



**NOTICE OF A SPECIAL MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE**

**Tuesday, March 25, 2014 at 3:00 P.M.
Clark Memorial Clubhouse, Men's Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Special Meeting open to the public on **Tuesday, March 25, 2014, at 3:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.** Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on March 20, 2014 at 1:00 p.m.

Kathy Bainbridge
KATHY BAINBRIDGE
CLERK/FINANCE DIRECTOR

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

3. CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. Reports** - Approval of written Reports from Town Departments and Other Agencies
Capital Improvements Report – February, 2014
Water and Wastewater Report – January, 2014

Clarkdale Fire District Report and Mutual Aid Responses Report – February, 2014
NAIPTA Transit Report – February, 2014

- B. **Resolution Adopting a Fair Housing Policy** – Approval of Resolution #XXXX, a Resolution Adopting a Fair Housing Policy, Making Known its Commitment to the Principle of Fair Housing, and Describing Actions it Shall Undertake to Affirmatively Further Fair Housing.
- C. **Proclamation Declaring April 6 to April 12, 2014 as Volunteer Appreciation Week** – Approval of a Proclamation declaring April 6 to April 12, 2014 as Volunteer Appreciation Week in the Town of Clarkdale.
- D. **Mayors Day of Recognition for National Service Proclamation** – Approval of a proclamation which is a national bipartisan effort to recognize the positive impact of national service in cities and towns, to thank those who serve, and to encourage citizens to give back to their communities.
- E. **Second Amendment to Restated Development Agreement between the Town of Clarkdale and Freeport-McMoRan Corporation for Verde Valley Ranch** – Approval of a Second Amendment to Restated Development Agreement between the Town of Clarkdale and Freeport-McMoRan Corporation for Verde Valley Ranch.

NEW BUSINESS

- 4. **AWARD PRESENTATION BY THE WATER INFRASTRUCTURE FINANCE AUTHORITY OF ARIZONA (WIFA) TO THE TOWN OF CLARKDALE FOR THE CLEAN WATER AND DRINKING WATER PROJECTS OF THE YEAR FOR FY2013.**
- 5. **YAVAPAI COLLEGE 10-YEAR CAMPUS MASTER PLAN** – Presentation and update from Yavapai College relating to the College's 10-Year Campus Master Plan; Discussion Regarding Recent Community Interactions Relating to the Plan; and, the Engagement Processes Available for the Town of Clarkdale and Others as the College Continues to Consider the Plan and Its Implementation.
- 6. **LIBRARY SUPPORT AGREEMENT WORKSESSION** – A worksession to discuss a move from the Town's existing Yavapai County Free Library District Library Service Agreement to a Library Support Agreement.
- 7. **PUBLIC HEARING REGARDING A CHANGE TO UTILITY (WATER, WASTEWATER & TRASH) DELINQUENCY AND DISCONNECTION FOR NON-PAYMENT DATES** – a public hearing to gather information regarding a change to utility delinquency and disconnection dates.
- 8. **RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA AMENDING RESOLUTION #1458, CHANGING UTILITY (WATER, WASTEWATER & TRASH) DELINQUENCY AND DISCONNECTION FOR NON-PAYMENT DATES FOR THE TOWN OF CLARKDALE** - Discussion and consideration of Resolution #1460, a resolution changing delinquency and disconnection for non-payment dates for water, wastewater and trash.

9. **AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CLARKDALE MAKING CHANGES TO THE CLARKDALE TOWN CODE, CHAPTER 19-9-6 (A), (C) & (E) WATER UTILITY, DELINQUENT BILLS; BY CHANGING DELINQUENCY AND DISCONNECTION FOR NON-PAYMENT DATES, REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR SEVERABILITY** – Discussion and consideration regarding Ordinance #359 which changes the delinquency and disconnection for non-payment dates of the Water Utility.
10. **A RESOLUTION OF THE MAYOR AND THE TOWN COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED: “PARK AND RECREATION FACILITIES CODE”.** – Discussion and consideration of Resolution #1461, declaring as a public record that certain document filed with the Town Clerk and entitled: “Park and Recreation Facilities Code”.
11. **AN ORDINANCE OF THE TOWN OF CLARKDALE, ARIZONA, MAKING CHANGES TO THE TOWN CODE BY ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED “PARK AND RECREATION FACILITIES CODE” REPEALING CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND ADOPTING BY EMERGENCY MEASURES** – Discussion and consideration of Ordinance #359, an ordinance adopting by reference Articles 12-1-1 through 12-1-21 titled “Park and Recreation Facilities Code”.
12. **FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda
13. **ADJOURNMENT**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.

Utilities Department Capital Improvements Projects - Update: February 1, 2014

| | Action Steps | Due Date | Assigned To | Comments |
|--|--|-----------------|--------------------|-----------------|
| | New Wastewater Treatment Facility | | Utilities | |

and the Clean Waters funding application for \$5,500,000.00 at their September 18, 2011 WIFA Board Meeting. WIFA loan will be submitted to WIFA in January 2012.

Phase went into effect with the January 2012 Utilities billing.

The main has been completed and construction by the PTM contractor has started on the two (2) sewer pump

started the demolition of the Desert Oasis WWTP and on 12/28/11 the removed tankage was transported to the House. SEC continues to work on the WWTP design and with ADEQ for the permitting process for the new design should have an updated cost projection for the new electrical service for the WWTP site by the end of January design scope to run the new service underground the entire way from the Verde Valley Christian Church site to electric service had been designed to run overhead when crossing Tuzigoot Road.

and the Clean Waters funding application for \$5,500,000.00 at their September 18, 2011 WIFA Board Meeting. WIFA loan was submitted to WIFA on January 5, 2012.

WIFA loan will be submitted to WIFA on February 9, 2012.

on the WWTP design and with ADEQ for the permitting process for the new APP for this facility. The updated new electrical service for the WWTP site is \$205,000.00. The preliminary cost estimate for this work was cost came in \$45,000.00 less than the preliminary cost estimate despite the change in the scope of work which underground the entire way from the Verde Valley Christian Church site to the WWTP site. The previous scope electric service to run overhead when crossing Tuzigoot Road.

the overall WWTP is over 60% completed with certain areas, such as the effluent pump station and the site plan is approximately 80-90% complete. Construction started on the APS electrical upgrade the last week of March 2012.

the overall WWTP is scheduled to be completed by June 12, 2012. Construction started on the stabilization lagoon.

Design plans for the overall WWTP are scheduled to be completed by June 18, 2012, 90% plans will be distributed by June 7, 2012. The stabilization lagoon has been dewatered and the by-pass system is sending treated effluent

Utilities Department Capital Improvements Projects – Update: February 1, 2014

Design plans for the overall WWTP are now scheduled to be completed by July 12, 2012, 90% plans have been completed. The stabilization lagoon has been dewatered and the by-pass system continues to send treated effluent to the disposal area.

Design plans for the overall WWTP are completed and were used to determine pricing for GMP #3. The lagoon has been dewatered and the sludge has been removed from this lagoon.

Approved by the Council at the August 14th Regular Council Meeting. The contractor is filling in the stabilization lagoon and effluent holding pond. To this date the effluent & influent pump stations have been poured and the piping has been installed.

The contractor has installed the effluent & influent pump stations and the effluent has been out on-line allowing the contractor to use the system we were using to by-pass treated effluent. This will save the Town about \$3,000/week in rental costs for the lagoon.

The contractor has started erecting the biological treatment unit (BTU) tankage. The underground piping has been installed for the blower building & belt press. Electrical conduits have been extended from the new APS service to the lagoon and the new retaining wall along the wash by the headworks.

The biological treatment unit (BTU) tankage are 95% complete with the welding and painting completed and tested. The electrical service to the site has all been installed and tested. APS is scheduled to pull the new wires for the upgraded electrical service by February 2013. The new retaining wall along the wash by the headworks and the site security fencing has been installed. Start-up and operator training are scheduled to be completed during March 2013 so the new plant can be put on-line.

The biological treatment unit (BTU) tankage is complete with the all welding and painting finished and tested. The electrical service to the site has all been installed and tested. APS pulled the new wires for the upgraded electrical service to the lagoon by February 2013. Permitting is scheduled to be completed during March 2013 and operator training will begin in early April. The plant is scheduled to be on-line by the April 5, 2013.

The biological treatment unit (BTU) is scheduled for startup and operator training in early April 2013. The next milestone for the project is the removal from the aerated lagoon.

The biological treatment unit (BTU) was put on-line April 9, 2013 using 50,000 gallons of seed sludge from Sedona. The contractor has started the work on the operation of the new facility in early April 2013. The contractor has scheduled the belt press start up by April 23 and to start the sludge removal from the aerated lagoon by the end of May 2013.

The contractor started the belt press up the middle of May 2013 and started the sludge removal from the aerated lagoon by the end of May. The work on roads & driveways on-site at the WWTP. Sludge removal from the aerated lagoon is the last major phase of the project that needs to be completed prior to a facility dedication early this fall.

There are two major items left for the WWTP project. One item is the sludge removal from the aerated lagoon and the second item is site work on roads & driveways on-site at the WWTP.

Utilities Department Capital Improvements Projects – Update: February 1, 2014

aerated lagoon is the last major phase of the WWTP project that needs to be completed prior to a facility dedication. The monsoon seasonal rains have negatively impacted the sludge removal and sludge drying process.

The contractor has removed the sludge from the aerated lagoon and by the end of September 2013 all sludge should be removed. The contractor will then sample the lagoon as per Clean Closure requirements. They will also be preparing the new north effluent holding pond by installing an effluent pipe from the new holding pond to the effluent pump station. The two units should be installed by the second week of September. The last major item to be completed will then be the roads & driveways and the on-site landscaping at the WWTP.

The contractor has removed all the sludge from the aerated lagoon and has sampled the lagoon as per Clean Closure requirements. They are waiting for the results for that sampling. The aerated lagoon has been converted for use as an effluent holding pond. The contractor has installed an effluent pipe from the new holding pond to the effluent pump station. The site work on roads & driveways and the on-site landscaping at the WWTP has been completed and the contractor is working on punch list items. The WWTP dedication will be held in November 2013.

The contractor has finished all the construction and dealt with all the punch list items except for an issue with a chemical in the SCADA system. This item will be addressed in November 2013. We are waiting for the results from the sampling before putting the new north effluent holding pond on-line. The WWTP dedication was held on 10/29/13 at the facility.

The contractor has finished all the construction and dealt with the punch list items. We have received the results from the sampling and received approval to put the new north effluent holding pond on-line in December 2013. The new north effluent holding pond is scheduled to be put on-line January 2, 2014. We are waiting for the as-built plans for the new WWTP which we received in November 2013. After receiving those items we can close out this project with WIFA.

The new north effluent holding pond was put on-line in January 2014. We have received the as-built plans and are working with the contractor on the punch list items. On February 6, 2014 I have scheduled an energy audit of the new WWTP with APS to determine options for operating the new system.

In February 2014 APS did an energy audit of the new WWTP to determine options to lower the energy costs for operating the new system. They recommended that we install a variable frequency drive (VFD) on each blower to reduce energy costs. We have contacted Canyon Pump & Supply for two new VFDs for the system blowers at a cost of \$18,000 for the two VFDs.

Utilities Department Capital Improvements Projects – Update: February 1, 2014

the same type of VFD that was installed on the Mountain Gate well. It is intended that we installed the VFDs in-

| | Action Steps | Due Date | Assigned To | Comments |
|--|---|-----------------|--------------------|-----------------|
| | Create Reclaimed Water Master Plan | | Utilities | |

s on reclaimed water master plan.

s on reclaimed water master plan.

further progress on the reclaimed water master plan.

urther progress on the reclaimed water master plan.

| | Action Steps | Due Date | Assigned To | Comments |
|---------|--|-----------------|--------------------|-----------------|
| n ts | Arsenic Removal System Lower Clarkdale Water Line Replacement Project Mescal Well | | Utilities | |

y developments on the Mescal well project.

ects:

ed the design for the new pH control system at the arsenic removal facility switching from hydrochloric acid
dioxide (CO2 and the equipment has been ordered with a mid-June delivery date.

ontrol study for the Town of Clarkdale water distribution system has been completed and sent to ADEQ for
val.

n and cost projections for the Yavapai College Viticulture Program connection to the Haskell Springs well site is
ompleted by mid-June.

y developments on the Mescal well project.

ects:

Utilities Department Capital Improvements Projects – Update: February 1, 2014

ed the design for the new pH control system at the arsenic removal facility. The new equipment has been
will contact Fann Environmental to schedule installation of the new system.

the ADEQ Exemption Approval for the new corrosion control system for the water distribution system.

n and cost projections for the Yavapai College Viticulture Program connection to the Haskell Springs well site is
s been sent to the College for review. We will be meeting with the College in July to discuss next steps for this

approved the new Raw Water Conservation Rate at the 7/10/12 meeting.

y developments on the Mescal well project.

TA to investigate funding for the Twin 5s Water Main Replacement Project.

ects:

ed the design for the new pH control system at the arsenic removal facility. The new equipment has been
n Environmental has schedule installation of the new pH control system the week of 8/13/12.

the ADEQ Exemption Approval for the new corrosion control system for the water distribution system. We
s system up and operational by the beginning of September 2012.

n and cost projections for the Yavapai College Viticulture Program connection to the Haskell Springs well site
have been sent to the College for review. We have requested a meeting with the College in August to discuss
ection for this project. Council had approved the new Raw Water Conservation Rate at the 7/10/12 meeting.

ve submitted a funding application to WIFA for the Twin 5s Water Main Replacement Project. The engineers
00 (includes a \$200,000 contingency) and WIFA has indicated that there is \$800,000 in forgivable principal
\$800,000 would need to be financed by the Town.

ects:

ed the installation of the new pH control system at the arsenic removal facility. We have received the ADEQ
the Exemption Approval for the new corrosion control system for the water distribution system. We intend to
p and operational by the beginning of September 2012.

ge Vitaculture raw water connection to Haskell Springs has been put on-hold until the College, Town, &
meet to discuss the possibility of using Cottonwood's effluent as a water source for this project.

l funding for the Twin 5s Water Main Replacement Project. The engineers cost estimate is \$1,800,000
(contingency) and WIFA has indicated that there is \$800,000 in forgivable principal available for this project.

be financed by the Town. We now have 100% design plans and will be coordinating stake holder meetings with
end of the year.

l funding for the Twin 5s Water Main Replacement Project and the closing for the loan is scheduled for

stake holders will start in December 2012. It is necessary to secure easements from property owners along Old
DA to Lanny Lane, for this project. We will request easements for both the utilities & road on that section of

Utilities Department Capital Improvements Projects – Update: February 1, 2014

We have requested pricing for this project from Felix Construction & Fann Environmental, both of whom we have in the JOC procurement process.

Funding for the Twin 5s Water Main Replacement Project and the project was awarded to Felix Construction with a budget not to exceed \$1,585,885.00. Since it is necessary to secure easements from property owners along Old Broadway to Lanny Lane, for this project we will request easements for both the utilities & road on that section of Old Broadway. This will allow the Town to redevelop that section of Old Jerome Highway to bring this roadway up to the standards of a residential collector road. This construction for this project is scheduled to start in February 2013.

