



**NOTICE OF A SPECIAL MEETING OF THE COMMON COUNCIL  
OF THE TOWN OF CLARKDALE**

**Tuesday, October 28, 2014 at 3:00 P.M.  
Clark Memorial Clubhouse, Men's Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Special Meeting open to the public on **Tuesday, October 28, 2014, at 3:00 p.m. in the Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.** Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at [www.clarkdale.az.gov](http://www.clarkdale.az.gov) and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on October 23, 2014 at 1:00 p.m.

*Kathy Bainbridge*  
KATHY BAINBRIDGE  
CLERK/FINANCE DIRECTOR

*As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.*

**ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.**

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.
- 3. CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.
  - A. Reports** - Approval of written Reports from Town Departments and Other Agencies  
Building Permit Report – September, 2014  
Capital Improvements Report – September, 2014

Magistrate Court Report – September, 2014  
Water and Wastewater Report – September, 2014  
Police Department Report – September, 2014

- B. Extra Mile Day Proclamation** – Approval of a Proclamation naming November 1, 2014 as Extra Mile Day, recognizing individuals and organizations who created positive change by “going the extra mile” and making a difference.
- C. Town Manager Annual Evaluation Process** – Discussion of the review process for the Town Manager Annual Evaluation.
- D. Special Event Liquor License** - Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for “Made in Clarkdale, Inc.” during their annual art show and festival event to be held on Friday December 5, 2014 through Saturday, December 13, 2014 at the Clark Memorial Clubhouse, 19 N Ninth Street, Clarkdale, AZ.

#### **NEW BUSINESS**

- 4. WIRELESS COMMUNICATION FACILITIES WORKSESSION** – Discussion regarding possible revisions to Ordinance #352 – Wireless Communication Facilities – by adding residential buffer zones in areas where wireless communication towers are currently permitted.
- 5. PURCHASE OF PROPERTY FOR EFFLUENT DISPOSAL** – Discussion and consideration of the purchase of six parcels of property totaling 82.60 acres of land to secure the Town’s site for disposal of treated effluent.
- 6. VERDE VALLEY COUNTRY CLUB CLUBHOUSE** – Consideration of sending a letter of support to Freeport McMoRan, Inc. for the delay of the demolition of the Verde Valley Country Club Clubhouse.
- 7. FISCAL YEAR 2014-2015 BUDGET UPDATE** – A worksession to discuss the first quarter of the 2014-2015 FY budget.
- 8. FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda
- 9. ADJOURNMENT**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.

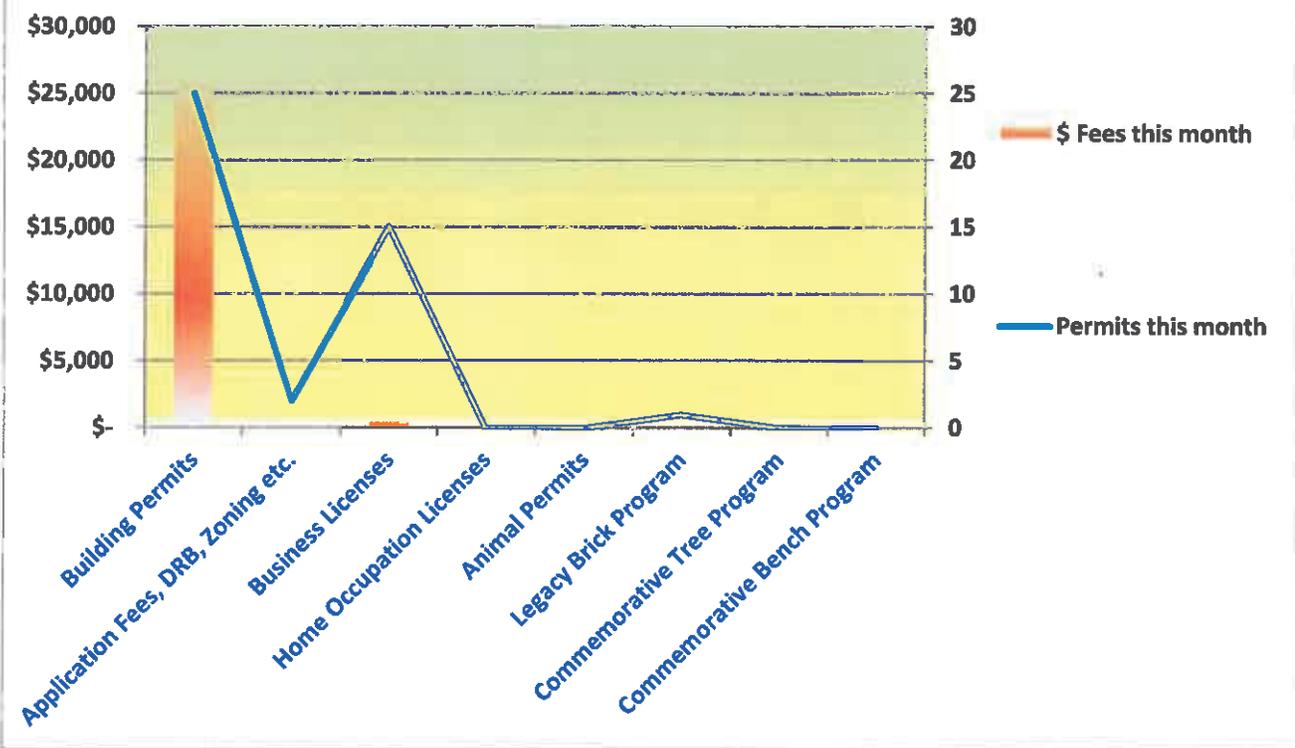
TOWN OF CLARKDALE  
 Community Development Monthly Report  
 CDD - September 2014.xlsx

As of 10/6/2014

**FEES COLLECTED**

Type	Current Month Number	\$ Collected		
		Current Month	FY 2014-2015	FY 2013-2014
Building Permits	25	\$ 26,117.20	\$ 27,169.40	\$ 31,000.25
Application Fees, DRB, Zoning etc.	2	\$ 100.00	\$ 190.00	\$ 4,380.00
Business Licenses	15	\$ 450.00	\$ 5,070.00	\$ 7,580.00
Home Occupation Licenses	0	\$ -	\$ -	\$ -
Animal Permits	0	\$ -	\$ -	\$ 480.00
Legacy Brick Program	1	\$ 100.00	\$ 100.00	\$ -
Commemorative Tree Program	0			\$ -
Commemorative Bench Program	0	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>43</b>	<b>\$ 26,767.20</b>	<b>\$ 32,529.40</b>	<b>\$ 43,440.25</b>

**Fees Collected for Current Month**

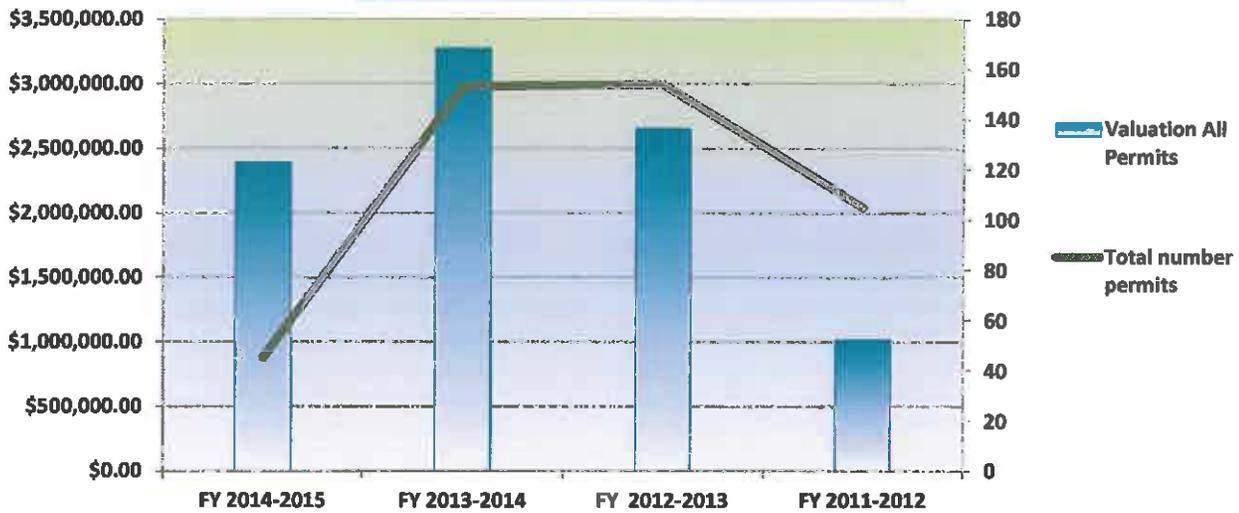


TOWN OF CLARKDALE  
 Community Development Monthly Report  
 CDD - September 2014.xlsx  
 Valuations

As of 10/6/2014

Year	Valuation All Permits	Total Number Permits
<b>FY 2014-2015</b>	<b>\$2,387,503.00</b>	<b>45</b>
FY 2013-2014	\$3,271,773.67	153
FY 2012-2013	\$2,650,844.70	154
FY 2011-2012	\$1,013,578.00	105

**Permit Valuations by Fiscal Year**

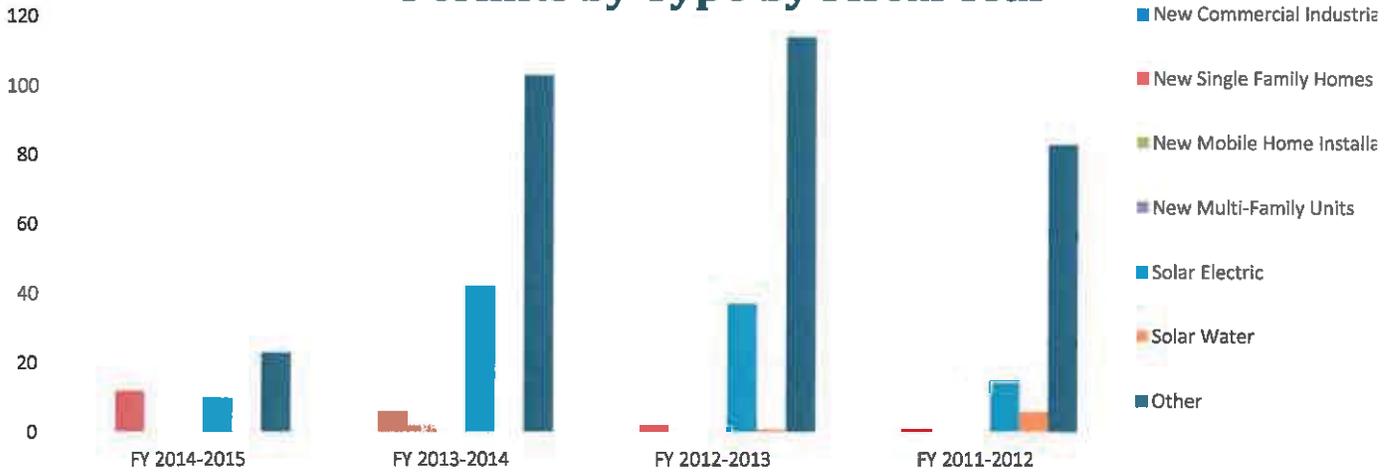


TOWN OF CLARKDALE  
 Community Development Monthly Report  
 CDD - September 2014.xlsx  
**Building Permits**

