditional use in the Neighborhood Commercial Zone. If the subject property were re-zoned to Neighborhood Commercial, the massage school would no longer be a valid use. The rule of hierarchical zoning does not apply in this instance. Even though commercial and vocational schools are permitted in the R2 Zoning District, a 'lesser' zone, they cannot be assumed to be permitted in the Neighborhood Commercial Zoning District since this District was inserted into the code at a later date.

Public Comments:

Six members of the public, all nearby residents to the subject property, spoke at the July 15th Planning Commission Public Hearing and expressed concerns about the impact of a rezoning to their properties and quality of life. The Planning Commission directed staff to develop a list of limited commercial uses to address the concerns expressed. Four neighbors spoke at the September 16th meeting regarding continuing concerns about traffic and noise.

Spot Zoning:

A member of the public brought up the question of spot zoning at the July 15th meeting. Spot zoning is defined as placing a small area of land in a different zone than that of surrounding properties. Staff asked the Town attorney to determine whether the Rongo rezoning application constitutes spot zoning. The Town attorney advised the applicant join his property with the adjacent Commercial property to prevent the appearance of spot zoning. This can be accomplished through a lot line adjustment. Connecting the properties this way creates a continuous block of commercially zoned property.

Staff has added a stipulation requiring this lot line adjustment if the Council approves a rezone.

The Planning Commission conducted a public hearing on this item on July 15, 2014. A second public hearing with the Planning Commission was held on September 16, 2014 specifically to discuss the spot zoning issue and review the proposed limited Commercial uses. At this meeting the Commission recommended the matter be forward to Council for approval of the zone change to Commercial with the following limited uses:

Limited Commercial Uses to be permitted:

Per the Commission's direction, staff developed a list of limited commercial uses to mitigate the impact of rezoning to the adjacent property owners:

1. Multiple family dwelling structures. (This use is currently permitted in the existing R2 Zoning District.)
2. Professional and business offices, including clinics. (Permitted in the Neighborhood Commercial District.)
3. Financial institution. (Permitted in the Neighborhood Commercial District.)
4. Restaurants, taverns, bars and Sidewalk Cafes. (Permitted in the Neighborhood Commercial District.)
5. Retail sales. (Permitted in the Neighborhood Commercial District.)
6. Personal service uses, including barber shops and beauty parlors, artists' studios, funeral parlors and other personal service uses of a similar nature. (The Community Development Director has determined day spas would qualify under this category. These uses are permitted in the Neighborhood Commercial District.)
7. Hotels and motels (Permitted in the Neighborhood Commercial District.)
8. Commercial, trade or vocational schools.
9. Bed and Breakfast Country Inn (Allows for up to six guest units and may have a restaurant open to the public. This use is permitted in the Neighborhood Commercial District.)
10. Convalescent homes and retirement centers. (This use is permitted in the Neighborhood Commercial District with a conditional use permit.)

Permitted uses in the Commercial Zoning District not on this list include automobile parking lot; laundry and dry cleaning; repair shops; amusement place; auto, trailer, boat, or farm implement display, sales or rentals; public garage; publicly owned facilities; a medical marijuana dispensary and manufacturing of consumable products.

To further limit the impact of the change to commercial zoning, staff is suggesting a condition of approval that prohibits outdoor commercial activity past 10:00 p.m.

The applicant has reviewed the above list and endorses these limited uses.

As a reminder, the general plan designation for this area is Neighborhood Commercial. However, the Neighborhood Commercial District does not include public or private schools. Per the Town Attorney, the current use of the massage school would not be 'grandfathered' (considered exempt from the regulations of the new zoning) if this property were rezoned to Neighborhood Commercial because it is a conditional use.

In staff's opinion, the list of commercial uses above reflects those uses intended for the Neighborhood Commercial Zone, with the additional use of a public or private school and the allowance of a bar or tavern without the requirement of a conditional use permit.

Planning Commission Action:

After conducting two public hearings, the Planning Commission recommended forwarding this matter to Council for approval of the zone change request with limited commercial uses and the staff recommend conditions of approval. In the opinion of the Commission, the limited commercial uses and other restrictions included in the recommended conditions of approval, conforms to the intent of the General Plan as appropriate for Neighborhood Commercial development. In addition, the Commission recognized the benefit of extending the water and wastewater infrastructure as well as improving the access to the subject property off of Broadway.

Recommendation:

Staff is requesting the Council consider the proposed zone change, and after public comment, take one of the following actions:

- Request additional information from staff or the applicant to be brought back before the Council in a continued public hearing.
- Adopt an ordinance approving the change to Commercial with limited uses and the recommended conditions of approval.
- Amend the ordinance to change either the limited uses or conditions of approval.
- Deny the zone change application.

If the Council chooses to approve this zone change request, staff offers the following conditions of approval for consideration:

1. Permitted uses shall be limited to the following:
 - a. Multiple family dwelling structures. (This use is currently permitted in the existing R2 Zoning District.)
 - b. Professional and business offices, including clinics. (Permitted in the Neighborhood Commercial District.)
 - c. Financial institution. (Permitted in the Neighborhood Commercial District.)
 - d. Restaurants, taverns, bars and Sidewalk Cafes. (Permitted in the Neighborhood Commercial District.)
 - e. Retail sales. (Permitted in the Neighborhood Commercial District.)
 - f. Personal service uses, including barber shops and beauty parlors, artists' studios, funeral parlors and other personal service uses of a similar nature. (The Community Development Director has determined day spas would qualify under this category. These uses are permitted in the Neighborhood Commercial District.)
 - g. Hotels and motels (Permitted in the Neighborhood Commercial District.)
 - h. Commercial, trade or vocational schools.

- i. Bed and Breakfast Country Inn (Allows for up to six guest units and may have a restaurant open to the public. This use is permitted in the Neighborhood Commercial District.)
- j. Convalescent homes and retirement centers. (This use is permitted in the Neighborhood Commercial District with a conditional use permit.)
2. The lot line adjustment connecting Assessor's Parcel Number 400-07-026F to Assessor's Parcel Number 400-07-005 shall be completed within 15 days of approval of the rezone application by Town Council, and filed by the Applicant with the Yavapai County Recorder's Office.
3. Applicant and/or future property owner shall notify the Town in writing prior to conversion to a commercial use. An inspection shall be required by the Town Building Official and the Clarkdale Fire District prior to any new use being initiated.
4. The applicant shall be required to complete a redesign of the access of the property off of Broadway Road to standards provided by the Public Works Department of the Town of Clarkdale within 60 days of notification of change of use and prior to close of escrow of any property transfer.
5. A Traffic Impact Report, to be funded by the applicant and/or future property owner shall be required for any change of use more intensive than the current use. The applicant and/or future property owner shall be responsible for completing any required street upgrades identified by the Traffic Impact Report.
6. The property shall connect to the Town's water and wastewater system, including the installation of main lines within the Town's right-of-way from the terminus point on Broadway, within one year of a change of use on the property.
7. Parking shall be adequate for any future use. Additional parking spaces may be required.
8. There shall be no outdoor activity related to a commercial use on the property after 10:00 p.m.
9. Any new use must comply with all Town Code and Zoning Code regulations.
10. The applicant shall enter into a development agreement with the Town that specifies permitted uses and all restrictions and stipulations.

Senior Planner Beth Escobar presented information on this agenda item. She outlined the proposed uses for the area and the recommended conditions of approval. She provided historical background of allowed uses for various applicable zoning.

Mayor opened the discussion to public comment.

Kerry Olson, Clarkdale resident, stated that the zoning has changed over the years and is not sure she likes changing from R1-L to commercial.

Wayne Schumacher, Clarkdale resident: 1) commercial zoning would depreciate neighborhood values; 2) traffic from a commercial enterprise on a blind hilltop curve would endanger those who use Bent River Road; 3) all eight residents of West Raven Hill have voiced disapproval at previous meetings; 4) as of

July, 2014 Clarkdale already has 281 acres of unused commercial property. Stated he has no problem with the school but doesn't think if changed to neighborhood commercial and a bar were allowed the same result would occur.

Howard M. Beck, Clarkdale resident, Mayor Von Gausig read a letter addressed to Council by Mr. Beck, protesting the zoning change.

Richard Imboden, Clarkdale resident, concerned with noise and traffic potentials of re-zoning change.

Joseph Rongo, Clarkdale resident and property owner, thanked the Town for work and effort involved in attempting to accommodate him and his business. Even though his conditional use permit could stay semi-permanently, he may not always want to operate a massage school and would still be paying a huge tax amount.

Stephanie Haggart, Clarkdale resident, asked the Council if there was any legal way to allow for a permanent or semi-permanent conditional use permit on Mr. Rongo's property and was informed that the conditional use permit was permanent without zoning change.

Mayor Von Gausig closed the public hearing.

This is a Public Hearing, no action required.

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF CLARKDALE, YAVAPAI COUNTY, ARIZONA AMENDING THE ZONING MAP OF THE TOWN OF CLARKDALE, ARIZONA TO REZONE CERTAIN REAL PROPERTY, AN APPROXIMATELY 2.87 ACRE PORTION OF ASSESSOR'S PARCEL NUMBER 400-07-026F LOCATED AT 701 S BROADWAY STREET IN CLARKDALE, FROM R2 (SINGLE FAMILY AND LIMITED MULTIPLE FAMILY RESIDENTIAL) TO C (COMMERCIAL) WITH LIMITED USES AND IMPOSING CONDITIONS - Discussion and consideration of Ordinance #365, rezoning approximately 2.87 acres from Single Family and Limited Multiple Family Residential to Commercial with Limited Uses and Imposing Conditions.

The property owners of Assessor's Parcel Number 400-07-026F, an approximately 5.37-acre property located at 701 S. Broadway Street, have submitted a rezoning request for an approximately 2.88-acre portion of this property.

Jaimie and Joseph Rongo are requesting a change in zoning from R2 (Single Family and Limited Multiple Family Residential) to Commercial. This property is the location of the Arizona School of Integrative Studies (ASIS), commonly referred to as the massage school, operated by Mr. & Mrs. Rongo.

A lot line adjustment to reconfigure this property has already been processed by the Community Development Department. The lot line adjustment creates the approximately 2.8-acre portion which is the subject property of the rezone application. The remaining approximately 4.5-acre portion is proposed to retain the R2 zoning. The Rongos own the adjacent property where their private residence is located.

Description of property

The massage school building is approximately 3,541 square-feet in size. The classroom portion of this total is approximately 1,300 square feet. According to the ASIS website, classes run from September to February. The school also hosts a variety of other classes and workshops throughout the year.

The parking area contains 19 parking spaces. There is a well for water and septic system on the property. At the time of construction it was noted the leach lines for the project do not maintain the required five-foot setback from the utility easement which parallels Broadway. At the time, (December 2001) the Town noted this encroachment but did not require the leach lines to be moved.

The property is accessed from an approximately 28-foot wide driveway connected to Broadway. Peace Garden Path, a private road providing access to three single-family residences, connects off of this driveway access.

A roof-mounted solar electric system was installed in 2010.

Current Zoning

This property was rezoned in 1999 from R1L (Single Family Residential Limited) to R2 (Single Family and Limited Multiple Family Residential). Single family dwellings, parks, duplex, triplex and quadplex multi-family dwelling units, day care facilities and bed & breakfast establishments are permitted by right in this zoning district. There is a 4,000 square-foot minimum lot size required per multifamily unit. The property as it exists today at 5.37 acres could be developed into approximately 50 multifamily units or 29 single family residences under the current zoning.

Private schools are a conditional use in the R2 zoning district and the massage school has operated under a conditional use permit since 2000. If the property was rezoned to Commercial, the massage school could continue as a permitted use.

Vicinity

The subject property is located between an approximately 9.75-acre commercially zoned undeveloped property and three single-family residences to the north and a single-family residential large-lot development to the south. The homes to the south of the subject property are approximately 20 feet higher in elevation than the massage school. The nearest house to the south at 608 West Raven Hill Road is approximately 168 feet from the existing massage school building. The nearest house to the north, 500 Peace Garden Path, is approximately 188 feet from the massage school.

Town water and wastewater infrastructure extends along Broadway to approximately 600 feet north of the subject property.

Traffic

At the time of the original site plan review in 1999, a traffic study was not required. Traffic along Broadway, which connects Old Town Cottonwood to Clarkdale, can be heavy during certain periods. This road serves as the main access from Cottonwood to the Verde Canyon Railroad. Without knowing the specific use into which the property might develop if a zone change is approved, it is difficult to estimate traffic impact.

Staff is recommending a condition requiring a traffic study prior to any change of use.

Parking

There was no specific discussion at the time of the original site plan review regarding parking. There are flat areas around the existing parking that can serve as overflow parking.

A general retail use would require 17 parking spaces based on the current building size. A restaurant/bar use would require 1 parking space for every four seats. Parking requirements for hotels and motels are one space per unit/room.

Staff is recommending a condition requiring review and approval of parking requirements prior to any change of use.

Commercial Zoning:

A variety of uses are allowed in the Commercial Zoning District. There is no lot coverage maximum in the Commercial Zoning District, and setbacks of 30 feet in the front and 20 feet in the rear are required. There are no side setbacks required in this District, however, if the property abuts a residential district, the Town's policy has been to require a minimum 20-foot setback.

As constructed, the massage school would comply with the regulations of the Commercial Zoning District.

The Zoning Code contains required performance standards for commercial uses. Per these standards, and other ordinances, all lighting must be fully shielded, all outdoor storage must be completely screened, noise must be maintained within reasonable levels and nothing on the property can cause a nuisance to surrounding property owners.

Conformance to the Town of Clarkdale 2012 General Plan

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The Neighborhood Commercial District was adopted by Ordinance #294 in 2006. There are currently no properties designated as Neighborhood Commercial on the zoning map, although the approximately 11 acres of commercial within the Crossroads at Mingus Planned Area Development shall be developed under the standards of the Neighborhood Commercial District.

The intent of the Neighborhood Commercial Zoning District is to:

‘Provide opportunities for commercial centers that offer everyday goods and services located within close proximity to residential neighborhoods and that promote foot and bicycle traffic to those areas.’

Neighborhood Commercial as defined in the General Plan includes uses such as retail outlets, offices and restaurants.

A zone change to Neighborhood Commercial would be in alignment with the 2012 General Plan.

A zone change to standard Commercial would not be a direct reflection of the General Plan, since more intensive uses are permitted in the Commercial Zoning District. The Commercial Zoning District includes a variety of uses which are not neighborhood oriented, such as a hotels, automobile sales and rentals, a public garage and wholesale establishments.

However, rezoning this property to Commercial does not require either a major or minor General Plan amendment due to the small size of the property.

Arizona Revised Statutes states the following:

‘In case of uncertainty in construing or applying the conformity of any part of a proposed rezoning ordinance to the adopted general plan of the municipality, the ordinance shall be constructed in a manner that will further the implementation of, and not be contrary to, the goals, policies and applicable elements of the general plan. A rezoning ordinance conforms with the land use element of the general plan if it proposes land uses, densities or intensities within the range of identified uses, densities and intensities of the land use element of the general plan.’

Zoning Analysis

As previously discussed, the Clarkdale General Plan recognizes the potential of the property along Broadway to develop as a commercial corridor focusing on neighborhood services connecting Old Town Cottonwood and Main Street Clarkdale.

One major distinction between Neighborhood Commercial and the Commercial Zoning District is the allowance of bars and taverns in the Commercial District as a permitted use and as a conditional use in the Neighborhood Commercial District.

Clarkdale currently has over 281 acres of undeveloped commercially-zoned property. The addition of approximately 2.88 acres of commercial property is an increase of one percent.

The subject property may be appropriate for some commercial uses but not others. For example, uses such as automobile, trailer, and boat rental may not be appropriate for this location, either because of a visual impact or an increase in traffic generation.

Per an earlier legal opinion, a zone change request may be granted with a limit to the uses allowed.

Comparison of permitted uses between Commercial & Neighborhood Commercial Zoning Districts

Use	Commercial	Neighborhood Commercial
Amusement arcade	X	X-with conditional use permit
Artist studios	X	X-with conditional use permit
Automobile, trailer, boat, farm implements sales and rentals	X	X-with conditional use permit
Barber shops & Beauty parlors	X	X
Bed & Breakfast Country Inn	X	X
Campsites and RV parks	X-with CUP	X-with conditional use permit
Commercial, trade, vocational schools	X	

Dressmaker, tailor et al	X	
Financial Institutions	X	X
Funeral parlor	X	X-without crematorium
Hotels and motels	X	X-two story maximum height
Laundry	X	X-with conditional use permit
Micro-brewery	X	X-with conditional use permit
Multi-family dwellings	X	X-with conditional use permit
Museums		X
Parking Lots/structures	X	X-with conditional use permit
Professional offices	X	X
Public Garages including repair and storage	X	X-with conditional use permit
Restaurants	X	X
Retail Stores	X	X
Sidewalk cafes	X	X-without alcohol service
Single family dwelling	X	X-two story maximum height
Taverns, bars	X	X-with conditional use permit
Wholesale establishments and Warehouses	X	

Commercial, trade and vocational schools are not listed as a permitted or conditional use in the Neighborhood Commercial Zone. If the subject property were re-zoned to Neighborhood Commercial, the massage school would no longer be a valid use. The rule of hierarchical zoning does not apply in this instance. Even though commercial and vocational schools are permitted in the R2 Zoning District, a 'lesser' zone, they cannot be assumed to be permitted in the Neighborhood Commercial Zoning District since this District was inserted into the code at a later date.

Public Comments:

Six members of the public, all nearby residents to the subject property, spoke at the July 15th Planning Commission Public Hearing and expressed concerns about the impact of a rezoning to their properties and quality of life. The Planning Commission directed staff to develop a list of limited commercial uses to address the concerns expressed. Four neighbors spoke at the September 16th meeting regarding continuing concerns about traffic and noise.

Spot Zoning:

A member of the public brought up the question of spot zoning at the July 15th meeting. Spot zoning is defined as placing a small area of land in a different zone than that of surrounding properties.

Staff asked the Town attorney to determine whether the Rongo rezoning application constitutes spot zoning. The Town attorney advised the applicant join his property with the adjacent Commercial property to prevent the appearance of spot zoning. This can be accomplished through a lot line adjustment. Connecting the properties this way creates a continuous block of commercially zoned property.

Staff has added a stipulation requiring this lot line adjustment if the Council approves a rezone.

The Planning Commission conducted a public hearing on this item on July 15, 2014. A second public hearing with the Planning Commission was held on September 16, 2014 specifically to discuss the spot zoning issue and review the proposed limited Commercial uses. At this meeting the Commission recommended the matter be forward to Council for approval of the zone change to Commercial with the following limited uses:

Limited Commercial Uses to be permitted:

Per the Commission's direction, staff developed a list of limited commercial uses to mitigate the impact of rezoning to the adjacent property owners:

1. Multiple family dwelling structures. (This use is currently permitted in the existing R2 Zoning District.)
2. Professional and business offices, including clinics. (Permitted in the Neighborhood Commercial District.)
3. Financial institution. (Permitted in the Neighborhood Commercial District.)
4. Restaurants, taverns, bars and Sidewalk Cafes. (Permitted in the Neighborhood Commercial District.)
5. Retail sales. (Permitted in the Neighborhood Commercial District.)
11. Personal service uses, including barber shops and beauty parlors, artists' studios, funeral parlors and other personal service uses of a similar nature. (The Community Development Director has determined day spas would qualify under this category. These uses are permitted in the Neighborhood Commercial District.)
12. Hotels and motels (Permitted in the Neighborhood Commercial District.)
13. Commercial, trade or vocational schools.
14. Bed and Breakfast Country Inn (Allows for up to six guest units and may have a restaurant open to the public. This use is permitted in the Neighborhood Commercial District.)
15. Convalescent homes and retirement centers. (This use is permitted in the Neighborhood Commercial District with a conditional use permit.)

Permitted uses in the Commercial Zoning District **not** on this list include automobile parking lot; laundry and dry cleaning; repair shops; amusement place; auto, trailer, boat, or farm implement display, sales or rentals; public garage; publicly owned facilities; a medical marijuana dispensary and manufacturing of consumable products.

To further limit the impact of the change to commercial zoning, staff is suggesting a condition of approval that prohibits outdoor commercial activity past 10:00 p.m.

The applicant has reviewed the above list and endorses these limited uses.

As a reminder, the general plan designation for this area is Neighborhood Commercial. However, the Neighborhood Commercial District does not include public or private schools. Per the Town Attorney, the current use of the massage school would not be 'grandfathered' (considered exempt from the regulations of the new zoning) if this property were rezoned to Neighborhood Commercial because it is a conditional use.

In staff's opinion, the list of commercial uses above reflects those uses intended for the Neighborhood Commercial Zone, with the additional use of a public or private school and the allowance of a bar or tavern without the requirement of a conditional use permit.

Planning Commission Action:

After conducting two public hearings, the Planning Commission recommended forwarding this matter to Council for approval of the zone change request with limited commercial uses and the staff recommend conditions of approval. In the opinion of the Commission, the limited commercial uses and other restrictions included in the recommended conditions of approval, conforms to the intent of the General Plan as appropriate for Neighborhood Commercial development. In addition, the Commission recognized the benefit of extending the water and wastewater infrastructure as well as improving the access to the subject property off of Broadway.

Recommendations:

Staff is requesting the Council consider the proposed zone change, and after public comment, take one of the following actions:

- Request additional information from staff or the applicant to be brought back before the Council in a continued public hearing.
- Adopt an ordinance approving the change to Commercial with limited uses and the recommended conditions of approval.
- Amend the ordinance to change either the limited uses or conditions of approval.
- Deny the zone change application.

If the Council chooses to approve this zone change request, staff offers the following conditions of approval for consideration:

11. Permitted uses shall be limited to the following:

- a. Multiple family dwelling structures. (This use is currently permitted in the existing R2 Zoning District.)
- b. Professional and business offices, including clinics. (Permitted in the Neighborhood Commercial District.)
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 13. Applicant and/or future property owner shall notify the Town in writing prior to conversion to a commercial use. An inspection shall be required by the Town Building Official and the Clarkdale Fire District prior to any new use being initiated.
 14. The applicant shall be required to complete a redesign of the access of the property off of Broadway Road to standards provided by the Public Works Department of the Town of Clarkdale within 60 days of notification of change of use and prior to close of escrow of any property transfer.
 15. A Traffic Impact Report, to be funded by the applicant and/or future property owner shall be required for any change of use more intensive than the current use. The applicant and/or future property owner shall be responsible for completing any required street upgrades identified by the Traffic Impact Report.
 16. The property shall connect to the Town's water and wastewater system, including the installation of main lines within the Town's right-of-way from the terminus point on Broadway, within one year of a change of use on the property.
 17. Parking shall be adequate for any future use. Additional parking spaces may be required.
 18. There shall be no outdoor activity related to a commercial use on the property after 10:00 p.m.
 19. Any new use must comply with all Town Code and Zoning Code regulations.
 20. The applicant shall enter into a development agreement with the Town that specifies permitted uses and all restrictions and stipulations.

Mayor Von Gausig asked what the Council would think if the limits recommended by staff to the commercial zoning were applied.

Vice Mayor Dehnert stated there was only one issue involved with this decision: about integrity of zoning ordinances in general. He stated there ought to be reasonable faith for property owners that existing zoning ordinances would be enforced. He expressed that the Council had a responsibility to neighbors of property to allow them to live the life they are enjoying and know that there won't be commercial development. No compelling reason to allow change.

Councilmember Regner stated that the residents by the stipulations/restrictions of use of the property. He added that the Planning Commission's work was well-studied and he was influenced by their recommendations.

Councilmember Bohall stated that he couldn't see any reason to change the zoning, that it should stay residential. If someone wants to build commercially there are many available places adjacent to that property.

Councilmember Buckley stated that when he purchased his own home he looked at its proximity to certain types of commercial properties and that he was on the fence on this issue. At his request, Escobar elaborated on the General Plan and public hearings that culminated in a vote.

Councilmember Regner moved for the adoption of ordinance #365 with changes to Section 2, Permitted Uses, removing Item d and adding to Item e, the requirement of a conditional use permit, and to Item g, the requirement of a conditional use permit. There was no second.

Vice Mayor Dehnert moved against the adoption of the ordinance #365 of the Mayor and Council of the Town of Clarkdale, Yavapai County, Arizona, amending the zoning map of the Town of Clarkdale, Arizona to rezone certain real property, an approximately 2.87 acre portion of Assessor's Parcel number 400-07-026F located at 701 S Broadway Street in Clarkdale, from R2 (Single family and limited multiple family residential) to C (Commercial) with limited uses and imposing conditions. Councilmember Bohall seconded the motion.

Discussion followed regarding procedure. Vice Mayor Dehnert called the question.

The motion passed with Councilmembers Regner and Buckley opposing.

PUBLIC HEARING REGARDING A WASTEWATER RATE INCREASE –A public hearing to gather information regarding increasing wastewater rates for the Wastewater Treatment Plant construction.

At Council's direction, the Town Staff requested funding from WIFA for a new wastewater treatment plant and to work with SEC to complete the design of the new WWTP. Felix Construction was selected as the prime contractor for this project and is working for the Town of Clarkdale under a JOC that Felix Construction had with the City of Peoria.

WIFA is an independent agency of the State of Arizona and is authorized to finance the construction, rehabilitation, and/or improvement of drinking water and wastewater. On July 26, 2011 the Town Council approved debt authorization for the new WWTP in the amount of \$5,500,000 during a Special Council Meeting.

The Clean Waters funding application for the WWTP Project was submitted to WIFA on August 18, 2011. WIFA approved the Clean Waters funding application for \$5,500,000.00 at their September 18, 2011 WIFA Board Meeting and the first draw on the WIFA loan was submitted to WIFA on January 5, 2012. The amount to be financed from WIFA would be \$5,500,000.00 which will represent a rate increase of approximately \$25.00 over a five (5) year period to cover the additional debt.

There were four (4) sewer rate increases of \$5.00 each slated to go into effect over a four year period and a fifth (5th) sewer rate increase of \$5.00 which may not be necessary depending on the actual amount of money financed through WIFA along with operation and maintenance costs for the new plant. Council approved three previous \$5.00 monthly sewer rate(s) increases which went into effect with the January 2012, 2013 and 2014 utility billings. Council also approved the use of \$660,000 to pay down the principle on July 1, 2014.

We currently have not closed out the WIFA loan, but expect to do so soon, using about \$5,200,000 of the WIFA funding available. Once we have the loan closed we will be able to run a final amortization schedule and will also have additional experience with operation and maintenance costs of the new WWTP so we can determine final rates.

The Notice of Intent to Impose or Increase Fees or Taxes, as required by A.R.S. 9-499.15, for the fourth (4th) slated sewer rate increase was posted on September 9, 2014 in order to comply with providing notice at least sixty days prior to the date the proposed new or increased fee or tax is scheduled to be approved or disapproved at a meeting of the Clarkdale Town Council.

The Notice of Intent to Set Wastewater Rates scheduling this required public hearing was approved on October 14, 2014.

- | | |
|-------------------|--|
| September 9, 2014 | Post Notice of Intent to Impose or Increase Fees or Taxes
(60 days prior to action by Council) |
| October 14, 2014 | Council Adopts Notice of Intent to Set Wastewater Rates at a Regular Council meeting. |
| October 14, 2014 | File report with data supporting the increase of rates with Town Clerk at least 30 days prior to the Public Hearing. |
| October 19, 2014 | Public Hearing Notice published in newspaper.
(Not less than 20 days prior to the public hearing.) |
| November 18, 2014 | Hold Public Hearing & Consider Adoption of Rates by Resolution.
(Not less than 30 days after adoption of Notice of Intent.) |
| December 18, 2014 | Rates become effective. (30 days after the adoption of the Resolution or upon specific future date) |

Utilities Director Debrosky presented information on this agenda item.

Mayor Von Gausig opened the discussion to public comment. There was no public comment.

This is scheduled as a Public Hearing only, no action necessary.

RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA AMENDING RESOLUTION #1485, SETTING FEES FOR THE TOWN OF CLARKDALE BY INCREASING WASTEWATER UTILITY RATES - Discussion and consideration of Resolution #1487, a resolution increasing the wastewater rates for the Wastewater Treatment Plant Construction Project in the Town Fee Schedule.

The Notice of Intent to Impose or Increase Fees or Taxes, as required by A.R.S. 9-499.15, for the fourth (4th) slated sewer rate increase was posted on September 9, 2014 in order to comply with providing notice at least sixty days prior to the date the proposed new or increased fee or tax is scheduled to be approved or disapproved at a meeting of the Clarkdale Town Council.

On October 14, 2014, the Notice of Intent to Set Wastewater Rates and the report with the data supporting the increased rate was submitted to the Town Clerk as required by A.R.S. 9-511.01.

The Notice of Intent to Set Wastewater Rates that scheduled the required public hearing in order to officially consider the new rate as required by A.R.S. 9-511.01 was adopted on October 14, 2014. The Public Hearing Notice was published in the Verde Independent on October 19, 2014, as required, not less than 20 days prior to the public hearing.

Rates become effective December 18, 2014 (30 days after the adoption of the Resolution or upon specific future date).

PROPOSED AMENDED WASTEWATER USER RATE

	Effective Date	Rate Increase	Total Base Rate
Residential	December 18, 2014	\$5.00 Per Month	\$48.00 Per Month
Commercial	December 18, 2014	\$5.00 Per Month	\$48.00 Per Month Minimum base rate, plus a usage fee of \$2.25 per one thousand gallons of water in excess of 5,000 gallons per month.

Vice Mayor Dehnert moved for the approval of Resolution #1487, a Resolution of the Mayor and Common Council of the Town of Clarkdale, Arizona amending Resolution #1485, Setting Fees for the Town of Clarkdale, by increasing wastewater utility rates. Councilmember Bohall seconded the motion. The motion was approved unanimously.

RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, AMENDING RESOLUTION #1487, SETTING FEES FOR THE TOWN OF CLARKDALE, BY AMENDING BUILDING PERMIT FEES – PLAN REVIEW FEES - Discussion and consideration of Resolution #1488, a resolution amending Building Permit Fees – Plan Review Fees in the Town Fee Schedule.

The Notice of Intent to Impose or Increase Fees or Taxes, as required by A.R.S. 9-499.15, was posted on September 8, 2014 in order to comply with providing notice at least sixty days prior to the date the

proposed new or increased fee or tax is scheduled to be approved or disapproved at a meeting of the Clarkdale Town Council.

Building Permit Fees

1. Current:

Plan Review Fee for R-2 and R-3	65% Plan Review Fee
All Others	20% Plan Review Fee

Notes:

Delete R-2 and R-3 wording
Delete completely

Proposed:

Plan Review Fee for R-2 and R-3	65% Plan Review Fee
All Others	20% Plan Review Fee

Delete R-2 and R-3 wording
Delete completely

2. Current:

If a substantially identical building (R-2 or R-3 only) is built more than one time in the same project, by the same owner, the plan review fee shall be reduced to 20% on all but the first building, providing no new plan review is required.

