



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE**

**Tuesday, March 11, 2014 at 6:00 P.M.
Clark Memorial Clubhouse, Men's Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on **Tuesday, March 11, 2014, at 6:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.** Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on March 6, 2014 at 1:00 p.m.

Kathy Bainbridge
KATHY BAINBRIDGE
CLERK/FINANCE DIRECTOR

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

3. REPORTS

Current Events – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor's Report
Vice-Mayor's Report
Councilmembers' Report
Town Manager's Report

Organizational Reports – Reports regarding regional organizations.

CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations.

NACOG - Northern Arizona Council of Governments.

NAMWUA - Northern Arizona Municipal Water Users Association.

VRBP – Verde River Basin Partnership.

VVLP – Verde Valley Land Preservation.

WAC - Yavapai County Water Advisory Committee.

VVREO – Verde Valley Regional Economic Organization.

YCL – A report from the Yavapai College Liaison.

4. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.
- A. **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held February 11, 2014.
 - B. **Claims** - List of specific expenditures made by the Town during the previous month. February, 2014 check log and PPE dated February 8, 2014 and February 22, 2014.
 - C. **Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.
Board of Adjustment minutes of the meeting held February 26, 2014
Design Review Board minutes of the meeting held February 5, 2014
Planning Commission minutes of the meeting held February 18, 2014
 - D. **Reports** - Approval of written Reports from Town Departments and Other Agencies
Building Permit Report – January and February, 2014
Capital Improvements Report – January, 2014
Magistrate Court Report – January, February, 2014
Residential Garbage & Recycling Statistics – November, December, 2013
Clarkdale Fire District Report and Mutual Aid Responses Report – January, 2014
Police Department Report – December, 2013 and January, 2014
NAIPTA Transit Report – January, 2014
 - E. **Approval of the Town Manager’s Evaluation as Written by the Mayor** – Approval of the review of the Town Manager’s Evaluation conducted on December 10, 2013, by Town of Clarkdale Common Council in Executive Session.
 - F. **Proclamation Declaring April, 2014 as Water Awareness Month** – Approval of a Proclamation declaring April, 2014 Water Awareness Month in the Town of Clarkdale.
 - G. **Sedona Recycles, Inc. Agreement for Contracted Services** – Approval of an Agreement for Contract Services with Sedona Recycles, Inc. for recycling drop off services in the Town of Clarkdale for FY 14-15, in an amount not to exceed \$3,000.00.
 - H. **Liquor License for Four Eight Wineworks** – Approval of a recommendation to the Arizona Department of Liquor License and Control for approval of a Series #13 liquor

license application from Caduceus Cellars LLC, Maynard Keenan, Agent, d/b/a Four Eight Wineworks, located at 907 Main Street, Clarkdale, Arizona.

- I. **Intergovernmental Agreement between the Town of Clarkdale and the Yavapai County Flood Control District** – Approval of the IGA for FY 2013-2014 in an amount not to exceed \$81,910.00 between the Town of Clarkdale and Yavapai County Flood Control District for the Town’s Western Area Drainage Improvement Project including Foothill Terrace and Old Jerome Highway projects.
- J. **Resolution of the Mayor and Common Council of the Town of Clarkdale, Arizona amending Resolution #1446, setting fees for the Town of Clarkdale by adjusting Community Development Fees** – Approval of Resolution 1458, adjusting Community Development Fees.
- K. **“Welcome Home Vietnam Veterans Day” Proclamation** - Approval of a proclamation setting March 30, 2014 as Welcome Home Vietnam Veterans Day in Clarkdale.

NEW BUSINESS

- 5. **A RESOLUTION OF THE MAYOR AND THE TOWN COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED: “BUILDING CODE”** – Discussion and consideration of Resolution #1457, declaring as a public record that certain document filed with the Town Clerk and entitled: “Building Code”.
- 6. **AN ORDINANCE OF THE TOWN OF CLARKDALE, ARIZONA, MAKING CHANGES TO THE TOWN CODE BY ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED THE “BUILDING CODE” REPEALING CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY** – Discussion and consideration of Ordinance #357, an ordinance adopting by reference Articles 7-1 through 7-9 titled “Building Code”.
- 7. **PUBLIC HEARING: AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CLARKDALE ADDING LANGUAGE TO THE CLARKDALE TOWN ZONING CODE, CHAPTER 2: DEFINITIONS AND CHAPTER 3: ZONING DISTRICTS, SECTIONS 3-9(A)(17) AND 3-9(C)(3) CENTRAL BUSINESS DISTRICT AND SECTION 3-11(A)(17) AND 3-11(A)(20), COMMERCIAL DISTRICT ALLOWING THE MANUFACTURING, PRODUCTION AND ASSEMBLY OF BOUTIQUE CONSUMABLE PRODUCTS AS PERMITTED USES AND THE PACKAGING OF CONSUMABLE PRODUCTS FOR RETAIL SALES DISTRIBUTION AS A CONDITIONAL USE IN THE CENTRAL BUSINESS DISTRICT AND A PERMITTED USE IN THE COMMERCIAL DISTRICT; REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR SEVERABILITY.**
- 8. **AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CLARKDALE ADDING LANGUAGE TO THE CLARKDALE TOWN ZONING CODE, CHAPTER 2: DEFINITIONS AND CHAPTER 3: ZONING DISTRICTS, SECTIONS 3-9(A)(17) AND 3-9(C)(3) CENTRAL BUSINESS DISTRICT AND SECTION 3-11(A)(17) AND 3-11(A)(20), COMMERCIAL DISTRICT ALLOWING THE MANUFACTURING,**

PRODUCTION AND ASSEMBLY OF BOUTIQUE CONSUMABLE PRODUCTS AS PERMITTED USES AND THE PACKAGING OF CONSUMABLE PRODUCTS FOR RETAIL SALES DISTRIBUTION AS A CONDITIONAL USE IN THE CENTRAL BUSINESS DISTRICT AND A PERMITTED USE IN THE COMMERCIAL DISTRICT; REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR SEVERABILITY– Discussion and consideration of Ordinance # 358 allowing the manufacturing, production and assembly of consumable products as permitted uses.

9. **FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda
10. **ADJOURNMENT**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.

**Minutes of a Regular Session of the Common Council of the Town of Clarkdale
Held on Tuesday, February 11, 2014**

A Regular Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, February 11, 2014, at 6:00 P.M. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

CALL TO ORDER – Meeting was called to order at 5:59 P.M. by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig

Councilmember Bill Regner

Vice Mayor Richard Dehnert (absent)

Councilmember Curtiss Bohall

Councilmember Rennie Radoccia

Town Staff:

Town Manager Gayle Mabery

Town Clerk/Finance Director Kathy Bainbridge

Community Services/Human Resources Director Janet Perry

Utilities/Public Works Director Wayne Debrosky

Police Chief Randy Taylor

Community Development/Economic Director Jodie Filardo

Senior Planner Beth Escobar

Building Official Paul Grasso

Utilities Supervisor Ellen Yates

Deputy Clerk Mary Ellen Dunn

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

John Erickson, Clarkdale resident, acknowledged and thanked Town staff that cleaned up the monument as you enter town.

REPORTS

Current Events – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor's Report – (Mayor Von Gausig stipulates he has a weekly meeting with the Town Manager as well as weekly Arizona League Legislative and Officer Conference calls)

January 15, 2014 Attended MVWAC meeting

January 16, 2014 Attended Philosophy in the Public Interest Issues Committee meeting

January 22, 2014 Participated in Water Resource Management Working Group conference calls;
Met with Jim Holway from Sonoran Institute re: Corporation Commission campaign

January 23, 2014 Verde Check-in with Walton Family Foundation

January 27, 2014 Participated in Arizona League Officer's conference call

January 28, 2014 Attended Town meeting to discuss Town Attorney services

January 29, 2014 Participated in Carpe Diem West Management Team conference call regarding ecosystem services

January 30, 2014 Attended Issue Committee Leadership meeting for Arizona Forward

January 31, 2014 Attended Local First Arizona mixer at Clarkdale Clubhouse

February 4, 2014 Attended Arizona Forward Water committee meeting

February 7, 2014 Attended ASCOT Board meeting

February 11, 2014 Met with Ken Strobeck (President of Arizona League) and Barry Broome (President and CEO of GPEC)

Councilmember Bohall's Report –

January 15, 2014 Attended Rural Transportation Summit in Prescott

Noted there was sidewalk grinding that took place in the last month for the purpose of smoothing out walkways in the town complex and around town.

Councilmember Regner's Report –

January 21, 2014 Attended Friends of Southwest Wine Center board meeting

January 31, 2014 Attended Local First Arizona mixer

February 7, 2014 Attended VVREO expanded session

Councilmember Radoccia's Report –

January 21, 2014 Attended Friends of Southwest Wine Center board meeting

Attended NAMWUA and VVLP meetings

Town Manager's Report –

Attended ACMA winter conference in Sedona

Reminders: This Thursday the Fire District is holding a Health Fair from 9 a.m. – 3 p.m.;
Town offices closed on February 17, 2014 for President's Day.

Organizational Reports – Reports regarding regional organizations.

CAT/VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations – Councilmember Bohall:

VVTPO: Minutes included in Council packet

CAT: New bus routes started but had only run two days at time of meeting so no good data yet. Buses are running every 45 minutes now with a few more stops per day. There are more LYNX buses due to increased ridership. The Yavapai-Apache Nation is hoping to start their buses the first of April and will be originating in Clarkdale early in the morning. This is a joint coordinated effort with CAT.

TPAC: Yavapai County Supervisor Tom Thurman was elected chair.

NACOG - Northern Arizona Council of Governments – Vice Mayor Dehnert: No report

NAMWUA - Northern Arizona Municipal Water Users Association – Councilmember Radoccia:

Meeting in Sedona on January 24, 2014. ADWR gave presentation on strategic vision for water supply sustainability which was broken into 6 categories: 1) resolution of Indian/non-Indian water right claims; 2) continued commitment to conservation and expanded use of reclaimed water; 3) expanded monitoring and reporting of water use; 4) identifying role of in-state water transfers; 5) supply and importation (desalinization) out of Gulf of Mexico and Sea of Cortez; and 6) development of a financing mechanism to support water supply resiliency. Radoccia stated that he was amazed that the plan did not discuss land planning and zoning as strategic issues to control water use. The outlook isn't good if the population rate grows as predicted.

VRBP – Verde River Basin Partnership – Mayor Von Gausig: No report

VVLP – Verde Valley Land Preservation – Councilmember Radoccia:

February 10, 2014 meeting: The group is at a crossroads. The strategic planning retreat was held last month in which plans were discussed. The current board is exhausted and they currently can't fill the president/vice president/treasurer positions. Bob Rothrock, Chip Davis, and others are stepping down and no one is available to take their places. Can't move forward as a group effectively without leaders. They will devote the next meeting to recruiting discussions.

WAC - Yavapai County Water Advisory Committee – Mayor Von Gausig: Discussed Central Yavapai Highlands Water Resource Management Study's and proposed alternatives.

VVREO – Verde Valley Regional Economic Organization – Councilmember Regner:

February 7, 2014 quarterly board meeting: Liaisons are invited to attend only quarterly after board meeting. At that time Arizona House Speaker Andy Tobin gave brief legislative update and presentation on upcoming legislation that he is guiding through legislature this year on Revenue Allocation Districts that will provide municipalities with a tax increment financing type of economic development tool.

YCL – A report from the Yavapai College Liaison – Councilmember Regner:

Verde Valley campus has an unduplicated headcount of 1,633 students and 8,118 credit hours, up from spring semester last year.

The vote for the Cottonwood Ranch easement passed and the College has also been granted additional easements needed to start the reclaimed water project which will be underway soon.

College is hosting Verde Valley SciTech festival (with other partners including the Town of Clarkdale). The Verde campus will host an Expo on March 28th from 5 – 9 p.m.

Groundwork has begun on Southwest Wine Center.

The College has forfeited its 2014 women's softball season due to the loss of players. The softball head coach will relinquish her duties and the search for a new head coach has begun.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held January 14, 2014 and Special Meeting January 28, 2014.
- B. Claims** - List of specific expenditures made by the Town during the previous month. January, 2014 check log and PPE dated January 11, 2014 and January 25, 2014.
- C. Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month's Board and Commission Meetings.
 - Board of Adjustments Notice of Cancellation of meeting January 22, 2014
 - Design Review Board Notice of Cancellation of meeting January 1, 2014
 - Planning Commission minutes of the meeting held January 21, 2014
 - Library Advisory Board Notice of Cancellation of meeting January 2, 2014
 - Parks and Recreation Committee Notice of Cancellation of meeting January 8, 2014
 - Public Safety Personnel Retirement System minutes of the meeting held January 29, 2014

- D. A Resolution Supporting the Restoration of Arizona Highway User Revenue Fund (HURF) Distribution to Cities, Towns, Counties and State Highways – Approval of Resolution 1456, supporting the restoration of the HURF distribution to cities, towns, counties and state highways.**

Councilmember Radoccia moved to accept the Consent Agenda items A – D as presented. Councilmember Regner seconded the motion. The motion was approved unanimously.

NEW BUSINESS

BUILDING CODE WORKSESSION – a worksession regarding the update from 2006 International Code Council (ICC) building codes, and from 2002 National Electrical Code (NEC) to the 2012 ICC codes, and the 2011 NEC.

The International Code Council building codes provide a universal set of rules and guidelines for use in managing residential and commercial construction. Because of the volume of the codes, the overall code is broken down into a series of code books as follows:

- 2012 International Building Code (IBC) with appendices
- 2012 International Residential Code (IRC) with appendices
- 2012 International Plumbing Code (IPC) with appendices
- 2012 International Mechanical Code (IMC) with appendices
- 2012 International Fuel Gas Code (IFGC) with appendices
- 2012 International Swimming Pool and Spa Code (ISPSC) with appendices
- 2012 International Energy Conservation Code (IECC) with appendices
- 2012 International Property Maintenance Code (IPMC) with appendices, and
- 2012 International Existing Building Code (IEBC) with appendices.

This update also includes adoption of the new 2011 National Electric Code (NEC).

The Town of Clarkdale has been a member of the ICC since 1991. Over the 23-year period, Town Council has adopted a series of code changes, the most recent occurring in 2008. At that time, the Council adopted the 2006 ICC codes. In March 2004, the Council also adopted the 2002 NEC. Keeping the code current ensures new construction in Clarkdale takes full advantage of the latest best practices. In addition, complying with the most-current international codes also assists our residents as current codes enhance the Town's Insurance Services Office (ISO) and Community Rating System (CRS) ratings resulting in more advantageous insurance rates for residents.

Since 2013, Yavapai County and each of the towns and cities within the County have worked on achieving the adoption of the 2012 ICC codes and the 2011 NEC codes. Thus far, Sedona has adopted the 2012 codes as of this month. Additionally, Yavapai County and Camp Verde are moving forward to adopt the new codes in their jurisdictions. Cottonwood is currently using the 2009 ICC codes, and presently they have no plans to update. Thus far, building contractors, both those living locally and others from out of the area, have expressed their approval for a code update.

Of particular interest to Clarkdale is retention of the code relating to fire sprinklers. Based on staff discussions with the League of Cities and Towns and with our legal counsel, staff was advised to retain the existing code relating to fire sprinklers and adopted through Ordinance #282 dated October 11, 2005

and to omit the sections of new code from the 2012 ICC building codes (Section R313 Automatic Fire Sprinkler Systems). In so doing, the Town expects to retain its ability to require fire sprinklers. Please note, no legal challenges on this topic have yet been undertaken. Staff has also communicated with the Clarkdale Fire District regarding the Town's pursuit of code updates. Please be advised, we are not bringing forward the 2012 International Fire Code at this time, although we are in communication with the Clarkdale Fire District on this topic.

Budget:

Minimal budget impact is expected with the adoption of the new codes. One set of books for the new codes was purchased already. Additional training for the Building Official can be accommodated within this year's existing budget in Community Development.

Recommended modifications to the standard code for Clarkdale as noted in Chapter 7, Building Code of Town Code:

The recommended major updates from the 2006 to the 2012 codes are as follows:

1. R302.5.1: Self-closing doors required between garages and living areas. - *Protection from automobile fumes.*
2. R308.4.6: Safety glazing at stairways and tubs/showers updated - *Protection from injuries*
3. R310.1: Habitable attics require escape and rescue openings - *Homeowner's escape route and Firefighter access*
4. R311.3: Landings are required at each side of an exterior door. - *Safety*
5. R312.2: Window guards requires at sills 24" or less. - *Safety*
6. R315: Carbon monoxide protection (detectors) *Much like smoke detectors- Safety*
7. R807: Attic access must be weather tight. - *Energy savings*
8. N1103.1.1: Forced air furnaces must have a programmable thermostat. - *Energy savings*
9. R202 75% of lamps must be energy efficient. - *Energy savings*
10. M2302.5: Add: Access around photovoltaic panels must be a minimum of 36" at 3 sides. - *Firefighter safety*

Although many of the items we're updating in Chapter 7 of Town Code are housekeeping issues, the following items are additional modifications to the new codes we're recommending:

1. **R302.3 Fire separation of dwelling units in two-family structures.** We recommend the reduction of the four-hour burn rating for walls between dwelling units to a one-hour drywall burn rating (on each side of the wall), commensurate with the ICC code standards and with other municipalities. Currently, our code requires a masonry or concrete wall separating these types of units and a four-hour burn rating. However, with both units protected by a fire suppression system, the one hour rating would be sufficient. Clarkdale Fire District Chief Moore was part of the discussion regarding this proposed change, and is supportive of this modification.
2. **Omit: G2439.5.6 Dryer vent identification. Concealed dryer vent would need a permanently affixed label located within 6' of the appliance.** Based on the experience of staff, this requirement seems unnecessary and creates an undue burden on the builder.

Next steps:

Following guidance to staff from Council, this item will be brought forward for discussion/possible action. Upon Council's approval of the 2012 ICC codes and the 2011 NEC, the Community Development

Department will update the forms used for permit issuance and will work with developers as they bring in permits to educate them on the code differences listed above.

Building Inspector Paul Grasso presented information on this agenda item.

Mayor Von Gausig would like the Department to look into 3' setback for solar. Are those correct setbacks and are they needed on three sides?

Councilmember Radoccia stated he was hesitant to move forward with new codes at county level due to cost. If towns don't change codes every 6 years or less you are penalized by insurance companies. There are many issues to review.

It was noted that digital copies of the code are about the same cost as the paper copies of the books.

Public comment: Ralph Clemmer, project manager from BC Land Group in Mountain Gate, stated he was in favor of the 36" setback and access around photovoltaic panels for purposes of fire safety.

Planning Department will make changes and bring back to Council.

This item is scheduled as a worksession only. No council action is required.

CONSUMABLE PRODUCTS ORDINANCE WORKSESSION - a worksession regarding a proposed ordinance adding language to the Town Zoning Code Chapter 2: Definitions and Chapter 3: Zoning Districts, Sections 3-9.a.17 (central business district) and Section 3-11.a.20 (commercial district) allowing the manufacturing, production, and assembly of consumable products as permitted uses.

Staff has received some inquiries regarding possible uses of empty buildings along Main Street related to the production of consumable products such as beer, wine and coffee. There have been two specific incidents where potential businesses, one a micro-brewery and one a coffee producer, investigated moving into a building in the area. Currently, the permitted uses in the Central Business and Commercial Districts do not include the manufacture or production of any perishable products for consumption. Manufacturing first appears as a permitted use in the Industrial District, although there is no specific reference to consumable products other than food. Since brewing and coffee roasting are not permitted uses, the businesses went to a different location.

With the explosion of wine-related commercial activities in the Verde Valley, a zone change adding the manufacturing of consumable products as a permitted use might allow Clarkdale to attract more businesses to the area.

The proposed ordinance would add production and manufacturing of consumable products, defined as 'perishable products made, produced, assembled, roasted, brewed or distilled for human or animal consumption.' These uses would be added to the Central Business District, including the downtown area, and the Commercial District, including the commercially zoned property along SR 89A.

In addition to wine-related businesses, the proposed ordinance would allow for so called 'cottage industries' such as manufacturing of compound pharmaceuticals, soaps, lotions and essential oils, and

pet food products such as dog biscuits. These types of businesses seem a good fit for the Central Business District and Commercial Districts, within certain parameters.

Increasing the variety of uses permitted in these two zoning districts could promote more commercial activity within the Town.

Regulations in other communities:

Yavapai County:

Wineries are allowed within the RCU-2 District (Rural, single-family, 2-acre minimum) with a Conditional Use Permit. Similar uses would be considered through a CUP application.

City of Cottonwood:

Light manufacturing is allowed in their Light Commercial Zoning District. Manufactured products must be incidental to permitted use, must be conducted within an enclosed building, and shall not use more than 50 percent of the ground floor area of the building.

For wineries and micro-breweries, production quantities are also restricted by the State Liquor License. For a Series 13 liquor license, for a Domestic Farm Winery, a minimum of 200 gallons must be produced, and the business may produce up to a maximum of 40,000 gallons. A microbrewery, Series 3 Liquor License, requires a 5,000 gallon minimum production and a 1,240,000 gallon maximum production.

Staff could find no reference to the production of other consumable products, such as coffee or cheese, in the zoning ordinances of other communities.

In general, products for human consumption are subject to regulations from the state or county addressing health and safety issues.

Existing Rules:

There are Performance Standards for the Central Business District and Commercial District in the Zoning Code providing regulations regarding outdoor storage, waste disposal, odor and nuisances. These regulations are in place and would apply to any business manufacturing consumable products.

Sustainable Community and Economic Plan:

A mid-term strategy of this plan adopted in July 2013 is to: *'Research and pursue supply chain businesses to support the Arizona wine industry such as producers...'*

Clarkdale General Plan:

Economic Development Element Goal 12.1.b: *'Work to make the local economic climate more supportive of business investment in the community.'*

Planning Commission:

The Planning Commission reviewed the proposed ordinance in three public meetings. A public hearing was held on December 17, 2013.

Per the Commission's direction, the terms 'roasted' and 'brewed' were added to the definition for consumable products.

In addition, the Commission directed staff to add the language regarding sustainable manufacturing practices. Language from the EPA's Sustainable Manufacturing website was incorporated into the ordinance. This language encourages sustainable manufacturing practices. Since these will differ from product to product, this broad language addresses the issue in general, while allowing specific businesses to research and develop best practices.

At their January 21, 2014 meeting the Planning Commission unanimously recommended approval of the proposed ordinance.

Senior Planner Escobar presented information on this agenda item.

Mayor Von Gausig stated that the proposed ordinance leaves the door open for unwanted consequences and should be tightened up for Central Business District/Entertainment District.

Councilmember Regner asked if a percentage consumed versus a percentage that goes out the door be established and Escobar noted that language could be included.

Escobar noted that in the industrial zone Town code allows manufacturing on a large scale.

Councilmember Radoccia gave example of the Cottonwood ordinance which allows for no more than 50% manufacturing and 50% retail (per square footage).

Balance of protecting the retail sector as well as the neighborhood. The Council likes the focus of the ordinance and requests staff bring it back.

Escobar stated that the department will look at a formula that will be acceptable to council.

This agenda item is scheduled as a worksession only. No council action is required.

DUI ENFORCEMENT GRANT RESOLUTION – Discussion and consideration of the approval of Resolution 1455, pertaining to the submission of a Clarkdale Police Department DUI Grant Proposal for FY 2015 through the Governor's Office of Highway Safety (GOHS) in the amount of \$ 5959.00.

The Clarkdale Police Department continues to strive for operating in a proactive way opposed to a reactive way. With this in mind we wish to stay ahead in traffic enforcement and education in keeping our community safe. We would like to put extra enforcement on DUI, speeding, aggressive driving, seatbelt usage and child restraints by providing money for overtime.

The additional overtime money requested would help continue our participation in a monthly victim impact panel, monthly, holiday DUI enforcement and Drug Recognition Evaluations and continue our CUB (Curb Underage Buying) through underage party and sales to minors stings.

We will also be requesting funds to purchase three (3) portable breath analyzers. (PBT)

Personnel Services (overtime)		\$ 3221.00
Holiday DUI Task Force	\$3121.00	

Employee Related Expenses		\$ 1181.00
Holiday DUI Task Force	\$1181.00	
Capital Outlay		\$1652.00
3 PBT's	\$1652.00	
Total Estimated Grant Request		\$5959.00

Police Chief Taylor presented information on this agenda item.

Councilmember Regner moved to approve Resolution # 1455, to accept the Clarkdale Police Department DUI Enforcement Grant Proposal for FY 2015 through the Governor's Office of Highway Safety for the amount of \$5959.00. Councilmember Bohall seconded the motion. The motion was approved unanimously.

NOTICE OF INTENT TO CHANGE UTILITY (WATER, WASTEWATER & TRASH) DELINQUENCY AND DISCONNECTION FOR NON-PAYMENT DATES – Discussion and consideration of a Notice of Intent to Change utility delinquency and disconnection dates.

Many people are on a fixed income and are finding it very difficult to meet the 14 day deadline to pay their Utility bill. Allowing 21 days to pay will give the resident more flexibility with their budgets. Making these changes would help many of our residents in paying their bills and reduce the amount of bad debt the Town has to assume.

Currently water service is discontinued or shut-off 75 days after the billing date (due date which is 14 days after the billing date and 60 days of delinquency). By allowing for the accumulation of such a high bill prior to shut-off, it is difficult for the resident to catch up and become current. Changing shut-offs to 30 days after the due date will reduce the past due amount making it a little easier for the resident to pay their utility bills.

The Town of Clarkdale Utilities Department has written off bad debt in the amount of \$29,931.23 for 2011-2012 and \$13,579.70 has accumulated in bad debt so far in 2013.

Now that all of the water meters throughout Town have been changed over to automatic readers, the Utility Department will be able to process utility bills for all users on one cycle instead of splitting the Town into two billing cycles. These changes will also allow the Utilities Department to standardize billing cycles and billing due dates for all residents.

Proposed Changes:

1. DELINQUENT UTILITY CHARGES (WATER, WASTEWATER, TRASH)

Current: Account Delinquencies – Past due Amount at ten (10) % after fourteen (14) days. Due date is fourteen (14) days after billing date.

Proposed: Past due Amount at ten (10) % after twenty-one (21) days. Due date would be twenty-one (21) days after billing date.

2. OTHER WATER UTILITY RATE AND FEE POLICIES

Current: Disconnection for Non-Payment – Water service shall be disconnected for non-payment sixty (60) days from the due date.

Proposed: Disconnection for Non-Payment – Water service shall be disconnected for non-payment thirty (30) days from the due date.

3. OTHER TRASH UTILITY RATE AND FEE POLICIES

Current: Discontinuation for Non-Payment – Trash service shall be discontinued for non-payment sixty (60) days from the due date.

Proposed: Discontinuation for Non-Payment – Trash service shall be discontinued for non-payment thirty (30) days from the due date.

The Notice of Intent to Impose or Increase Fees or Taxes, as required by A.R.S. 9-499.15, was posted on December 16, 2013 in order to comply with providing notice at least sixty days prior to the date the proposed new or increased fee or tax is scheduled to be approved or disapproved at a meeting of the Clarkdale Town Council.

The Notice of Intent to Change Utility (water, wastewater and trash) Delinquency and Disconnection for Non-Payment Dates schedules the required public hearing in order to officially consider the utility changes before Council for discussion and consideration as required by A.R.S. 9-511.01.

- | | |
|-------------------|--|
| December 16, 2013 | Post Notice of Intent to Impose or Increase Fees or Taxes
(60 days prior to action by Council) |
| February 11, 2014 | Council Adopts Notice of Intent to Set Wastewater Rates at a Regular Council meeting. |
| February 11, 2014 | File report with data supporting the increase of rates with Town Clerk at least 30 days prior to the Public Hearing. |
| February 23, 2014 | Public Hearing Notice published in newspaper.
(Not less than 20 days prior to the public hearing.) |
| March 25, 2014 | Hold Public Hearing & Consider Adoption of Rates by Resolution.
(Not less than 30 days after adoption of Notice of Intent.) |
| April 25, 2014 | Rates become effective. (30 days after the adoption of the Resolution or upon specific future date) |

Utilities Supervisor Ellen Yates presented information on this agenda item.

Councilmember Regner moved for the approval of the Notice of Intent to Change Utility (Water, Wastewater & Trash) Delinquency and Disconnection for Non-Payment Dates. Councilmember Bohall seconded the motion. The motion was approved unanimously.

MAJOR AMENDMENT AND ZONING REVERSION FOR THE VERDE VALLEY RANCH PLANNED AREA DEVELOPMENT (PAD) BY ADOPTION OF A REVISED LAND USE SUMMARY AS THE APPROVED DEVELOPMENT PLAN - Discussion/possible action regarding a major amendment and zoning reversion for the Verde Valley Ranch Planned Area Development (PAD) to reflect prior land divisions through the adoption of a new land use map and revert the commercial zoning of a portion of Assessor's Parcel Number 400-07-011B, that property formerly known as the Clark Mansion, whose zoning was changed by resolution #1330 of the Town of Clarkdale on April 13, 2010, back to PAD.

Town Council approved rezoning of an 11.25-acre portion of the Verde Valley Ranch Planned Area Development on October 22, 2013. This portion has subsequently been removed from the development through a land division application approved by the Community & Economic Development Director and recorded at Yavapai County.

Prior to this most recent activity, the following changes to the original Land Use Summary, approved as part of the Verde Valley Ranch Planned Area Development in 1991, have occurred:

- In 2010 Clarkdale Town Council approved a zone change for a five-acre portion of Assessor's Parcel Number 400-07-001B. The Clark Mansion was located on this portion. Subsequent to the zone change approval, the Clark Mansion was destroyed in a fire, so the proposed land division to remove this portion of the property from the Planned Area Development was never completed. This portion of land, therefore, needs to be returned to the Verde Valley Ranch project and the zoning reverted to Planned Area Development.
- In 1996 Phelps Dodge donated approximately 17.79 acres to the Archaeological Conservancy (now parcel 400-02-003E).
- In 2004, Phelps Dodge transferred approximately 10 acres to Arizona State Parks (now parcel 400-07-001A).

Per section 6-2.B.6 of the Zoning Code, the previous land divisions and the removal of the 11.25 portion qualify as a major amendment to the Planned Area Development.

The Land Use Summary map attached with this staff report reflects all of the changes listed above. Adoption of this Land Use Summary will remove Assessor's Parcel Numbers 400-02-003E (Archaeological Conservancy) and 400-07-001A (Arizona State Parks) from the PAD. It will also return the Clark Mansion portion to the PAD and the original land use designation of Tract R – Clark House.

Planning Commission:

At their December 17, 2013 meeting, the Planning Commission unanimously recommended approval of the Major Amendment and Zoning Reversion. No one spoke in opposition to this proposal at the public hearing held by the Planning Commission.

Senior Planner Escobar presented information on this agenda item.

Mayor Von Gausig asked if we would be reverting to a time when the document referred to a structure. Escobar noted that this will be clarified when it is brought back before council. Needs to be approved by attorneys.

Town Manager Mabery asked if there was any reason that if the council wanted to change the chart/legend to replace "Clark House" with term "residential" to match other residential uses would they be able to do that. Escobar noted that it was presented to all parties in public hearing and to Freeport McMoRan as Tract R. It would still have to come back for a review as there is currently no density assigned to Tract R.

Councilmember Radoccia moved to approve the Major Amendment and Zoning Reversion by adoption of the revised Land Use Summary as the approved development plan for Verde Valley Ranch and direction to staff to bring forward for Council review a revised development agreement. Councilmember Regner seconded the motion. The motion was approved unanimously.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.

- 1) **Mayor Von Gausig would like an agenda item to appoint a designee to represent him on the Public Safety Personnel Retirement Board; and**
- 2) **Utilities/Public Works Director Debrosky would like an agenda item to announce presentation of award to the Town for Project of the Year for Twin 5s project by WIFA.**

ADJOURNMENT – Without objection, Mayor Von Gausig adjourned the meeting at 7:37 P.M.