As of 10/6/2014

Year	New Commercial Industrial	New Single Family Homes	New Mobile Home Installations	New Multi-Family Units	Solar Electric	Solar Water	Other
FY 2014-2015	0	12	0	0	10	0	23
FY 2013-2014	0	6	2	0	42	0	103
FY 2012-2013	0	2	0	0	37	1	114
FY 2011-2012	0	1	0	0	15	6	83

**Permits by Type by Fiscal Year**



**NOTE: "Other" category includes remodels, gas water line, walls, fences, accessory structures, roofing, electrical, plumbing, etc.**

TOWN OF CLARKDALE  
 Community Development Monthly Report  
 CDD - September 2014.xlsx  
 Code Enforcement

As of 10/6/2014

Month	Weeds	Vehicles	Trash & Rubbish	Political Signs	Other	TOTAL
Jul-14	2	0	0	0	0	2
Aug-14	2		1			3
Sep-14	2	0	0	0	0	2
Oct-14						-
Nov-14						-
Dec-14						-
Jan-15						
Feb-15						
Mar-15						-
Apr-15						-
May-15						
13-Jun						-

TOWN OF CLARKDALE  
 Community Development Monthly Report  
 CDD - September 2014.xlsx  
 FY Building Permit Data Entry

Building Permits by Month	New Commercial Industrial	New Single Family Homes	New Mobile Home Installations	New Multi-Family Units	Solar Electric	Solar Water	Other	Total
JUL	0	0	0	0	2	0	4	6
AUG	0	0	0	0	4	0	10	14
SEP	0	12	0	0	4	0	9	25
OCT	0	0	0	0	0	0	0	0
NOV	0	0	0	0	0	0	0	0
DEC	0	0	0	0	0	0	0	0
JAN	0	0	0	0	0	0	0	0
FEB	0	0	0	0	0	0	0	0
MAR	0	0	0	0	0	0	0	0
APR	0	0	0	0	0	0	0	0
MAY	0	0	0	0	0	0	0	0
JUN	0	0	0	0	0	0	0	0
<b>TOTALS</b>	0	12	0	0	10	0	23	45
Permit Valuations by Month	\$ Valuation							
JUL	\$ 39,964							
AUG	\$ 102,957							
SEP	\$ 2,244,582							
OCT								
NOV								
DEC								
JAN								
FEB								
MAR								
APR								
MAY								
JUN								
<b>TOTALS</b>	\$ 2,387,503							

Utilities Department Capital Improvements Projects – Update: October 1, 2014

Priority	Issue	Action Steps	Due Date	Assigned To	Comments
1	Wastewater Treatment Plant	New Wastewater Treatment Facility		Utilities	

**1-01-14** – The contractor has finished all the construction and dealt with the punch list items. We have received the results from the Clean Closure sampling and received approval to put the new north effluent holding pond on-line in December 2013. The new north effluent holding pond is scheduled to be put on-line January 2, 2014. We are waiting for the as-built plans for the new WWTP which we should receive in January 2014. After receiving those items we can close out this project with WIFA.

**2-01-14** – The north effluent holding pond was put on-line in January 2014. We have received the as-built plans and are working with WIFA to close out this project. On February 6, 2014 I have scheduled an energy audit of the new WWTP with APS to determine options to lower the energy costs for operating the new system.

**3-01-14** – On February 6, 2014 APS did an energy audit of the new WWTP to determine options to lower the energy costs for operating the new system. APS recommended that we install a variable frequency drive (VFD) on each blower to reduce energy costs. We received a quote from Grand Canyon Pump & Supply for two new VFDs for the system blowers at a cost of \$18,000 for the two VFDs. The DanFloss VFDs are the same type of VFD that was installed on the Mountain Gate well. It is intended that we installed the VFDs in-house.

**4-01-14** – We have received a quote from Grand Canyon Pump & Supply for two new VFDs for the wastewater treatment plant system blowers at a cost of \$18,000 for the two VFDs. This quote is for the purchase of the VFDs only and we intend to install the VFDs in-house with assistance from Grand Canyon Pump & Supply. Total cost including installation should be less than \$25,000 and will be funded from the WIFA loan

**5-01-14** –Grand Canyon Pump & Supply is researching options to reduce electrical costs at the WWTP. They quoted two new VFDs for the wastewater treatment plant system blowers at a cost of \$18,000. This quote is for the purchase of the VFDs only and we intend to install the VFDs in-house with assistance from Grand Canyon Pump & Supply. Total cost including installation should be less than \$25,000 and will be funded from the WIFA loan. We are waiting for the blower manufacturer to confirm the amount of electrical savings that can be realized from installing VFDs on the blowers. Once we have confirmed the savings we will moved forward with the upgrades.

**6-01-14** –Staff has made changes to the blower intake and discharge to reduce electrical usage by the blowers. We are waiting for a final proposal and confirmation from Grand Canyon Pump that switching to VFDs on the WWTP blowers will result in anticipated electrical savings.

**7-01-14** –On July 1, 2014 WIFA opened the application process for Technical Assistance Grants. Utilities staff intends to submit an application for an engineering study to identify recharge possibilities for our reclaimed water (A+ effluent). The Technical Assistance

Utilities Department Capital Improvements Projects – Update: October 1, 2014

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Grants are available up to \$35,000 and normally have a 50% match. Our application will stress the sustainability component of recharging our reclaimed water and we may qualify for a grant with zero matching funds.

**9-01-14** – On August 26, 2014 Utilities staff submitted the WIFA application for a Technical Assistance Grant. The application is to fund an engineering study to identify disposal options and recharge possibilities for our reclaimed water (A+ effluent). The Technical Assistance Grants are available for amounts up to \$35,000 and normally have a 50% applicant match. Our application stressed the sustainability component of recharging our reclaimed water and we feel we qualify for a “green grant” with zero matching funds.

At the WWTP Utilities staff is evaluating the intake air flow reduction made to the WWTP blowers and any possible electrical savings based on seasonal changes to the treatment process. More information is needed before making a final decision to installed VFDs on the two blowers.

**10-01-14** – The Town’s WIFA application for a Technical Assistance Grant will be evaluated and voted on by the WIFA Board during their meeting in the middle of October. The application is to fund an engineering study to identify disposal options and recharge possibilities for our reclaimed water (A+ effluent).

Utilities staff had adjusted and reduced the intake air flow for the WWTP blowers in May 2014 and there has been an average electrical savings of 23.4% from May 2014 to September 2014. This represents an average savings of \$1800.00 per month or \$21,600.00 per year. We are holding off on the decision to installed VFDs on the two blowers in order to evaluate seasonal changes to the energy demand for this process. Actual comparative electrical usage data was only available from May to September 2013 and 2014.

Priority	Issue	Action Steps	Due Date	Assigned To	Comments
1	Reclaimed Water	Create Reclaimed Water Master Plan		Utilities	

2014 – As of 7/1/14 no further progress on the reclaimed water master plan.

Priority	Issue	Action Steps	Due Date	Assigned To	Comments
1	Water System Improvements	Arsenic Removal System Lower Clarkdale Water Line Replacement Project Mescal Well		Utilities	

**1-01-14** The Twin 5s are completed and are in-service. We are waiting for the engineer's certification and as-built plans so that we can close out this project with WIFA.

The replacement water main along Benatz Trail (looping the water system from Broadway to Zuni) is currently on-hold. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff's current workloads.

**2-01-14** The Twin 5s are completed and are in-service. We have received the engineer's certification of completion and as-built plans and we have closed out this project with WIFA. The replacement water main along Benatz Trail (looping the water system from Broadway to Zuni) is progressing slowly. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff's current workloads.

**3-01-14** The Twin 5s Water Main Replacement Project has been closed out with WIFA.

Work continues replacing the old water main along Benatz Trail (looping the water system from Broadway to Zuni) and is progressing slowly. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff's current workloads.

**4-01-14** Work continues replacing the old water main along Benatz Trail (looping the water system from Broadway to Zuni) with the Benatz Trail section completed, tested, and in-service. In April staff will start the installation of the loop from the Benatz Trail to Zuni to complete the project and loop the distribution system. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff's current workloads.

**5-01-14** Work continues replacing the old water main along Benatz Trail (looping the water system from Broadway to Zuni) with the Benatz Trail section completed, tested, and in-service. In April staff will start the installation of the loop from the Benatz Trail to Zuni to complete the project and loop the distribution system. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff's current workloads. We are within forty (40') feet of making the final connection on Zuni and testing this section of water main.

**6-01-14** The new water main along Benatz Trail and the loop from the Benatz Trail to Zuni have been completed, tested, and are in-service. In June staff will adjust the pressure regulating valves on Broadway and Centerville Road and allow the Centerville Road mains to feed water to Lower Town and adjacent areas. The Broadway and Main Street PRVs will be adjusted so that they will feed water into Lower Town and the adjacent areas in periods of high water demand.

**7-01-14** The new water main along Benatz Trail and the loop from the Benatz Trail to Zuni are in-service. In June staff adjusted the pressure regulating valves on Broadway and Centerville Road to allow the Centerville Road water mains to be the primary feed of water to Lower Town and adjacent areas. The Broadway and Main Street PRVs were adjusted so that they will only feed water into Lower Town and the adjacent areas in periods of high water demand. This work was completed in-house by Utilities staff.

In June we contracted with Fred Goldman P.E. to prepare a water model for the Town's distribution system. This water model will allow the Town to determine how water moves in our distribution system, how to connect the Mescal Well to our distribution system, and may help us determine where leaks or other water usage result in high unaccounted water demand.

**9-01-14** Utilities staff has scheduled to flow or test fire hydrants in the Lower Town area early this fall to meet Fire Department requirements to flow tests the hydrants on a yearly basis, and to determine the effectiveness of looping that area of the distribution system and adjusting the PRVs.