Proposed:

If a substantially identical building (~~R-2 or R-3 only~~) is built more than one time in the same project, by the same owner, the plan review fee shall be reduced to 20% on all but the first building, providing no new plan review is required.

Community Development/Economic Director Filardo presented information on this agenda item.

Councilmember Regner moved for the approval of Resolution #1488, a Resolution of the Mayor and Common Council of the Town of Clarkdale, Arizona amending Resolution #1487, Setting Fees for the Town of Clarkdale, by amending Building Permit Fees – Plan Review Fees. Vice Mayor Dehnert seconded the motion. The motion was approved unanimously.

WATER RESOURCE MANAGEMENT PROGRAM WORK SESSION – Worksession regarding the Water Resource Management Program Recommendations Report and Plan.

As funded by the Walton Family Foundation, Town Staff in collaboration with experts from the Water Resources Research Center and Lacher Hydrological Consulting embarked on a project to gather the most knowledgeable and creative minds working in the industry to craft an approach to fulfill our vision and ensure water sustainability for Clarkdale. Excerpts from the working draft of the Water Resources Management Program Recommendations Report are included below.

The purpose of the discussion tonight is to provide an opportunity for Council to ask questions of the project team about each of the areas of recommendation and to provide some guidance as to the direction in which Council would like to proceed over the next year to eighteen months with the Water Resources Management Program.

Excerpts from the Recommendations Report, Executive Summary follow:

“Town of Clarkdale Water Resources Management Program Mission:

Clarkdale provides a water resources management program that meets the needs of residents, businesses and our natural environment equitably in order to be a robust and resilient community.

In 2011, the Town of Clarkdale launched the Sustainable Clarkdale initiative with the goal “to provide an entrepreneurial environment rich in innovative, multi-disciplinary solutions, and educational and economic opportunities, resulting in a vibrant and viable future.” To support the Sustainable Clarkdale initiative the Town received a grant from the Walton Family Foundation to create a Water Resources Management Program (WRMP). With this funding, the Town hired two organizations to help build the WRMP. Lacher Hydrological Consulting (LHC) made refinements to an existing regional groundwater model and University of Arizona Water Resources Research Center (WRRC) to developed recommendations for Clarkdale’s WRMP.

This report is the culmination of 18 months of work with the Town, during which the WRRC sought to understand the Town’s water resource management challenges and explore available knowledge on water management in Arizona and beyond in order to provide recommendations for a Clarkdale Water Resources Management Program. The recommendations included in this document are the result of consultations with Town staff and almost 60 experts in water management and the review of over 70 reports and journal articles on municipal water management and planning. In addition to recommendations, this document is also designed to assist the Town in developing a formal water management program, should they chose to do so, by offering a single source for background information on the hydrology, water resources and current water resource management in Clarkdale.

Water resource management issues were assembled by the WRRC based on conversations with Town of Clarkdale staff and in consultation with the project’s Advisory Board. Water resource management challenges include: non-revenue water (water produced by the water infrastructure but not billed through utility billing) caused by aging infrastructure and municipal interconnections, how to best use treated effluent, stormwater management, limited revenue due to small town size, the impact of small domestic wells, decreasing Verde River Flows, and a limited groundwater supply.

To address these issues, over 50 potential elements were presented for inclusion in Clarkdale’s WRMP. Many of the challenges are already being addressed by the Town through their current water management, which in many ways, already serves as a model for small town water resources management. Examples of best practices implemented by the Town include:

- Adoption of the Adequate Water Supply Rule and Clarkdale’s receipt of a Designation of Adequate Water Supply;
- Adoption of water conservation ordinances;
- Increasing-block-rate billing structure;
- Meter replacement program, installation of radio-read meters, outreach to water users with unexpected monthly water use, and ongoing efforts to determine and repair system leaks; and
- Construction of a new wastewater treatment plant that produces A+ (highest quality) effluent.

The recommendations proposed here are intended to augment, not replace, these current best practices. Recommendations were chosen based on expert advice, feasibility, and how well they promote the Town's mission for their WRMP. Recommendations include:

Develop a Comprehensive Water Loss Control Program

This recommendation was a common theme in the Expert Workshop, the project team's internal discussions throughout the project, and at the Small Town Water Forum. While the Town has already made strides to decrease non-revenue water, it is recommended the Town develop an action plan for continuing to mitigate and reduce non-revenue water. The limitations of developing a Water-Loss Control Program include available financial resources, the technical capacity of Town staff, the limited information available regarding municipal interconnects, and the availability of staff time to follow through with action items in a Water-Loss Control Program. To support current efforts, we recommend that the Town follow the EPA three-step process of Water Audit, Intervention, and Evaluation to develop a water loss program. The first step of this process, a water audit, could be completed in the next year.

Engage Public about Water Sustainability and Values

Effective and iterative engagement and education have been the cornerstones of the Town's approach to water management policies and pricing and are critical in the formation and implementation of Clarkdale's WRMP. The Town should expand upon the public engagement and outreach conducted as part of this project to develop community consensus on achievable objectives in the WRMP and champion community values regarding sustainability, water management and the Verde River. Challenges to public engagement on water sustainability and values involve the lack of available time, funding, and expertise to engage diverse perspectives as well as the related challenge of finding ways to encourage cooperation among different views and priorities. Even when resources are tight, limited engagement can be successful provided goals are well developed and efforts to bring diverse perspectives to the table are undertaken. The first steps in engagement, which could be completed in the next year, are to determine goals for engagement and outreach along with the resources available for outreach and formation of a WRMP Citizen Advisory Council. This would allow Clarkdale a mechanism for determining next steps for engagement and the other WRMP elements discussed below.

Develop a Strategic Plan for the Reuse of Effluent/Reclaimed Water Recharge

Clarkdale has many choices regarding how to utilize its 134 acre-feet per year of A+ reclaimed water. Given common cultural apprehensions regarding the reuse of effluent, a concerted public outreach effort should be an integral part of this project as a way of collecting public preferences and promoting transparency. Developing a strategic plan for the reuse of effluent was the most highly ranked recommendation developed at the Expert Workshop. While multiple alternate uses are legally allowable and available for consideration by Clarkdale, a groundwater recharge program is likely a strong, viable option for utilizing Clarkdale's reclaimed water. Ultimately the Town will need to evaluate potential recharge sites through careful analysis of hydrologic characteristics. During the next year, however, the Town should develop a short-term plan for the disposal of effluent, in light of the changing circumstances regarding the renewal of the lease for continued surface spraying of effluent on the Clarkdale Metals Corporation property. The Town should also conduct public information sessions to keep the citizens of Clarkdale apprised of the Town's choices with regards to the use of reclaimed water. Meetings about reclaimed water use should be approached cautiously, as bringing choices to the public about the use of this water resource too early may cause confusion and misunderstanding.

Understand and Plan for Stormwater and Rainwater Resources

Rainfall and the resulting stormwater runoff generated during storm events provide an additional source of water for communities to utilize as part of their water resources portfolio, whether through direct use or recharge into the aquifer. The topic of improved rainwater and stormwater management was a common theme in both the Expert Workshop and the Small Town Water Forum, although there remains a high level of uncertainty about how best to proceed with improving the combined management of these water resources at the municipal scale for small towns. Development of an integrated rainwater harvesting and stormwater harvesting system requires additional data to ensure sound environmental and economic decisions are made for the Town of Clarkdale. To begin pursuit of this recommendation in the next year, the Town may pursue grant resources supporting the development of a rainwater and stormwater harvesting plan to address unanswered research questions and town goals. Further, the Town should pursue hiring experts to develop a rainfall/runoff model resolving the data gaps and connecting the groundwater hydrology work already done regarding stormwater recharge opportunities.

Link Land Use Planning to Water Management

Clarkdale has the capacity to manage its potable water supply and its wastewater treatment, providing greatly improved flexibility in water resource planning and making the Town well positioned to link water management with land-use objectives in ways that will generate lasting, positive impacts in achieving its water conservation objectives. There are many opportunities to link land use and planning to water management including: management of stormwater, outdoor water use restrictions, overlay districts, and regional cooperation on ordinances and codes to impact water resources. Actions the Town could take in the near-term to link land use planning and water management include tracking localized flooding issues, evaluating opportunities for retaining or redirecting storm flows to protect residents and minimize damage to property and infrastructure, and reviewing building codes for additional opportunities to encourage water harvesting on new construction sites.

Create a Community Water Budget and Partial Demand Offset

A community-wide water budget uses data on water supply and demand as part of a conversation about where and how much water should be used in a community. Once the budget or "cap" for different types of water use, e.g., outdoor residential, turf, commercial, is established the Town could then require any new use above the budget in that category to partially offset the new demand through additional water conservation measures, onsite stormwater recharge or other mechanisms. Another type of water budget is at the household level and allows community members to examine their current water use as compared to their historic use and the amount of water they should be using, often based on the number of people in the household and outdoor landscaping. One example of a mechanism for establishing and maintaining a household water budget is the Conserve2Enhance (C2E) program, designed to track household water use and encourage users to donate the money from water savings to local environmental enhancement projects. To begin implementing this recommendation, the Town could use the WRMP Citizen Advisory Council to develop a draft community water budget, which is then explored and changed through a series of community water budget workshops. To implement a C2E program, the first step is to download the C2E Program Development Toolkit and hold a scoping meeting.

In conclusion, over the past 18 months, the WRRC has been impressed by the Town of Clarkdale's commitment to management of water resources in a sustainable way. The Town has already made great strides toward sound water management, and we believe it has a tremendous capacity to continue to improve and serve as a model community. While the order that the recommendations presented in this

report is roughly in terms of priority, the WRRC also recognizes the recommendations are interrelated and in some cases interdependent. We therefore suggest these recommendations be considered as a whole, with only the first recommendation on a water-loss control program to take precedence over the others.

Clarkdale alone, with a population of just over 4,000 people, cannot shoulder the burden of improving the imbalances between water supply and demand in order to protect the region's natural environment and economy. Regional cooperation is not included in this document as a recommendation per se because the WRRC was asked to create recommendations for the Town's WRMP. In the Expert Forum, interviews, and the Small Town Forum, however, the need for collaboration across jurisdictions on water was one of the most common themes. Ultimately, Verde Valley residents face a tremendous challenge ahead if they are to succeed in promoting water sustainability and a healthy Verde River. The WRRC believes that while the challenges are great, so are the opportunities. We look forward to the Town of Clarkdale in collaboration with its neighbors take the next steps to improve water management at community and regional levels."

Staff is requesting Council provide direction to staff for any changes in or prioritization of the recommendations resulting in a Water Resources Management Plan.

Community Development/Economic Director Filardo presented information on this agenda item and introduced Kelly Mott-LeCroix, research analyst at the Water Resources Research Center at the University of Arizona, who presented an overview of the process of the Town's water management project and study.

Utilities/Public Works Director Debrosky added comments about the recommendations from the report and gave perspective of his department in preparation for strategic planning exercises. Debrosky stated he agrees with placing a high priority on the item "develop a comprehensive water loss control program". Monthly water report reflects that there has been a reduction in the amount of lost or unaccounted for water from June, 2014 at 40% and is now down to about 7%. Need at least a full year of data to establish a definite trend.

Mott-LeCroix stated that it is a common problem in small systems to lose approximately 25%.

Debrosky also stated that the development of a strategic plan for the reuse of effluent/reclaimed water recharge would be an important priority as well as engaging the public about water sustainability.

Town Manager Mabery stated that once we go through Mott-LeCroix's and Lacher's recommendations and reports, annual and on-going strategic planning will need to occur. Debrosky stated that he and Filardo would work with all the experts to provide further information and recommendations to the Council.

Council directed staff to report back after gathering further information from experts.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.

- **Councilmember Regner: Arizona Town Hall report results.**

ADJOURNMENT – Without objection, Mayor Von Gausig adjourned the meeting at 9:57 P.M.

APPROVED:

ATTESTED/SUBMITTED:

Doug Von Gausig, Mayor

Kathy Bainbridge, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 18th day of November, 2014. I further certify that meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2014.

SEAL

Kathy Bainbridge, Town Clerk

VENDOR SET: 01 Town of Clarkdale
 BANK: * ALL BANKS
 DATE RANGE: 11/01/2014 THRU 11/30/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0213	C-CHECK VOID CHECK	V	11/04/2014			071307		
	TROPHIES UNLIMITED							
	C-CHECK TROPHIES UNLIMITED	VOIDED V	11/04/2014			071309		23.29CR
	C-CHECK VOID CHECK	V	11/04/2014			071311		
	C-CHECK VOID CHECK	V	11/05/2014			071320		
	C-CHECK VOID CHECK	V	11/06/2014			071356		
	C-CHECK VOID CHECK	V	11/18/2014			071359		
	C-CHECK VOID CHECK	V	11/18/2014			071360		
	C-CHECK VOID CHECK	V	11/18/2014			071399		
0296	RON EKHOLM							
	C-CHECK RON EKHOLM	VOIDED V	11/18/2014			071408		20.00CR
	C-CHECK VOID CHECK	V	11/25/2014			071435		
	C-CHECK VOID CHECK	V	11/25/2014			071436		
	C-CHECK VOID CHECK	V	11/25/2014			071437		

* T O T A L S *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	12 VOID DEBITS	0.00		
	VOID CREDITS	43.29CR	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
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BANK: *		TOTALS:	12	43.29CR	0.00	0.00

VENDOR SET: 01 Town of Clarkdale
 BANK: POOL POOLED CASH
 DATE RANGE: 11/01/2014 THRU 11/30/2014

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0001	ARIZONA STATE RETIREMENT SYSTE							
I-LTDPPE 11012014	STATE RETIREMENT	D	11/05/2014	122.74		000000		
I-SR PPE 11012014	STATE RETIREMENT	D	11/05/2014	11,736.68		000000		
I-SRBPPE 11012014	STATE RETIREMENT BUY BACK	D	11/05/2014	349.89		000000		12,209.51
0001	ARIZONA STATE RETIREMENT SYSTE							
I-LTDPPE 11152014	STATE RETIREMENT	D	11/19/2014	121.52		000000		
I-SR PPE 11152014	STATE RETIREMENT	D	11/19/2014	11,620.28		000000		
I-SRBPPE 11152014	STATE RETIREMENT BUY BACK	D	11/19/2014	349.89		000000		12,091.69
0009	CITY OF COTTONWOOD							
I-303	CITY OF COTTONWOOD	D	11/26/2014	40,281.68		000000		40,281.88
0074	INTERNAL REVENUE SERVICE							
I-T1 PPE 11012014	FEDERAL TAXES	D	11/05/2014	5,460.86		000000		
I-T3 PPE 11012014	FICA WITHHOLDING	D	11/05/2014	8,436.46		000000		
I-T4 PPE 11012014	MEDICARE WITHHOLDING	D	11/05/2014	1,973.02		000000		15,876.34
0074	INTERNAL REVENUE SERVICE							
I-T1 PTO 110714	FEDERAL TAXES	D	11/10/2014	863.18		000000		
I-T3 PTO 110714	FICA WITHHOLDING	D	11/10/2014	1,885.24		000000		
I-T4 PTO 110714	MEDICARE WITHHOLDING	D	11/10/2014	440.89		000000		3,189.34
0074	INTERNAL REVENUE SERVICE							
I-T1 PPE 11152014	FEDERAL TAXES	D	11/19/2014	5,262.71		000000		
I-T3 PPE 11152014	FICA WITHHOLDING	D	11/19/2014	8,488.13		000000		
I-T4 PPE 11152014	MEDICARE WITHHOLDING	D	11/19/2014	1,985.16		000000		15,756.05
0032	ADOPT FOR LIFE CENTER FOR ANIM							
I-01-14/15.17	ADOPT FOR LIFE CENTER FOR ANIM	R	11/04/2014	2,006.25		071293		2,006.25
0163	AMERICAN PLANNING ASSOCIATION							
I-219016	AMERICAN PLANNING ASSOCIATION	R	11/04/2014	227.00		071294		227.00
0010	ARIZONA PUBLIC SERVICE							
I-102414-6287	ARIZONA PUBLIC SERVICE	R	11/04/2014	465.04		071295		465.04
0010	ARIZONA PUBLIC SERVICE							
I-102714-5283	ARIZONA PUBLIC SERVICE	R	11/04/2014	7,245.03		071296		7,245.03
0018	ARIZONA DEPARTMENT OF REVENUE							
I-OCT 2014 TPT	ARIZONA DEPARTMENT OF REVENUE	R	11/04/2014	9,644.45		071297		9,644.45

VENDOR SET: 01 Town of Clarkdale

BANK: POOL POOLED CASH

DATE RANGE: 11/01/2014 THRU 11/30/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0020	BEYOND EXPRESS II							
I-103114	BEYOND EXPRESS II	R	11/04/2014	206.70		071298		206.70
0765	CHARACTER COMPUTING							
I-8838	CHARACTER COMPUTING	R	11/04/2014	239.82		071299		239.82
0181	FOUR-D, LLC.							
I-446	FOUR-D, LLC.	R	11/04/2014	160.10		071300		
I-447	FOUR-D, LLC.	R	11/04/2014	4,483.75		071300		4,643.85
0025	LEGEND TECHNICAL SVC OF AZ, IN							
I-1415958	LEGEND TECHNICAL SVC OF AZ, IN	R	11/04/2014	149.00		071301		149.00
0232	LEXIS NEXIS MATTHEW BENDER & C							
I-64337669	LEXIS NEXIS MATTHEW BENDER & C	R	11/04/2014	54.18		071302		54.18
0696	NEXTCARE ARIZONA LLC							
I-5113680ETC	NEXTCARE ARIZONA LLC	R	11/04/2014	193.00		071303		193.00
0049	NICE JONS, INC							
I-11396	NICE JONS, INC	R	11/04/2014	71.08		071304		71.08
0623	SC FUELS							
I-1361813-IN	SC FUELS	R	11/04/2014	1,205.01		071305		1,205.01
0334	STAPLES ADVANTAGE, INC							
I-3245448003	STAPLES ADVANTAGE, INC	R	11/04/2014	34.04		071306		
I-3245448004	STAPLES ADVANTAGE, INC	R	11/04/2014	82.18		071306		
I-3245448005	STAPLES ADVANTAGE, INC	R	11/04/2014	35.98		071306		
I-3245448006	STAPLES ADVANTAGE, INC	R	11/04/2014	10.20		071306		
I-3245448007	STAPLES ADVANTAGE, INC	R	11/04/2014	52.76		071306		
I-3245448008	STAPLES ADVANTAGE, INC	R	11/04/2014	17.10		071306		
I-3245448009	STAPLES ADVANTAGE, INC	R	11/04/2014	46.03		071306		
I-3245448010	STAPLES ADVANTAGE, INC	R	11/04/2014	69.93		071306		
I-3245988044	STAPLES ADVANTAGE, INC	R	11/04/2014	53.82		071306		
I-8031246966	STAPLES ADVANTAGE, INC	R	11/04/2014	74.10		071306		476.22
0213	TROPHIES UNLIMITED							
I-117	TROPHIES UNLIMITED & PERSONALI	V	11/04/2014	23.29		071308		23.29
0213	TROPHIES UNLIMITED							
M-CHECK	TROPHIES UNLIMITED & PERVOIDED	V	11/04/2014			071308		23.29CR

VENDOR SET: 01 Town of Clarkdale
 BANK: POOL POOLED CASH
 DATE RANGE: 11/01/2014 THRU 11/30/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0042	US POSTMASTER							
I-PO BOX 340	US POSTMASTER	R	11/04/2014	132.00		071309		132.00
0033	VERIZON WIRELESS							
I-9734308868	VERIZON WIRELESS	R	11/04/2014	470.71		071310		470.71
0006	AMERICAN FAMILY LIFE ASSURANCE							
I-APRPPE 11012014	AFLAC	R	11/04/2014	104.86		071312		
I-APSPPE 11012014	AFLAC POST TAX	R	11/04/2014	36.37		071312		141.23
0075	ARIZONA DEPARTMENT OF REVENUE-							
I-T2 PPE 11012014	13-052014X	R	11/04/2014	1,840.89		071313		1,840.89
0072	ARIZONA PUBLIC EMPLOYERS HEALT							
I-2HSPPE 11012014	HEALTH INSURANCE	R	11/04/2014	634.92		071314		634.92
0072	ARIZONA PUBLIC EMPLOYERS HEALT							
I-HSAPPE 11012014	HEALTH SAVINGS ACCOUNT	R	11/04/2014	2,203.30		071315		2,203.30
0009	ARIZONA PUBLIC SAFETY RETIREME							
I-PACPPE 11012014	SYSTEM 105	R	11/04/2014	551.30		071316		
I-PSRPPE 11012014	SYSTEM 105	R	11/04/2014	4,499.40		071316		5,050.78
0017	ICMA RETIREMENT TRUST 457							
I-ICHPPE 11012014	301912	R	11/04/2014	1,199.38		071317		1,199.38
0655	TLAR CREF FINANCIAL SERVICES							
I-TIAPPE 11012014	PLAN # 403695	R	11/04/2014	375.00		071313		375.00
0072	ARIZONA PUBLIC EMPLOYERS HEALT							
I-2ECPPE 11012014	HEALTH INSURANCE	R	11/05/2014	705.24		071319		
I-2EFPPE 11012014	HEALTH INSURANCE	R	11/05/2014	537.24		071319		
I-2ESPPE 11012014	HEALTH INSURANCE	R	11/05/2014	424.16		071319		
I-CECPPE 11012014	HEALTH INSURANCE	R	11/05/2014	1,033.84		071319		
I-CEFPPE 11012014	HEALTH INSURANCE	R	11/05/2014	1,572.32		071319		
I-CEOPPE 11012014	HEALTH INSURANCE	R	11/05/2014	1,880.28		071319		
I-CESPPE 11012014	HEALTH INSURANCE	R	11/05/2014	1,245.22		071319		
I-HECPPE 11012014	HEALTH INSURANCE	R	11/05/2014	388.16		071319		
I-HEFPPE 11012014	HEALTH INSURANCE	R	11/05/2014	3,544.62		071319		
I-HEOPPE 11012014	HEALTH INSURANCE	R	11/05/2014	1,650.95		071319		
I-HESPPE 11012014	HEALTH INSURANCE	R	11/05/2014	2,805.24		071319		
I-VECPPE 11012014	VISION INSURANCE	R	11/05/2014	7.54		071319		
I-VEFPPE 11012014	VISION INSURANCE	R	11/05/2014	72.30		071319		
I-VEOPPE 11012014	VISION INSURANCE	R	11/05/2014	37.36		071319		
I-VESPPE 11012014	VISION INSURANCE	R	11/05/2014	63.36		071319		
I-VLCPPE 11012014	LIFE INSURANCE	R	11/05/2014	0.32		071319		
I-VLEPPE 11012014	LIFE INSURANCE	R	11/05/2014	39.23		071319		
I-VLSPPE 11012014	LIFE INSURANCE	R	11/05/2014	7.55		071319		16,015.53

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0054	#1 FOOD STORE							
I-OCT 2014 FUEL	#1 FOOD STORE	R	11/06/2014	4,119.73		071338		4,119.73
0034	1ST CLASS HOSTING LLC							
I-16739-11414	1ST CLASS HOSTING LLC	R	11/06/2014	5.00		071339		5.00
0162	ARIZONA SUPREME COURT							
I-ESD2015-067	ARIZONA SUPREME COURT	R	11/06/2014	75.00		071340		75.00
0015	BOYLE, PECHARICH, CLINE, WHITT							
I-31290	BOYLE, PECHARICH, CLINE, WHITT	R	11/06/2014	262.50		071341		
I-31291	BOYLE, PECHARICH, CLINE, WHITT	R	11/06/2014	636.19		071341		
I-31292	BOYLE, PECHARICH, CLINE, WHITT	R	11/06/2014	1,023.75		071341		
I-31293	BOYLE, PECHARICH, CLINE, WHITT	R	11/06/2014	437.46		071341		
I-31294	BOYLE, PECHARICH, CLINE, WHITT	R	11/06/2014	177.50		071341		
I-31554	BOYLE, PECHARICH, CLINE, WHITT	R	11/06/2014	2,674.63		071341		
I-31575	BOYLE, PECHARICH, CLINE, WHITT	R	11/06/2014	580.41		071341		5,792.41
0697	GFOAZ							
I-123114	GFOAZ	R	11/06/2014	60.00		071342		60.00
0070	HILLYARD							
I-601368388	HILLYARD	R	11/06/2014	180.23		071343		180.23
0433	JOHN DEERE CREDIT							
I-1508962	JOHN DEERE CREDIT	R	11/06/2014	2,096.55		071344		2,096.55
0100	KONICA MINOLTA, INC.							
I-231373369	KONICA MINOLTA, INC.	R	11/06/2014	232.08		071345		
I-231373370	KONICA MINOLTA, INC.	R	11/06/2014	232.08		071345		464.16
0700	LACHER HYDROLOGICAL CONSULTING							
I-536	LACHER HYDROLOGICAL CONSULTING	R	11/06/2014	5,934.25		071346		5,934.25
0232	LEXIS NEXIS MATTHEW BENDER & C							
I-64666077	LEXIS NEXIS MATTHEW BENDER & C	R	11/06/2014	89.95		071347		89.95
0744	MARY ELLEN DUNN							
I-11-12-14 TRAINING	MARY ELLEN DUNN	R	11/06/2014	65.25		071348		65.25
0638	OFF YOUR ROCKER DESIGNS							
I-16-649	OFF YOUR ROCKER DESIGNS	R	11/06/2014	26.40		071349		26.40