APPROVED:

ATTESTED/SUBMITTED:

Doug Von Gausig, Acting Mayor

Kathy Bainbridge, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 11th day of February, 2014. I further certify that meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2014.

SEAL

Kathy Bainbridge, Town Clerk

VENDOR SET: 01 Town of Clarkdale
 BANK: * ALL BANKS
 DATE RANGE: 2/01/2014 THRU 2/28/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	C-CHECK		VOID CHECK			069884		
	C-CHECK		VOID CHECK			069888		
0768	BETH ESCOBAR							
	C-CHECK	VOIDED	BETH ESCOBAR	V	2/12/2014	069905		61.79CR
	C-CHECK		VOID CHECK	V	2/26/2014	069962		
	C-CHECK		VOID CHECK	V	2/26/2014	069970		
	C-CHECK		VOID CHECK	V	2/26/2014	069971		
	C-CHECK		VOID CHECK	V	2/26/2014	069972		
	C-CHECK		VOID CHECK	V	2/26/2014	069973		
	C-CHECK		VOID CHECK	V	2/26/2014	069974		
0069	CITY OF COTTONWOOD							
	C-CHECK	VOIDED	CITY OF COTTONWOOD	V	2/26/2014	069975		38,698.54CR
0016	COPY SYSTEM, INC.							
	C-CHECK	VOIDED	COPY SYSTEM, INC.	V	2/26/2014	069976		332.15CR

** T O T A L S **	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	11	VOID DEBITS 0.00		
		VOID CREDITS 39,092.48CR		
		39,092.48CR	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			11	0.00	0.00	0.00
BANK: *		TOTALS:	11	0.00	0.00	0.00

VENDOR SET: 01 Town of Clarkdale
 BANK: POOL POOLED CASH
 DATE RANGE: 2/01/2014 THRU 2/23/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0001	ARIZONA STATE RETIREMENT SYSTE							
I-LTDPPE 02082014	STATE RETIREMENT	D	2/12/2014	239.46		000000		
I-SR PPE 02082014	STATE RETIREMENT	D	2/12/2014	11,275.64		000000		
I-SRBPPE 02082014	STATE RETIREMENT BUY BACK	D	2/12/2014	349.89		000000		11,864.99
0001	ARIZONA STATE RETIREMENT SYSTE							
I-LTDPPE 02222014	STATE RETIREMENT	D	2/26/2014	240.16		000000		
I-SR PPE 02222014	STATE RETIREMENT	D	2/26/2014	11,307.34		000000		
I-SRBPPE 02222014	STATE RETIREMENT BUY BACK	D	2/26/2014	349.89		000000		11,897.39
0069	CITY OF COTTONWOOD							
I-251-DRAFT	CITY OF COTTONWOOD	D	2/25/2014	38,698.54		000000		38,698.54
0074	INTERNAL REVENUE SERVICE							
I-T1 PPE 02062014	FEDERAL TAXES	D	2/12/2014	5,072.83		000000		
I-T3 PPE 02082014	FICA WITHHOLDING	D	2/12/2014	7,903.28		000000		
I-T4 PPE 02082014	MEDICARE WITHHOLDING	D	2/12/2014	1,848.38		000000		14,824.49
0074	INTERNAL REVENUE SERVICE							
I-T1 PPE 02222014	FEDERAL TAXES	D	2/26/2014	5,097.66		000000		
I-T3 PPE 02222014	FICA WITHHOLDING	D	2/26/2014	8,159.04		000000		
I-T4 PPE 02222014	MEDICARE WITHHOLDING	D	2/26/2014	1,908.18		000000		15,164.88
0613	FELIX CONSTRUCTION COMPANY							
I-OCT 2013 TWIN 5S	FELIX CONSTRUCTION COMPANY	D	2/05/2014	60,122.83		000000		60,122.83
0613	FELIX CONSTRUCTION COMPANY							
I-1633-NOV 2013	FELIX CONSTRUCTION COMPANY	D	2/12/2014	75,219.56		000000		75,219.56
0151	DOUG VON GAUSIG							
I-REIM FOR TRAVEL	DOUG VON GAUSIG	V	9/15/2008	113.83		059591		113.83
0151	DOUG VON GAUSIG							
M-CHECK	DOUG VON GAUSIG	UNPOST	V	2/04/2014		059591		113.83
1	HARRIS, LOFTON D							
I-000201001140911	US REFUND	V	1/20/2010	23.11		062131		23.11
1	HARRIS, LOFTON D	UNPOST						
M-CHECK	HARRIS, LOFTON D	UNPOST	V	2/12/2014		062131		23.11
0099	CLARKDALE CLASSIC STATION							
I-341	CLARKDALE CLASSIC STATION	V	2/16/2011	980.10		064078		980.10

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0099	CLARKDALE CLASSIC STATION							
M-CHECK	CLARKDALE CLASSIC STATIONUNPOST	V	2/04/2014			064073		980.10
0081	BIG O TIRES							
I-39394	BIG O TIRES	V	5/25/2011	642.45		064573		642.45
0081	BIG O TIRES							
M-CHECK	BIG O TIRES UNPOST	V	2/04/2014			064573		642.45
0069	CITY OF COTTONWOOD							
I-062011	CITY OF COTTONWOOD	V	6/22/2011	1,407.79		064785		1,407.79
0069	CITY OF COTTONWOOD							
M-CHECK	CITY OF COTTONWOOD UNPOST	V	2/04/2014			064785		1,407.79
0325	A BETTER CONNECTION							
I-140110172	A BETTER CONNECTION	R	2/05/2014	135.00		069856		135.00
0071	ALLEGRA PRINT & IMAGING OF COT							
I-13229	ALLEGRA PRINT & IMAGING OF COT	R	2/05/2014	15.93		069857		15.93
0010	ARIZONA PUBLIC SERVICE							
I-12714-6237	ARIZONA PUBLIC SERVICE	R	2/05/2014	476.79		069858		476.79
0010	ARIZONA PUBLIC SERVICE							
I-12814-4284	ARIZONA PUBLIC SERVICE	R	2/05/2014	72.60		069859		72.60
0010	ARIZONA PUBLIC SERVICE							
I-12814-5283	ARIZONA PUBLIC SERVICE	R	2/05/2014	6,038.56		069860		6,038.56
0010	ARIZONA PUBLIC SERVICE							
I-12814-5284	ARIZONA PUBLIC SERVICE	R	2/05/2014	493.08		069861		493.08
0010	ARIZONA PUBLIC SERVICE							
I-12814-7282	ARIZONA PUBLIC SERVICE	R	2/05/2014	6,433.05		069862		6,433.05
0018	ARIZONA DEPARTMENT OF REVENUE							
I-02012014-JAN2014	ARIZONA DEPARTMENT OF REVENUE	R	2/05/2014	7,976.48		069863		7,976.48
0767	BLACK HILLS AMMUNITION INC							
I-212741	BLACK HILLS AMMUNITION INC	R	2/05/2014	389.50		069864		389.50
0015	BOYLE, PECHARICH, CLINE, WHITT							
I-28402	BOYLE, PECHARICH, CLINE, WHITT	R	2/05/2014	2,958.25		069865		2,958.25

VENDOR SET: 01 Tcwn of Clarkdale
 BANK: POOL POOLED CASH
 DATE RANGE: 2/01/2014 THRU 2/28/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0058	CENTURY LINK							
I-249M-1252014	CENTURY LINK	R	2/05/2014	1,179.78		069866		1,179.78
0099	CLARKDALE CLASSIC STATION							
I-747	CLARKDALE CLASSIC STATION	R	2/05/2014	354.40		069867		354.40
0039	CLARKDALE MUNICIPAL WATER UTIL							
I-01292014	CLARKDALE MUNICIPAL WATER UTIL	R	2/05/2014	1,259.25		069868		1,259.25
0192	COTTONWOOD AUTO PARTS, INC.							
I-981388	COTTONWOOD AUTO PARTS, INC.	R	2/05/2014	5.13		069869		
I-981456	COTTONWOOD AUTO PARTS, INC.	R	2/05/2014	9.95		069869		
I-981569	COTTONWOOD AUTO PARTS, INC.	R	2/05/2014	10.09		069869		
I-982071	COTTONWOOD AUTO PARTS, INC.	R	2/05/2014	10.06		069869		
I-982368	COTTONWOOD AUTO PARTS, INC.	R	2/05/2014	19.49		069869		
I-983071	COTTONWOOD AUTO PARTS, INC.	R	2/05/2014	8.30		069869		
I-983679	COTTONWOOD AUTO PARTS, INC.	R	2/05/2014	12.32		069869		
I-983781	COTTONWOOD AUTO PARTS, INC.	R	2/05/2014	10.67		069869		86.01
0766	DEBRA LAFRANCE							
I-01262014	DEBRA LAFRANCE	R	2/05/2014	6.98		069870		6.98
0151	DOUG VON GAUSIG							
I-082903-REISSUE	DOUG VON GAUSIG	R	2/05/2014	113.83		069871		113.83
0181	FOUR-D, LLC.							
I-380	FOUR-D, LLC.	R	2/05/2014	4,631.25		069872		4,631.25
0093	HILL BROTHERS CHEMICAL CO.							
I-4387663	HILL BROTHERS CHEMICAL CO.	R	2/05/2014	656.30		069873		656.30
0285	INTERNATIONAL ASSOC OF CHIEFS							
I-1001091485	INTERNATIONAL ASSOC OF CHIEFS	R	2/05/2014	120.00		069874		120.00
0433	JOHN DEERE CREDIT							
I-1438155	JOHN DEERE CREDIT	R	2/05/2014	1,385.30		069875		1,385.30
0534	LC DISTRIBUTION LLC							
I-112638	LC DISTRIBUTION LLC	R	2/05/2014	20.96		069876		20.96
0320	REESE & SONS TIRE							
I-1-196168	REESE & SONS TIRE	R	2/05/2014	691.39		069877		691.39

VENDOR SET: 01 Town of Clarkdale
 BANK: POOL POOLED CASH
 DATE RANGE: 2/01/2014 THRU 2/28/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0307	SIGNS928							
I-2446	SIGNS928	R	2/05/2014	31.16		069876		31.16
0167	TROY SMITH							
I-01292014	TROY SMITH	R	2/05/2014	43.41		069879		43.41
0042	US POSTMASTER							
I-01292014	US POSTMASTER	R	2/05/2014	750.00		069880		750.00
0042	US POSTMASTER							
I-PO BOX 308	US POSTMASTER	R	2/05/2014	60.00		069881		60.00
0030	USA BLUEBOOK							
I-251432	USA BLUEBOOK	R	2/05/2014	220.65		069882		220.65
0002	VERDE VALLEY HARDWARE							
C-250759	VERDE VALLEY HARDWARE	R	2/05/2014	15.41CR		069883		
I-250306	VERDE VALLEY HARDWARE	R	2/05/2014	8.73		069883		
I-250350	VERDE VALLEY HARDWARE	R	2/05/2014	9.35		069883		
I-250457	VERDE VALLEY HARDWARE	R	2/05/2014	17.87		069883		
I-250539	VERDE VALLEY HARDWARE	R	2/05/2014	52.44		069883		
I-250563	VERDE VALLEY HARDWARE	R	2/05/2014	27.28		069883		
I-250571	VERDE VALLEY HARDWARE	R	2/05/2014	11.45		069883		
I-250593	VERDE VALLEY HARDWARE	R	2/05/2014	30.60		069883		
I-250733	VERDE VALLEY HARDWARE	R	2/05/2014	52.47		069883		
I-250901	VERDE VALLEY HARDWARE	R	2/05/2014	88.44		069883		
I-250923	VERDE VALLEY HARDWARE	R	2/05/2014	20.28		069883		
I-250939	VERDE VALLEY HARDWARE	R	2/05/2014	20.60		069883		
I-251054	VERDE VALLEY HARDWARE	R	2/05/2014	15.29		069883		
I-251110	VERDE VALLEY HARDWARE	R	2/05/2014	4.53		069883		
I-251202	VERDE VALLEY HARDWARE	R	2/05/2014	37.16		069883		
I-251208	VERDE VALLEY HARDWARE	R	2/05/2014	1.96		069883		
I-251259	VERDE VALLEY HARDWARE	R	2/05/2014	4.89		069883		
I-251443	VERDE VALLEY HARDWARE	R	2/05/2014	41.53		069883		
I-251536	VERDE VALLEY HARDWARE	R	2/05/2014	23.24		069883		452.70
0033	VERIZON WIRELESS							
I-9718938565	VERIZON WIRELESS	R	2/05/2014	439.64		069885		439.64
0182	WAYNE DEBROSKY							
I-012414	WAYNE DEBROSKY	R	2/05/2014	11.83		069886		
I-01302014	WAYNE DEBROSKY	R	2/05/2014	74.64		069886		86.47

VENDOR SET: 01 Town of Clarkdale
 BANK: FOOL POOLED CASH
 DATE RANGE: 2/01/2014 THRU 2/28/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0072	ARIZONA PUBLIC EMPLOYERS HEALTH							
I-2ECPPE 02082014	HEALTH INSURANCE	R	2/12/2014	652.62		069887		
I-2EFPPE 02032014	HEALTH INSURANCE	R	2/12/2014	497.08		069887		
I-2ESPPE 02082014	HEALTH INSURANCE	R	2/12/2014	392.77		069887		
I-CECPPE 02082014	HEALTH INSURANCE	R	2/12/2014	954.46		069887		
I-CEFPPE 02082014	HEALTH INSURANCE	R	2/12/2014	2,178.00		069887		
I-CEOPPE 02082014	HEALTH INSURANCE	R	2/12/2014	1,736.28		069887		
I-CESPPE 02082014	HEALTH INSURANCE	R	2/12/2014	1,119.22		069887		
I-HECPPE 02082014	HEALTH INSURANCE	R	2/12/2014	563.71		069887		
I-HEFPPE 02082014	HEALTH INSURANCE	R	2/12/2014	1,092.90		069887		
I-HEOPPE 02082014	HEALTH INSURANCE	R	2/12/2014	1,652.50		069887		
I-HESPPE 02082014	HEALTH INSURANCE	R	2/12/2014	2,162.25		069887		
I-OEFPPE 02082014	HEALTH INSURANCE	R	2/12/2014	726.00		069887		
I-OESPPE 02082014	HEALTH INSURANCE	R	2/12/2014	574.61		069887		
I-VECPPE 02082014	VISION INSURANCE	R	2/12/2014	7.54		069887		
I-VEFPPE 02082014	VISION INSURANCE	R	2/12/2014	60.25		069887		
I-VEOPPE 02082014	VISION INSURANCE	R	2/12/2014	42.03		069887		
I-VESPPE 02082014	VISION INSURANCE	R	2/12/2014	56.32		069887		
I-VLCPPE 02082014	LIFE INSURANCE	R	2/12/2014	0.32		069887		
I-VLEPPE 02082014	LIFE INSURANCE	R	2/12/2014	39.23		069887		
I-VLSPPE 02082014	LIFE INSURANCE	R	2/12/2014	7.55		069887		14,545.64
0006	AMERICAN FAMILY LIFE ASSURANCE							
I-APRPPE 02082014	AFLAC	R	2/12/2014	104.86		069889		
I-APSPPE 02082014	AFLAC POST TAX	R	2/12/2014	36.37		069889		141.23
0075	ARIZONA DEPARTMENT OF REVENUE-13-052014X							
I-T2 PPE 02082014		R	2/12/2014	1,309.55		069890		1,809.55
0072	ARIZONA PUBLIC EMPLOYERS HEALTH SEC 125							
I-125PPE 02082014		R	2/12/2014	25.00		069891		25.00
0072	ARIZONA PUBLIC EMPLOYERS HEALTH							
I-2HSPPE 02082014	HEALTH INSURANCE	R	2/12/2014	565.68		069892		565.68
0072	ARIZONA PUBLIC EMPLOYERS HEALTH							
I-HSAPPE 02082014	HEALTH SAVINGS ACCOUNT	R	2/12/2014	1,446.22		069893		1,446.22
0009	ARIZONA PUBLIC SAFETY RETIREME SYSTEM 105							
I-PSRPPE 02082014		R	2/12/2014	5,342.72		069894		5,342.72
0017	ICMA RETIREMENT TRUST 157 301912							
I-ICMPPE 02082014		R	2/12/2014	551.63		069895		551.63

VENDOR SET: 01 Town of Clarkdale
 BANK: POOL POOLED CASH
 DATE RANGE: 2/01/2014 THRU 2/28/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0655	TIAA CREF FINANCIAL SERVICES I-TIAPPE 02082014 PLAN # 403695	R	2/12/2014	375.00		069896		375.00
0054	#1 FOOD STORE I-JAN 2014 GAL #1 FOOD STORE	R	2/12/2014	3,097.19		069897		3,097.19
0032	ADOPT FOR LIFE CENTER FOR ANIM I-1548 ADOPT FOR LIFE CENTER FOR ANIM	R	2/12/2014	668.75		069899		663.75
0497	ALCOPRO, INC I-0173650-IN ALCOPRO, INC	R	2/12/2014	318.00		069899		318.00
0769	ARIZONA DEPARTMENT OF HOMELAND I-OVERPAY 2-10-14 ARIZONA DEPARTMENT OF HOMELAND	R	2/12/2014	223.46		069900		223.46
0010	ARIZONA PUBLIC SERVICE I-020314-0206 ARIZONA PUBLIC SERVICE	R	2/12/2014	2,424.37		069901		2,424.37
0019	ARIZONA STATE TREASURER I-JAN 2014 ARIZONA STATE TREASURER	R	2/12/2014	1,387.26		069902		1,337.26
0162	ARIZONA SUPREME COURT I-01222014 ARIZONA SUPREME COURT	R	2/12/2014	1,500.00		069903		1,500.00
0734	ART DURAZO I-020614 ART DURAZO	R	2/12/2014	8.00		069904		8.00
0768	BETH ESCOBAR I-LOCAL 1ST MIXER BETH ESCOBAR	V	2/12/2014	61.79		069905		61.79
0768	BETH ESCOBAR M-CHECK BETH ESCOBAR	VOIDED	V 2/12/2014			069905		61.79
0020	BEYOND EXPRESS II I-013114 BEYOND EXPRESS II I-020714 BEYOND EXPRESS II	R	2/12/2014	206.70		069906		413.40
0056	BUG-ME-NOT PEST CONTROL I-021014A BUG-ME-NOT PEST CONTROL I-021014B BUG-ME-NOT PEST CONTROL	R	2/12/2014	27.00		069907		52.00
0058	CENTURY LINK I-1290246287 CENTURY LINK	R	2/12/2014	63.09		069908		63.09

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0045	CLARKDALE MAGISTRATE COURT							
I-JAN 2014	CLARKDALE MAGISTRATE COURT	R	2/12/2014	7.00		069909		7.00
0674	FACTORY MOTOR PARTS							
I-92-072976	FACTORY MOTOR PARTS	R	2/12/2014	274.36		069910		
I-92-073585	FACTORY MOTOR PARTS	R	2/12/2014	70.10		069910		344.46
0052	HANSON AGGREGATES INC.							
I-1034149	HANSON AGGREGATES INC.	R	2/12/2014	243.79		069911		243.79
0070	HILLYARD							
I-601026286	HILLYARD	R	2/12/2014	247.71		069912		247.71
0718	KENZ & LESLIE OF ARIZONA INC							
I-2202321	KENZ & LESLIE OF ARIZONA INC	R	2/12/2014	90.78		069913		90.78
0109	KONICA MINOLTA, INC.							
I-227723142	KONICA MINOLTA, INC.	R	2/12/2014	111.19		069914		
I-227723331	KONICA MINOLTA, INC.	R	2/12/2014	41.01		069914		
I-227777216	KONICA MINOLTA, INC.	R	2/12/2014	232.35		069914		
I-227777217	KONICA MINOLTA, INC.	R	2/12/2014	232.35		069914		616.90
0176	LARRY GREEN CHEVROLET, INC.							
I-020514	LARRY GREEN CHEVROLET, INC.	R	2/12/2014	125.21		069915		125.21
0025	LEGEND TECHNICAL SVC OF AZ, IN							
I-1401550	LEGEND TECHNICAL SVC OF AZ, IN	R	2/12/2014	843.50		069916		
I-1401775	LEGEND TECHNICAL SVC OF AZ, IN	R	2/12/2014	940.50		069916		1,784.00
0590	MAIN STREET EXPRESS CAR WASH							
I-89	MAIN STREET EXPRESS CAR WASH	R	2/12/2014	28.00		069917		28.00
0053	NACKARD PEPSI COLA							
I-244338	NACKARD PEPSI COLA	R	2/12/2014	46.75		069918		46.75
0161	PATRIOT DISPOSAL, INC.							
I-01312014	PATRIOT DISPOSAL, INC.	R	2/12/2014	16,944.99		069919		16,944.99
0430	PAUL GRASSO							
I-02102014	PAUL GRASSO	R	2/12/2014	68.99		069920		68.99
0624	PLATEAU ENGINEERING INC							
I-5156	PLATEAU ENGINEERING INC	R	2/12/2014	6,400.46		069921		6,400.46

VENDOR SET: 01 Town of Clarkdale
 BANK: POOL POOLED CASH
 DATE RANGE: 2/01/2014 THRU 2/28/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0624	PLATEAU ENGINEERING INC							
I-5157	PLATEAU ENGINEERING INC	R	2/12/2014	3,462.36		069922		3,462.36
0624	PLATEAU ENGINEERING INC							
I-5159	PLATEAU ENGINEERING INC	R	2/12/2014	11,185.00		069923		11,185.00
0079	SAFEGUARD							
I-029557018	SAFEGUARD	R	2/12/2014	126.83		069924		126.83
0061	SEDONA RECYCLES, INC.							
I-CLARKDALE 214	SEDONA RECYCLES, INC.	R	2/12/2014	250.00		069925		250.00
0229	SHEPHARD WESNITZER, INC							
I-42535	SHEPHARD WESNITZER, INC	R	2/12/2014	580.00		069926		580.00
0334	STAPLES ADVANTAGE, INC							
C-3221752418	STAPLES ADVANTAGE, INC	R	2/12/2014	32.63CR		069927		
I-3220962694	STAPLES ADVANTAGE, INC	R	2/12/2014	90.55		069927		
I-3221752416	STAPLES ADVANTAGE, INC	R	2/12/2014	65.26		069927		
I-3221752417	STAPLES ADVANTAGE, INC	R	2/12/2014	144.86		069927		
I-3221752419	STAPLES ADVANTAGE, INC	R	2/12/2014	32.63		069927		300.67
0770	SUNSTATE EQUIPMENT CO LLC							
I-5691585-001	SUNSTATE EQUIPMENT CO LLC	R	2/12/2014	208.02		069928		208.02
0031	THE VERDE INDEPENDENT							
I-636418	THE VERDE INDEPENDENT	R	2/12/2014	363.37		069929		363.37
0033	VERIZON WIRELESS							
I-9719475290	VERIZON WIRELESS	R	2/12/2014	239.98		069930		239.98
0043	WASTE MANAGEMENT							
I-0011642-1556-2	WASTE MANAGEMENT	R	2/12/2014	821.66		069931		821.66
0034	WILD APACHE							
I-020814	WILD APACHE	R	2/12/2014	5.00		069932		5.00
0158	YAVAPAI COUNTY FINANCE DEPARTM							
I-JAN 2014	YAVAPAI COUNTY FINANCE DEPARTM	R	2/12/2014	9.21		069933		9.21
1	BOARMAN, KAREN							
I-000201402121832	US REFUND	R	2/13/2014	100.00		069934		100.00

VENDOR SET: 01 Town of Clarkdale
 BANK: POOL POOLED CASH
 DATE RANGE: 2/01/2014 THRU 2/28/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	GOOSLIN, DUSTIN							
I-000201402121837	US REFUND	R	2/13/2014	33.00		069935		33.00
1	GOSIELEWSKI, JUDY							
I-000201402121833	US REFUND	R	2/13/2014	35.28		069936		35.28
1	KLEINDIENST, GEORGE							
I-000201402121835	US REFUND	R	2/13/2014	19.00		069937		19.00
1	MYERS, MARYANN							
I-000201402121838	US REFUND	R	2/13/2014	11.12		069938		11.12
1	SHAW, BARRY							
I-000201402121836	US REFUND	R	2/13/2014	19.87		069939		19.87
1	SIGL, LEANN							
I-000201402121834	US REFUND	R	2/13/2014	61.18		069940		61.18
0427	BEDROCK LANDSCAPE MATERIALS & BEDROCK LANDSCAPE MATERIALS &							
I-93795		R	2/19/2014	317.12		069941		317.12
0015	BOYLE, PECHARICH, CLINE, WHITT							
C-28486	BOYLE, PECHARICH, CLINE, WHITT	R	2/19/2014	6.25CR		069942		
I-28483	BOYLE, PECHARICH, CLINE, WHITT	R	2/19/2014	87.50		069942		
I-28487	BOYLE, PECHARICH, CLINE, WHITT	R	2/19/2014	1,885.02		069942		1,966.27
0523	CABLE ONE							
I-021514	CABLE ONE	R	2/19/2014	55.95		069943		55.95
0069	CITY OF COTTONWOOD							
I-5	CITY OF COTTONWOOD	R	2/19/2014	8,573.75		069944		8,573.75
0069	CITY OF COTTONWOOD							
I-6	CITY OF COTTONWOOD	R	2/19/2014	8,573.75		069945		8,573.75
0045	CLARKDALE MAGISTRATE COURT							
I-01312014	CLARKDALE MAGISTRATE COURT	R	2/19/2014	66.27		069946		66.27
0761	EMD MEDICAL SERVICES							
I-32287	EMD MEDICAL SERVICES	R	2/19/2014	118.00		069947		118.00
0052	HANSON AGGREGATES INC.							
I-1034292	HANSON AGGREGATES INC.	R	2/19/2014	46.12		069948		46.12

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	I-UTILITY REFUND							
	LOFTON HARRIS							
	UTILITY REFUND	R	2/19/2014	23.11		069949		23.11
0060								
	RICOH USA INC							
	RICOH USA INC	R	2/19/2014	146.78		069950		146.78
0574								
	SHAW LAW FIRM PLLC							
	SHAW LAW FIRM PLLC	R	2/19/2014	345.00		069951		345.00
0067								
	UNISOURCE ENERGY SERVICES							
	UNISOURCE ENERGY SERVICES	R	2/19/2014	617.56		069952		817.56
0006								
	AMERICAN FAMILY LIFE ASSURANCE							
	AFLAC	R	2/26/2014	104.86		069953		
	AFLAC POST TAX	R	2/26/2014	36.37		069953		141.23
0075								
	ARIZONA DEPARTMENT OF REVENUE-							
	13-052014X	R	2/26/2014	1,820.67		069954		1,820.67
0072								
	ARIZONA PUBLIC EMPLOYERS HEALT							
	SEC 125	R	2/26/2014	25.00		069955		25.00
0072								
	ARIZONA PUBLIC EMPLOYERS HEALT							
	HEALTH INSURANCE	R	2/26/2014	565.68		069956		565.68
0072								
	ARIZONA PUBLIC EMPLOYERS HEALT							
	HEALTH SAVINGS ACCOUNT	R	2/26/2014	1,507.26		069957		1,507.26
0009								
	ARIZONA PUBLIC SAFETY RETIREME							
	SYSTEM 105	R	2/26/2014	5,598.37		069958		5,598.37
0017								
	ICMA RETIREMENT TRUST 457							
	301912	R	2/26/2014	551.63		069959		551.63
0655								
	TIAA CREF FINANCIAL SERVICES							
	PLAN # 403695	R	2/26/2014	375.00		069960		375.00
0072								
	ARIZONA PUBLIC EMPLOYERS HEALT							
	HEALTH INSURANCE	R	2/26/2014	652.62		069961		
	HEALTH INSURANCE	R	2/26/2014	497.08		069961		
	HEALTH INSURANCE	R	2/26/2014	392.77		069961		
	HEALTH INSURANCE	R	2/26/2014	954.46		069961		
	HEALTH INSURANCE	R	2/26/2014	2,178.00		069961		
	HEALTH INSURANCE	R	2/26/2014	1,736.28		069961		
	HEALTH INSURANCE	R	2/26/2014	1,149.22		069961		
	HEALTH INSURANCE	R	2/26/2014	716.14		069961		
	HEALTH INSURANCE	R	2/26/2014	1,092.90		069961		
	HEALTH INSURANCE	R	2/26/2014	1,746.40		069961		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-HESPPE 02222014	HEALTH INSURANCE	R	2/26/2014	2,162.25		069961		
I-OEPFPE 02222014	HEALTH INSURANCE	R	2/26/2014	726.00		069961		
I-OESPPE 02222014	HEALTH INSURANCE	R	2/26/2014	574.61		069961		
I-VECPPE 02222014	VISION INSURANCE	R	2/26/2014	7.54		069961		
I-VEFPPE 02222014	VISION INSURANCE	R	2/26/2014	60.25		069961		
I-YEOPPE 02222014	VISION INSURANCE	R	2/26/2014	42.03		069961		
I-VESPPE 02222014	VISION INSURANCE	R	2/26/2014	56.32		069961		
I-VLCPPE 02222014	LIFE INSURANCE	R	2/26/2014	0.32		069961		
I-VLEPPE 02222014	LIFE INSURANCE	R	2/26/2014	39.23		069961		
I-VLSPPE 02222014	LIFE INSURANCE	R	2/26/2014	7.55		069961		14,793.97
0218	ARAMARK							
I-15563910	ARAMARK	R	2/26/2014	118.55		069963		113.55
0267	ARIZONA COURTS ASSOCIATION							
I-2014	ARIZONA COURTS ASSOCIATION	R	2/26/2014	30.00		069964		30.00
0506	ARIZONA LAW ENFORCEMENT RADAR							
I-14-1115	ARIZONA LAW ENFORCEMENT RADAR	R	2/26/2014	515.29		069965		515.29
0010	ARIZONA PUBLIC SERVICE							
I-021714	ARIZONA PUBLIC SERVICE	R	2/26/2014	257.05		069966		257.05
0020	BEYOND EXPRESS II							
I-021414	BEYOND EXPRESS II	R	2/26/2014	372.06		069967		
I-022114	BEYOND EXPRESS II	R	2/26/2014	248.04		069967		620.10
0058	CENTURY LINK							
I-02132014-INTERNET	CENTURY LINK	R	2/26/2014	225.95		069968		225.95
0068	CHASE CREDIT CARD SERVICES							
I-00395G	CHASE: HOME DEPOT	R	2/26/2014	5.16		069969		
I-00424g	CHASE: U PICK IT	R	2/26/2014	26.25		069969		
I-00623G	CHASE: #1 SANDWICH SHOP	R	2/26/2014	65.61		069969		
I-01082014	CHASE: THE KNOX COMPANY	R	2/26/2014	522.02		069969		
I-01172G012914	CHASE: OFFICE MAX	R	2/26/2014	11.89		069969		
I-01222014	CHASE: USPS	R	2/26/2014	8.37		069969		
I-01232014	CHASE: U-PICK-IT	R	2/26/2014	2.00		069969		
I-01352G	CHASE: WALMART	R	2/26/2014	12.95		069969		
I-02032014	CHASE: SAFEWAY	R	2/26/2014	61.79		069969		
I-021814	CHASE: PROVANTAGE	R	2/26/2014	72.71		069969		
I-02359G	CHASE: HOME DEPOT	R	2/26/2014	52.53		069969		
I-02382G	CHASE: HOME DEPOT	R	2/26/2014	78.64		069969		
I-02398G	CHASE: HOME DEPOT	R	2/26/2014	45.82		069969		
I-02494G	CHASE: HOME DEPOT	R	2/26/2014	154.57		069969		
I-02894G	CHASE: USPS	R	2/26/2014	7.97		069969		
I-06133G	CHASE: STAPLES	R	2/26/2014	26.21		069969		
I-06498G	CHASE: AZ TOWN HALL	R	2/26/2014	100.00		069969		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-06909G	CHASE: WALMART	R	2/26/2014	10.05		069969		
I-07351G	CHASE: HOME DEPOT	R	2/26/2014	61.25		069969		
I-08318G	CHASE: SU CASA	R	2/26/2014	36.35		069969		
I-03441G	CHASE: TRACTOR SUPPLY	R	2/26/2014	101.06		069969		
I-09060G	CHASE: HOME DEPOT	R	2/26/2014	67.16		069969		
I-09164G	CHASE: HOME DEPOT	R	2/26/2014	117.56		069969		
I-09897G	CHASE: HOME DEPOT	R	2/26/2014	72.93		069969		
I-1039993	CHASE: YA'APAI COLLEGE	R	2/26/2014	90.00		069969		
I-1212738	CHASE: INDEED	R	2/26/2014	25.92		069969		
I-1264229\$20.81	CHASE: INDEED	R	2/26/2014	20.81		069969		
I-128075	CHASE: PRESCOTT RESORT	R	2/26/2014	241.66		069969		
I-20232595	CHASE: STARTMEETING	R	2/26/2014	44.01		069969		
I-26511973	CHASE: OFFICE MAX	R	2/26/2014	570.00		069969		
I-4853ED84	CHASE: STATE BAR OF AZ	R	2/26/2014	161.08		069969		
I-5691979-001	CHASE: SUNSTATE EQUIPMENT	R	2/26/2014	350.12		069969		
I-570413	CHASE: WALMART	R	2/26/2014	33.52		069969		
I-62866	CHASE: EAGLE AUTO	R	2/26/2014	105.40		069969		
I-91272914	CHASE: USPS	R	2/26/2014	8.87		069969		
I-9619664	CHASE: TICKETPRINTING	R	2/26/2014	96.03		069969		
I-APA33747.CART	CHASE: APA STREAMING PRODUCTS	R	2/26/2014	495.00		069969		
I-G8N75CHQ9MX	CHASE: AZ CITY/COUNTY	R	2/26/2014	360.00		069969		
I-KWMPM	CHASE: BATTERY JUNCTION	R	2/26/2014	42.90		069969		
I-NZH6L	CHASE: AQUARIUS RESERVATIONS	R	2/26/2014	201.55		069969		
I-PAYPAL1	CHASE: PAYPAL	R	2/26/2014	102.94		069969		
I-PAYPAL2	CHASE: PAYPAL	R	2/26/2014	97.90		069969		
I-ZSN774CKGJY	CHASE: LEAGUE OF AZ	R	2/26/2014	80.00		069969		4,898.57
0069	CITY OF COTTONWOOD							
I-251	CITY OF COTTONWOOD	V	2/26/2014	38,698.54		069975		38,698.54
0069	CITY OF COTTONWOOD							
M-CHECK	CITY OF COTTONWOOD	VOIDED	V	2/26/2014		069975		38,698.54
0016	COPY SYSTEM, INC.							
I-049754	COPY SYSTEM, INC.	V	2/26/2014	331.89		069976		
I-049766	COPY SYSTEM, INC.	V	2/26/2014	0.26		069976		332.15
0016	COPY SYSTEM, INC.							
M-CHECK	COPY SYSTEM, INC.	VOIDED	V	2/26/2014		069976		332.15
0021	COTTONWOOD METAL PRODUCTS, INC							
I-2754	COTTONWOOD METAL PRODUCTS, INC	R	2/26/2014	110.32		069977		110.32