August 28, 2014 I met with Fred Goldman P.E. to review the hydraulic model for the Town's water distribution system. We addressed over 36 questions about the current system components and pipe sizes in the water distribution system so that final adjustments could be made to the model. This water model will allow the Town to determine how water moves in our distribution system, how to connect the Mescal Well to our distribution system, and may help us determine where leaks or other water usage result in high unaccounted water demand. This model will be an effective tool in managing our potable water resources and can be easily updated to reflect future changes in our distribution system.

We also discussed the Bitter Creek effluent disposal option and the application and AZPDES (Arizona Pollutant Discharge Elimination System) permitting process. Based on the information provided by Fred Goldman I am moving ahead with the application and permitting process with AZDEQ to obtain the necessary AZPDES Permit to discharge into Bitter Creek.

**10-01-14** Utilities staff have scheduled to flow or test fire hydrants in the Lower Town area the beginning of November 2014 to meet Fire Department requirements to flow tests the hydrants on a yearly basis, and to determine the effectiveness of the capital project to loop that area of the distribution system. During the flow testing Utilities staff will evaluate the operation of and adjust the PRVs controlling that pressure zone. By looping the area of the distribution system and adjusting the settings on the PRVs we feel those changes should address pressure issues we had experienced in Upper Town during high fire flows or usage in Lower Town.

We are continuing discussions with Fred Goldman on the the Bitter Creek effluent disposal options and the AZPDES (Arizona Pollutant Discharge Elimination System) permitting process. Based on current information and a possible land acquisition by the Town we have directed Fred Goldman hold off on the application and permitting process with AZDEQ necessary to obtain an AZPDES Permit to discharge into Bitter Creek.

**CLARKDALE MAGISTRATE COURT**  
**MONTHLY STATISTICAL REPORT - FY 2014/2015**

	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	FY -YTD
<b>New Filings</b>							
Criminal Traffic	1	0	1				2
Misdemeanors	11	11	6				28
DUI	0	0	0				0
Domestic Violence <sup>1</sup>	2	0	2				4
Civil Traffic	16	21	15				52
Local Ordinances	0	0	1				1
OOP/Injunctions <sup>2</sup>	0	1	3				4
<b>Total Filings</b>	<b>30</b>	<b>33</b>	<b>28</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>91</b>
Initials/Arraignments	19	8	14				41
Reviews/Order Show Cause	5	0	3				8
Civil Traffic Hearings	0	1	2				3
Pre-Trial Conferences	13	10	8				31
Deferral Pleas	4	4	2				10
Change of Plea	0	2	0				2
Juvenile Hearings <sup>3</sup>	0	0	0				0
Warrants issued <sup>4</sup>	2	5	4				11
Bench Trials Held	0	0	0				0
<b>Town General Fund</b>	<b>\$ 1,557.76</b>	<b>\$ 2,206.22</b>	<b>\$ 2,343.38</b>				<b>\$ 6,107.36</b>
Court Enhancement <sup>5</sup>	\$ 104.32	\$ 91.80	\$ 131.39				\$ 327.51
Deferred Prosecution Fees <sup>7</sup>	\$ 125.00	\$ 75.00	\$ 230.00				\$ 430.00
Court Appointed Attorney <sup>8</sup>	\$ 94.12	\$ 100.00	\$ 42.35				\$ 236.47
JCEF to Town <sup>6</sup>	\$ 15.91	\$ 21.00	\$ 49.50				\$ 86.41
State Treasurer	\$ 1,450.21	\$ 2,569.42	\$ 1,915.66				\$ 5,935.29
Monies to FARE <sup>9</sup>	\$ 77.19	\$ 578.36	\$ 121.88				\$ 777.43
County/Jail	\$ 6.28	\$ 6.80	\$ 8.42				\$ 21.50
Citing Agency Revenue	\$ 25.09	\$ 27.22	\$ 33.64				\$ 85.95
<b>Monthly Totals</b>	<b>\$ 3,055.25</b>	<b>\$ 4,830.66</b>	<b>\$ 4,350.60</b>				<b>\$ 12,236.51</b>
							<b>Grand Total</b>

<sup>10)</sup> Those designated domestic violence (DV) per ARS 13-3601

<sup>2</sup> These include an Order of Protection (OOP) and Injunction Against Harassment (IAH).

<sup>3</sup> Limited to traffic, liquor, graffiti, tobacco, curfew, truancy, or local ordinances (ARS 8-323.B)

<sup>4</sup> Includes Failure to Appear (FTA) and Failure to Pay (FTP)

<sup>5</sup> By Resolution #1419 (1/8/13) \$18.30 with surcharge 83% for court operational and technological upgrade

<sup>6</sup> Primarily \$7 of the statutory \$20 time payment plan fee (ARS 12-116.B) to be used for court improvements

<sup>7</sup> Administration costs (\$1 to \$500) determined by prosecutor and paid to the Town per Resolution #1419

<sup>8</sup> \$25 minimum per Resolution #1419, and court can order more based on financial statement of defendant

<sup>9</sup> Statewide collections enforced with license holds and tax intercepts – Imposes 19% surcharge on the amount

<b>These amounts included in Town General Fund Total</b> <b>This amount included in State Treasurer Total</b>
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September, 2014

UTILITIES DEPARTMENT WATER/WASTEWATER MONTHLY REPORT

DATE ENDING: 9/30/14	ALL WATER USE IN GALLONS	YEARS BASED ON CALENDAR YEARS	DEPTH TO WATER LEVEL SAME MO. LAST YEAR	DEPTH TO WATER LEVEL YEAR	TOTAL LAST YEAR WATER GPCD***	
Water System	ALL WATER USE IN GALLONS	YEARS BASED ON CALENDAR YEARS	DEPTH TO WATER LEVEL STATIC	DEPTH TO WATER LEVEL DYNAMIC	TOTAL LAST YEAR WATER GPCD***	
RESERVOIR WELL	N/A	0				
HASKELL SPRINGS WELL	6,899,000	10,361,000	83,078,000	186.7	204.0	
MESCAL WELL						
MOUNTAIN GATE WELL	9,651,000	7,883,000	71,590,000			
CITY OF COTTONWOOD						
TOTAL PRODUCTION	16,550,000	18,264,000	154,668,000			
WATER USE	LAST MO.	SAME MO. LAST YEAR	YTD	DEPTH TO WATER LEVEL STATIC	DEPTH TO WATER LEVEL DYNAMIC	TOTAL LAST YEAR WATER GPCD***
# RESIDENTIAL ACCTS	1,713	1,712	76,430,804			68
# COMM ACCTS	29	33	2,527,903			
# GOV ACCTS	25	18	8,568,304			
# OTHER ACCTS	8	16	869,815			
# INDUSTRIAL	5	-	1,363,823			
TOTAL ACCTS	1,780	1,779	89,760,649			
RESIDENTIAL USE	7,780,516	8,264,319	76,430,804			
COMM USE	252,116	379,954	2,527,903			
GOV USE	648,514	1,326,713	8,568,304			
OTHER USE	28,371	456,728	869,815			
INDUSTRIAL USE	53,147		1,363,823			
TOTAL CLARKDALE USE	8,762,664	10,427,714	89,760,649			
Cottonwood Ranch	3,198,000	1,801,000	20,322,000			
TOTAL OTHER USE	11,960,664	10,427,714	110,082,649			
COMMENTS: Sept	Water Call Outs					
Water Main Repair: 1	0					
Water Service Repair: 1						
Wastewater System	ALL WASTEWATER TREATED IN GALLONS (INFLUENT)	YTD	LAST YTD			
# ACCTS	LAST MO.	SAME MO. LAST	YTD	LAST YTD		
	1,036	1,030	39,901,128	36,796,398		
WASTEWATER TREATED	4,482,721	4,541,776	39,901,128	36,796,398		



**CLARKDALE POLICE DEPARTMENT**  
**MONTHLY REPORT**  
**Sep 2014**

(all data taken from Offense fields)

	CURRENT MONTH	PREVIOUS MONTH	% CHANGE	YEAR TO DATE	PREVIOUS YEAR TO DATE	% CHANGE
	Sep 2014	Aug 2014		Jan - Sep 2014	Jan - Sep 2013	
<b>Traffic</b>						
Collision - Property Damage	3	4	(25.0)	29	23	26.1
Collision - Injury/Fatal	0	0	0.0	2	5	(60.0)
DUI Arrests *	2	1	100.0	7	7	0.0
Citations *	12	25	(52.0)	126	89	41.6
Written Warnings *	51	32	59.4	350	321	9.0
Traffic Stops *	82	67	22.4	528	453	16.6
Parking *	0	4	(100.0)	14	19	(26.3)
<b>Total Traffic</b>	<b>150</b>	<b>133</b>	<b>12.8</b>	<b>1,056</b>	<b>917</b>	<b>15.2</b>

<b>Uniform Crime Reporting (UCR) Crimes</b>						
<b>Index Violent Crimes (Crimes Against Persons)</b>						
Homicide	0	0	0.0	0	0	0.0
Sexual Assault	0	0	0.0	0	2	(100.0)
Robbery	0	0	0.0	0	0	0.0
Aggravated Assault	0	0	0.0	0	2	(100.0)
<b>Total Violent Crimes</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>4</b>	<b>(100.0)</b>
<b>Index Property Crimes</b>						
Burglary	1	0	100.0	10	6	66.7
Theft	3	3	0.0	19	26	(26.9)
Auto Theft	0	1	(100.0)	1	0	100.0
Arson	0	0	0.0	1	1	0.0
<b>Total Property Crimes</b>	<b>4</b>	<b>4</b>	<b>0.0</b>	<b>31</b>	<b>33</b>	<b>(6.1)</b>
<b>Crime Rate</b>						
Index Crimes	4	4	0.0	31	37	(16.2)
Index Crime Rate (per 100,000)	0.1639	0.1639	0.0	1.2701	1.5159	(16.2)
Town Population	4,097	4,097	0.0	4,097	4,097	0.0

<b>Other Crimes</b>						
Assault	3	0	300.0	11	6	83.3
Criminal Damage	0	2	(100.0)	31	28	10.7
Disorderly Conduct	6	3	100.0	37	18	105.6
Domestic Violence	5	2	150.0	33	12	175.0
Drug Offenses *	1	1	0.0	6	1	500.0
Neighbor Disputes	0	0	0.0	0	0	0.0
Trespass	1	2	(50.0)	11	11	0.0
Juvenile Disturbance	1	1	0.0	23	13	76.9
Harassment	3	0	300.0	11	4	175.0
Animal Offenses *	27	22	22.7	215	188	14.4
Other Town Ordinances *	6	1	500.0	48	34	41.2
All Other Offenses	22	29	(24.1)	252	224	12.5
<b>Total Other Crimes</b>	<b>75</b>	<b>63</b>	<b>19.0</b>	<b>678</b>	<b>539</b>	<b>25.8</b>