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0095	RDO EQUIPMENT CO							
I-P55777	RDO EQUIPMENT CO	R	11/06/2014	306.25		071350		306.25
0095	RDO EQUIPMENT CO							
I-P56362	RDO EQUIPMENT CO	R	11/06/2014	34.41		071351		34.41
0061	SEDONA RECYCLES, INC.							
I-1114	SEDONA RECYCLES, INC.	R	11/06/2014	250.00		071352		250.00
0253	TYLER TECHNOLOGIES							
I-164173	TYLER TECHNOLOGIES	R	11/06/2014	56.97		071353		56.97
0031	THE VERDE INDEPENDENT							
I-670172	THE VERDE INDEPENDENT	R	11/06/2014	258.54		071354		258.54
0002	VERDE VALLEY HARDWARE							
I-262257	VERDE VALLEY HARDWARE	R	11/06/2014	11.45		071355		
I-262268	VERDE VALLEY HARDWARE	R	11/06/2014	15.62		071355		
I-262341	VERDE VALLEY HARDWARE	R	11/06/2014	8.70		071355		
I-262445	VERDE VALLEY HARDWARE	R	11/06/2014	11.23		071355		
I-262581	VERDE VALLEY HARDWARE	R	11/06/2014	42.06		071355		
I-262608	VERDE VALLEY HARDWARE	R	11/06/2014	15.30		071355		
I-262614	VERDE VALLEY HARDWARE	R	11/06/2014	41.51		071355		
I-262622	VERDE VALLEY HARDWARE	R	11/06/2014	16.37		071355		
I-262723	VERDE VALLEY HARDWARE	R	11/06/2014	56.60		071355		
I-262775	VERDE VALLEY HARDWARE	R	11/06/2014	70.07		071355		
I-262856	VERDE VALLEY HARDWARE	R	11/06/2014	30.05		071355		
I-262918	VERDE VALLEY HARDWARE	R	11/06/2014	10.88		071355		
I-262934	VERDE VALLEY HARDWARE	R	11/06/2014	5.45		071355		
I-262991	VERDE VALLEY HARDWARE	R	11/06/2014	38.22		071355		
I-262996	VERDE VALLEY HARDWARE	R	11/06/2014	1.03		071355		
I-263142	VERDE VALLEY HARDWARE	R	11/06/2014	59.10		071355		
I-263178	VERDE VALLEY HARDWARE	R	11/06/2014	4.36		071355		
I-263341	VERDE VALLEY HARDWARE	R	11/06/2014	2.50		071355		
I-263375	VERDE VALLEY HARDWARE	R	11/06/2014	20.75		071355		
I-263425	VERDE VALLEY HARDWARE	R	11/06/2014	6.00		071355		467.26
0075	ARIZONA DEPARTMENT OF REVENUE-							
I-T2 PTO 110714	13-052014X	R	11/10/2014	393.77		071357		393.77
0072	ARIZONA PUBLIC EMPLOYERS HEALTH							
I-2ECPPE 11152014	HEALTH INSURANCE	R	11/13/2014	705.24		071358		
I-2EFPPE 11152014	HEALTH INSURANCE	R	11/18/2014	537.24		071358		
I-2ESPPE 11152014	HEALTH INSURANCE	R	11/18/2014	424.16		071358		
I-CECPPE 11152014	HEALTH INSURANCE	R	11/18/2014	1,033.84		071358		
I-CEFPPE 11152014	HEALTH INSURANCE	R	11/18/2014	1,572.92		071358		
I-CEOPPE 11152014	HEALTH INSURANCE	R	11/18/2014	1,880.28		071358		
I-CESPPE 11152014	HEALTH INSURANCE	R	11/18/2014	1,245.22		071358		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-HECPPE 11152014	HEALTH INSURANCE	R	11/18/2014	388.16		071358		
I-HEFPPE 11152014	HEALTH INSURANCE	R	11/18/2014	3,544.62		071358		
I-HEOPPE 11152014	HEALTH INSURANCE	R	11/18/2014	1,650.95		071358		
I-HESPPE 11152014	HEALTH INSURANCE	R	11/18/2014	2,805.24		071358		
I-VECPPE 11152014	VISION INSURANCE	R	11/18/2014	7.54		071358		
I-VEFPPE 11152014	VISION INSURANCE	R	11/18/2014	72.30		071358		
I-VEOPPE 11152014	VISION INSURANCE	R	11/18/2014	37.36		071358		
I-VESPPE 11152014	VISION INSURANCE	R	11/18/2014	63.36		071358		
I-VLCPPE 11152014	LIFE INSURANCE	R	11/18/2014	0.32		071358		
I-VLEPPE 11152014	LIFE INSURANCE	R	11/18/2014	39.23		071358		
I-VLSPPE 11152014	LIFE INSURANCE	R	11/18/2014	7.55		071358		16,015.53
0006	AMERICAN FAMILY LIFE ASSURANCE							
I-APRPPE 11152014	AFLAC	R	11/18/2014	104.86		071360		
I-APSPPE 11152014	AFLAC POST TAX	R	11/18/2014	36.37		071360		141.23
0075	ARIZONA DEPARTMENT OF REVENUE-13-052014X							
I-T2 PPE 11152014		R	11/18/2014	1,844.39		071361		1,844.39
0072	ARIZONA PUBLIC EMPLOYERS HEALTH							
I-2HSPPE 11152014	HEALTH INSURANCE	R	11/18/2014	634.92		071362		634.92
0072	ARIZONA PUBLIC EMPLOYERS HEALTH							
I-HSAPPE 11152014	HEALTH SAVINGS ACCOUNT	R	11/18/2014	2,203.30		071363		2,203.30
0009	ARIZONA PUBLIC SAFETY RETIREME							
I-PACPPE 11152014	SYSTEM 105	R	11/18/2014	492.41		071364		
I-PSRPPE 11152014	SYSTEM 105	R	11/18/2014	4,354.56		071364		4,846.97
0017	ICMA RETIREMENT TRUST 457							
I-ICMPPE 11152014	301912	R	11/18/2014	1,199.36		071365		1,199.38
0655	TIAA CREF FINANCIAL SERVICES							
I-TIAPPE 11152014	PLAN # 403695	R	11/18/2014	375.00		071366		375.00
0034	1ST CLASS HOSTING LLC							
I-DEC 2014	1ST CLASS HOSTING LLC	R	11/18/2014	5.00		071367		
I-OCT 2014 REPLACE	1ST CLASS HOSTING LLC	R	11/18/2014	5.00		071367		10.00
0325	A BETTER CONNECTION							
I-51601311042014	A BETTER CONNECTION	R	11/18/2014	152.00		071369		152.00
0497	ALCOPRO, INC							
I-0180426-IN	ALCOPRO, INC	R	11/18/2014	1,604.00		071370		1,604.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	AMY KUBROCK I-111714-KUBROCK FAC DEP REF	R	11/18/2014	50.00		071371		50.00
0817	ARIZONA BUSINESS MAGAZINE I-26975 ARIZONA BUSINESS MAGAZINE	R	11/13/2014	1,693.45		071372		1,693.45
0010	ARIZONA PUBLIC SERVICE I-103114-0286 ARIZONA PUBLIC SERVICE	R	11/18/2014	3,254.83		071373		3,254.83
0019	ARIZONA STATE TREASURER I-OCT 2014 COURT ARIZONA STATE TREASURER	R	11/18/2014	2,908.29		071374		2,908.29
0565	ARIZONA WATER WORKS SUPPLY I-034584 ARIZONA WATER WORKS SUPPLY	R	11/18/2014	273.60		071375		273.60
0702	ASPHALT PAVING AND SUPPLY INC I-36212 ASPHALT PAVING AND SUPPLY INC	R	11/18/2014	482.37		071376		482.37
0020	BEYOND EXPRESS II I-110714 BEYOND EXPRESS II I-111414 BEYOND EXPRESS II	R R	11/18/2014 11/18/2014	289.38 263.94		071377 071377		553.32
0056	BUG-ME-NOT PEST CONTROL I-111414A BUG-ME-NOT PEST CONTROL I-111414B BUG-ME-NOT PEST CONTROL	R R	11/18/2014 11/18/2014	31.00 34.00		071378 071378		65.00
0523	CABLE ONE I-110814-LIBRARY CABLE ONE I-111514-ADMIN CABLE ONE	R R	11/18/2014 11/18/2014	40.00 55.95		071379 071379		95.95
0058	CENTURY LINK I-102514-2494 CENTURY LINK	R	11/18/2014	1,168.25		071380		1,168.25
0053	CENTURY LINK I-1319718017 CENTURY LINK	R	11/18/2014	60.76		071381		60.76
0362	CHIEF CORPORATION I-150346 CHIEF CORPORATION	R	11/18/2014	421.48		071382		421.43
0045	CLARKDALE MAGISTRATE COURT I-10312014 CLARKDALE MAGISTRATE COURT	R	11/18/2014	106.43		071383		106.43
0045	CLARKDALE MAGISTRATE COURT I-NOV 2014 COURT CLARKDALE MAGISTRATE COURT	R	11/13/2014	42.00		071384		42.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0228	COPPERPOINT MUTUAL INSURANCE C							
I-10000786007	COPPERPOINT MUTUAL INSURANCE C	R	11/18/2014	22,890.79		071385		22,890.79
0818	CORNERSTONE ENVIRONMENTAL CONS							
I-1	CORNERSTONE ENVIRONMENTAL CONS	R	11/18/2014	3,784.50		071386		3,784.50
0190	DEARBORN NATIONAL LIFE INSURAN							
I-12012014	DEARBORN NATIONAL LIFE INSURAN	R	11/18/2014	2,082.35		071387		2,082.35
0674	FACTORY MOTOR PARTS							
C-7102247	FACTORY MOTOR PARTS	R	11/18/2014	135.47CR		071388		
C-92-093345	FACTORY MOTOR PARTS	R	11/18/2014	52.42CR		071388		
C-92-093361	FACTORY MOTOR PARTS	R	11/18/2014	154.72CR		071388		
C-92-095230	FACTORY MOTOR PARTS	R	11/18/2014	415.45CR		071388		
I-7-1692254	FACTORY MOTOR PARTS	R	11/18/2014	58.61		071388		
I-7-1684085	FACTORY MOTOR PARTS	R	11/18/2014	203.12		071388		
I-7-1687253	FACTORY MOTOR PARTS	R	11/18/2014	212.33		071388		
I-92-087280B	FACTORY MOTOR PARTS	R	11/18/2014	236.96		071388		
I-92-093287	FACTORY MOTOR PARTS	R	11/18/2014	147.36		071388		
I-92-093288	FACTORY MOTOR PARTS	R	11/18/2014	154.72		071388		254.94
1	FRED HAGGERSON							
I-111214	FAC DEP REIMB	R	11/18/2014	342.00		071389		342.00
0773	GUNN COMMUNICATIONS INC							
I-3003	GUNN COMMUNICATIONS INC	R	11/18/2014	2,051.39		071390		2,051.39
0052	HANSON AGGREGATES INC.							
I-1041810	HANSON AGGREGATES INC.	R	11/18/2014	89.45		071391		89.45
0816	HAUSER GLASS COMPANY INC							
I-13037	HAUSER GLASS COMPANY INC	R	11/18/2014	25.00		071392		25.00
0178	HD WATERWORKS, LTD.							
I-D171646	HD WATERWORKS, LTD.	R	11/18/2014	34.59		071393		34.59
0221	HEWLETT-PACKARD COMPANY							
I-54993256	HEWLETT-PACKARD COMPANY	R	11/18/2014	87.69		071394		87.69
0341	HIRE RIGHT SOLUTIONS, INC							
I-P0402119	HIRE RIGHT SOLUTIONS, INC	R	11/13/2014	129.00		071395		129.00
0212	JP COOKE COMPANY							
I-310088	JP COOKE COMPANY	R	11/18/2014	80.11		071596		80.11

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0712	JUSTIFACTS CREDENTIAL VERIFICA							
I-221204	JUSTIFACTS CREDENTIAL VERIFICA	R	11/18/2014	81.20		071397		81.20
0108	KONICA MINOLTA, INC.							
I-231297081	KONICA MINOLTA, INC.	R	11/18/2014	195.99		071398		
I-231297298	KONICA MINOLTA, INC.	R	11/18/2014	138.93		071398		
I-231389951	KONICA MINOLTA, INC.	R	11/18/2014	130.98		071398		
I-231389960	KONICA MINOLTA, INC.	R	11/18/2014	133.32		071398		
I-231390060	KONICA MINOLTA, INC.	R	11/18/2014	132.72		071398		
I-231390102	KONICA MINOLTA, INC.	R	11/18/2014	129.98		071398		861.82
0176	LARRY GREEN CHEVROLET, INC.							
I-5024275	LARRY GREEN CHEVROLET, INC.	R	11/18/2014	43.57		071400		43.57
0025	LEGEND TECHNICAL SVC OF AZ, IN							
I-1416312	LEGEND TECHNICAL SVC OF AZ, IN	R	11/18/2014	306.00		071401		306.00
0232	LEXIS NEXIS MATTHEW BENDER & C							
I-64659224	LEXIS NEXIS MATTHEW BENDER & C	R	11/18/2014	471.54		071402		471.54
0226	MICKELSON & RAY, INC.							
I-37209	MICKELSON & RAY, INC.	R	11/18/2014	1,770.00		071403		1,770.00
0590	OCEAN BLUE CAR WASH							
I-OCT 2014	OCEAN BLUE CAR WASH	R	11/18/2014	151.00		071404		151.00
0624	PLATEAU ENGINEERING INC							
I-5235	PLATEAU ENGINEERING INC	R	11/18/2014	806.75		071405		806.75
0646	PRAXAIR DISTRIBUTION INC							
I-50963535	PRAXAIR DISTRIBUTION INC	R	11/18/2014	1,690.37		071406		1,690.37
0320	REESE & SONS TIRE							
I-1-GS205571	REESE & SONS TIRE	R	11/18/2014	152.03		071407		152.03
0296	RON EKHOLM							
I-110214-RON	RON EKHOLM	V	11/18/2014	20.00		071408		20.00
0296	RON EKHOLM							
M-CHECK	RON EKHOLM	VOIDED	V	11/18/2014		071408		20.00CR
0815	SCOTT BUCKLEY							
I-10092014	SCOTT BUCKLEY	R	11/18/2014	22.00		071409		22.00

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0574	SHAW LAW FIRM PLLC I-72.084 OCT 2014	R	11/18/2014	172.50		071410		172.50
0606	SKAGGS COMPANIES INC I-2368044RI I-2376404RI I-2376415RI	R R R	11/18/2014 11/18/2014 11/18/2014	314.80 197.07 73.63		071411 071411 071411		585.50
0299	SOUTHWEST WASTE SERVICES, INC I-38886	R	11/18/2014	234.20		071412		234.20
0334	STAPLES ADVANTAGE, INC I-3247270166	R	11/18/2014	88.49		071413		88.49
0650	THE PRINTING PLACE I-14-0198	R	11/13/2014	303.10		071414		303.10
1	THOMAS EAGLEY I-111714-BPGLLEY	R	11/18/2014	842.00		071415		842.00
0213	TROPHIES UNLIMITED I-117 REPLACE	R	11/18/2014	23.29		071416		23.29
0253	TYLER TECHNOLOGIES I-025-110184	R	11/18/2014	3,141.53		071417		3,141.53
0067	UNISOURCE ENERGY SERVICES I-111214-7 DOC	R	11/18/2014	218.82		071418		218.82
0342	UNITED UNIFORMS I-101514	R	11/18/2014	31.70		071419		31.70
0245	US BANK TRUST N.A. I-SERIES2002111414	R	11/18/2014	2,234.85		071420		2,234.85
0033	VERIZON WIRELESS I-9734851762	R	11/18/2014	594.15		071421		594.15
0033	VERIZON WIRELESS I-SMS-141890324	R	11/18/2014	50.00		071422		50.00
0043	WASTE MANAGEMENT I-0012220-1556-0	R	11/18/2014	198.34		071423		198.34

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0158	YAVAPAI COUNTY FINANCE DEPARTM I-OCT 2014 COURT	R	11/19/2014	15.95		071424		15.95
0804	YAVAPAI COURIER SERVICE I-2235	R	11/18/2014	120.00		071425		120.00
1	S'ERCL, KENNETH I-000201411191885 US REFUND	R	11/19/2014	97.33		071426		97.33
1	TILLMAN, FAITH I-000201411191886 US REFUND	R	11/19/2014	20.37		071427		20.37
1	BROWNING, KEITH I-000201411191886 US REFUND	R	11/19/2014	9.41		071428		9.41
1	HARPSTRIETH, RICHARD I-000201411191867 US REFUND	R	11/19/2014	23.38		071429		23.38
0343	A & B MOTORS I-20167 A & B MOTORS	R	11/25/2014	31.63		071430		31.63
0010	ARIZONA PUBLIC SERVICE I-111714-0285 ARIZONA PUBLIC SERVICE	R	11/25/2014	1,491.86		071431		1,491.86
0020	BEYOND EXPRESS II I-112114 BEYOND EXPRESS II	R	11/25/2014	248.04		071432		248.04
0058	CENTURY LINK I-111314-015B CENTURY LINK	R	11/25/2014	225.95		071433		225.95
0066	CHASE CREDIT CARD SERVICES							
C-111114	CHASE: BILLING ERROR	R	11/25/2014	95.59CR		071434		
I-000617	CHASE: IKES LOCK AND KEY	R	11/25/2014	36.00		071434		
I-03069G	CHASE: RED ROBIN	R	11/25/2014	68.63		071434		
I-03623G	CHASE: FRY'S	R	11/25/2014	1,252.55		071434		
I-04106G	CHASE: MAIN STREET CAFE	R	11/25/2014	64.62		071434		
I-0423101	CHASE: POSTALAYER	R	11/25/2014	2.65		071434		
I-04918G	CHASE: WALMART	R	11/25/2014	2,201.92		071434		
I-05242G	CHASE: BLIMPIE SAMURAI SAMS	R	11/25/2014	24.53		071434		
I-08935g	CHASE: USPS	R	11/25/2014	12.70		071434		
I-09410GG	CHASE: MAIN STREET CAFE	R	11/25/2014	23.67		071434		
I-09775G	CHASE: SEDONA ENGRAVING	R	11/25/2014	7.93		071434		
I-110614-RURAL TRANS	CHASE: NACOG	R	11/25/2014	225.00		071434		
I-111014	CHASE: U-PICK-IT	R	11/25/2014	2.00		071434		
I-111714AMAZONPRIME	CHASE: AMAZONPRIME	R	11/25/2014	108.26		071434		
I-1201100IN	CHASE: J & G SALES	R	11/25/2014	2,698.69		071434		
I-13263164	CHASE: CHEAPER THAN DIRT	R	11/25/2014	1,794.65		071431		
I-1954948	CHASE: INDEED	R	11/25/2014	84.25		071434		

VENDOR SET: 01 Town of Clarkdale

BANK: POOL POOLED CASH

DATE RANGE: 11/01/2014 THRU 11/30/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-26237	CHASE: FTD FLOWERS	R	11/25/2014	63.40		071434		
I-29153393	CHASE: STARTMEETING	R	11/25/2014	2.36		071434		
I-5410913	CHASE: LITTLE AMERICA	R	11/25/2014	143.42		071434		
I-5YW1109655161140G	CHASE: PAYPAL CRIME SCENE	R	11/25/2014	26.81		071434		
I-63178	CHASE: ZERO WASTE USA	R	11/25/2014	171.75		071434		
I-7298	CHASE: SAFEWAY	R	11/25/2014	23.63		071434		
I-833FS2269548-FO	CHASE: FULL SOURCE	R	11/25/2014	52.48		071434		
I-ASUSKYSONGIII	CHASE: PAYPAL	R	11/25/2014	20.00		071434		
I-DZNG523FL3F	CHASE: LEAGUE OF AZ	R	11/25/2014	120.00		071434		
I-GSN4WPU723V	CHASE: LEAGUE OF AZ	R	11/25/2014	40.00		071434		
I-VC4456	CHASE: U-PICK-IT	R	11/25/2014	103.84		071434		
I-W305599593	CHASE: HOMEDEPOT.COM	R	11/25/2014	25.02		071434		9,315.19
0039	CLARKDALE MUNICIPAL WATER UTIL							
I-111014	CLARKDALE MUNICIPAL WATER UTIL	R	11/25/2014	2,842.70		071438		2,842.70
0016	COPY SYSTEM, INC.							
I-IN03472	COPY SYSTEM, INC.	R	11/25/2014	8.37		071439		8.37
0820	DIGITAL ALLY INC							
I-1071651	DIGITAL ALLY INC	R	11/25/2014	9,932.06		071440		9,932.06
0052	HANSON AGGREGATES INC.							
I-1041909	HANSON AGGREGATES INC.	R	11/25/2014	217.50		071441		217.50
0093	HILL BROTHERS CHEMICAL CO.							
I-4399341	HILL BROTHERS CHEMICAL CO.	R	11/25/2014	831.31		071442		831.31
0763	JOEL CHAMBERLIN							
I-111914REPAY	JOEL CHAMBERLIN	R	11/25/2014	96.34		071443		96.34
0109	KONICA MINOLTA, INC.							
I-231342701	KONICA MINOLTA, INC.	R	11/25/2014	121.64		071444		121.64
0534	LC DISTRIBUTION LLC							
I-117541	LC DISTRIBUTION LLC	R	11/25/2014	16.04		071445		16.04
0025	LEGEND TECHNICAL SVC OF AZ, IN							
I-1416841	LEGEND TECHNICAL SVC OF AZ, IN	R	11/25/2014	209.00		071446		
I-1416842	LEGEND TECHNICAL SVC OF AZ, IN	R	11/25/2014	87.00		071446		296.00
0053	NACKARD PEPSI COLA							
I-299002	NACKARD PEPSI COLA	R	11/25/2014	54.50		071447		54.50

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0049	NICE JONS, INC							
I-11533	NICE JONS, INC	R	11/25/2014	224.17		071448		
I-11584	NICE JONS, INC	R	11/25/2014	71.08		071448		295.25
0161	PATRIOT DISPOSAL, INC.							
I-OCT 2014	PATRIOT DISPOSAL, INC.	R	11/25/2014	17,184.09		071449		17,184.09
0029	PETTY CASH							
I-112414	PETTY CASH	R	11/25/2014	100.00		071450		100.00
0581	SOUTHWESTERN ENVIRONMENTAL CON							
I-11172014	SOUTHWESTERN ENVIRONMENTAL CON	R	11/25/2014	880.00		071451		880.00
0334	STAPLES ADVANTAGE, INC							
I-3248118070	STAPLES ADVANTAGE, INC	R	11/25/2014	69.69		071452		69.69
0253	TYLER TECHNOLOGIES							
I-025-110775	TYLER TECHNOLOGIES	R	11/25/2014	260.00		071453		260.00
0030	USA BLUEBOOK							
I-495843	USA BLUEBOOK	R	11/25/2014	218.93		071454		218.93
0182	WAYNE DEBROSKY							
I-112414	WAYNE DEBROSKY	R	11/25/2014	17.36		071455		17.36
0753	WILDWEST ADVENTURES LLC							
I-SANTA	WILDWEST ADVENTURES LLC	R	11/25/2014	225.00		071456		225.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	135	200,029.72	0.00	207,986.43
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	99,406.81	0.00	99,406.81
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2 VOID DEBITS	0.00		
	VOID CREDITS	43.29CR	43.29CR	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: POOL	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			143	307,393.24	0.00	307,393.24
BANK: POOL	TOTALS:		143	307,393.24	0.00	307,393.24
REPORT TOTALS:			155	507,349.95	0.00	307,393.24

11/03/2014 1:23 PM
 DEPT: ALL
 PAYROLL NO#: 01
 PAY PERIOD BEGINNING: 10/19/2014
 PAY PERIOD ENDING: 11/01/2014

PAYROLL CALCULATION

PAGE: 26

PRELIMINARY

CALC. CT.: 3

*** GRAND TOTALS ***

EARNINGS			BENF/REIMB		DEDUCTIONS				TAXES			
DESC	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
SAL	561.50	19,418.03			2EC	2EC	12.32	692.92	FED W/H	58,988.75	5,468.86	
HOURL	2,244.50	40,241.14			2EF	2EF	15.58	521.66	ST WH AZ	58,988.75	1,840.89	
OT	83.00	2,468.13			2ES	2ES	9.00	415.16	FICA	68,036.22	4,218.23	4218.23
DUI	8.00	252.96			2HS	2HS	238.00	396.92	MEDI	68,036.22	986.51	986.51
OC	731.00	731.00			APR	APR	104.86					
VEE	209.00	3,748.66			APS	APS	36.37					
VDH	68.50	2,460.45			CEC	CEC	142.48	891.36				
VFSLA	10.00	244.62			CEF	CEF	331.16	1241.76				
SICK	48.50	862.82			CEO	CEO		1880.28				
CE	15.38	0.00			CES	CES	216.46	1028.76				
					HEC	HEC	20.01	368.15				
					HEF	HEF	284.52	3260.10				
					HEO	HEO		1650.95				
					HES	HES	184.14	2621.10				
					HSA	HSA	652.50	1550.80				
					ICM	ICMA	1041.69	157.69				
					LTD	STLTD	61.37	61.37				
					PAC	PSACR		551.38				
					PSR	PSR	1412.45	3086.95				
					SR	STRET	5868.44	5868.44				
					SRB	STRBB	349.89					
					TIA	TIAA	375.00					
					VEC	VEC	7.54					
					VEF	VEF	72.30					
					VEO	VEO	37.36					
					VES	VES	63.36					
					VLC	VLC	0.32					
					VLE	VLE	39.23					
					VLS	VLS	7.55					
TOTALS:	3,979.38	70,427.81		0.00			11583.90	26245.75			12,514.49	5204.74

DEPARTMENT RECAP									
DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
	70,427.81	59,659.17	2,721.09	7,316.55	731.00	0.00	11,583.90	12,514.49	46,329.42
TOTALS	70,427.81	59,659.17	2,721.09	7,316.55	731.00	0.00	11,583.90	12,514.49	46,329.42

REGULAR INPUT: 48 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 48

11/17/2014 1:52 PM
 DEPT: ALL
 PAYROLL NO#: 01
 PAY PERIOD BEGINNING: 11/02/2014
 PAY PERIOD ENDING: 11/15/2014

PAYROLL CALCULATION

PAGE: 28

PRELIMINARY

CALC. CT.: 2

*** GRAND TOTALS ***

-----EARNINGS-----			----BENF/REIME----		-----DEDUCTIONS-----			-----TAXES-----				
DESC	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
SAL	579.00	21,624.53			2EC	2EC	12.32	692.92	FED W/H	59,509.34	5,282.71	
HOURL	2,025.25	36,401.68			2EF	2EF	15.58	521.66	ST WH AZ	59,509.34	1,844.39	
OT	46.50	1,327.57			2ES	2ES	9.00	415.16	FICA	68,453.04	4,244.09	4244.09
OC	689.00	689.00			2HS	2HS	238.00	396.92	MEDI	68,453.04	992.58	992.58
HOL	64.00	1,850.40			APR	APR	104.86					
VEE	333.00	6,053.20			APS	APS	36.37					
VDH	31.00	1,135.86			CEC	CEC	142.48	891.36				
VFSLA	30.00	762.71			CEF	CEF	331.16	1241.76				
SICK	61.25	980.78			CEO	CEO		1880.28				
CE	2.25	0.00			CES	CES	216.46	1028.76				
CT	1.00	18.90			HEC	HEC	20.01	368.15				
					HEF	HEF	284.52	3260.10				
					HEO	HEO		1650.95				
					HES	HES	184.14	2621.10				
					HSA	HSA	652.50	1550.80				
					ICM	ICMA	1041.69	157.69				
					LTD	STLTD	60.76	60.76				
					PAC	PSACR		492.41				
					PSR	PSR	1366.98	2987.58				
					SR	STRET	5810.14	5810.14				
					SRB	STRBB	349.89					
					TIA	TIAA	375.00					
					VEC	VEC	7.54					
					VEF	VEF	72.30					
					VEO	VEO	37.36					
					VES	VES	63.36					
					VLC	VLC	0.32					
					VLE	VLE	39.23					
					VLS	VLS	7.55					
TOTALS:	3,862.25	70,844.63		0.00			11479.52	26028.50			12,363.77	5236.67

-----DEPARTMENT RECAP-----

DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
	70,844.63	58,026.21	3,177.97	8,951.45	689.00	0.00	11,479.52	12,363.77	47,001.34
TOTALS	70,844.63	58,026.21	3,177.97	8,951.45	689.00	0.00	11,479.52	12,363.77	47,001.34

REGULAR INPUT: 54 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 54

11/04/2014 12:15 PM
 DEPT: ALL
 PAYROLL NO#: 01
 PAY PERIOD BEGINNING: 11/07/2014
 PAY PERIOD ENDING: 11/07/2014

PAYROLL CALCULATION

PAGE: 9

PRELIMINARY

CALC. CT.: 1

*** GRAND TOTALS ***

EARNINGS			BENF/REIMB		DEDUCTIONS			TAXES				
DESC	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
VEE	440.00	8,597.80							FED W/H	15,203.80	863.18	
VDE	160.00	5,766.00							ST WH AZ	15,203.80	393.77	
VFSLA	40.00	840.00							FICA	15,203.80	942.64	942.64
									MEDI	15,203.80	220.44	220.44
TOTALS:	640.00	15,203.80		0.00							2,420.03	1163.08

DEPARTMENT RECAP										
DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET	
	15,203.80	0.00	0.00	15,203.80	0.00	0.00	0.00	2,420.03	12,783.77	
TOTALS	15,203.80	0.00	0.00	15,203.80	0.00	0.00	0.00	2,420.03	12,783.77	

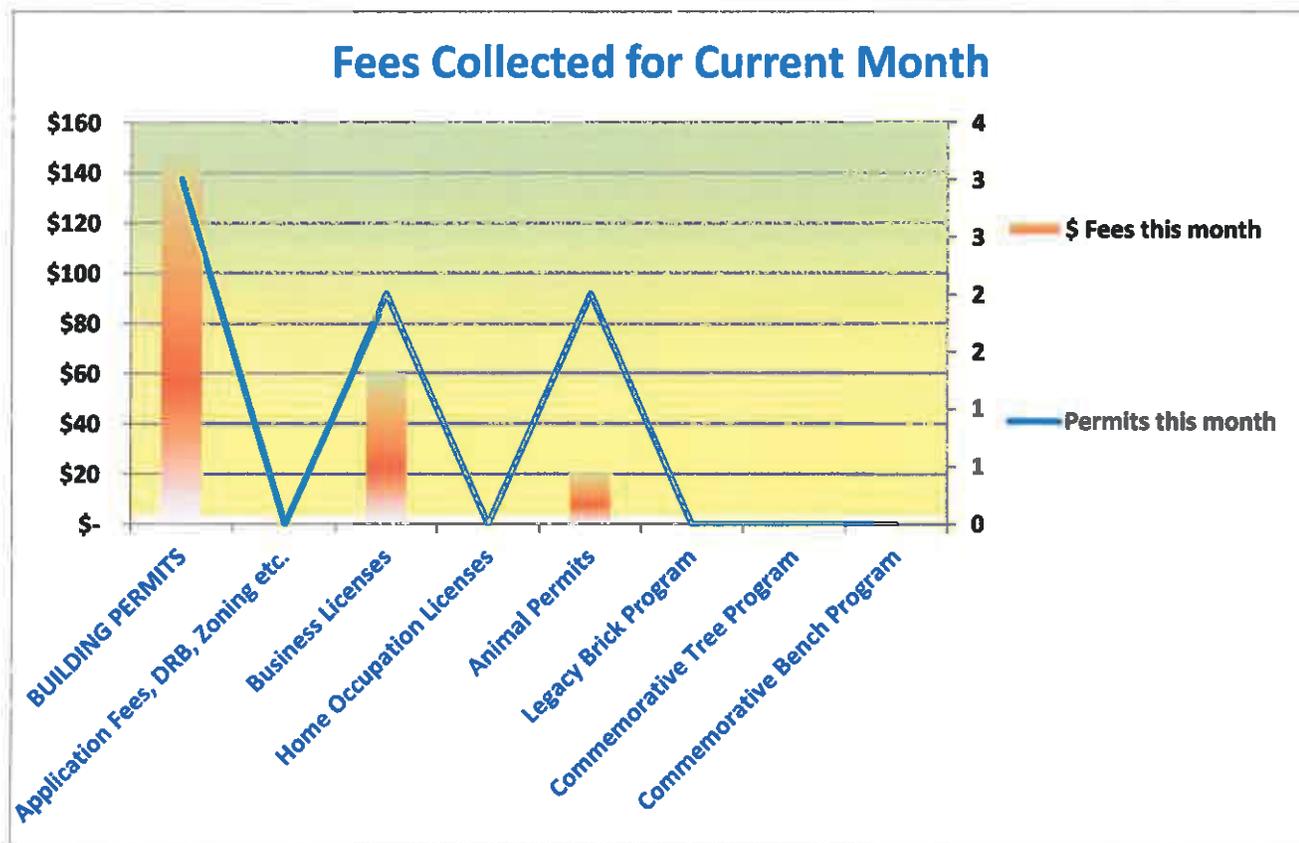
REGULAR INPUT: 17 MANUAL INPUT: 0 CHECK STUB COUNT: 17 DIRECT DEPOSIT STUB COUNT: 0

FUND TOTALS		
01	GENERAL FUND	263,713.48
03	HURF (STREETS)	23,914.86
04	DEVELOPMENT REIMBURSEMENT	1,657.50
11	SEWER FUND	23,945.02
12	TRASH FUND	21,074.05
13	WATER FUND	96,257.49
16	GRANTS FUND	14,852.20
19	CEMETERY	5,308.63
29	POLICE GRANTS	6,609.93
34	SCHOOL OFFICERS FUND	3,955.45
80	DONATION FUND	2,580.87
GRAND TOTAL:		463,869.48

TOWN OF CLARKDALE
Community Development Monthly Report
CDD - November 2014.xlsx
FEES COLLECTED

As of 12/1/2014

Type	Current Month Number	\$ Collected		
		Current Month	FY 2014-2015	FY 2013-2014
BUILDING PERMITS	3	\$ 150.00	\$ 27,895.40	\$ 31,000.25
Application Fees, DRB, Zoning etc.	0	\$ -	\$ 290.00	\$ 4,380.00
Business Licenses	2	\$ 60.00	\$ 5,220.00	\$ 7,580.00
Home Occupation Licenses	0	\$ -	\$ -	\$ -
Animal Permits	2	\$ 20.00	\$ 20.00	\$ 480.00
Legacy Brick Program	0	\$ -	\$ -	\$ -
Commemorative Tree Program	0	\$ -	\$ -	\$ -
Commemorative Bench Program	0	\$ -	\$ -	\$ -
TOTAL	7	\$ 230.00	\$ 33,425.40	\$ 43,440.25

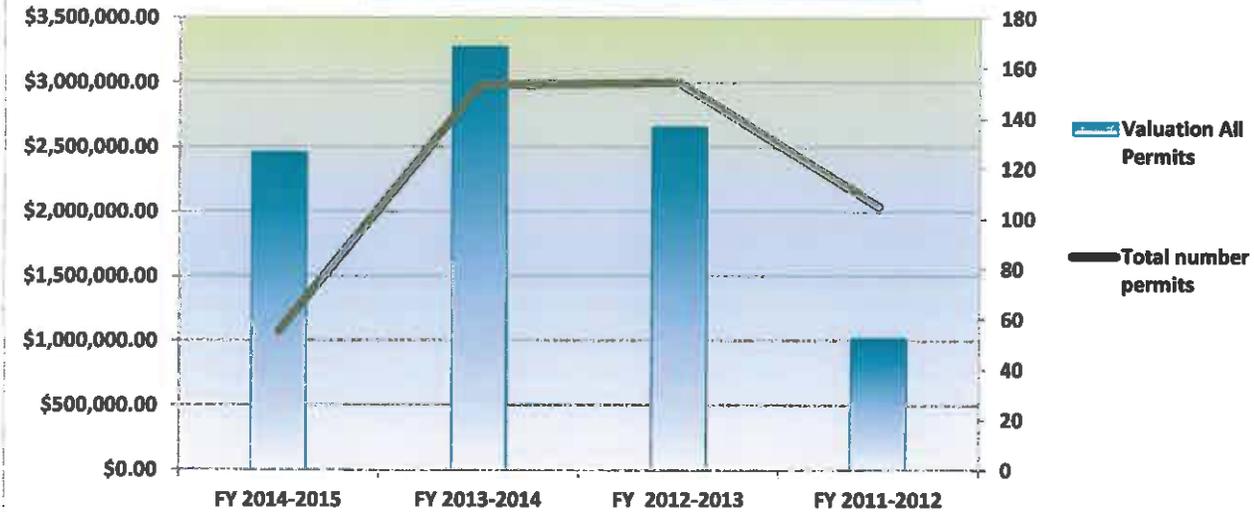


TOWN OF CLARKDALE
 Community Development Monthly Report
 CDD - November 2014.xlsx
Valuations

As of 12/1/2014

Year	Valuation All Permits	Total Number Permits
FY 2014-2015	\$2,454,592.00	55
FY 2013-2014	\$3,271,773.67	153
FY 2012-2013	\$2,650,844.70	154
FY 2011-2012	\$1,013,578.00	105

Permit Valuations by Fiscal Year

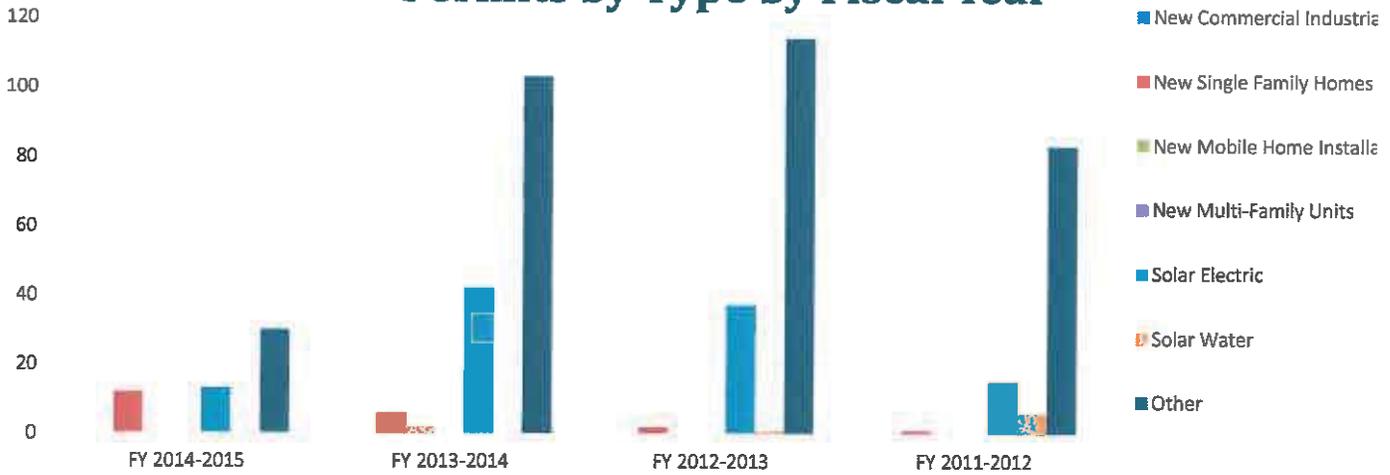


TOWN OF CLARKDALE
 Community Development Monthly Report
 CDD - November 2014.xlsx
Building Permits

As of 12/1/2014

Year	New Commercial Industrial	New Single Family Homes	New Mobile Home Installations	New Multi-Family Units	Solar Electric	Solar Water	Other
FY 2014-2015	0	12	0	0	13	0	30
FY 2013-2014	0	6	2	0	42	0	103
FY 2012-2013	0	2	0	0	37	1	114
FY 2011-2012	0	1	0	0	15	6	83

Permits by Type by Fiscal Year



NOTE: "Other" category includes remodels, gas water line, walls, fences, accessory structures, roofing, electrical, plumbing, etc.