Funding for the Twin 5s Water Main Replacement Project and the project was awarded to Felix Construction with a budget not to exceed \$1,585,885.00. This construction project started February 22, 2013.

This project started February 22, 2013 and the contractor has installed new main up to the pioneer cemetery along Broadway as of March 2013.

This construction project started February 22, 2013 and by May 1st the contractor has installed approximately 90 % of the new water main. We are preparing Change Order #1 for this project which expands the scope of the project to install a new water main and related infrastructure along Coyote Hill. Staff will request Council action on Change Order #1 at the first Council meeting.

This project is for the replacement water main along Benatz Trail looping the water system from Broadway to Zuni. This work is currently on hold.

This construction project started February 22, 2013 and by May 31st the contractor had installed and tested all of the new water main. At the May 14, 2013 Town Council Meeting the Town Council approved Change Order #1 for this project which expands the project to also install a new water main and related infrastructure along Coyote Hill. The contractor has finished the work on Coyote Hill the second week of June 2013.

This project is for the replacement water main along Benatz Trail looping the water system from Broadway to Zuni. This work is currently on hold. We have secured the final two utility easements that were necessary for this project and will schedule finishing installation of this water line ASAP with consideration of staff's current workloads.

This construction project is currently on-hold awaiting the Approval To Operate (ATO) from the County. The project was finished on Coyote Hill the second week of June 2013 and was finished with the bulk of construction on Coyote Hill by the contractor. Once the contractor receives the ATO from the County he will schedule making the final tie-ins and service connections.

This project is for the replacement water main along Benatz Trail (looping the water system from Broadway to Zuni) is done except for the section from Broadway to Lanny Lane. We have secured the final two utility easements for this section that were necessary for this project. This work is currently on hold and we will schedule finishing installation of this water line with consideration of staff's current workloads.

Utilities Department Capital Improvements Projects – Update: February 1, 2014

Priority of the construction for this project is completed and we have received the Approval To Operate (ATO) will switch from the Twin 5s to the new mains, install service connections, and finish punch list items in

main along Benatz Trail (looping the water system from Broadway to Zuni) is currently on-hold. The last section is from the Benatz Trail to Zuni. We have secured the final two utility easements necessary for this section and as soon as possible. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff's current workloads.

Work is completed and are in-service. ANE will be paving and taking care of punch list items the beginning of

main along Benatz Trail (looping the water system from Broadway to Zuni) is currently on-hold, but we hope to complete this work as soon as possible. The last section of this main left to install is from the Benatz Trail to Zuni. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff's current workloads.

Work is completed and are in-service. ANE took care of paving and punch list items during October 2013.

main along Benatz Trail (looping the water system from Broadway to Zuni) is currently on-hold, but we hope to complete this work as soon as possible. The last section of this main left to install is from the Benatz Trail to Zuni. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff's current workloads.

Work is completed and are in-service. We are waiting for the engineers certification and as-built plans so that we can close out this project with WIFA.

main along Benatz Trail (looping the water system from Broadway to Zuni) is currently on-hold. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff's current workloads.

Work is completed and are in-service. We have received the engineer's certification of completion and as-built plans so that we can close out this project with WIFA.

main along Benatz Trail (looping the water system from Broadway to Zuni) is progressing slowly. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff's current workloads .

Water Main Replacement Project has been closed out with WIFA.

main along Benatz Trail (looping the water system from Broadway to Zuni) and is progressing slowly. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff's

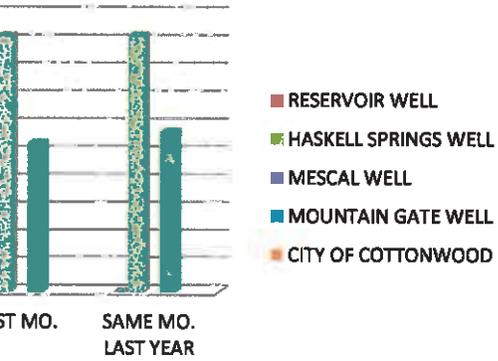
January, 2014

UTILITIES DEPARTMENT WATER/WASTEWATER MONTHLY REPORT

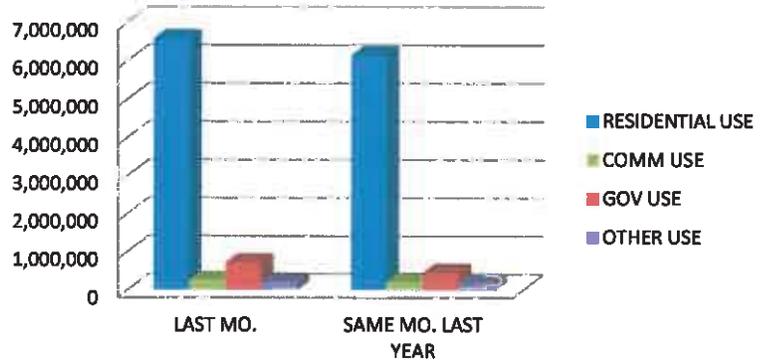
| WATER USE IN GALLONS | | YEARS BASED ON CALENDAR YEARS | | DEPTH TO WATER LEVEL | | | |
|---|--------------------|-------------------------------|-------------------------------------|----------------------|---|-------------------------------|--|
| LAST MO. | SAME MO. LAST YEAR | YTD | DEPTH TO WATER LEVEL | | DEPTH TO WATER LEVEL SAME MO. LAST YEAR | | |
| | | | STATIC | DYNAMIC | DYNAMIC | | |
| N/A | 0 | 0 | | | | | |
| 9,200,000 | 9,210,000 | 9,200,000 | | 186.8 | 172.0 | | |
| 5,356,000 | 5,765,000 | 5,356,000 | | | | | |
| 14,556,000 | 14,975,000 | 14,556,000 | | | | | |
| LAST MO. | SAME MO. LAST YEAR | YTD | LAST YEAR RESIDENTIAL GPCD* | | YTD RESIDENTIAL GPCD** | TOTAL LAST YEAR WATER GPCD*** | |
| 1,713 | 1712 | | 57 | | 46 | 68 | |
| 26 | 32 | | | | | | |
| 18 | 19 | | | | | | |
| 16 | 16 | | | | | | |
| 5 | | | | | | | |
| 1,778 | 1779 | | | | | | |
| 6,596,822 | 6,154,397 | 6,596,822 | <i>*95,661,265/1,709/365/2.7</i> | | | | |
| 263,130 | 218,733 | 263,130 | <i>**6,596,822/1,713/31/2.7</i> | | | | |
| 721,918 | 451,798 | 721,918 | <i>***119,310,883/1,778/365/2.7</i> | | | | |
| 210,775 | 187,399 | 210,775 | | | | | |
| 38,092 | | 38,092 | | | | | |
| 7,830,737 | 7,012,327 | 7,830,737 | | | | | |
| 2,044,000 | 1,293,000 | 2,044,000 | | | | | |
| 2,044,000 | 1,293,000 | 2,044,000 | | | | | |
| 9,874,737 | 8,305,327 | 9,874,737 | | | | | |
| Water Call Outs | | | | | | | |
| 3 | | | | | | | |
| WASTEWATER TREATED IN GALLONS (INFLUENT) | | | | | | | |
| LAST MO. | SAME MO. LAST YEAR | YTD | LAST YTD | | | | |
| 1,033 | 1,024 | | | | | | |
| 4,433,164 | 3,688,956 | 4,433,164 | 3,688,956 | | | | |

January, 2014

PRODUCTION



WATER USE



CLARKDALE FIRE DISTRICT

Monthly Call Report

February 2014

| Call Type | Call Volume By Month 2014 | | | | | | | | | | | | Total YTD |
|---------------------|---------------------------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|--------------|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | |
| Brush Fire | 0 | 0 | | | | | | | | | | | 0 |
| Commercial Fire | 1 | 0 | | | | | | | | | | | 1 |
| Special Duty | 5 | 11 | | | | | | | | | | | 16 |
| EMS - ALS | 15 | 20 | | | | | | | | | | | 35 |
| EMS - BLS | 6 | 10 | | | | | | | | | | | 16 |
| Hazardous Materials | 0 | 0 | | | | | | | | | | | 0 |
| Rescue | 3 | 1 | | | | | | | | | | | 4 |
| Residential Fire | 2 | 2 | | | | | | | | | | | 4 |
| Still | 4 | 2 | | | | | | | | | | | 6 |
| Other | 0 | 0 | | | | | | | | | | | 0 |
| Total Calls | 36 | 46 | 0 | 82 |

| Call Type | Call Volume By Month 2013 | | | | | | | | | | | | Total YTD |
|---------------------|---------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|--------------|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | |
| Brush Fire | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| Commercial Fire | 1 | 1 | 2 | 2 | 1 | 2 | 2 | 0 | 1 | 0 | 3 | 1 | 16 |
| Special Duty | 18 | 10 | 11 | 21 | 15 | 12 | 13 | 15 | 15 | 17 | 10 | 29 | 186 |
| EMS - ALS | 20 | 12 | 19 | 16 | 13 | 10 | 16 | 6 | 13 | 18 | 15 | 12 | 170 |
| EMS - BLS | 12 | 4 | 9 | 21 | 12 | 9 | 16 | 17 | 14 | 13 | 10 | 12 | 149 |
| Hazardous Materials | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Rescue | 0 | 0 | 0 | 2 | 0 | 4 | 5 | 5 | 3 | 3 | 3 | 2 | 27 |
| Residential Fire | 1 | 1 | 1 | 4 | 2 | 0 | 3 | 0 | 0 | 0 | 1 | 4 | 17 |
| Still | 3 | 0 | 1 | 3 | 3 | 1 | 3 | 1 | 2 | 1 | 0 | 1 | 19 |
| Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Calls | 55 | 28 | 43 | 69 | 46 | 40 | 58 | 44 | 48 | 52 | 42 | 61 | 586 |

Definitions:

- EMS - BLS Emergency medical services, basic life support
- EMS - ALS Emergency medical services, advanced life support
- Rescue Vehicle accidents, rope rescue, confined space, etc.
- Still Vehicle fires, trash bin fires, activated alarms, etc.
- Special Duty Snake/Bee removals, public assist, smoke detector issues

CLARKDALE FIRE DISTRICT
Automatic Mutual Aid Report
February 2014

| | Volume of Calls by Month, 2014 | | | | | | | | | | | | Total YTD |
|-------------------------------|--------------------------------|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|--------------|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | |
| Automatic Aid Given | | | | | | | | | | | | | |
| Cottonwood FD | 3 | 2 | | | | | | | | | | | 5 |
| Jerome FD | 2 | 0 | | | | | | | | | | | 2 |
| Verde Valley FD | 1 | 0 | | | | | | | | | | | 1 |
| Other | 0 | 0 | | | | | | | | | | | 0 |
| Automatic Aid Received | | | | | | | | | | | | | |
| Cottonwood FD | 2 | 2 | | | | | | | | | | | 4 |
| Jerome FD | 0 | 0 | | | | | | | | | | | 0 |
| Verde Valley FD | 0 | 0 | | | | | | | | | | | 0 |
| Other | 0 | 0 | | | | | | | | | | | 0 |
| Mutual Aid Given | 0 | 0 | | | | | | | | | | | 0 |
| Mutual Aid Received | 2 | 2 | | | | | | | | | | | 4 |

| | Volume of Calls by Month, 2013 | | | | | | | | | | | | Total YTD |
|-------------------------------|--------------------------------|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|--------------|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | |
| Automatic Aid Given | | | | | | | | | | | | | |
| Cottonwood FD | 3 | 1 | 4 | 4 | 4 | 3 | 7 | 2 | 1 | 1 | 6 | 5 | 41 |
| Jerome FD | 0 | 0 | 0 | 2 | 0 | 5 | 2 | 0 | 1 | 0 | 3 | 1 | 14 |
| Verde Valley FD | 0 | 1 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 5 |
| Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Automatic Aid Received | | | | | | | | | | | | | |
| Cottonwood FD | 1 | 1 | 2 | 2 | 1 | 0 | 4 | 1 | 1 | 3 | 3 | 0 | 19 |
| Jerome FD | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| Verde Valley FD | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 3 |
| Other | 0 | 0 | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| Mutual Aid Given | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 2 |
| Mutual Aid Received | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Automatic Aid is a formal agreement between area fire departments and occurs whenever certain predetermined conditions exist and are reported to the 911 dispatcher from the caller. Automatic Aid is a sharing of local resources.

Mutual Aid is reciprocal agreement between regional and state wide fire departments. Responses under a Mutual Aid agreement are usually provided only when an agency asks for assistance, such as when it's resources are depleted by an unusually large incident or a number of simultaneous small incidents. Specific resources may also be requested for certain situations, such as hazardous materials and rope rescue teams.