**CLARKDALE POLICE DEPARTMENT  
MONTHLY REPORT  
Sep 2014**

(all data taken from Offense fields)

	CURRENT MONTH	PREVIOUS MONTH	% CHANGE	YEAR TO DATE	PREVIOUS YEAR TO DATE	% CHANGE
	Sep 2014	Aug 2014		Jan - Sep 2014	Jan - Sep 2013	
<b>Other Activities</b>						
Alarms	7	9	(22.2)	52	42	23.8
Doors/Windows Open	1	0	100.0	4	5	(20.0)
Suspicious Persons/Vehicles	14	9	55.6	136	97	40.2
Weapon Offenses	0	0	0.0	4	0	400.0
Citizen Assists	38	25	52.0	247	298	(17.1)
Serve Papers	1	0	100.0	6	10	(40.0)
EMS/Rescue/Fire Calls (Clarkdale)	7	15	(53.3)	85	35	142.9
Assist Other LE Agencies	17	24	(29.2)	148	127	16.5
Assist From Other LE Agencies	18	10	80.0	116	121	(4.1)
<b>Total Other Activities</b>	<b>103</b>	<b>92</b>	<b>12.0</b>	<b>798</b>	<b>735</b>	<b>8.6</b>
<b>Total All Categories Above</b>	<b>332</b>	<b>292</b>	<b>13.7</b>	<b>2,563</b>	<b>2,228</b>	<b>15.0</b>
<b>House Watch</b>						
House Watch (Total Houses Per Month)	10	14	(28.6)	91	90	1.1
<b>Arrests</b>						
Adult	7	4	75.0	59	31	90.3
Juvenile	0	0	0.0	8	1	700.0
<b>Total Arrests</b>	<b>7</b>	<b>4</b>	<b>75.0</b>	<b>67</b>	<b>32</b>	<b>109.4</b>
Reserve Time	0	0	0.0	0	0	0.0
Volunteer Time	1	1	0.0	9	9	0.0

**Traffic**

Three property damage accidents occurred this month. The first accident occurred at the Elks Lodge. The driver of a vehicle drove into the building. The second accident occurred on Hwy 89A. The driver failed to yield as they exited a private drive. The third incident was a hit and run accident. A mailbox was damaged. Two DUI arrests were made during the month.

**Crime**

Property crimes for the month included one burglary and three thefts. A vehicle burglary occurred at Tuzigoot RAP. A purse was stolen. The second theft was the theft of money from a family member's bank account. The third theft was a street sign belonging to the Town of Clarkdale. This theft was discovered when an officer located the sign in the residence of a suspect while investigating another crime.

Three assaults were reported. Suspects for two of the crimes were charged with simple assault and disorderly conduct. One of the suspects was also charged with a drug offence. The third assault was a suspect using her vehicle in an attempt to run the victim over. The suspect was also charged with endangerment and reckless driving. Two additional suspects in other crimes were charged with disorderly conduct.

Officers made eight physical arrests during the month. Three were for DUI, three for assault, and two for disorderly conduct. Several suspects were charged with multiple crimes.

Please note that over the last year our method for capturing and reporting crime statistics has been an evolving process. We believe that twelve months ago our agency came into compliance with the industrial standards for proper and acceptable statistical crime reporting. Subsequently current monthly and yearly comparisons may not be a proper representation of actual fluctuations in crime as much as they may represent the change in reporting procedures.

End of Report



# Staff Report

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**Agenda Item:**        **Extra Mile Day Proclamation** – Approval of a Proclamation naming November 1, 2014 as Extra Mile Day, recognizing individuals and organizations who created positive change by “going the extra mile” and making a difference.

**Staff Contact:**        Kathy Bainbridge, Clerk - Finance Director

**Meeting Date:**        October 28, 2014

**Background:**        On November 1, 2013, 444 cities declared *Extra Mile Day* and recognized the individuals and organizations in their local community who were creating positive change by “going the extra mile” and making a difference.

Extra Mile America ([www.ExtraMileAmerica.org](http://www.ExtraMileAmerica.org)) is unwavering in its commitment to remind individuals and organizations that creating positive change is not just a water cooler topic, but it is unselfishly tied to go-the-extra-mile action. They continue to be an organization that casts a bright light on the cities and towns and the “*Extra Mile Heroes*” and change-makers in those cities and towns whose contribution and service make the world a better place.

Extra Mile America was founded by a single individual, Shawn Anderson, who believes that one person...one organization...one community...has the power to positively change the world. Having grown from 23 participating cities in its 2009 inaugural year, it is projected that 500 cities will participate this year.

**Recommendation:**    Approval of the Extra Mile Day Proclamation.

# EXTRA MILE DAY PROCLAMATION

**WHEREAS**, The Town of Clarkdale, Arizona, is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively “go the extra mile” in personal effort, volunteerism, and service; and

**WHEREAS**, The Town of Clarkdale, Arizona, is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

**WHEREAS**, The Town of Clarkdale, Arizona, is a community which chooses to shine a light on and celebrate individuals and organizations within its community who “go the extra mile” in order to make a difference and lift up fellow members of their community; and

**WHEREAS**, The Town of Clarkdale, Arizona, acknowledges the mission of Extra Mile America to create 500 Extra Mile cities in America and is proud to support “Extra Mile Day” on November 1, 2014.

**NOW THEREFORE**, I, Mayor of The Town of Clarkdale, Arizona do hereby proclaim November 1, 2014, to be Extra Mile Day. I urge each individual in the community to take time on this day to not only “go the extra mile” in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

Adopted this 28<sup>th</sup> day of October, 2014.

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Doug Von Gausig, Mayor



# Staff Report

**Agenda Item:** Town Manager annual evaluation process – Approval of the review process for the Town Manager Annual Evaluation.

**Staff Contact:** Gayle Mabery, Town Manager

**Meeting Date:** October 28, 2014

**Background:** Mayor Von Gausig has requested the Town Manager to begin the process of scheduling the Town Manager Annual Evaluation with the Town Council. The following forms that are to be used as part of the Town Manager's evaluation process are attached:

- Performance Evaluation Procedure
- Manager's Self-Evaluation Form (blank)
- Performance Evaluation Form (for use by Mayor and Council Members)

Although there has never been a set schedule for the Town Manager evaluations, it is ideal if Council can conduct an evaluation annually, and the Council has been doing so for the past 7-8 years. The last evaluation was conducted in December, 2013. Since it is typically useful to try to tie the goals set during Strategic Planning to the Manager's evaluation, for the past several evaluations, we have tried to schedule an evaluation either right before or right after our annual Strategic Planning Session. We anticipate a Strategic Planning Session with the Council in January, 2015.

Clarkdale's Evaluation Procedure suggests a preliminary meeting with the entire Council to review the evaluation procedures, evaluate the criteria, and set timetables for completion of the evaluation process. That preliminary meeting comes in the form of this agenda item on the Council's October 28, 2014 meeting.

The Town Manager's suggestion for a timeline is as follows:

October 28, 2014	Preliminary Meeting with Council to review the evaluation procedures, evaluate the criteria and set timetables for completion of the process.
November 30, 2014	Manager's Self-Evaluation due to Council
December 19, 2014	Evaluation with Council in Executive Session
January 13, 2015	Approval of the Town Manager's Evaluation as Written by the Mayor

**Recommendation:** Approval of the Town Manager's annual evaluation process.



# Staff Report

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**Agenda Item:**           **Special Event Liquor License** - Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for “Made in Clarkdale, Inc.” during their annual art show and festival event to be held on Friday December 5, 2014 through Saturday, December 13, 2014 at the Clark Memorial Clubhouse, 19 N Ninth Street, Clarkdale, AZ.

**Staff Contact:**           Kathy Bainbridge, Town Clerk-Finance Director

**Meeting Date:**           October 28, 2014

**Background:**           Made In Clarkdale, Inc. is holding their Annual Art Show and Festival and is requesting a Special Event Liquor License for the following dates and times for 19 N. Ninth Street, Clarkdale, AZ:

12/5/2014	6-9 pm
12/6/2014	6-9 pm
12/7/2014	4-6 pm
12/11/2014	6-9 pm
12/12/2014	6-9 pm
12/13/2014	6-9 pm

An organization may only hold 10 event days per year.

**Recommendation:**   Staff recommends that the Town Council approve a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for Made In Clarkdale Inc. Annual Art Show and Festival being held Friday, December 5, 2014 through Saturday, December 13, 2014 at 19 N. Ninth Street, Clarkdale, AZ.

Arizona Department of Liquor Licenses and Control  
800 W Washington 5th Floor  
Phoenix AZ 85007-2934  
www.azliquor.gov  
(602) 542-5141

**APPLICATION FOR SPECIAL EVENT LICENSE**

Fee= \$25.00 per day for 1-10 days (consecutive)  
A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. §44-6852)

**IMPORTANT INFORMATION: This document must be fully completed or it will be returned.**

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

**SECTION 1** Name of Organization: Made In Clarkdale

**SECTION 2** Non-Profit/IRS Tax Exempt Number: 46-0870363

**SECTION 3** The organization is a: (check one box only)

- Charitable (501.C)  Fraternal (must have regular membership and have been in existence for over five (5) years)  
 Religious  Civic (Rotary, College Scholarship)  Political Party, Ballot Measure or Campaign Committee

**SECTION 4** Will this event be held on a currently licensed premise and within the already approved premises?

- Yes  No

Name of Business

License Number

Phone (include Area Code)

**SECTION 5** How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use  
 Dispense and serve all spirituous liquors under retailer's license  
 Dispense and serve all spirituous liquors under special event  
 Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

**SECTION 6** What is the purpose of this event?  On-site consumption  Off-site (auction)  Both

**SECTION 7** Location of the Event: Clark Memorial Clubhouse

Address of Location: 19 N. Ninth Street Clarkdale Yavapai AZ 86324  
Street City County/State Zip

**SECTION 8** Will this be stacked with a wine festival/craft distiller festival?  Yes  No

**SECTION 9** Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Prud'homme-Bauer Robyn C 07/27/54  
Last First Middle Date of Birth

2. Applicant's mailing address: POB 1138 Clarkdale AZ 86324  
Street City State Zip

3. Applicant's home/cell phone: (928) 300-1964 Applicant's business phone: (928) 300-1964

4. Applicant's email address: rcpbauer@gmail.com

**SECTION 10**

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?  
 Yes  No (if yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? 0  
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event?  Yes  No  
 (If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name Made In Clarkdale Percentage 100%  
 Address POB 161 Clarkdale AZ 86324  
Street City State Zip

Name \_\_\_\_\_ Percentage \_\_\_\_\_  
 Address \_\_\_\_\_  
Street City State Zip

5. Please read A.R.S. §4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

**Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.**

**"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"**

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?  
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

2 Number of Police \_\_\_\_\_ Number of Security Personnel  Fencing  Barriers

Explanation: 1- 2 police officers be on site when wine and beer are served. IDs will be checked before beverage is served. Wine and beer will be served at a designated area on the north side of the Clubhouse Auditorium

**SECTION 11** Date(s) and Hours of Event. May not exceed 10 consecutive days.  
 See A.R.S. §4-244(15) and (17) for legal hours of service.