TOWN OF CLARKDALE
 Community Development Monthly Report
 CDD - November 2014.xlsx
 Code Enforcement

As of 12/1/2014

Month	Weeds	Vehicles	Trash & Rubbish	Political Signs	Other	TOTAL
Jul-14	2	0	0	0	0	2
Aug-14	2		1			3
Sep-14	2	0	0	0	0	2
Oct-14	1	0	2	0	0	3
Nov-14	0	0	2			2
Dec-14						-
Jan-15						
Feb-15						
Mar-15						-
Apr-15						-
May-15						
13-Jun						-

TOWN OF CLARKDALE
 Community Development Monthly Report
 CDD - November 2014.xlsx
 FY Building Permit Data Entry

As of 12/1/2014

Building Permits by Month	New Commercial Industrial	New Single Family Homes	New Mobile Home Installations	New Multi-Family Units	Solar Electric	Solar Water	Other	Total
JUL	0	0	0	0	2	0	4	6
AUG	0	0	0	0	4	0	10	14
SEP	0	12	0	0	4	0	9	25
OCT	0	0	0	0	2	0	5	7
NOV	0	0	0	0	1	0	2	3
DEC	0	0	0	0	0	0	0	0
JAN	0	0	0	0	0	0	0	0
FEB	0	0	0	0	0	0	0	0
MAR	0	0	0	0	0	0	0	0
APR	0	0	0	0	0	0	0	0
MAY	0	0	0	0	0	0	0	0
JUN	0	0	0	0	0	0	0	0
TOTALS	0	12	0	0	13	0	30	55
Permit Valuations by Month	\$ Valuation							
JUL	\$ 39,964							
AUG	\$ 102,957							
SEP	\$ 2,244,582							
OCT	\$ 47,939							
NOV	\$ 19,150							
DEC								
JAN								
FEB								
MAR								
APR								
MAY								
JUN								
TOTALS	\$ 2,454,592							

Utilities Department Capital Improvements Projects – Update: ~~December~~ December 1, 2014

Priority	Issue	Action Steps	Due Date	Assigned To	Comments
1	Wastewater Treatment Plant	New Wastewater Treatment Facility		Utilities	

1-01-14 – The contractor has finished all the construction and dealt with the punch list items. We have received the results from the Clean Closure sampling and received approval to put the new north effluent holding pond on-line in December 2013. The new north effluent holding pond is scheduled to be put on-line January 2, 2014. We are waiting for the as-built plans for the new WWTP which we should receive in January 2014. After receiving those items we can close out this project with WIFA.

2-01-14 – The north effluent holding pond was put on-line in January 2014. We have received the as-built plans and are working with WIFA to close out this project. On February 6, 2014 I have scheduled an energy audit of the new WWTP with APS to determine options to lower the energy costs for operating the new system.

3-01-14 – On February 6, 2014 APS did an energy audit of the new WWTP to determine options to lower the energy costs for operating the new system. APS recommended that we install a variable frequency drive (VFD) on each blower to reduce energy costs. We received a quote from Grand Canyon Pump & Supply for two new VFDs for the system blowers at a cost of \$18,000 for the two VFDs. The DanFloss VFDs are the same type of VFD that was installed on the Mountain Gate well. It is intended that we installed the VFDs in-house.

4-01-14 – We have received a quote from Grand Canyon Pump & Supply for two new VFDs for the wastewater treatment plant system blowers at a cost of \$18,000 for the two VFDs. This quote is for the purchase of the VFDs only and we intend to install the VFDs in-house with assistance from Grand Canyon Pump & Supply. Total cost including installation should be less than \$25,000 and will be funded from the WIFA loan

5-01-14 –Grand Canyon Pump & Supply is researching options to reduce electrical costs at the WWTP. They quoted two new VFDs for the wastewater treatment plant system blowers at a cost of \$18,000. This quote is for the purchase of the VFDs only and we intend to install the VFDs in-house with assistance from Grand Canyon Pump & Supply. Total cost including installation should be less than \$25,000 and will be funded from the WIFA loan. We are waiting for the blower manufacturer to confirm the amount of electrical savings that can be realized from installing VFDs on the blowers. Once we have confirmed the savings we will moved forward with the upgrades.

6-01-14 –Staff has made changes to the blower intake and discharge to reduce electrical usage by the blowers. We are waiting for a final proposal and confirmation from Grand Canyon Pump that switching to VFDs on the WWTP blowers will result in anticipated electrical savings.

7-01-14 –On July 1, 2014 WIFA opened the application process for Technical Assistance Grants. Utilities staff intends to submit an application for an engineering study to identify recharge possibilities for our reclaimed water (A+ effluent). The Technical Assistance

Grants are available up to \$35,000 and normally have a 50% match. Our application will stress the sustainability component of recharging our reclaimed water and we may qualify for a grant with zero matching funds.

9-01-14 – On August 26, 2014 Utilities staff submitted the WIFA application for a Technical Assistance Grant. The application is to fund an engineering study to identify disposal options and recharge possibilities for our reclaimed water (A+ effluent). The Technical Assistance Grants are available for amounts up to \$35,000 and normally have a 50% applicant match. Our application stressed the sustainability component of recharging our reclaimed water and we feel we qualify for a “green grant” with zero matching funds.

At the WWTTP Utilities staff is evaluating the intake air flow reduction made to the WWTTP blowers and any possible electrical savings based on seasonal changes to the treatment process. More information is needed before making a final decision to installed VFDDs on the two blowers.

10-01-14 – The Town’s WIFA application for a Technical Assistance Grant will be evaluated and voted on by the WIFA Board during their meeting in the middle of October. The application is to fund an engineering study to identify disposal options and recharge possibilities for our reclaimed water (A+ effluent).

Utilities staff had adjusted and reduced the intake air flow for the WWTTP blowers in May 2014 and there has been an average electrical savings of 23.4% from May 2014 to September 2014. This represents an average savings of \$1800.00 per month or \$21,600.00 per year. We are holding off on the decision to installed VFDDs on the two blowers in order to evaluate seasonal changes to the energy demand for this process. Actual comparative electrical usage data was only available from May to September 2013 and 2014.

11-01-14 – The Town’s WIFA application for a Technical Assistance Grant was not selected by the WIFA Board for grant funding during their quarterly meeting in the middle of October. The application was to fund an engineering study to identify disposal options and recharge possibilities for our reclaimed water (A+ effluent).

Based on Utilities staff adjustments to the intake air flow for the WWTTP blowers there has been an average electrical savings of 23.4% from May 2014 to September 2014. This represents an average savings of \$1800.00 per month or \$21,600.00 per year. We have decided to close out the WIFA loan funding for the WWTTP Project and hold off on installing VFDDs on the two blowers. If the two VFDDs are deemed necessary at a future date they will be purchased and installed out of the Utilities Sewer Equipment Budget.

12-01-14 – We submitted the necessary paperwork to close out the WIFA loan funding for the WWTTP Project. The final amount borrowed was \$5,154,461.71, leaving \$345,348.21 of the original loan amount of \$5,500,000.00 unused. The loan can now be finalized and a new amortization schedule with recalculated payments. We continue to fine tune the water distribution system hydraulic model with Fred Goldman and hope to have the model completed by the end of this month.

Priority	Issue	Action Steps	Due Date	Assigned To	Comments
1	Reclaimed Water	Create Reclaimed Water Master Plan		Utilities	

2014 – As of 7/1/14 no further progress on the reclaimed water master plan.

Priority	Issue	Action Steps	Due Date	Assigned To	Comments
1	Water System Improvements	Arsenic Removal System Lower Clarkdale Water Line Replacement Project Mescal Well		Utilities	

1-01-14 The Twin 5s are completed and are in-service. We are waiting for the engineer's certification and as-built plans so that we can close out this project with WIFA.

The replacement water main along Benatz Trail (looping the water system from Broadway to Zuni) is currently on-hold. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff's current workloads.

2-01-14 The Twin 5s are completed and are in-service. We have received the engineer's certification of completion and as-built plans and we have closed out this project with WIFA. The replacement water main along Benatz Trail (looping the water system from Broadway to Zuni) is progressing slowly. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff's current workloads.

3-01-14 The Twin 5s Water Main Replacement Project has been closed out with WIFA.

Work continues replacing the old water main along Benatz Trail (looping the water system from Broadway to Zuni) and is progressing slowly. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff's current workloads.

4-01-14 Work continues replacing the old water main along Benatz Trail (looping the water system from Broadway to Zuni) with the Benatz Trail section completed, tested, and in-service. In April staff will start the installation of the loop from the Benatz Trail to Zuni to complete the project and loop the distribution system. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff's current workloads.

5-01-14 Work continues replacing the old water main along Benatz Trail (looping the water system from Broadway to Zuni) with the Benatz Trail section completed, tested, and in-service. In April staff will start the installation of the loop from the Benatz Trail to Zuni to complete the project and loop the distribution system. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff's current workloads. We are within forty (40') feet of making the final connection on Zuni and testing this section of water main.

6-01-14 The new water main along Benatz Trail and the loop from the Benatz Trail to Zuni have been completed, tested, and are in-service. In June staff will adjust the pressure regulating valves on Broadway and Centerville Road and allow the Centerville Road mains

to feed water to Lower Town and adjacent areas. The Broadway and Main Street PRVs will be adjusted so that they will feed water into Lower Town and the adjacent areas in periods of high water demand.

7-01-14 The new water main along Benatz Trail and the loop from the Benatz Trail to Zuni are in-service. In June staff adjusted the pressure regulating valves on Broadway and Centerville Road to allow the Centerville Road water mains to be the primary feed of water to Lower Town and adjacent areas. The Broadway and Main Street PRVs were adjusted so that they will only feed water into Lower Town and the adjacent areas in periods of high water demand. This work was completed in-house by Utilities staff.

In June we contracted with Fred Goldman P.E. to prepare a water model for the Town's distribution system. This water model will allow the Town to determine how water moves in our distribution system, how to connect the Mescal Well to our distribution system, and may help us determine where leaks or other water usage result in high unaccounted water demand.

9-01-14 Utilities staff has scheduled to flow or test fire hydrants in the Lower Town area early this fall to meet Fire Department requirements to flow tests the hydrants on a yearly basis, and to determine the effectiveness of looping that area of the distribution system and adjusting the PRVs.

August 28, 2014 I met with Fred Goldman P.E. to review the hydraulic model for the Town's water distribution system. We addressed over 36 questions about the current system components and pipe sizes in the water distribution system so that final adjustments could be made to the model. This water model will allow the Town to determine how water moves in our distribution system, how to connect the Mescal Well to our distribution system, and may help us determine where leaks or other water usage result in high unaccounted water demand. This model will be an effective tool in managing our potable water resources and can be easily updated to reflect future changes in our distribution system.

We also discussed the Bitter Creek effluent disposal option and the application and AZPDES (Arizona Pollutant Discharge Elimination System) permitting process. Based on the information provided by Fred Goldman I am moving ahead with the application and permitting process with AZDEQ to obtain the necessary AZPDES Permit to discharge into Bitter Creek.

10-01-14 Utilities staff have scheduled to flow or test fire hydrants in the Lower Town area the beginning of November 2014 to meet Fire Department requirements to flow tests the hydrants on a yearly basis, and to determine the effectiveness of the capital project to loop that area of the distribution system. During the flow testing Utilities staff will evaluate the operation of and adjust the PRVs controlling that pressure zone. By looping the area of the distribution system and adjusting the settings on the PRVs we feel those changes should address pressure issues we had experienced in Upper Town during high fire flows or usage in Lower Town.

We are continuing discussions with Fred Goldman on the the Biter Creek effluent disposal options and the AZPDES (Arizona Pollutant Discharge Elimination System) permitting process. Based on current information and a possible land acquisition by the Town we have directed Fred Goldman hold off on the application and permitting process with AZDEQ necessary to obtain an AZPDES Permit to discharge into Bitter Creek.

11-01-14 Utilities staff and the Fire Department have scheduled to flow or test fire hydrants in the Lower Town area the beginning of November 2014. With the recent purchase by the Town of Clarkdale of the effluent disposal site and related properties we have put on-

hold further consideration of the Bitter Creek effluent disposal options and moving forward with the AZPDES (Arizona Pollutant Discharge Elimination System) permitting process with Fred Goldman.

12-01-14 Utilities staff and the Fire Department flow tested fire hydrants in the Lower Town area during November 2014. The purchase, by the Town of Clarkdale, of the effluent disposal site and related properties is progressing with the survey completed 11/22/ & 11/23/14.

There has been no further consideration of the Bitter Creek effluent disposal options and moving forward with the AZPDES (Arizona Pollutant Discharge Elimination System) permitting process with Fred Goldman.

**CLARKDALE MAGISTRATE COURT
MONTHLY STATISTICAL REPORT - FY 2014/2015**

	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	FY -YTD
New Filings							
Criminal Traffic	1	0	1	3	12		17
Wisdemeanors	11	11	6	11	11		50
DUI	0	0	0	2	6		8
Domestic Violence ¹	2	0	2	2	1		7
Civil Traffic	16	21	15	21	42		115
Local Ordinances	0	0	1	5	0		6
OOP/Injunctions ²	0	1	3	0	0		4
Total Filings	30	33	28	44	72	0	207
Initials/Arraignments	19	8	14	24	20		85
Reviews/Order Show Cause	5	0	3	3	1		12
Civil Traffic Hearings	0	1	2	1	1		5
Pre-Trial Conferences	13	10	8	9	13		53
Deferral Pleas	4	4	2	3	0		13
Change of Plea	0	2	0	2	4		8
Juvenile Hearings ³	0	0	0	0	0		0
Warrants Issued ⁴	2	5	4	3	1		15
Bench Trials Held	0	0	0	0	0		0
Town General Fund	\$ 1,557.76	\$ 2,206.22	\$ 2,343.38	\$ 2,668.17	\$ 2,337.25		\$ 11,112.78
Court Enhancement ⁵	\$ 104.32	\$ 91.80	\$ 131.39	\$ 183.20	\$ 190.23		\$ 700.94
Deferred Prosecution Fees ⁷	\$ 125.00	\$ 75.00	\$ 230.00	\$ 200.00	\$ 450.00		\$ 1,080.00
Court Appointed Attorney ⁸	\$ 94.12	\$ 100.00	\$ 42.35	\$ -	\$ -		\$ 236.47
JCEF to Town ⁶	\$ 15.91	\$ 21.00	\$ 49.50	\$ 42.00	\$ 18.12		\$ 146.53
State Treasurer	\$ 1,450.21	\$ 2,569.42	\$ 1,915.66	\$ 2,908.29	\$ 2,246.20		\$ 11,089.78
Monies to FARE ⁹	\$ 77.19	\$ 578.36	\$ 121.88	\$ 310.11	\$ 219.19		\$ 1,306.73
County/Jail	\$ 6.28	\$ 6.80	\$ 8.42	\$ 15.95	\$ 17.03		\$ 54.48
Citing Agency Revenue	\$ 25.09	\$ 27.22	\$ 33.64	\$ 63.76	\$ 68.16		\$ 217.87
Monthly Totals	\$ 3,055.25	\$ 4,830.66	\$ 4,350.60	\$ 5,698.17	\$ 4,686.76		\$ 22,621.44
							Grand Total

¹ Those designated domestic violence (DV) per ARS 13-3601

² These include an Order of Protection (OOP) and Injunction Against Harassment (IAH).

³ Limited to traffic, liquor, graffiti, tobacco, curfew, truancy, or local ordinances (ARS 8-323.B)

⁴ Includes Failure to Appear (FTA) and Failure to Pay (FTP)

⁵ By Resolution #1419 (1/8/13) \$18.30 with surcharge 83% for court operational and technological upgrade

⁶ Primarily \$7 of the statutory \$20 time payment plan fee (ARS 12-116.B) to be used for court improvements

⁷ Administration costs (\$1 to \$500) determined by prosecutor and paid to the Town per Resolution #1419

⁸ \$25 minimum per Resolution #1419, and court can order more based on financial statement of defendant

⁹ Statewide collections enforced with license holds and tax intercepts – imposes 19% surcharge on the amount

These amounts included in Town General Fund Total	
This amount included in State Treasurer Total	

November, 2014

UTILITIES DEPARTMENT WATER/WASTEWATER MONTHLY REPORT

DATE ENDING: 11/30/14	ALL WATER USE IN GALLONS	YEARS BASED ON CALENDAR YEARS	DEPTH TO WATER LEVEL	DEPTH TO WATER LEVEL SAME MO. LAST YEAR	TOTAL LAST YEAR WATER GPCD***	% NON-REVENUE WATER
Water System						
WATER WELLS	LAST MO.	SAME MO. LAST YEAR	YTD	DEPTH TO WATER LEVEL STATIC	DYNAMIC	
RESERVOIR WELL	N/A	0	0	184.9	202.1	
HASKELL SPRINGS WELL	7,012,000	10,440,000	98,449,000			
MESCAL WELL						
MOUNTAIN GATE WELL	6,473,000	6,718,000	84,837,000		190.2	
CITY OF COTTONWOOD						
TOTAL PRODUCTION	13,485,000	17,158,000	183,286,000			
WATER USE	LAST MO.	SAME MO. LAST YEAR	YTD	LAST YEAR RESIDENTIAL GPCD*	YTD RESIDENTIAL GPCD**	TOTAL LAST YEAR WATER GPCD***
# RESIDENTIAL ACCTS	1,731	1,712	94,735,453	57	71	68
# COMM ACCTS	29	29	3,144,790			
# GOV ACCTS	25	18	10,194,621			
# OTHER ACCTS	8	16	957,316			
# INDUSTRIAL	4	5	1,535,756			
TOTAL ACCTS	1,797	1,780	110,567,936			
RESIDENTIAL USE	7,937,340	6,582,700	94,735,453			
COMM USE	270,840	237,722	3,144,790			
GOV USE	597,932	787,851	10,194,621			
OTHER USE	39,302	368,203	957,316			
INDUSTRIAL USE	77,922	50,086	1,535,756			
TOTAL CLARKDALE USE	8,923,336	8,026,562	110,567,936			
Cottonwood Ranch	1,543,000	2,116,000	23,954,000			
TOTAL OTHER USE	10,466,336	10,142,562	134,521,936			
Non Revenue - Backwash	180,700					
Non Revenue - flushing	50,000					
	10,697,036					
COMMENTS: NOV.	Water Call Outs					
Water Main Repair: 0	3					
Water Service Repair: 3						
Wastewater System	ALL WASTEWATER TREATED IN GALLONS (INFLUENT)		YTD	LAST YTD		
# ACCTS	LAST MO.	SAME MO. LAST				
WASTEWATER TREATED	1,039	1,025	48,280,241	44,502,554		
	4,164,560	3,459,169				

**CLARKDALE POLICE DEPARTMENT
MONTHLY REPORT
Nov 2014**

(all data taken from Offense fields)

	CURRENT MONTH	PREVIOUS MONTH	% CHANGE	YEAR TO DATE	PREVIOUS YEAR TO DATE	% CHANGE
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* Primarily Level of Effort Activities

Nov 2014

Oct 2014

Jan - Nov
2014

Jan - Nov
2013

Traffic						
Collision - Property Damage	2	6	(66.7)	37	24	54.2
Collision - Injury/Fatal	0	2	(100.0)	4	8	(50.0)
DUI Arrests *	3	2	50.0	12	7	71.4
Citations *	26	24	8.3	176	103	70.9
Written Warnings *	27	21	28.6	398	365	9.0
Traffic Stops *	83	38	118.4	649	525	23.6
Parking *	1	2	(50.0)	17	20	(15.0)
Total Traffic	142	95	49.5	1,293	1,052	22.9

Uniform Crime Reporting (UCR) Crimes						
Index Violent Crimes (Crimes Against Persons)						
Homicide	0	0	0.0	0	0	0.0
Sexual Assault	0	0	0.0	0	3	(100.0)
Robbery	0	0	0.0	0	0	0.0
Aggravated Assault	0	0	0.0	0	2	(100.0)
Total Violent Crimes	0	0	0.0	0	5	(100.0)
Index Property Crimes						
Burglary	2	0	0.0	12	11	9.1
Theft	5	6	(16.7)	30	31	(3.2)
Auto Theft	0	0	0.0	1	0	100.0
Arson	1	0	0.0	2	1	100.0
Total Property Crimes	8	6	33.3	45	43	4.7
Crime Rate						
Index Crimes	8	6	33.3	45	48	(6.3)
Index Crime Rate (per 100,000)	0.3278	0.2458	33.3	1.8437	1.9666	(6.2)
Town Population	4,097	4,097	0.0	4,097	4,097	0.0

Other Crimes						
Assault	1	1	0.0	13	9	44.4
Criminal Damage	9	4	125.0	44	28	57.1
Disorderly Conduct	2	7	(71.4)	46	27	70.4
Domestic Violence	2	1	100.0	36	16	125.0
Drug Offenses *	9	0	0.0	15	1	1,400.0
Neighbor Disputes	0	0	0.0	0	0	0.0
Trespass	1	0	0.0	12	16	(25.0)
Juvenile Disturbance	0	1	(100.0)	24	21	14.3
Harassment	3	2	50.0	16	9	77.8
Animal Offenses *	15	34	(55.9)	264	253	4.3
Other Town Ordinances *	4	4	0.0	56	46	21.7
All Other Offenses	32	21	52.4	305	274	11.3
Total Other Crimes	78	75	4.0	831	700	18.7

**CLARKDALE POLICE DEPARTMENT
MONTHLY REPORT
Nov 2014**

(all data taken from Offense fields)

	CURRENT MONTH	PREVIOUS MONTH	% CHANGE	YEAR TO DATE	PREVIOUS YEAR TO DATE	% CHANGE
	Nov 2014	Oct 2014		Jan - Nov 2014	Jan - Nov 2013	

Other Activities						
Alarms	3	5	(40.0)	60	49	22.4
Doors/Windows Open	2	0	0.0	6	6	0.0
Suspicious Persons/Vehicles	20	12	66.7	168	118	42.4
Weapon Offenses	2	0	0.0	6	1	500.0
Citizen Assists	22	24	(8.3)	293	342	(14.3)
Serve Papers	0	1	(100.0)	7	11	(36.4)
EMS/Rescue/Fire Calls (Clarkdale)	15	12	25.0	112	45	148.9
Assist Other LE Agencies	9	11	(18.2)	168	158	6.3
Assist From Other LE Agencies	5	10	(50.0)	131	121	8.3
Suicide	0	1	(100.0)	1	0	100.0
Total Other Activities	78	75	4.0	951	851	11.8

Total All Categories Above	306	251	21.9	3,120	2,651	17.7
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House Watch						
House Watch (Total Houses Per Month)	5	5	0.0	101	110	(8.2)

Arrests						
Adult	13	7	85.7	79	39	102.6
Juvenile	0	0	0.0	8	2	300.0
Total Arrests	13	7	85.7	87	41	112.2

Other Police Department Hours **						
Reserve Time	244	92	165.2	336	0	100.0
Ambassador Time	120	236	(49.2)	675	0	100.0
Volunteer Time	16	24	(33.3)	40	0	100.0

Traffic

There were two traffic accidents this month. One was a hit and run and one was a police vehicle involved accident where the deer ran after being hit. There were three DUI arrests this month. Two were DUI's to the slightest degree and one was an aggravated DUI where an interlock device was bypassed and the driver was intoxicated.

Crime

There were no violent index crimes reported this month. A total of eight property crimes were reported including one burglary to a residence and one burglary to a storage facility. Five thefts were reported, one that totaled approximately \$10,000. Almost all of that property has been recovered and the suspect is incarcerated. We investigated one arson where the owner of a vehicle torched his vehicle to rid it of evil spirits, charges are pending. Our large increase in the criminal damage reports was due primarily from two separate graffiti artists. One has been charged for multiple offenses. The investigation involving the other suspect is ongoing. We had one assault involving juveniles and handled accordingly. One subject was arrested for two counts of disorderly conduct and domestic violence. Clarkdale Officers also stayed busy this month working 9 offenses. These cases ranged from possession of dangerous narcotics to possession of drug paraphernalia.

** Collection of reserve, ambassador and volunteer hours began in October, 2014.

End of Report

BOARD OF ADJUSTMENT
NOVEMBER 26, 2014

NOTICE OF A REGULAR MEETING OF THE BOARD OF ADJUSTMENT OF THE TOWN OF CLARKDALE Pursuant to Resolution No. 215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes, NOTICE IS HEREBY GIVEN that the Board of Adjustment of the Town of Clarkdale meeting scheduled for Wednesday, NOVEMBER 26, 2014, at 6:00 p.m. in The Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ, is CANCELLED DUE TO LACK OF AN AGENDA ITEM.

The undersigned hereby certifies that a copy of this notice was duly posted on the Town Hall bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 17th day of November, 2014 at 8:30 a.m.

Dated this 17th day of NOVEMBER, 2014

TOWN OF CLARKDALE

By:

Vicki McReynolds

Vicki McReynolds
Administrative Assistant II

MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE HELD ON WEDNESDAY, NOVEMBER 5, 2014, AT 6:30 P.M. IN THE MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.

A **Regular Meeting** of the Design Review Board of the Town of Clarkdale was held on Wednesday, November 5, 2014, at 6:30 p.m. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

BOARD MEMBERS:

Chairperson	Robyn Prud'homme-Bauer	Present
Vice Chairperson	Marsha Foutz	Present
Board Members	Kerrie Snyder	Present
	Laura Jones	Present
	Mike Garvey	Present

STAFF: Community Development

GIS/Planner II	Guss Espolt
Senior Planner	Beth Escobar
Director/Community Development	Jodie Filardo

Others in Attendance: Mike Olsen, Steve Sischka, Jim Jackson, May Brunnenmeyer, Deborah Wilkins, Jim Koch, Marjorie Rogge and others.

1. **AGENDA ITEM: CALL TO ORDER:** The Chairperson called the meeting to order at 6:30 p.m.
2. **AGENDA ITEM: ROLL CALL:** The GIS/Planner II called roll.
3. **AGENDA ITEM: WELCOME NEW BOARD MEMBER:** **Laura Jones.** The Design Review Board welcomed their newest member.
4. **AGENDA ITEM: PUBLIC COMMENT:** The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit comments to **FIVE minutes.** **There was no public comment.**
5. **AGENDA ITEM: MINUTES:** Consideration of the **Regular Meeting Minutes of September 3, 2014.** Board Member Garvey motioned to approve the **Regular Meeting Minutes of September 3, 2014.** Board Member Foutz seconded the motion. **The motion passed unanimously.**
6. **AGENDA ITEM: REPORTS:**

Chairperson and Member Report: Board member Foutz reported she participated in the Sustainability in Our Backyard event. Although this event wasn't well attended, it did provide a

DRAFT

***Design Review Board
November 5, 2014***

network opportunity for participants. She hopes this event is scheduled again next year and staff develops ways to boost attendance. The Clarktoberfest was a great success. Made in Clarkdale is coming up in December. The Parks and Recreation Department is accepting name suggestions for the new trail at the Wastewater Treatment Plant.

Staff Report: None.