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0190 I-03012014	DEARBORN NATIONAL LIFE INSURAN DEARBORN NATIONAL LIFE INSURAN	R	2/26/2014	1,551.04		069978		1,551.04
0369 I-2230516	GAYLORD GAYLORD	R	2/26/2014	148.27		069979		148.27
0153 I-00171970	JPS PAINT CENTER JPS PAINT CENTER	R	2/26/2014	158.55		069980		158.55
0108 I-227902042	KONICA MINOLTA, INC. KONICA MINOLTA, INC.	R	2/26/2014	32.33		069981		32.33
0744 I-02152014-NOTARY	MARY ELLEN DUNN MARY ELLEN DUNN	R	2/26/2014	25.95		069932		25.95
0170 I-03242014 I-3/16/2014	MIKE BRUNDRIDGE MIKE BRUNDRIDGE MIKE BRUNDRIDGE	R R	2/26/2014 2/26/2014	132.00 154.00		069983 069983		286.00
0696 I-4472284	NEXTCARE ARIZONA LLC NEXTCARE ARIZONA LLC	R	2/26/2014	66.00		069984		66.00
0049 I-9754	NICE JONS, INC NICE JONS, INC	R	2/26/2014	71.08		069985		71.08
0086 I-6281568	SAFETY-KLEEN SAFETY-KLEEN	R	2/26/2014	164.03		069986		164.03
0759 I-10795	SEDONA ENGRAVING & AWARDS SEDONA ENGRAVING & AWARDS	R	2/26/2014	43.64		069987		43.64
0417 I-74961	SMELTER CITY IRON WORKS, LTD SMELTER CITY IRON WORKS, LTD	R	2/26/2014	27.38		069988		27.88
0334 I-3222626490 I-3222626491 I-3223063573 I-3223063574 I-3223063575	STAPLES ADVANTAGE, INC STAPLES ADVANTAGE, INC STAPLES ADVANTAGE, INC STAPLES ADVANTAGE, INC STAPLES ADVANTAGE, INC STAPLES ADVANTAGE, INC	R R R R R	2/26/2014 2/26/2014 2/26/2014 2/26/2014 2/26/2014	103.95 70.52 46.39 4.80 53.17		069989 069989 069989 069989 069989		278.83
0157 I-005455 I-017045 I-022548 I-028663	WALMART WALMART WALMART WALMART WALMART	R R R R	2/26/2014 2/26/2014 2/26/2014 2/26/2014	80.72 97.06 72.00 124.39		069990 069990 069990 069990		374.17

VENDOR SET: 01 Town of Clarkdale
 BANK: POOL POOLED CASH
 DATE RANGE: 2/01/2014 THRU 2/28/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	FATRICIA, BROWN							
I-000201402261841	US REFUND	R	2/26/2014	40.50		069991		40.50
1	PIERCE, LAYNA							
I-000201402261839	US REFUND	R	2/26/2014	11.53		069992		11.53
1	SHUTT, LEE							
I-000201402261840	US REFUND	R	2/26/2014	100.00		069993		100.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	127	212,994.10	0.00	173,901.62
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	7	227,792.68	0.00	227,792.68
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	8			
	VOID DEBITS	0.00		
	VOID CREDITS	42,259.76	42,259.76	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: POOL	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			142	402,026.19	0.00	401,694.30
BANK: POOL	TOTALS:		142	402,026.19	0.00	401,694.30
REPORT TOTALS:			153	402,026.19	0.00	401,694.30

T: ALL
 ROLL NO#: 01
 PERIOD BEGINNING: 1/26/2014
 PERIOD ENDING: 2/08/2014

P R E L I M I N A R Y

CALC. CT. 2

*** GRAND T O T A L S ***

EARNINGS			BENF/REIMB		DEDUCTIONS				TAXES			
CD	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
	587.00	20,008.27			125	125	25.00		FED W/H	55,398.91	5,072.83	
JR	2,195.25	39,291.42			2EC	2EC	11.50	641.12	ST WH AZ	55,398.91	1,809.55	
	43.00	1,272.86			2EF	2EF	14.82	482.26	FICA	63,736.39	3,951.64	3951.64
	430.00	430.00			2ES	2ES	8.91	383.86	MEDI	63,736.39	924.19	924.19
	0.00	60.00			2HS	2HS	202.00	363.68				
	107.75	2,015.28			APR	APR	104.86					
	32.00	1,398.08			APS	APS	36.37					
HLA	3.00	72.45			CEC	CEC	131.50	822.96				
WK	78.00	1,324.19			CEF	CEF	458.46	1719.54				
					CEO	CEO		1736.28				
					CES	CES	199.66	949.56				
					HEC	HEC	29.31	534.40				
					HEF	HEF	88.70	1004.20				
					HEO	HEO		1652.50				
					HES	HES	143.75	2018.50				
					HSA	HSA	298.90	1147.32				
					ICM	ICMA	393.94	157.69				
					LTD	STLTD	119.73	119.73				
					OEF	OEF	152.82	573.18				
					OES	OES	99.83	474.78				
					PSR	PSR	1580.83	3761.89				
					SR	STRET	5637.82	5637.82				
					SRB	STRBB	349.89					
					TIA	TIAA	375.00					
					VEC	VEC	7.54					
					VEF	VEF	60.25					
					VEO	VEO	42.03					
					VES	VES	56.32					
					VLC	VLC	0.32					
					VLE	VLE	39.23					
					VLS	VLS	7.55					
TOTALS:				0.00			10676.84	24181.27			11,758.21	4875.83

DEPARTMENT RECAP									
PT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
	65,872.55	59,299.69	1,272.86	4,810.00	490.00	0.00	10,676.84	11,758.21	43,437.50
TOTALS	65,872.55	59,299.69	1,272.86	4,810.00	490.00	0.00	10,676.84	11,758.21	43,437.50

REGULAR INPUT: 40 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 40

T: ALL
 ROLL NO#: 01
 PERIOD BEGINNING: 2/09/2014
 PERIOD ENDING: 2/22/2014

P R E L I M I N A R Y

CALC. CT.: 1

*** GRAND TOTALS ***

EARNINGS			BENF/REIMB		DEDUCTIONS				TAXES			
CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER	
125	125	25.00		FED W/H	57,370.55	5,097.66						
2EC	2EC	11.50	641.12	ST WH AZ	57,370.55	1,820.67						
2EF	2EF	14.82	482.26	FICA	65,799.53	4,079.52	4079.52					
2ES	2ES	8.91	383.86	MEDI	65,799.53	954.09	954.09					
2HS	2HS	202.00	363.68									
APR	APR	104.86										
APS	APS	36.37										
CEC	CEC	131.50	822.96									
CEF	CEF	458.46	1719.54									
CEO	CEO		1736.28									
CES	CES	199.66	949.56									
HEC	HEC	37.34	680.80									
HEF	HEF	88.70	1004.20									
HEO	HEO		1746.40									
HES	HES	143.75	2018.50									
HSA	HSA	298.90	1208.36									
ICM	ICMA	393.94	157.69									
LTD	STLTD	120.08	120.08									
OEF	OEF	152.82	573.18									
OES	OES	99.83	474.78									
PSR	PSR	1656.48	3941.89									
SR	STRET	5653.67	5653.67									
SRB	STRBB	349.89										
TIA	TIAA	375.00										
VEC	VEC	7.54										
VEF	VEF	60.25										
VEO	VEO	42.03										
VES	VES	56.32										
VLC	VLC	0.32										
VLE	VLE	39.23										
VLS	VLS	7.55										
TOTALS: 3,487.75 67,943.72			0.00		10776.72	24678.81			11,951.94	5033.61		

DEPARTMENT RECAP

PT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
	67,943.72	55,542.94	2,845.30	9,081.48	474.00	0.00	10,776.72	11,951.94	45,215.06
TOTALS	67,943.72	55,542.94	2,845.30	9,081.48	474.00	0.00	10,776.72	11,951.94	45,215.06

REGULAR INPUT: 45 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 45

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
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===== FUND TOTALS =====
01  GENERAL FUND                213,478.77
03  HURF (STREETS)              15,736.43
04  DEVELOPMENT REIMBURSEMENT    0.00
05  IMPACT FEES                  522.02
11  SEWER FUND                   29,681.26
12  TRASH FUND                   20,901.88
13  WATER FUND                   217,905.15
16  GRANTS FUND                  21,307.63
19  CEMETERY                     2,516.30
29  POLICE GRANTS                 8,047.45
34  SCHOOL OFFICERS FUND         5,365.29
80  DONATION FUND                 46.39
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                                GRAND TOTAL:      535,510.57
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MINUTES OF A REGULAR MEETING OF THE BOARD OF ADJUSTMENT OF THE TOWN OF CLARKDALE HELD WEDNESDAY, FEBRUARY 26, 2014, IN THE MEN’S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.

A REGULAR Meeting of the Board of Adjustment of the Town of Clarkdale was held on Wednesday, February 26, 2014, at 6:00 p.m. in the Men’s Lounge of the Clarkdale Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

Board of Adjustment:

Chairperson	Lee Daniels	Present
Vice Chairperson	Rick Morris	Excused
Board Members	Craig Backus	Present
	Aaron Midkiff	Present
	Peter deBlanc	Present

Staff:

Building Official Paul Grasso

Others in Attendance: Applicant- Adam and Brittany Earles.

1. **AGENDA ITEM:** **CALL TO ORDER:** The Chairperson called the meeting to order at 6:00 p.m.

2. **AGENDA ITEM:** **ROLL CALL:** The Building Official called roll.

3. **AGENDA ITEM:** **PUBLIC COMMENT:** The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comments to FIVE minutes. **There was no public comment.**

4. **AGENDA ITEM:** **MINUTES:** **Consideration of the Regular Meeting Minutes of October 23, 2013.** Board Member Midkiff motioned to approve the Regular Meeting Minutes of October 23, 2013. Board Member Backus seconded the motion. The motion passed unanimously.

5. **AGENDA ITEM:** **REPORTS:**

Chairperson’s Report: None

Staff Report: None

NEW BUSINESS

6. **AGENDA ITEM: PUBLIC HEARING:** Discussion/possible action regarding a variance request to reduce the 20 foot setback requirement for placement of a room addition, involving parcel number 406-26-011J in the Town of Clarkdale. This parcel is located at 1680 N. Cholla Lane in Clarkdale and Zoned R-1 Single-Family Residential. The variance request is to reduce the required 20 foot setback from the rear property line for a room addition, per Section 3-1 of the Town of Clarkdale Zoning Code, to 18 feet from the rear line of the property.

OPEN Public Hearing: The Chairperson opened the Public Hearing.

Staff Report:

Adam and Brittany Earles, the applicants and property owners of 1680 North Cholla Lane, would like to construct a room addition to the subject property at the southeast corner.

The single-family home, approximately 1600 square feet, was constructed in 1997 and purchased by the applicant in 2011. The subject property is approximately 20,900 square-feet and located at the southwest corner of the intersection of Mescal Spur Road and Cholla Lane.

The subject property is located in a metes and bounds neighborhood, developed with private roads. As such, the property lines extend to the center of both Cholla Lane, and Mescal Spur Road, thus reducing the buildable area by approximately 15%.

The applicant wishes to place a 12' x 22' addition at the rear of the subject property. However, due to the narrow area available for this addition, the applicant is requesting a variance to reduce the required rear setback to 18'.



Staff Comments:

The Board of Adjustment shall have the powers and duties as prescribed by law and ordinance including, according to Town Code, Section 17-2-2 C:

“To hear and decide on requests for variances from the strict application of the Zoning Code as adopted by the Town of Clarkdale where by reason of exceptional narrowness, shallowness, shape, or topography, or a property’s location and surroundings the strict application of said standards will deprive the subject property of privileges lawfully permitted other properties in the same zone district or immediate vicinity. Decisions shall be based upon a review of the application in conformance with the following criteria:

1. **SPECIAL CIRCUMSTANCES:** There are special circumstances attributable to the property which is not applicable to other properties in the area or within the same zone district. The special circumstances must be related to the physical characteristics of the property including its shape, size, topography, location or surroundings and may not be related to the personal circumstances of the property owner or applicant.

Staff comment: The placement of the residence at the corner does limit the available footprint to place an addition to the home on the property.

2. **UNDUE HARDSHIP:** If special circumstances attributable to the property exist, they must be of such a nature that the strict application of the development standards will result in an undue hardship. An undue hardship exists when the strict application of the Zoning Code is so unreasonable that it renders the property unusable without the granting of a variance. Hardship relates to the physical characteristics of the property, not the personal circumstances of the property owner or applicant.

Staff comment: The design of the neighborhood, with private un-improved roads, created an issue with the original setbacks. The person(s) responsible likely were anticipating the roads to one day be improved, thus making the setbacks from both roadways more in line with a typical R-1 requirements.

3. **PUBLIC HEALTH, SAFETY AND WELFARE:** A variance may be granted only if it can be done without substantial detriment to public health, safety or welfare and without substantial departure from the intent of the standard from which relief is requested.

Staff comment: If this variance was granted, the room addition would be constructed in full compliance with all current building codes.

4. **ADEQUATE FINANCIAL RETURN:** The applicant’s need for an adequate financial return on investment shall not be considered justification for the granting of a variance.

Staff Comment: As stated in the applicant's letter of intent, the Earle family desires to place create a home for the enjoyment of their children and does not view the addition as a property investment.

5. **SELF-IMPOSED SPECIAL CIRCUMSTANCES:** A variance shall not be granted when the special circumstances, from which relief is requested, have been self-imposed by a current or former property owner or applicant.

Staff Comment: The special circumstance that impacts this property was created when the neighborhood was designed, and the home was constructed.

6. **USE VARIANCE:** A use variance may not be granted. (A use variance is one which would allow, as an example, a retail commercial establishment in a single family residential zone district).

The Board must consider the findings listed above in any variance approval, and must be able to make the findings that are required by law.

Also, according to ARS 9-462.06, "Any variance granted is subject to such conditions as will assure the adjustment authorized shall not constitute a grant of special privileges inconsistent with the limitations upon other properties in the vicinity and zone in which such property is located."

Summary: Staff notified property owners within 300 feet of the subject property regarding the requested variance. No replies were received.

Applicant Presentation:

The applicant presented his position on the matter.

Invite Public to Speak:

There was no public comment.

CLOSE Public Hearing: The Chairperson closed the Public Hearing.

Discussion: Board Member deBlanc asked if the proposed addition would have any effect on the future development on the adjoining empty 8 acre parcel behind the subject property. Building Official Grasso replied that the owners were notified by mail and no concerns were brought forward. Also the sight line along Mescal Spur would not be affected. Board Member Midkiff asked if the addition could be placed at the front of the property. The other Board Members also agreed that the front of the home might be a better alternative.

ACTION: Board Member Midkiff motioned to approve the variance request to reduce the 20 foot setback requirement for placement of a room addition, involving parcel number 406-26-011J in the Town of Clarkdale. This parcel is located at 1680 N. Cholla Lane in Clarkdale and Zoned R-1 Single-Family Residential. The variance request is to reduce the required 20 foot setback from the rear property line for a room addition, per Section 3-1 of the Town of Clarkdale Zoning Code, to 18 feet from the rear line of the property. The variance request falls under special circumstances that exist on this property because of the orientation of the house and the location of easements along Mescal Spur Road and due to the location of the septic tank and leech lines. Board Member Backus seconded the motion. The motion passed unanimously.

7. **AGENDA ITEM: FUTURE AGENDA ITEMS:** None at this time.
8. **AGENDA ITEM: ADJOURNMENT:** Board Member Backus motioned to adjourn the meeting. Board Member deBlanc seconded the motion. The motion passed unanimously. The meeting adjourned at 7:05 p.m.

APPROVED BY:

SUBMITTED BY:

Lee Daniels
Chairperson

Paul Grasso
Building Official

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***Design Review Board
February 5, 2014***

MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE HELD ON WEDNESDAY, FEBRUARY 5, 2014, AT 6:30 P.M. IN THE MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.

A **Regular Meeting** of the Design Review Board of the Town of Clarkdale was held on Wednesday, February 5, 2014, at 6:30 p.m. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

BOARD MEMBERS:

Chairperson	Robyn Prud'homme-Bauer	Present
Vice Chairperson	Marsha Foutz	Absent
Board Members	Kerrie Snyder	Present
	John Stevenson	Present
	Mike Garvey	Present

STAFF: Community Development
GIS/Planner II Guss Espolt

Others in Attendance: Patrick and Laura Ladeau.

1. **AGENDA ITEM: CALL TO ORDER:** The Chairperson called the meeting to order at 6:33 p.m.
2. **AGENDA ITEM: ROLL CALL:** The GIS/Planner II called roll.
3. **AGENDA ITEM: MINUTES:** Consideration of the **Regular Meeting Minutes of December 4, 2013**. Board Member Snyder motioned to approve the Regular Meeting Minutes of December 4, 2013. Board Member Garvey seconded the motion. The motion passed unanimously.
4. **AGENDA ITEM: REPORTS:**

Chairperson & Member's Special Events Report: The Chair commented about the success of the Local First Arizona Mixer held in the Men's Lounge on January 31st.

Staff Report: Staff shared with the Board Members: Littlelee's Italian Café in Clarkdale has closed due to the owner's health condition. She currently has the business up for sale. The monument sign on Broadway and Main will be power washed and painted by the Town. This may come before the Board if there is a color change request.

5. **AGENDA ITEM: PUBLIC COMMENT:** The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit comments to **FIVE minutes**. **There was no public comment.**

NEW BUSINESS

6. AGENDA ITEM: DISCUSSION & POSSIBLE ACTION: DRB-090836 – Sign request for the Clarkdale Caboose Gift Shop, located at 900 Main St., Patrick and Laura Ladeau. **Board Member Snyder recused herself from this agenda item due to a Conflict of Interest.**

• **Staff Report:**

Mr. and Mrs. Ladeau have submitted an application to Design Review for a sign package including the following: a wall sign on the Ninth Street side of the caboose, a free standing sign on the Ninth Street side of the caboose and, a portable sign on the Main Street side of the caboose for a new business located at 900 Main Street, parcel # 400-03-178. The free standing sign will be located within the caboose parcel not to exceed the Town right of way which is 8' from the curb to the edge of the sidewalk. Sign will be 6.5' from caboose outside of the 25' sight triangle per Town code. The applicant will be opening The Clarkdale Caboose Gift Shop as early as March 1st.

The Clarkdale Caboose Gift Shop's wall sign materials are a digitally printed graphic applied over a 36" round .5" thick omega board. The board will be attached to the caboose with four #8 screws and anchors. The text of "Clarkdale" and "Gift shop" will be red with a black shadow; the text "Caboose" will be blue with a black shadow. The outer circle will be blue with the center to be white. (See attached exhibit.)

The Clarkdale Caboose Gift Shop's free standing sign dimensions are 48" W x 18" H; sign will stand 36" from grade. The sign materials are a digitally printed graphic applied over a .5" thick omega board. The sign will be attached to two 4" x 4" wood posts painted black to be set in 2' x 1.5' concrete footings below grade. (See attached exhibit.)

A proposed 20" wide x 40" high portable sign is to be placed on the sidewalk adjacent to Main Street in front of business. The portable sign will be located on the public right of way and applicant will ensure the minimum 5-foot ADA isle width is maintained. The proposed portable sign will display the daily specials written in white chalk. (See attached exhibit.)

Applicant has a request to add stenciled letters of Times New Roman font, painted turquoise color on the kiosk next to the caboose. Text "Clarkdale, AZ" will be 6" centered on the upper arch and text "Information" will be 6" on the lower arch. The kiosk and restroom are owned by Kerri Snyder of the 10/12 Lounge. Kerri Snyder has signed the Owner Certification on the Design Review application giving consent to the applicant.

Staff Analysis

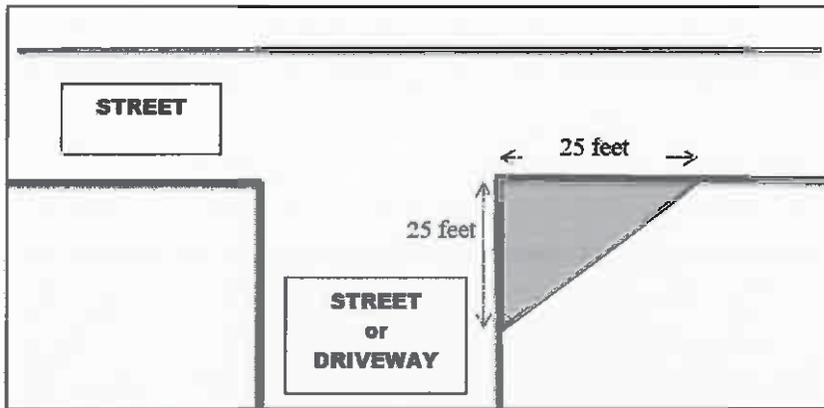
VISIBILITY SIGHT LINES

Zoning Code Chapter 7, Section 7-10 Visibility Sight Lines: To preserve visibility at intersections sight, an unobstructed view shall be maintained within these triangular areas:

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***Design Review Board
February 5, 2014***

1. ***At the intersection of two streets, or where a driveway or alley intersects a street, a triangle defined by measuring 25 feet in length along the curb or edge of improved roadway from their point of intersection, the Town may require more than 25 feet in high volume, high speed traffic areas. The proposed sign will be 6.5' from Caboose outside of the 25' sight triangle. Application complies.***



2. ***No signs, except traffic signs, shall exceed a height of 30 inches above the grade of the lower roadway within the triangle area. Sign projection, or overhang, across this area shall be permitted only when the bottom of the sign is a minimum of 9 feet above grade of the higher roadway. Application complies.***

WALL SIGN

Zoning Code Chapter 7, Section 7-8 P. Permitted Signs. Wall Signs: The Clarkdale Caboose Gift Shop wall sign complies with this code.



1. ***Maximum number equals one per approved wall area. An approved wall area, per Definitions, Chapter Two of the Town of Clarkdale Zoning Code is a wall facing a public street or containing the primary public access. Clarkdale Caboose Gift Shop wall sign complies with the sign count.***
2. ***Maximum height equals top of wall to which affixed. Clarkdale Caboose Gift Shop wall sign complies.***
3. ***Maximum projection from wall surface equals 18 inches, with a minimum clearance of 9 vertical feet if located over a public right-of-way. Clarkdale Caboose Gift Shop wall sign is not located over public right-of-way. Application complies.***

4. ***See section 7-9 of this Code for maximum sign square footage.*** With the 12 square foot free standing sign and the 9 square foot wall sign a total of 21 square feet of signage that applies to the maximum allowable is being proposed for this new business. There is a remainder of 214.5 square feet of signage available for this property.

Calculation of remaining allowed signage space:

122 linear feet Ninth Street frontage + 35 linear feet Main Street frontage = 157 total considered linear feet

157 total considered linear feet x 1.5 square feet allowed per linear foot = 235.5 total permitted signage in square feet

235.5 total permitted signage in square feet – 21 square feet of requested signage per this application = 214.5 square feet remaining for additional signage

Pertinent Design Guidelines as reviewed by DRB on 02/06/2013

1. ***No more than three different fonts should be used in the text for the sign.*** The proposed sign has (2) two different fonts and does not exceed the suggested font counts.
2. ***Sign should have no more than 50 percent opacity. Dark background colors are preferred.*** The proposed sign complies with the new criteria, featuring blue and red lettering with black shadow on lettering. Sign has approximately 40 % white background.
3. ***Signs should be non-reflective.*** The proposed sign has no reflectivity.
4. ***Signs should be readable from the closest major road.*** The readability of the sign complies with the new criteria.

PORTABLE SIGN

Zoning Code Chapter 7 Sign Code Section 7-8 H Portable Signs applicable code: The Clarkdale Caboose Gift Shop portable sign complies with this code.

1. ***Permitted in the Commercial and Central Business Districts with the following restrictions:***

Maximum size is six (6) square feet. Portable sign is (6) five square feet.

Information on signs shall be current. The proposed portable sign shall display the daily specials written in white chalk.

Signs shall be of sufficient weight and durability to withstand wind gusts and storms so as not to blow over or become airborne. The proposed portable sign will have an under-mounted sandbag counter weight.

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One portable sign is allowed per business. Only one proposed portable sign is submitted.

One five (5) foot wide pedestrian passage way must be maintained around signs on a public sidewalk. The portable sign will be located on the public right of way and applicant shall assure minimum 5-foot ADA isle width is maintained.

No attachments to a portable sign are permitted. Proposed portable sign has no attachments.

Portable signs shall be displayed only during the posted hours the business is open. Proposed portable sign will be removed at the close of business hours.

Possible Actions

The Design Review Board may approve the signage submitted, conditionally approve the signage with stipulations, or disapprove the application as filed.

Staff Recommendations

Staff recommends the signage as presented be approved with the following stipulations:

1. Applicant must keep up appearance of portable sign to comply with ***Zoning Code Chapter 7 Sign Code Section 7-2 H. General Provisions:*** Signs shall be maintained and be free of chipping paint, visible cracks or gouges, or general deterioration.
2. ***One five (5) foot wide pedestrian passage way must be maintained around signs on a public sidewalk.*** Applicant shall assure minimum 5-foot ADA isle width is maintained.
3. ***Zoning Code Chapter 7, Section 7-10 Visibility Sight Lines.*** Sign shall be located outside of the visibility sight triangle, and 6.5' from Caboose.
4. Clarkdale Caboose Gift Shop free standing signs concrete footings and installation must be inspected by the Town of Clarkdale Building Official.
 - **Questions to Staff/Applicant:** The Board Members reviewed the applicant's pictures of the sign package request and discussion followed.
 - **Discussion:** The Board Members felt the signs were very colorful – round sign that will be attached to the caboose, free standing sign and portable sign. The caboose will have souvenirs, local artwork, ice drinks, and cupcakes. The caboose gift shop will be a nice attraction for the Town. Applicant could have their sign worker give them samples to work with. The lighting will be fixed per the applicant.
 - **Action/Motion:** Board Member Garvey motioned to approve the sign request as presented for the Clarkdale Caboose Gift Shop, located at 900 Main Street with Staff stipulations: Applicant must keep up appearance of portable sign to comply with ***Zoning Code Chapter 7 Sign Code Section 7-2 H. General Provisions:*** Signs shall be maintained and be free of

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***Design Review Board
February 5, 2014***

chipping paint, visible cracks or gouges, or general deterioration. ***One five (5) foot wide pedestrian passage way must be maintained around signs on a public sidewalk.*** Applicant shall assure minimum 5-foot ADA isle width is maintained. ***Zoning Code Chapter 7, Section 7-10 Visibility Sight Lines.*** Sign shall be located outside of the visibility sight triangle, and 6.5' from Caboose. Clarkdale Caboose Gift Shop free standing signs concrete footings and installation must be inspected by the Town of Clarkdale Building Official. Board Member Stevenson seconded the motion. The motion passed unanimously.

8. AGENDA ITEM: FUTURE AGENDA ITEMS: None at this time.
Board Member Snyder returned to the meeting.

9. AGENDA ITEM: ADJOURNMENT: Board Member Snyder motioned to adjourn the meeting. Board Member Stevenson seconded the motion. The motion passed unanimously. The meeting adjourned at 6:55 p.m.

APPROVED BY:

SUBMITTED BY:

**Chairperson
Robyn Prud'homme-Bauer**

**Guss Espolt
GIS/Planner II**

MINUTES OF A REGULAR MEETING OF THE PLANNING COMMISSION OF THE TOWN OF CLARKDALE HELD ON TUESDAY, FEBRUARY 18, 2014, IN THE MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.

A Regular Meeting of the Planning Commission of the Town of Clarkdale was held on Tuesday February 18, 2014, at 4:00 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

Planning Commission:

Chairperson	Jack Van Wye	Present
Vice Chairperson	Ida-Meri deBlanc	Present
Commissioners	Jorge Olguin	Present
	John Erickson	Present
	Vic Viarengo	Excused

Staff:

Community Development Director	Jodie Filardo
Senior Planner	Beth Escobar

Others in Attendance: None

1. **AGENDA ITEM: CALL TO ORDER:** Chair Van Wye called the meeting to order at 4:04 p.m.
2. **AGENDA ITEM: ROLL CALL:** Director Filardo called roll.
3. **AGENDA ITEM: PUBLIC COMMENT:** The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comments to FIVE MINUTES.

There was no public comment.