| Jun-13 | Jul-13 | Aug-13 | Sep-13 | Oct-13 | Nov-13 | Dec-13 | Jan-14 | Feb-14 | Mar-14 | Apr-14 | May-14 | Jun-14 |
|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|---------|---------|---------|
| 3,632 | 3,784 | 3,638 | 3,617 | 3,661 | 2,906 | 2,832 | 2,821 | 2,444 | | | | |
| | | | | | | | 258 | 682 | | | | |
| 182 | 172 | 165 | 172 | 159 | 145 | 135 | 140 | 156 | 0 | 0 | 0 | 0 |
| 16.51 | 15.64 | 13.78 | 14.35 | 13.26 | 12.11 | 11.24 | 9.56 | 8.56 | #DIV/0! | #DIV/0! | #DIV/0! | #DIV/0! |
| 220 | 242 | 264 | 252 | 276 | 240 | 252 | 324 | 365 | | | | |
| 7,084 | 7,792 | 7,776 | 7,447 | 8,151 | 7,085 | 7,474 | 9,617 | 10,754 | | | | |
| 280 | 308 | 308 | 294 | 322 | 280 | 294 | 371 | 405 | | | | |
| 7,150 | 7,920 | 7,950 | 7,587 | 8,355 | 7,235 | 7,642 | 9,852 | 11,230 | | | | |
| 20 | 22 | 22 | 21 | 23 | 20 | 21 | 22 | 20 | 21 | 22 | 22 | 20 |
| | | | | | | | | | | | | |
| 725 | 706 | 739 | 665 | 694 | 692 | 433 | 458 | 449 | | | | |
| 145 | 141.2 | 147.8 | 166.25 | 173.5 | 138.4 | 108.25 | 114.5 | 112.25 | 0 | 0 | 0 | 0 |
| 12.08 | 11.77 | 12.32 | 13.85 | 14.46 | 11.53 | 9.02 | 9.54 | 9.46 | #DIV/0! | #DIV/0! | #DIV/0! | #DIV/0! |
| 60 | 60 | 60 | 48 | 48 | 60 | 48 | 48 | 49 | | | | |
| 1,777 | 1,775 | 1,774 | 1,427 | 1,420 | 1,776 | 1,432 | 1,432 | 1,426 | | | | |
| 65 | 70 | 70 | 56 | 56 | 70 | 56 | 56 | 53 | | | | |
| 1,800 | 1,800 | 1,825 | 1,460 | 1,468 | 1,829 | 1,475 | 1,481 | 1,485 | | | | |
| 5 | 5 | 5 | 4 | 4 | 5 | 4 | 4 | 4 | 5 | 4 | 5 | 5 |
| | | | | | | | | | | | | |
| 606 | 476 | 462 | 626 | 501 | 452 | 546 | 395 | 401 | | | | |
| 121.2 | 119 | 115.5 | 125.2 | 125.25 | 113 | 109.2 | 98.75 | 100.25 | 0 | 0 | 0 | 0 |
| 13.47 | 13.22 | 12.83 | 13.91 | 13.92 | 12.56 | 12.13 | 10.97 | 11.14 | #DIV/0! | #DIV/0! | #DIV/0! | #DIV/0! |
| 45 | 36 | 36 | 45 | 36 | 36 | 45 | 36 | 36 | | | | |
| 1370 | 1090 | 1102 | 1358 | 1099 | 1085 | 1361 | 1088 | 1081 | | | | |
| 55 | 44 | 44 | 55 | 44 | 44 | 55 | 44 | 40 | | | | |
| 1402 | 1122 | 1160 | 1465 | 1162 | 1162 | 1379 | 1126 | 1122 | | | | |
| 5 | 4 | 4 | 5 | 4 | 4 | 5 | 4 | 4 | 5 | 4 | 4 | 5 |
| | | | | | | | | | | | | |
| 4,983 | 4,986 | 4,839 | 4,908 | 4,856 | 4,050 | 3,811 | 3,932 | 3,976 | 0 | 0 | 0 | 0 |
| 165 | 160 | 156 | 164 | 157 | 140 | 127 | 131 | 142 | 0 | 0 | 0 | 0 |
| 15.27 | 14.69 | 13.44 | 14.23 | 13.49 | 12.05 | 11.05 | 9.64 | 8.84 | #DIV/0! | #DIV/0! | #DIV/0! | #DIV/0! |
| 325 | 323 | 360 | 345 | 360 | 330 | 345 | 408 | 450 | 0 | 0 | 0 | 0 |
| 10,231 | 10,657 | 10,652 | 10,232 | 10,670 | 9,946 | 10,267 | 12,137 | 13,261 | 0 | 0 | 0 | 0 |
| 400 | 422 | 422 | 405 | 422 | 394 | 405 | 471 | 498 | 0 | 0 | 0 | 0 |
| 10,352 | 10,842 | 10,936 | 10,512 | 10,936 | 10,226 | 10,496 | 12,459 | 13,837 | 0 | 0 | 0 | 0 |
| 121 | 185 | 283 | 280 | 315 | 280 | 229 | 322 | 576 | 0 | 0 | 0 | 0 |
| 30 | 31 | 31 | 30 | 31 | 29 | 30 | 30 | 28 | 31 | 30 | 31 | 30 |

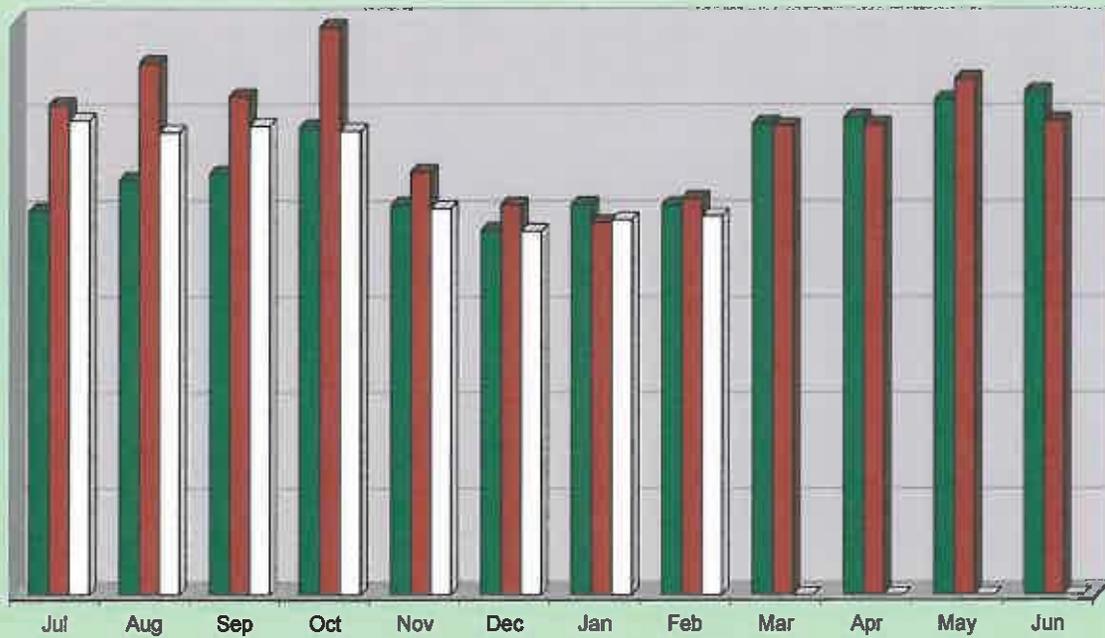
Monthly Passenger Totals - February



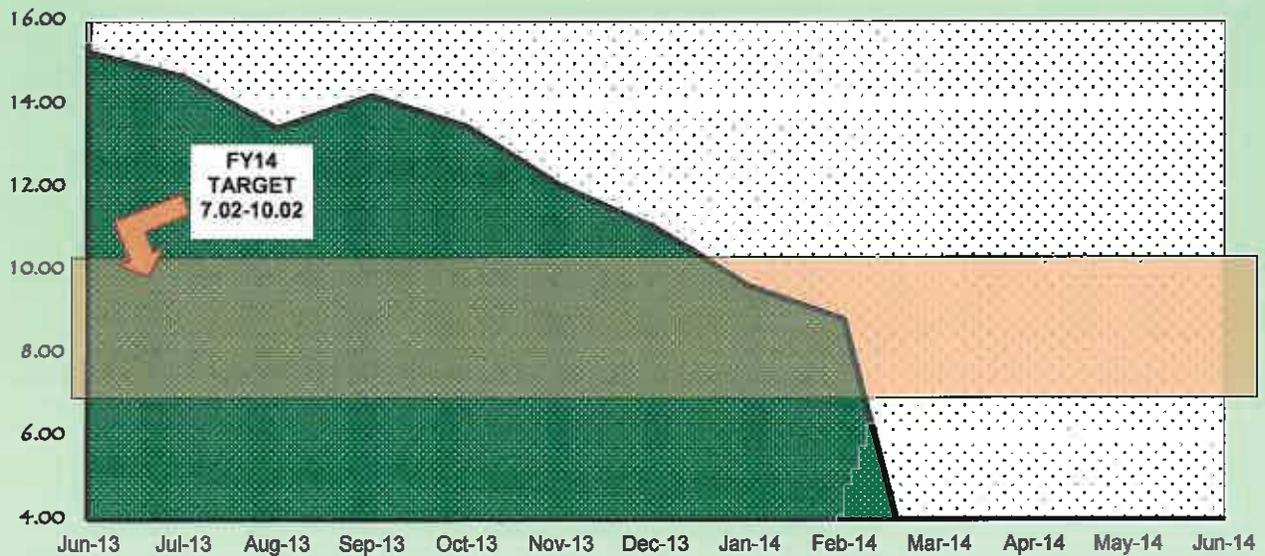
Ridership Comparison by Month
FY-12 to FY-14

| | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|--------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| FY 12 | 4,027 | 4,350 | 4,414 | 4,900 | 4,090 | 3,826 | 4,082 | 4,088 | 4,534 | 4,594 | 5,186 | 5,269 |
| FY 13 | 5,125 | 5,562 | 5,215 | 5,939 | 4,429 | 4,087 | 3,906 | 4,154 | 4,913 | 4,925 | 5,398 | 4,963 |
| FY 14* | 4,966 | 4,839 | 4,908 | 4,856 | 4,050 | 3,811 | 3,932 | 3,976 | 0 | 0 | 0 | 0 |

* Second bus for M-F service started January 2014



Monthly Ridership Per Hour



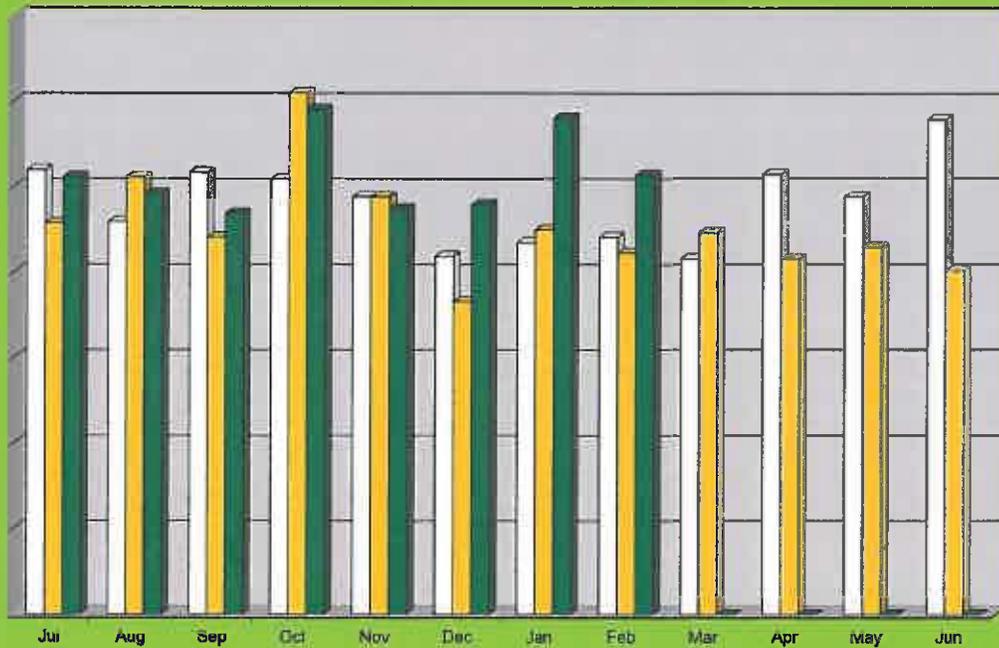
| | Jul-13 | Aug-13 | Sep-13 | Oct-13 | Nov-13 | Dec-13 | Jan-14 | Feb-14 | Mar-14 | Apr-14 | May-14 |
|-----|--------|--------|--------|--------|--------|--------|--------|--------|---------|---------|---------|
| y | 4,966 | 4,839 | 4,908 | 4,856 | 4,050 | 3,811 | 3,932 | 3,976 | | | |
| r | 160 | 156 | 164 | 157 | 140 | 127 | 131 | 142 | 0 | 0 | |
| | 14.91 | 13.29 | 14.39 | 13.64 | 12.24 | 11.05 | 9.64 | 9.75 | #DIV/0! | #DIV/0! | #DIV/0! |
| | 333 | 364 | 341 | 356 | 331 | 345 | 408 | 408 | | | |
| | 10,657 | 10,652 | 10,232 | 10,670 | 9,946 | 10,267 | 12,137 | 12,137 | | | |
| | 422 | 422 | 405 | 422 | 394 | 405 | 471 | 471 | | | |
| | 10,842 | 10,935 | 10,512 | 10,985 | 10,226 | 10,496 | 12,459 | 12,459 | | | |
| | 31 | 31 | 30 | 31 | 29 | 30 | 30 | 28 | 31 | 30 | 31 |
| nth | | | | | | | | | | | |
| y | 4,509 | 4,016 | 4,510 | 5,225 | 4,233 | 4,487 | 3,294 | 4,537 | | | |
| r | 204.95 | 182.55 | 214.76 | 227.17 | 211.65 | 213.67 | 149.73 | 226.85 | 0.00 | 0.00 | 0.0 |
| | 9.32 | 8.30 | 9.76 | 10.33 | 9.62 | 9.71 | 5.28 | 6.30 | #DIV/0! | #DIV/0! | #DIV/0! |
| | 484 | 484 | 462 | 506 | 440 | 462 | 624 | 720 | | | |
| | 8,821 | 8,365 | 8,007 | 8,907 | 7,639 | 7,877 | 10,468 | 11,120 | | | |
| | 528 | 528 | 504 | 552 | 480 | 504 | 687 | 780 | | | |
| s) | 9,598 | 8,662 | 8,132 | 9,446 | 7,820 | 8,523 | 10,573 | 11,847 | | | |
| | 22 | 22 | 21 | 23 | 20 | 21 | 22 | 20 | 21 | 22 | 23 |
| th | | | | | | | | | | | |
| y | 1024 | 985 | 939 | 1182 | 949 | 959 | 1162 | 1028 | | | |
| r | 47 | 45 | 47 | 51 | 47 | 46 | 53 | 51 | 0 | 0 | |
| | 2.37 | 2.35 | 2.46 | 2.71 | 2.73 | 2.52 | 2.71 | 2.62 | #DIV/0! | #DIV/0! | #DIV/0! |
| | 432 | 419 | 381 | 436 | 348 | 381 | 428 | 393 | | | |
| | 4,184 | 4,134 | 7,818 | 8,525 | 3,549 | 3,727 | 4,185 | 3,887 | | | |
| | 481 | 461 | 419 | 483 | 385 | 427 | 471 | 426 | | | |
| | 4,689 | 9,567 | 8,209 | 8,923 | 3,934 | 4,172 | 4,624 | 4,281 | | | |
| | 22 | 22 | 20 | 23 | 20 | 21 | 22 | 20 | 21 | 22 | 23 |
| | 10,499 | 9,840 | 10,357 | 11,263 | 9,232 | 9,257 | 8,388 | 9,541 | 0 | 0 | |
| | 1338 | 1325 | 1248 | 1364 | 1182 | 1248 | 1523 | 1584 | 0 | 0 | |
| | 23,847 | 23,434 | 26,337 | 28,417 | 21,414 | 22,100 | 27,112 | 27,466 | 0 | 0 | |
| | 1,431 | 1,411 | 1,328 | 1,457 | 1,259 | 1,336 | 1,629 | 1,677 | 0 | 0 | |
| | 25,129 | 29,164 | 26,853 | 29,354 | 21,980 | 23,191 | 27,656 | 28,587 | 0 | 0 | |