7. AGENDA ITEM: ELECTIONS: Chairperson and Vice Chairperson. Board Member Snyder made a motion to elect Board Member Prud'homme-Bauer as Chairperson. Board Member Garvey seconded the motion. Board Member Prud'homme-Bauer accepted the nomination and was elected unanimously. Board Member Snyder motioned to elect Board Member Foutz as Vice Chairperson. Board Member Garvey seconded the motion. Board Member Foutz accepted the nomination and was elected unanimously.

NEW BUSINESS

AGENDA ITEM: WORKSESSION: Review of public meeting rules and meeting protocol. Per the request of Board Member Snyder, this item was moved to after the public hearing.

AGENDA ITEM: PUBLIC HEARING: Design and Site Plan Review of a proposed approximately 9,100 square-foot retail building and associated site improvements at 1191 SR 89A. This approximately 0.9-acre property is zoned (C) Commercial and is further identified as Assessor's Parcel Number 406-26-001Y. Applicant is Southwest General Development. Case Number DRB-090951.

Staff Report:

Project Summary

Location:

Subject property is located on the southwest side of the Lisa/Lincoln Roundabout.

Zoning: Property is in the (C) Commercial Zoning District. The property is located within the 89A Corridor Commercial Overlay District. The proposed retail use is a permitted use in the Commercial Zoning District.

General Plan Designation: Neighborhood Commercial. This designation supports the development of neighborhood oriented services including retail stores.

Project:

The applicant is requesting design review and site plan approval for an approximately 9,100 square-foot retail building and associated site improvements including 30 parking spaces, a loading dock and trash receptacle, sidewalk connections and signage.

Approximately 7,000 square feet of the building will be dedicated to retail sales. The remaining 2,100 square feet will be warehouse storage, bathrooms and an office.

Staff Recommendation

Having found the application to be in compliance with all regulations, staff is recommending approval of the site plan, design review and sign package for Case #0909051.

Project Analysis

Site Description

The subject property is adjacent to the Olsen's Grain location. The applicant will be purchasing an approximately 50-foot wide portion of the Olsen's Grain property directly to the west to combine with the existing parcel. The parcel reconfiguration will be accomplished through a lot-line adjustment. With the lot-line adjustment, the subject property will be approximately 1.0 acres.

The subject property slopes east downward from the southern property boundary to SR 89A. There is an existing drainage feature at the northwest corner of the property in adjacent ADOT right-of-way. This drainage feature feeds into a culvert which goes under the roundabout to the north side of SR 89A.

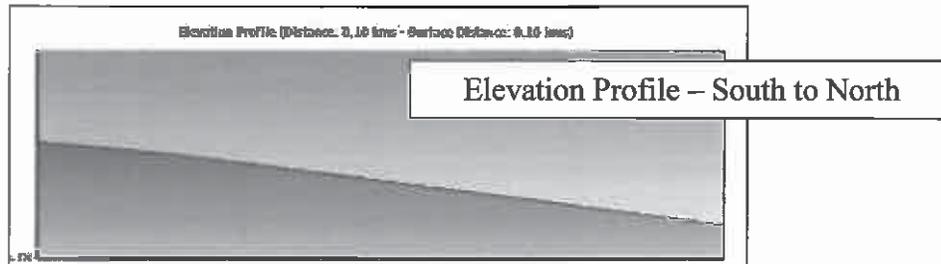
The property is currently vacant.



There is a Cottonwood Area Transit bus stop along the eastern boundary on Lisa Street. Lisa Street is the entry way to the Foothill Terrace subdivision.

There is an existing off-premise monument sign on the subject property for Copper Mountain Apartments. This sign will be moved prior to construction beginning on the retail project.

The property slopes downward from the southern edge to the north with an elevation change of 13 feet.



Site Plan Review

Following is a list of the approval standards for site plan review and a statement of staff findings.

Utilization of Site:

The subject property is located at the corner of SR 89A and Lisa Street, on the southwest portion of the Lisa/Lincoln Roundabout. The northern boundary of the property is adjacent to ADOT roundabout. The eastern boundary is adjacent to Lisa Street, a Town of Clarkdale road. The southern boundary is adjacent to Lot #1 of the Foothill Terrace subdivision. This is an undeveloped residential lot. The western boundary of the subject property abuts an existing commercial development, Olsen's Grain.

At the southeastern corner of the Lisa/Lincoln roundabout there is a vacant, approximately 2.14 acre commercially zoned property. This is Tract A of Foothill Terrace.

Two existing residential properties are directly opposite the proposed entrance to the retail development. It should be noted that the first residence across from the proposed retail development has an address of 1261 Deborah Drive although the driveway for this residence and the front of the home face Lisa Street. The original subdivision plat for Foothill Terrace had this property addressed as Deborah Drive, however when the home was constructed the building was oriented towards Lisa Street instead.

Applicant will be constructing an ADA compliant, 5-foot wide sidewalk extending from the existing bus stop apron into the parking lot of the retail building. A crosswalk will extend from the sidewalk across the front parking area and into the store entrance.

There are no identified environmentally sensitive areas on the site.

The driveway will lead to a parking area on the right. Additional parking spaces along the southern wall are proposed for a total of 2 parking spaces. Four ADA parking spaces will be placed near the front entrance. The driveway will continue parallel to the southern boundary and connect to the existing Olsen's Grain parking lot. A loading area with ramp access to the rear storage room is proposed at the southwest corner. A trash receptacle will be placed to the west of the loading dock.

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Lot coverage, which includes all hard surface areas, is proposed to be 53 percent. Lot coverage of the building footprint only is 23 percent, the remainder is hard surface sidewalks and parking areas. New proposed landscaping will cover approximately 45 percent of the lot.

A solid, 6-foot high masonry wall is proposed along the southern boundary adjacent to a single-family lot to provide adequate buffering.

Drainage:

There are two existing drainage areas impacting the site. One, between the subject property and Olsen's Grain, is an existing natural drainage channel that carries storm water from the Copper Mountain Apartments property and other properties to the west into the drainage system along SR 89A. The second feature is a large catchment basin that captures runoff from a portion of the Foothill Terrace street system. This basin was constructed by ADOT as part of the SR 89A highway improvement project.

The applicant is proposing to modify the existing natural drainage channel along the western boundary. Per a request from the Fire District Chief, the dense vegetation in this channel will be removed. The channel will be finished with boulders. The natural channel will be converted into a diversion basin to collect existing runoff and transport to towards SR 89A.

A new retaining wall will be constructed on a portion of each side of the drainage channel. Underground piping will be installed at the north end of the channel.

This piping will be connected to the existing SR 89A drainage system.

A second detention area will be constructed in the front of the retail store at the north east corner. This approximately 3,200 square-foot area will be approximately six feet deep on the side adjacent to the parking area and two-feet in height on the Lisa Street side. A two-foot high retaining wall is proposed to be constructed between the parking area and the detention basin.

The subject property is not located in a FEMA flood plain. The Town engineer has reviewed the initial plans and provided comments to the applicant. A final drainage plan and report will be required for this project prior to issuance of a building permit. In addition, per the Town Engineer, the project will be required to incorporate a first-flush capture plan to prevent pollutants from the parking areas from entering the SR 89A drainage system. The applicant has been directed to contact ADOT directly regarding permitting for connection into the SR 89A drainage system.

Building Placement

Per Section 11-13 of the Zoning Code, the 'site design should avoid creating a building surrounded by a parking lot.' The initial application had parking on three sides of the building. After staff review, the parking has been reduced to the front of the building and the rear. The front parking will be screened by new landscaping along the east property boundary.

The building is setback from the property boundary with Lisa Street approximately 300 feet from the back edge of the existing sidewalk along Lisa Street. The front parking area is setback 160 feet.

The building is setback 190 feet from the back of the sidewalk along SR 89A.

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The building is setback 120 feet from the single-family residential lot to the west. The side parking area is 65 feet from this lot line.

Building placement is in conformance with the required setbacks for the Commercial District and the 89 Overlay District.

Building Entrance

Per the criteria, the building entrance is oriented towards the street. The original submittal had the entrance at an angle to the corner of SR 89A and Lisa Street. After staff comments, the project was redesigned to place the entrance facing Lisa Street with driveway access from Lisa Street directly opposite Deborah Street.

The building scale is comparable to the adjacent commercial development. The Olsen's Grain building is approximately 6,000 square feet with an additional 1,500 square foot storage building in the rear of the property with twenty percent lot coverage.

Building Orientation

Orientation towards Lisa will allow for a wider landscaped buffer between the existing commercial developments to the west. Orientation towards Lisa prevents a possible 'strip mall appearance and provides better pedestrian access for residents of Foothill Terrace and with the bus stop. Applicant will construct a sidewalk extension across the eastern boundary of the property.

Orientation towards Lisa Street allows for the parking along SR 89A to be removed preventing the possibility of a long stretch of parking lots along the highway frontage.

During the initial review, staff asked the applicant to explore constructing a shared access off of SR 89A with the front of Olsen's Grain. Because of the steep grade changes along the highway frontage the cost of design and construction of an entrance from Olsen's Grain would be cost prohibitive for the project.

It is important to note that during the SR 89A highway improvement project a driveway or access was not provided to the subject property.

View Protection

The height of the building will range from 24 to 18 feet from the existing grade. This height is comparable to a single-family residence. The maximum allowable height in the Commercial District is 50 feet.

The applicant has provided a view corridor analysis which is included in the packet. It does not appear the proposed development will negatively impact any existing view sheds. New landscaping will screen the building, especially from SR 89A.

Utilization of site Staff Finding: In staff's opinion, the site design for this project makes the best use of a challenging lot. The extended building setbacks soften the impact to the neighbors along Lisa Street. The heavy landscaping on the eastern elevation will break up the buildings appearance from SR 89A. The placement of the entrance to the store in alignment with Lisa Street will be convenient for bus passengers.

Traffic Access and Parking

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The project includes thirty parking spaces. The driveway connection to Olsen's Grain provides access to an additional 21 parking spaces. Per Section 4-12 of the Zoning Code, a total of 36 parking spaces are required for this project. In staff's opinion, the 30 spaces being constructed plus the available shared parking spaces at Olsen's Grain meets the intent of the code. Allowing the shared parking to count towards the total number of spaces required reduces the hardscape necessary for the project and allowed the applicant to eliminate a row of parking facing SR 89 A. This complies with the guidelines of the 89 Overlay District.

The applicant has provided a detailed traffic analysis report for the project. Per the findings of this report a right-turn lane into the project off of Lisa Street is not warranted based on the existing and predicted traffic volume per ADOT design standards. This report has been forwarded to the Town Engineer for review along with current traffic counts recently acquired by the Public Works Department. Staff has included a stipulation that the applicant will need to make any modifications to this design required by the Town Engineer.

Staff has asked for placement of a stop sign at the driveway exit onto Lisa Street.

Per Section 11-13.2.f of the Zoning Code, shared driveways and cross-connection of parking lots is encouraged. The applicant is constructing a through driveway from Lisa Street connecting with the Olsen's Grain parking lot. Staff requested the connection to Olsen's Grain. This is being constructed at the applicant's cost.

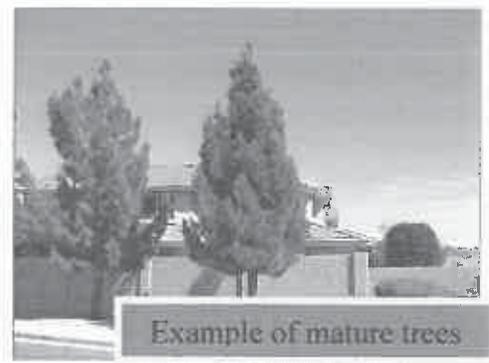
Pedestrian Access

A goal of the 89A Corridor is to be sensitive to the pedestrian environment. The applicant will be constructing an ADA compliant pedestrian sidewalk from the existing bus stop to the driveway entrance and into the building. In addition, approximately 20 feet of sidewalk will be extended from the southern edge of the driveway to the property boundary.

With the hard surface driveway connection into Olsen's Grain, pedestrians will be able to walk from one store to the other.

Buffering

The development provides for buffering of adjacent uses, specifically the undeveloped single-family lot to the west. The project includes a 6-foot high concrete wall along the western boundary line. The interior of this wall will be softened by the planting of five Afghan Pine trees from the Town's plant list.



Other Considerations

The project is proposed to connect to the Town's water and wastewater system. The initial plans have been reviewed by the Public Works department and comments have been forwarded to the applicant.

The Town Engineer will review the proposal for compliance with storm water regulations for groundwater protection and water quality protections.

The applicant will contract directly with a waste management company.

To the best of staff's knowledge, there are no historic or archaeological resources associated with the property.

The project will be subject to the performance standards of the Commercial District regarding noise and outdoor storage of materials.

Compliance with SR 89A Requirements

As noted above, the proposal is in compliance with the design guidelines in the overlay district regarding building placement, landscaping, preservation of existing landscaping, building orientation, pedestrian connection and parking lot design.

The recommended lot coverage in the SR 89A Overlay District is 50 percent. The lot coverage of the project as proposed is 53 percent. In exchange for the additional three percent in lot coverage the applicant will be providing the following:

- Clearing out the invasive weeds from the drainage corridor to the west. The Fire Chief made a specific request to the applicant for this action since the existing conditions pose a potential fire danger.
- Providing 24-inch box trees instead of the 12-inch box. (Quantity – 28 trees).
- Design and construct a driveway connection to the rear of the Olsen's Grain property. There is an existing social driveway that cuts across Lot # 1 of Foothill Terrace into the back of Olsen's property. The applicant is including the driveway connection at the request of staff.

Design Review

Staff provides the following comments related to the review criteria for Design Review:

1. Architectural Merit:

The building will be located in close proximity to a single-family residential subdivision and next to a commercial building. The SR 89A corridor has minimal development to provide a context. Staff has worked closely with the applicant to improve the proposed design of the building. The applicant has made the following changes in response to staff's comments:

- Changed the building entrance from the southeast corner to the center of the portion of the building facing Lisa.
- The color pallet was modified from a grey/beige combination to the proposed deep green/grey combination.
- Relief has been added to the western elevation that breaks up the long plane of the building.

In addition, staff notes the following:

- The project presents a varied roofline with end columns, the central entrance and two architectural features on the roof designed to screen mechanical equipment all at different heights. The height varies from 17 to 24 feet from the ground.
- The roof will be a grey galvanized metal.
- Split-faced rock along the front elevation is proposed.
- The color-pallet for the building stucco is a combination of a dark and medium green.

2. Proportion:

In staff's opinion, the front elevation of the proposed development presents a pleasing, balanced proportion. The west elevation, facing Olsen's Grain is improved with the addition of a two-tone effect breaking up the long elevation. This view will be additionally softened by dense landscaping along the property boundary.

3. Openings:

Staff supports a centralized entrance rather than the original angled corner entrance.

4. Pattern:

In staff's opinion, the mix of stone, paint and metal roof create an interesting visual effect for the building.

5. Spacing:

The placement of the building in the center of the property allows for landscape areas on both the front, back and eastern side of the building creating a softening effect of the built environment.

6. Entrances, Porches and Projections:

The entrance feature is taller than the two wings, creating a strong foundation for the building.

7. Material, Texture and Color:

The use of stucco, split rock and a metal roof reflects the existing vernacular along SR 89A between Cottonwood and Clarkdale. The dark greens and greys establish an interesting color palette for the area.

8. Roofs:

The roof shape and metal material are reflective of territorial architecture found throughout the Verde Valley.

9. Architectural Details:

In staff's opinion, the variety of complementary colors and materials provides a sophisticated finish to the building.

10. Accessory Features:

The gate for the trash enclosure will be painted to match the building. The remaining three sides will be finished with the same split-faced block as the building.

11. Landscaping:

The proposed landscaping is in compliance with Chapter Nine of the Town of Clarkdale Zoning Code. The applicant will be preserving existing native landscaping, specifically some mesquite trees, and incorporating them into the landscape plan. The plants on the landscaping plan are all on the approved plant list. The landscape plan includes a 45-foot wide landscape area fronting SR 89A.

12. Lighting:

Minimal exterior lighting is proposed. There are two parking light poles proposed at 24 inches in height along the retaining wall in the front of the building. Low pressure sodium lights will be used for the exterior security lighting. Fluorescent lighting will be used for the entrance. This lighting will be recessed and fully shielded by the roof overhang.

The proposed lumen count is 97,600. Per Section 8-7-J the maximum lumen count allowable for this property is 110,000.

Sign Package

The applicant has submitted a sign package including a monument sign at the southeast corner of the property and two wall signs. The monument sign is proposed to be a maximum of eight feet in height and eight feet wide. Eight feet is the maximum allowable height for monument signs in the overlay district. The signage square footage for the monument sign is 32 square feet. The base of the monument sign will be metal painted to match the dark green of the building.

The two wall signs will be placed on the building, one on the eastern side of the building facing SR 89A and the other on the southern side of the building facing Lisa Street. The wall sign will project approximately nine inches from the wall and will be placed below the maximum height of the top of the wall.

Each wall sign will be 104 square feet in size for a total of 208 square feet for the two signs.

Per Section 7-9 of the Town Zoning Code, the maximum allowable square footage for signage is based on the street frontage of the property. The street frontage of the project along Lisa Street is 300 feet long. This allows for a total of 450 square feet of signage.

The proposed monument sign and two wall signs total 240 square feet.

The text of each sign will be black block letters with a yellow background which is the trademark look for the Dollar General store.

The signs as proposed are in conformance with Chapter Seven of the Zoning Code.

Staff Recommendations

Staff has determined the application complies with all code requirements and recommends approval of the application with the following stipulations of approval:

1. A lot line adjustment application to relocate the western boundary line shall be submitted to the Community Development Department and recorded at Yavapai County prior to issuance of a building permit.

2. Applicant will record a public ingress/egress access easement across the southern edge of the property up to the boundary with Olsen's Grain.
3. A Phase II drainage report, including a first flush plan, shall be submitted to the Community Development Department for review by the assigned Town Engineer prior to issuance of a building permit.
4. The existing Copper Mountain Apartments sign shall be moved prior to issuance of a building permit.
5. Applicant shall obtain an ADOT billboard sign permit if determined by ADOT to be required for the monument sign.
6. Applicant shall construct any improvements determined necessary by the Town Engineer after review of the submitted Traffic Statement.
7. The existing landscaping along the eastern boundary of the parking area for Olsen's Grain shall be left in place.
8. Applicant shall obtain all required permitting from ADOT for construction of the drainage infrastructure.
9. Applicant shall place a stop sign at the driveway exit onto Lisa Street.
10. Applicant shall post a performance guarantee to cover all site improvements per Section 11-14.C of the Zoning Code.
11. EPA Water Sense concepts shall be incorporated into the irrigation system. A plan for decommissioning of irrigation system after the drought tolerant landscaping has been established shall be submitted.
12. All exterior lighting shall be fully shielded and meet all requirements of Chapter Eight of the Town of Clarkdale Zoning Code.
13. Project shall comply with all specifications of the Town Engineer.
14. The building shall be constructed and all signage shall be installed as reviewed and approved by the Design Review Board.
15. Any changes to the approved site plan and design review shall be reviewed and approved by the Director of Community Development who may determine the application needs to return to the Design Review Board for review and approval.
16. Applicant shall make any additional payment of deposit towards outside consultant fees per Section 3-5.3 of the Town Code.

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Possible Actions

The Design Review Board may approve the site plan, design review, and sign package as submitted, conditionally approve the signage with stipulations, or deny the application as filed.

Possible Motions

I move to approve the site plan, design review and sign package application for Case # 090951 with the stipulations proposed by staff.

I move to approve the site plan, design review and sign package application for Case #090951 with the stipulations proposed by staff with the following changes/additions:

I move to postpone action on Case #090951 until a specific date and direct staff and/or the applicant to provide the following:

I move to deny the site plan, design review and sign package application for Case #090951 based on the following specific reason:

Staff gave a brief PowerPoint presentation:

Dollar General Store
Site Plan and Design Review
November 5, 2014



Proposal

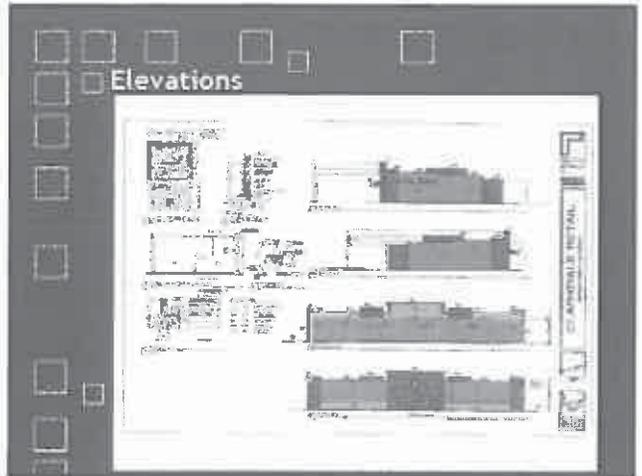
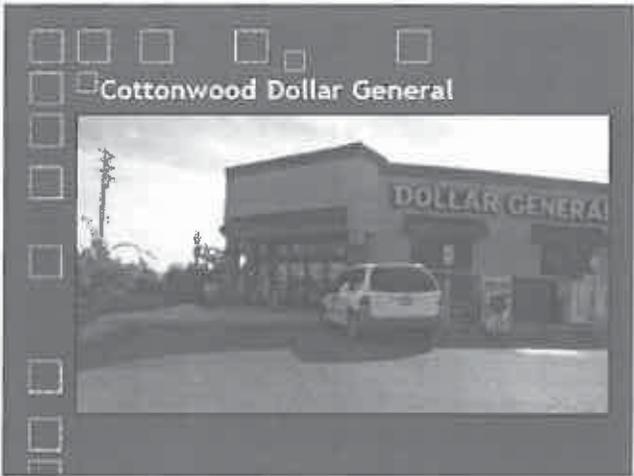
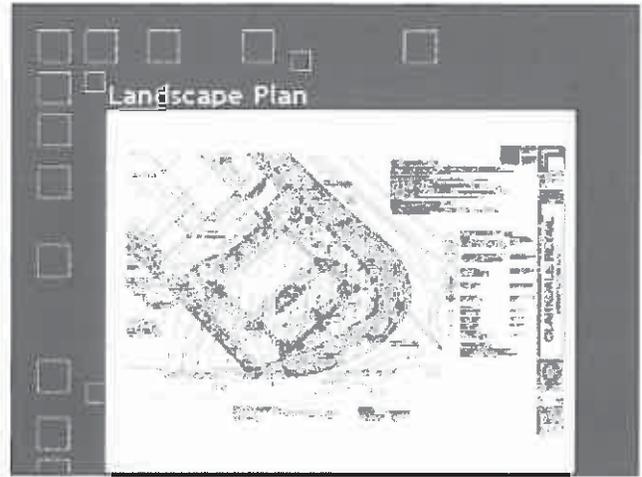
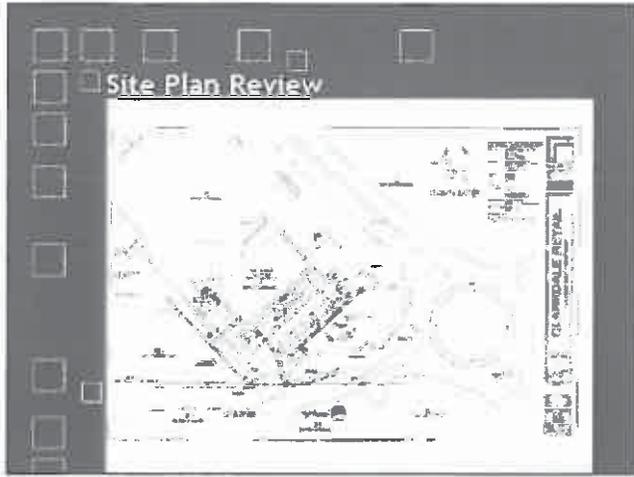
- 9,100 square-foot, one-story retail store
- Located within the 89A Corridor Commercial Overlay District
- Access from Lisa to front of store
- Driveway access from Lisa Street to Olsen's Grain
- 30 parking spaces - shared parking with Olsen's Grain
- Located within the 89A Corridor Commercial Overlay District

Site Plan Review

- Extensive setbacks
- No parking along SR 89A frontage
- Pedestrian connection from existing bus stop
- Solid wall/landscape buffer for single-family residential lot to west
- 53 percent lot coverage in exchange for cleaning out invasive weeds, connection to Olsen's Grain, two additional ADA spaces and additional landscaping

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Design Review

- He established architectural context within highway corridor
- Attributes of this project
 - Varied roofline, screening of mechanical equipment
 - Rich colors
 - Landscaping will screen building from the highway
 - Interesting textures



Sign Package

- Trademarked sign including background color
- Two wall signs
- One monument sign
- Existing Copper Mountain Apartment sign will be relocated
- ADOT permit will be required



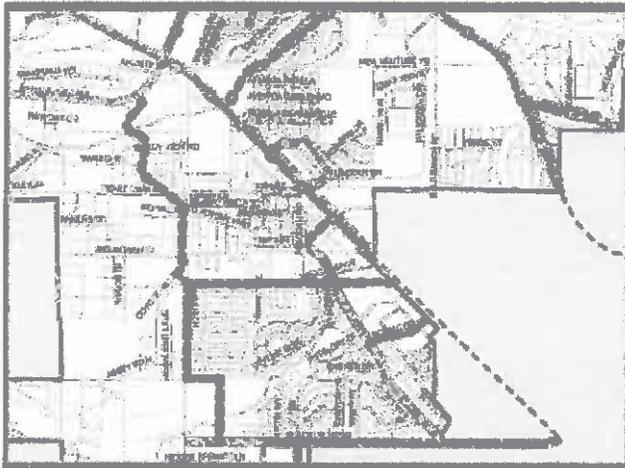
Drainage Plan

- Clear out the existing ditch between the subject property and Olsen's of invasive weeds
- Convert to a drainage channel with piping into ADOT drainage system
- Catchment basin at front corner
- Will need to submit a Phase II drainage report and receive ADOT permit prior to building permit issuance



Traffic

- Traffic report from applicant's traffic engineer estimates 584 daily trips, with the highest volumes in morning and late afternoon
- Traffic counts from 10/10 - 10/16/14 reflect an average of 1200 daily trips at the Lisa Roundabout (average for a two-way residential subdivision road is 2,000 - 3,000 daily trips)
- Average speed on Lisa was tracked as 23.5 mph - highest speed recorded was 29.1
- Traffic counts on Deborah reflect 131 daily trips and an average speed of 21 mph



Traffic

- Predicted traffic volume increase does not warrant a deceleration lane on Lisa per ADOT engineering standards
- The proposed driveway is 280 feet from the roundabout which allows for stacking and braking
- Access from SR 894 is not preferred by ADOT, would require extensive engineering due to topography and existing drainage, and would be very expensive
- Possibility of additional stop sign on Lisa in the future and possible reduction of speed
- CATS makes 16 trips per day
- Illegal access will be closed

Recommended Conditions of Approval

1. As to the applicant's application, to ensure full review, the applicant shall be required to file the following information with the City:
2. Applicant will retain a geotechnical engineer to provide a geotechnical report on the eastern edge of the property, as to the location and depth of any voids.
3. A final drainage report, including a final plan, shall be submitted to the City's Engineering Department for review by the assigned Civil Engineer and to obtain a final permit.
4. The existing culvert located approximately 100 feet from the eastern edge of the property shall be replaced with a new culvert.
5. Applicant shall submit an ADOT engineering permit if approved by ADOT to be required for the applicant to proceed with the proposed driveway.
6. Applicant shall submit a geotechnical report to the City's Engineering Department for review of the proposed driveway.
7. The existing driveway shall be located within the existing line for the driveway to be left in place.
8. Applicant shall submit all required permits from ADOT for construction of the drainage infrastructure.
9. Applicant shall submit a final report for review and approval from the City's Engineering Department.
10. Applicant shall submit a geotechnical report to the City's Engineering Department for review of the proposed driveway.
11. All work shall comply with the City's Engineering Department's requirements for the City's Engineering Department.
12. Applicant shall comply with all specifications of the City's Engineering Department.
13. The findings shall be determined and if approved shall be required to be reviewed and approved by the Design Review Board.
14. Any changes to the approved plan shall be required to be reviewed and approved by the Director of Engineering Department and may require the applicant to seek to obtain a final permit from the City's Engineering Department for review and approval.
15. Applicant shall submit any additional permits or approvals required to proceed with the proposed driveway.

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Staff read the following citizen comments received via email into the record:

Dear Review Board:

November 1, 2014

At noon on October 30th, 2014, at Olsen's Grain Store, approximately 20 neighbors that live in or near the Foothill's Terrace Development gathered for a neighborhood meeting with Beau Woodring representing Southwest General Development regarding Assessor's Parcel Number 406-26-001Y for a 9,100 sq. ft. retail building at 1191 SR 89A (the corner of Lisa St.). Their case number is DRB-090951. I believe the owner/manager of Olsen's Grain Store was also present. We were told Southwest General Development wants to build a Dollar General Store at that location with their entrance/exit on Lisa St., near or at Deborah Dr. The entering/exiting traffic would be doubled if Olsen's Grain Store gets an easement road connected to that property, as was purposed. So let the entrance/exit be on SR 89A.

It was the general consensus, of the neighbors, that this entrance/exit, for any business, will pose numerous traffic/safety problems. Many people exiting that facility area would simply go across to Deborah Dr., drive thru the neighborhood, & enter SR89A at Scenic Dr. This would ruin our quiet little neighborhood of narrow streets that some park on, & where children play in the street, plus cause another dangerous situation. This would also lower our home prices &/or possibility to ever be able to sale our homes. After all, who wants to live in a community with immense traffic in the front & back of homes? We don't & is why we bought on a secluded street. Some neighbors close to Lisa St. even said, to avoid the traffic generated by an entrance/exit on Lisa St., they'd drive thru the neighborhood to Scenic Dr. This would be even more traffic for those who live farther down Deborah Dr. or Linda Ave. There is a bus stop, at that corner on Lisa St., which could be a vision block both ways when the bus is picking up people &/or letting them off, & may result in accidents due to added traffic an entrance/exit would generate . Many people's lives would also be at stake, as many rely on that bus stop. Many cars turn off SR89A onto Lisa St. & could pose safety problems with cars exiting that facility. There is a large apartment complex off Lisa St., many of which drive cars &/or ride the bus from that bus stop.

There's also the question of water run off going down Deborah Dr. All this could be avoided IF Dollar General would just change the location of their entrance/exit to be on SR89A instead of on Lisa St. The owner/manager of Olsen's said his customers are already used to going around the round-a-bout to Centerville. Perhaps Dollar General can expand & use the same entrance/exit that Olsen's Grain Store already has. It was also suggested they buy & remodel (or tear down & rebuild) the vacant building on the other side of Olsen's. It already shares Olsen's entrance/exit. Plus, we're all wondering why this area needs another Dollar General Store? Clarkdale/Cottonwood is inundated with such stores. A Dollar Store recently went out of business less than a mile down SR89A (2 round-a-bouts away). They could possibly purchase that empty building too. We all went to that store & hated to see it close. We've all vowed that we will never shop at this new Dollar General Store (nor any of them personally) IF they're allowed to build in that location & ruin our lifestyles. Many of these neighbors are elderly people & can't afford to move anywhere else. Their homes in Foothill's Terrace is all they have, many for 20 plus years.