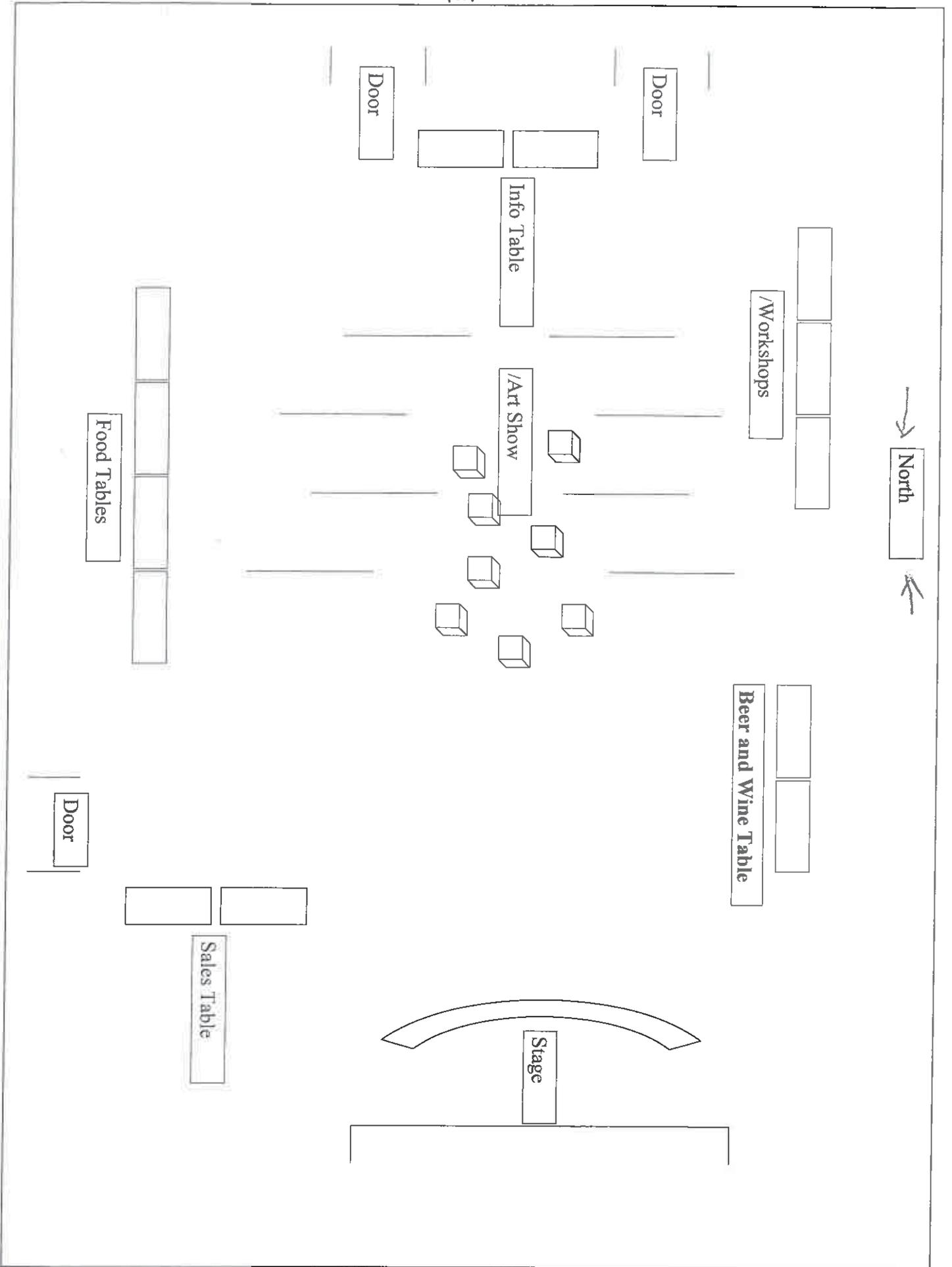
	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>12/5/2014</u>	<u>Friday</u>	<u>6 pm</u>	<u>9 pm</u>
DAY 2:	<u>12/6/2014</u>	<u>Saturday</u>	<u>6 pm</u>	<u>9 pm</u>
DAY 3:	<u>12/7/2014</u>	<u>Sunday</u>	<u>4 pm</u>	<u>6 pm</u>
DAY 4:	<u>12/11/2014</u>	<u>Thursday</u>	<u>6 pm</u>	<u>9 pm</u>
DAY 5:	<u>12/12/2014</u>	<u>Friday</u>	<u>6 pm</u>	<u>9 pm</u>
DAY 6:	<u>12/13/2014</u>	<u>Saturday</u>	<u>6 pm</u>	<u>9 pm</u>
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

**SECTION 12** License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

N↑

See Attached  
Diagram

MIC 2014



**SECTION 13** This section is to be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

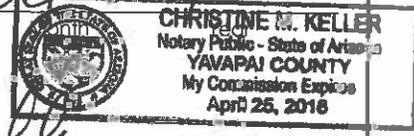
I, Greg Jiede declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON  
(Print full name)  
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event  
Liquor License.

x [Signature] President 10/20/2014 630-926-6489  
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 20th Oct 2014  
Day Month Year

State Arizona County of Yavapai

My Commission Expires on: April 25, 2016 [Signature]  
Date Signature of Notary Public



**SECTION 14** This section is to be completed only by the applicant named in Section 9.

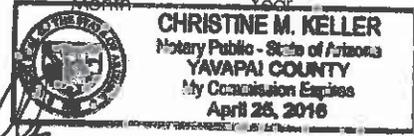
I, Robyn C. Prud'homme-Bauer declare that I am the APPLICANT filing this application as  
(Print full name)  
listed in Section 9. I have read the application and the contents and all statements are true, correct and  
complete.

x [Signature] Treasurer 10/20/2014 928-300-1964  
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 20th Oct 2014  
Day Month Year

State Arizona County of Yavapai

My Commission Expires on: April 25, 2016 [Signature]  
Date Signature of Notary Public



The local governing body may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: [http://www.azliquor.gov/assets/documents/homepage\\_docs/spec\\_event\\_links.pdf](http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf).

**SECTION 15** Local Governing Body Approval Section

I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
(government official) (Title)

on behalf of \_\_\_\_\_  
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_



# Staff Report

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**Agenda Item:**           **WIRELESS COMMUNICATION FACILITIES WORKSESSION** – Discussion regarding possible revisions to Ordinance #352 – Wireless Communication Facilities – by adding residential buffer zones in areas where wireless communication towers are currently permitted.

**Sponsored by:**       Council Member Rennie Radoccia

**Staff Contact:**       Beth Escobar, Senior Planner

**Meeting Date:**       October 28, 2014

**Background:**       The Town Council adopted Ordinance #352 on July 10, 2013 relating to Wireless Communication Facilities. Council Member Radoccia is interested in amending the ordinance to add residential buffer zones and viewshed protection in areas where wireless communication towers are currently permitted.

Under Ordinance #352, Wireless Communication Facilities are allowed with a Conditional Use Permit in the Commercial (C) and Industrial (I) zones, except for properties located within the 89A Overlay District protected viewshed. Towers are limited to 65 feet, except for a designated Industrial “Zone A”, where towers can be up to 200 feet in height.

A copy of Ordinance #352 is included for your reference, as is a map that shows the current Commercial (C) and Industrial (I) zoned properties in Clarkdale, the 89A Overlay District and Industrial Zone A.

**Recommendation:**   This is a worksession item only. Staff is requesting Council direction before proceeding with any proposed amendments to Ordinance #352.

**ORDINANCE NO. 352**

**WIRELESS COMMUNICATION FACILITIES**

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF CLARKDALE, YAVAPAI COUNTY, ARIZONA, ADDING LANGUAGE TO CHAPTER 2: DEFINITIONS, CHAPTER 3: ZONING DISTRICTS, SECTIONS 3-11.C(6) AND 3-15.C(5); CHAPTER 4: GENERAL PROVISIONS, SECTION 4-18.A-C; DESIGN REVIEW AND SITE PLAN REVIEW, SECTION 11-9.A(4) OF THE ZONING CODE OF THE TOWN OF CLARKDALE REGARDING WIRELESS COMMUNICATION FACILITIES; REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR SEVERABILITY**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA AS FOLLOWS:

**Section 1:** Zoning Code Section 2-1 Definitions - Add the following language:

**Wireless Communication Tower:** Any structure built or attached to a building for the sole or primary purpose of supporting antennas used to provide services licensed by the Federal Communications Commission or for other transmission of information through the air. "Wireless Communication Tower" also includes the supporting facilities, buildings, or enclosures associated with the structure, including power supplies, electronic equipment housed in cabinets and antennas.

**Section 2:** Zoning Code Section 3 Zoning Districts; Section 3-11 Commercial (C) add the following language:

**C. Conditional Uses Permitted:**

**6. Wireless Communication Tower** that meets or exceeds Federal Communications Commission standards, not to exceed 65 (Sixty-five) feet in height. Height shall be measured as the distance from the base of the Wireless Communication Tower to the top of the Wireless Communication Tower. If the Wireless Communication Tower is attached to a building, height is the distance from the base of the building to the top of the Wireless Communication Tower.

( move the current language in #6: '*Any such other use determined by the Community Development Director ...*' to #7)

**Section 3: Zoning Code Section 3-15 Industrial District (I)**

C. Conditional Uses Permitted: *strike the existing language* (Not requiring a permit) *and replace with* (Use permit required)

5. Wireless Communication Tower that meets or exceeds Federal Communications Commission standards.

- a. Facilities within Zone A as indicated on the following map shall not exceed 200 (two hundred) feet.
- b. Facilities in all other areas of the Industrial Zoning District shall not exceed 65 (Sixty-five) feet.