4. **AGENDA ITEM: MINUTES:** Consideration of the **Regular Meeting Minutes of January 21, 2014. Chair Van Wye entertained a motion to accept the minutes. Vice Chair de Blanc motioned to approve the Regular Meeting Minutes of January 21, 2014. Commissioner Erickson seconded the motion. The motion passed unanimously.**
5. **AGENDA ITEM: REPORTS:**
 - a. **Chairperson & Members Report:** Commissioner Erickson announced the Clarkdale Caboose Gift Shop will be opening on March 1, 2014. He stated he has been in the shop and they have a wide variety of gifts and will be displaying items from local artists. Vice Chair de Blanc reported she participated in the trail work at the Wastewater Treatment Plant. This will be a great trail for the Town and should draw people to the area.

b. Director's Report: Director Filardo provided the following updates in the Planning Commission packet:

1. **Crossroads at Mingus.** Community Development Department staff along with Public Works Supervisor Art Durazo met with representatives of PTM Enterprises to review the proposed design of the SR 89A/Mescal Spur Intersection. The plan is to apply for the required ADOT permit by the middle of March 2014. Also discussed was a process for tracking obligations and payments related to the restated development agreement. Staff will be working on developing a document to memorialize this process.
2. **Economic Development.** Local First Arizona Mixer. Last Friday night from 5 – 7 PM, we hosted a mixer with Local First Arizona with snacks from Su Casa, Nate's Cowboy Café, One Smart Cookie, and Safeway plus wine donated by Verde Canyon Railroad's private label. Live music featuring Clarkdale's own, "2 G's and a C Note" rounded out the evening. Community Development unveiled some new opportunities for licensed businesses in Clarkdale including Locally Clarkdale. In addition drawings of completed Scavenger Hunt cards were held to award tickets from Verde Canyon Railroad, a gift certificate from Su Casa, and a gift basket donated by National Bank of Arizona. About sixty folks attended representing businesses from Clarkdale and from around the Verde Valley.
3. **Verde Valley Agricultural Coalition (VVAgC).** Senior Planner Escobar attended a meeting sponsored by Verde Valley Regional Economic Organization and VVAgC. The meeting focused on identifying necessary steps to creating a food hub- a centralized system for the acquisition and dispersal of local produce – in the Verde Valley.
4. **Conditional Use Permit application received.** Staff received a conditional use permit application for a wireless communication facility at 885 First South Street from Reg Destree, a representative for Verizon. The application is tentatively scheduled for the March 18th Planning Commission agenda. The Commission has already directed staff to schedule a site visit prior to this meeting.
5. **Sustainable Clarkdale.** On January 28, 2014, Town Council approved the awarding of the Verde River @ Clarkdale public participation project to Gunn communication, Inc. of Phoenix. Within two weeks of the execution of the contract, the project plan with timelines will be undertaken. This project will provide a scope of work and a prioritized list of amenities and facilities to be developed at TuziRAP and TAPCO RAP. With the approval of a contract with Gunn Communications for public engagement for the Verde River @ Clarkdale Master Plan, Theresa Gunn has already submitted a scope of work and a kick-off meeting with staff has been tentatively scheduled for February 12th.
6. **Permits Issued:** Since the last meeting, Community Development has issued the following permits:
 - One single family dwelling permit for the property at 1391 Old Jerome Highway. C&B Construction (Bill Bullock) is the builder.
 - 905 First North Street/ Accessory structure
 - 140 Black Hills Drive/ Accessory structure
 - 1321 Deborah Drive/ Re-roof

- 1341 Deborah Drive/Re-roof

NEW BUSINESS

- a. **AGENDA ITEM: WORKSESSION:** Discussion regarding parking in the Central Business Area.

Staff Report:

Background:

As part of the examination of the Town’s existing parking regulations, the Planning Commission directed staff to schedule a discussion item focusing on the parking situation in the Central Business area.

Current Conditions:

The Central Business District includes the properties along Main Street from Clarkdale Parkway/Eleventh Street to Broadway and from First North to First South Streets. This area was originally developed as the center of town. It held all of the necessary amenities to support the original Town site. In addition to the Central Business District zoning, there is Industrial (Copper Art Museum) and Commercial District zoning in this area. The majority of these properties are within the Arts & Entertainment District Boundary.

Zoning in Downtown Clarkdale

Zoning	Acreage	Developed Acreage	Available for Development
Central Business District	29.67	18.26	11.41
Commercial (Larry Green property on Main)	4.54		4.54
Commercial (Property on Clarkdale Pkwy)	12.13		12.13
Industrial (Copper Art Museum)	.83	.83	
Town Center	5.52	5.52	
Total	52.02		28.08



Approximately fifty-three percent of the property zoned Central Business and Commercial within the downtown area is undeveloped.

The undeveloped properties along Main Street, east of the Copper Art Museum, would be required to develop parking as part of site development. Per the development standards for the Arts & Entertainment district, the parking would be located behind the buildings.

The commercial property on Clarkdale Parkway is not within the Arts & Entertainment District, so placement of parking for this site would be determined during the site plan review process. This

approximately 12-acre site could be developed as retail center. Since regulations for the Commercial District do not include a lot coverage maximum, the only factor controlling the site of the building is the required parking. Using the requirement for one parking space for each 200 feet of building space for a retail use, an approximately 278,000 square-foot building with 1,300 parking spaces could be developed on this property.

Public parking lots and parking garages are both permitted uses in the Central Business and Commercial Districts.

Existing parking in the downtown area:

Location	Public	Private
Town of Clarkdale parking lot	88	
Street parking	123	
Su Casa	15	
Old Tennis Court		20
Copper Art Museum		8
Post Office		33
St. Thomas		23
Laundromat Parking Area		15
Total	226	99
Grand Total	325	

Points for Discussion:

- Current existing parking in the downtown area appears adequate most of the time. Parking availability becomes stressed during special events.
- On the south side of Main Street, there is approximately 16,000 square feet of existing buildings either unoccupied or underutilized. Section 4-12.A.1.h of the Zoning Code exempts both sides of Main Street between Clarkdale Parkway and Ninth Street from the off-street parking regulations. If these properties were to develop to their full potential parking problems might increase with no obligation of the property owner to provide additional parking.
- The adoption of the Arts & Entertainment District may encourage rezoning of some of the residential property in the downtown area to a commercial use. The impact on the public street parking would need to be considered during the zone change application.
- There is a direct relationship between walking distance and parking. Other than during special events, people prefer parking close to their destination. This would need to be taken into consideration if more public parking is developed.
- There is currently no covered parking available in the downtown area. This should be a consideration for any future parking developed by the Town. Covered parking serves as a good platform for the installation of solar panels.
- Parking for other than cars should be provided. This includes bicycles, smart cars and golf carts.
- Charging stations for electric carts should be incorporated into any new parking areas.

- There is a potential for development of a shuttle system from other areas, such as the Town of Jerome, Old Town Cottonwood, Tuzi RAP, to the downtown area. The Town could possible develop a park-and-ride site at the Wastewater Treatment Plant.
- The possibility of new signage to identify public parking needs to be explored.
- Financing options for new public parking include economic development grants, formation of a special parking district and private investment.

Next Steps:

Staff would like to begin by having discussions with the business owners who have private parking areas, such as the Copper Art Museum, 10/12 Lounge, and the Laundromat/Storage units regarding shared parking arrangements. Some of these areas might need to be improved to qualify as public parking. For example, the surface of the parking lot for the 10/12 Lounge needs to be redone. The Laundromat/Storage area parking lot is not delineated. A financing method for these improvements would need to be identified.

Recommendation:

Staff is requesting the Commission provide feedback regarding the current parking regulations and direction on any future changes to be considered. Staff would like direction from the Commission regarding the concept of future development of more public parking.

Staff would also like feedback regarding development of a policy statement for future parking development in the downtown area. The Commission may want to consider adopting a parking overlay district with specific regulations for the downtown area.

Commission Discussion:

- Chair Van Wye asked about liability issues related to shared parking contracts. Staff stated this is something to consider.
- Commissioner Olguin identified the need to develop principles for an effective parking policy and to determine what we do want to happen and what we don't want to happen. Need to plan for now and 10 years into the future.
- Chair Van Wye stressed how critical it is for a community of our small size to pay attention to details.
- Chair Van Wye asked about parking garages and how they would meld with the architectural details of the historic district. Staff discussed how this would be determined through the Design Review process.
- There was discussion about the ownership of the property where the post office is located.
- Vice Chair de Blanc suggested parking availability be examined for everyday use and for big events. She stated parking needs may grow as events focused on the Verde River increase. We need to build on the Sustainability Values the Commission has already adopted.
- Commissioner Erickson volunteered to observe the parking situation during the car show in March and report back to the Commission.
- Chair Van Wye asked whether covered parking costs more. Staff stated usually it does. Chair Van Wye asked whether there are benefits to covered parking. Staff stated covered parking reduces sun damage to vehicles, reduces glare off of windshields, provides shade

so a car's air conditioning does not have to work so hard and can provide a structure for placement of solar arrays.

- Commissioner Olguin stated he prefers covered parking. Commissioner Erickson stated the same. Chair Van Wye stated we also need to encourage underground parking where feasible.
- The Commissioners discussed the benefit of the flexibility of a parking policy as opposed to adopting revisions to the parking ordinance. The Commission directed staff to develop a draft policy incorporating the elements of shared parking, covered parking, charging stations, new parking locations, encouragement of use of public transit. The Commission would also like some 'blue sky' plan to explore innovative ideas for developing, designing and funding new parking.

6. **AGENDA ITEM: FUTURE AGENDA ITEMS:** None

7. **AGENDA ITEM: ADJOURNMENT:** Chair Van Wye entertained a motion for adjournment. Commissioner Erickson motioned to adjourn the meeting. Commissioner Olguin seconded the motion. The motion passed unanimously. The meeting adjourned at 5:08 p.m.

APPROVED BY:

SUBMITTED BY:

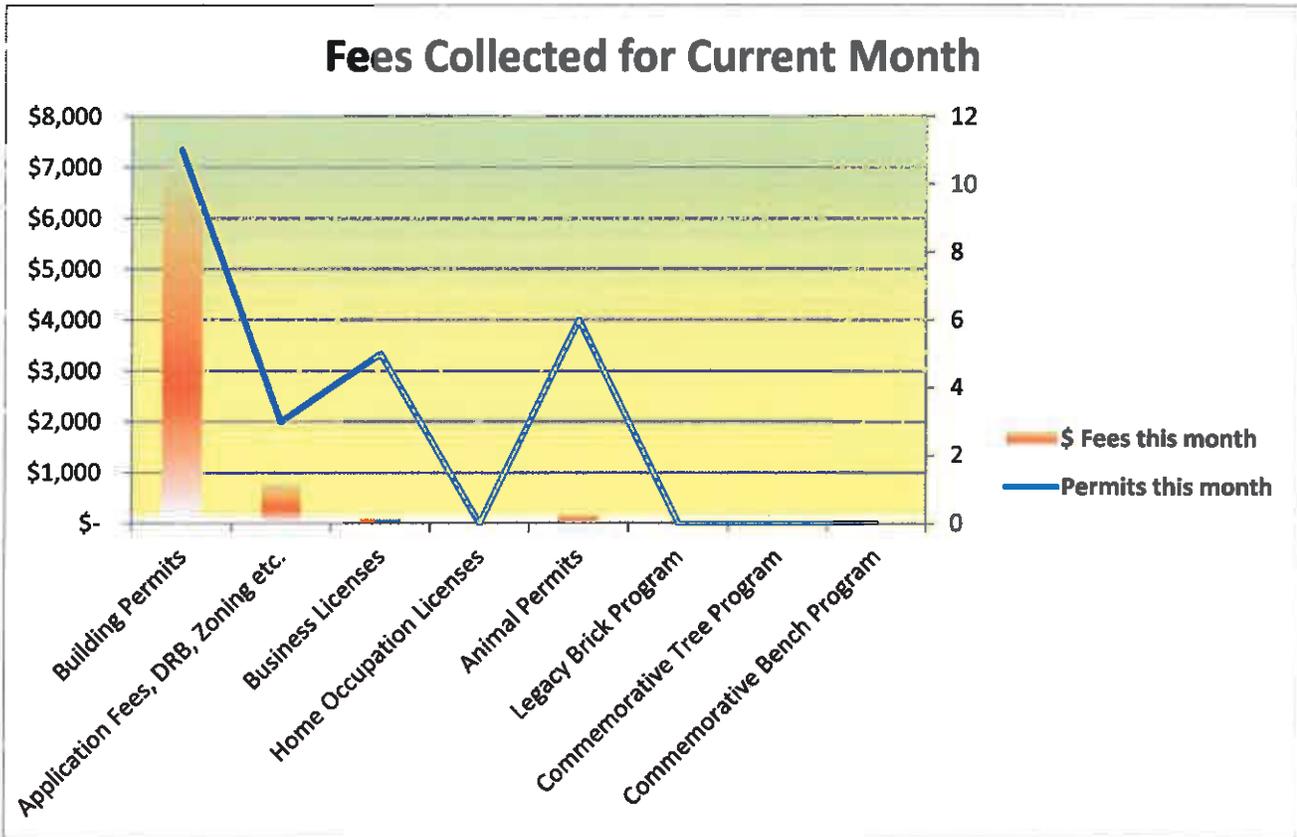
Jack Van Wye
Chairperson

Beth Escobar
Senior Planner

TOWN OF CLARKDALE
Community Development Monthly Report
CDD - February 2014.xlsx
Fees Collected

As of 3/4/2014

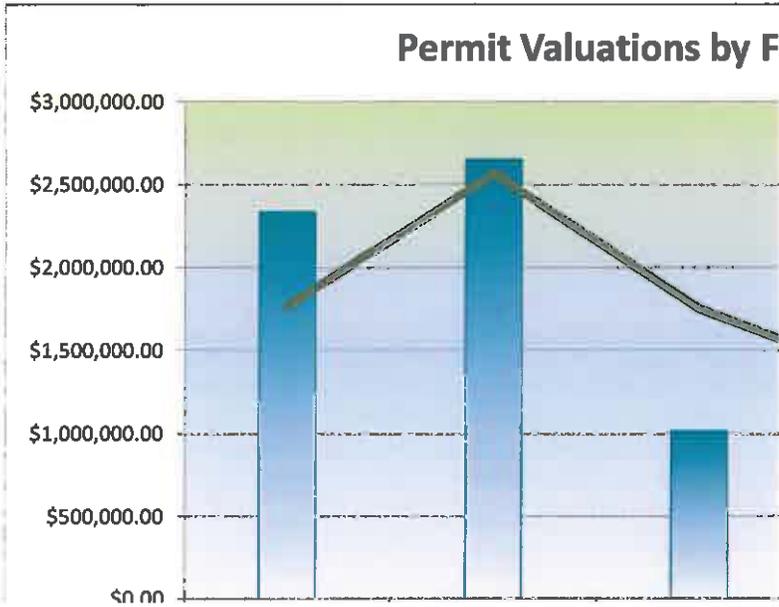
Type	Current Month Number	\$ Collected		
		CURRENT MONTH	FY 2013-2014	FY 2012-2013
Building Permits	11	\$ 7,012.80	\$ 18,669.60	\$ 24,924.20
Application Fees, DRB, Zoning etc.	3	\$ 790.00	\$ 1,250.00	\$ 2,330.00
Business Licenses	5	\$ 90.00	\$ 6,220.00	\$ 6,125.00
Home Occupation Licenses	0	\$ -	\$ -	\$ 510.00
Animal Permits	6	\$ 180.00	\$ 410.00	\$ 385.00
Legacy Brick Program	0	\$ -	\$ -	\$ 4,915.00
Commemorative Tree Program	0	\$ -	\$ -	\$ -
Commemorative Bench Program	0	\$ -	\$ -	\$ -
TOTAL	25	\$ 8,072.80	\$ 26,549.60	\$ 39,189.20



TOWN OF CLARKDALE
Community Development Monthly Report
CDD - February 2014.xlsx
Valuations

As of 3/4/2014

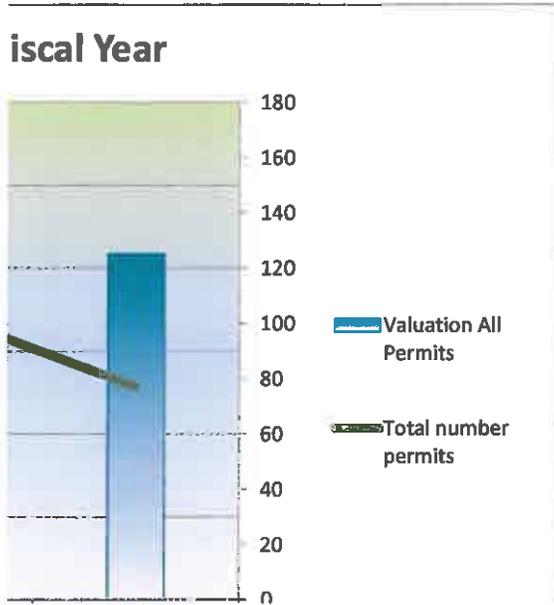
Year	Valuation All Permits
FY 2013-2014	\$2,337,293.57
FY 2012-2013	\$2,650,844.70
FY 2011-2012	\$1,013,578.00
FY 2010-2011	\$2,087,984.00



TOWN OF CLARKDALE
 Community Development Monthly Report
 CDD - February 2014.xlsx
Valuations

As of 3/4/2014

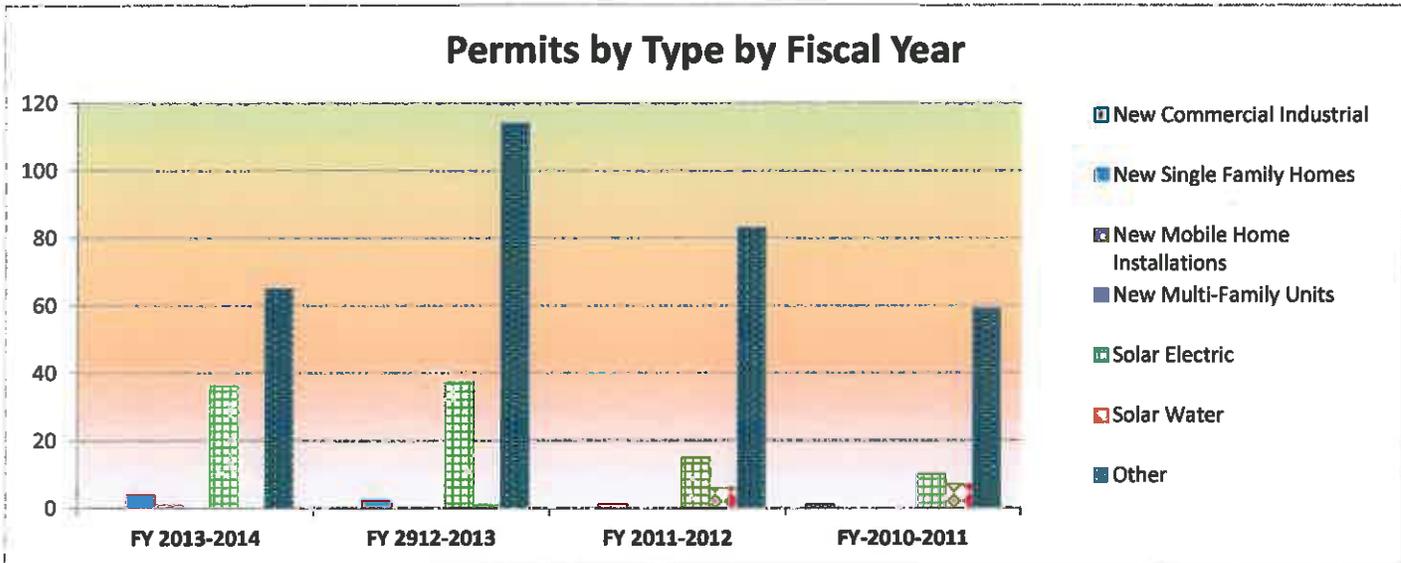
Total Number Permits
106
154
105
77



TOWN OF CLARKDALE
 Community Development Monthly Report
 CDD - February 2014.xlsx
 Building Permits

As of 3/4/2014

Year	New Commercial Industrial	New Single Family Homes	New Mobile Home Installations	New Multi-Family Units	Solar Electric	Solar Water	Other
FY 2013-2014	0	4	1	0	36	0	65
FY 2012-2013	0	2	0	0	37	1	114
FY 2011-2012	0	1	0	0	15	6	83
FY-2010-2011	1	0	0	0	10	7	59



NOTE: "Other" category includes remodels, gas water line, walls, fences, accessory structures, roofing, electrical, plumbing, etc.

TOWN OF CLARKDALE
 Community Development Monthly Report
 CDD - February 2014.xlsx
 Code Enforcement

As of 3/4/2014

Month-2013	Weeds	Vehicles	Trash & Rubbish	Political Signs	Other	Total
JULY	2	0	0	0	0	2
AUG	3		2			5
SEPT	5	1	2			8
OCT	1	0	1	0	0	2
NOV	0	0	0	0	0	-
DEC	0	0	0	0	0	-
Jan-14	1		2			3
Feb-14	0	0	1	0	0	1
Mar-14						-
Apr-14						-
May-14						-

TOWN OF CLARKDALE
 Community Development Monthly Report
 CDD - February 2014.xlsx
 FY Building Permit Data Entry

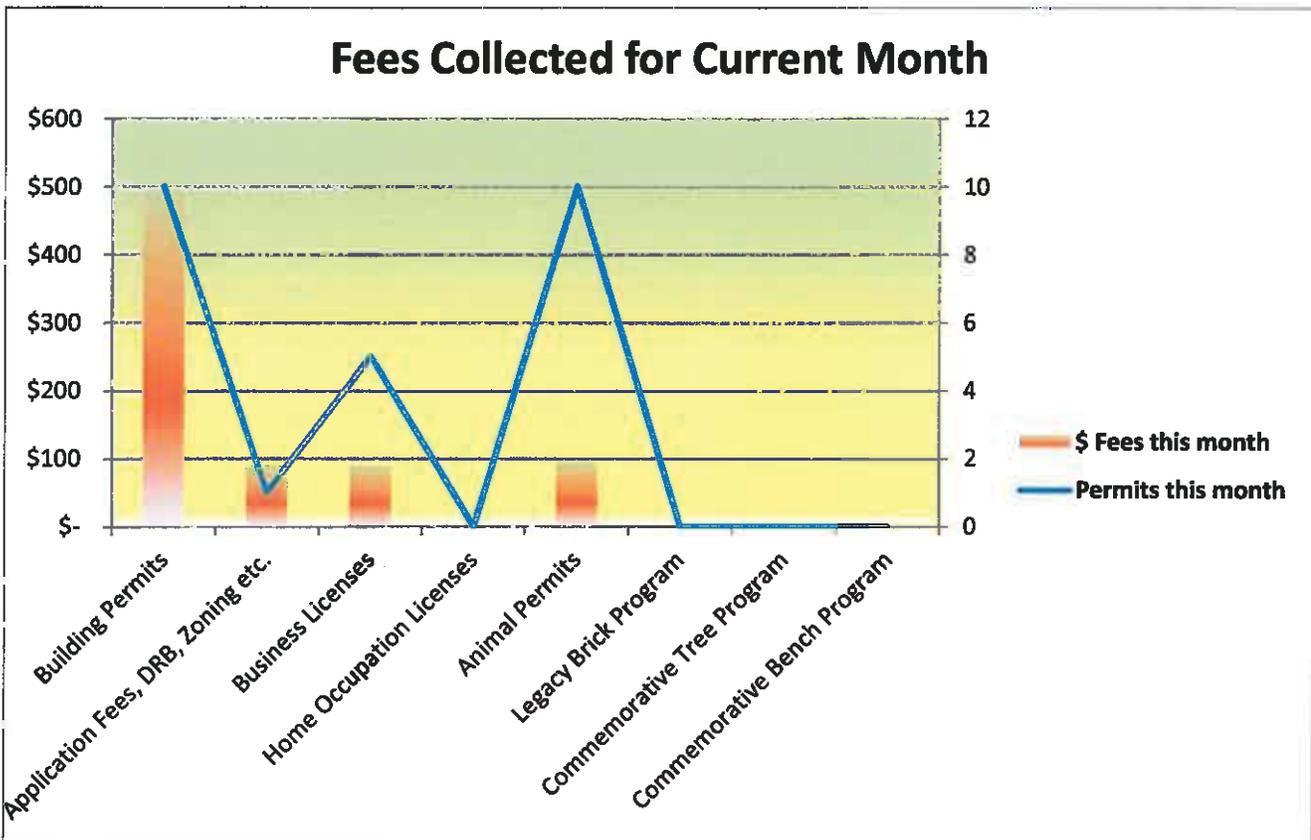
As of 3/4/2014

Building Permits by Month	New Commercial Industrial	New Single Family Homes	New Mobile Home Installations	New Multi-Family Units	Solar Electric	Solar Water	Other	Total
JUL	0	0	0	0	9	0	7	16
AUG	0	0	0	0	4	0	8	12
SEP	0	1	0	0	0	0	7	8
OCT	0	0	0	0	9	0	7	16
NOV	0	0	0	0	6	0	7	13
DEC	0	1	1	0	3	0	15	20
JAN	0	0	0	0	5	0	5	10
FEB	0	2	0	0	0	0	9	11
MAR	0	0	0	0	0	0	0	0
APR	0	0	0	0	0	0	0	0
MAY	0	0	0	0	0	0	0	0
JUN	0	0	0	0	0	0	0	0
TOTALS	0	4	1	0	36	0	65	106
Permit Valuations by Month	\$ Valuation							
JUL	\$ 214,988							
AUG	\$ 208,977							
SEP	\$ 221,034							
OCT	\$ 586,670							
NOV	\$ 128,439							
DEC	\$ 396,127							
JAN	\$ 115,059							
FEB	\$ 466,000							
MAR								
APR								
MAY								
JUN								
TOTALS	\$ 2,337,294							

TOWN OF CLARKDALE
 Community Development Monthly Report
 CDD - January 2014.xlsx
Fees Collected

As of 2/4/2014

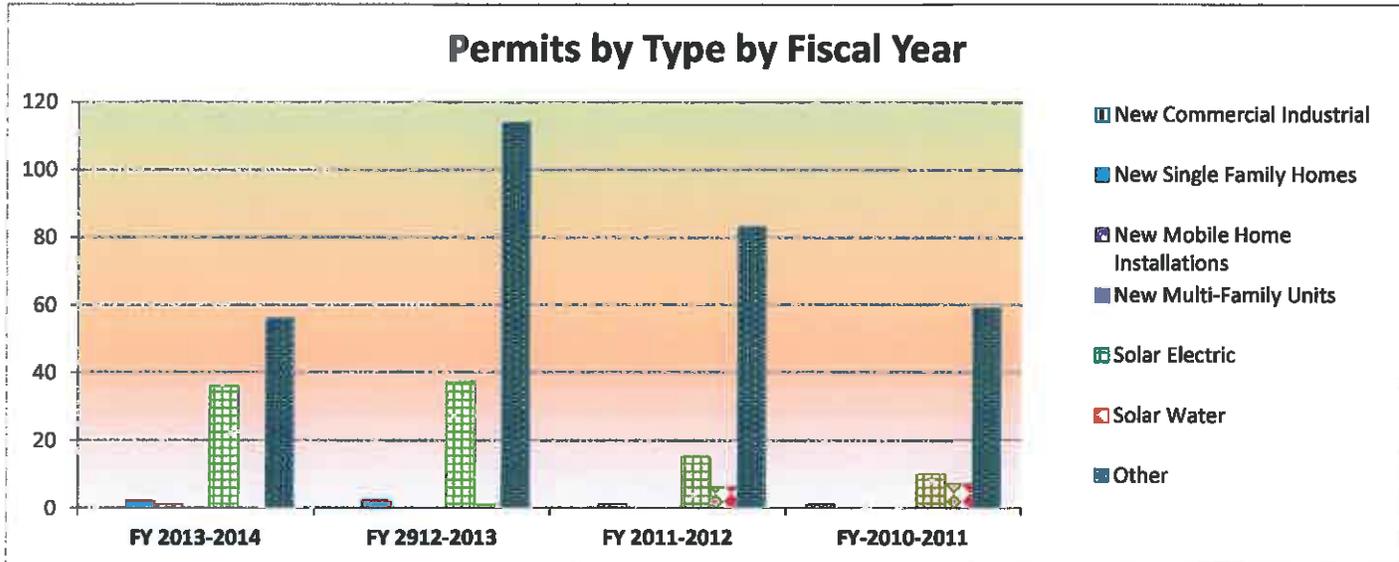
Type	Current Month Number	\$ Collected		
		CURRENT MONTH	FY 2013-2014	FY 2012-2013
Building Permits	10	\$ 500.00	\$ 11,656.80	\$ 24,924.20
Application Fees, DRB, Zoning etc.	1	\$ 90.00	\$ 460.00	\$ 2,330.00
Business Licenses	5	\$ 90.00	\$ 6,130.00	\$ 6,125.00
Home Occupation Licenses	0	\$ -	\$ -	\$ 510.00
Animal Permits	10	\$ 95.00	\$ 230.00	\$ 385.00
Legacy Brick Program	0	\$ -	\$ -	\$ 4,915.00
Commemorative Tree Program	0	\$ -	\$ -	\$ -
Commemorative Bench Program	0	\$ -	\$ -	\$ -
TOTAL	26	\$ 775.00	\$ 18,476.80	\$ 39,189.20



TOWN OF CLARKDALE
 Community Development Monthly Report
 CDD - January 2014.xlsx
Building Permits

As of 2/4/2014

Year	New Commercial Industrial	New Single Family Homes	New Mobile Home Installations	New Multi-Family Units	Solar Electric	Solar Water	Other
FY 2013-2014	0	2	1	0	36	0	56
FY 2012-2013	0	2	0	0	37	1	114
FY 2011-2012	0	1	0	0	15	6	83
FY-2010-2011	1	0	0	0	10	7	59



NOTE: "Other" category includes remodels, gas water line, walls, fences, accessory structures, roofing, electrical, plumbing, etc.