Applicant Presentation:

Mr. Beau Woodring of Southwest General Development spoke as a representative of the project. He stated the store will generate 8-10 jobs for local residents and generate \$50,000 in sales tax annually for the Town. Mr. Woodring explained it has taken 14 months working with staff to get to this point. A neighborhood meeting was held on October 30th at Olsen's Grain. Twenty two people attended. The overriding concern was traffic impact. Mr. Woodring pointed out at the peak hour the estimated number of cars entering the driveway was only 35.

Questions to Staff/Applicant/Discussion:

Board member Foutz asked about the amount of signage. Senior Planner reviewed the dimensions presented in the sign package. Mr. Woodring pointed out the landscaping along the SR 89A side and the Lisa Street side would partially screen the wall signage.

Board member Jones asked if there was a way to tie the project into the central business area of Clarkdale, such as using Clarkdale brick. Board member Snyder and Chair Prud'homme Bauer stated they thought this area should have its own look and feel and not try to mimic the past.

Mr. Woodring shared color samples with the Board.

Chair Prud'homme Bauer asked why the applicant had chosen this location. Mr. Woodring explained that this was a corporate decision. He explained this location captures traffic heading into Cottonwood from neighborhoods like Pine Shadows because of the round-about design.

Open Public Hearing: The Chairperson opened the Public Hearing.

Steve Shischka – Prescott. Mr. Shischka stated he is co-owner of Olsen's Grain. They feel the proposed project is a good fit for the area. The proposed driveway connection from their store to Lisa Street provides a secondary emergency exit and will be more convenient for customers. They appreciate being part of the Clarkdale community.

Michael Olsen – Prescott. Co-owner of Olsen's Grain. They feel making the secondary access to their property available will help strengthen their ability to compete with new stores in Cottonwood.

Jim Jackson – Clarkdale. Concerned about excess traffic and noise that might be caused by the project. Also, there are drainage issues in the area. Need to not have our lives negatively impacted by this development.

Mary Brunnenmeyer – Clarkdale. Asked about a wall in front of the project. Staff explained a 6-foot high masonry wall is proposed to go along the western boundary of the project adjacent to Lot #1 of Foothill Terrace. She asked about the amount of excavation for the project. Staff stated there would be minimal excavation for this project and the building would set on the highest point towards the middle of the property. Stated it is not inconvenient to drive around the roundabouts. Expressed concern about conflicts with the existing bus stop. Asked about a septic permit. Staff explained this project would connect into the sewer main on Lisa Street.

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Deborah Wilkins – Clarkdale. Stated she is very concerned about the traffic impact. Drivers don't yield at the roundabout. Asked about the comment in the staff report regarding design and access off of SR 89A and that the applicant stated this was too expensive. Asked why we should care if the applicant has to pay for this entrance. Staff explained that regardless of the additional cost, and access off of SR 89A had safety issues and after examining the traffic counts it was determined the entrance off of Lisa Street was safer because it provided more than enough room for cars to slow and turn because of the reduce speed required through the roundabout.

Jim Koch – Clarkdale. Has waited many years for a project like this to come to Cottonwood. Thinks it will be a good addition to the neighborhood.

Sheila Edelen – Clarkdale. Feels the yellow in the sign is obtrusive. Staff explained this is a trademarked sign and the Town of Clarkdale does not regulate colors.

Marjorie Rogge – Clarkdale. Has concerns about the proposed landscaping along the buffer wall. Staff explained there is a single family lot between the project and Ms. Rogge's property. Stated she is also concerned about the traffic impact.

Close Public Hearing: The Chairperson closed the Public Hearing.

CONSIDERATION AND POSSIBLE ACTION: Design and Site Plan Review of a proposed approximately 9,100 square-foot retail building and associated site improvements at 1191 SR 89A. This approximately 0.9-acre property is zoned (C) Commercial and is further identified as Assessor's Parcel Number 406-26-001Y. Applicant is Southwest General Development. Case Number DRB-090951.

Board Member Snyder asked if the traffic issue was within the regulatory authority of the Design Review Board. Staff explained that traffic safety is a criteria of the site plan review. With the information from the applicant's traffic engineer, the traffic counts conducted by the Town and the initial review comments, the entrance as designed meets the requirements of Section 11-13.2 of the Zoning Code.

Chair Prud'homme Bauer stated this project meets the goals of the overlay district by not presenting a strip mall appearance and providing screening and buffering from the street frontage.

Board Member Garvey inquired about the Town's ability to control the action of the CATS bus. He is concerned that all along the SR89A corridor these buses make U-turns that are hazardous.

ACTION: Board Member Snyder motioned to approve the site plan, design review and sign package application for Case #090951 with the stipulations proposed by staff with the following changes/additions:

Stipulation # 17: Staff and the applicant will work with the adjacent property owners to determine appropriate landscaping along the western boundary of the project.

In addition, staff is directed to work with the Cottonwood Area Transit Authority to address safety issues.

Board Member Garvey seconded the motion. The motion passed unanimously.

Chair Prud'homme-Bauer thank all the members of the public for their participation in the meeting. She stated the goal of the Town is to help businesses succeed and to promote good projects. This proposal will be the first to get something going on the highway corridor.

8.a AGENDA ITEM: WORKSESSION: Review of public meeting rules and meeting protocol. Per the request of Board Member Snyder, this item was moved to after the public hearing.

Staff reminded the board that whenever three members of the board are together this constitutes a quorum and they should refrain from discussing any items that may potentially come before the board for discussion. Staff asked if they know the will be in attendance at a community event, to let the staff know so they may post a notice of possible quorum. Staff reminder the board not to use the 'reply all function' if they are responding to an email sent to the board.

9. AGENDA ITEM: FUTURE AGENDA ITEMS:

- Board member Garvey requested more information about the 89A Highway Corridor Overlay District and any other information pertinent to this area. Staff agreed to schedule a worksession at the next regular meeting for discussion of this corridor.
- GIS Planner II Guss Espolt reported to the Board he has met with an applicant who will be submitting a subdivision sales package application for the Crossroads at Mingus in the near future.

10. AGENDA ITEM: ADJOURNMENT: Board Member Snyder motioned to adjourn the meeting. Board Member Garvey seconded the motion. The motion passed unanimously. The meeting adjourned at 8:40 p.m.

APPROVED BY:

SUBMITTED BY:

Chairperson
Robyn Prud'homme-Bauer

Beth Escobar
Senior Planner

MINUTES OF A SPECIAL MEETING OF THE PLANNING COMMISSION OF THE TOWN OF CLARKDALE HELD ON MONDAY, NOVEMBER 10, 2014, IN THE MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.

A SPECIAL Meeting of the Planning Commission of the Town of Clarkdale was held on Monday, November 10, 2014, at 4:00 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

Planning Commission:

Chairperson	Jack Van Wye	Present
Vice Chairperson	Ida-Meri deBlanc	Present
Commissioners	Jorge Olguin	Present
	John Erickson	Present
	Craig Backus	Present

Staff:

Community Development Director	Jodie Filardo
Senior Planner	Beth Escobar

Others in Attendance: None.

1. **AGENDA ITEM: CALL TO ORDER:** The Chairperson called the meeting to order at 4:02 p.m.
2. **AGENDA ITEM: ROLL CALL:** Director Filardo called the roll.
3. **AGENDA ITEM: PUBLIC COMMENT:** The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comments to FIVE MINUTES.

There was no public comment.

4. **AGENDA ITEM: MINUTES:** Consideration of the **Regular Meeting Minutes of October 21, 2014.** The Chair entertained a motion to accept the minutes with minor corrections. Commissioner de Blanc motioned to approve the Regular Meeting Minutes of October 21, 2014. Commissioner Olguin seconded the motion. The motion passed unanimously.

5. AGENDA ITEM: REPORTS:

- a. **Chairperson & Members Report:** Commissioner Erickson stated it was good to see the construction in Mountain Gate.
- b. **Director's Report:** There was no Director's report.

7. NEW BUSINESS: Chair Van Wye recused himself from this discussion because of the proximity of his private residence to a potential wireless facility location.

- a. **AGENDA ITEM: WORKSESSION:** Discussion/possible action regarding possible changes to the Wireless Communication Tower Ordinance.

Background:

At their October 28, 2014 meeting, Town Council directed staff to schedule a review of the Wireless Communication Facilities Ordinance adopted in July of 2013. Council would like the Commission to determine whether changes can be made to the Ordinance that provide more of a buffer area between wireless facilities and residential property. Specifically, Council directed staff to look at the following two options:

- Requiring a buffer distance from wireless facilities to residential properties.
- Revising the 89A Highway Corridor Overlay to include all commercially zoned property along the highway corridor.

Staff has asked for direction from the Town Attorney regarding what modifications to the existing code might be possible. We hope to report this information to the Commission at the November 10th meeting.

Senior Planner Escobar provided the following updates from the Town Attorney:

1. Requiring a buffer distance from wireless facilities to residential properties.
 - a. This could be done, however, since it provides some development rights to commercial property owners and not to others, it could be challenged in court and the Town would probably lose based on the fact it promotes discriminatory zoning.
2. Revise the 89A Highway Corridor Overlay District.
 - a. Once again, this could be done. However, post adoption of the Private Property Protection Act in Arizona, (prop. 207) this could be considered a 'taking' of an existing property right and the Town would be vulnerable to a law suit.

Per the Town Attorney, the only change he would recommend the Town consider is lowering the maximum permitted height of a cell tower. This change would apply equally to all commercial property owners.

Recommendation

Staff is requesting input from the Commission regarding changes to the Wireless Communication Facilities Ordinance and a recommendation to proceed. Direction given by the Commission shall be reported to the Town Council.

Senior Planner Escobar reminded the Commission if they were to review a Conditional Use Permit, the Commission and Town cannot consider potential health impacts of a proposed facility. That is the determination of the Federal Communications Commission.

Commission Olguin asked what can be done. Staff reminded the Commission that this option had been discussed during the initial review of the wireless facilities ordinance and it was decided this may lead to a proliferation of towers in the community because wireless provided would need more towers to meet their service demands. Commission Olguin asked if we could consider view impact. Staff pointed out that the SR89A Corridor is an important view shed. However, we have no established procedure to protect individual views.

Commission Olguin stated he was having a problem I am not sure what levers or button are available to us if any.

Director Filardo stated the only tool, per our Town Attorney, is a reduction of the tower height.

Commissioner Olguin asked on what basis we could make that decision if we don't include viewshed impact.

Senior Planner Escobar stated you could relate to the 50-foot maximum allowable height in the Commercial district.

Director Filardo reminded the Commission the reason it was determined to allow 65 feet in height for a tower was to allow for co-location possibilities to allow multiple providers at on site.

Vice-Chair de Blanc asked how broad is the 15 feet. Vice-Chair de Blanc compared the power lines and wires in her view as less of a visual annoyance as opposed to a skyscraper building.

Senior Planner Escobar reminded the Commission we have not received an application and could not answer this question. She referred to the 90-foot fake pine tree on the VFW property in Cottonwood and the new tower at Mingus Union High School. She reminded the Commission every application for a wireless facility would come forward to the Commission as a Conditional Use Permit review.

Commissioner Erickson gave the example of the flag pole at Sedona Pines that is a cell tower, as opposed to the fake pine tree that is really difficult to see. It is included with some other pine trees.

Vice-Chair opened the worksession to public comment.

Karen Daniels, Clarkdale, presented pictures representing the proposed cell tower. She stated she and her husband bought their property on Cholla Lane ten years ago bought the property on Cholla Lane and built their own home using their own labor. Phase one was finished in 2009 and Phase II was started in 2012. The proposed cell tower referenced in the public notice on September 14, 2014 is 250 feet from her property line and 500 feet from their home. Ms. Daniels noted that she feels that their view is the home's most valuable feature.

She asked if the Town has received a proposal. Director Filardo stated no.

Ms. Daniels expressed that she would be lucky to sell our house for half its value with the proximity of a cell tower. Ms. Daniels asked that the Commission to act to carry out the promise of the General Plan that values and cherishes the beautiful vistas of Clarkdale. She invited the Commission and staff to visit her home to see the impact first hand. She stated time is of the essence and is asking for help to prevent this adverse effect to her home and investment by ruining her view and decreasing the value of her home.

Alma Dimitriu, Clarkdale. Stated she thinks cell towers are nasty and don't belong in our small town. Town should not be overly developed. From LA, just the opposite. There were no visible cell towers in LA near residential areas. I have Verizon and have great cell service. I get the 'we can't listen to health concerns' argument, but at some point someone will figure out it is an issue, it is disgusting people shut their eyes and ears for commercial gain. As a human being you need to consider health concern.

Vice-Chair de Blanc closed the public comment.

Commission Discussion:

Commissioner Backus feels for the negative impact. As a developer I always look at ways to improve our community. Are there ways to soften impact? Need some more time to consider. Referred to the water towers in Cottonwood that were wrapped in wire.

To address Commissioner Backus' question, Senior Planner Escobar read the criteria from the wireless ordinance:

1. Towers and accessory structures shall, as much as feasible, be designed to be visually unobtrusive with the surrounding landscape and area. Landscaping from the Town's approved plant list shall be used to screen all structures. Stealth or concealed towers may be required as a condition of the Conditional Use Permit.

Commission Erickson knows from personal service there are areas around town where service is dropped. People depend upon the data acquired from smart phones.

Vice-Chair de Blanc reopened public comment.

Karen Daniels asked is there a possibility to allow cell towers in the overlay district.

Senior Planner explained there are homes in the Crossroads subdivision that will be in close proximity to the overlay district. The overlay protects view in the overlay.

Director Filardo explained the overlay district was adopted prior to the adoption of proposition 207.

Vice-Chair de Blanc closed public comment.

Vice-Chair de Blanc understands the 50 foot maximum height applies to any commercial building.

So, the drawings we looked at, she wonders what the impact of a 50-foot high building would look like. One of the things I notice, there seems to be an expectation undeveloped property will remain undeveloped. Everyone has the potential for something else to be built and appear in their view. Have sympathy for this, but growth happens. I am aware that a huge portion of the population demands fast, uninterrupted connectivity. I think, anything that will go up will have to come before Commission and Council with opportunities for public comment. There is the opportunity to influence design and placement. As I understand, the attorney has informed us the possible negative ramifications of messing with this. I am someone who would rather see one tower. Or maybe multiple.

Commission Olguin stated nobody is going to submit an application for a tower unless they can project there is demand for the service. If we don't grow, we are not going to get a tower. If a tower is required, and an application comes in, we have the tools to be creative if possible. I don't see the justification to worry about it now, we have the tools to minimize visual impact.

Director Filardo wanted to clarify the need has been identified and we have a reasonable expectation to receive an application, people passing through Town also add to the demand.

Senior Planner Escobar stated the Commission has the option to direct staff to provide more information, go back to Council that you don't recommend any changes, or something in the middle.

Vice-Chair de Blanc asked if the ordinance could be changed in the future. Senior Planner explained that yes, changes could be made in the future and pointed out any application received prior to changes being adopted would be processed under the current zoning regulations.

Commissioner Erickson stated he believes the current ordinance is pretty tight. We need to consider the advice of the Town Attorney. I don't think we are in a position to want to change the ordinance.

Chair Van Wye returned to the dais and the Commission returned to agenda item:

ACTION: Commissioner Erickson moved to leave the ordinance as it is, heed the advice of the Town attorney and report back to Council that the Commission is not recommending any changes. Commissioner Olguin seconded the motion. The motion passed unanimously.

6. **AGENDA ITEM: OLD BUSINESS:** Chair Van Wye requested item 7.a be moved to the beginning of the agenda to accommodate public present. The Commission agreed.
 - a. **WORKSESSION:** Discussion/possible action regarding the Focus Area Plan development including a discussion of the public process and creation of a "practice" draft master plan for the Clarkdale Parkway to Centerville Road portion of the SR 89A Focus Area.

Background:

Per the Commission's direction, staff has contacted the following stakeholders regarding development of the Focus Area Plans:

Newgate Homes at Mountain Gate
Beaver Creek Development (Conlin Family)
Arizona Title & Trust Co (Selna & Mongini)
Joram Corporation (Mold in Graphics)
Salt River Material Group
Clarkdale Fire District
Yavapai-Apache Nation
UVX Mongini Co.
ADOT
Cottonwood Area Transit (CAT)

Practice Plan Making

In preparation for the upcoming stakeholder's meeting, staff has prepared a practice plan making:

- Step 1: Identify desired uses using icons
- Step 2: Place desired uses at preferred locations on map
- Step 3: Identify driveway access, shared access and connections
- Step 3: Draw in parking, building orientation, pedestrian connections
- Step 4. Identify future transit stops

The Commission conducted a mock plan-making session and discussed possible uses in this area, the challenge presented by access along the highway corridor, the importance of recognizing the needs of the property owners and the vision of the community.

ACTION: The Commission directed staff to schedule a stakeholders' meeting for early January 2015. Staff will explore the possibility of having this meeting at the regularly scheduled meeting of the Commission on January 20, 2015.

- b. **WORKSESSION:** Discussion/possible action regarding proposed changes to Chapter 13 of the Town of Clarkdale Zoning Code expanding application requirements and adopting criteria for the approval of a zone change amendment.

Background:

The Planning Commission reviewed the draft changes to Chapter 13 of the Zoning Code at the October 21 meeting and provided staff with input on the proposed language.

Section F of the draft ordinance has been revised so the language is more defined as to the criteria to be used in reviewing a zone change application.

Discussion:

Chair Van Wye asked staff to add language to clarify improvements will be made at the developer's expense.

Commissioner Erickson asked about the requirement do mitigate noise impact and why this was recommended since the Town Code already includes a noise ordinance.

Senior Planner Escobar explained the noise ordinance is complaint driven. By adopting mitigation strategies during development, noise issues could be avoided.

Recommendation

Staff is requesting input from the Commission regarding these proposed changes to the Zoning Code and a recommendation to schedule this item for review in a Public Hearing.

ACTION: The Commission directed staff to schedule this item as a Public Hearing for the next regularly scheduled meeting.

b. AGENDA ITEM: Discussion/possible action regarding the planning Commission meeting schedule for December.

ACTION: This being a discussion item only there was no action taken. There was a determination there will be a quorum for the December meeting.

8. AGENDA ITEM: FUTURE AGENDA ITEMS:

- a. Commissioner Erickson requested a site-visit be scheduled for any upcoming Conditional Use Permit applications.

9. AGENDA ITEM: ADJOURNMENT: The Chair entertained a motion for adjournment. Commissioner Erickson motioned to adjourn the meeting. Vice-Chair de Blanc seconded the motion. The motion passed unanimously. The meeting adjourned at 5:45 p.m.

APPROVED BY:

SUBMITTED BY:

Jack Van Wye
Chairperson

Beth Escobar
Senior Planner

**NOTICE OF A REGULAR MEETING
OF THE LIBRARY ADVISORY BOARD
OF THE TOWN OF CLARKDALE**

In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes,

NOTICE IS HEREBY GIVEN that the Library Advisory Board of the Town of Clarkdale will hold a Regular Meeting on Thursday, November 13, 2014, at 4:00 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 North Ninth Street, Clarkdale, Arizona.

MEETING CANCELLED

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 7th day of November, 2014, at 10:00 a.m.

Dated this 7th day of November, 2014.

By:

Joni Westcott

Joni Westcott
Community Services Administrative Assistant II

**NOTICE OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes,

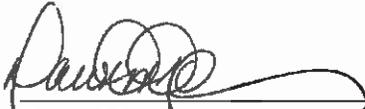
NOTICE IS HEREBY GIVEN that the Parks and Recreation Commission of the Town of Clarkdale will hold a Regular Meeting on Wednesday, November 12, 2014, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

MEETING CANCELLED

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 7th day of November, 2014, at 10:00 a.m.

Dated this 7th day of November, 2014.

By:



Dawn Norman
Community Services Supervisor



Staff Report

Agenda Item: **TRANSFER OF WATER TENDERS FROM THE CLARKDALE FIRE DISTRICT TO THE TOWN OF CLARKDALE** – discussion and consideration regarding transfer of water tenders from the Clarkdale Fire district.

Staff Contact: Wayne Debrosky, Utility Director

Meeting Date: December 9, 2014

Background: The formation of the Clarkdale Fire District was approved by the Yavapai County Board of Supervisors on October 31, 2006. Previous to the formation of the Clarkdale Fire District the Clarkdale Fire Department existed as a municipal department under the Town of Clarkdale.

At a regular Town Council Meeting on June 12, 2007 The Town of Clarkdale Town Council approved the following Intergovernmental Agreements (IGA) and leases between The Town of Clarkdale and the Clarkdale Fire District:

- Fire District IGA Transfer of Assets, for the fire protection & emergency medical equipment to the Clarkdale Fire District.
- Fire District IGA for Fire Code Enforcement, allowing the Clarkdale Fire District to perform fire inspections in the Town of Clarkdale.
- Fire District IGA for Funding, allows for the funding of fire protection and emergency services within the Town of Clarkdale by the Clarkdale Fire District.
- Fire District Lease of Station #21, located at 895 1st South Street in the Town of Clarkdale.

The IGA for the transfer of fire protection equipment from the Town of Clarkdale to the Clarkdale Fire District became effective on July 1, 2007. The conveyance of this equipment was transferred “as is”, without warranty, and the District accepted the equipment and assets under this condition. The District paid the sum of ten dollars (\$10.00) to the Town for the equipment and assets listed in the IGA. Included in the list of equipment and assets listed in this IGA were two (2) 1987 Ford Water Tenders.

The two (2) Water Tenders transferred to the Clarkdale Fire District by the Town of Clarkdale on July 1, 2007 are the same two (2) Water Tenders listed in the Contract under consideration by the Town Council. The terms of the contract call for a total consideration of two dollars (\$2.00), one dollar (\$1.00) for each Water Tender, to be paid by the Town to the Clarkdale Fire District for the two (2) Water Tenders. The conveyance of this property is “as is”, without warranty, express or implied.

The Town of Clarkdale has, and continues to enjoy an excellent relationship with the Clarkdale Fire Department with each entity actively working together for the benefit of both organization and the

citizens of Clarkdale. This relationship has developed and been nurtured under the leadership of Chief Joe Moore and the Town Manager Gayle Mabery.

Recommendation: Approval of the Contract for the Transfer of Water Tenders from the Clarkdale Fire District to the Town of Clarkdale

CONTRACT FOR THE TRANSFER OF WATER TENDERS FROM THE
CLARKDALE FIRE DISTRICT TO THE TOWN OF CLARKDALE

This Contract is effective the ____ day of _____, 2014, by and between the Clarkdale Fire District, a special district of the State of Arizona (“the District”); and the Town of Clarkdale, an Arizona municipal corporation (“the Town”).

Recitals

WHEREAS, when the District was formed, the Town conveyed certain assets of the Town’s to the District, including the two water tenders, as set forth herein; and

WHEREAS, the District no longer needs these water tenders and has declared them as surplus property by resolution of the Board of Directors; and

WHEREAS, the District is agreeable to conveying said water tenders to the Town of Clarkdale, as set forth herein; and

NOW THEREFORE, in consideration of mutual promises and covenants contained herein, the parties agree as follows:

Covenants

SECTION 1. – PROPERTY TO BE CONVEYED TO THE TOWN BY THE DISTRICT

The District agrees to convey to the Town the assets listed below:

- 1987 Ford Water Tender, VIN: 1FDPF70H0HVA67042
- 1987 Ford Water Tender, VIN: 1FDPF70H9HVA67041

Said conveyance of said property is ‘as is’, without warranty, express or implied. Further, said property shall not be used for fire suppression, nor shall the property be conveyed to another party for the purpose of fire suppression. The Town accepts said assets upon these conditions.

SECTION 2. – CONSIDERATION TO THE DISTRICT BY THE TOWN

The Town shall pay One Dollar (\$1.00) each for the two water tenders, for a sum of Two Dollars (\$2.00) to the District for said assets listed in Section 1.

SECTION 3. – MEDIATION

If a dispute arises out of or related to this Agreement, or breach thereof, and if the dispute cannot be settled through negotiation, the parties agree first to settle the dispute through mediation before resorting to arbitration, litigation, or some other dispute resolution procedure. In the event that the parties cannot agree upon the selection of a mediator within ten (10) days, either party may request the Presiding Judge of the Superior Court of Yavapai County to assign a mediator.

SECTION 4. – CONFLICT OF INTEREST

This Contract is subject to cancellation for conflicts of interest under the provisions of A.R.S. §38-511.

SECTION 5. – IMMIGRATION LAW COMPLIANCE

Both parties hereby warrant that they will at all times during the term of this Agreement comply with all federal immigration laws applicable to their employment of their employees, and with the requirements of A.R.S. §§ 23-214 and 41-4401 (together the “State and Federal Immigration Laws”). A breach of the foregoing warranty shall be deemed a material breach of the contract, and the parties shall have the right to terminate this Agreement for such a breach, in addition to any other applicable remedies. The parties retain the legal right to inspect the papers of each contractor, subcontractor or employee of either who performs work pursuant to this Agreement to verify performance of the foregoing warranty of compliance with the State and Federal Immigration Laws.

SECTION 6. – INDEMNIFICATION

The Town (as “indemnitor”) agrees to indemnify, defend, and hold harmless the District (as “indemnitee”) from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney’s fees) arising out of bodily injury of any person (including death) or property damage related to this Contract or the property being conveyed.

IN WITNESS WHEREOF, the parties enter into this Agreement on the date set forth above.

APPROVALS

CLARKDALE FIRE DISTRICT

TOWN OF CLARKDALE

Joe Moore, Fire Chief

Doug Von Gausig, Mayor

Date: _____

Date: _____

RESOLUTION #2014-08

**A RESOLUTION OF THE CLARKDALE FIRE DISTRICT BOARD OF DIRECTORS
DECLARING CERTAIN ASSETS AS SURPLUS PROPERTY AND
PROVIDING FOR THEIR DISPOSAL**

WHEREAS, Arizona State Statute § 10-1201 allows fire districts dispose of assets which are no longer being used by the district; and

WHEREAS, the Clarkdale Fire District has received grant funding to purchase a new water tender, and therefore will no longer need its two existing water tenders; and

WHEREAS, the Town of Clarkdale, has expressed the need for the existing water tenders; and

WHEREAS, the Town of Clarkdale originally owned the items and transferred ownership to Clarkdale Fire District in 2007; and

WHEREAS, by transferring surplus items to the Town of Clarkdale these items will continue to benefit the citizens of the Clarkdale Fire District;

THEREFORE BE IT RESOLVED that:

- The following assets are declared to be surplus property and are to be sold to the Town of Clarkdale for \$1.00 each with the understanding that they will no longer be used for fire suppression:
 - 1987 Ford Water Tender, VIN: 1FDPF70H0HVA67042
 - 1987 Ford Water Tender, VIN: 1FDPF70H9HVA67041
- The transfer of the property will take place after Clarkdale Fire District has placed its new water tender into service.
- Fire Chief Joe Moore is hereby authorized to sign documents on behalf of the Clarkdale Fire District and the Board of Directors which are necessary to transfer ownership of the surplus property listed above.

PASSED AND ADOPTED by the Board of Directors of the Clarkdale Fire District, Clarkdale, Arizona on this 18th day of September, 2014.

APPROVED:



Jim Elmer, Chairman



Ron Ballatore, Board Clerk

ATTEST:



Joe Moore, Fire Chief



Staff Report

Agenda Item: **EXTENSION OF THE FINANCIAL ASSURANCE TIME PERIOD FOR WILDHORSE ACRES ESTATES, A MINOR SUBDIVISION** – Discussion and consideration regarding an extension of the Financial Assurance Time Period for Wildhorse Acres.

Staff Contact: Beth Escobar, Senior Planner

Meeting Date: December 9, 2014

Background:

Wildhorse Acres Estates is a four (4) lot minor subdivision located off of Wildhorse Lane and State Route 89A. Subsequent to Town Council approval, the minor subdivision was recorded on April 16, 2009. As platted, the subdivision will have an on-site community well to serve the four parcels. Each lot will have a septic system. The lots range from 43,367 to 43,567 in square footage and will be accessed by a cul-de-sac connecting to Wildhorse Lane. This cul-de-sac will be improved by the developer and dedicated to the Town upon acceptance.

The original recorded \$75,000 Irrevocable Line of Credit expired on December 16, 2010. In 2011, 2012 and 2013, Snowbird Red Rock Management, the owner of the minor subdivision, provided a renewed letter of credit. Council has granted an extension of the financial assurances through December 2014. The property owner is requesting an additional extension through to December 2015.

Section 12-4-5.D.10 of the Subdivision Regulations states:

'The duration of financial assurances shall be for thirteen (13) months, from the date of recording. Extension of time in one (1) year increments may be granted by the Council upon good cause. The assurance shall remain in force and effect until it is released by the Council or has been authorized for partial release as provided herein.'

The Council has the option to not approve the extension of credit and direct staff to initiate the revocation process per Section 12-1-10.A of the Subdivision Regulations:

'If no lots in a subdivision, for which a final map has been approved and recorded, have been sold within thirteen (13) months from the date of recordation and if all of the improvements have not been made within thirteen (13) months of recordation, the Council may, on its own motion, hold a public hearing after notice, to determine whether the approval and recording of such final map should be revoked. Such revocation shall be in accordance with the Arizona Revised Statutes.'

If the subdivision approval for Wild Horse Acres was revoked, the property would revert to one parcel and all subdivision entitlements for this property would be vacated.

Recommendation:

Staff recommends the Council approve the request to extend the time period for the letter of credit or direct staff to begin the process of revoking the subdivision.



IRREVOCABLE STANDBY LETTER OF CREDIT NUMBER 600003935
AMOUNT: \$75,000.00
EFFECTIVE DATE: November 21, 2014
EXPIRATION DATE: November 21, 2015

ISSUING BANK:
STONEGATE BANK
301 Yamato Road, Suite 1111
Boca Raton, Fl. 33431

BENEFICIARY:
TOWN OF CLARKDALE
P.O. BOX 308
Clarkdale, AZ 86324

APPLICANT:
Snowbird Red Rock Management, LLC
951 SW 4th Avenue
Boca Raton, FL 33432

We hereby authorize you to draw on Stonegate Bank, 301 Yamato Road, Boca Raton, Fl 33431 by order of TOWN OF CLARKDALE and for the account of SNOWBIRD RED ROCK MANAGEMENT, LLC up to an aggregate amount, in United States funds, of \$75,000.00 (SEVENTY FIVE THOUSAND DOLLARS AND .00/100) available by your drafts at sight.