(move the current language in #5: '*Any such other use determined by the Community Development Director ...*' to #6)

**Section 4: Zoning Code Section 4 General Provisions; Section 4-18 Standards for Wireless Communication Facilities added as follows:**

**Section 4-18 Wireless Communication Tower**

- A. **Purpose:** To minimize the impacts of wireless communications facilities on surrounding areas by establishing standards for location, structural integrity, compatibility, and appearance while encouraging the availability of broadband wireless connectivity for residents and visitors.
- B. **Permitted zones:** Wireless communication facilities are permitted in the Commercial and Industrial Zoning Districts with a Conditional Use Permit except for properties located within the 89A Overlay District protected viewshed. Co-location of providers is encouraged. A Conditional Use Permit shall also be required for any substantial change to an existing Wireless Communication Tower; a substantial change means any change or cumulative changes over time: (1) changing the physical dimensions (height or width) of the Wireless Communication Tower or its supporting structures by more than 10%; or, (2) changing the design of the Wireless Communication Tower that would make it significantly more obtrusive.

A conditional use permit for Wireless Communication Tower shall include:

- An accurate site plan showing the exact location of the tower and supporting facilities with dimensions for each structure and setbacks from property boundaries.
- A map of all locations owned, leased or operated by the applicant and their coverage located within 10 miles of the proposed site.

- A detailed drawing, scaled to not less than one-inch equal to 100 feet, of the exterior of the proposed Wireless Communication Tower, including a cross-section detail of the tower, including height from grade, number of poles and number of arms, and features to make the tower visually unobtrusive. Aerial photographs and renderings may augment the drawing.
- An environmental assessment of the site, per the specifications of Section 1.1307 of the rules of the Federal Communication Commission and the Federal Aviation Administration rules regarding antenna structures.
- Exterior paint or finish samples.
- Letter of authorization from the property owner.
- A signed statement stating the radio frequency emissions comply with the standards of the Federal Communications Commission.
- Proof of a license from the Federal Communications Commission to transmit/receive radio signals.
- A summary of any planned community outreach regarding the application.

**C. General Requirements and Restrictions:**

1. Towers and accessory structures shall, as much as feasible, be designed to be visually unobtrusive with the surrounding landscape and area. Landscaping from the Town's approved plant list shall be used to screen all structures. Stealth or concealed towers may be required as a condition of the Conditional Use Permit.
2. Outdoor storage of equipment shall not be permitted at the site.
3. Lighting shall be fully shielded and used for security reasons only unless otherwise regulated by the Federal Communication Commission or the Federal Aviation Administration.
4. Only signage required by the Federal Communications Commission is permitted.
5. All components of a Wireless Communication Tower shall be removed, at the expense of the property owner, the entity leasing or owning the tower, or the applicant's (or the applicant's successor), if not used for 180 consecutive days. If the facility is not removed, the Town shall remove at the cost of the property owner, the entity leasing or owning the tower, or the applicant's (or the applicant's successor) after 30-days' written notice.

**Section 5:** Zoning Code Section 11-9 Purpose and Applicability for Site Plan Review; Amend the language in A.4 to add:

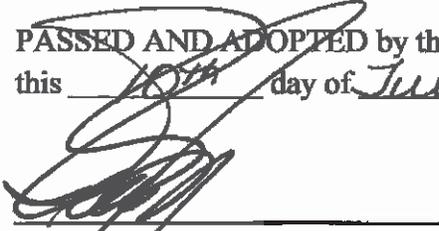
The site plan review requirement *shall be* waived for Wireless Communication facilities.

**Section 6:** All Ordinances and part of Ordinances in conflict with the provisions of this Ordinance or any part of this document adopted herein by reference are hereby repealed.

**Section 7:** Any portion of the Town Code or Town Zoning Code repealed by this Ordinance does not affect rights and duties that matured or penalties that were incurred, and proceedings that were begun before the effective date of the repeal.

**Section 8:** If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of this document adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

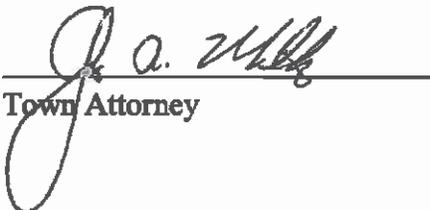
PASSED AND ADOPTED by the Mayor and Council of the Town of Clarkdale, Arizona  
this 10<sup>th</sup> day of July 2013.

  
\_\_\_\_\_  
Mayor Doug Von Gausig

ATTEST:

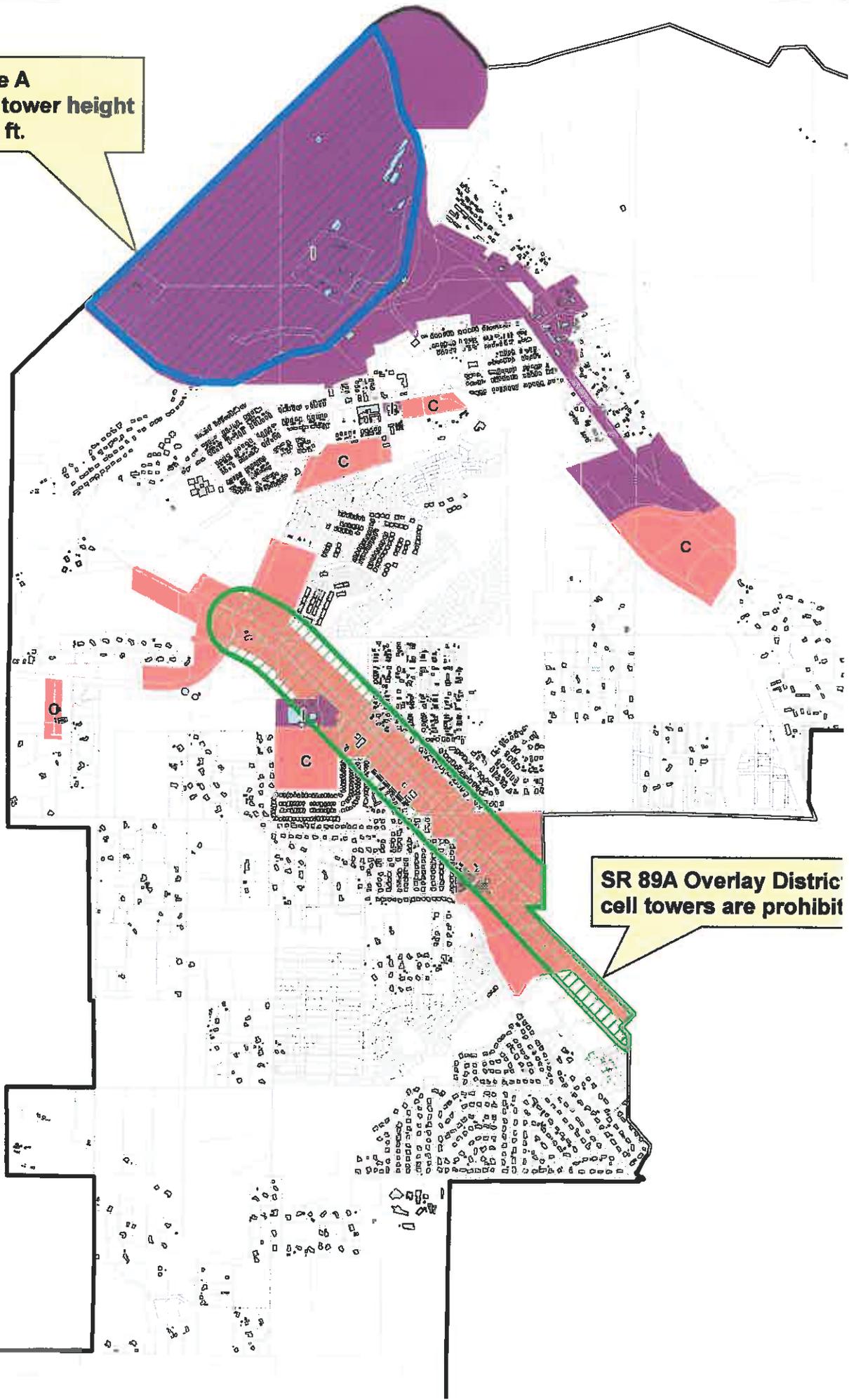
  
\_\_\_\_\_  
Kathy Bambridge, Town Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Town Attorney

Vote: 7/9/13; 3aye, 2Nay Published: 7/14 & 7/21/13 Effective: 8/9/13

**Industrial Zone A**  
Maximum cell tower height allowed is 200 ft.



**SR 89A Overlay District**  
cell towers are prohibit



# Staff Report

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**Agenda Item:**           **PURCHASE OF PROPERTY FOR EFFLUENT DISPOSAL –**  
Discussion and consideration of the purchase of six parcels of  
property totaling 82.60 acres of land to secure the Town's site for  
disposal of treated effluent.

**Staff Contact:**           Gayle Mabery, Town Manager

**Meeting Date:**           October 28, 2014

**Background:**           The Town of Clarkdale and Clarkdale Minerals, LLC executed a  
lease of 60 acres of property owned by Clarkdale Minerals, LLC in 2004 for the purpose  
of disposal of treated effluent. The initial lease had a term of 5 years, and was renewed  
for an additional 5 years in 2009. Earlier this year, during discussions about an additional  
renewal of the lease, the Town learned that the property owner was interested in offering  
the property for sale instead of continuing with extensions of the lease agreement beyond  
its 2014 expiration. Because ownership of the property would provide the Town of  
Clarkdale with site control for our current effluent disposal operations, and also provides  
flexibility as we explore alternative methods of the use of our reclaimed water in the  
future, town staff began working with the property owner to define value for the property  
in question.

In addition to the 3 parcels of property (400-05-017H, 400-06-003A and 400-06-003,  
totaling 69.31 acres) that are currently impacted by the Town's effluent disposal  
operations, Clarkdale Minerals, LLC. required that 3 additional properties be included as  
part of the proposed sale. The additional 3 properties (400-05-017G, 400-05-006A, and  
400-06-003B) are located south of the existing effluent disposal operation, and south of  
the railroad right-of-way, and include approximately 9 acres of land located in the Bitter  
Creek floodplain and 4.29 acres of land outside the floodplain, for a total of 13.29  
combined acres.

**Current Zoning and Floodplain** – The property in question is currently zoned Industrial -  
(I). Approximately 31% of the land proposed for purchase (26 acres of the 82.6 acres) is  
impacted by the Bitter Creek floodplain. 2.4 acres are located on steeply sloped terrain  
just north of the historic townsite between 9<sup>th</sup> and 13<sup>th</sup> Street and would be difficult to  
develop. The remaining 54 acres have good long-term development potential.

**General Plan Compliance** – The 2012 Clarkdale General Plan classifies this property for  
land use as Heavy Industrial (HI). This classification is intended to provide locations for  
more intensive industrial uses that may include large amounts of exterior storage and  
outside work areas, primary material processing facilities, contractor storage yards,  
distribution and transportation facilities that generate trucking and traffic impacts, and

various major public facilities including recycling facilities and waste water treatment plants, electric substations or other uses by utilities. As such, the current use of the property complies with the Land Use element of the General Plan, and the plan provides for a wide range of options for future uses.