ADA Paratransit Ridership Trends - February

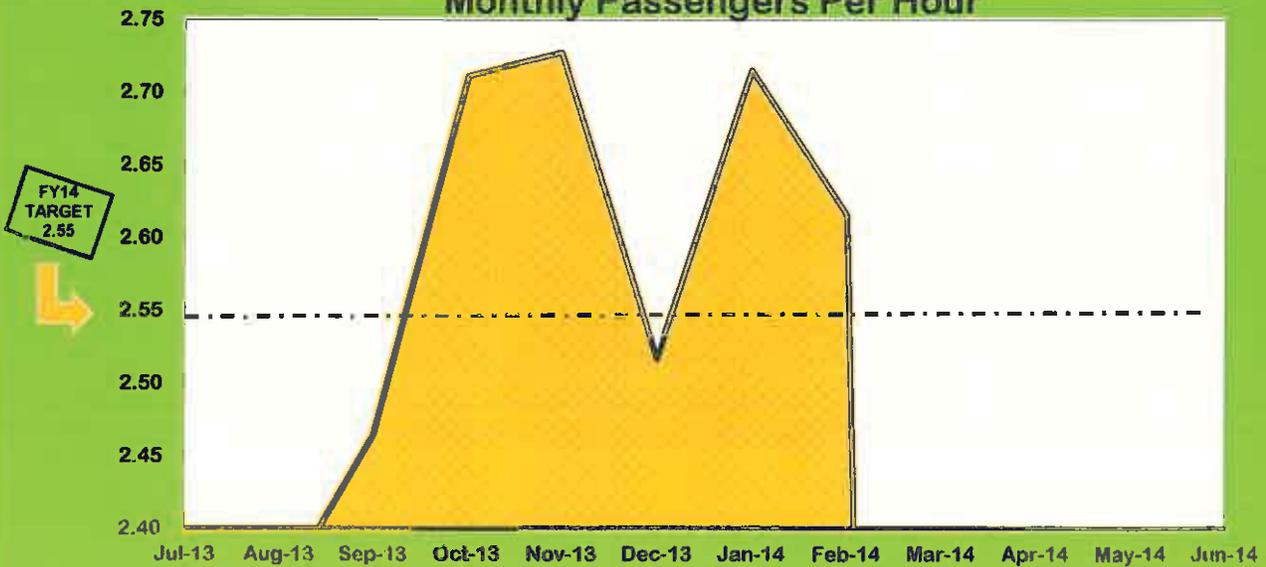


Ridership Comparison by Month
FY12 to FY14

| | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|-------|-------|-------|-------|-------|-----|-----|-------|-------|-----|-------|-----|-------|
| FY 12 | 1,040 | 919 | 1,035 | 1,019 | 977 | 838 | 870 | 883 | 832 | 1,029 | 977 | 1,157 |
| FY 13 | 915 | 1,023 | 883 | 1,220 | 977 | 732 | 900 | 846 | 893 | 831 | 859 | 804 |
| FY 14 | 7,024 | 685 | 509 | 1,191 | 640 | 680 | 1,162 | 1,221 | 0 | 0 | 0 | 0 |



Monthly Passengers Per Hour



| Jul-13 | Aug-13 | Sep-13 | Oct-13 | Nov-13 | Dec-13 | Jan-14 | Feb-14 | Mar-14 | Apr-14 | May-14 | Jun-14 | YTD |
|--------|--------|--------|--------|--------|--------|--------|--------|---------|---------|---------|---------|--------|
| 4,509 | 4,016 | 4,510 | 5,225 | 4,233 | 4,487 | 3,294 | 4,537 | | | | | 34,811 |
| 204.95 | 182.55 | 214.76 | 227.17 | 211.65 | 213.67 | 149.73 | 226.85 | - | - | - | - | |
| 9.32 | 8.30 | 9.76 | 10.33 | 9.62 | 9.71 | 5.28 | 6.30 | #DIV/0! | #DIV/0! | #DIV/0! | #DIV/0! | |
| 484 | 484 | 462 | 506 | 440 | 462 | 624 | 720 | | | | | 4,182 |
| 8,821 | 8,365 | 8,007 | 8,907 | 7,639 | 7,877 | 10,468 | 11,120 | | | | | 71,204 |
| 528 | 528 | 504 | 552 | 480 | 504 | 687 | 780 | | | | | 4,563 |
| 9,598 | 8,662 | 8,132 | 9,446 | 7,820 | 8,523 | 10,573 | 11,847 | | | | | 74,601 |
| 777 | 297 | 125 | 539 | 181 | 646 | 105 | 727 | - | - | - | - | 3,397 |
| 22 | 22 | 21 | 23 | 20 | 21 | 22 | 20 | 21 | 22 | 23 | 20 | 257 |

| February | | | |
|--------------|-------------|-------------|--------|
| | Total Trips | Daily Trips | |
| Red Route | 1,185 | 59.25 | 26.12% |
| Blue Route | 215 | 10.75 | 4.74% |
| Green Route | 1,803 | 90.15 | 39.74% |
| Yellow Route | 1,334 | 66.70 | 29.40% |

Check 4,537 should match total

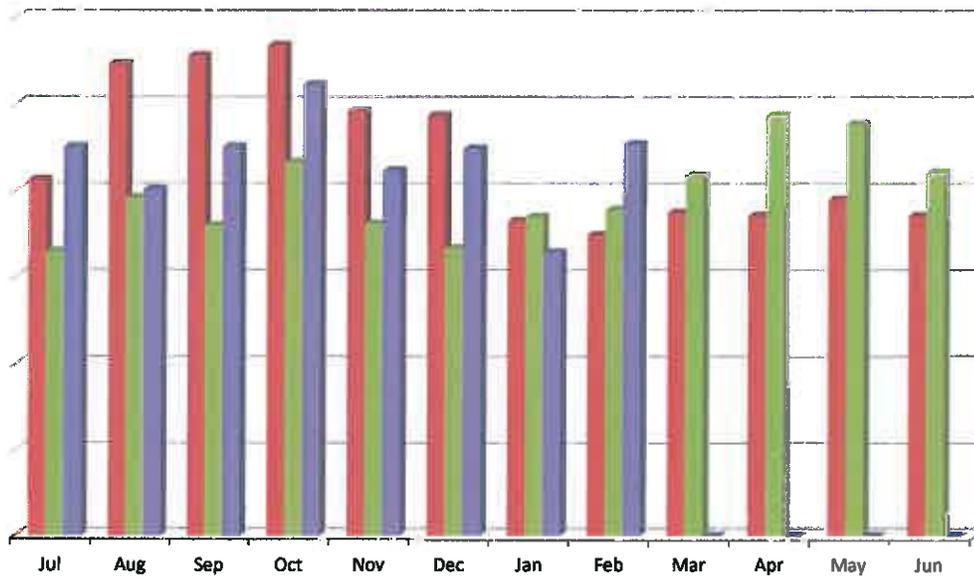
Fixed Route Monthly Passenger Total - February



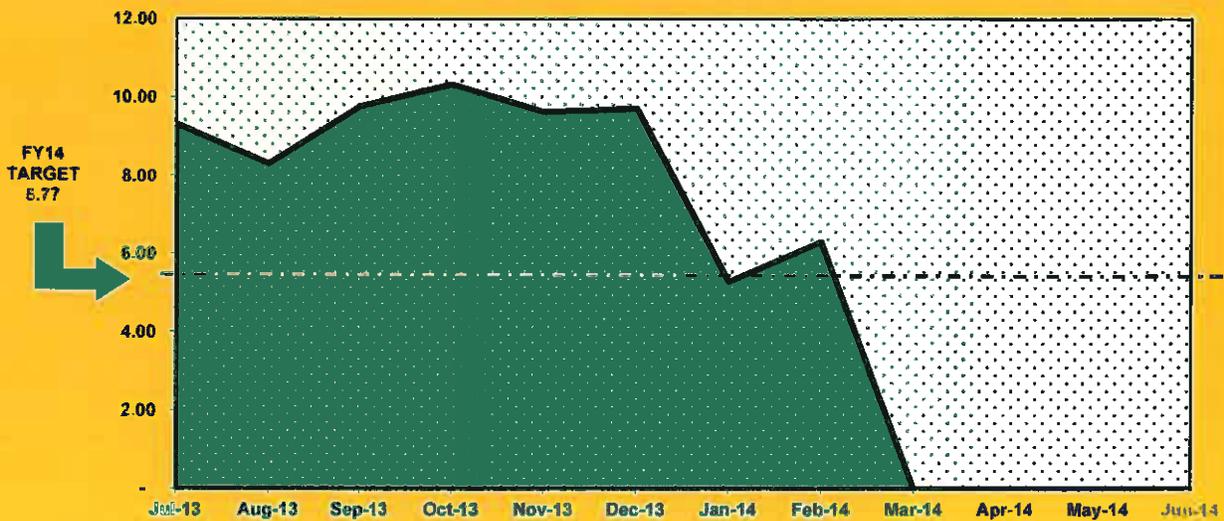
Ridership Comparison by Month
FY12 to FY14

| | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|--------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| FY 12 | 4,127 | 5,461 | 5,558 | 5,679 | 4,927 | 4,871 | 3,649 | 3,489 | 3,754 | 3,713 | 3,899 | 3,711 |
| FY 13 | 3,302 | 3,924 | 3,603 | 4,335 | 3,624 | 3,338 | 3,699 | 3,787 | 4,179 | 4,861 | 4,772 | 4,204 |
| FY 14* | 4,509 | 4,016 | 4,510 | 5,225 | 4,233 | 4,487 | 3,294 | 4,537 | 0 | 0 | 0 | 0 |

* cut blue route service in January 2014 and now have Green and Yellow routes



Monthly Passengers per Hour





Staff Report

- Agenda Item:** **Resolution Adopting a Fair Housing Policy – Approval of Resolution #1459, a Resolution Adopting a Fair Housing Policy, Making Known its Commitment to the Principle of Fair Housing, and Describing Actions it Shall Undertake to Affirmatively Further Fair Housing.**
- Staff Contact:** Kathy Bainbridge, Town Clerk
- Meeting Date:** March 25, 2014
- Background:** The Town of Clarkdale receives Community Development Block Grant (CDBG) funds through Arizona Department of Housing every four years. The Town is expected to receive approximately \$264,219 in the FY 2014 CDBG funds.
- A requirement of CDBG is that the Town passes a Fair Housing resolution every year. This Resolution will amend Resolution #1424 that was passed on March 12, 2013. The Town will post this resolution if approved for 30 days at Town Hall Posting Site and will continue to post a fair housing poster at Town Hall.
- Recommendation:** Approval of Resolution #1459, a Resolution Adopting a Fair Housing Policy, Making Known its Commitment to the Principle of Fair Housing, and Describing Actions it Shall Undertake to Affirmatively Further Fair Housing.

RESOLUTION #1459

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA ADOPTING A FAIR HOUSING POLICY, MAKING KNOWN ITS COMMITMENT TO THE PRINCIPLE OF FAIR HOUSING, AND DESCRIBING ACTIONS IT SHALL UNDERTAKE TO AFFIRMATIVELY FURTHER FAIR HOUSING, AMENDING THE PREVIOUS FAIR HOUSING RESOLUTION, #1424.

WHEREAS, the Housing and Community Development Act of 1974 as amended requires that all applicants for Community Development Block Grant funds certify that they affirmatively further fair housing; and

WHEREAS, the Civil Rights Act of 1968 (commonly known as the Federal Fair Housing Act) and the Fair Housing Amendments Act of 1988 declare a national policy to prohibit discrimination in the sale, rental, leasing and financing of housing or land to be used for the construction of housing or in the provision of brokerage services, on the basis of race, color, religion, sex, disability, familial status or national origin; and

WHEREAS, discriminatory housing practices undermine the strength and vitality of America and its people;

NOW, THEREFORE, BE IT RESOLVED THAT, the Mayor and Common Council of the Town of Clarkdale, Arizona hereby wish all persons living, working, doing business in or traveling through this town to know that:

Discrimination in the sale, rental, leasing and financing of housing or land to be used for construction of housing, or in the provision of brokerage services on the basis of race, color, religion, sex, handicap, family status or national origin is prohibited by Title VIII or the Fair Housing Act Amendments of 1988; and that it is the policy of the Town of Clarkdale to implement programs, within the constraints of its resources, to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex, handicap, familial status or national origin; and within available resources, the Town of Clarkdale will assist all persons who feel that they have been discriminated against in housing issues on the basis of race, color, religion, sex, handicap, familial status or national origin to seek equity under existing federal and state laws to file a complaint with the Arizona Attorney General's Office or the U.S. Department of Housing and Urban Development; and

That the Town of Clarkdale shall publicize this Resolution and thereby encourage owners of rental properties, developers, builders and others involved with housing to become aware of their respective responsibilities and rights under the Fair Housing Amendments Act of 1988 and any applicable state or local laws or ordinances; and that the Town of Clarkdale shall undertake the following actions to additionally "affirmatively further fair housing."

- Post a copy of this resolution for 30 days at Town Hall
- Continue to post a fair housing poster at Town Hall

PASSED AND ADOPTED BY THE MAYOR AND COMMON COUNCIL of the Town of Clarkdale on this 25th day of March, 2014.

ATTEST:

Doug Von Gausig, Mayor

Kathy Bainbridge, Town Clerk



Staff Report

Agenda Item: **Proclamation Declaring April 6 to April 12, 2014 as Volunteer Appreciation Week** – Approval of a Proclamation declaring April 6 to 12, 2014 as Volunteer Appreciation Week in the Town of Clarkdale.

Staff Contact: Janet Perry, Human Resources/Community Services Director

Meeting Date: March 25, 2014

Background: As we approach the 41st annual National Volunteer Week of April 6-12, 2014 we are proposing to formally observe that distinction and honor the Town of Clarkdale volunteers in doing so. In Clarkdale, we are keenly aware that we would not be able to accomplish the things we do without the selfless acts of compassion and purpose by our volunteers, and we invite this opportunity to acknowledge the service of these important people.

National Volunteer Week is about inspiring, recognizing and encouraging people to seek ways to engage in their community, and discovering his/her power to make a difference. It's about meeting our challenges not as isolated individuals, but as members of a community, with all of us working together.

This special week was first designated by executive order by President Richard Nixon in 1974. Every President since has issued a proclamation of support announcing National Volunteer Week as the national week of recognizing volunteers. We are proposing that Council join this effort by declaring the week of April 6-12, 2014 as Volunteer Appreciation Week in Clarkdale.

On a related note, the Town of Clarkdale's 2014 Annual Volunteer Appreciation event will be held on Wednesday, April 8th in conjunction with National Volunteer Week. The celebration will be held at 5:00 p.m. in the Men's Lounge of the Clark Memorial Clubhouse just prior to Council's regular meeting.

Recommendation: Approval of a Proclamation declaring April 6 to April 12, 2014 as Volunteer Appreciation Week in the Town of Clarkdale.

Proclamation

Proclaiming April 6- April 12, 2014 as Town of Clarkdale Volunteer Appreciation Week

Whereas, April 6 - April 12, 2014 has been designated National Volunteer Appreciation Week; and

Whereas, Clarkdale volunteers take time from their lives to make a difference in the lives of others by giving service to our community; and

Whereas, citizen volunteerism promotes fellowship and unity as well as increasing community awareness; and

Whereas, volunteerism is one of the hallmarks of a generous and compassionate citizen; and

Whereas, our Town's volunteers possess many skills and talents which they generously and enthusiastically give to a variety of community tasks; and

Whereas, the citizens of our Town benefit from the selfless acts of these dedicated individuals.