TOWN OF CLARKDALE
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 Code Enforcement

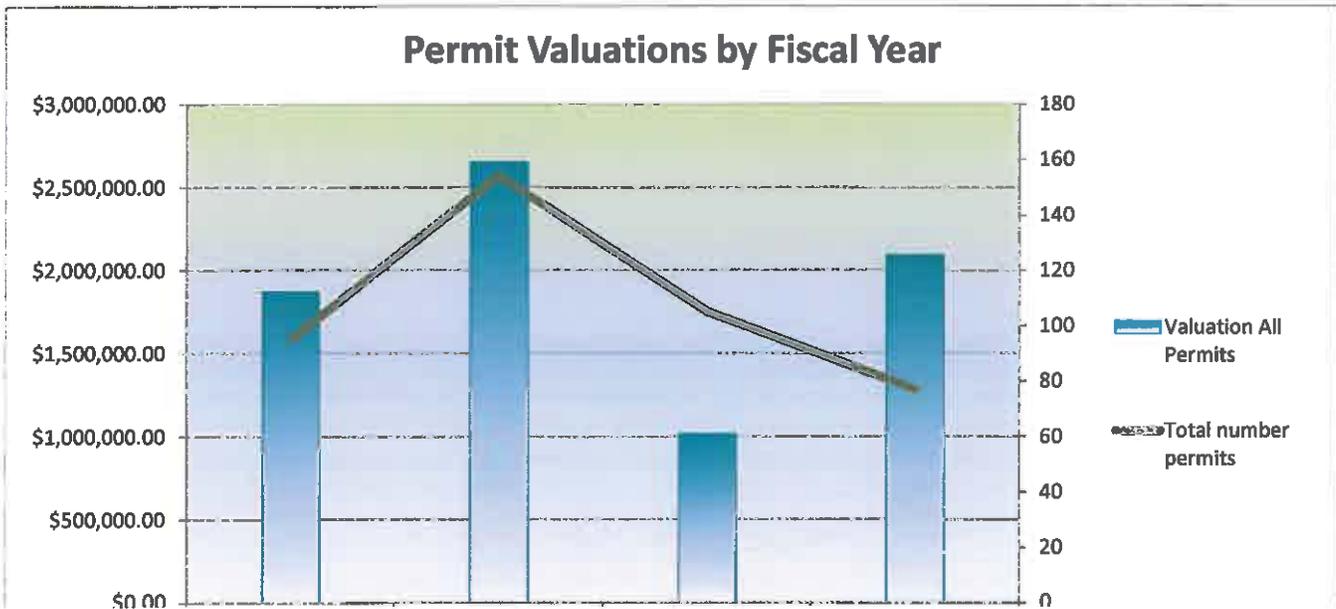
As of 2/4/2014

Month-2013	Weeds	Vehicles	Trash & Rubbish	Political Signs	Other	Total
JULY	2	0	0	0	0	2
AUG	3		2			5
SEPT	5	1	2			8
OCT	1	0	1	0	0	2
NOV	0	0	0	0	0	-
DEC	0	0	0	0	0	-
Jan-14	1		2			3
Feb-14						0
Mar-14						-
Apr-14						-
May-14						-
						-

TOWN OF CLARKDALE
 Community Development Monthly Report
 CDD - January 2014.xlsx
Valuations

As of 2/4/2014

Year	Valuation All Permits	Total Number Permits
FY 2013-2014	\$1,871,293.57	95
FY 2012-2013	\$2,650,844.70	154
FY 2011-2012	\$1,013,578.00	105
FY 2010-2011	\$2,087,984.00	77



TOWN OF CLARKDALE
 Community Development Monthly Report
 CDD - January 2014.xlsx
 FY Building Permit Data Entry

As of 2/4/2014

Building Permits by Month	New Commercial Industrial	New Single Family Homes	New Mobile Home Installations	New Multi-Family Units	Solar Electric	Solar Water	Other	Total
JUL	0	0	0	0	9	0	7	16
AUG	0	0	0	0	4	0	8	12
SEP	0	1	0	0	0	0	7	8
OCT	0	0	0	0	9	0	7	16
NOV	0	0	0	0	6	0	7	13
DEC	0	1	1	0	3	0	15	20
JAN	0	0	0	0	5	0	5	10
FEB	0	0	0	0	0	0	0	0
MAR	0	0	0	0	0	0	0	0
APR	0	0	0	0	0	0	0	0
MAY	0	0	0	0	0	0	0	0
JUN	0	0	0	0	0	0	0	0
TOTALS	0	2	1	0	36	0	56	95

Permit Valuations by Month	\$ Valuation
JUL	\$ 214,988
AUG	\$ 208,977
SEP	\$ 221,034
OCT	\$ 586,670
NOV	\$ 128,439
DEC	\$ 396,127
JAN	\$ 115,059
FEB	
MAR	
APR	
MAY	
JUN	
TOTALS	\$ 1,871,294

Utilities Department Capital Improvements Projects – Update: February 1, 2014

Priority	Issue	Action Steps	Due Date	Assigned To	Comments
1	Wastewater Treatment Plant	New Wastewater Treatment Facility		Utilities	

1-01-12 – WIFA approved the Clean Waters funding application for \$5,500,000.00 at their September 18, 2011 WIFA Board Meeting.

The first draw on the WIFA loan will be submitted to WIFA in January 2012.

The new sewer rate increase went into effect with the January 2012 Utilities billing.

The new PTM sewer force main has been completed and construction by the PTM contractor has started on the two (2) sewer pump stations.

Felix Construction has started the demolition of the Desert Oasis WWTP and on 12/28/11 the removed tankage was transported to the staging area at the Fisher House. SEC continues to work on the WWTP design and with ADEQ for the permitting process for the new APP for this facility. We should have an updated cost projection for the new electrical service for the WWTP site by the end of January 2012. We changed the design scope to run the new service underground the entire way from the Verde Valley Christian Church site to the WWTP site. The new electric service had been designed to run overhead when crossing Tuzigoot Road.

2-01-12 – WIFA approved the Clean Waters funding application for \$5,500,000.00 at their September 18, 2011 WIFA Board Meeting.

The first draw on the WIFA loan was submitted to WIFA on January 5, 2012.

The second draw on the WIFA loan will be submitted to WIFA on February 9, 2012.

SEC continues to work on the WWTP design and with ADEQ for the permitting process for the new APP for this facility. The updated cost projection for the new electrical service for the WWTP site is \$205,000.00. The preliminary cost estimate for this work was \$250,000.00 so the actual cost came in \$45,000.00 less than the preliminary cost estimate despite the change in the scope of work which runs the new service underground the entire way from the Verde Valley Christian Church site to the WWTP site. The previous scope called for the new electric service to run overhead when crossing Tuzigoot Road.

4-01-12 – The design for the overall WWTP is over 60% completed with certain areas, such as the effluent pump station and the site plan design work approximately 80-90% complete. Construction started on the APS electrical upgrade the last week of March 2012.

5-01-12 – The design for the overall WWTP is scheduled to be completed by June 12, 2012. Construction started on the stabilization lagoon by-pass on 5/14/12.

6-01-12 – The 100% design plans for the overall WWTP are scheduled to be completed by June 18, 2012, 90% plans will be distributed for review & comments by June 7, 2012. The stabilization lagoon has been dewatered and the by-pass system is sending treated effluent to the land disposal area.

7-01-12 – The 100% design plans for the overall WWTP are now scheduled to be completed by July 12, 2012, 90% plans have been distributed for review & comments. The stabilization lagoon has been dewatered and the by-pass system continues to send treated effluent to the land disposal area.

8-01-12 – The 100% design plans for the overall WWTP are completed and were used to determine pricing for GMP #3. The stabilization lagoon has been dewatered and the sludge has been removed from this lagoon.

9-01-12 –GMP #3 was approved by the Council at the August 14th Regular Council Meeting. The contractor is filling in the stabilization lagoon and creating the effluent holding pond. To this date the effluent & influent pump stations have been poured and the piping connections have been started.

11-01-12 – The contractor has installed the effluent & influent pump stations and the effluent has been out on-line allowing the contractor to return the Baker pumps we were using to by-pass treated effluent. This will save the Town about \$3,000/week in rental costs for the Baker pumps.

12-01-12 – The contractor has started erecting the biological treatment unit (BTU) tankage. The underground piping has been installed and concrete pads poured for the blower building & belt press. Electrical conduits have been extended from the new APS service to the BTU. Work has started on the new retaining wall along the wash by the headworks.

2-01-13 – The biological treatment unit (BTU) tankage are 95% complete with the welding and painting completed and tested. The underground piping on the site has all been installed and tested. APS is schedule to pull the new wires for the upgraded electrical service to the WWTP site in early February 2013. The new retaining wall along the wash by the headworks and the site security fencing has been completed. Permitting and operator training are scheduled to be completed during March 2013 so the new plant can be put on-line by the end of March 2013.

3-01-13 – The biological treatment unit (BTU) tankage is complete with the all welding and painting finished and tested. The underground piping on the site has all been installed and tested. APS pulled the new wires for the upgraded electrical service to the WWTP site in late February 2013. Permitting is scheduled to be completed during March 2013 and operator training will begin in early April 2013. The new plant is scheduled to be on-line by the April 5, 2013.

4-01-13 – The biological treatment unit (BTU) is scheduled for startup and operator training in early April 2013. The next milestone for this project is the sludge removal from the aerated lagoon.

5-01-13 – The biological treatment unit (BTU) was put on-line April 9, 2013 using 50,000 gallons of seed sludge from Sedona. The operators received training on the operation of the new facility in early April 2013. The contractor has scheduled the belt press start up by the middle of May 2013 and to start the sludge removal from the aerated lagoon by the end of May 2013.

6-01-13 – The contractor started the belt press up the middle of May 2013 and started the sludge removal from the aerated lagoon by the end of May 2013. Sit work on roads & driveways on-site at the WWTP. Sludge removal from the aerated lagoon is the last major phase of the WWTP project that needs to be completed prior to a facility dedication early this fall.

7-01-13 – The contractor has two major items left for the WWTP project. One item is the sludge removal from the aerated lagoon and preparing that lagoon for use as an effluent holding pond, the second item is site work on roads & driveways on-site at the WWTP.

Utilities Department Capital Improvements Projects – Update: February 1, 2014

Sludge removal from the aerated lagoon is the last major phase of the WWTP project that needs to be completed prior to a facility dedication early this fall. The monsoon seasonal rains have negatively impacted the sludge removal and sludge drying process.

9-01-13 – The contractor has removed the sludge from the aerated lagoon and by the end of September 2013 all sludge should be removed from the site and the contractor will then sample the lagoon as per Clean Closure requirements. They will also be preparing the aerated lagoon for use as an effluent holding pond by installing an effluent pipe from the new holding pond to the effluent pump station. The pipe connecting these two units should be installed by the second week of September. The last major item to be completed will then be the site work on roads & driveways and the on-site landscaping at the WWTP.

10-01-13 – The contractor has removed all the sludge from the aerated lagoon and has sampled the lagoon as per Clean Closure requirements. We are waiting for the results for that sampling. The aerated lagoon has been converted for use as an effluent holding pond by installing an effluent pipe from the new holding pond to the effluent pump station. The site work on roads & driveways and the on-site landscaping at the WWTP has been completed and the contractor is working on punch list items. The WWTP dedication will be held on 10/29/13 at 10:00am.

11-01-13 – The contractor has finished all the construction and dealt with all the punch list items except for an issue with a chemical pump not showing up on the SCADA system. This item will be addressed in November 2013. We are waiting for the results from the Clean Closure sampling before putting the new north effluent holding pond on-line. The WWTP dedication was held on 10/29/13 at 10:00am.

1-01-14 – The contractor has finished all the construction and dealt with the punch list items. We have received the results from the Clean Closure sampling and received approval to put the new north effluent holding pond on-line in December 2013. The new north effluent holding pond is scheduled to be put on-line January 2, 2014. We are waiting for the as-built plans for the new WWTP which we should receive in January 2014. After receiving those items we can close out this project with WIFA.

2-01-14 – The north effluent holding pond was put on-line in January 2014. We have received the as-built plans and are working with WIFA to close out this project. On February 6, 2014 I have scheduled an energy audit of the new WWTP with APS to determine options to lower the energy costs for operating the new system.

Priority	Issue	Action Steps	Due Date	Assigned To	Comments
1	Reclaimed Water	Create Reclaimed Water Master Plan		Utilities	

Utilities Department Capital Improvements Projects – Update: February 1, 2014

2011 - No further progress on reclaimed water master plan.

2012 - No further progress on reclaimed water master plan.

2013 - As of 5/1/2013 no further progress on the reclaimed water master plan.

2014 – As of 1/1/14 no further progress on the reclaimed water master plan.

Priority	Issue	Action Steps	Due Date	Assigned To	Comments
1	Water System Improvements	Arsenic Removal System Lower Clarkdale Water Line Replacement Project Mescal Well		Utilities	

6-01-12 There are no new developments on the Mescal well project.

Fann Environmental projects:

- Fann has completed the design for the new pH control system at the arsenic removal facility switching from hydrochloric acid (HCL) to carbon dioxide (CO2 and the equipment has been ordered with a mid-June delivery date.
- The corrosion control study for the Town of Clarkdale water distribution system has been completed and sent to ADEQ for review and approval.
- The system design and cost projections for the Yavapai College Viticulture Program connection to the Haskell Springs well site is scheduled to be completed by mid-June.

7-01-12 There are no new developments on the Mescal well project.

Fann Environmental projects:

- Fann has completed the design for the new pH control system at the arsenic removal facility. The new equipment has been delivered and we will contact Fann Environmental to schedule installation of the new system.
- We have received the ADEQ Exemption Approval for the new corrosion control system for the water distribution system.
- The system design and cost projections for the Yavapai College Viticulture Program connection to the Haskell Springs well site is completed and has been sent to the College for review. We will be meeting with the College in July to discuss next steps for this project. Council approved the new Raw Water Conservation Rate at the 7/10/12 meeting.

8-01-12 There are no new developments on the Mescal well project.

We are in contact w/ WIFA to investigate funding for the Twin 5s Water Main Replacement Project.

Fann Environmental projects:

Utilities Department Capital Improvements Projects – Update: February 1, 2014

- Fann has completed the design for the new pH control system at the arsenic removal facility. The new equipment has been delivered and Fann Environmental has schedule installation of the new pH control system the week of 8/13/12.
- We have received the ADEQ Exemption Approval for the new corrosion control system for the water distribution system. We intend to have this system up and operational by the beginning of September 2012.
- The system design and cost projections for the Yavapai College Viticulture Program connection to the Haskell Springs well site are completed and have been sent to the College for review. We have requested a meeting with the College in August to discuss next steps and direction for this project. Council had approved the new Raw Water Conservation Rate at the 7/10/12 meeting.

9-01-12 On August 14th we submitted a funding application to WIFA for the Twin 5s Water Main Replacement Project. The engineers cost estimate is \$1,800,000 (includes a \$200,000 contingency) and WIFA has indicated that there is \$800,000 in forgivable principal available for this project. \$800,000 would need to be financed by the Town.

Fann Environmental projects:

- Fann has completed the installation of the new pH control system at the arsenic removal facility. We have received the ADEQ
- We have obtained the Exemption Approval for the new corrosion control system for the water distribution system. We intend to have this system up and operational by the beginning of September 2012.
- The Yavapai College Viticulture raw water connection to Haskell Springs has been put on-hold until the College, Town, & Cottonwood can meet to discuss the possibility of using Cottonwood's effluent as a water source for this project.

11-01-12 WIFA approved funding for the Twin 5s Water Main Replacement Project. The engineers cost estimate is \$1,800,000 (includes a \$200,000 contingency) and WIFA has indicated that there is \$800,000 in forgivable principal available for this project. \$800,000 would need to be financed by the Town. We now have 100% design plans and will be coordinating stake holder meetings with area residents before the end of the year.

12-01-12 WIFA approved funding for the Twin 5s Water Main Replacement Project and the closing for the loan is scheduled for 12/14/12. Meetings with stake holders will start in December 2012. It is necessary to secure easements from property owners along Old Jerome Highway, from 89A to Lanny Lane, for this project. We will request easements for both the utilities & road on that section of Old Jerome Highway. We have requested pricing for this project from Felix Construction & Fann Environmental, both of whom we have used in the past under the JOC procurement process.

2-01-13 WIFA approved funding for the Twin 5s Water Main Replacement Project and the project was awarded to Felix Construction under a JOC for an amount not to exceed \$1,585,885.00. Since it is necessary to secure easements from property owners along Old Jerome Highway, from 89A to Lanny Lane, for this project we will request easements for both the utilities & road on that section of Old Jerome Highway. This will allow the Town to redevelop that section of Old Jerome Highway to bring this roadway up to the standards for a public road. This section would then be classified as a residential collector road. This construction for this project is scheduled to start by the third week in February 2013.

3-01-13 WIFA approved funding for the Twin 5s Water Main Replacement Project and the project was awarded to Felix Construction under a JOC for an amount not to exceed \$1,585,885.00. This construction project started February 22, 2013.

4-01-13 This construction project started February 22, 2013 and the contractor has installed new main up to the pioneer cemetery along Minerich Road by the end of March 2013.

5-01-13 The Twin 5s construction project started February 22, 2013 and by May 1st the contractor has installed approximately 90 % of the new 12” C900 water main. We are preparing Change Order #1 for this project which expands the scope of the project to install a new water main and related infrastructure along Coyote Hill. Staff will request Council action on Change Order #1 at the first Council Meeting in May 2013.

Works continues on the replacement water main along Benatz Trail looping the water system from Broadway to Zuni. This work is being done in-house.

6-01-13 The Twin 5s construction project started February 22, 2013 and by May 31st the contractor had installed and tested all of the new 12” C900 water main. At the May 14, 2013 Town Council Meeting the Town Council approved Change Order #1 for this project which expands the scope of the project to also install a new water main and related infrastructure along Coyote Hill. The contractor has schedule to start work on Coyote Hill the second week of June 2013.

Works continues on the replacement water main along Benatz Trail looping the water system from Broadway to Zuni. This work is being done in-house. We have secured the final two utility easements that were necessary for this project and will schedule finishing installation of this water line ASAP with consideration of staff’s current workloads.

7-01-13 The Twin 5s construction project is currently on-hold awaiting the Approval To Operate (ATO) from the County. The contractor started work on Coyote Hill the second week of June 2013 and was finished with the bulk of construction on Coyote Hill by July 1, 2013. As soon as the contractor receives the ATO from the County he will schedule making the final tie-ins and service connections.

The replacement water main along Benatz Trail (looping the water system from Broadway to Zuni) is done except for the section from the Benatz Trail to Zuni. We have secured the final two utility easements for this section that were necessary for this project. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff’s current workloads.

9-01-13 The Twin 5s majority of the construction for this project is completed and we have received the Approval To Operate (ATO) from the County. ANE will switch from the Twin 5s to the new mains, install service connections, and finish punch list items in September 2013.

The replacement water main along Benatz Trail (looping the water system from Broadway to Zuni) is currently on-hold. The last section of this main left to install is from the Benatz Trail to Zuni. We have secured the final two utility easements necessary for this section and will schedule this work as soon as possible. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff’s current workloads.

10-01-13 The Twin 5s are completed and are in-service. ANE will be paving and taking care of punch list items the beginning of October 2013.

Utilities Department Capital Improvements Projects – Update: February 1, 2014

The replacement water main along Benatz Trail (looping the water system from Broadway to Zuni) is currently on-hold, but we hope to restart this project soon. The last section of this main left to install is from the Benatz Trail to Zuni. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff's current workloads.

10-01-13 The Twin 5s are completed and are in-service. ANE took care of paving and punch list items during October 2013.

The replacement water main along Benatz Trail (looping the water system from Broadway to Zuni) is currently on-hold, but we hope to restart this project soon. The last section of this main left to install is from the Benatz Trail to Zuni. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff's current workloads.

1-01-14 The Twin 5s are completed and are in-service. We are waiting for the engineers certification and as-built plans so that we can close out this project with WIFA.

The replacement water main along Benatz Trail (looping the water system from Broadway to Zuni) is currently on-hold. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff's current workloads.

2-01-14 The Twin 5s are completed and are in-service. We have received the engineer's certification of completion and as-built plans and we have closed out this project with WIFA.

The replacement water main along Benatz Trail (looping the water system from Broadway to Zuni) is progressing slowly. This work is being done in-house and we will schedule finishing installation of this water line with consideration of staff's current workloads .

**CLARKDALE MAGISTRATE COURT
MONTHLY STATISTICAL REPORT**

New Filings	JULY - DEC 2013	JAN 2014	FEB 2014	MARCH 2014	APRIL 2014	MAY 2014	JUNE 2014	FY -YTD
Criminal Traffic	8	0	0					8
Misdemeanors	82	5	3					90
DUI	6	0	0					6
Domestic Violence ¹	9	0	0					9
Civil Traffic	43	8	13					64
Local Ordinances	33	0	0					33
OOP/Injunctions ²	2	1	0					3
Total Filings	183	14	16	0	0	0	0	213
Initials/Arraignments	41	5	3					49
Reviews/Order Show Cause	17	1	6					24
Civil Traffic Hearings	1	0	0					1
Change of Plea	12	7	1					20
Juvenile Hearings ³	0	0	0					0
Warrants Issued ⁴	24	13	1					38
Bench Trials Held	1	0	0					1

Court Enhancement ⁵	\$ 528.54	\$ 75.38	\$ 109.40					\$ 713.32
JCEF to Town ⁶	\$ 126.00	\$ 7.00	\$ 49.00					\$ 182.00
State Treasurer	\$ 9,484.08	\$ 1,387.26	\$ 4,907.77					\$ 15,779.11
Town General Fund	\$ 7,381.09	\$ 1,026.64	\$ 2,464.37					\$ 10,872.10
County/Jail	\$ 125.50	\$ 9.21	\$ -					\$ 134.71
Deferred Prosecution Fees ⁷	\$ 970.00	\$ 150.00	\$ -					\$ 1,120.00
Court Appointed Attorney ⁸	\$ 125.00	\$ -	\$ 145.00					\$ 270.00
Citing Agency Revenue	\$ 125.00	\$ 36.89	\$ 33.95					\$ 195.84
Monies to FARE ⁹	\$ 644.77	\$ 52.76	\$ 617.44					\$ 1,314.97

¹ Those designated domestic violence (DV) per ARS 13-3601

² These include an Order of Protection (OOP) and Injunction Against Harassment (IAH).

³ Limited to traffic, liquor, graffiti, tobacco, curfew, truancy, or local ordinances (ARS 8-323.B)

⁴ Includes Failure to Appear (FTA) and Failure to Pay (FTP)

⁵ By Resolution #1419 (1/8/13) \$18.30 with surcharge 83% for court operational and technological upgrade

⁶ Primarily \$7 of the statutory \$20 time payment plan fee (ARS 12-116.B) to be used for court improvements

⁷ Administration costs (\$1 to \$500) determined by prosecutor and paid to the Town per Resolution #1419

⁸ \$25 minimum per Resolution #1419, and court can order more based on financial statement of defendant

⁹ Statewide collections enforced with license holds and tax intercepts – imposes 19% surcharge on the amount

Town of Clarkdale, AZ					
Residential Garbage & Recycling Statistics					
12-Month Report					
	Total # Garbage/ Recycling Customers	# of Weeks Collected this Month	Tons of Trash Collected	Tons of Recycling Processed	Average % of Recycling
December, 2012	1,338	4	111.19	20.47	18.41%
January, 2013	1,340	5	134.22	27.09	20.18%
February, 2013	1,335	4	107.99	22.42	20.76%
March, 2013	1,336	4	117.19	23.71	20.23%
April, 2013	1,341	5	147.80	28.75	19.45%
May, 2013	1,324	4	122.70	22.12	18.03%
June, 2013	1,315	4	116.61	22.80	19.55%
July, 2013	1,315	5	126.26	24.18	19.15%
August, 2013	1,321	4	128.44	25.74	20.04%
September, 2013	1,328	4	132.13	25.23	19.09%
October, 2013	1,336	5	151.30	31.73	20.97%
November, 2013	1,351	4	152.38	27.72	18.19%
December, 2013	1,350	5	157.81	34.31	21.74%
		53	1594.83	315.8	

	Monthly Statistics	Annual Statistics
	DEC. 2013	Past 12 Months
Average Tons of Trash Collected Per Week	31.56	30.09
Average Tons of Recyclables Processed Per Week	6.86	5.96
Average % of Recyclables Per Week	20.04%	19.80%

CLARKDALE FIRE DISTRICT

Monthly Call Report

January, 2014

Call Type	Call Volume By Month 2014												Total YTD
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	
Brush Fire	0												0
Commercial Fire	1												1
Special Duty	5												5
EMS - ALS	15												15
EMS - BLS	6												6
Hazardous Materials	0												0
Rescue	3												3
Residential Fire	2												2
Still	4												4
Other	0												0
Total Calls	36	0	36										

Call Type	Call Volume By Month 2013												Total YTD
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	
Brush Fire	0	0	0	0	0	2	0	0	0	0	0	0	2
Commercial Fire	1	1	2	2	1	2	2	0	1	0	3	1	16
Special Duty	18	10	11	21	15	12	13	15	15	17	10	29	186
EMS - ALS	20	12	19	16	13	10	16	6	13	18	15	12	170
EMS - BLS	12	4	9	21	12	9	16	17	14	13	10	12	149
Hazardous Materials	0	0	0	0	0	0	0	0	0	0	0	0	0
Rescue	0	0	0	2	0	4	5	5	3	3	3	2	27
Residential Fire	1	1	1	4	2	0	3	0	0	0	1	4	17
Still	3	0	1	3	3	1	3	1	2	1	0	1	19
Other	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Calls	55	28	43	69	46	40	58	44	48	52	42	61	586

Definitions:

- EMS - BLS Emergency medical services, basic life support
- EMS - ALS Emergency medical services, advanced life support
- Rescue Vehicle accidents, rope rescue, confined space, etc.
- Still Vehicle fires, trash bin fires, activated alarms, etc.
- Special Duty Snake/Bee removals, public assist, smoke detector issues

CLARKDALE FIRE DISTRICT
Automatic Mutual Aid Report
January 2014

	Volume of Calls by Month, 2014												Total YTD
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	
Automatic Aid Given													
Cottonwood FD	3												3
Jerome FD	2												2
Verde Valley FD	1												1
Other	0												0
Automatic Aid Received													
Cottonwood FD	2												2
Jerome FD	0												0
Verde Valley FD	0												0
Other	0												0
Mutual Aid Given	0												0
Mutual Aid Received	2												2

	Volume of Calls by Month, 2013												Total YTD
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	
Automatic Aid Given													
Cottonwood FD	3	1	4	4	4	3	7	2	1	1	6	5	41
Jerome FD	0	0	0	2	0	5	2	0	1	0	3	1	14
Verde Valley FD	0	1	0	1	1	0	0	0	0	0	1	1	5
Other	0	0	0	0	0	0	0	0	0	0	0	0	0
Automatic Aid Received													
Cottonwood FD	1	1	2	2	1	0	4	1	1	3	3	0	19
Jerome FD	0	0	1	0	1	0	0	0	0	0	0	0	2
Verde Valley FD	0	0	1	1	0	0	1	0	0	0	0	0	3
Other	0	0	1	2	0	0	0	0	0	0	0	0	3
Mutual Aid Given	0	1	0	0	0	0	0	0	0	0	0	1	2
Mutual Aid Received	0	0	0	0	0	0	0	0	0	0	0	0	0

Automatic Aid is a formal agreement between area fire departments and occurs whenever certain predetermined conditions exist and are reported to the 911 dispatcher from the caller. Automatic Aid is a sharing of local resources.

Mutual Aid is reciprocal agreement between regional and state wide fire departments. Responses under a Mutual Aid agreement are usually provided only when an agency asks for assistance, such as when it's resources are depleted by an unusually large incident or a number of simultaneous small incidents. Specific resources may also be requested for certain situations, such as hazardous materials and rope rescue teams.

Clarkdale Fire District

Fire Hydrant Report

January 2014

Clarkdale Utilities Out-of-Service Hydrants

Hydrant #	Locations	Remarks	Marked out of Service*	Priority
72	2050 Hyw 89A	No Water	Ring	
koropatnicki				

* Hydrants marked "out-of-service" have been covered with a bag or out of service ring

Clarkdale Utilities Hydrant In-Service, Requiring Maintenance

Hydrant #	Locations	Remarks	Priority
86	540 Mescal Spur	Very Hard to open	
62	1000 Calle Tomallo	Steamer cap rusted, very hard to open	

Private/Other Out-of-Service Hydrants

Hydrant #	Locations	Remarks	Owner
47	Russell Street at East end	Broken Stem	Yavapai / Apache
301-331	Highlands Subdivision (34 hydrants)	Tested, City hasn't accepted yet	Crossrds at Mingus
155	1623 Beecher St.	Crack in bonnet	Yavapai / Apache

Comments: The hydrants placed by developers at sites still under construction are anticipated to be turned over to Clarkdale Utilities when development is completed. We are working with the owners of the other private hydrants to get them in service.

**CLARKDALE POLICE DEPARTMENT
MONTHLY REPORT
Jan 2014**

(all data taken from Offense fields)

	CURRENT MONTH	PREVIOUS MONTH	% CHANGE	YEAR TO DATE	PREVIOUS YEAR TO DATE	% CHANGE
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* Primarily Level of Effort Activities

Jan 2014

Dec 2013

Jan - Jan
2014

Jan - Jan
2013

Traffic						
Collision - Property Damage	2	2	0.0	2	3	(33.3)
Collision - Injury/Fatal	0	0	0.0	0	0	0.0
DUI Arrests *	1	0	100.0	1	2	(50.0)
Citations *	11	6	83.3	11	8	37.5
Written Warnings *	48	23	108.7	48	17	182.4
Traffic Stops *	70	33	112.1	70	29	141.4
Parking *	4	2	100.0	4	0	400.0
Total Traffic	136	66	106.1	136	59	130.5

Uniform Crime Reporting (UCR) Crimes						
Index Violent Crimes (Crimes Against Persons)						
Homicide	0	0	0.0	0	0	0.0
Sexual Assault	0	0	0.0	0	0	0.0
Robbery	0	0	0.0	0	0	0.0
Aggravated Assault	0	0	0.0	0	1	(100.0)
Total Violent Crimes	0	0	0.0	0	1	(100.0)
Index Property Crimes						
Burglary	1	2	(50.0)	1	0	100.0
Theft	1	5	(80.0)	1	1	0.0
Auto Theft	0	0	0.0	0	0	0.0
Arson	0	0	0.0	0	0	100.0
Total Property Crimes	2	7	(71.4)	2	1	100.0
Crime Rate						
Index Crimes	2	7	(71.4)	2	2	0.0
Index Crime Rate (per 100,000)	0.0819	0.2868	(71.4)	0.0819	0.0819	0.0
Town Population	4,097	4,097	0.0	4,097	4,097	0.0

Other Crimes						
Assault	2	1	100.0	2	0	200.0
Criminal Damage	5	6	(16.7)	5	5	0.0
Disorderly Conduct	2	7	(71.4)	2	0	200.0
Domestic Violence	2	3	(33.3)	2	0	200.0
Drug Offenses *	0	0	0.0	0	0	0.0
Neighbor Disputes	0	0	0.0	0	0	0.0
Trespass	4	2	100.0	4	1	300.0
Juvenile Disturbance	6	1	500.0	6	0	600.0
Harassment	3	2	50.0	3	0	300.0
Animal Offenses *	25	21	19.0	25	13	92.3
Other Town Ordinances *	4	3	33.3	4	1	300.0
All Other Offenses	28	23	21.7	28	19	47.4
Total Other Crimes	81	69	17.4	81	39	107.7

**CLARKDALE POLICE DEPARTMENT
MONTHLY REPORT
Jan 2014**

(all data taken from Offense fields)

	CURRENT MONTH	PREVIOUS MONTH	% CHANGE	YEAR TO DATE	PREVIOUS YEAR TO DATE	% CHANGE
	Jan 2014	Dec 2013		Jan - Jan 2014	Jan - Jan 2013	

Other Activities						
Alarms	4	8	(50.0)	4	2	100.0
Doors/Windows Open	0	0	0.0	6	1	500.0
Suspicious Persons/Vehicles	10	10	0.0	10	8	25.0
Weapon Offenses	1	0	100.0	1	0	100.0
Citizen Assists	34	38	(10.5)	34	32	6.3
Serve Papers	0	0	0.0	0	0	0.0
EMS/Rescue/Fire Calls (Clarkdale)	12	3	300.0	12	6	100.0
Assist Other LE Agencies	2	6	(66.7)	2	14	(85.7)
Assist From Other LE Agencies	14	9	55.6	14	6	133.3
Total Other Activities	77	74	4.1	83	69	20.3

Total All Categories Above	296	216	37.0	302	169	78.7
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House Watch						
House Watch (Total Houses Per Month)	8	8	0.0	8	10	(20.0)

Arrests						
Adult	7	3	133.3	7	4	75.0
Juvenile	1	0	100.0	1	0	100.0
Total Arrests	8	3	166.7	8	4	100.0

Reserve Time	0	0	0.0	0	0	0.0
Volunteer Time	1	1	0.0	1	1	0.0

Traffic

Two traffic accidents were reported during the month of January. The first accident was reported as a hit and run in lower town. The driver of the vehicle that fled the scene was located and charged with driving under the influence. The second accident involved a vehicle hitting an object that had fallen onto the roadway from another vehicle. The vehicle that dropped the item could not be located.

Crime

No violent crimes were reported during the month of January. Property crimes reported during the month reflected a drop in both thefts and burglaries from the previous month. One burglary and two thefts were reported. The burglary report was made by a repeat victim and no evidence of a burglary was found. The investigation is ongoing. One of the thefts was unfounded and determined to be a civil issue and the second theft involved bikes in Centerville.

Other crimes reported included two cases of domestic violence. One case resulted in the arrest of a suspect for assault. Another assault was reported during the month. The case resulted in an arrest of the suspect. Five incidents of criminal damage were reported, four involved graffiti on town property, and one involved the cutting of a fence. Two reports of disorderly conduct were reported. No arrests were made in those incidents.

Clarkdale Officers arrested six adults and one juvenile during the month of January. Of the six adults arrested, one was arrested for DUI, two for assault, two on warrants issued for their arrest and one for trespassing. The juvenile was arrested for being reported as a runaway.