With regard to future uses, eight areas of Clarkdale are designated as planning sub-areas in the 2012 Clarkdale General Plan. The delineation of planning sub-areas is a tool to understand how different areas have unique and interrelated characteristics in terms of planning concerns. The goal of the planning sub-areas is to consider the unique concerns and issues found within each area, while recognizing each area's connection with the entire Town as a whole. The classifications for various properties are based on a variety of factors, including an analysis of existing and projected uses, the existing zoning classifications, the availability of infrastructure including roads and utilities, the general topography, the relationship to any flood plains and washes and the general nature of surrounding uses. The property in question is located in the "Historic Industrial Area" planning sub-area.



Historic Industrial Area - Clarkdale was originally built to support the copper smelting operations located adjacent to the Verde River. The mining operations were shut down in 1951 and the Clarkdale smelter was essentially closed by 1953. The industrial area located across the wash to the north of the historic Town site still contains the abandoned ruins of the major smelter buildings. Several businesses currently operate in this area including light manufacturing facilities. The area has several unique aspects that suggest a great deal of potential for regionally-oriented economic development. The central area has over 100 (one-hundred) acres of potentially usable land for development. There is a railroad line that connects to the main inter-continental line at Ash Fork which could be used for additional delivery and export of products to and from the area. The industrial area has a history of intensive use, has significant buffering from adjacent uses and is currently zoned for industrial development.

Finally, the property proposed for acquisition is located in an area identified as a Growth Area in the General Plan, which is an area that has been identified as the most suitable for future development according to the objectives of well-planned, efficient, cost-effective, coordinated, community-oriented design criteria. The Historic Industrial Railroad District not only offers unique opportunities for commercial and industrial development but also could provide some amount of multi-unit residential development if it was carefully located.

Access to Property – The majority of the property can be accessed from both Miller Road and Luke Lane. The Development Agreement for Clarkdale Minerals, Inc.'s slag

reclamation project requires that the developer extend a road through this site to connect Broadway to Cement Plant Road. The Town's purchase of this property would not impact that development agreement requirement, other than the Town would now be a property owner and would be working cooperatively with the developer to site the road extension through the property. The southern section of parcel #400-06-003B has significant topographic challenges, but does have some minimal access from a service road that lies north of First North Street between 9<sup>th</sup> and 10<sup>th</sup> Street.

Financial Implications of the Purchase of Property – As of July 1, 2014, the Town of Clarkdale has accumulated \$526,250 in Council designated wastewater capital funds that are available to fund the purchase of this property. In addition, during FY 15 and 16, the Town will receive payments in the amount of \$1,321,280 (payable in 8 quarterly installments of \$165,160 each) that are due to the wastewater capital fund as a condition of the Development Agreement for the Mountain Gate Subdivision (four payments were received in FY 14, and the first installment for FY 15 was received on September 18, 2014; the remaining seven payments are due quarterly thereafter). These funds are also available to fund the purchase.

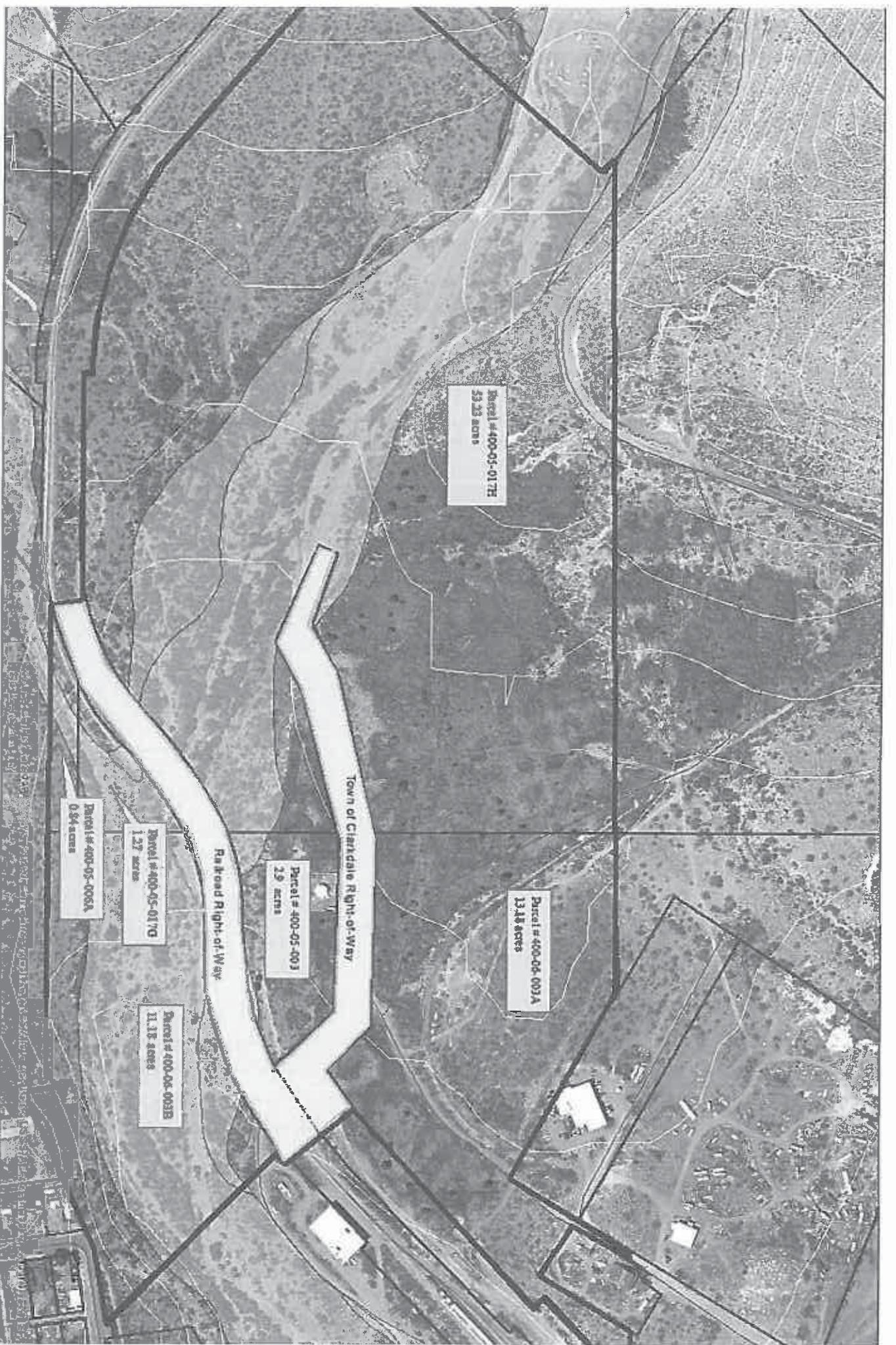
Were the Town to forgo the purchase of this property at this time, the available funds would remain in an investment account with the Local Government Investment Pool (LGIP), which is a voluntary investment vehicle utilized by the Town of Clarkdale and operated by the Arizona State Treasurer's Office, or in our Wells Fargo savings account. The LGIP provides safe, liquid and competitive yields for local government entities, and provides the opportunity for smaller jurisdictions to enjoy the economies of scale available from a \$2.5 billion pool fund investment portfolio. Since the economic downturn in the late 2000's, funds invested in the LGIP have only been earning between .05% and .10% interest. As a result, the Town moved the majority of its capital funds to a Wells Fargo savings account which currently earns between .20 - .25 % interest.

The Town is currently exploring alternative effluent disposal and water recharge projects that will eventually lead to the conversion away from the current land application process for effluent disposal. When that occurs, the development potential of the property in question will substantially increase. The town would give up the more liquid investment advantage offered by the LGIP or Wells Fargo saving account if we convert our cash investment to the purchase of land at this time, but the long-term return on the land investment is believed to be higher than the value of the extremely low earnings that we earn from our investment accounts.

Site Control and Costs to Relocate Current Effluent Disposal Site - Importantly, site control of the land that we use for effluent disposal is critically important from an environmental permitting perspective. Without the security of a long-term lease on the property, our ability to continue to comply with our permits from the Arizona Department of Environmental Quality is at risk and would prove costly were it called into question. In addition, while we anticipate the utilization of our reclaimed water in a different way in the future, the costs to relocate our effluent disposal site and the necessary infrastructure to convey our effluent to a new site at this time would be significant. Acquisition of this property now gives us the flexibility to plan for the most cost effective way to maximize our water resources in the future.

Value of Property - The Yavapai County Assessor's Office established the 2015 Full Cash Value of the six parcels in question at \$657,490. An appraisal, commissioned by Clarkdale Minerals, LLC., and conducted by Michael Wolff Real Estate Appraisal Services in August and September, 2014 estimated the market value of the properties at \$459,000. The Wolff appraisal includes 97 pages of analysis and is available for review at the Clarkdale Town Hall. Town staff believes that the Wolff appraisal provides an accurate and complete analysis of the estimated market value of the property.

**Recommendation:** Staff recommends that the Council authorize the purchase of the six parcels of property, as listed in the staff report, totaling 82.60 acres, for a total purchase price of \$459,000, and direct the Town Manager to work with the property owner to complete the purchase.



Parcel # 400-05-017E  
53.25 acres

Parcel # 400-06-003A  
13.18 acres

Parcel # 400-05-003  
2.9 acres

Parcel # 400-05-017G  
1.27 acres

Parcel # 400-06-003B  
11.16 acres

Parcel # 400-05-003A  
0.94 acres

Town of Clarkdale Right-of-Way

Railroad Right-of-Way



### Clarkdale Mineral Properties Exhibit

September 2014

This map has been provided for informational purposes only and is not necessarily an engineering effort has been made to ensure the accuracy as possible. The Town of Clarkdale



# Staff Report

**Agenda Item:**           **VERDE VALLEY COUNTRY CLUB CLUBHOUSE –**  
Consideration of sending a letter of support to Freeport McMoRan, Inc. for the delay of the demolition of the Verde Valley Country Club Clubhouse.

**Sponsored by:**       Council Member Rennie Radoccia

**Staff Contact:**       Gayle Mabery, Town Manager

**Meeting Date:**       October 28, 2014

**Background:**       The Clarkdale Historical Society and Museum is coordinating an effort to garner community support for the preservation of the Clubhouse of the former Clarkdale Country Club adjacent to Peck's Lake. Lacking the financial resources to do so themselves, the Museum's goal is to delay the demolition of the Clubhouse so that a non-profit organization can be formed with the mission to preserve and restore the building.

According to information in the John Bell collection, the golf clubhouse was built at Peck's Lake in 1922. The building, with its lounge, dining room, kitchen and locker rooms for men and women, became the social center for many families for decades. The picturesque nine-hole golf course was developed in 1924 and was host to the Arizona State Golf Association championships in 1925 and 1929.