Lender shall honor the draft submitted by the Beneficiary under the following terms and conditions.

Presentation of the original letter of credit and a certified letter signed by an authorized representative of the TOWN OF CLARKDALE. *stating that:* subsequent to the date of this Letter of Credit, the Beneficiary has given notice to the Applicant that payment is due to be made to the Beneficiary; that the Applicant has failed to make such payment within ten (10) days of such notice, and that the Beneficiary has the right to draw on this Letter of Credit. The issuer shall be entitled to accept a draft, and the documentation described above, from any person purporting to be an authorized officer or representative of the Beneficiary, without any obligation or duty on the part of the issuer to verify the identity or authority of the person presenting the draft and such documentation.

Partial drawings shall not be permitted under this Letter of Credit and this Letter of Credit is non-transferable.

This Letter of Credit expires at the close of business at Issuer's address at 12:00 AM Eastern Standard Time on November 21, 2015. Issuer agrees to honor the Draft presented in strict compliance with the provisions of this Letter of Credit on or before the Expiration Date. Draft must be drawn and negotiated not later than November 21, 2015.

Drafts must bear the clause: "Drawn under Stonegate Bank, Letter of Credit No.600003935, dated November 21, 2014."

(This credit consists of two pages, the second page forms an integral part hereof.)

Mailing address: 301 Yamato Road, Suite 1111 ☐ Boca Raton, FL 33431
phone: 561.866.4240 ☐ fax: 561.866.4258 ☐ WWW.STONEGATEBANK.COM

Page Two
Letter of Credit Number 600003935
November 21, 2014

This Letter of Credit sets forth in full the terms of our undertaking, and such undertaking shall not in any way be modified, amended, or amplified by reference to any documents, instrument, or agreement referred to herein or in which this Letter of Credit is referred to or this Letter of Credit relates, and any such reference shall not be deemed to incorporate herein by reference any document, instrument or agreement.

We hereby agree with the drawers, endorsers, and bona fide holders of any draft drawn under and in compliance with the terms of this credit, that such drafts will be duly honored upon presentation to the drawee.

This letter of credit is subject to and governed by the laws of the State of Florida (without Regard to Principles of Conflict of Law), and except as otherwise expressly stated herein, is subject to the International Standby Practices 1998 (ISP98), International Chamber of Commerce – Publication No. 590 ("ISP98") and in the event of any conflict, the Laws of the State of Florida will control.

Stonegate Bank


Authorized Signature: June F. Deichert, Sr. Vice President



Staff Report

Agenda Item: VERDE RIVER @ CLARKDALE CONCEPTUAL MASTER PLANS FOR TAPCO AND TUZIGOOT RIVER ACCESS POINTS – Discussion and consideration regarding the conceptual plans for both TAPCO and Tuzigoot River Access Points.

Staff Contact: Jodie Filardo, Community & Economic Development Director

Meeting Date: December 9, 2014

Background:

As a project under the Sustainable Clarkdale Initiative funded in part through a grant received from the Walton Family Foundation, a Request for Proposal (RFP) for the first stage of the Verde River @ Clarkdale Master Plan was published October 30, 2013. In January 2014, Council awarded the contract to Gunn Communications of Phoenix and their partner Peak Engineering of Flagstaff to develop conceptual plans for each of the two river access points: TAPCO River Access Point and Tuzigoot River Access Point (TuziRAP).

As part of their contract, Gunn Communications coordinated the Stakeholder's Meeting held on May 9th. Approximately 80 participants including river enthusiasts, members of the general public, agency representatives, and staff took part in a day-long facilitated meeting which included tours of the two river access points and creating initial concepts for each of the sites. Following the Stakeholders' Meeting, the general public was invited to attend an Open House held on June 12 and provide additional feedback on the concepts developed at the Stakeholder's Meeting. Input from both meetings was accumulated by Gunn Communications and Peak Engineering and used in the development of concepts for each of the RAPs.

The two conceptual master plans were presented to the Parks & Recreation Commission at their August 20th meeting. At the Council meeting on August 26, 2014, the Council reviewed the amenities plan as proposed with comments from the Parks & Recreation Commission with the expectation the plans would come back for a final presentation following the receipt of the engineering estimates and archaeological surveys of both sites.

Since this most recent Council meeting, engineering estimates totaling \$1,693,885.17 were received from Peak Engineering; the summary of those estimates are broken down by river access point as follows:



Staff Report

TAPCO River Access Point:

DESCRIPTION	COSTS
Boating Facilities Including launch area, drive lanes, vehicular parking, trailer parking, parking curb, ADA parking stalls, ADA concrete pathway, composting restroom with solar, fee station and kiosk	\$351,509.17
Remediation/Protection Including erosion control mats, hydro-seeding, river bank protection, and stormwater pollution prevention	\$70,523.00
Community Amenities Including vehicular parking, parking curb, ADA parking stalls, ADA concrete pathway, overflow parking, foot trails, composting restroom with solar, 24' x 24' ramada, 8' x 16' ramada, picnic tables, viewing platform on piers, interpretive signing, and dumpster pad	\$458,533.33
TOTAL	\$880,585.50

Tuzigoot River Access Point

DESCRIPTION	COSTS
Boating Facilities Including launch area, drive lanes, vehicular parking, trailer parking, parking curb, ADA parking stalls, ADA concrete pathway, composting restroom with solar, fee station and kiosk	\$313,917.50
Remediation/Protection Including erosion control mats, hydro-seeding, river bank protection, and stormwater pollution prevention	\$57,685.50
Community Amenities Including vehicular parking, parking curb, ADA parking stalls, ADA concrete pathway, overflow parking, foot trails, composting restroom with solar, 24' x 24' ramada, 8' x 16' ramada, picnic tables, viewing platform on piers, interpretive signing, and dumpster pad	\$441,696.67
TOTAL	\$813,299.67

Further, the Town contracted with Cornerstone Environmental to perform the archaeological surveys of each of the RAPs specific to the potential location of amenities desired at each site. Following the field work performed and the initial analysis received from the experts, Cornerstone Environmental is making recommendations for three specific locations at TAPCO RAP and three locations at TuziRAP (including a large site previously recorded with the Arizona State Museum though not thoroughly mapped) as eligible for consideration of protection. Of the sites at TAPCO RAP, all three are being recommended as eligible; at TuziRAP, only one of the three is being recommended as eligible.

These recommendations will be encapsulated into a report and delivered in early 2015 to the Arizona State Parks Archaeologist, Paula Pflapsen, who has the final authority to determine



Staff Report

eligibility. As there is no federal project undertaking at either RAP at this time, tribal consultation on these possibly-eligible sites is not required although Ms. Pflapsen may choose to consult with applicable tribal entities. Once in receipt of the report, Ms. Pflapsen shall issue a determination of eligibility within 30 days. Any tribal consideration will be included during this period. If Ms. Pflapsen so desires, she may also refer these sites to the Arizona State Historic Preservation Office (SHPO) for consideration. If the sites are referred to SHPO, this agency's review period extends for an additional 30 days.

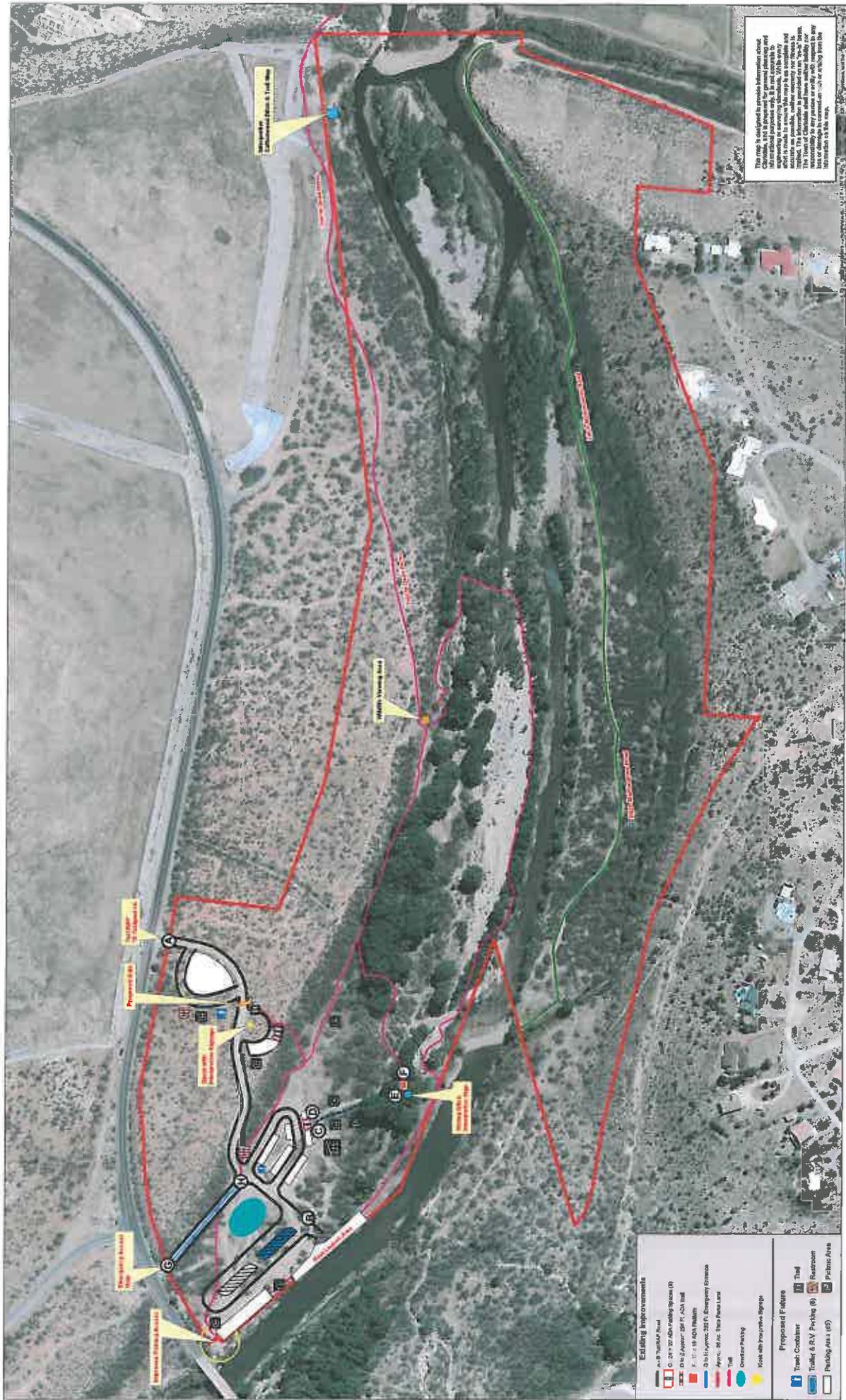
Based on information regarding sensitive sites, the conceptual master plans for each location before you tonight were adjusted to avoid the sensitive areas coupled with an additional fifty-foot buffer as recommended by Cornerstone Environmental, and should be considered 80% complete pending any adjustments which may be necessary following agency reviews.

Staff will work with all concerned parties relative to these discoveries under the guidance of Cornerstone Environmental. Once all comments are received, staff will be taking additional steps to address each of these comments as required. This work is required by the State of Arizona on TuziRAP, the land we co-manage. Rules are different for TAPCO RAP as it is privately-held land and staff will navigate the requirements for site protection with help from Cornerstone Environmental. Given the timeframes for agency review, any additional ground disturbance should take place at either of these sites after the agency reviews and site evaluations are complete – estimated to be in late spring 2015.

Recommendation: Staff is requesting the Council approve the conceptual plans for both TAPCO and Tuzigoot River Access Points, authorizing staff to make small adjustments to accommodate reviewing agency requirements as needed.

Attachments:

1. TAPCO RAP Conceptual Master Plan as of 12-9-14
2. TuziRAP Conceptual Master Plan as of 12-9-14



G.E.

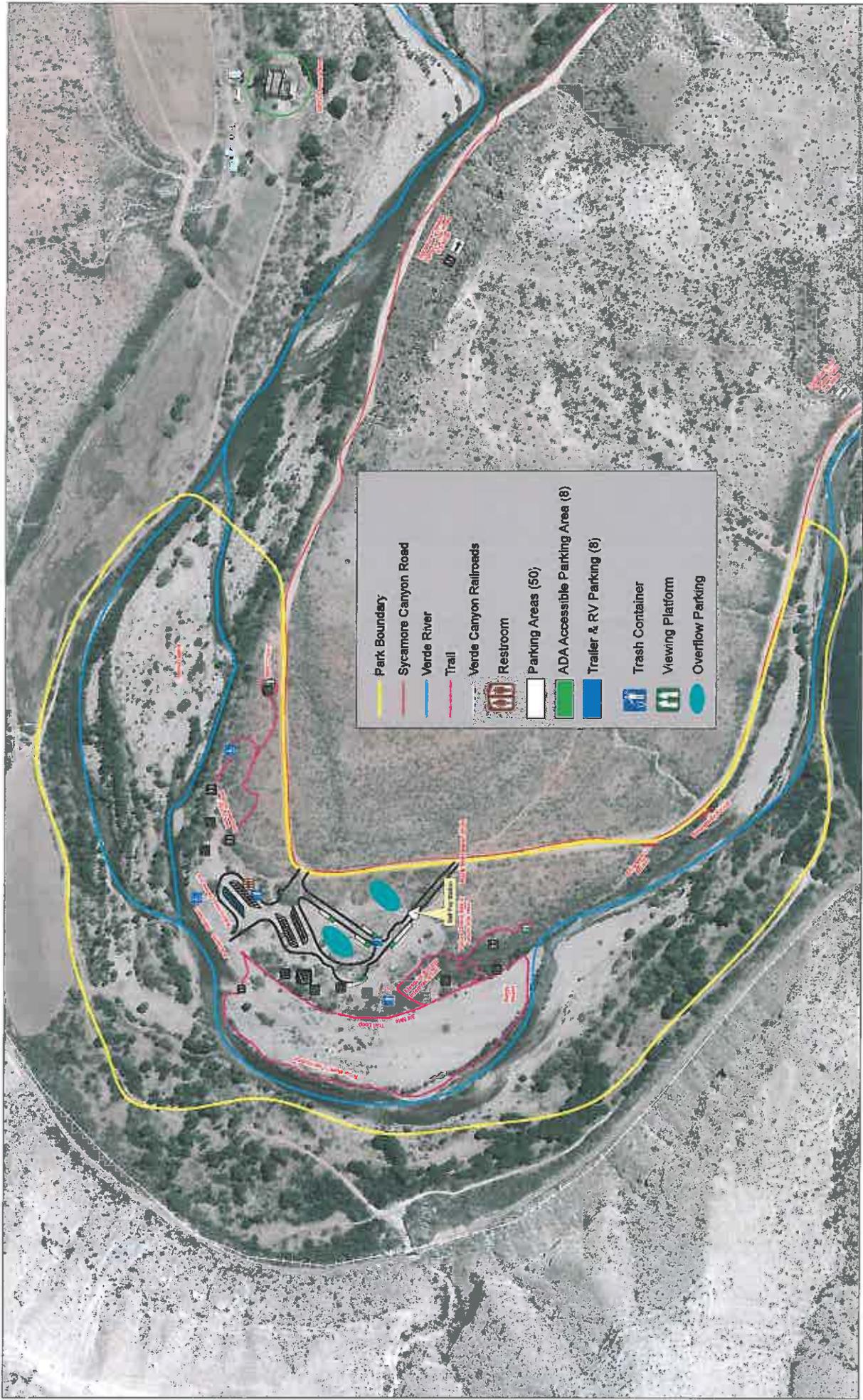
November 26, 2014



TuziRAP Proposed Master Plan with NEW TuziRAP Road

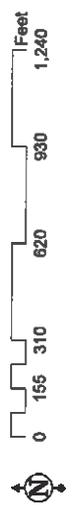
The Town of Clarkdale
Community Development Department
PO Box 304000 Main Street
Clarkdale, AZ 85301
970.255.2000





- Park Boundary
- Sycamore Canyon Road
- Verde River
- Trail
- Verde Canyon Railroads
-  Restroom
-  Parking Areas (50)
-  ADA Accessible Parking Area (8)
-  Trailer & RV Parking (8)
-  Trash Container
-  Viewing Platform
-  Overflow Parking

G.E.
November 26, 2014



Lower TAPCO RAP phasing map

The Town of Clarkdale
Community Development
Clarkdale, AZ 85324
Phone: 928-285-3800





Staff Report

Agenda Item: **SPEED LIMIT REDUCTION ON BROADWAY** – Discussion and consideration of a reduced speed limit on Broadway.

Staff Contact: Randy Taylor, Police Chief

Meeting Date: December 9, 2014

Background: The Town of Clarkdale was contacted by personnel from the City of Cottonwood wishing to reduce the speed limit at their City limits on Broadway. Their desire is to reduce the speed to 35 mph prior to their recently developed subdivisions. Law requires a set distance of signage and speed reduction signs prior to a lowering of speed limits. Upon researching the impact a speed change would have on our community, Public Works conducted a traffic survey on the entire stretch of road, appendix A. We also researched the number of accidents on Broadway over the last 6 years, appendix B.

- Appendix A is an 85% statistic of the speed recorded on Broadway, at different locations, during an entire week. Even though the speed limit is 50 mph in most areas, the average speed was 48.5 mph.
- Appendix B is a list of all accidents from January 2009 until November 25, 2014. There have been 31 total accidents, 9 injury with some resulting in very serious injuries, and one fatal accident.
- Appendix C is a layout of the location for signage changes. Additionally, any signs that currently indicate 50 mph along Broadway would be replaced with 45 mph signs.

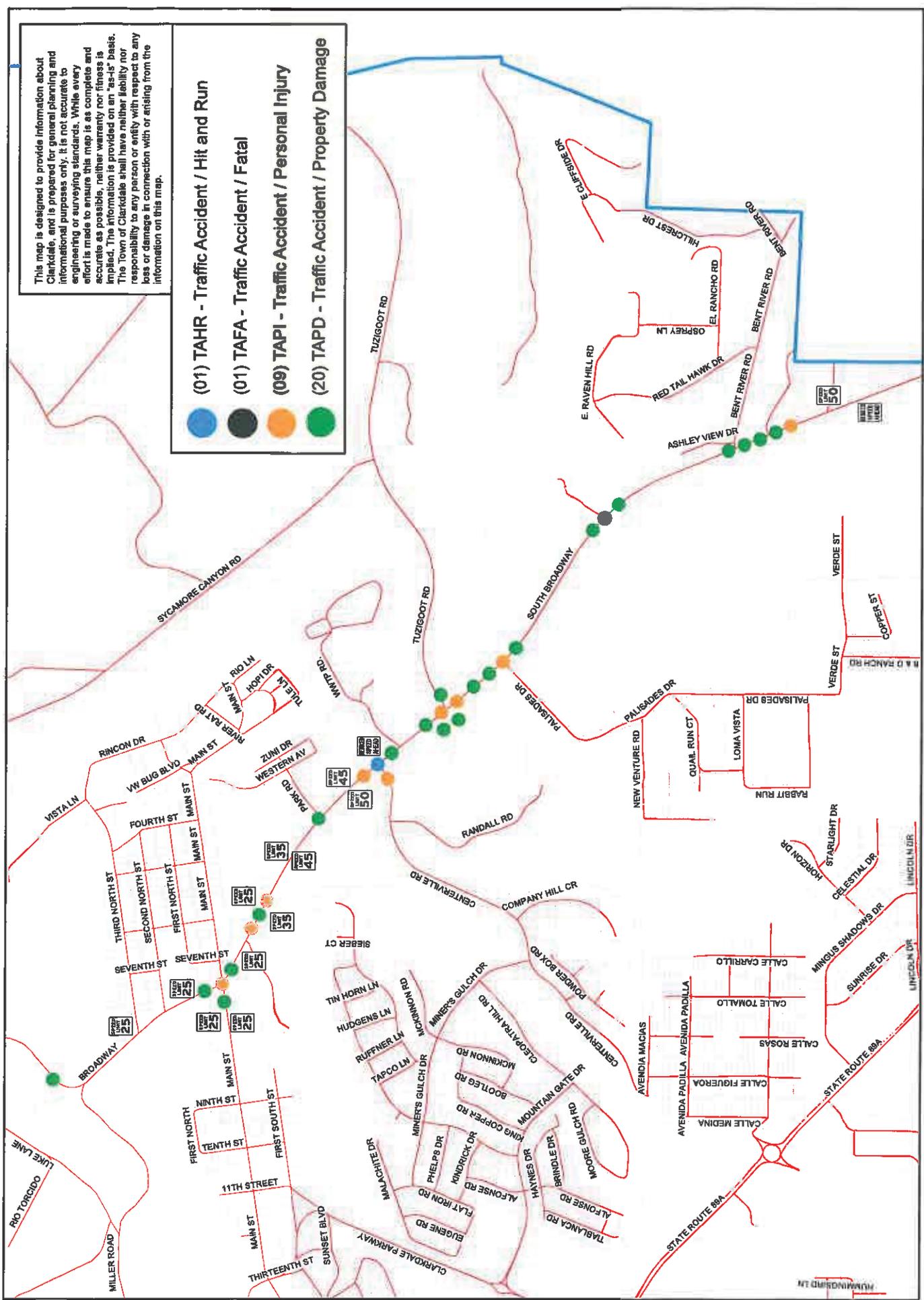
Recommendation: Staff recommends the Council approve the lowering of the speed limit to 45 mph from our South boundary on Broadway to where it is currently 35 mph on North Broadway.

Broadway Speed Count

Day of the week	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Overall Average
Peace Garden to Tuzigoot	45.9	46.5	46.1	45.4	46.2	45.4	45.5	
Town Limits to Peace Gardens	48.5	48.5	48.4	48.3	48.5	47.8	47.8	
Peace Garden to Park Road	43.4	45.4	43.9	43.9	43.9	43.7	43.5	
Park Road to Main Street	11.3		13.3	26.4	35.4	27.8	43.1	
Average Totals	37.275	46.8	37.925	41	43.5	41.175	44.975	44.975
Total vehicles counted: 71,487								
Average daily vehicles: 2,553								

This map is designed to provide information about Clarkdale, and is prepared for general planning and informational purposes only. It is not accurate to engineering or surveying standards. While every effort is made to ensure this map is as complete and accurate as possible, neither warranty nor fitness is implied. The information is provided on an "as-is" basis. The Town of Clarkdale shall have neither liability nor responsibility to any person or entity with respect to any loss or damage in connection with or arising from the information on this map.

- (01) TAHR - Traffic Accident / Hit and Run
- (01) TAFE - Traffic Accident / Fatal
- (09) TAPI - Traffic Accident / Personal Injury
- (20) TAPD - Traffic Accident / Property Damage



December 01, 2014



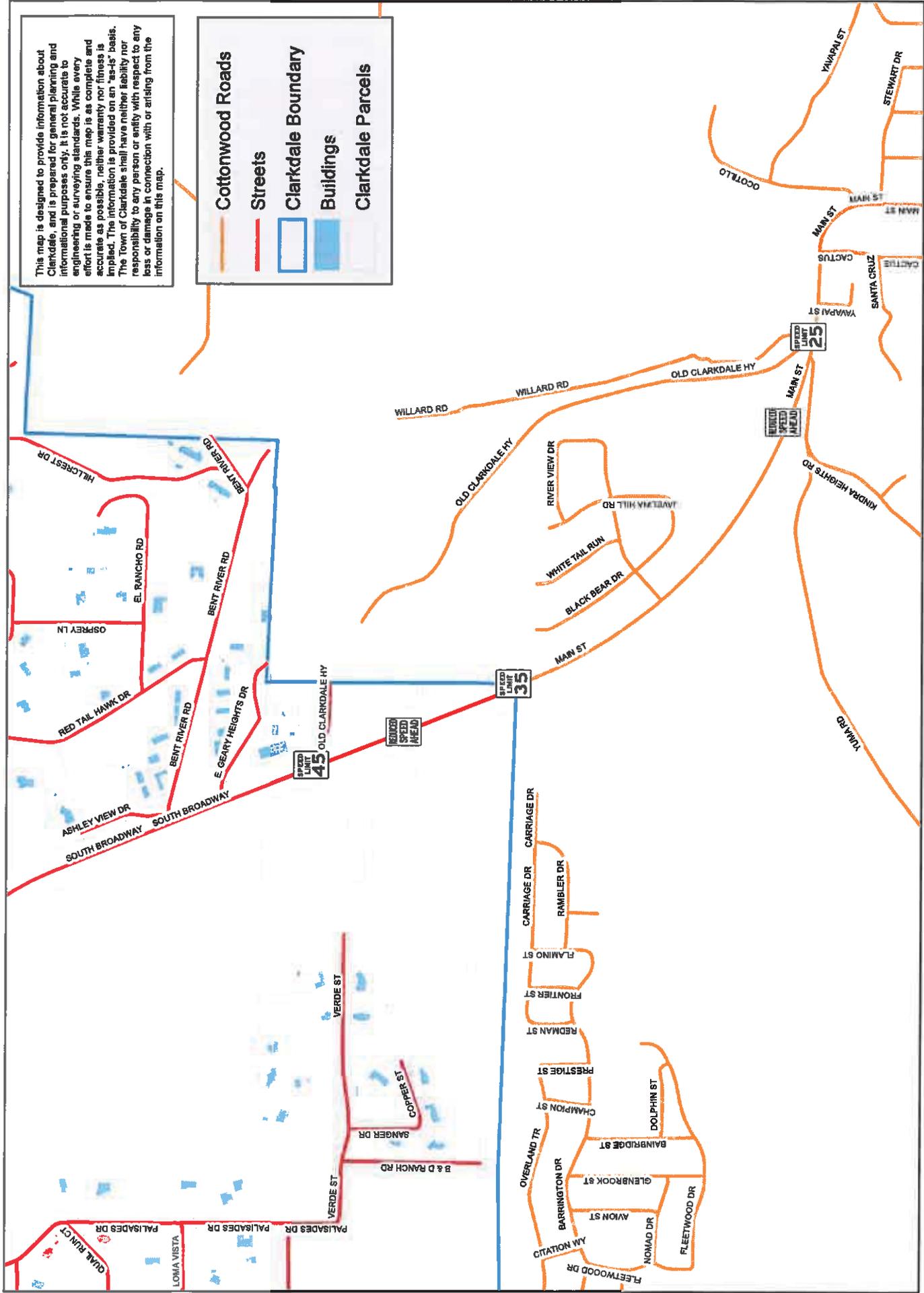
Traffic Accidents on Broadway Rd. Between 11/2009 to 11/25/2014

The Town of Clarkdale
 Police Department
 P.O. Box 30549 N Ninth St
 Clarkdale, AZ 86324
 949-7703

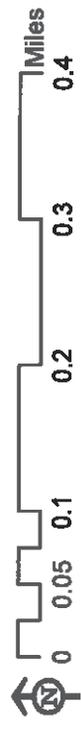


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	Cottonwood Roads
	Streets
	Clarkdale Boundary
	Buildings
	Clarkdale Parcels



December 01, 2014



Proposed Speed Limits

The Town of Clarkdale
 Police Department
 P.O. Box 30849 N Ninth St
 Clarkdale, AZ 86324
 648-7703





Staff Report

Agenda Item: **WORKSESSION FOR COUNCIL ORIENTATION** – A worksession for the orientation of the Council.

Staff Contact: Gayle Mabery, Town Manager

Meeting Date: December 9, 2014

Background: In June, 2004, the Council established a practice of holding an “orientation” as soon after the completion of a normal election cycle and seating of a new Council. The orientation is meant to provide information and discussion regarding issues from Council meeting procedures, roles of the Mayor, Council, appointed officials and Town staff, relationships among those groups, appointment and interactions with Board and Commission members, Council representation on regional Boards and Commissions, etc.

Many of the topics discussed at tonight’s worksession are outlined in other documents, such as State Law, the Clarkdale Town Code, and Clarkdale’s Public Service Handbook. Some of those documents, or portions thereof, are attached as part of your Council packet tonight.

The specific topics listed for discussion tonight include:

- a) Mayor and Council Member Roles
- b) Meeting and Worksession Procedures
- c) Arizona Open Meeting Law, Executive Session Requirements, Conflict of Interest Laws, and Public Records Laws
- d) Council/Manager/Attorney/Staff Relationships
- e) Board and Commission Appointment Process
- f) Communication/Interaction with Boards and Commissions
- g) Communication/Interaction with the Public, the Media and with Outside Entities
- h) Town Manager’s Employment Contract
- j) Regional Organizations

Item A: Mayor and Council Member Roles - This item will give the Council Members the opportunity to review the duties prescribed in the Town Code for the Mayor, Vice Mayor and Council Members and to discuss how those procedures and other practices are implemented in the day-to-day role for persons in those positions. - Town Code Chapter 2

Item B: Meeting and Worksession Procedures – This item will give the Council Members the opportunity to review the requirements for meeting procedures that are outlined in the Town Code, and to discuss how those procedures and other practices are implemented at our Regular and Special Council Meetings and during Council worksessions. - Town Code Chapter 2

Item C: Review of information included in the Public Service Handbook regarding the Arizona Open Meeting Law, Executive Session Requirements, Conflict of Interest Laws, and Public Records Laws.

Item D: Council/Manager/Attorney/Staff Relationships – Discussion under this item will focus on the importance of the relationships between the Council, the Town Manager, the Town Attorney and other members of the Town Staff, the references to these relationships in the Town Code, and how these relationships have been handled in the day-to-day functions of the Town. – Clarkdale Public Service Handbook

Item E: Board and Commission Appointment Process - Board and Commission appointments have been approached in a variety of ways in the past. Some Councils were comfortable simply making individual phone calls or appointments with applicants and not using a formal process. Currently, we have a Board and Commission Interview Committee where two Council members join with the staff liaisons to interview the applicants and make recommendations to the Council. This item will allow the Council to discuss this procedure and select the process that they are most comfortable with. The Town Code does not outline a specific process, and, as such, it is strictly the Council's prerogative on what process, if any, they want to use of appointments. – Clarkdale Public Service Handbook

Item F: Communication/Interaction with Boards and Commissions – This item will give the Council the opportunity to discuss issues relating to communication and interaction with Board and Commission Members. – Clarkdale Public Service Handbook

Item G: Communication/Interaction with the Public, the Media and with Outside Entities – Although none of our official guidelines have adopted regulations with regard to communications and interaction with the public, media and outside entity, this agenda item will give Council members the opportunity to discuss best practices in these situations, and the practical aspects of the importance of these communications.

Item H: Town Manager's Employment Contract – This item will give the Council Members the opportunity to review the duties prescribed in the Town Code for the Town Manager and to review the Town Manager's Employment Contract.

Item I: Appointment of Council Representatives to Regional Organizations – The Town of Clarkdale is represented on numerous regional organizations by our elected officials. Staff has included a list of these organizations including information on when and how often the organizations typically meet. Once the Council has discussed these roles and identified which Council Members will serve as our representatives and alternates, the Staff will draft a resolution that can be adopted in a subsequent meeting that will identify all the appointments.