Please note that over the last year our method for capturing and reporting crime statistics has been an evolving process. We believe that four months ago our agency came into compliance with the industrial standards for proper and acceptable statistical crime reporting. Subsequently current monthly and yearly comparisons may not be a proper representation of actual fluctuations in crime as much as they may represent the change in reporting procedures.

End of Report

**CLARKDALE POLICE DEPARTMENT
MONTHLY REPORT**

Dec 2013

(all data taken from Offense fields)

	CURRENT MONTH	PREVIOUS MONTH	% CHANGE	YEAR TO DATE	PREVIOUS YEAR TO DATE	% CHANGE
	Dec 2013	Nov 2013		Jan - Dec 2013	Jan - Dec 2012	

* Primarily Level of Effort Activities

Traffic						
Collision - Property Damage	2	0	0.0	26	23	13.0
Collision - Injury/Fatal	0	0	0.0	8	9	(11.1)
DUI Arrests *	0	0	0.0	7	5	40.0
Citations *	6	5	20.0	109	166	(34.3)
Written Warnings *	23	22	4.5	388	375	3.5
Traffic Stops *	33	28	17.9	358	631	(43.3)
Parking *	2	1	100.0	22	25	(12.0)
Total Traffic	66	56	17.9	918	1,234	(25.6)

Uniform Crime Reporting (UCR) Crimes						
Index Violent Crimes (Crimes Against Persons)						
Homicide	0	0	0.0	0	0	0.0
Sexual Assault	0	0	0.0	3	6	(50.0)
Robbery	0	0	0.0	0	0	0.0
Aggravated Assault	0	0	0.0	2	1	100.0
Total Violent Crimes	0	0	0.0	5	7	(28.6)
Index Property Crimes						
Burglary	2	3	(33.3)	13	23	(43.5)
Theft	5	2	150.0	36	51	(29.4)
Auto Theft	0	0	0.0	0	4	(100.0)
Arson	0	0	0.0	1	0	100.0
Total Property Crimes	7	5	40.0	50	78	(35.9)
Crime Rate						
Index Crimes	7	5	40.0	55	85	(35.3)
Index Crime Rate (per 100,000)	0.2868	0.2049	40.0	2.2534	3.4825	(35.3)
Town Population	4,097	4,097	0.0	4,097	4,097	0.0

Other Crimes						
Assault	1	2	(50.0)	10	1	900.0
Criminal Damage	6	3	100.0	36	43	(16.3)
Disorderly Conduct	7	6	16.7	34	21	61.9
Domestic Violence	3	3	0.0	19	17	11.8
Drug Offenses *	0	0	0.0	1	1	0.0
Neighbor Disputes	0	0	0.0	0	0	0.0
Trespass	2	1	100.0	18	9	100.0
Juvenile Disturbance	1	5	(80.0)	22	19	15.8
Harassment	2	4	(50.0)	11	16	(31.3)
Animal Offenses *	21	23	(8.7)	274	277	(1.1)
Other Town Ordinances *	3	6	(50.0)	49	46	6.5
All Other Offenses	23	19	21.1	297	297	0.0
Total Other Crimes	69	72	(4.2)	771	747	3.2

**CLARKDALE POLICE DEPARTMENT
MONTHLY REPORT
Dec 2013**

(all data taken from Offense fields)

	CURRENT MONTH	PREVIOUS MONTH	% CHANGE	YEAR TO DATE	PREVIOUS YEAR TO DATE	% CHANGE
	Dec 2013	Nov 2013		Jan - Dec 2013	Jan - Dec 2012	
Other Activities						
Alarms	8	6	33.3	57	43	32.6
Doors/Windows Open	0	0	0.0	6	4	50.0
Suspicious Persons/Vehicles	10	12	(16.7)	128	134	(4.5)
Weapon Offenses	0	0	0.0	1	2	(50.0)
Citizen Assists	38	35	8.6	380	323	17.6
Serve Papers	0	0	0.0	11	16	(31.3)
EMS/Rescue/Fire Calls (Clarkdale)	3	5	(40.0)	48	42	14.3
Assist Other LE Agencies	6	17	(64.7)	164	148	10.8
Assist From Other LE Agencies	9	10	(10.0)	130	128	1.6
Total Other Activities	74	85	(12.9)	925	840	10.1
Total All Categories Above	216	218	(0.9)	2,669	2,906	(8.2)
House Watch						
House Watch (Total Houses Per Month)	8	9	(11.1)	118	166	(28.9)
Arrests**						
Adult	3	4	(25.0)	41	41	0.0
Juvenile	0	1	(100.0)	2	1	100.0
Total Arrests	3	5	(40.0)	43	42	2.4
Reserve Time	0	0	0.0	0	0	0.0
Volunteer Time	1	1	0.0	12	12	0.0

Traffic

During the month of December two traffic accidents were reported. Both were hit and run accidents. The first involved a vehicle leaving the area after hitting a dog at large on Main Street. The second involved a vehicle causing damage to the ornamental shrubbery at the entrance of Mountain Gate; investigations are ongoing.

Crime

During the month of December no violent crimes were reported. Property crimes reported during the month showed an increase in thefts and a drop in burglaries from the previous month. Of the property crimes, two burglaries and five thefts were reported. One burglary report was made by a repeat victim and evidence of a crime does not exist. The second reported burglary was an attempted entry into the home of a relative and the subject was charged accordingly. Of the five thefts reported, one was unfounded and the reporting party was charged with false reporting of a crime. The second reported theft involved the theft of dirt in the Foothills area. The third involved the theft of a cell phone at the Clarkdale Jerome School. The fourth reported theft was for theft of services at a local restaurant. The remaining theft report was unfounded.

Other crimes reported included three reports of Domestic Violence. One assault was reported for the month and the subject involved was charged with assault, criminal damage, and disorderly conduct.

Six incidents of criminal damage were reported. Two involved graffiti on Town property, two involved the cutting of fences, and the remaining two were the result of other criminal activities. Seven reports of disorderly conduct were reported and resulted in three arrests.

Please note that over the last year our method for capturing and reporting crime statistics has been an evolving process. We believe that three months ago our agency came into compliance with the industrial standards for proper and acceptable statistical crime reporting. Subsequently current monthly and yearly comparisons may not be a proper representation of actual fluctuations in crime as much as they may represent the change in reporting procedures.

** Arrest statistics updated as of 1/16/2014

End of Report

Verde Lynx

Weekday - Commuter	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14
Passenger Totals - A Route	3,632	3,784	3,638	3,617	3,661	2,906	2,832	2,821					
Passenger Totals - B Route								258					
Avg Passengers per Day	182	172	165	172	159	145	135	140	0	0	0	0	0
Avg Passenger per Hour	16.51	15.64	13.78	14.35	13.26	12.11	11.24	9.50	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Vehicle Revenue Hours	220	242	264	252	276	240	252	324					
Vehicle Revenue Miles	7,084	7,792	7,776	7,447	8,151	7,085	7,474	9,617					
Vehicle Service Hours	280	308	308	294	322	280	294	371					
Vehicle Service Miles	7,150	7,920	7,950	7,587	8,355	7,235	7,642	9,852					
Service Days (Weekdays)	20	22	22	21	23	20	21	22	20	21	22	22	20

Saturday/Holiday

Passenger Totals	725	706	739	665	694	692	433	458					
Avg Passengers per Day	145	141.2	147.8	166.25	173.5	138.4	108.25	114.5	0	0	0	0	0
Avg Passenger per Hour	12.08	11.77	12.32	13.85	14.46	11.53	9.02	9.54	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Vehicle Revenue Hours	60	60	60	48	48	60	48	48					
Vehicle Revenue Miles	1,777	1,775	1,774	1,427	1,420	1,776	1,432	1,432					
Vehicle Service Hours	65	70	70	56	56	70	56	56					
Vehicle Service Miles	1,800	1,800	1,825	1,460	1,468	1,829	1,475	1,481					
Service Days (Weekend)	5	5	5	4	4	5	4	4	4	5	4	5	5

Sunday

Passenger Totals	606	476	462	626	501	452	546	395					
Avg Passengers per Day	121.2	119	115.5	125.2	125.25	113	109.2	98.75	0	0	0	0	0
Avg Passenger per Hour	13.47	13.22	12.83	13.91	13.92	12.56	12.13	10.97	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Vehicle Revenue Hours	45	36	36	45	36	36	45	36					
Vehicle Revenue Miles	1370	1090	1102	1358	1099	1085	1361	1088					
Vehicle Service Hours	55	44	44	55	44	44	55	44					
Vehicle Service Miles	1402	1122	1160	1465	1162	1162	1379	1126					
Service Days (Weekend)	5	4	4	5	4	4	5	4	4	5	4	4	5

Weekday/Weekend Combined

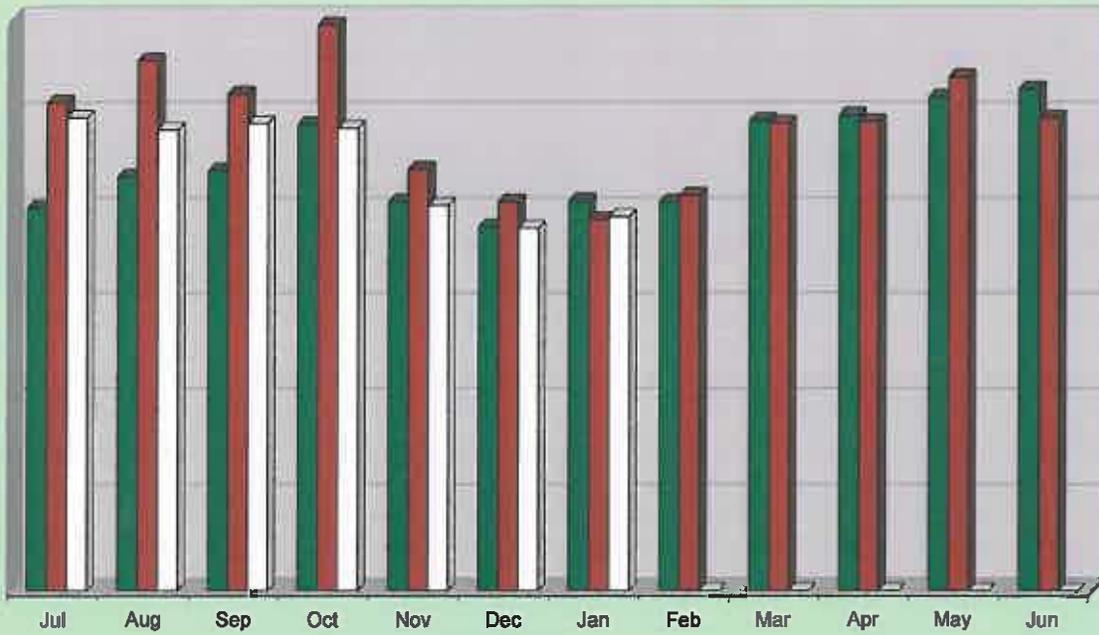
Total Riders	4,963	4,966	4,839	4,905	4,956	4,050	3,811	3,932	0	0	0	0	0
Avg Passengers per Day	165	160	156	164	157	140	127	131	0	0	0	0	0
Avg Passenger per Hour	15.27	14.69	13.44	14.23	13.49	12.05	11.05	9.64	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Vehicle Revenue Hours	325	338	350	345	360	336	345	408	0	0	0	0	0
Vehicle Revenue Miles	10,231	10,657	10,652	10,232	10,670	9,946	10,267	12,137	0	0	0	0	0
Vehicle Service Hours	400	422	422	405	422	394	405	471	0	0	0	0	0
Vehicle Service Miles	10,352	10,842	10,835	10,512	10,985	10,226	10,496	12,459	0	0	0	0	0
Deadhead Miles	121	185	283	280	315	280	229	322	0	0	0	0	0
Service Days (Total)	30	31	31	30	31	29	30	30	28	31	30	31	30

Monthly Passenger Totals - January

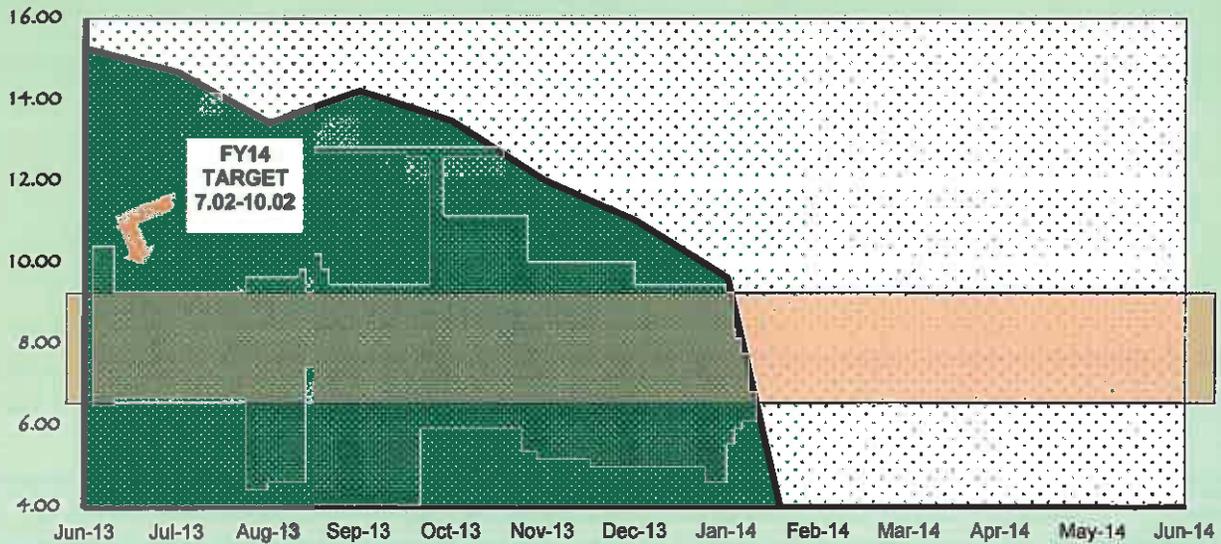


Ridership Comparison by Month
FY-12 to FY-14

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 12	4,027	4,380	4,414	4,900	4,090	3,825	4,082	4,008	4,934	4,994	5,186	5,286
FY 13	5,125	5,562	5,215	5,939	4,429	4,087	3,905	4,154	4,913	4,926	5,396	4,963
FY 14	4,966	4,839	4,908	4,856	4,050	3,811	3,932	0	0	0	0	0



Monthly Ridership Per Hour



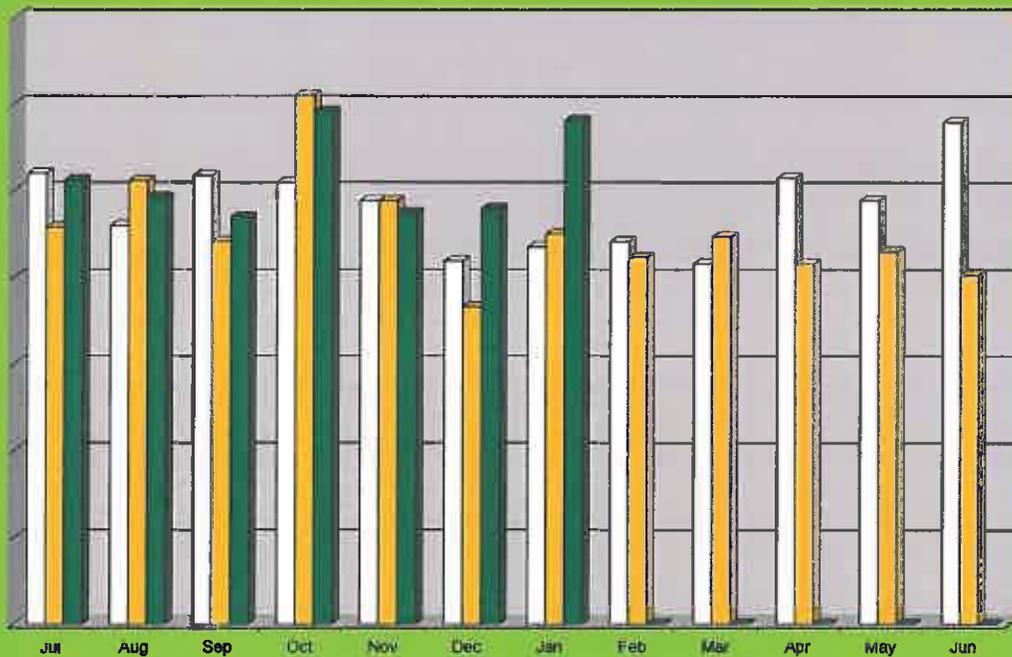
Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	TOTALS
4,839	4,908	4,856	4,050	3,811	3,932						31,362
156	164	157	140	127	131	0	0	0	0	0	
13.29	14.39	13.64	12.24	11.05	9.64	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
364	341	356	331	345	408						2,478
10,652	10,232	10,670	9,946	10,267	12,137						74,561
422	405	422	394	405	471						2,941
10,935	10,512	10,985	10,226	10,496	12,459						76,455
31	30	31	29	30	30	28	31	30	31	30	
4,016	4,510	5,225	4,233	4,487	3,294						30,274
182.55	214.76	227.17	211.65	213.67	149.73	0.00	0.00	0.00	0.00	0.00	
8.30	9.76	10.33	9.62	9.71	5.28	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
484	462	506	440	462	624						3,462
8,365	8007	8907	7639	7877	10468						60,084
528	504	552	480	504	687						3,783
8,662	8,132	9,446	7,820	8,523	10,573						62,754
22	21	23	20	21	22	20	21	22	23	20	
985	939	1182	949	959	1162						7,200
45	47	51	47	46	53	0	0	0	0	0	
2.35	2.46	2.71	2.73	2.52	2.71	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
419	381	436	348	381	428						2,825
4,134	7,818	8,525	3,549	3,727	4,185						36,122
461	419	483	385	427	471						3,127
9,567	8,209	8,923	3,934	4,172	4,624						44,118
22	20	23	20	21	22	20	21	22	23	20	
9,840	10,357	11,263	9,232	9,257	8,388	0	0	0	0	0	68,836
1325	1248	1364	1182	1248	1523	0	0	0	0	0	9,228
23,434	26,337	28,417	21,414	22,100	27,112	0	0	0	0	0	172,661
1,411	1,328	1,457	1,259	1,336	1,629	0	0	0	0	0	9,851
29,164	26,853	29,354	21,980	23,191	27,656	0	0	0	0	0	183,327

ADA Paratransit Ridership Trends - January

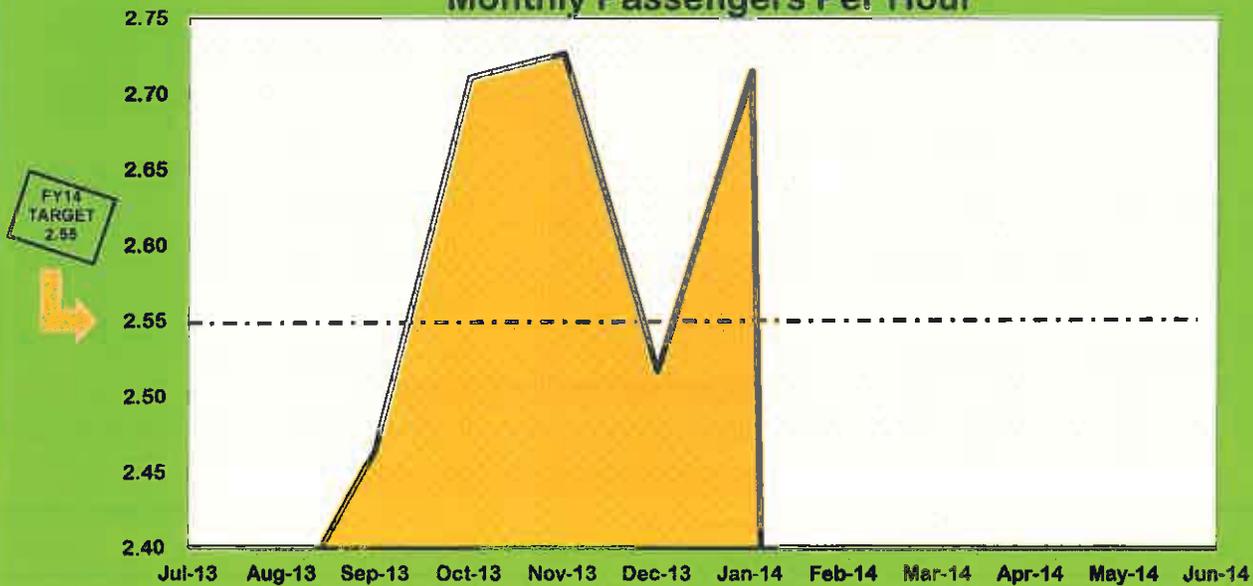


Ridership Comparison by Month
FY12 to FY14

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 12	1,040	919	1,035	1,019	977	838	870	883	832	1,029	977	1,157
FY 13	915	1,023	863	1,220	977	732	900	846	893	831	859	804
FY 14	1,024	885	839	1,193	843	854	1,002	0	0	0	0	0



Monthly Passengers Per Hour



CAT Fixed Route

Weekday - Fixed Route	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	YTD
Passenger Totals	4,509	4,016	4,510	5,225	4,233	4,487	3,294						30,274
Avg Passengers per Day	204.95	182.55	214.76	227.17	211.65	213.67	149.73	-	-	-	-	-	
Avg Passenger per Hour	9.32	8.30	9.76	10.33	9.62	9.71	5.28	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Vehicle Revenue Hours	484	484	462	506	440	462	624						3,462
Vehicle Revenue Miles	8,821	8,365	8,007	8,907	7,639	7,877	10,468						60,084
Vehicle Service Hours	528	528	504	552	480	504	687						3,783
Vehicle Service Miles	9,598	8,662	8,132	9,446	7,820	8,523	10,573						62,754
Deadhead Miles	777	297	125	539	181	646	105	-	-	-	-	-	2,670
Service Days (Weekdays)	22	22	21	23	20	21	22	20	21	22	23	20	257

January			
	Total Trips	Daily Trips	
Red Route	901	40.95	27.35%
Blue Route	1,898	86.27	57.62%
Green Route	223	10.14	6.77%
Yellow Route	272	12.36	8.26%

total: 3,295

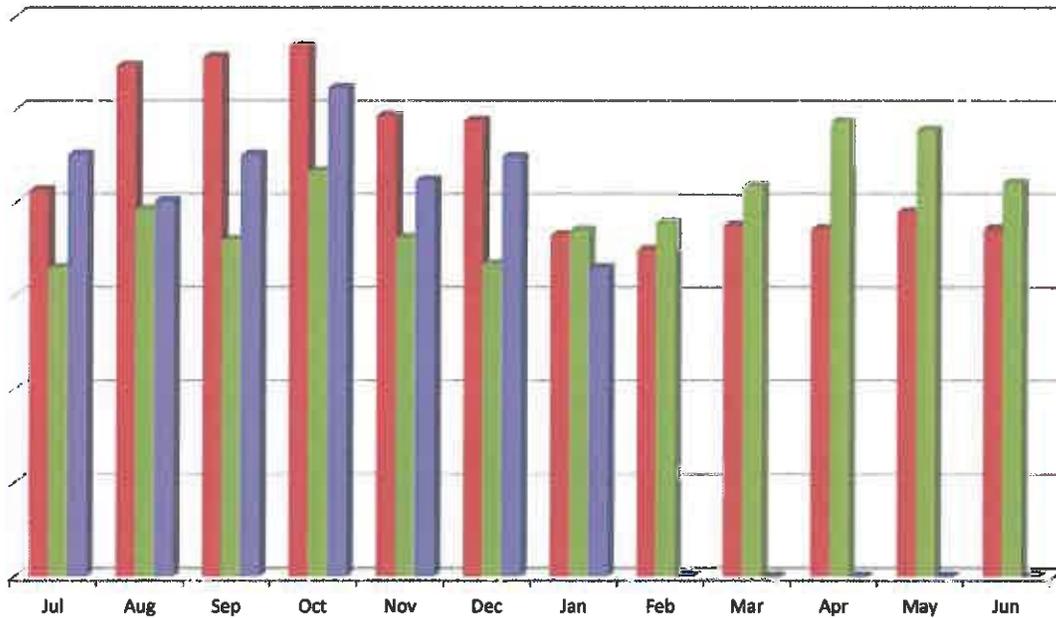
Fixed Route Monthly Passenger Total - January



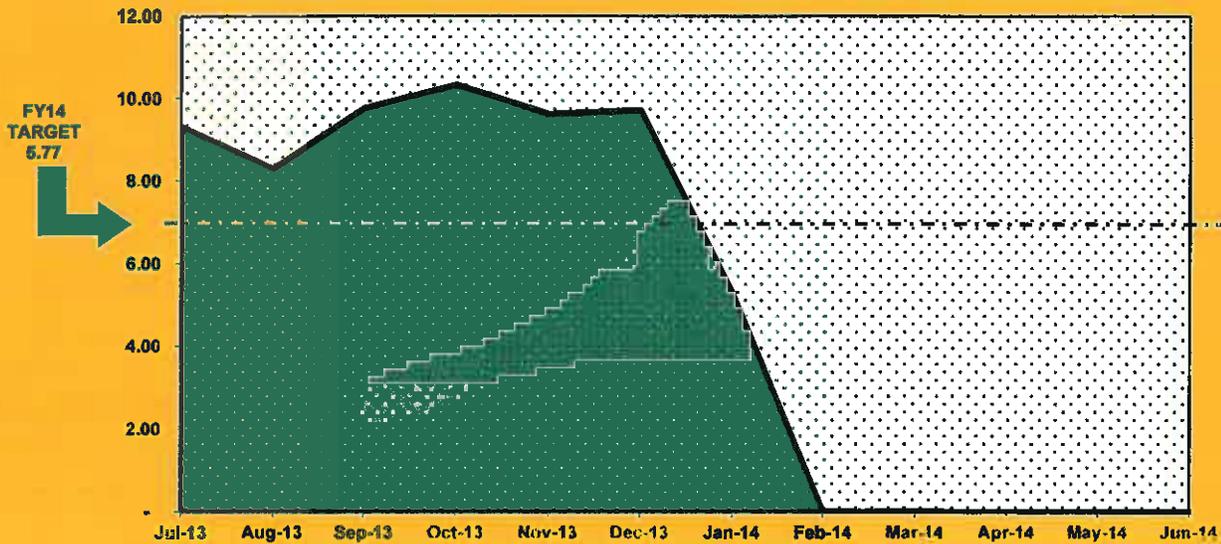
Ridership Comparison by Month
FY12 to FY14

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 12	4,127	5,461	5,558	5,679	4,927	4,871	3,649	3,489	3,754	3,713	3,899	3,711
FY 13	3,302	3,924	3,603	4,335	3,624	3,338	3,699	3,787	4,179	4,861	4,772	4,204
FY 14*	4,509	4,016	4,510	5,225	4,233	4,487	3,294	0	0	0	0	0

* cut blue route service in January 2014 and now have Green and Yellow routes



Monthly Passengers per Hour





Staff Report

Agenda Item: **Approval of the Town Manager's Evaluation as Written by the Mayor**
- Approval of the review of the Town Manager's Evaluation conducted on December 10, 2013, by Town of Clarkdale Common Council in Executive Session.

Sponsored By: Doug Von Gausig, Mayor

Staff Contact: Kathy Bainbridge, Town Clerk/Finance Director

Meeting Date: March 11, 2014

Background: On December 10, 2013, the Town of Clarkdale Council conducted an evaluation of Gayle Mabery, Town Manager. This review is a discussion of the consolidation of all the Councilmembers' reviews from that evaluation and the overall Council assessment.

Recommendation: Approval of Town Manager's evaluation as written by the Mayor.



Town of Clarkdale

Post Office Box 308
Clarkdale, AZ 86324
Telephone: (928) 639-2400
Fax: (928) 639-2409

February 5, 2014

Town Manager Evaluation December 10, 2013

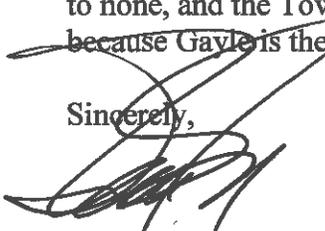
On December 10th, 2013, the Clarkdale Town Council met in executive, then regular, sessions to discuss and evaluate Town Manager Gayle Mabery's performance for the last year. Each councilor had completed a standard questionnaire, which included a list of nine ratings on the Manager's communications skills, management effectiveness, community relations, and other skill and qualities. The ratings also asked for an "overall performance rating." These questions ranked each criterion from "1" (Exceeds Expectations), to "5" (Below Expectations). Additionally, the forms contained narrative sections relating to more subjective performance metrics, such as "strengths," "suggested improvements," and so forth.

In the first section, every Town Council member ranked Ms. Mabery's performance either "1" or "2," with the vast majority choosing "1: Exceeds Expectations." The objective sections were also overwhelmingly positive.

The councilors were unanimous in their approval of Gayle's performance and all felt that she not only adequately, but superlatively fulfilled her duties as manager of the town and as a representative of the Town to other jurisdictions, groups and to the Town's citizens. Many individual evaluations mentioned her devotion to the Town and the fact that she inspires confidence in her staff. Her management skills were the focus of several evaluations, all stating that she well understands the delicate balance between wielding authority and allowing individual staff members to express their creativity and initiative. All Councilors mentioned the fact that Gayle has done an outstanding job of providing the Town with necessary services in a time of extremely limited resources.

It is my sincere pleasure to write this evaluation and to state our unambiguous satisfaction with Ms. Mabery's performance of her duties. Her dedication to the Town, to her staff, and to her job is second to none, and the Town of Clarkdale is a better place and has a more efficient, effective government because Gayle is the Manager.

Sincerely,



Doug Von Gausig
Mayor



Staff Report

Agenda Item: **Proclamation Declaring April, 2014 As Water Awareness Month – Approval of a Proclamation declaring April, 2014 Water Awareness month in the Town of Clarkdale.**

Staff Contact: Kathy Bainbridge, Town Clerk/Finance Director

Meeting Date: March 11, 2014

Background: Water education is a cornerstone to any comprehensive water conservation program, and greater awareness of water issues can be gained through community education, action and celebration. Water Awareness Month provides a great opportunity to focus on ways we can all be better water stewards.

Recommendation: Approval of the Proclamation declaring April, 2014 as Water Awareness Month in the Town of Clarkdale.

Proclamation

Town of Clarkdale Proclaims April Water Awareness Month

Whereas, water is one of Clarkdale's most vital precious resources; and

Whereas, Arizona is an arid state, water is scarce and population growth continues to increase our demand for water; and

Whereas, Clarkdale has one of the few remaining perennially flowing rivers and the Town of Clarkdale is committed to protecting those perennially flowing streams, creeks and rivers that do remain; and

Whereas, all citizens of Clarkdale and visitors should use water efficiently; practicing a low water-use lifestyle is a way individuals and businesses can help ensure a long-term sufficient water supply; and

Whereas, creating a culture of conservation will greatly reduce the impact of drought on our natural resources, economy, and quality of life; and

Whereas, water education is a cornerstone to any comprehensive water conservation program, and greater awareness of water issues can be gained through community education, action and celebration.

Now, Therefore, the Mayor and the Town Council of the Town of Clarkdale do hereby proclaim the month of April as the Town of Clarkdale Water Awareness Month to heighten awareness of this resource.

DATED this 11th day of March, 2014.

Mayor Doug Von Gausig



Staff Report

- Agenda Item:** **Sedona Recycles, Inc. Agreement for Contracted Services – Approval of an Agreement for Contract Services with Sedona Recycles, Inc. for recycling drop off services in the Town of Clarkdale for FY 14-15, in an amount not to exceed \$3,000.00.**
- Meeting Date:** March 11, 2014
- Prepared By:** Wayne Debrosky, Public Works/Utilities Director
- Background:** FY 14-15 - This agreement provides for Sedona Recyclables to operate and maintain a recycling center in the Town of Clarkdale. The term of this agreement is from April 1, 2014 to March 31, 2015. The Town shall reimburse Sedona Recyclables for service on a monthly basis in the amount of \$250.00 for an annual total amount of \$3,000.00.
- Recommendation:** To approve the Agreement for Contracted Services between the Town of Clarkdale and Sedona Recyclables for FY 14-15 in an amount not to exceed \$3,000.00 with an effective date of April 1, 2014.