Now, Therefore , the Mayor and the Town Council of the Town of Clarkdale do hereby proclaim April 6 to April 12, 2014 as Volunteer Appreciation Week in the Town of Clarkdale, calling the public's attention to all that these individuals do, and thanking those individuals who volunteer, recognizing them as valuable assets to the Town of Clarkdale.

Dated this 25th day of March, 2014

Doug Von Gausig, Mayor



Staff Report

Agenda Item: **Mayors Day of Recognition for National Service Proclamation – Approval of a Proclamation** - Approval of a proclamation which is a national bipartisan effort to recognize the positive impact of national service in cities and towns, to thank those who serve, and to encourage citizens to give back to their communities.

Staff Contact: Kathy Bainbridge, Town Clerk

Meeting Date: March 25, 2014

Background: The Mayors Day of Recognition for National Service will take place on Tuesday, April 1, 2014. The goal is to highlight the impact of AmeriCorps, Senior Corps, and other national service programs in tackling local problems and to thank national service members for their commitment and impact. Last year 24 Mayors in Arizona, and 830 Mayors in the U.S., helped kick off the first ever Mayors Day of Recognition for National Service.

The nation's mayors are increasingly turning to national service and volunteerism as a cost-effective strategy to address city and town challenges at a time of fiscal constraint. The Mayors Day of Recognition for National Service is a national bipartisan effort to recognize the positive impact of national service in cities, to thank those who serve, and to encourage citizens to give back to their communities.

The Mayors Day of Recognition is sponsored by the Corporation for National and Community Service, the National League of Cities, Cities of Service, and the U.S. Conference of Mayors President Scott Smith.

The Corporation for National and Community Service (CNCS) is a federal agency that engages more than five million Americans in service through Senior Corps, AmeriCorps, the Social Innovation Fund and the Volunteer Generation Fund, and leads President Barack Obama's national call to service initiative, United We Serve.

Recommendation: Approval of the Mayors Day of Recognition for National Service Proclamation.

PROCLAMATION

Mayors Day of Recognition for National Service

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation's mayors are increasingly turning to national service and volunteerism as a cost-effective strategy to meet city needs; and,

WHEREAS, AmeriCorps and Senior Corps address the most pressing challenges facing our cities and nation, from educating students for the jobs of the 21st century and supporting veterans and military families to preserving the environment and helping communities recover from natural disasters; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, national service participants serve in more than 70,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service participants increase the impact of the organizations they serve with, both through their direct service and by recruiting and managing millions of additional volunteers; and,

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and,

WHEREAS, AmeriCorps members and Senior Corps volunteers demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, the Corporation for National and Community Service shares a priority with mayors nationwide to engage citizens, improve lives, and strengthen communities; and is joining with mayors across the country to support the Mayors Day of Recognition for National Service on April 1, 2014.

THEREFORE, BE IT RESOLVED that I, Doug Von Gausig, Mayor of Clarkdale, do hereby proclaim April 1, 2014, as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our city, to thank those who serve; and to find ways to give back to their communities.

Issued this 25th day of March, 2014.

Doug Von Gausig, Mayor

ATTEST:

Kathy Bainbridge, Town Clerk



Staff Report

Agenda Item: **Second Amendment to Restated Development Agreement between the Town of Clarkdale and Freeport-McMoRan Corporation for Verde Valley Ranch – Approval of a Second Amendment to Restated Development Agreement between the Town of Clarkdale and Freeport-McMoRan Corporation for Verde Valley Ranch.**

Staff Contact: Beth Escobar

Meeting Date: March 25, 2014

Presented to: Clarkdale Town Council

Background:
 As a result of the zone change approved by Council on October 22, 2013 and the minor land division recorded at Yavapai County on October 31, 2013, a revised development agreement is needed between the Town and Freeport McMoRan for the Verde Valley Ranch project.

Development Agreement History

| Title | Recorded Date | Summary |
|--------------------------------|---------------|---|
| Development Agreement | 1/24/1991 | Original Agreement. Contains language regarding future annexations into the Town of Phelps Dodge property. Contains original Master Plan and Land Use Table. Also contains study evaluating wastewater management alternatives for project. |
| Amendment No 1 | 5/29/97 | Amended Zoning and Master Plan adding parcel 400-02-007(MM). Identified additional property for annexation. |
| Amendment No 2 | 2/13/98 | Amended Master Plan by removing Archaeological Conservancy parcel. |
| Amendment No 3 | 5/15/99 | Amended language for annexation procedures and wastewater construction costs reimbursements. |
| Restated Development Agreement | 2/25/2004 | Supersedes and replaces the Original Agreement. Includes an alternative for financing infrastructure improvements through a Community Facilities District. Obligates Town to discontinue effluent disposal on project property. |
| First Amendment to | 5/17/2010 | Acknowledges Freeport McMoRan as new |



Staff Report

| | | |
|--------------------------------|--|--|
| Restated Development Agreement | | owner of property. Removes Clark Mansion Property from Verde Valley Ranch project. |
|--------------------------------|--|--|

Restated Agreement

The restated agreement addresses the following:

- Removes the 11.25-acre portion of the project rezoned to Commercial from the agreement
- Returns the Clark Mansion property to the Master Plan for Verde Valley Ranch
- Incorporates a new Land Use Map for the Verde Valley Master Plan reflecting recent changes. Town Council adopted this revised Land Use Plan at their January 28, 2014 meeting.

Recommendation: Approval of the Second Amendment to Restated Development Agreement between the Town of Clarkdale and Freeport-McMoRan Corporation for Verde Valley Ranch.

Attachments:

1. Draft Agreement

WHEN RECORDED, RETURN TO:

Town of Clarkdale
Attn: Town Clerk
P.O. Box 308
Clarkdale, Arizona 86324

SECOND AMENDMENT TO RESTATED DEVELOPMENT AGREEMENT BETWEEN THE
TOWN OF CLARKDALE AND FREEPORT-MCMORAN CORPORATION
VERDE VALLEY RANCH

LIST OF EXHIBITS

Exhibit 1 – Legal Description of the Property

Exhibit 2 – Legal Description of the Sycamore Canyon Road Property

Exhibit 3 – Legal Description of the Clark House Property

Exhibit 4 – Revised Land Use Map

DRAFT

SECOND AMENDMENT TO THE RESTATED DEVELOPMENT AGREEMENT
VERDE VALLEY RANCH

THIS RE-STATEMENT OF DEVELOPMENT AGREEMENT, VERDE VALLEY RANCH (the “**Re-Statement**”) is entered into pursuant to Arizona Revised Statutes § 9-500.05 as of the _____ day of _____, 2014, by and between FREEPORT-MCMORAN CORPORATION, a New York Corporation (“**Owner**”) and the TOWN OF CLARKDALE, a municipal corporation of the State of Arizona (the “**Town**”).

RECITALS

1. The Town and Freeport McMoran Corporation are parties to that certain Restated Development Agreement recorded in the Official Records of the Yavapai County Recorder in Book Number 4122, Page 216 as Document Number 3687686, as amended by that certain First Amendment to Restated Development Agreement recorded in the Official Records of the Yavapai County Recorder Book Number 4741, Page 177 as Document Number 2010-4391735 (collectively, the “**Agreement**”). The property that is the subject of the Agreement is legally described in the attached **Exhibit 1** (the “**Property**”).
2. The parties desire to amend the Agreement to remove approximately eleven and one-fourth acres of the property adjacent to the Verde River and northwest of the intersection of Tuzigoot Road and Sycamore Canyon Road, which property is legally described and depicted in the attached **Exhibit 2** (the “**Sycamore Canyon Road Property**”), from Planned Area Development (PAD) to Commercial (C) and specifically exclude automobile, trailer and farm implement display, sales and rentals as permitted uses.
3. The parties also desire to amend the Agreement to return approximately five acres of property, formerly known as the “**Clark House Property**” to the Agreement, which property is legally described and depicted in the attached **Exhibit 3**. The Clark House Property was removed from the Agreement in 2010 through the First Amendment to Restated Development Agreement, recorded in the Official Records of the Yavapai County Recorder in Book Number 4741, Page Number 177. On April 13, 2010 the Town of Clarkdale Ordinance #326 rezoned this property to Commercial in anticipation of the property being transferred to a third party. Subsequent to this rezoning, the Clark House was destroyed by fire and the Owner is no longer interested in transferring the “**Clark House Property**” to a third party. On February 11, 2014 the Clarkdale Town Council revoked the Commercial Zoning for this property and adopted a revised Land Use Map returning the Clark House Property to the Verde Valley Ranch Planned Area Development.

NOW, THEREFORE, in consideration of the foregoing premises and the mutual promises and agreements set forth herein, and other good and valuable consideration, the receipt and adequacy of which are acknowledged, the parties hereby agree as follows:

AGREEMENT

1. Effect of Amendment. Except as amended by this Second Amendment, the Agreement shall remain in full force and effect. Any capitalized terms not defined in this Second Amendment shall have the meaning set forth in the Agreement.
2. Recitals and Exhibits Incorporated. The Recitals set forth at the beginning of this Amendment and all Exhibits to this Second Amendment are incorporated into this Second Amendment as though fully restated.
3. Deletion of the Sycamore Canyon Road Property. The Sycamore Canyon Road Property is hereby deleted from the Agreement and references in the Agreement and this Second Amendment to "Property".
4. Addition of Clark House Property. The "Clark House Property" is hereby returned to the Agreement, and references in the Agreement and this Second Amendment to "Property" shall include the Clark House Property.
5. Revised Land Use Map. Both Parties agree additions and deletions of property have altered the Verde Valley Master Plan and the new land use summary, attached as **Exhibit 4**, represents the corrected Master Plan.

IN WITNESS WHEREOF, the parties have executed this Second Amendment to be effective on the date written above, and hereby swear and affirm they are duly authorized in accordance with law to execute this Second Amendment.

TOWN:

TOWN OF CLARKDALE, an Arizona municipal corporation

By: _____
Doug Von Gausig, Mayor

SUBSCRIBED AND SWORN to before me this ____ day of _____, 2014, by Doug Von Gausig, Mayor of the TOWN OF CLARKDALE, ARIZONA, an Arizona municipal corporation, for and on behalf thereof.

_____ Notary Public

My Commission Expires: _____

STATE OF ARIZONA)
) ss.

County of Yavapai

ATTEST:

Kathy Bainbridge, Town Clerk and Finance Director

APPROVED AS TO FORM:

Boyle, Pecharich, Cline, Whittington & Stallings, P.L.L.C
Town Attorney by Robert S. Pecharich

DRAFT

DEVELOPER:

Freeport McMoRan Corporation

By: _____

Printed Name: _____

Its: _____

STATE OF ARIZONA)
) ss.

County of

SUBSCRIBED AND SWORN to before me this ____ day of _____, 2014, by
_____, the _____ of FREEPORT-MCMORAN, Limited Liability
Corporation, for and on behalf thereof.

Notary Public

My Commission Expires:

EXHIBITS

DRAFT

**EXHIBIT 1 – LEGAL DESCRIPTION OF VERDE VALLEY RANCH
PROPERTY**

To be provided by Owner

DRAFT

EXHIBIT 2 -SYCAMORE CANYON ROAD PROPERTY

To be provided by Owner

DRAFT

EXHIBIT 3 – CLARK HOUSE PROPERTY

To be provided by Owner

DRAFT



Staff Report

Agenda Item: **AWARD PRESENTATION BY THE WATER INFRASTRUCTURE FINANCE AUTHORITY OF ARIZONA (WIFA) TO THE TOWN OF CLARKDALE FOR THE CLEAN WATER AND DRINKING WATER PROJECTS OF THE YEAR FOR FY2013.**

Meeting Date: **March 25, 2014**

Prepared By: **Wayne Debrosky, Public Works/Utilities Director**

Background: The following is a press release from WIFA announcing the Award of Drinking Water and Clean Water WIFA Projects of the Year for FY2013 to the Town of Clarkdale:

Phoenix (February 21, 2014) - "The Water Infrastructure Finance Authority of Arizona (WIFA) announced today that the Town of Clarkdale was selected to receive both of WIFA's Project of the Year awards. This is the first time in WIFA's history that both the Clean Water (for wastewater infrastructure) and Drinking Water Project of the Year awards went to the same entity. A special awards presentation will take place at the Town of Clarkdale Council Meeting on March 25th.

The 2013 Clean Water Project of the Year was for Clarkdale's Broadway Reclamation Facility, a \$5.5 million infrastructure project to replace an outdated lagoon treatment system with a recycled and refurbished mechanical wastewater treatment facility. After it was determined that their original plans to construct a new plant were cost-prohibitive, Clarkdale officials decided to purchase and refurbish a decommissioned wastewater treatment plant from a subdivision in Surprise.

"What an incredibly innovative and sustainable solution to improve water infrastructure and protect water quality," said WIFA Board Chairman Henry Darwin, who is also Director of the Arizona Department of Environmental Quality. "Clarkdale staff really thought outside the box on this one and deserve this award."

The outdated lagoon system posed significant water quality threats to the adjacent Verde River, designated by Congress as a Wild and Scenic River. The new wastewater treatment plant is enclosed and eliminates any potential discharge to the Verde River. The project was selected based on the significant improvements made to protect water quality, the highly innovative practices employed and excellent project management.

The 2013 Drinking Water Project of the Year award was for Clarkdale's Twin 5s Water Main Replacement project. Clarkdale borrowed \$1.6 million from WIFA, which included \$800,000 in forgivable principal, to replace and relocate two above-ground 5-inch steel water mains.

The 90-year old exposed water mains were vulnerable to natural disasters and introduction of chemical or biological agents. By implementing these improvements, the Town of Clarkdale has eliminated the security risk and resolved operation and maintenance issues. The project was selected for the award based on Clarkdale's exceptional dedication to the project and the significant improvements made to protect public health.

"Because of WIFA's low interest rates and the forgivable principal awarded to Clarkdale, they were able to implement this project in a cost effective manner to benefit their residents," said WIFA Executive Director, Sandy Sutton. "WIFA has saved Arizona's communities millions of dollars over the terms of their loans and these savings benefit the utility ratepayers."

WIFA maintains and improves water quality in Arizona by providing communities and private water systems with access to low-interest financial assistance and technical assistance needed for basic water infrastructure. WIFA's Project of the Year awards are presented in recognition of exemplary project management and commitment to public health protection through the improvement of drinking water and wastewater infrastructure".

Recommendation: No Council action is required. This is an award presentation by WIFA to the Town of Clarkdale for the Clean Water and Drinking Water Projects of the Year for FY2013



Staff Report

Agenda Item: **YAVAPAI COLLEGE 10-YEAR CAMPUS MASTER PLAN** –
Presentation and update from Yavapai College relating to the College’s
10-Year Campus Master Plan; Discussion Regarding Recent Community
Interactions Relating to the Plan; and, the Engagement Processes
Available for the Town of Clarkdale and Others as the College Continues
to Consider the Plan and Its Implementation.