Regional Organizations

CAT/ VVTPO – Cottonwood Area Transit/Verde Valley Transportation Planning Organization – One representative and one alternate needed. CAT meets every other month to give input and suggestions about the local transit system and to receive updates as to the operation of the system. VVTPO meets every other month to discuss and prioritize regional transportation planning issues and needs, and advise NACOG regarding regional roads priorities. The VVTPO also gives input to Yavapai County on the Verde Valley's use of the sales tax money in Yavapai County. *Currently: Curt Bohall*

NACOG – Northern Arizona Council of Governments – NACOG meets five times a year in Flagstaff. The representative is mailed a packet of information and agendas. This committee approves the programs and operations of NACOG. A COG, or Council of Governments, serves local governments and the citizens of a region by dealing with issues and needs that cross city, county and even state boundaries. Mechanisms used to address these issues may include communications, planning, policy making, coordination, advocacy and technical assistance. An additional councilmember also serves as a representative on the Transportation Sub-Committee (TPAC – *Currently Curt Bohall*) of NACOG. *Currently: Richard Dehnert and Bill Regner (Alternate)*

NAMWUA – Northern Arizona Municipal Water Users Association – One Council Member and two designated alternates needed. The NAMWUA Executive Board meets 4 times per year. All meetings are held at the Flagstaff City Hall. After experiencing difficulty having a quorum, the NAMWUA Board has asked that each member entity appoint one representative and two alternates. *Currently: Doug Von Gausig and Bill Regner (Alternate)*

VRBP - Verde River Basin Partnership – The Verde River Basin Partnership was formed to address the requirements of Title II of the federal legislation that approved the Yavapai Ranch Land Exchange. The group meets the third Wednesday of each month from 9 – 10:30 a.m. alternately between Cottonwood and Prescott. *Currently: Doug Von Gausig (Alternate)*

VVLP – Verde Valley Land Preservation – One Council representative requested. Verde Valley Land Preservation Institute is an Arizona nonprofit corporation operating within the Verde Valley of Arizona for the purpose of acquiring, managing and enhancing the natural open space in the Verde Valley region. Their mission is to develop and implement immediate and long-range strategies to preserve and enhance the natural open space of the Verde Valley. A membership organization, the VVLPI requests that each community have an elected official participate in their meetings. *Currently: Bill Regner (Alternate)*

WAC/MVWAC – Yavapai County Water Advisory Committee/Verde Valley Natural Resources Coordinator's Advisory Committee – Currently on hiatus. *Currently: Doug Von Gausig and Bill Regner (Alternate)*

VVREO – Verde Valley Regional Economic Organization – One Council representative and one alternate needed. Verde Valley Regional Economic Organization is a regional collaborative organization building sustainable economic prosperity and providing comprehensive economic development expertise, tools, marketing and outreach by Individuals who represent different aspects of our communities—small and large businesses, government entities, and education. *Currently: Bill Regner*

Greater Arizona Mayor's Association - *Currently: Doug Von Gausig and Vice Mayor Dehnert*

Yavapai College Advisory Board – Yavapai College District Governing Board created the Board in recognition of the desire for the Verde Valley citizens to have a forum to express their educational needs. The committee's vision is to be recognized as the Verde Valley's voice for constructive and collaborative dialog between residents and the Yavapai College District Governing Board to promote improved access to quality higher education. This is an appointed position by the Yavapai College District Governing Board. *Currently: Bill Regner*

CHAPTER 2 MAYOR AND COUNCIL

Article 2-1 COUNCIL

- 2-1-1 Elected Officers
- 2-1-2 Corporate Powers
- 2-1-3 Duties of Office
- 2-1-4 Vacancies in Council
- 2-1-5 Compensation
- 2-1-6 Oath of Office
- 2-1-7 Bond
- 2-1-8 Financial Disclosure Statement

Section 2-1-1 Elected Officers (1)

- A. The elected officers of the Town shall be four Council members and a Mayor. The Mayor and Council members shall constitute the Council and shall continue in office until assumption of duties of office by their duly elected successors.
- B. The Mayor shall serve an initial term or two years beginning in June 2002. At the 2004 election and each election thereafter, the regular term of the Mayor shall be four years and until the Mayor's successor is elected and qualified. Beginning June 2004 one council term will be for 2 years. At the 2006 election, and each election thereafter, the regular term of office for Council members shall be four years each and until their successors are elected and qualified.

Section 2-1-2 Corporate Powers

The corporate powers of the Town shall be vested in the Council and shall be exercised only as directed or authorized by law. All powers of the Council shall be exercised by ordinance, resolution, order or motion.

Section 2-1-3 Duties of Office (2)

The Council shall assume the duties of office at the regularly scheduled Council meeting next following the date of the general election. In the event that all offices are filled at the primary election, and a general election is therefore not necessary, then, the elected council shall assume the duties of office at the regularly scheduled Council meeting next following the date at which the general election would have occurred, had it been necessary.

(1) Section 9-231 and 9-301, A.R. S.

(2) Section 9-232, A.R.S.

CHAPTER 2 MAYOR AND COUNCIL

Section 2-1-4 Vacancies in Council (1)

- A. The Council shall fill a vacancy that may occur by either of the following:
1. Appointment for the unexpired term. Discussion and consideration of appointments shall be held in public session.
 2. Appointment until the next regularly scheduled council election if the vacancy occurs more than thirty (30) days before nomination petition deadline.
- B. The member appointed shall meet the qualifications established in A.R.S. 9-232.

Section 2-1-5 Compensation (2)

The compensation of elective officers of the Town shall be fixed from time to time by resolution of the Council.

Section 2-1-6 Oath of Office (3)

Immediately prior to assumption of the duties of office, the Mayor and each Council member shall, in public, take and subscribe to the oath of office.

Section 2-1-7 Bond (4)

Prior to taking office, the Mayor and every Council member shall execute and file an official bond, enforceable against the principal and his sureties, conditioned on the due and faithful performance of his official duties, payable to the state and to and for the use and benefit of the Town or any person who may be injured or aggrieved by the wrongful act or default of such officer in his official capacity. A person so injured or aggrieved may bring suit on such bond under provisions identical to those contained in Section 38-260 of the Arizona Revised Statutes. Bond shall be in such sum as shall be provided by resolution, and the premium for such bonds shall be paid by the Town.

Section 2-1-8 Financial Disclosure Statement (5)

The Mayor and each member of the Council shall file by January 31 of each year a financial disclosure statement on a form prescribed by the Clerk and with such information as provided by resolution of the Council and pursuant to state law.

- (1) *Section 9-235, A.R.S.*
(2) *Section 9-232.01, A.R.S.*
(3) *Section 38-231, A.R.S.*
(4) *Section 9-302, A.R.S.*
(5) *Section 38-545, A.R.S.*

CHAPTER 2 MAYOR AND COUNCIL

Article 2-2 Mayor

- 2-2-1 Repealed
- 2-2-2 Vice Mayor
- 2-2-3 Acting Mayor
- 2-2-4 Powers and Duties of the Mayor
- 2-2-5 Absence of Mayor
- 2-2-6 Failure to Sign Documents

Section 2-2-1 Repealed (1)

Section 2-2-2 Vice Mayor (2)

At the first Regular Meeting after the general election, the Council shall designate one of its members as Vice Mayor, who shall serve at the pleasure of the Council. The Vice Mayor shall perform the duties of the Mayor during the Mayor's absence or disability.

Section 2-2-3 Absence of Mayor or Vice-Mayor

In the event of the temporary absence or disability of both the Mayor and Vice-Mayor, the Council may designate another of its members to serve as Acting Mayor, who shall have all powers, duties and responsibilities of the Mayor during such absence or disability. In the event of resignation or permanent absence or disability of the Mayor or Vice-Mayor, the Council may appoint another of its members to complete the term of office.

Section 2-2-4 Powers and Duties of the Mayor (2)

The powers and duties of the Mayor shall include the following:

- A. He shall be the Chief Executive Officer of the Town.
- B. He shall be the chairman of the Council and preside over its meetings. He may make and second motions and shall have a voice and vote in all its proceedings.
- C. He shall enforce the provisions of this code.
- D. He shall execute and authenticate by his signature such instruments as the Council or any statutes, ordinances or this code shall require.
- E. He shall make such recommendations and suggestions to the Council as he may consider proper.

(1) *Repealed*

(2) *Section 9-236, A.R.S.*

CHAPTER 2 MAYOR AND COUNCIL

- F. He may, by proclamation, declare a local emergency to exist due to fire, conflagration, flood, earthquake, explosion, war, bombing or any other natural or man-made calamity or disaster or in the event of the threat of occurrence of riot, rout or affray or other acts of civil disobedience which endanger life or property within the Town. After declaration of such emergency, the Mayor shall govern by proclamation and impose all necessary regulations to preserve the peace and order of the Town, including but not limited to:
- (1) Imposition of a curfew in all or any portion of the Town.
 - (2) Ordering the closing of any business.
 - (3) Closing to public access any public building, street or other public place.
 - (4) Calling upon regular or auxiliary law enforcement agencies and organizations within or without the political subdivision for assistance.
- G. He shall perform such other duties required by state statute and this code as well as those duties required as Chief Executive Officer of the Town.

Section 2-2-5 Absence of Mayor

The Mayor shall not absent himself from the Town for a greater period than fifteen days without the consent of the Council.

Section 2-2-6 Failure to Sign Documents

If the Mayor refuses or fails to sign any ordinance, resolution, contract, warrant, demand or other document or instrument requiring his signature for five days consecutively, then a majority of the members of the Council may, at any regular meeting, authorize the Vice Mayor or, in his absence, an acting Mayor to sign such ordinance, resolution, contract, warrant, demand or other document or instrument which when so signed shall have the same force and effect as if signed by the Mayor.

Article 2-3 COUNCIL ELECTION

- 2-3-1 Primary Election
- 2-3-2 Non-Political Ballot
- 2-3-3 General Election Nomination
- 2-3-4 Election to Office
- 2-3-5 Candidate Financial Disclosure

CHAPTER 2 MAYOR AND COUNCIL

Section 2-3-1 Primary Election (1)

Any candidate who shall receive at the primary election a majority of all the votes cast shall be declared to be elected to the office for which he is a candidate effective as of the date of the general election, and no further election shall be held as to said candidate; provided that if more candidates receive a majority than there are offices to be filled then those equal in number to the offices to be filled receiving the highest number of votes shall be declared elected.

Section 2-3-2 Non-Political Ballot (1)

Nothing on the ballot in any election shall be indicative of the support of the candidate.

Section 2-3-3 General Election Nomination (1)

If at any primary election held as above provided there be any office or offices for which no candidate is elected, then as to such office or offices, said election shall be considered to be a primary election for nomination of candidates for such office or offices, and the second or general municipal election shall be held to vote for candidates to fill such office or offices. Candidates to be placed on the ballot at such second or general municipal election shall be those not elected at such first election, shall be equal in number to twice the number to be elected to any given office or less than that number if there be less than that number named on the primary election ballot, and persons who receive the highest number of votes for the respective offices at such first election shall be the only candidates at such second election, provided that if there be any person who, under the provisions of this article, would have been entitled to become a candidate for any office except for the fact that some other candidate received an equal number of votes therefore, then all such persons receiving an equal number of votes shall likewise become candidates for such office.

Section 2-3-4 Election to Office (1)

The candidates equal in number to the persons to be elected who receive the highest number of votes shall be declared elected.

Section 2-3-5 Candidate Financial Disclosure (2)

Each candidate for the office of Mayor or Council members shall file a financial disclosure statement on a form prescribed by the Clerk, when such candidate files a nomination paper. The statement shall contain such information as required by resolution of the Council pursuant to state law.

(1) Section 9-821.01, A.R.S.

CHAPTER 2 MAYOR AND COUNCIL

Article 2-4 COUNCIL PROCEDURE

- 2-4-1 Regular Meetings
- 2-4-2 Special Meetings
- 2-4-3 Meetings to be Public
- 2-4-4 Quorum
- 2-4-5 Agenda
- 2-4-6 Order of Business
- 2-4-7 Committees and Commissions
- 2-4-8 Voting
- 2-4-9 Suspension of Rules

Section 1: Section 2-4-1 Regular Meetings (Revised by Ordinance # 321 on 8/25/09)

Except as provided for immediately below, the Town Council shall hold regular meetings on the second Tuesday of each month beginning at six o'clock p.m. The Town Mayor or Vice-Mayor may cancel or reschedule any such regular Town Council meeting in any of the following circumstances: (1) if the day fixed for any regular meeting of the Town Council falls upon a day designated by law as a legal holiday, (2) if the Town determines that there will not be enough Town Council Members present at the regular meeting in order to constitute a quorum, (3) if reasons of weather, scheduling or the convenience of the Council requires that a meeting be held at a different date or time. All regular, rescheduled, or special meetings of the Town Council will be held in the Clark Memorial Clubhouse. An alternate meeting location may be selected as required due to reasons of weather, scheduling, capacity or the convenience of the Council. The date, time and location for all meetings shall be clearly set forth in the posting of the agenda for the meeting. The Public shall be given at least 24-hours notice of rescheduled or special meeting except that in the case of an actual emergency, a meeting may be held upon such notice as is appropriate to the circumstances.

Section 2-4-2 Special Meetings

- A. The Mayor, upon his own motion, or the Clerk upon the request of three members, may convene the Council at any time by notifying the members of the date, hour and purpose of such special meeting. Notice of such meeting shall be made pursuant to state law. In the case of an actual emergency, a meeting may be held upon such notice as is appropriate to the circumstances.
- B. Additionally, a special meeting of the Council may be scheduled by the Mayor, or by majority vote of the Council.

CHAPTER 2 MAYOR AND COUNCIL

Section 2-4-3 Meetings to Be Public (1)

All proceedings of the Council shall be open to the public, except that upon approval by a majority vote of the Council, the Council may meet in a closed executive session pursuant to the provisions of state law.

Section 2-4-4 Quorum (Revised 10/26/10, Effective 11/26/10; Ordinance #329)

- A. A majority of the Council shall constitute a quorum for transacting business, but a lesser number may recess or adjourn from time to time and compel the attendance of absent members.
- B. Council members may appear for a meeting telephonically or by other verbal electronic communication and may cast votes during such proceeding.
 - 1. The public must be able to hear the person.
 - 2. The person must be able to hear everyone at the meeting.
 - 3. Participation telephonically or by other verbal electronic communication must be noted on the agenda.

Section 2-4-5 Agenda

At least twenty-four hours prior to each Council meeting, or on or before a time fixed by the Council for preparation and distribution of an agenda, whichever is earlier, the Clerk shall collect all written reports, communications, ordinances, resolutions, contracts and other documents to be submitted to the Council, prepare an agenda according to the order of business and furnish each Council member, the Mayor and the Attorney with a copy.

(1) Title 38, Chapter 3, Article 3.1, A.R.S.

Section 2-4-6 Order of Business (1)

The business of the Council shall be taken up for consideration and disposition in the following order:

- A. Call to Order: The Mayor shall take the chair precisely at the hour appointed for the meeting and shall immediately call the Council to order. In the absence of the Mayor, the Vice Mayor shall call the Council to order. In the absence of both the Mayor and Vice Mayor, the Clerk shall call the Council to order and an acting Mayor shall be selected to chair the meeting. Upon the arrival of the Mayor or the Vice Mayor, the Vice Mayor or the acting Mayor shall immediately relinquish the chair upon the conclusion of the business immediately before the Council. The Mayor shall preserve order and decorum, decide all questions of order and

CHAPTER 2 MAYOR AND COUNCIL

conduct the proceedings of the meetings in accordance with the parliamentary rules contained in Robert's Rules of Order.

- B. Roll Call: Before proceeding with the business of the Council, the Clerk or his deputy shall record the names of those present. If a quorum is not present, the members present may adjourn pursuant to Section 2-4-4 of this code.
- C. Minutes: The Clerk or his deputy shall read or present the minutes, which shall be approved if correct. Any errors noted shall be corrected.
- D. Public Comments: Petitions, remonstrances, communications and comments or suggestions from citizens present shall be heard by the Council. All such remarks shall be address to the Council as a whole, and not to any member thereof. Such remarks shall be limited to five minutes, unless additional time is granted by the Council. No person other than the individual speaking shall enter into the discussion without the permission of the presiding officer. No questions shall be asked a Council Member except through the presiding officer.
- E. Reports by Officer: Town officials and committees shall present any reports required by the Council.
- F. Items for Discussion or Consideration:

(1) *Section 9-234, A.R.S.*

Section 2-4-7 Committees and Commissions

The Council may create such boards, committees and commission, standing or special, as it deems necessary. They shall consist of as many members and shall perform such duties as the Council may require and shall exist at the pleasure of the Council.

Section 2-4-8 Voting (Revised 3/22/11, Effective 4/22/11; Ordinance #332)

- A. The Mayor shall vote as a member of the Council.
- B. Upon the request of any member, the ayes and nays upon any question shall be taken and entered in the minutes.
- C. No member of the council shall be excused from voting, except if a conflict of interest exists as defined by the laws of the State of Arizona pertaining to conflict of interest of governmental officials and if the council member has filed with the Town Clerk a written statement identifying the conflict of interest pursuant to A.R.S. § 38-502 prior to the vote. In all other cases a failure to vote shall be entered on the minutes as an affirmative vote.

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Section 2-4-9 Suspension of Rules

Any of the provisions of this article may be temporarily suspended in connection with any matter under consideration by a recorded vote of three-fourths of the members present, except that this section shall not be construed to permit any action that is contrary to state statutes.

Article 2-5 ORDINANCES, RESOLUTIONS AND CONTRACTS

- 2-5-1 Prior Approval
- 2-5-2 Introduction
- 2-5-3 Requirements for an Ordinance
- 2-5-4 Effective Date of Ordinances
- 2-5-5 Signatures Required
- 2-5-6 Publishing Required
- 2-5-7 Posting Required
- 2-5-8 Payment of Annexation Ordinance Costs

Section 2-5-1 Prior Approval

All ordinances, resolutions and contract documents shall, before presentation to the Council, have been reviewed as to form by the Attorney and shall, when there are substantive matters of administration involved, be referred to the person who is charged with the administration of the matters. Such person shall have an opportunity to present his objections, if any, prior to the passage of the ordinance, resolution or acceptance of the contract.

Section 2-5-2 Introduction

Ordinances, resolutions, and other matters or subjects requiring action by the Council shall be introduced and sponsored by a member of the Council, except that the Attorney, the manager or the Clerk may present ordinances, resolutions and other matters or subjects to the Council, and any Council member may assume sponsorship thereof by moving that such ordinance, resolution, matter or subject be adopted; otherwise, they shall not be considered.

Section 2-5-3 Requirements for an Ordinance

Each ordinance should have but one subject, the nature of which is clearly expressed in the title. Whenever possible, each ordinance shall be introduced as an amendment to this code or to an existing ordinance, and, in such case, the title of the sections to be amended shall be included in the ordinance.

Section 2-5-4 Effective Date of Ordinances (1)

No ordinance, resolution or franchise shall become operative until thirty days after its passage by

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the Council and approval by the Mayor, except measures necessary for the immediate preservation of the peace, health or safety of the Town, but such an emergency measure shall not become immediately operative unless it states in a separate section the reason why it is necessary that it should become immediately operative, and unless it is approved by the affirmative vote of three-fourths of all the members elected to the Council, taken by ayes and nays.

Section 2-5-5 Signatures Required

Every ordinance passed by the Council shall, before it becomes effective, be signed by the Mayor and attested by the Clerk.

Section 2-5-6 Publishing Required (2)

Only such orders, resolutions, motions, regulations or proceedings of the Council shall be published as may be required by state statutes or expressly ordered by the Council.

Section 2-5-7 Posting Required (3)

Every ordinance imposing any penalty, fine, forfeiture or other punishment shall, after passage, be posted by the Clerk in three or more public places within the Town and an affidavit of the person who posted the ordinance shall be filed in the office of the Clerk as proof of posting.

(1) *Section 19-142B, A.R.S. as to emergency clause.*

(2) *Title 9, Chapter 7, Article 2, A.R.S.*

(3) *Section 9-813, A.R.S.*

Section 2-5-8 Payment of Annexation Ordinance/Costs

- A. In the event that any property owner or other applicant requests the Town of Clarkdale to annex real property to the Town of Clarkdale, Arizona, then in that event the applicant shall pay to the Town all costs incurred by the Town by reason of said annexation procedure, including, but not limited to, filing fees, publications fees, engineering fees, survey fees, attorney's fees, and reimbursement of the cost of the Town's staff time, whether or not said Annexation Ordinance is passed by the Town. The attorney's fees chargeable shall include, but not be limited to, any attorney's fees incurred before or after consideration of the Annexation Ordinance by reason of any party contesting said annexation.
- B. The applicant shall file with the Town Clerk a written application requesting annexed, together with a plat of said real property, a statement of the names and addresses of the owners of record for each parcel contained in said area sought to be annexed and the specific reasons why annexation is sought.

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- C. A deposit of \$5,000.00 shall be paid by the Applicant at the time of delivering the written application for Annexation to the Town, to be credited to the reimbursement of said costs to the Town. This deposit shall be replenished in a like amount each time as the previous deposit is consumed by the expenses incurred by the Town in processing the application for Annexation. This deposit is not applicable to Annexations initiated by the Town.

Section 2-5-9 Authority to Correct Scrivener's Errors (Created 8/16/11 by Ordinance #337; Effective 9/16/11)

- A. The Town Attorney and Town Clerk are hereby each individually authorized to correct scrivener's errors in the Town Code/Zoning Code and in ordinances and resolutions adopted by the Council without the need for re-adoption of the Town Code/Zoning Code provision, ordinance or resolution.
- B. For purposes of this section, a scrivener's error includes one or more of the following:
1. Misspelling;
 2. Grammatical error;
 3. Numbering error;
 4. Cross-referencing error; or,
 5. Inconsistency with the rules of style adopted for the reformatted Town Code/Zoning Code.
- C. A correction to an ordinance or resolution shall be accompanied by a scrivener's note on or attached to the corrected ordinance or resolution.
- D. Corrections to complete sections of the Town Code/Zoning Code shall be noted in the Code.

Article 2-6 (RENUMBERED)

Article 2-7 (RENUMBERED)

Article 2-8 (RENUMBERED)

Article 2-9 (RENUMBERED)

RESTATED EMPLOYMENT AGREEMENT

THIS AGREEMENT, made this 10th day of December, 2013, by and between the Common Council of the Town of Clarkdale, Arizona, hereinafter called "The Council"; and Gayle Mabery, hereinafter called "Mabery", witnesseth:

WHEREAS, the Council and Mabery have previously executed an Employment Agreement on March 24, 1998, which has been amended on previous occasions; and,

WHEREAS, this Restated Employment Agreement supersedes and replaces in its entirety the original Employment Agreement and its amendments; and,

WHEREAS, the Council desires to continue to employ Mabery as Town Manager of Clarkdale, Arizona and provide for conditions of Mabery's employment; and,

WHEREAS, Mabery desires to continue to be employed as Town Manager of Clarkdale, Arizona, under the terms and conditions outlined herein,

NOW, THEREFORE, in consideration of the mutual covenants, promises and payments hereinafter set forth, it is agreed between the parties as follows:

1. The Council hereby appoints Mabery as Town Manager to perform the functions and duties specified in Section 3-2-1 of the Code of the Town of Clarkdale, Arizona, and such other reasonable functions and duties as the Council may direct.
2. Mabery hereby agrees to perform said duties to the best of her ability.
3. Pursuant to A.R.S. 9-303, the Town Manager shall serve at the pleasure of the Council and may be removed without cause by a majority vote thereof. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Council to terminate the services of Mabery at any time, subject only to the provisions set forth in section seven (7) of this agreement.
4. Nothing in this agreement shall prevent, limit, or otherwise interfere with the right of Mabery to resign at any time from her position with the Council, subject only to the provisions set forth in section eight (8) of this agreement.
5. Mabery agrees to remain in the exclusive employ of the Council until March 30, 2015 and neither to accept other employment nor to become employed by any other employer until said termination date, unless said termination date is affected as hereinafter provided. The term "employed" shall not be construed to include occasional teaching, writing, consulting and related activities performed outside Mabery's normal work hours.
6. In the event written notice is not given by either party to this agreement to the other 60 days prior to the termination date as hereinabove provided, this agreement shall be extended on the same terms and conditions herein provided, all for an additional period of two years, provided that Mabery shall first advise the Council in writing of the termination date of this agreement, at least 120 days prior to said termination date. Said agreement shall continue thereafter for two-year periods unless either party hereto gives

60 days written notice to the other party that the party does not wish to extend this agreement for an additional two-year term.

7. In the event of the termination of Mabery by the Council before the expiration of the term of this agreement or any extension thereof, the Council shall pay to Mabery, in addition to regular pay, any expenses owing to Mabery as of the date of termination, a lump sum cash payment equal to 60 days aggregate salary to include: a) the monthly amount paid for group health insurance, life insurance, dental and vision insurance, if any, b) the monthly amount of deferred compensation plan contributions, if any; c) the monthly amount of Arizona State Retirement System contributions, d) payment for any accrued paid time off (P.T.O.) and illness bank (I.B.) in accordance with the Personnel Policy and Procedures of the Town. In exchange for payment, the Town Manager shall make herself available as needed by the Town for consulting purposes for 60 days after the last day of employment. Termination as used herein shall mean her discharge or dismissal by the Council or her resignation following a written request by a majority that she resign. Payment of termination pay as described herein will be full and final settlement for any and all monies owed to Mabery by the Town. In the event Mabery shall be discharged for criminal acts or a violation of the stipulations of this agreement, she shall not be entitled to any 60 day lump sum cash payment.
8. In the event Mabery voluntarily resigns her position with the Town before expiration of the aforesaid term of her employment, Mabery shall give the Council sixty (60) days notice in advance, unless the parties otherwise agree.
9. Mabery's compensation for her services rendered pursuant hereto shall be an annual base salary of \$90,864 payable bi-weekly.

Town agrees to match Mabery's contributions to the ICMA Retirement Corporation [ICMA-RC] or other Section 457 deferred compensation plan, up to a maximum of 5% of Mabery's annual base salary, for Mabery's participation in said supplementary retirement plan. Such contributions will be made in equal proportionate amounts each pay period, and shall be made directly to said deferred compensation plan.

10. The Council agrees to increase said annual base salary at the same rate and effective date as any cost-of-living increase provided for Town employees generally during the term of this agreement. In addition, the Council agrees to increase said base salary and/or other benefits of Mabery in such amounts and to such extent as the Council may determine appropriate.
11. The Council shall review and evaluate the performance of Mabery at least once annually in advance of the adoption of the annual operating budget. Further, the Mayor shall provide Mabery with a statement of the findings of the Council and provide an adequate opportunity for Mabery to discuss her evaluation with the Council.
12. The Council agrees to provide Mabery reasonable access to a Town owned vehicle to provide transportation necessary for the performance of Town business. If a Town vehicle is not available to Mabery, the Town will pay mileage in accordance with the Town's policy for other employees.
13. The Council recognizes the desirability of allowing Mabery to transact Town business from her residence and other off-site locations when necessary. In support of that desire,

the council agrees to provide Mabery with the technology and equipment in order to do so.

14. The Council agrees to budget and to pay for the professional dues and subscriptions of Mabery as the Council deems necessary or desirable for her continuation and participation in national, regional, state and local associations and organizations necessary for her continued professional participation, growth and advancement, and for the good of the Town.
15. The Council agrees to budget and to pay for the travel and subsistence expenses for Mabery for short courses, institutes, seminars, conferences, professional and official travel, meetings, and occasions to adequately continue the professional development of Mabery and to pursue necessary official functions for the Town, including but not limited to, the ICMA Annual Conference, the ACMA Summer and Winter Conferences, and such other national, regional, state, and local governmental groups and committees in which Employee serves as a member and that are necessary for her professional development and for the good of the Town.
16. The Council recognizes the desirability of representation in and before local civic and other organizations, and Mabery is authorized to become a member of a civic organization, for which the Town shall pay all expenses.
17. Mabery shall be entitled to all other employment benefits provided for employees of the Town which are not specifically mentioned herein, including, but not limited to Paid Time Off (P.T.O.), Illness Bank (I.B.) health insurance benefits, and retirement benefits.
18. Pursuant to Ordinance 202 of the Town of Clarkdale, Arizona, the Council determines that it is in the best interest of the Town of Clarkdale that residency within the incorporated limits of the Town of Clarkdale is not required in order for Mabery to perform her duties to the Town of Clarkdale as Town Manager, the loyalty and commitment of Mabery to the Town of Clarkdale having been noted.
19. The Town shall defend, save harmless and indemnify Mabery against any tort, professional liability claim or demand or other legal action, whether meritorious or not, whether groundless or otherwise, arising out of any alleged act or omission occurring in the performance of Mabery's duties as Town Manager. The Town shall defend, compromise and settle any such claim or suit and pay the amount of any settlement or judgment.

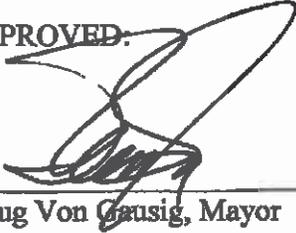
It is understood and agreed that the obligation of the Town to save Mabery harmless and to indemnify her does not extend to acts of Mabery which constitute gross and wanton negligence, are criminal in nature or were not related to the performance of Mabery's duties.

The Town shall also bear the full cost of any fidelity or other bonds required of Mabery under any federal, state or local law or ordinance.

20. The text herein shall constitute the entire agreement between the parties. This agreement shall be binding on the parties.

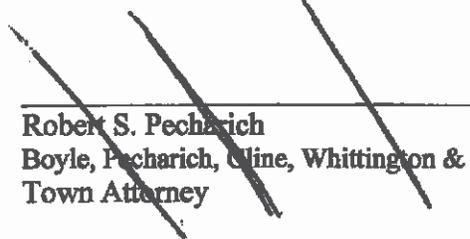
IN WITNESS WHEREOF, the Town of Clarkdale, Arizona, has caused this agreement to be signed and executed in its behalf by its Mayor, and duly attested by its Town Clerk, and Mabery has signed and executed this agreement, both in duplicate, the day and year first above written.

APPROVED:



Doug Von Gausig, Mayor

APPROVED AS TO FORM:



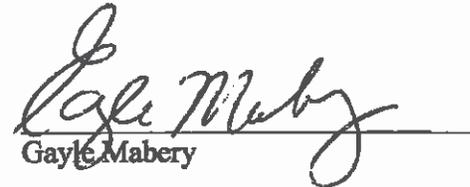
Robert S. Pecharich
Boyle, Pecharich, Cline, Whittington & Stallings
Town Attorney

ATTEST:



Kathy Bainbridge, Town Clerk

ACCEPTED:



Gayle Mabery