AGREEMENT FOR CONTRACTED SERVICES

This AGREEMENT is entered into by and between SEDONA RECYCLES, INC., a non-profit corporation of Sedona, Yavapai County, Arizona, hereinafter referred to as "RECYCLES" and the TOWN OF CLARKDALE, a municipal corporation, hereinafter referred to as "TOWN", this 12th day of March, 2014

WHEREAS, the TOWN is a municipal corporation organized under the laws of the State of Arizona and entitled to provide services and enter into contracts for the purpose of obtaining services or benefits which it otherwise could not provide; and

WHEREAS, RECYCLES, is a non-profit corporation that provides services and programs that benefit the residents who reside within the local community; and

WHEREAS, the TOWN desires to contract for certain services for the benefit of the residents of the TOWN, and RECYCLES, desires to provide to the TOWN certain services for the benefit of the residents of the TOWN; and

NOW THEREFORE, in consideration of the mutual promises and covenants of the parties and to the good and valuable considerations, the parties agree as follows:

1. **Containers & Signing.** RECYCLES will provide containers in which recyclable materials are to be collected. All bins shall be of a design approved by the TOWN. It is the responsibility of RECYCLES to provide signing indicating the type of material and requirements of recycling that material on each bin. In addition, signing is required stating general information about the operation of the site. Signing must be pre-approved by the Utilities Director.
2. **Subcontractors.** Subcontracting the work shall not be allowed without approval of the TOWN.
3. **Recycling Center.** All materials collected shall be taken to RECYCLES facilities for the purpose of collecting, separating and processing various materials, including aluminum cans, steel cans, glass bottles and containers, cardboard, newspaper, and plastics. RECYCLES shall be responsible to pay the cost for operating said facilities.
4. **Site & Site Maintenance.** The site for collection of recyclable material will be supplied by the TOWN. All necessary site improvements are to be made by the TOWN. It is the responsibility of the TOWN to provide monitoring and clean-up of the site, including recyclable or non-recyclable materials left outside of the bins.
5. **Fees.** The TOWN shall reimburse RECYCLES for service. This amount shall be paid in twelve (12) monthly installments of \$250.00 per month for a total annual payment of \$3,000.00.

6. Hauling Frequency. Hauling frequency will be as needed (when the bins are full). Bins must be returned within four hours of removal.
7. Reports. For each monthly billing period, a report must be submitted by RECYCLES stating the quality of each material taken to the recycle center. This will be in a format approved by the TOWN. Documentation also may be requested by the TOWN to verify actual cost.
8. Cancellation. Either party may cancel this Agreement, without penalty, upon thirty (30) days written notice to the other party.
9. Term. The term of this agreement is from April 1, 2014, to March 31, 2015. At the TOWN's option and with the approval of RECYCLES, this contract may be extended for one additional year. An increase in the unit cost shall be negotiated and approved by the Town Council at the start of the extended contract period.
10. ADA & Anti-discrimination. RECYCLES acknowledges its responsibility to conform to the American with Disabilities Act of 1990 (ADA) and the Rehabilitations ACT of 1973 as amended. This includes prohibiting discrimination against the handicapped in employment, programs, services and activities and making reasonable accommodations to allow their full and equal access to all such employment, programs, services and activities.
11. Permits, Fees, and Licenses. RECYCLES will secure and pay for all applicable Federal, State, County and local permits and licenses, including a TOWN business license and comply with all Federal, State, County and local laws, codes, ordinances, regulations, and safety standards.
12. Entire Agreement. This instrument contains the entire agreement between the parties, and no statements, promises, or inducements made by either party or agent of either party that are not contained in this written contract shall be valid or binding. This instrument may be amended only in writing agreed to by the parties.
13. Binding. This Agreement shall insure to the benefit of and be binding on the parties, their heirs, executors, administrators, assignees and successors.
14. Independent Contractor. The parties agree that RECYCLES provides specialized services and enters into this contract with the TOWN as an independent contractor. Nothing in this contract shall be construed to constitute RECYCLES, nor any of its personnel, volunteers, or directors, as being agents, employees or representatives of the TOWN. As an independent contractor, RECYCLES is solely responsible for all labor and expenses in connection with this Agreement and for any and all damages which may arise

during the operation of this Agreement.

15. Insurance & Liability. RECYCLES shall carry appropriate insurance in insurance limits sufficient to protect the TOWN in the event a claim is made against the TOWN. RECYCLES assumes and agrees to hold harmless, indemnify and defend the TOWN, its officers, agents and representatives from and against all losses, claims, demands payments, suits, actions for recovery, judgments and all liability of every kind, nature and description for injury to persons including wrongful death or damage to property or both, occurring during, or in consequence, of the performance by the bidder of this contract where such injury or damage is due to any defect in goods delivered hereunder, or to the action or negligence of RECYCLES, its employees, subcontractor, or agents. The TOWN assumes no liability, obligation, or responsibility of any nature, whatsoever, in connection with this contract except the payment of price of consideration as stated or referred to herein.
16. Dispute Resolution. If a dispute arises out of or relates to this Agreement, or breach thereof, and if the dispute cannot be settled through negotiations, the parties agree first to settle the dispute through mediation before resorting to arbitration, litigation, or some other dispute resolution procedure. In the event that the parties cannot agree upon the selection of a mediator within ten (10) days, either party may request the Presiding Judge of the Superior Court of Yavapai County to assign a mediator from a list of real estate experienced mediators maintained by the Arizona Municipal Risk Retention Pool.
17. Legal Arizona Workers Act Compliance. RECYCLES hereby warrants that it will, at all times during the term of this Contract, comply with all federal immigration laws applicable to RECYCLES employment of its employees, and with the E-Verify requirements of A.R.S. § 23-214 (A) (together the “State and Federal Immigration Laws”). CONTRACTOR shall further ensure that each subcontractor who performs any work for CONTRACTOR under this contract likewise complies with the State and Federal Immigration Laws.

RECYCLES agrees and warrants that TOWN shall have the right at any time to inspect the books and records of RECYCLES and any subcontractor in order to verify such party’s compliance with the State and Federal Immigration Laws. RECYCLES agrees that any act by the RECYCLES or subcontractor that result in the impediment or denial of access of the books and records of RECYCLES or subcontractor shall be a material breach of the Contract on the part of the RECYCLES.

Nothing herein shall make RECYCLES or subcontractor an agent or employee of the TOWN. Nothing herein shall act to establish privity of contract between the TOWN and any subcontractor.

Any breach of RECYCLES or any subcontractor’s warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, shall be deemed

to be a material breach of this Contract subjecting RECYCLES to penalties up to and including suspension or termination of this Contract. If the breach is by a subcontractor, and the subcontract is suspended or terminated as a result, RECYCLES shall be required to take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement subcontractor (subject to TOWN approval) as soon as possible so as not to delay project completion and at no additional expense to the TOWN. Any additional costs attributable directly or indirectly to remedial action under this Article shall be the responsibility of RECYCLES.

RECYCLES shall advise each subcontractor of TOWN's rights and the subcontractor's obligations under this Article by including a provision in its contract with each subcontractor in the following form:

SUBCONTRACTOR hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to SUBCONTRACTOR's employees, and with the E-Verify requirements of A.R.S. §23-214(A). SUBCONTRACTOR further agrees that the Town of Clarkdale may inspect the SUBCONTRACTOR'S books and records to insure that SUBCONTRACTOR is in compliance with these requirements. Any breach of this paragraph by SUBCONTRACTOR will be deemed to be a material breach of this contract subjecting SUBCONTRACTOR to penalties up to and including suspension or termination of this contract.

18. The parties agree that this agreement may be cancelled pursuant to the provisions of A.R.S. Section 38-511.

IN WITNESS WHEREOF, the parties have executed this Agreement the _____ day of March, 2014.

TOWN OF CLARKDALE

SEDONA RECYCLES, INC.

Doug Von Gausig, Mayor
PO Box 308
Clarkdale, AZ 86324
(928) 639-2400

Jill McCutcheon, Administrative Manager
2280 Shelby Drive
Sedona, AZ 86336
(928) 204-1185

ATTEST:

Approved as to Form:

Kathy Bainbridge, Town Clerk

Robert Pecharich, Town Attorney
Boyle, Pecharich, Cline, Whittington
& Stallings, P.L.L.C.



Staff Report

Agenda Item: **Liquor License for Four Eight Wineworks** – Approval of a recommendation to the Arizona Department of Liquor License and Control for approval of a Beer and Wine Bar Series #7 liquor license application from Caduceus Cellars LLC, Maynard Keenan, Agent, d/b/a Four Eight Wineworks, located at 907 Main Street, Clarkdale, Arizona.

Staff Contact: Kathy Bainbridge, Clerk/Finance Director

Meeting Date: March 11, 2014

Background: Caduceus Cellars LLC, Maynard Keenan, Agent, d/b/a Four Eight Wineworks, has applied for a Beer and Wine Bar Series #7 Liquor License for the property located at 907 Main Street, Clarkdale, Arizona.

The beer and wine bar (series 7) liquor license is a "quota" license available only through the Liquor License Lottery or for purchase on the open market. Once issued, this liquor license is transferable from person to person and/or location to location within the same county and allows the holder both on- & off-sale retail privileges. This license allows a beer and wine bar retailer to sell and serve beer and wine (no other spirituous liquors), primarily by individual portions, to be consumed on the premises and in the original container for consumption on or off the premises. A retailer with off-sale ("To Go") privileges may deliver spirituous liquor off of the licensed premises in connection with a retail sale.

Four Eight Wineworks was posted with the required notification to the public that the Town of Clarkdale Council would review this request in accordance with the Arizona Department of Liquor Licenses and Control requirements. The notice was posted on the building February 14, 2014 and was scheduled for action by the Clarkdale Town Council for March 11, 2014 in order to comply with the 20 day notice posting requirement.

The Police Department, Fire District and Community Development Department completed "due diligence" reviews of the business. They each had no issues and recommended a positive recommendation of the license to the Arizona Department of Liquor License and Control.

Attached is a redacted copy of the Application for Liquor License which is available for public review and posted at the establishment.

Recommendations: To recommend to the Arizona Department of Liquor License and Control, approval of a new Series #7 liquor license application from Caduceus Cellars LLC, Maynard Keenan, Agent, d/b/a Four Eight Wineworks, located at 907 Main Street, Clarkdale, Arizona.

Arizona Department of Liquor Licenses and Control
 800 West Washington, 5th Floor
 Phoenix, Arizona 85007
 www.azliquor.gov
 602-542-5141

APPLICATION FOR LIQUOR LICENSE
 TYPE OR PRINT WITH BLACK INK

Notice: Effective Nov. 1, 1997, All Owners, Agents, Partners, Stockholders, Officers, or Managers actively involved in the day to day operations of the business must attend a Department approved liquor law training course or provide proof of attendance within the last five years. See page 5 of the Liquor Licensing requirements.

SECTION 1 This application is for a:

- MORE THAN ONE LICENSE
- INTERIM PERMIT *Complete Section 5*
- NEW LICENSE *Complete Sections 2, 3, 4, 13, 14, 15, 16*
- PERSON TRANSFER (Bars & Liquor Stores ONLY)
Complete Sections 2, 3, 4, 11, 13, 15, 16
- LOCATION TRANSFER (Bars and Liquor Stores ONLY)
Complete Sections 2, 3, 4, 12, 13, 15, 16
- PROBATE/WILL ASSIGNMENT/DIVORCE DECREE
Complete Sections 2, 3, 4, 9, 13, 16 (fee not required)
- GOVERNMENT *Complete Sections 2, 3, 4, 10, 13, 15, 16*

SECTION 2 Type of ownership:

- J.T.W.R.O.S. *Complete Section 6*
- INDIVIDUAL *Complete Section 6*
- PARTNERSHIP *Complete Section 6*
- CORPORATION *Complete Section 7*
- LIMITED LIABILITY CO. *Complete Section 7*
- CLUB *Complete Section 8*
- GOVERNMENT *Complete Section 10*
- TRUST *Complete Section 6*
- OTHER (Explain) _____

SECTION 3 Type of license and fees LICENSE #(s): 07130065

1. Type of License(s): Beer + Wine Bar

Department Use Only \$ _____

2. Total fees attached: \$ _____

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE.
 The fees allowed under A.R.S. 44-6852 will be charged for all dishonored checks.

SECTION 4 Applicant

- 1. Owner/Agent's Name: Mr. Keener Maynard James
(Insert one name ONLY to appear on license) Last First Middle
- 2. Corp./Partnership/L.L.C.: Caduceus Cellars, LLC B1039004
(Exactly as it appears on Articles of Inc. or Articles of Org.)
- 3. Business Name: Four Eight Wineworks B1050389
(Exactly as it appears on the exterior of premises)
- 4. Principal Street Location: 907 Main Street Clarkdale Yavapai 86324
(Do not use PO Box Number) City County Zip
- 5. Business Phone: (928) 649-2007 Daytime Phone: (928) 649-9293 Email: lori@caduceuscellars.com
- 6. Is the business located within the incorporated limits of the above city or town? YES NO
- 7. Mailing Address: PO Box 905 Jerome AZ 86331
City State Zip
- 8. Price paid for license only bar, beer and wine, or liquor store: Type 1 \$ 21,000.00 Type _____ \$ _____

DEPARTMENT USE ONLY

Fees: 200.00 Application 0 Interim Permit 0 Site Inspection 0 Finger Prints \$ 200.00
TOTAL OF ALL FEES

Is Arizona Statement of Citizenship & Alien Status For State Benefits complete? YES NO

Accepted by: m.c Date: 2/7/2014 Lic. # 07130065

SECTION 5 Interim Permit:

1. If you intend to operate business when your application is pending you will need an Interim Permit pursuant to A.R.S. 4-203.01.
2. There **MUST** be a valid license of the same type you are applying for currently issued to the location.
3. Enter the license number currently at the location. _____
4. Is the license currently in use? YES NO If no, how long has it been out of use? _____

ATTACH THE LICENSE CURRENTLY ISSUED AT THE LOCATION TO THIS APPLICATION.

I, _____, declare that I am the CURRENT OWNER, AGENT, CLUB MEMBER, PARTNER,
 (Print full name)
 MEMBER, STOCKHOLDER, OR LICENSEE (circle the title which applies) of the stated license and location.

State of _____ County of _____

The foregoing instrument was acknowledged before me this
 _____ day of _____
 Day Month Year

X _____
 (Signature)

My commission expires on: _____

 (Signature of NOTARY PUBLIC)

SECTION 6 Individual or Partnership Owners:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$22 PROCESSING FEE FOR EACH CARD.

1. Individual:

Last	First	Middle	% Owned	Mailing Address	City State Zip

Partnership Name: (Only the first partner listed will appear on license) _____

General-Limited	Last	First	Middle	% Owned	Mailing Address	City State Zip
<input type="checkbox"/> <input type="checkbox"/>						
<input type="checkbox"/> <input type="checkbox"/>						
<input type="checkbox"/> <input type="checkbox"/>						
<input type="checkbox"/> <input type="checkbox"/>						

) Y R A S S E C E N F I

2. Is any person, other than the above, going to share in the profits/losses of the business? YES NO
 If Yes, give name, current address and telephone number of the person(s). Use additional sheets if necessary.

Last	First	Middle	Mailing Address	City, State, Zip	Telephone#

SECTION 7 Corporation/Limited Liability Co.:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$22 PROCESSING FEE FOR EACH CARD.

CORPORATION Complete questions 1, 2, 3, 5, 6, 7, and 8.

L.L.C. Complete 1, 2, 4, 5, 6, 7, and 8.

1. Name of Corporation/L.L.C.: Caduceus Cellars, LLC
 (Exactly as it appears on Articles of Incorporation or Articles of Organization)

2. Date Incorporated/Organized: 6/1/2005 State where Incorporated/Organized: Arizona

3. AZ Corporation Commission File No.: _____ Date authorized to do business in AZ: _____

4. AZ L.L.C. File No: L-1206010-1 Date authorized to do business in AZ: 6/1/2005

5. Is Corp./L.L.C. Non-profit? YES NO

6. List all directors, officers and members in Corporation/L.L.C.:

Last	First	Middle	Title	Mailing Address	City	State	Zip
Keenan	Maynard	James	Owner Member	PO Box 905	Jerome	AZ	86331

(ATTACH ADDITIONAL SHEET IF NECESSARY)

7. List stockholders who are controlling persons or who own 10% or more:

Last	First	Middle	% Owned	Mailing Address	City	State	Zip
Keenan	Maynard	James	100	PO Box 905	Jerome	AZ	86331

(ATTACH ADDITIONAL SHEET IF NECESSARY)

8. If the corporation/L.L.C. is owned by another entity, attach a percentage of ownership chart, and a director/officer/member disclosure for the parent entity. Attach additional sheets as needed in order to disclose personal identities of all owners.

SECTION 8 Club Applicants:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$22 PROCESSING FEE FOR EACH CARD.

1. Name of Club: _____ Date Chartered: _____
 (Exactly as it appears on Club Charter or Bylaws) (Attach a copy of Club Charter or Bylaws)

2. Is club non-profit? YES NO

3. List officer and directors:

Last	First	Middle	Title	Mailing Address	City	State	Zip

(ATTACH ADDITIONAL SHEET IF NECESSARY)

SECTION 9 Probate, Will Assignment or Divorce Decree of an existing Bar or Liquor Store License:

- 1. Current Licensee's Name: _____
(Exactly as it appears on license) Last First Middle
- 2. Assignee's Name: _____
Last First Middle
- 3. License Type: _____ License Number: _____ Date of Last Renewal: _____
- 4. ATTACH TO THIS APPLICATION A CERTIFIED COPY OF THE WILL, PROBATE DISTRIBUTION INSTRUMENT, OR DIVORCE DECREE THAT SPECIFICALLY DISTRIBUTES THE LIQUOR LICENSE TO THE ASSIGNEE TO THIS APPLICATION.

SECTION 10 Government: (for cities, towns, or counties only)

- 1. Governmental Entity: _____
- 2. Person/designee: _____
Last First Middle Contact Phone Number

A SEPARATE LICENSE MUST BE OBTAINED FOR EACH PREMISES FROM WHICH SPIRITUOUS LIQUOR IS SERVED.

SECTION 11 Person to Person Transfer:

Questions to be completed by CURRENT LICENSEE (Bars and Liquor Stores ONLY-Series 06,07, and 09).

- 1. Current Licensee's Name: Vasquez Garcia Alvaro Ezequiel Lulo Entity: _____
(Exactly as it appears on license) Last First Middle (Indiv., Agent, etc.)
- 2. Corporation/L.L.C. Name: Saloon 69 Nightclub, Inc. LLC
(Exactly as it appears on license)
- 3. Current Business Name: Saloon 69 Nightclub
(Exactly as it appears on license)
- 4. Physical Street Location of Business: Street 8270 E. Hwy 69
City, State, Zip Prescott Valley, AZ 86314
- 5. License Type: 07 License Number: 07130065
- 6. If more than one license to be transferred: License Type: _____ License Number: _____
- 7. Current Mailing Address: Street 4741 N. Granada Drive
(Other than business) City, State, Zip Prescott, AZ 86314
- 8. Have all creditors, lien holders, interest holders, etc. been notified of this transfer? YES NO
- 9. Does the applicant intend to operate the business while this application is pending? YES NO If yes, complete Section 5 of this application, attach fee, and current license to this application.

10. I, Ezequiel Garcia, hereby authorize the department to process this application to transfer the privilege of the license to the applicant, provided that all terms and conditions of sale are met. Based on the fulfillment of these conditions, I certify that the applicant now owns or will own the property rights of the license by the date of issue.

I, Ezequiel Garcia, declare that I am the CURRENT OWNER, AGENT, MEMBER, PARTNER STOCKHOLDER, or LICENSEE of the stated license. I have read the above Section 11 and confirm that all statements are true, correct, and complete.

Ezequiel Garcia
(Signature of CURRENT LICENSEE)

State of Arizona County of Maricopa

The foregoing instrument was acknowledged before me this

My commission expires on: 7/30/2016



3rd October 2013
Day Month Year

[Signature]
(Signature of NOTARY PUBLIC)

See attached bill of sale

Bill of Sale

IN CONSIDERATION OF THE SUM OF:

*** Nineteen Thousand Dollars And No Cents ***lawful currency of the United States of America, and other valuable consideration, receipt of which is hereby acknowledged, the SELLER:

Saloon 69 Nightclub, LLC, an Arizona Dissolved Limited Liability Company and Ezequiel Garcia, a married man dealing with his sole and separate property

hereby grants, bargains, sells and transfers unto the BUYER:

Caduceus, Cellars, LLC, an Arizona Limited Liability Company

and his, her or their heirs, personal representatives, or assigns, to have and to hold forever, the following described personal property, goods or chattels:

That certain State of Arizona Liquor License #07130065

FURTHERMORE, Seller warrants that he, she or they are the lawful owner of said goods and hereby certifies, under oath, that he, she or they have good right to sell the same as aforesaid, and that the above described property is free and clear of all claims, liens and other encumbrances whatsoever, EXCEPT, as specified herein. Seller further agrees to warrant and defend same against the lawful claims and demands of all persons whomsoever.

DATED: October 2, 2013

Saloon 69 Nightclub, LLC, an Arizona
Dissolved Limited Liability Company

Ezequiel Garcia
Ezequiel Garcia, Manager

Ezequiel Garcia
Ezequiel Garcia

FEB 7 11P. LIC. PM 11:30

State of ARIZONA }ss:
County of MARICOPA

On October 2, 2013, before me, the undersigned, a Notary Public in and for said County and State, personally appeared Ezequiel Garcia, Manager and Ezequiel Garcia, Individually personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.
WITNESS my hand and official seal.

[Signature]
Notary Public



Escrow No.: 00132904

SECTION 12 Location to Location Transfer: (Bars and Liquor Stores ONLY)

APPLICANTS CANNOT OPERATE UNDER A LOCATION TRANSFER UNTIL IT IS APPROVED BY THE STATE

1. Current Business: Name _____
(Exactly as it appears on license) Address _____
2. New Business: Name _____
(Physical Street Location) Address _____
3. License Type: _____ License Number: _____
4. If more than one license to be transferred: License Type: _____ License Number: _____
5. What date do you plan to move? _____ What date do you plan to open? _____

SECTION 13 Questions for all in-state applicants excluding those applying for government, hotel/motel, and restaurant licenses (series 5, 11, and 12):

A.R.S. § 4-207 (A) and (B) state that no retailer's license shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizontal feet of a fenced recreational area adjacent to such school building. The above paragraph DOES NOT apply to:

- a) Restaurant license (§ 4-205.02)
- b) Hotel/motel license (§ 4-205.01)
- c) Government license (§ 4-205.03)
- d) Fenced playing area of a golf course (§ 4-207 (B)(5))

14 FEB 1988

1. Distance to nearest school: 240 ft. Name of school Clarkdale Jerome School
Address 165 Main Street Clarkdale, AZ 86324
City, State, Zip
2. Distance to nearest church: 528 ft. Name of church St Thomas Episcopal Church
Address 809 1st South Street Clarkdale, AZ 86324
City, State, Zip
3. I am the: Lessee Sublessee Owner Purchaser (of premises)
4. If the premises is leased give lessors: Name Clarkdale Investments
Address PO Box 370 Clarkdale AZ 86324
City, State, Zip
- 4a. Monthly rental/lease rate \$ 1500 What is the remaining length of the lease 7 yrs. 8 mos.
- 4b. What is the penalty if the lease is not fulfilled? \$ 1500 or other _____
(give details - attach additional sheet if necessary)
5. What is the total business indebtedness for this license/location excluding the lease? \$ 0
Please list lenders you owe money to.

Last	First	Middle	Amount Owed	Mailing Address	City State	Zip
N/A						

(ATTACH ADDITIONAL SHEET IF NECESSARY)

6. What type of business will this license be used for (be specific)? Wine tasting room

SECTION 13 - continued

7 Has a license or a transfer license for the premises on this application been denied by the state within the past one (1) year?
 YES NO If yes, attach explanation.

8. Does any spirituous liquor manufacturer, wholesaler, or employee have any interest in your business? YES NO

9. Is the premises currently licensed with a liquor license? YES NO If yes, give license number and licensee's name:

License # 13133030 (exactly as it appears on license) Name Maynard James Keenan

SECTION 14 Restaurant or hotel/motel license applicants:

1. Is there an existing restaurant or hotel/motel liquor license at the proposed location? YES NO
If yes, give the name of licensee, Agent or a company name:

_____ and license #: _____
Last First Middle

2. If the answer to Question 1 is YES, you may qualify for an Interim Permit to operate while your application is pending; consult A.R.S. § 4-203.01; and complete SECTION 5 of this application.

3. All restaurant and hotel/motel applicants must complete a Restaurant Operation Plan (Form LIC0114) provided by the Department of Liquor Licenses and Control.

4. As stated in A.R.S. § 4-205.02.G.2, a restaurant is an establishment which derives at least 40 percent of its gross revenue from the sale of food. Gross revenue is the revenue derived from all sales of food and spirituous liquor on the licensed premises. By applying for this hotel/motel restaurant license, I certify that I understand that I must maintain a minimum of 40 percent food sales based on these definitions and have included the Restaurant Hotel/Motel Records Required for Audit (form LIC 1013) with this application.

applicant's signature

As stated in A.R.S § 4-205.02 (B), I understand it is my responsibility to contact the Department of Liquor Licenses and Control to schedule an inspection when all tables and chairs are on site, kitchen equipment, and, if applicable, patio barriers are in place on the licensed premises. With the exception of the patio barriers, these items are not required to be properly installed for this inspection. Failure to schedule an inspection will delay issuance of the license. If you are not ready for your inspection 90 days after filing your application, please request an extension in writing, specify why the extension is necessary and the new inspection date you are requesting. To schedule your site inspection visit www.azliquor.gov and click on the "Information" tab.

applicants initials

SECTION 15 Diagram of Premises: (Blueprints not accepted, diagram must be on this form)

1. Check ALL boxes that apply to your business:

- Entrances/Exits
- Liquor storage areas
- Patio: Contiguous
- Service windows
- Drive-in windows
- Non Contiguous

2. Is your licensed premises currently closed due to construction, renovation, or redesign? YES NO
If yes, what is your estimated opening date? _____

month/day/year

3. Restaurants and hotel/motel applicants are required to draw a detailed floor plan of the kitchen and dining areas including the locations of all kitchen equipment and dining furniture. Diagram paper is provided on page 7.

4. The diagram (a detailed floor plan) you provide is required to disclose only the area(s) where spiritous liquor is to be sold, served, consumed, dispensed, possessed, or stored on the premises unless it is a restaurant (see #3 above).

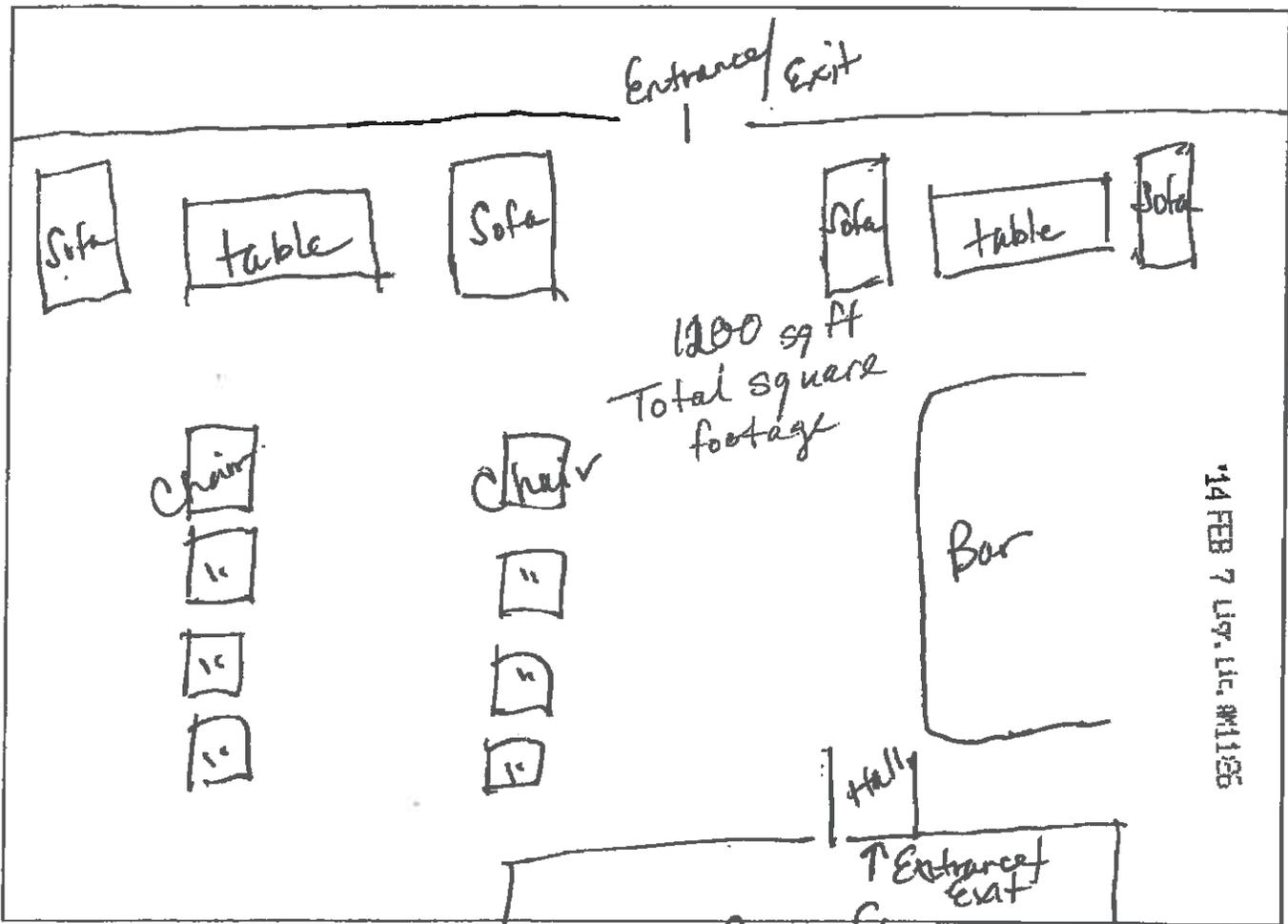
5. Provide the square footage or outside dimensions of the licensed premises. Please do not include non-licensed premises, such as parking lots, living quarters, etc.

As stated in A.R.S. § 4-207.01(B), I understand it is my responsibility to notify the Department of Liquor Licenses and Control when there are changes to boundaries, entrances, exits, added or deleted doors, windows or service windows, or increase or decrease to the square footage after submitting this initial drawing.

X mic
applicants initials

4. In this diagram please show only the area where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored. It must show all entrances, exits, interior walls, bars, bar stools, hi-top tables, dining tables, dining chairs, the kitchen, dance floor, stage, and game room. Do not include parking lots, living quarters, etc. When completing diagram, North is up ↑.

If a legible copy of a rendering or drawing of your diagram of premises is attached to this application, please write the words "diagram attached" in box provided below.



SECTION 16 Signature Block

I, Maynard James Keenan hereby declare that I am the OWNER/AGENT filing this application as stated in Section 4, Question 1. I have read this application and verify all statements to be true, correct and complete.