Sponsored By: Council Member Bill Regner

Staff Contact: Gayle Mabery, Town Manager

Meeting Date: March 25, 2014

Background: Following a presentation of a proposed timeline, estimated costs and financing options, the Yavapai College District Governing Board (DGB) voted 4-1 to approve a new 10-year Campus Master Plan for the College at the Board’s regular monthly meeting on Tuesday, December 10, 2013. Yavapai College staff estimated that the total cost of implementing the 2014-2023 plan would be \$103.8 million. It’s projected that the College would fund \$48.4 million from the sale of existing College properties that are not part of the 10-year plan, College savings, current gifts and grants. The remaining \$55.4 million would come from partnerships with area businesses, property tax levy increases, new grants, additional private gifts and revenue bonds. In the motion that passed, the Board directed College staff to review the previous 10-year plan to determine what worked, what didn’t and why, and report its findings to the Board

Council Member Bill Regner asked that this item be placed on the Clarkdale Town Council agenda in response to two overriding concerns:

- Since the District Governing Board’s adoption of the Campus Master Plan, concerns have been raised in the Verde Valley about the disparity of resources dedicated between the campuses in the great-Prescott area and those in the Verde Valley.
- Recent community discussions in the Verde Valley highlight a recognition that there needs to be a serious level of engagement with the Verde Valley communities, citizens, businesses and Yavapai College in order to build trust and a vision for our campuses and curriculum in our area.

Today’s agenda item is scheduled for a presentation and update. We anticipate a presentation from Yavapai College relating to the College’s 10-Year Campus Master Plan followed by a discussion regarding recent community interactions relating to the plan. Additionally, Council Member Regner would like to see a discussion between the Council and the College representatives relating to engagement processes available for the Town of Clarkdale and others as the College continues to consider the plan and its implementation.

At Council Member Regner's request, the Verde Valley's two District Governing Board Members have been invited to attend the Council Meeting (Yavapai College President Dr. Penny Wills was unable to attend due to a scheduling conflict). The following brief information is provided on our invited speakers:



Herald Harrington
Herald.Harrington@yc.edu
Board Spokesman, District 2

Representing: Aqua Fria, Beaver Creek, Camp Verde 1 and 2, Canyon, Cherry Creek, Cordes Lakes, Cornville, Crown King, Humboldt, Mayer, Middle Verde, Montezuma, Prescott Country Club, Stoneridge, Sugarloaf and Verde Lakes.

Appointment Expires: December 31, 2014
District 2 Representative will then run for a 2-year term.



Albert Filardo
Albert.Filardo@yc.edu
Board Member, District 3

Representing: Big Park, Bridgeport 1 and 2, Clarkdale, Clemenceau, Coffee Pot, Cottonwood, Fir, Jacks Canyon, Jerome 1 and 2, Mingus, Orchard, Quail Springs, Red Rock 1 and 2, Red Rock East, Red Rock West, Verde Village, Western, and Wild Horse.

Council Members who are interested in additional information relating to the Yavapai College Campus Master Plan can follow the links below:

Yavapai College Campus Master Plan Summary, November 2013:

<http://www.yc.edu/v5content/district-governing-board/sub/2013/11/Yavapai%20College%20Campus%20Master%20Plan%20Summary%201112.pdf>

Campus Master Plan – Part 2 – Presented to District Governing Board in December, 2013:

<http://www.yc.edu/v5content/district-governing-board/sub/2013/12/Campus%20Master%20Plan%2012-13final.pdf>

Recommendation: This is a presentation and update only and no action is required by the Council.



Staff Report

Agenda Item: **LIBRARY SUPPORT AGREEMENT WORKSESSION – A**
worksession to discuss a move from the Town’s existing Yavapai County
Free Library District Library Service Agreement to a Library Support
Agreement.

Staff Contact: Dawn Norman, Community Services Supervisor

Meeting Date: March 25, 2014

Background: Historically the Town of Clarkdale has maintained an annual Library
Service Agreement with the Yavapai County Free Library District (YCFLD or District) for
services and monetary funding. During this time the other 6 area incorporated city/town public
libraries (Camp Verde, Chino Valley, Cottonwood, Prescott, Prescott Valley and Sedona) had
Intergovernmental Agreements (IGAs) with the District for services and funding. As of 2011 the
District assumed oversight and operations of the Yavapai Library Network (YLN), a consortium
of 42 public, academic, K-12 and special libraries; IGA’s were then replaced by Library Support
Agreements, except for Clarkdale and Jerome (who continued with their Library Service
Agreements). A revised formula for monetary funds allotted to the incorporated public libraries
was put into effect for funding year 2012/2013. During that year Clarkdale and Jerome’s funding
remained the same. For funding year 2013/2014 Clarkdale and Jerome were included in the
formula with the other incorporated city/town libraries. While Clarkdale did receive an increase
by that formula, each year the funding will change depending on the statistical information
collected.

As described above, for many years the YCFLD has afforded separate funding considerations
to both Clarkdale and Jerome on the basis that both of their libraries have limited staffing and
resources. To accomplish this the District has been including these two libraries as part of their
‘small rural unincorporated community library’ group; a group structured to receive increased
levels of services and funding while other incorporated city/town libraries have supported their
own libraries for services and funding for daily operational costs. Throughout this time Clarkdale
and Jerome are the only two incorporated Town libraries receiving additional YCFLD support
which has included the following equipment and services:

1. Two staff computers and barcode scanners – including the hardware and software
2. Two receipt printers and supplies (paper and ribbon)
3. Two label printers and supplies
4. Two RFID stations – includes RFID equipment and Circuit software
5. Eight public computers – including the hardware and software
6. Color printer
7. Wi-Fi equipment
8. Server and DSL Router/Modem
9. The required filtering software to comply with ARS §34-502(B) (1) and (2) and as
defined under ARS §34-501 Children’s Internet Protection Act (CIPA)
10. The equipment required for the filtering system: Bluesocket and Barracuda

11. IT services to maintain, update and repair all IT/Computer equipment
12. Yavapai County Library Network Membership Fee
13. Miscellaneous Supplies – patron library cards, book barcodes and labeling tapes, CDs and cases, overdue notices and envelopes, RFID tags and interlibrary loan book sleeves.
14. Professional assistance and consultation services, representation at YLN meetings, continuing education opportunities and trainings for staff and volunteers, and coordination of county-wide library services.

The YCFLD can no longer continue this level of support to the Clarkdale and Jerome libraries. As a result, to continue receiving support and funding from the YCFLD beyond June 30, 2014, the Town of Clarkdale, on behalf of the library, will need to enter in to a Library Support Agreement. By doing so, going forward the Clark Memorial Library will be included in the same funding formula applied to other incorporated city/town libraries.

On January 28, 2014, Community Services Supervisor Dawn Norman met with representatives from the Library District to discuss the changes anticipated for FY 14-15 and their impacts to the Clark Memorial Library. The District presented the complex material in a straightforward manner in order for the Town to be best informed when making subsequent decisions. This material also included a proposal of options.

Given all of the related changes, the particulars involved with the new Library Support Agreement, and regardless of the technology support option ultimately decided upon, the Town will keep and become owners of the following equipment currently in the library:

- Two staff computers and barcode scanners
- Two receipt printers and supplies
- Two label printers and supplies
- Eight public computers
- Color printer

However, ownership of the above items will bring a new responsibility to the Town for costs of repair, maintenance and/or replacement of this equipment.

The following fees and services will no longer fall under District funding or support, and also result in additional costs to the Town:

- YLN membership fees
- IT/Computer service and support
- Internet service
- Equipment/Hardware/Software Maintenance Fees - Monthly
- Computer and equipment parts
- Computer and equipment replacements
- PC warranties
- Battery back-ups/replacements
- Misc. Office/Shelving Supplies

With maintaining YLN membership, Clarkdale's library will continue receiving membership benefits which include: online catalog system/software, online databases for e.g. Overdrive for eBooks and Audio books, the circulation system/software used by all of the YLN libraries, professional assistance and consultation services, continuing education opportunities and trainings for staff and volunteers, and coordination of county-wide library services.

The Town has the option to continue having the District provide the IT/Computer service on a fee basis, or can choose to hire an IT service provider of choice. Should the Town choose to remain with the District for IT/Computer services, all equipment and software in the Library will remain as is. To provide these services the District is offering 4 tiers of service, on a pre-paid basis. If the Town does not utilize all of the hours defined in the tier purchased, those hours would rollover to the next year. If the Town chooses not to continue with IT/Computer support from the District, the impact will be:

- All Microsoft licenses will be removed from all computers
- Equipment that will be removed from the library:
 - Server
 - Bluesocket for patron authentication
 - Wi-Fi antennae
 - Barracuda for filtering
 - RFID Equipment
 - DSL Router/Modem
- The Town will be responsible to purchase:
 - Microsoft Licenses
 - Filtering software to comply with ARS §34-502(B) (1) and (2) and as defined under ARS §34-501 Children's Internet Protection Act (CIPA)
 - Equipment required for the filtering system

If the Town were to move forward keeping all described services and equipment as-is and in place, the estimated cost associated would be \$5,474.47 for the FY14-15. However, this figure does not include IT/Computer Services, PC Warranties, Computer and equipment parts and replacement, and battery back-up replacements. Staff is working to determine an estimate of these costs.

Note: none of the changes being presented affect the annual contribution the Town receives from Yavapai County for library operations; this is separate funding which will continue. However, beginning July 1, 2014 this funding amount also will be calculated each year with the same formula used to determine the distribution amounts for all incorporated city/town public libraries. (For your information Clarkdale received: in FY 13-14 \$37,752.02; in FY 12-13 that amount was \$30,613.)

Along with staff, representatives from the Yavapai County Free Library District and the Yavapai Library Network will be co-facilitating this worksession. Both guests are present to offer their expertise to Council in an effort to fully address questions and provide clarity of the many related details.

Recommendation: This is a worksession only and no action is required by the Council.



Staff Report

Agenda Item: PUBLIC HEARING REGARDING A CHANGE TO UTILITY (WATER, WASTEWATER & TRASH) DELINQUENCY AND DISCONNECTION FOR NON-PAYMENT DATES – a public hearing to gather information regarding a change to utility delinquency and disconnection dates.

Staff Contact: Wayne Debrosky, Utility Director
Ellen Yates, Administrative Supervisor – Utilities Dept.

Meeting Date: March 25, 2014

Background: Many people are on a fixed income and are finding it very difficult to meet the 14 day deadline to pay their Utility bill. Allowing 21 days to pay will give the resident more flexibility with their budgets. Making these changes would help many of our residents in paying their bills and reduce the amount of bad debt the Town has to assume.

Currently water service is discontinued or shut-off 75 days after the billing date (due date which is 14 days after the billing date and 60 days of delinquency). By allowing for the accumulation of such a high bill prior to shut-off, it is difficult for the resident to catch up and become current. Changing shut-offs to 30 days after the due date will reduce the past due amount making it a little easier for the resident to pay their utility bills.

Now that all of the water meters throughout Town have been changed over to automatic readers, the Utility Department will be able to process utility bills for all users on one cycle instead of splitting the Town into two billing cycles. These changes will also allow the Utilities Department to standardize billing cycles and billing due dates for all residents.

Proposed Changes:

1. DELINQUENT UTILITY CHARGES (WATER, WASTEWATER, TRASH)

Current: Account Delinquencies – Past due Amount at ten (10) % after fourteen (14) days. Due date is fourteen (14) days after billing date.

Proposed: Past due Amount at ten (10) % after twenty-one (21) days. Due date would be twenty-one (21) days after billing date.

2. OTHER WATER UTILITY RATE AND FEE POLICIES

Current: Disconnection for Non-Payment – Water service shall be disconnected for non-payment sixty (60) days from the due date.

Proposed: Disconnection for Non-Payment – Water service shall be disconnected for non-payment thirty (30) days from the due date.

3. OTHER TRASH UTILITY RATE AND FEE POLICIES

Current: Discontinuation for Non-Payment – Trash service shall be discontinued for non-payment sixty (60) days from the due date.

Proposed: Discontinuation for Non-Payment – Trash service shall be discontinued for non-payment thirty (30) days from the due date.

The Notice of Intent to Impose or Increase Fees or Taxes, as required by A.R.S. 9-499.15, was posted on December 16, 2013 in order to comply with providing notice at least sixty days prior to the date the proposed new or increased fee or tax is scheduled to be approved or disapproved at a meeting of the Clarkdale Town Council.

The Notice of Intent to Change Utility (water, wastewater and trash) Delinquency and Disconnection for Non-Payment Dates schedules the required public hearing in order to officially consider the utility changes before Council for discussion and consideration as required by A.R.S. 9-511.01 was adopted by the Council on February 11, 2014 and published in the newspaper on February 23, 2014.

- | | |
|-------------------|---|
| December 16, 2013 | Post Notice of Intent to Impose or Increase Fees or Taxes (60 days prior to action by Council) |
| February 11, 2014 | Council Adopts Notice of Intent to Set Wastewater Rates at a Regular Council meeting. |
| February 11, 2014 | File report with data supporting the increase of rates with Town Clerk at least 30 days prior to the Public Hearing. |
| February 23, 2014 | Public Hearing Notice published in newspaper. (Not less than 20 days prior to the public hearing.) |
| March 25, 2014 | Hold Public Hearing & Consider Adoption of Rates by Resolution. (Not less than 30 days after adoption of Notice of Intent.) |
| April 25, 2014 | Rates become effective. (30 days after the adoption of the Resolution or upon specific future date) |

Recommendation: No action required, Public Hearing.



Staff Report

Agenda Item: RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA AMENDING RESOLUTION #1458, CHANGING UTILITY (WATER, WASTEWATER & TRASH) DELINQUENCY AND DISCONNECTION FOR NON-PAYMENT DATES FOR THE TOWN OF CLARKDALE - Discussion and consideration of Resolution #1460, a resolution changing delinquency and disconnection for non-payment dates for water, wastewater and trash.

Staff Contact: Wayne Debrosky, Utilities/Public Works Director

Meeting Date: March 25, 2014

Background: The Notice of Intent to Impose or Increase Fees or Taxes, as required by A.R.S. 9-499.15, was posted on December 16, 2013 in order to comply with providing notice at least sixty days prior to the date the proposed new or increased fee or tax is scheduled to be approved or disapproved at a meeting of the Clarkdale Town Council.

The Notice of Intent to Change Utility (water, wastewater and trash) Delinquency and Disconnection for Non-Payment Dates schedules the required public hearing in order to officially consider the utility changes before Council for discussion and consideration as required by A.R.S. 9-511.01 was adopted by the Council on February 11, 2014 and published in the newspaper on February 23, 2014.

- December 16, 2013 Post Notice of Intent to Impose or Increase Fees or Taxes
- February 11, 2014 Council Adopts Notice of Intent to Set Wastewater Rates at a Regular Council meeting.
- February 11, 2014 File report with data supporting the increase of rates with Town Clerk at least 30 days prior to the Public Hearing.
- February 23, 2014 Public Hearing Notice published in newspaper.
- March 25, 2014 Hold Public Hearing & Consider Adoption of Rates by Resolution.
- April 25, 2014 Rates become effective 30 days after the adoption of the Resolution.