Located on private property (APN 400-02-007F) and owned by Freeport McMoRan, Inc., the building was analyzed by Freeport McMoRan's Health and Safety Specialist, and a subsequent report identifies the building as condemned due to its substandard condition and danger to the health of personnel who enter it. The building is located on 101.94 acre parcel, which is part of a combined 900 acre combination of lands that make up the Verde Valley Ranch Development. The property has been fenced and posted for "No Trespassing" since the Peck's Lake area was closed to the public on January 1, 2004.

The Town of Clarkdale has no regulations that would prevent the demolition of this structure. On June 23, 2014, after their Health and Safety Team's analysis, Freeport McMoRan applied for a demolition permit from the Town of Clarkdale. They received a permit on June 24, 2014, and the permit becomes null and void if demolition work is not commenced within 6 months, or if work is suspended or abandoned for a period of 6 months at any time after work is started. Any decision by Freeport McMoRan, Inc. to delay the demolition would be voluntary.

The Clarkdale Historical Society and Museum is requesting that letters of support for a delay of the condemnation be sent to Freeport McMoRan, Inc. Council Member Radoccia has requested that the Council approve the attached letter.

Recommendation: Staff recommends that the Town Council approve the letter to Freeport McMoRan, Inc., expressing support for the delay of the condemnation of the Verde Valley Country Club – Golf Course Clubhouse.

TOWN OF CLARKDALE



890 Main Street, Clarkdale, AZ 86324  
Phone: (928) 838-2500  
paul.grasso@clarkdale.az.gov

COMMUNITY DEVELOPMENT DEPARTMENT  
PERMIT / PROJECT APPLICATION  
(PLEASE PRINT)

Received on: 6/23/2014  
By: Paul Grasso

PERMIT # 090921 ZONING \_\_\_\_\_ ASSESSOR PARCEL # 400-02-003 F

- PROJECT ADDRESS \_\_\_\_\_
- RESIDENTIAL  DECK  FENCE, WOOD  SWIMMING POOL  LAND DEVELOPMENT  OTHER  
 MANUFACTURED HOME  REMODEL  FENCE, MASONRY  GRADING  SUBDIVISION  DESIGN REVIEW  
 COMMERCIAL  DEMOLITION  ELECTRICAL  SOLAR WATER  MUNICIPAL WATER  SITE PLAN REVIEW  
 ACCESSORY STRUCTURE  MECHANICAL  PLUMBING  SOLAR ELECTRIC  SIGN  BOA  
 CLIP  RE-ROOF

OWNER INFORMATION

NAME Freeport McMoran HOME PHONE \_\_\_\_\_  
ADDRESS Parcel # 400-02-003 F WORK 928-634-2622  
CELL 928-713-2448 FAX 649-2113 E-MAIL ADDRESS Duff\_Sands@FMT.com

DESCRIPTION OF CONSTRUCTION OR PROJECT

PLEASE INDICATE HEIGHT OF ALL NEW STRUCTURES

Demo former Country Club Building. See attached report  
3K sq. ft.

ESTIMATED COST OF LABOR & MATERIALS \$ \_\_\_\_\_

OFFICE USE ONLY

- OCCUPANCY \_\_\_\_\_  
 CONST. TYPE \_\_\_\_\_  
 USE CODE \_\_\_\_\_  
 # OF UNITS \_\_\_\_\_  
 VALUATION \_\_\_\_\_  
 SPRINKLER FEE \_\_\_\_\_  
 PERMIT FEE \_\_\_\_\_  
 APPLICATION FEE \_\_\_\_\_

IMPACT FEES

- WATER \_\_\_\_\_  
 WASTEWATER \_\_\_\_\_  
 CIVIC \_\_\_\_\_  
 LIBRARY \_\_\_\_\_  
 PARKS \_\_\_\_\_  
 POLICE \_\_\_\_\_

TOTAL PERMIT FEE \$150

INSTRUCTION HOURS 8 AM - 8 PM Construction must start within 180 days of date issued.  
Inspections must be scheduled 24 hours in advance, permit number is required with all inspection requests.  
Inspections will not be made where there are unattended dogs.  
You must schedule a final inspection when the project is complete.  
Call for inspection (928) 833-2800

Community Development Department Hours of Operation are 7:00 A.M. to 6:30 P.M. Monday thru Thursday

AGENT  ARCHITECT  OWNER  CONTRACTOR

DATE 6/23/14  
PHONE 713-2448  
PRINT NAME \_\_\_\_\_  
SIGNATURE [Signature]  
APPROVED BY [Signature] TOWN OFFICIAL



# TOWN OF CLARKDALE

890 Main Street  
Clarkdale, AZ 86324  
928-639-2500

*Jbc*

## DEMOLITION PERMIT

<b>PERMIT # 090921</b>		<b>DATE ISSUED: 6/24/2014</b>	
<b>JOB ADDRESS:</b>	<b>SYCAMORE CANYON RD</b>		
<b>PARCEL #:</b>	<b>400-02-003F</b>		
<b>ISSUED TO:</b>	<b>FREEPORT MCMORAN</b>	<b>CONTRACTOR:</b>	<b>FREEPORT MCMORAN</b>
<b>ADDRESS:</b>	<b>301 SYCAMORE CANYON RD</b>	<b>ADDRESS:</b>	<b>301 SYCAMORE CANYON RD</b>
<b>CITY, STATE ZIP:</b>	<b>CLARKDALE AZ 86324</b>	<b>CITY, STATE ZIP:</b>	<b>CLARKDALE</b>
<b>PHONE:</b>	<b>928-713-2448</b>	<b>PHONE:</b>	<b>DUFF: 634-2822</b>
<b>VALUATION:</b>	<b>\$ 5,000.00</b>	<i>7/3/14</i> <i>POLE</i> <i>POLE</i> <i>POLE</i> <b>AMOUNT</b> <b>\$ 150.00</b>	
<b>SQ FT</b>	<b>3,000.00</b>		
<b>CNST TYPE</b>	<b>DEMOLITION</b>		
<b>FEE CODE</b>	<b>DESCRIPTION</b>	<b>TOTAL</b>	
<b>DM-002</b>	<b>DEMO-COMMERCIAL</b>	<b>\$ 150.00</b>	

### SPECIAL CONDITIONS:

**NOTICE**

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

*Robert E Miller*  
\_\_\_\_\_  
(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

*7/3/14*  
\_\_\_\_\_  
DATE

*Paul J. J...*  
\_\_\_\_\_  
(APPROVED BY)

*6/24/2014*  
\_\_\_\_\_  
DATE

\_\_\_\_\_  
PROJECT COMPLETED / APPROVED

\_\_\_\_\_  
DATE

**Interoffice Memorandum**

**To:** Duff A. Sorells, Jerome Disc Ops  
**Subject:** Condemnation of Country Club Building  
**From:** Victor J. Segura, Sr Health & Safety Specialist

  
Date: June 9, 2014

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On June 5, 2014, Mr. Dean Craun and I inspected the Country Club Building located at the United Verde Mine property.

After inspection of the property we have condemned the property as substandard and dangerous to the health of personnel who may enter.

Following is the criteria used when rating structurally unstable buildings:

**CONDEMNED**

1. Structure is off foundation so that it presents a hazardous situation
2. Bearing walls are unsupported
3. Basement walls are collapsed

**UNSAFE**

1. Structure has shifted on foundation
2. Support for bearing walls is questionable
3. Basement walls are buckled or partially collapsed

**LIMITED ENTRY**

1. Garage or porch is separated from house
2. Walls are leaning, but still have support
3. Falling hazards exist (i.e. ceilings are collapsed)

Some of the criteria used for this building are as follows:

1. Degrading supports for the porch
2. Degrading roofing material
3. Gable supports are collapsing
4. Fireplace is crumbling and coming apart
5. The floor is beginning to rot and it is buckling
6. The windows have been broken out and all doors removed (Allowing rodents and insects to enter)
7. Ceiling collapsing and falling into the house

The degree of each condition should be based on engineering judgment from a licensed/registered structural engineer, if additional information is required. I have attached pictures taken to document the condemnation. If you have any questions pertaining to this matter, please feel free to contact me.



# Town of Clarkdale

P.O. Box 308  
Clarkdale, AZ 86324  
(928) 639-2400 phone  
(928) 639-2409 fax

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October 28, 2014

Joseph Brunner  
Freeport McMoRan, Inc.  
333 North Central Avenue  
Phoenix, AZ 85004

Dear Mr. Brunner,

It is our understanding that the Clarkdale Historical Society and Museum is coordinating an effort to garner community support for the preservation of the Clubhouse of the former Clarkdale Country Club adjacent to Peck's Lake.

The Museum's goal is to delay the demolition of the Clubhouse so that a non-profit organization can be formed with the mission to preserve and restore the building.

The Clarkdale Town Council understands that, as the property owner, Freeport McMoRan, Inc. is concerned with the liability of allowing the building to remain in its currently dilapidated condition, but hopes that there are ways that the liability can be mitigated in the short term in order to allow the Museum further time to coordinate their preservation effort.

Though they lack financial resources, the Clarkdale Historical Society and Museum has been a champion for the preservation for Clarkdale's history since their formation in 2007. They carry out their vision, "Preserving the Spirit of Clarkdale by Illuminating the Past", by providing an engaging museum experience that is rich in stories and artifacts, while professionally stewarding their historical collections and building a sustainable organization for the future.

Founded as a company town, Clarkdale's past is tied inextricably to Freeport McMoRan, and it is a rich history that we all take pride in. The Town of Clarkdale is extremely proud of the partnership we enjoy with Freeport McMoRan relating to the natural resources of our community, and hope that a fruitful relationship develops between the Clarkdale Historical Society and Museum and Freeport relating to the historic resources of the community.

Please do not hesitate to contact me if you would like to discuss this project further.

Sincerely,

Doug Von Gausig  
Mayor

c: Board of Directors, Clarkdale Historical Society and Museum

The Historic Town of Clarkdale  
[www.clarkdale.az.gov](http://www.clarkdale.az.gov)



# Staff Report

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**Agenda Item:**           **FISCAL YEAR 2014-2015 BUDGET UPDATE** – A worksession to discuss the first quarter of the 2014-2015 FY budget.

**Staff Contact:**           Kathy Bainbridge, Finance Director

**Meeting Date:**           October 28, 2014

**Background:**

This budget update is designed to provide the Town Council with an overview of the current budget position, discuss current budget and revenue projections, and talk about key areas in the Town's short term economic outlook.

**Recommendation:**       This item is scheduled as a worksession only, and no official action is necessary from the council.