Recommendation: Approval of Resolution #1460, a RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA AMENDING RESOLUTION #1458, CHANGING UTILITY (WATER, WASTEWATER & TRASH) DELINQUENCY AND DISCONNECTION FOR NON-PAYMENT DATES FOR THE TOWN OF CLARKDALE.



RESOLUTION # 1460

RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA AMENDING RESOLUTION #1458, CHANGING UTILITY (WATER, WASTEWATER & TRASH) DELINQUENCY AND DISCONNECTION FOR NON-PAYMENT DATES FOR THE TOWN OF CLARKDALE.

BE IT RESOLVED, that the following price and fee structure is hereby revised as shown:

WATER SYSTEM – OTHER WATER UTILITY RATE AND FEE POLICIES

| | |
|--|---|
| Account Delinquencies <u>(Effective 4/25/14)</u> | Past due Amount at 10% After 14 21 Days |
| Disconnection for Non-Payment - Water service shall be disconnected for non-payment <u>thirty (30) sixty (60) days from the due date. (Effective 4/25/14)</u> | |

WASTE WATER USER FEES:

| | |
|--|---|
| Account Delinquencies <u>(Effective 4/25/14)</u> | Past due Amount at 10% After 21 14 Days |
|--|---|

TRASH FEES:

| | |
|---|---|
| Disconnection for Non-Payment - Service shall be discontinued for non-payment <u>thirty (30) sixty (60) days from the due date. (Effective: 4/25/14)</u> | |
| Account Delinquencies <u>(Effective: 4/25/14)</u> | Past due Amount at 10% After 21 14 Days |

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Clarkdale, Arizona, this 25th day of March 2014.

APPROVED:

ATTEST:

Doug Von Gausig, Mayor

Kathy Bainbridge, Town Clerk/Finance Director



Staff Report

Agenda Item: AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CLARKDALE MAKING CHANGES TO THE CLARKDALE TOWN CODE, CHAPTER 19-9-6 (A), (C) & (E) WATER UTILITY, DELINQUENT BILLS; BY CHANGING DELINQUENCY AND DISCONNECTION FOR NON-PAYMENT DATES, REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR SEVERABILITY – Discussion and consideration regarding Ordinance #359 which changes the delinquency and disconnection for non-payment dates of the Water Utility.

Staff Contact: Wayne Debrosky, Utility Director
Ellen Yates, Administrative Supervisor – Utilities Dept.

Meeting Date: March 25, 2014

Background: Many people are on a fixed income and are finding it very difficult to meet the 14 day deadline to pay their Utility bill. Allowing 21 days to pay will give the resident more flexibility with their budgets. Making these changes would help many of our residents in paying their bills and reduce the amount of bad debt the Town has to assume.

Currently water service is discontinued or shut-off 75 days after the billing date (due date which is 14 days after the billing date and 60 days of delinquency). By allowing for the accumulation of such a high bill prior to shut-off, it is difficult for the resident to catch up and become current. Changing shut-offs to 30 days after the due date will reduce the past due amount making it a little easier for the resident to pay their utility bills.

Now that all of the water meters throughout Town have been changed over to automatic readers, the Utility Department will be able to process utility bills for all users on one cycle instead of splitting the Town into two billing cycles. These changes will also allow the Utilities Department to standardize billing cycles and billing due dates for all residents.

The process to change utility fees or components thereof has been followed and completed with the previous two agenda items. The change to the ordinance language reflects those council approved changes adopted by Resolution 1460.

Recommendation: Approval of Ordinance #359, an ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CLARKDALE MAKING CHANGES TO THE CLARKDALE TOWN CODE, CHAPTER 19-9-6 (A), (C) & (E) WATER UTILITY, DELINQUENT BILLS; BY CHANGING DELINQUENCY AND DISCONNECTION FOR NON-PAYMENT DATES, REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR SEVERABILITY.

ORDINANCE NO. 359
WATER UTILITY – DELINQUENT BILLS

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CLARKDALE MAKING CHANGES TO THE CLARKDALE TOWN CODE, CHAPTER 19-9-6 (A), (C) & (E) WATER UTILITY, DELINQUENT BILLS; BY CHANGING DELINQUENCY AND DISCONNECTION FOR NON-PAYMENT DATES, REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR SEVERABILITY.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA AS FOLLOWS:

Section 1: Town Code Section 19-9-6 (A), (C) & (E) Water Utility, Delinquent Bills is amended to read as follows:

Section 19-9-6 Delinquent Bills

- A. Bills shall be due when rendered and shall be delinquent ~~fifteen (15)~~ twenty-one (21) days thereafter. It is the policy of the Town to discontinue water service to customer by reason of non-payment of bills only after notice and a meaningful opportunity to be heard on disputed bills.

- C. If any bill becomes delinquent, a second bill will be mailed containing a shut-off notice, stating service will be discontinued for nonpayment thirty (30) ~~sixty (60)~~ days from the original due date.

- E. In the absence of payment of the bill rendered or resort to the hearing procedure provided herein, service will be discontinued at the time specified, but in no event until the charges have been due and unpaid for at least thirty (30) ~~sixty (60)~~ days.

Section 2: All Ordinances and part of Ordinances in conflict with the provisions of this Ordinance or any part of this document adopted herein by reference are hereby repealed.

Section 3: Any portion of the Town Code repealed by this Ordinance does not affect rights and duties that matured or penalties that were incurred, and proceedings that were begun before the effective date of the repeal.

Section 6: If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of this document adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and Council of the Town of Clarkdale, Arizona
this 24th day of March, 2014.

ATTEST:

Mayor Doug Von Gausig

Kathy Bainbridge, Town Clerk

APPROVED AS TO FORM:

Town Attorney

Vote: _____ Passed: _____ Published: _____ Effective: _____

DRAFT



Staff Report

Agenda Item: **A RESOLUTION OF THE MAYOR AND THE TOWN COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED: "PARK AND RECREATION FACILITIES CODE"** – Discussion and consideration of Resolution #1461, declaring as a public record that certain document filed with the Town Clerk and entitled: "Park and Recreation Facilities Code".

Staff Contact: Gayle Mabery, Town Manager

Meeting Date: March 25, 2014

Background: In April 2013, the Town of Clarkdale secured a river access location in the historic TAPCO (The Arizona Power Co. plant) area north of Clarkdale from Freeport-McMoRan Copper & Gold Inc. The License Agreement designated a 90-acre site and allowed the Town of Clarkdale to use the property for Verde River access for public recreation and education purposes. Intended uses included the development of access drives, parking and trail facilities, restrooms, fencing, modest shade structures, and other facilities that are desirable for a day-use recreational facility.

In February 2014, before opening the site to use by the public, representatives of the Town of Clarkdale discovered a nesting pair of Bald Eagles at the 90-acre site. The Town of Clarkdale is excited about the discovery and committed to working with Freeport-McMoRan and the Arizona Game and Fish Department to limit potential impacts to the breeding cycle of the eagles. The Town of Clarkdale has received approval from Freeport-McMoRan to relocate the access point within a new license area located downstream on the Verde River to limit potential impacts to the eagles.

The new site, called the Lower TAPCO River Access Point (Lower TAPCO RAP), is located on approximately 110 acres on Sycamore Canyon Road, roughly 2.3 miles north of Tuzigoot Road. The Lower TAPCO RAP will still serve as the upper anchor on the Verde River @ Clarkdale project, and will provide boaters with a 3.3-mile float trip between this site and the Tuzigoot RAP. The Lower TAPCO RAP will be included in a Master Planning process that the Town of Clarkdale will undertake in May 2014 to involve the public and other stakeholder groups in a process to define the improvements desired on this and other the Verde River @ Clarkdale sites.

When planning for the TAPCO RAP began last year, the Town's intent was to keep the area closed to the public until site improvements could be built and a comprehensive site host and operations plan could be put into place. Access management was achieved through the installation of a gate at the entry road location, strategic placement of boulders and signage at wash sites where trespassing was most prevalent.

Access control at the Lower TAPCO RAP will be more challenging. Although this private property has been posted as “No Trespassing” for years, the land owner has struggled to prevent people from trespassing on the property in order to access the river. Although no fencing has been used, the landowners has taken a series of steps, including trenching and berming, in order to prevent unauthorized vehicle access. The breadth of the site, along with its proximity to Sycamore Canyon Road, make it an easy target for people to drive cross country to access the site and the river. This type of access leads to negative impacts to natural vegetation and wildlife (including loss of habitat), causes erosion and can introduce invasive species to the site. While there are some instances on the site of dumping garbage and other forms of vandalism, the greatest challenge is unauthorized vehicle access on the site.

The Town of Clarkdale plans to begin some special events and licensed activities on the site this spring. Most notably, the Town of Clarkdale is in the process of issuing a Special Use Permit to an outfitter who will begin offering commercial kayak tours on the river soon. In addition, Lower TAPCO RAP will be the launch point on April 19 for the Verde River Poker Run. With these uses imminent, the Town Council prioritized the opening of the Lower TAPCO RAP to the general public during their recent Strategic Planning worksession, and asked the Staff and the Parks and Recreation Commission to put forward recommendations for Rules for Use so that the public has a clear understanding of the expectations on the site. With the adoption of rules of use, the Town Staff will also have enforcement authority in cases where rules are violated. (Although the Lower TAPCO RAP is outside the municipal boundaries of the Town of Clarkdale, A.R.S. 9-401 provides that a city or town may lease land outside its corporate boundary, and any violation of an ordinance of the city or town occurring on that land is subject to the city or town’s control to the same extent as if it were in the city or town.)

While the Town will be moving rapidly to set up a Park Host program for the Lower TAPCO RAP (which will allow for an on-site presence of volunteers at the site), there will be an interim period of time where the site will not have the presence of staff or volunteers on a regular basis. Town staff is recommending that the site be posted immediately with rules for use, and be designated as a fee area, so that the public is well aware of the rules for use and the intent for user fees to help offset the cost of site improvements and maintenance.

The Clarkdale Parks and Recreation Commission met on March 12, 2014 and took a tour of the Lower TAPCO RAP. Following the tour, the Commission discussed and recommended a set of rules for the initial opening of that site. After reviewing the Parks and Recreation Commission’s recommendations, and further reviewing the Town Code, Town Staff felt strongly that any revisions to the Town Code needed to be comprehensive enough to outline rules of use of other Clarkdale parks and recreation facilities. As a result, the Town Staff have prepared an ordinance that, if adopted, will add a new Chapter to the Town Code, relating to Parks and Recreation Facilities. Although the Parks and Recreation Commission has not had the opportunity to review this ordinance as drafted, it does incorporate the majority of the rules that they discussed during their meeting relating to the Lower TAPCO RAP. Additionally, the Commission was advised

that the input they provided at their March 12th meeting would be used as the basis for staff to draft an ordinance for the Town Council's consideration.

The following are the recommended rules that were discussed by the Parks and Recreation Commission relating to the Lower TAPCO RAP:

1. Fee Area—Fees collected at this site will help offset the costs of keeping it open to the public and making future improvements. The fees for the area are designated by resolution of the Clarkdale Town Council. *(This provision is included in Section 12-1-21 and will require the Parks and Recreation to consider and recommend appropriate future fees for the Lower TAPCO RAP at a later date...initially)*
2. Hours of Operation—This is a day-use facility. *(This provision is included in Section 12-1-2)*
3. Pack It In/Pack It Out—Keep this area litter free. Pack out any litter that you create, and properly dispose of it in refuse containers. *(This provision is included in Section 12-1-13)*
4. Tread Lightly – Vehicles must drive on designated roadways and parking areas only. *(This provision is included in Section 12-1-3)*
5. Fishing - Fishing is permitted in accordance with State regulations, including the need for proper fishing licenses. *(This provision is included in Section 12-1-20 C)*
6. Cooking – The use of propane or gas flame-producing barbecue cooking devices is allowed as long as they are attended and in an enclosed device. *(This provision is included in Section 12-1-7)*
7. Pets. Pets must be kept on a leash at all times. Always clean up after your pets and dispose of waste in appropriate trash receptacles. *(This provision is included in Section 12-1-15)*
8. Prohibited Activities – The following activities are prohibited at this site:
 - Off Road Vehicle Travel *(This provision is included in Section 12-1-3)*
 - Driving Vehicles in the Verde River *(This provision is included in Section 12-1-3)*
 - Hunting *(This provision is included in Section 12-1-20)*
 - Trapping *(This provision is included in Section 12-1-20)*
 - Discharge of Firearms *(This provision is included in Section 12-1-10)*
 - Campfires *(This provision is included in Section 12-1-7)*
 - Fireworks *(This provision is included in Section 12-1-10)*

In addition to the list of rules, the Commission identified a number of principles that will be important for the management of the site, and encouraged the staff to develop a brochure that will be available on the site and from Town staff and volunteers as a public education tool. The principles discussed by the Parks and Recreation Commission included:

- Respect Wildlife – Observe wildlife from a distance using binoculars or cameras. Never feed wildlife. Avoid wildlife during sensitive times, such as when they are breeding, nesting or raising young. *(This provision is included in Section 12-1-20)*
- Respect and our Natural and Cultural Heritage – Preserve the past; examine but do not

remove cultural or historic artifacts. Leave rocks, plants, animals and other natural objects as you found them. *(This provision is included in Section 12-1-9)*

- Keep This Area Litter Free - If you see someone else's litter, please pick it up! *(This provision is included in Section 12-1-13)*
- Respect Private Property—Much of the adjacent land is private property. When floating downstream, enter and exit the river at designated launch sites only. See posted site map for Lower TAPCO RAP boundaries.

There are several provisions in the proposed ordinance which were either not discussed by the Parks and Recreation Commission, or were not recommended. While the following provisions were not discussed by the Parks and Recreation Commission, after review of other standard Parks and Recreation Facility ordinances, staff feels that these provisions merit inclusion in Clarkdale's ordinance:

Section 12-1-4 Horses and Other Riding Animals

Section 12-1-5 Non-motorized Vehicles – Roller Skates – Skateboards – Roller Blades

Section 12-1-8 Smoking

Section 12-1-11 Golfing at Parks and Recreation Facilities

Section 12-1-16 Prohibited Substances (if this section is included as written, staff will ask the Parks and Recreation Commission to further consider and recommend whether to exempt the Lower TAPCO RAP from the alcohol restriction that is listed in the ordinance)

Section 12-1-17 Distribution or Sale of Food, Beverages or Other Items

Section 12-1-18 Parks, Trails and Recreation Area Closure

The Commission did have a discussion relating to glass containers (Section 12-1-12) and did not recommend a restriction be included at this time. There was a general sentiment expressed by the Commission that the posting of too many rules might reduce the public's adherence simply because they wouldn't take the time to read lengthy signage at the site. In general, staff agrees with this principle, but feels that it is more of a signage issue than an issue of what rules are included in the ordinance. Signage at the various sites will be adapted to best fit the environment and enforcement needs of the particular park. Not all parks will have signage that references every rule in the code, and the signage that is used won't use the exact verbiage from the code.

For example, while Section 12-1-13 and 12-1-14 prohibit littering and dumping, its most likely that signage in river areas will be developed using the “Pack It In / Pack It Out” logos instead of the specific language from the ordinance.

As written, staff believes this draft Parks and Recreation Facilities Code provides general applicability that can be used in all of our facilities, while allowing for flexibility to adapt rules to the particular needs of specific parks.

Adoption at this time will allow for the basic rules of use to be established. Staff intends to bring this ordinance back to the Parks and Recreation Commission for additional review, specifically as it relates to reservation of park facilities and other issues that may arise in the future.

The ordinance pertaining to this item has been drafted with emergency clause so that it will become immediately effective upon adoption. To be adopted by an emergency clause, the ordinance will require a three-fourths vote of the Council.

STAFF RECOMMENDATION – Staff recommends adoption of Resolution #1461, **A RESOLUTION OF THE MAYOR AND THE TOWN COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED: “PARK AND RECREATION FACILITIES CODE.**

RESOLUTION # 1461

A RESOLUTION OF THE MAYOR AND THE TOWN COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED: "PARK AND RECREATION FACILITIES CODE".

BE IT RESOLVED by the Mayor and the Town Council of the Town of Clarkdale:

THAT the certain document entitled the "Park and Recreations Facilities Code", attached hereto as "Exhibit A", three copies of which are on file in the Office of the Town Clerk, is hereby declared to be a public record, and said copies are ordered to remain on file with the Town Clerk.

PASSED AND ADOPTED by the Mayor and the Town Council of the Town of Clarkdale, Arizona on this 25th day of March, 2014.

Doug Von Gausig, Mayor

ATTEST:

Kathy Bainbridge, Town Clerk

Exhibit A

Parks and Recreation Facilities Code

Adopted: March 25, 2014

Effective Date: March 26, 2014

Town of Clarkdale, AZ
P.O. Box 308
Clarkdale, AZ 86324
(928) 639-2400
www.clarkdale.az.gov

CHAPTER 12

PARKS AND RECREATION FACILITIES

Article 12-1 **PUBLIC PARKS, TRAILS, AND RECREATION AREAS**

- 12-1-1 Applicability of Regulations
- 12-1-2 Hours of Use
- 12-1-3 Vehicles in Parks and Recreation Facilities Areas
- 12-1-4 Horses and Other Riding Animals
- 12-1-5 Non-motorized Vehicles – Roller Skates – Skateboards – Roller Blades
- 12-1-6 Camping and Parking in Parks and Recreation Facilities
- 12-1-7 Fires
- 12-1-8 Smoking
- 12-1-9 Damaging Property, Tampering with Parks or Facilities
- 12-1-10 Firearms and Deadly Weapons
- 12-1-11 Golfing at Parks and Recreation Facilities
- 12-1-12 Glass Containers in Parks and Recreation Facilities
- 12-1-13 Littering
- 12-1-14 Dumping or Depositing of Household or Commercial Trash
- 12-1-15 Domestic Animals
- 12-1-16 Prohibited Substances
- 12-1-17 Distribution or Sale of Food, Beverages or Other Items
- 12-1-18 Park and Facility Closure
- 12-1-19 Signs, Decorations and Other Objects
- 12-1-20 Wildlife Protection
- 12-1-21 Fees

Section 12-1-1 Applicability of Regulations

These regulations shall apply to all parks, trails and recreation areas and associated improvements and areas owned, leased or otherwise acquired by or under the operation and supervision of the Town of Clarkdale, Arizona (“parks and recreation facilities”).

Section 12-1-2 Hours of Use

Unless otherwise posted or allowed by issuance of a Town permit, parks, trails and recreation areas shall be open daily to the public as day-use areas. It shall be unlawful for any person (other than Town personnel or their agents conducting Town business) to use or be present in said parks, trails and recreation areas and facilities during any hours in which they are not open to the public without written permission from the Town Manager or his/her designee.

Section 12-1-3 Vehicles in Parks, Trails and Recreation Areas

- A. A “motorized vehicle” is defined as any vehicle or conveyance that is or can be propelled without human power excluding devices designed and used by the physically handicapped. A “non-motorized vehicle” is defined as any conveyance or device that depends solely on human power for propulsion.
- B. No person shall, at any time, drive or ride a motorized vehicle upon the premises of any parks, trails and recreation areas except on designated roads or parking areas located upon the premises, without the express written permission of the Town Manager or his/her designee. These restrictions do not apply to Town staff or law enforcement staff when they are acting within the course of their regular employment.
- C. The operation of any motor vehicle on parks, trails and recreation area property including, but not limited to, roads, parking lots, trails and open spaces must comply with all state and local laws as referenced to their use on any public road or highway. All state and local laws apply to vehicle registration, insurance, the operator’s age and licensing requirements and apply the same standards regarding the operation of a motor vehicle under the influence of alcohol or drugs.
- D. No person shall operate or use a non-motorized device at parks, trails and recreation area facilities where such activity is specifically prohibited by appropriate posting.

Section 12-1-4 Horses and Other Riding Animals

Horses and other riding, draft, and burden animals, and any vehicles drawn by such animals are allowed only on specific, designated Town equestrian areas and bridle paths, except as may otherwise be permitted by the Town Manager or his/her designee, pursuant to written request

Section 12-1-5 Non-motorized Vehicles – Roller Skates – Skateboards – Roller Blades

No person shall operate skateboards, roller blades, roller skates, bicycles, scooters or any rolling vehicles in Town parks, trails and recreation areas where such activity is specifically prohibited by appropriate posting, or in an unsafe manner so as to infringe upon the safety of themselves or others. In cases where a way or trail serves as a pedestrian route, users of rolling vehicles shall reduce their speeds so as not to pose a danger to pedestrians.

Section 12-1-6 Camping and Parking in Parks and Recreation Facilities

Unless otherwise posted or allowed by issuance of a Town permit, overnight camping and overnight parking are prohibited at parks, trails and recreation area facilities-. After hours parking is prohibited.

Section 12-1-7 Fires

Unless otherwise posted or allowed by issuance of a Town permit, no open fires are permitted. The use of propane or gas flame-product barbecue cooking devices is allowed as long as they are attended and in an enclosed device. Charcoal may only be used in fixed grills provided in Town parks and charcoal fires shall be attended at all times. The Town or Clarkdale Fire District may temporarily prohibit fires and cooking devices on Town parks, trails and recreation areas during periods of high fire danger.

Section 12-1-8 Smoking

- A. The Town may prohibit smoking in any or all areas within Town parks, trails and recreation areas by posting signs stating such.
- B. The Town or Clarkdale Fire District may temporarily prohibit smoking on all Town parks, trails and recreation areas during periods of high fire danger.

Section 12-1-9 Damaging Property, Tampering with Parks or Facilities

- A. It shall be unlawful for any unauthorized person to remove, destroy, mutilate, collect or deface any natural or manmade object within any parks, trails and recreation areas, including but not limited to trees, shrubbery, plants, flowers, rocks, fences, signs, kiosks, bulletin boards, restrooms, picnic tables, or trash containers.
- B. It shall be unlawful to plant trees or any other type of landscape material or establish or construct trails, monuments, memorials or other facilities for public or private use without the prior written consent of the Town Manager or his/her designee.
- C. It shall be unlawful for any unauthorized person to remove, destroy, mutilate, collect or deface any cultural or historic artifacts within any parks, trails and recreation areas.

Section 12-1-10 Firearms and Deadly Weapons

- A. It shall be unlawful to discharge firearms or explosives, or discharge or use projectile weapons in any parks, trails and recreation areas including, but not limited to, fireworks, BB guns, pellet guns, air guns, crossbows, longbows, slingshots or other device capable of causing injury to persons or animals or damage or destruction to property.
- B. Special events or instructional classes involving the discharge of firearms or explosives, or use of projectile weapons must receive written permission from the Town Manager or his/her designee.

Section 12-1-11 Golfing at Parks and Recreation Facilities

No person shall use any portion of any parks, trails and recreation area facility for golfing purposes, or make use of any golf club or golf ball in any park or recreation facility except for special events or classes.

Section 12-1-12 Glass Containers in Parks and Recreation Facilities

It shall be unlawful for any person to have a glass container in his/her possession in any parks, trails and recreation areas unless specifically authorized by the Town Manager or his/her designee.

Section 12-1-13 Littering

It shall be unlawful to litter at a parks, trails and recreation areas. Users are responsible for returning facility to an as-found condition. Users shall take refuse resulting from activities within the parks, trails and recreation areas with them when leaving the park or deposit them in appropriate waste receptacles. In the case where trash receptacles are full or unavailable, users shall remove their own refuse from the parks, trails and recreation areas.

Section 12-1-14 Dumping or Depositing of Household or Commercial Trash

Dumping or depositing household or commercial trash on or at parks, trails and recreation areas, or in dumpsters or trash receptacles provided at parks, trails and recreation areas is prohibited.

Section 12-1-15 Domestic Animals

- A. Domestic animals shall be kept on a leash at all times at parks, trails and recreation areas except when participating in a program authorized by the Town of Clarkdale. Owners are responsible for cleaning up and disposing of their animal's excrement by removing it or disposing of it in appropriate waste receptacles.
- B. The burying, entombment, or the spreading of remains of household pets or domesticated animals is prohibited.

Section 12-1-16 Prohibited Substances

No person shall consume, distribute or possess any substance in violation of A.R.S. Title 13, Chapter 34, Drug Offenses, at parks and recreation facilities. No person shall consume, possess or distribute an open container of alcoholic beverages at parks, trails and recreation areas, unless such activity has been allowed through issuance of a permit from the Town, or in the event a particular park, trail, or recreation area has been exempted from this provision.

Section 12-1-17 Distribution or Sale of Food, Beverages or Other Items

Commercial distribution or sales of food, beverages or any other item is prohibited at parks, trails and recreation areas, except through issuance of a permit from the Town.

Section 12-1-18 Parks, Trails and Recreation Area Closure

- A. The Town Manager, or his/her designee, has the authority to close parks, trails and recreation areas or portions thereof, at his/her discretion. Reasons may include, but are not limited to: vandalism, weather, repairs, public health or safety concerns, etc.
- B. No person shall use any Town parks, trails and recreation areas, or any area which has been declared "closed" and which has been so posted by the Town, except as authorized in writing by the Town Manager or his/her designee.

Section 12-1-19 Signs, Decorations and Other Objects

- A. The posting, draping or attachment of any sign, poster, bill, advertisement or directional flagging to any park sign, sign post or facility including freestanding signs on Town property is prohibited without the permission of the Town Manager or his/her designee.
- B. The posting of advertisements or the placement of brochures by private parties on Town parks, trails and recreation areas and the placement of brochures on vehicles within designated parking areas is prohibited.
- C. Placement of tents or temporary structures must be approved by the Town Manager or his/her designee before installation.

Section 12-1-20 Wildlife Protection

- A. It is unlawful to feed, harass, chase, harm, capture, hunt, trap or to shoot or throw an object at any animal. This does not apply to the chasing or capture of domestic animals such as dogs or cats to bring them under appropriate control of the owner, caretaker, or animal control officers.
- B. Observe wildlife from a distance using binoculars or cameras. Avoid wildlife during sensitive times, such as when they are breeding, nesting or raising young. It is unlawful to disturb or move birds' nests or eggs.
- C. Fishing is permitted in accordance with State regulations, including the need for proper fishing licenses.

D. This section shall not apply to persons performing wildlife rescue, rehabilitation or pest/animal control with permission from the Town Manager or his/her designee.

Section 12-1-21 Fees

Reservation Fee and Deposit Schedule: See current fee schedule as adopted by Resolution of the Clarkdale Town Council.

Designated Fee Areas: See current fee schedule as adopted by Resolution of the Clarkdale Town Council.



Staff Report

Agenda Item: AN ORDINANCE OF THE TOWN OF CLARKDALE, ARIZONA, MAKING CHANGES TO THE TOWN CODE BY ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED “PARK AND RECREATION FACILITIES CODE” REPEALING CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND ADOPTING BY EMERGENCY MEASURES – Discussion and consideration of Ordinance #359, an ordinance adopting by reference Articles 12-1-1 through 12-1-21 titled “Park and Recreation Facilities Code”.

Staff Contact: Gayle Mabery, Town Manager

Meeting Date: March 25, 2014

Background: This ordinance adopts the document made a public record by Resolution #1461.

The ordinance has been drafted with emergency clause so that it will become immediately effective upon adoption. To be adopted by an emergency clause, the ordinance will require a three-fourths vote of the Council. As part of the consideration, the Town Clerk will record a roll call vote:

____ Council Member Bohall
____ Vice Mayor Dehnert
____ Council Member Radoccia
____ Council Member Regner
____ Mayor Von Gausig

STAFF RECOMMENDATION – Staff recommends that the Council approve the Ordinance #359, AN ORDINANCE OF THE TOWN OF CLARKDALE, ARIZONA, MAKING CHANGES TO THE TOWN CODE BY ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED “PARK AND RECREATION FACILITIES CODE” REPEALING CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND ADOPTING BY EMERGENCY MEASURES

ORDINANCE # 359

AN ORDINANCE OF THE TOWN OF CLARKDALE, ARIZONA, MAKING CHANGES TO THE TOWN CODE BY ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED "PARK AND RECREATION FACILITIES CODE" REPEALING CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND ADOPTING BY EMERGENCY MEASURES.

BE IT ORDAINED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA:

- Section 1: That the certain document known as the "Park and Recreation Facilities Code", three (3) copies of which are on file in the Office of the Town Clerk of the Town of Clarkdale, Arizona, which document was made a public record by Resolution # 1461, is hereby referred to, and made a part hereof as if fully set forth in this Ordinance; and
- Section 2: That the document described in Section 1 above is hereby adopted by reference as Articles 12-1-1 through 12-1-21 of the Town Code of the Town of Clarkdale; and
- Section 3: That all Ordinances and part of Ordinances in conflict with the provisions of this Ordinance or any part of this document adopted herein by reference are hereby repealed.
- Section 4: Any portion of the Town Code repealed by this Ordinance does not affect rights and duties that matured or penalties that were incurred, and proceedings that were begun before the effective date of the repeal.
- Section 5: If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of this document adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.
- Section 6: Whereas it is necessary for the preservation of the peace, health and safety of the Town of Clarkdale, Arizona, an emergency is declared to exist and this Ordinance shall become effective immediately, operative and in full force after the date of the posting hereof.

PASSED AND ADOPTED by the Mayor and Council of the Town of Clarkdale, Arizona, this 25th day of March, 2014.

Doug Von Gausig, Mayor

ATTEST:

APPROVED AS TO FORM:
Boyle, Pecharich, Cline & Whittington, P.L.L.C.
Town Attorneys

Kathy Bainbridge, Town Clerk

Vote: _____ Passed: _____ Published: _____ Effective: _____