[Signature]
(signature of applicant listed in Section 4, Question 1)



My commission expires on: 10 Dec 2017
Day Month Year

State of Arizona County of Yavapai

The foregoing instrument was acknowledged before me this

31 of January, 2014
Day Month Year

[Signature]
signature of NOTARY PUBLIC



Staff Report

- Agenda Item:** **Intergovernmental Agreement between the Town of Clarkdale and the Yavapai County Flood Control District – Approval of the IGA for FY 2013-2014 in an amount not to exceed \$81,910.00 between the Town of Clarkdale and Yavapai County Flood Control District for the Town’s Western Area Drainage Improvement Project including Foothill Terrace and Old Jerome Highway projects.**
- Meeting Date:** **March 11, 2014**
- Prepared By:** **Wayne Debrosky, Public Works/Utilities Director**
- Background:** **FY 13-14 - This agreement provides for a financial contribution from the Yavapai County Flood Control District to the Town of Clarkdale in an amount not to exceed \$81,910.00 in support of the of the Town’s Western Area Drainage Improvement Projects including Foothills Terrace and Old Jerome Highway projects. All design, engineering, bidding, contracts, inspection and project management will be the sole responsibility of the Town of Clarkdale. The Yavapai County Flood Control District’s involvement in the project(s) is limited to the financial contribution as approved by the Board of Directors.**
- Recommendation:** **To approve the Intergovernmental Agreement between the Town of Clarkdale and the Yavapai County Flood Control District for FY 13-14 in an amount not to exceed \$81,910.00 with an effective date of March 11, 2014.**

When recorded in the Office of the
Yavapai County Recorder, return to:

Yavapai County Flood Control District
1120 Commerce Drive.
Prescott, AZ 86305

INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT, made this 6th day of January 2014, by and between the YAVAPAI COUNTY FLOOD CONTROL DISTRICT, a special district legally created in the State of Arizona (hereinafter called "District") and the Town of Clarkdale, a municipal corporation of the State of Arizona, (hereinafter call "Town") for a period commencing, January 6, 2014, and extending through completion of the named project.

This agreement provides for financial contribution from the District to the Town in support of the Western Area Drainage Improvement Project. This agreement is funded in an amount not to exceed \$81,910 for Fiscal Year 2013/2014. Funding contributions for the project in future fiscal years will be dependant on project progress and funding availability. Funding for future Fiscal Years must be requested in writing and will be at the discretion of the Board of Directors of the Yavapai County Flood Control District. All design, engineering, bidding, contracts, inspection and project management shall be the sole responsibility of the Town. The District's involvement in the project is limited to financial contribution as approved by the Board of Directors.

WITNESSETH:

WHEREAS, the District and the Town have the authority to enter into Intergovernmental Agreements pursuant to Arizona Revised Statutes, Section 11-952, Section 48-3603(9) and Section 9-240(5); and,

WHEREAS, the Town lies within the legal boundaries of the District (Yavapai County); and,

WHEREAS, property owners within the corporate limits of the Town pay ad valorem taxes to support the District; and,

WHEREAS, the Town has experienced storm water control and flooding problems for a number of years in various locations; and,

WHEREAS, the District is authorized to expend funds for flood control projects (including storm water control) and has approved and budgeted amounts necessary to provide funding assistance for flood mitigation work.

NOW, THEREFORE, IT IS AGREED as follows:

PURPOSE

1. The purpose of this Agreement is to authorize the Flood Control District to pay and contribute to the Town funds in support of the Town's Western Area Drainage Improvement Project including Foothill Terrace and Old Jerome Highway projects. Funding for Fiscal Year 2013-2014 shall not exceed Eighty One Thousand Nine

Hundred and Ten Dollars (\$81,910.00). Funding contributions for the project in future fiscal years will be dependant on project progress and funding availability and will be at the discretion of the Board of Directors of the Yavapai County Flood Control District. The District shall make said contributions to the Town in partial payments based upon periodic invoices from the Town. Invoices shall be provided to the District for review prior to reimbursement. The District agrees to pay said invoices monthly or upon an alternate schedule as agreed to between the Town and District.

2. The Town shall use said District funds exclusively for reimbursement of approved costs associated with the projects described above.
3. The Town shall be responsible for the administration, right-of-way acquisition, design, construction, inspection and materials necessary to complete the project.

DURATION

The term of this Agreement is for the entire period of construction of the Western Area Drainage Improvement Project. This Agreement is subject to cancellation pursuant to ARS §38-511.

RENEWAL

The Parties may, upon mutual written consent, extend this agreement as necessary to carry out its purposes. Upon a written request from the Town, the Board of Directors of the District may provide additional funding for this agreement in future Fiscal Years if the project is not completed within Fiscal Year 2013/2014.

SEVERABILITY

The parties agree that if any part or parts of this Intergovernmental Agreement are held to be void or unenforceable by a court of competent jurisdiction, the remaining parts of the Agreement shall remain in full force and effect.

ENTIRE AGREEMENT

This Agreement contains the entire agreement between the parties with respect to the subject matters herein, and it may be amended, modified, or waived only by an instrument in writing signed by both parties.

CONFLICT OF INTEREST

This Agreement is subject to cancellation pursuant to ARS §38-511.

INDEMNIFICATION

The Town and the Flood Control District each agree to hold the other party harmless and indemnify the other for any loss, liability, or damages arising from any action, omission, or negligence of each party's employees, officers, or agents, regarding the performance of this Intergovernmental Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officials on the aforementioned date.

TOWN OF CLARKDALE

YAVAPAI COUNTY FLOOD
CONTROL DISTRICT

Doug Von Gausig, Mayor

Rowle Simmons, Chairman
Yavapai County Flood Control District
Board of Directors

ATTEST:

ATTEST:

Admin. Secretary

Ana Wayman-Trujillo, Clerk of the Board
Yavapai County Flood Control District

APPROVED AS TO CONTENT
AND FORM:

APPROVED AS TO CONTENT
AND FORM:

Town Attorney

Deputy County Attorney

INTERGOVERNMENTAL AGREEMENT DETERMINATION

In accordance with A.R.S. §11-952, this proposed Intergovernmental Agreement for funding contributions for flood mitigation work performed by the Town has been reviewed by the undersigned town attorney who has determined that said Agreement is in appropriate form and is within the powers and authority of the Town of Clarkdale.

Town Attorney

Date: _____

In accordance with A.R.S. §11-952, this proposed Intergovernmental Agreement for funding contributions for flood mitigation work performed by the Town has been reviewed by the undersigned town attorney who has determined that said Agreement is in appropriate form and is within the powers and authority of the Yavapai County Flood Control District.

Deputy County Attorney

Date: _____



Staff Report

Agenda Item: Resolution of the Mayor and Common Council of the Town of Clarkdale, Arizona amending Resolution #1446, setting fees for the Town of Clarkdale by adjusting Community Development Fees – Approval of Resolution #1458, adjusting Community Development Fees.

Staff Contact: Beth Escobar

Meeting Date: March 11, 2014

Presented to: Town Council

Background:

The Community and Economic Development Department is requesting the following changes to the fee schedule:

New Fee

Detached Accessory Building

Under 50 square feet \$50 fee

The department currently collects a fee for review of detached accessory buildings. The fee is \$50 for a permit for a detached building from 50-120 square feet and \$75 for a permit for a detached building 121-768 square feet. This fee includes an inspection by the building official.

Currently, there is no fee for a detached building under 50 square feet. However, staff conducts a planning review of these applications to determine placement of the structure conforms to the requirements of Section 4-1 of the Zoning Code as far as setbacks and height. This review can include an on-site inspection.

Staff is requesting this new fee to cover staff costs in reviewing these permits.

Changes in Fee Schedule

The annual fee for a business license is \$30. This license is issued for the period of July 1 – June 30th to match the fiscal year. The license fee is reduced to \$15 after six months, \$10 after nine months and \$5 dollars after eleven months.

With the launching of the Locally Clarkdale application, and with involvement with programs like Local First Arizona, the amount of services provided to businesses in Clarkdale have increased. These services, along with other staff support, are available to businesses immediately upon submittal of a business license application. A business can pay \$5 for the same level of service as someone who has paid the full \$30. Also, it has been difficult to administer the staggered fee schedule as the end of the year approaches. New businesses may want to wait until



Staff Report

the next threshold to submit their application when the fee is decreased so they may begin operating their business before submitting a license application.

Staff is recommending the following structure to equalize and streamline the process:

Licenses issued for businesses starting operation between the following dates:

July 1 – December 31	\$30
January 1 – June 30	\$15

Fire District Fees

Staff has been informed by the Fire Chief that the Fire District prefers to collect the fees associated with review of fire suppression systems directly, rather than the current process of the Town collecting the fees at time of building permit issuance and then reimbursing the Fire District. Staff is therefore requesting these fees be deleted from the Town's fee schedule.

Recommendation: Approval of Resolution #1458, a Resolution of the Mayor and Common Council of the Town of Clarkdale, Arizona amending Resolution #1446, setting Community Development Permit fees.

Notice of Intent to Impose or Increase Fees or Taxes

Pursuant to A.R.S. 9-499.15., The Town of Clarkdale has posted notice at least sixty days prior to the date the proposed new or increased fee or tax is scheduled to be approved or disapproved at a meeting of the Clarkdale Town Council on the Town of Clarkdale website.

Action regarding the proposed changes in the rates listed below shall be held before the Town Council on March 11, 2014 at 6:00 P.M. in the Clark Memorial Clubhouse.

<u>Category</u>	<u>Existing Fee</u>	<u>Proposed New Fee</u>	<u>Comments</u>
<u>Building Permit Fees</u>			
Detached Accessory Building	0	\$50.00	Planning Review and Site Inspection
Under 50 square Feet in size			

Changes in Fee Schedule

Business License issued annually for the period of July 1 – June 30th CHANGED to:

Licenses issued for businesses starting operation between the following dates:

July 1 – December 31	\$30.00 year
January 1 – June 30	\$15.00

Fire District Fees

Fees Deleted from Town of Clarkdale Fee Schedule

Fees to be collected directly by Fire District Instead of Town

Automatic Fire Extinguishing Systems

Fees Deleted from Town of Clarkdale Fee Schedule

Commercial

1-20 heads	100.00
21-50 heads	125.00
51-100 heads	150.00
101-500 heads	225.00
225-501	225.00
Alterations & Additions to Existing Systems	50.00
Re-inspections Fees	50.00

Multi-Family

1-20 heads	100.00
21-50 heads	125.00

Notice of Intent to Impose or Increase Fees or Taxes

Pursuant to A.R.S. 9-499.15., The Town of Clarkdale has posted notice at least sixty days prior to the date the proposed new or increased fee or tax is scheduled to be approved or disapproved at a meeting of the Clarkdale Town Council on the Town of Clarkdale website.

Action regarding the proposed changes in the rates listed below shall be held before the Town Council on March 11, 2014 at 6:00 P.M. in the Clark Memorial Clubhouse.

<u>Category</u>	<u>Existing Fee</u>	<u>Proposed New Fee</u>	<u>Comments</u>
<u>Fire District Fees - Continued</u>		<u>Fees Deleted from Town of Clarkdale Fee Schedule</u>	
<u>Fees to be collected directly by Fire District Instead of Town</u>			
51-100 heads	150.00		
101-500 heads	225.00		
225-501	225.00		
Alterations & Additions to Existing Systems	50.00		
Re-inspections Fees	50.00		
Residential			
Any system for 1-2 family residential	100.00		
Alterations & Additions to Existing Systems	50.00		
Re-inspection Fees	25.00		
Kitchen Fire Systems			
Single	160.00		
Each additional	130.00		
Per Modification	80.00		
Kitchen Hoods			
New hood, duct and ventilator	150.00		
Each new additional hood, duct and ventilator	100.00		
Pre modification or alteration to existing hood	75.00		
Fire Alarm Systems and Related Equipment			
1-500 sf	150.00		
501-2,000 sf	200.00		
2,001 to 10,000 sf	250.00		
10,001 to 52,000 sf	300.00		
Greater than 52,000 sf	350.00		
Re-inspection Fee	50.00		



RESOLUTION # 1448

RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA AMENDING RESOLUTION #1446, SETTING FEES FOR THE TOWN OF CLARKDALE, BY CHANGING BUILDING PERMIT FEES, BUSINESS LICENSE FEES AND FIRE DISTRICT REVIEW FEES.

BE IT RESOLVED, that the following price and fee structure is hereby revised as shown:

GENERAL FEES:

Business License issued annually for the period of July 1 - June 30	
Licenses issued for businesses starting operation between the following dates:	
July 1 - December 31	\$30.00/Year
January 1 - March 31 June 30; Effective 3-11-14	\$15.00
April 1 - May 31	\$10.00
June 1 - June 30	\$5.00
Home Occupation License	\$30.00
Town Code Copy	\$25.00
Photocopies (Per Page)	\$0.15
Photocopies of public records for non-commercial use (includes time, personnel and equipment cost, but does NOT include personnel time for searching for documents). This fee will not be charged for copies required to be free by A.R.S. 39-122(A) - those records concerning "a claim for a pension, allotment, allowance, compensation, insurance or other benefits which [are] to be presented to the United States or a bureau or department thereof."	\$0.25
Reproduction of records for Commercial Use, defined by A.R.S. 39-121.03(A)	To be determined according to A.R.S. 39-121.03(D)
Facsimile 1-3 Pages	\$3.00
4-10 pages	\$8.00
11 and up	\$1.00 per page
Talk of the Town - Business Card Ad	\$10.00
Returned Check Fee	\$35.00
Police Accident Reports	Same as Public Records
Liquor License Review - Special Event	\$25.00
Liquor License Review - Change/Extension	\$50.00

BUILDING PERMIT FEES

Detached Accessory Building:	
➤ Less than 50 square feet, but permission for construction must be granted by Community Development Director (Effective 3-11-14)	➤ No Charge \$50.00
50 – 120 square feet	\$ 50.00
121 – 768 square feet	\$ 75.00
Over 768 square feet	Building Valuation Data, Table 1-A and 20% plan review fee
➤ FIRE DISTRICT REVIEW FEES (Collected by CDD passed on to the FD) Effective 3-11-14	
— Automatic Fire Extinguishing Systems Commercial	
— 1 – 20 heads	\$100.00
— 21 – 50 heads	\$125.00
— 51 – 100 heads	\$150.00
— Over 101 heads	\$225.00
— Alterations & additions to existing systems	\$ 50.00

— Re-inspection Fees	\$ 50.00
Automatic Fire Extinguishing Systems Multi-Family	
— 1—20 heads	\$100.00
— 21—50 heads	\$125.00
— 51—100 heads	\$150.00
— Over 101 heads	\$225.00
— Alterations & additions to existing systems	\$ 50.00
— Re-inspection Fees	\$ 50.00
Automatic Fire Extinguishing Systems 1 & 2 family residential	
— Alterations & additions to existing systems	\$ 50.00
— Re-inspection Fees	\$ 25.00
Kitchen Fire Systems	
— Single	\$160.00
— Each additional system	\$130.00
— Modifications or alterations to existing system	\$ 80.00 each
Kitchen Hoods	
— New hood, duct and ventilator	\$150.00
— Each new additional hood, duct and ventilator	\$100.00
— Modifications or alterations to existing system	\$ 75.00 each
Fire Alarm Systems and Related Equipment	
— 1—500 sf	\$150.00
— 501—2,000 sf	\$200.00
— 2,001—10,000 sf	\$250.00
— 10,001—52,000 sf	\$300.00
— Greater than 52,000 sf	\$350.00
— Re-inspection fee	\$ 50.00

Passed and adopted by the Mayor and Common Council of the Town of Clarkdale, Arizona, this 11th day of March, 2014.

APPROVED:

ATTEST:

 Doug Von Gausig, Mayor

 Kathy Bainbridge, Town Clerk/Finance Director



Staff Report

Agenda Item: **“Welcome Home Vietnam Veterans Day” Proclamation -**
Approval of a proclamation setting March 30, 2014 as Welcome Home Vietnam Veterans Day in Clarkdale.

Meeting Date: March 11, 2014

Prepared By: Kathy Bainbridge, Town Clerk, Finance Director

Background: The Vietnam War was fought in the Republic of South Vietnam from 1961 to 1975, and involved North Vietnamese regular forces and Viet Cong guerrilla forces in armed conflict with United States Armed Forces and the Army of Republic of Vietnam. By the end of 1965, there were 80,000 United States troops in Vietnam, and by 1969, a peak of approximately 543,000 troops was reached.

It is time for all of us in the spirit of pride and gratitude to recall the heroic accomplishments of the 58,195 service men and women whose names are listed on the Vietnam Memorial Wall. We also wish to recognize the 623 men and women from the great State of Arizona who gave the ultimate sacrifice, and thank them for their unselfish devotion to duty.

On March 30, 1973, the United States Armed Forces completed the withdrawal of combat units and combat support units from South Vietnam. In 2011, Congress declared March 30th Welcome Home Vietnam Veterans Day, an appropriate day to honor those members of the United States Armed Forces who served.

The Town of Camp Verde, American Legion, American Legion Riders, and Arizona State Parks will be sponsoring a Welcome Home Vietnam Veterans Day event at Fort Verde State Historic Park between 1:00 and 4:00 pm on March 30, 2014 as we join together to express our gratitude, remember their service and say “welcome home” at this annual event.

Recommendation: Approval of the “Welcome Home Vietnam Veterans Day” March 30, 2014 Proclamation.

TOWN OF CLARKDALE,

Proclamation “Welcome Home Vietnam Veterans Day” March 30, 2014

Whereas, the Vietnam War was fought in the Republic of South Vietnam from 1961 to 1975, and involved North Vietnamese regular forces and Viet Cong guerrilla forces in armed conflict with United States Armed Forces and the Army of Republic of Vietnam; and

Whereas, by the end of 1965, there were 80,000 United States troops in Vietnam, and by 1969, a peak of approximately 543,000 troops was reached; and

Whereas, it is time for all of us in the spirit of pride and gratitude to recall the heroic accomplishments of the 58,195 service men and women whose names are listed on the Vietnam Memorial Wall; and

Whereas, we also wish to recognize the 623 men and women from the great State of Arizona who gave the ultimate sacrifice, and thank them for their unselfish devotion to duty; and,

Whereas, on March 30, 1973, the United States Armed Forces completed the withdrawal of combat units and combat support units from South Vietnam; and

Whereas, the Town of Camp Verde, American Legion, American Legion Riders, and Arizona State Parks will be sponsoring a Welcome Home Vietnam Veterans Day event at Fort Verde State Historic Park between 1:00 and 4:00 pm on March 30, 2014 as we join together to express our gratitude, remember their service and say “welcome home” at this annual event.

NOW, THEREFORE, I, DOUG VON GAUSIG, MAYOR OF THE TOWN OF CLARKDALE, ARIZONA, ON BEHALF OF THE CLARKDALE TOWN COUNCIL, do hereby proclaim March 30, 2014 as “Welcome Home Vietnam Veterans Day” in Clarkdale, Arizona, and call upon all citizens to honor and recognize the contributions of veterans who served in the United States Armed Forces in Vietnam during war and during peace, and to encourage the people of Clarkdale to observe “Welcome Home Vietnam Veterans Day” with appropriate ceremonies and activities that provide the appreciation Vietnam War Veterans deserve – but did not receive upon returning home from the war, and demonstrate the resolve that never again shall the Nation disregard and denigrate a generation of veterans.

Issued this 11th day of March, 2014.

Doug Von Gausig, Mayor

ATTEST:

Kathy Bainbridge, Town Clerk



Staff Report

Agenda Item: **A RESOLUTION OF THE MAYOR AND THE TOWN COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED: "BUILDING CODE" –**
Discussion and consideration of Resolution #1457, declaring as a public record that certain document filed with the Town Clerk and entitled: "Building Code".

Staff Contact: Paul Grasso / Building Official

Meeting Date: March 11, 2014

Background: On February 11, 2014 staff presented this to Council work session. As requested by Council at that time, staff reviewed the impact of the recommended code update to "M2302.5: Add: Access around photovoltaic panels must be a minimum of 36" at 3 sides. - *Firefighter safety*". Based on additional review of this item, the Building Official will present his summary findings at this upcoming Council meeting.

The International Code Council building codes provide a universal set of rules and guidelines for use in managing residential and commercial construction. Because of the volume of the codes, the overall code is broken down into a series of code books as follows:

- 2012 International Building Code (IBC) with appendices
- 2012 International Residential Code (IRC) with appendices
- 2012 International Plumbing Code (IPC) with appendices
- 2012 International Mechanical Code (IMC) with appendices
- 2012 International Fuel Gas Code (IFGC) with appendices
- 2012 International Swimming Pool and Spa Code (ISPSC) with appendices
- 2012 International Energy Conservation Code (IECC) with appendices
- 2012 International Property Maintenance Code (IPMC) with appendices, and
- 2012 International Existing Building Code (IEBC) with appendices.

This update also includes adoption of the new 2011 National Electric Code (NEC).

The Town of Clarkdale has been a member of the ICC since 1991. Over the 23-year period, Town Council has adopted a series of code changes, the most recent occurring in 2008. At that time, the Council adopted the 2006 ICC codes. In March 2004, the Council also adopted the 2002 NEC. Keeping the code current ensures new construction in Clarkdale takes full advantage of the latest best practices. In addition, complying with the most-current international codes also assists our residents as current codes enhance the Town's Insurance Services Office (ISO) and Community Rating System (CRS) ratings resulting in more advantageous insurance rates for residents.



Staff Report

Since 2013, Yavapai County and each of the towns and cities within the County have worked on achieving the adoption of the 2012 ICC codes and the 2011 NEC codes. Yavapai County, Sedona, and Camp Verde are moving forward to adopt the new codes in their jurisdictions. Cottonwood is currently using the 2009 ICC codes, and presently they have no plans to update. Thus far, building contractors, both those living locally and others from out of the area, have expressed their approval for a code update. Current Arizona agencies that have adopted the 2012 International Codes are: Gilbert, Avondale, and Chandler.

Of particular interest to Clarkdale is retention of the code relating to fire sprinklers. Based on staff discussions with the League of Cities and Towns and with our legal counsel, staff was advised to retain the existing code relating to fire sprinklers and adopted through Ordinance #282 dated October 11, 2005 and to omit the sections of new code from the 2012 ICC building codes (Section R313 Automatic Fire Sprinkler Systems). In so doing, the Town expects to retain its ability to require fire sprinklers. Please note, no legal challenges on this topic have yet been undertaken. Staff has also communicated with the Clarkdale Fire District regarding the Town's pursuit of code updates. Please be advised, we are not bringing forward the 2012 International Fire Code at this time, although we are in communication with the Clarkdale Fire District on this topic.

Budget:

Minimal budget impact is expected with the adoption of the new codes. One set of books for the new codes was purchased already. Additional training for the Building Official can be accommodated within this year's existing budget in Community Development.

Recommended modifications to the standard code for Clarkdale as noted in Chapter 7, Building Code of Town Code:

The recommended major updates from the 2006 to the 2012 codes are as follows:

1. R302.5.1: Self-closing doors required between garages and living areas. - *Protection from automobile fumes.*
2. R308.4.6: Safety glazing at stairways and tubs/ showers updated - *Protection from injuries*
3. R310.1: Habitable attics require escape and rescue openings - *Homeowner's escape route and Firefighter access*
4. R311.3: Landings are required at each side of an exterior door. - *Safety*
5. R312.2: Window guards requires at sills 24" or less. - *Safety*
6. R315: Carbon monoxide protection (detectors) *Much like smoke detectors- Safety*
7. R807: Attic access must be weather tight. - *Energy savings*
8. N1103.1.1: Forced air furnaces must have a programmable thermostat. - *Energy savings*
9. R202 75% of lamps must be energy efficient. - *Energy savings*



Staff Report

10. M2302.5: Add: Access around photovoltaic panels must be a minimum of 36" at 3 sides.
- *Firefighter safety*

Although many of the items we're updating in Chapter 7 of Town Code are housekeeping issues, the following items are additional modifications to the new codes we're recommending:

1. **R302.3 Fire separation of dwelling units in two-family structures.** We recommend the reduction of the four-hour burn rating for walls between dwelling units to a one-hour drywall burn rating, commensurate with the ICC code standards and with other municipalities. Currently, our code requires a masonry or concrete wall separating these types of units and a four-hour burn rating. However, with both units protected by a fire suppression system, the one hour rating would be sufficient. Clarkdale Fire District Chief Moore was part of the discussion regarding this proposed change, and is supportive of this modification.
2. **Omit: G2439.5.6 Dryer vent identification. Concealed dryer vent would need a permanently affixed label located within 6' of the appliance.** Based on the experience of staff, this requirement seems unnecessary and creates an undue burden on the builder.

If adopted, the attached Resolution would make the "Building Code" a public record, and would then require a separate action to also adopt the associated Ordinance. The Building Code would be effective 30 days after adoption.

Recommendation: Approval of Resolution #1457, A RESOLUTION OF THE MAYOR AND THE TOWN COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED: "BUILDING CODE".



887 S Main St, Cottonwood, AZ 86326

www.SolarOneSW.com

ROC 277662

Verde Valley (928)634-2206 fax (928)634-2207

Prescott (928) 445-3737

Sedona (928) 282-2569

February 24th, 2014

Hello Mr. Grasso,

As a solar designer/installer, I obviously prefer to have as much available roof space as possible to maximize our design potential. At the same time, I understand the concern to allow safe roof access for firefighters.

I think having a 2' walkway on either side of the solar array, as well as a 2' walkway from the roof ridge to the array is overall reasonable, however I do have some concerns this limit may have on future Mt. Gate homes. These homes are unique because of the large size, minimal roof space, and tendency to consume large amounts of electricity.

I consulted with several firefighters regarding this issue (we specifically discussed homes in Mt. Gate as we've installed solar on several firefighters homes there) and they didn't seem to see much value in a 2' setback because of the "unlikelihood a home with a sprinkler system would ever need ventilation". One firefighter suggested there may be more value disclosing to a homeowner that "certain firefighting techniques may not be performed because of the installation", but overall felt it unnecessary because he didn't think the installation would inhibit his ability to fight the fire - again, this was in regards to homes with sprinklers. Overall, there seems to be a consensus that it would be a good idea to have the walkway for homes without sprinkler systems, so if this new code is adapted it would be nice to see provisions for various installations.

We're mindful of this needed space too, as our panel installation crew works around the array during and sometimes after installation, and our electrical crew always comes in behind the panel installation crew, so we try and give them the safe workable space they need.

I really appreciate you reaching out to me for my opinion on this, and please let me know if there's anything else I can do to help.

Best Regards,

Brandon Anderson

SolarOne Energy Group

Photovoltaic Design Specialist

Sedona: [928-282-2569](tel:928-282-2569)

Cottonwood: [928-634-2206](tel:928-634-2206)

Prescott: [928-445-3737](tel:928-445-3737)

Cell: [928-300-7740](tel:928-300-7740)

fax: [928-634-2207](tel:928-634-2207)

www.SolarOneSW.com



142 S. Main Street , Cottonwood AZ 86326
Office : 928.634.5781 Toll Free 877.634.5781

Paul Grasso

SolarWorks does not agree with the new code with 36" walkways around 3 sides of the array.

There are to many variables to be considered . I would hope this would be addressed during the permitting process . This can be taken into consideration when the permit application is submitted and upon further review by AHJ officials. I have no problems with the code as long as there are exceptions provided . As with any code the Authority Having Jurisdiction rules.

Regards

Wayne Espeland

RESOLUTION # 1457

A RESOLUTION OF THE MAYOR AND THE TOWN COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED: "BUILDING CODE".

BE IT RESOLVED by the Mayor and the Town Council of the Town of Clarkdale:

THAT the certain document entitled the "Building Code", attached hereto as "Exhibit A", three copies of which are on file in the Office of the Town Clerk, is hereby declared to be a public record, and said copies are ordered to remain on file with the Town Clerk.

PASSED AND ADOPTED by the Mayor and the Town Council of the Town of Clarkdale, Arizona on this 25th day of February, 2014.

Doug Von Gausig, Mayor

ATTEST:

Kathy Bainbridge, Town Clerk

Exhibit A

Building Code

Adopted: February 25, 2014
Effective Date: March 25, 2014

Town of Clarkdale, AZ
P. O. Box 308
Clarkdale, AZ 86324
(928) 639-2400

CHAPTER 7 BUILDING

- 7-1 Building Code
- 7-2 International Residential Code for One and Two Family Dwellings (IRC)
- 7-3 Plumbing Code
- 7-4 Mechanical Code
- 7-5 Electrical Code
- 7-6 Fuel Gas Code
- 7-7 International Fire Code
- 7-8 Existing Building Code
- 7-9 Energy Conservation Code

Article 7-1 **BUILDING CODE**

Section 7-1-1 Adoption of International Building Code (IBC)

That certain code entitled the International Building Code, 2012 - edition is hereby adopted by the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

- A. 101.1 Title. Insert: Clarkdale, Arizona in place of name of jurisdiction.
- B. Section 103 Department of Building Safety. Omit in its entirety.
- C. Section 113 - Board of Appeals. Omit in its entirety, and substitute the following:
113.1 - Appeals. A person may appeal a decision made by the Building Official through the Board of Adjustment, as described in the Town Code.
- D. 903.2 Where Required. Delete in its entirety and substitute the following:
 - 1. Approved automatic sprinkler systems shall be installed throughout new buildings:
 - a. Where the occupancy is Hazardous, Institutional, or Residential.
 - b. Where occupancy is Assembly, Business, Educational, Factory, Mercantile, and the gross floor area, including mezzanines and basements exceeds 1000 square feet, or the available water supply is insufficient for the required fire flow as determined by the Fire Official.
 - c. Where there are multiple stories, including basements and stories above grade plane.
 - d. Where there is a mixed use containing a residential use group.
 - e. Any structure used for occasional or full time residential use.
 - 2. The required sprinkler system shall be designed and installed in accordance with National Fire Protection Association 13, 13D, and 13R as

CHAPTER 7 BUILDING

referenced in the 2012 International Fire Code, or as approved by the Fire Code Official, with the following exception:

- a. Any area in a residential occupancy that contains a light fixture or outlet shall be sprinklered.
3. The following do not require sprinklers:
 - a. Detached accessory structures that are no more than 1000 square feet, more than 20 feet from the main structure, and not used to store or manufacture hazardous materials permitted by this Code.
 - b. Covered patios open on one or more sides.
 - c. Attached carports, open on 2 or more sides.
 - d. Detached canopies, not exceeding 5000 square feet, constructed of approved materials, and used exclusively for automotive motor fuel dispensing stations for private passenger vehicles.
 - e. Uninhabitable attics, basements and crawlspaces with or without electrical outlets or light fixtures in R3 only.
 - f. Buildings or parts of buildings that because of their contents, location, usage, or other reasons determined by the Fire Code Official, a suppression system is not practical or needed.
 4. Existing buildings shall be exempt from sprinkler requirements unless:
 - a. One or more additions are made to any use or occupancy and the aggregate of the addition(s) exceed 50% of the floor area of the original building as it was on November 11, 2005, or one thousand square feet, whichever is lesser.
 - b. An addition is constructed that exceeds the available water needed for fire flow as determined by the Fire Official.
 - c. The building undergoes a change of use and it is determined by the Fire Official, using Table A, that a greater fire or life safety hazard will be created.
- E. Chapter 11, Accessibility. Delete in its entirety.
- F. 2701.1 Scope. Omit ICC Electrical Code and substitute the following: National Electric Code (NEC) 2011-. The National Electric Code, 2011 as adopted and amended by the Town shall not apply to R-3 construction.
EXCEPTION: The National Electric Code, 2011, shall be the electrical code used for those installations, designs and modifications not referenced in the International Residential Code, 2012.
- G. 3109.1 General. After the first sentence, add the following: Permitted swimming pools shall also comply with the State of Arizona laws governing such structures. All regulations shall be in full force regardless of the ages of the occupants of the dwelling unit to which the pool is associated with.

CHAPTER 7 BUILDING

- H. 3111 Add the following: Photovoltaic installations shall comply with the 2011 NEC
- I. 3304.1.1 Slope Limits. Delete in its entirety and substitute the following: Dust control. Dust shall be controlled as described in Appendix R, Safeguards During Construction, of the International One and Two Family Residential Code, 2012, as adopted and amended by the Town of Clarkdale.
- J. 3401.1 Scope. Add the following sentence - Exception: One and two family dwellings shall be exempt from the requirements of the IBC
- K. Section 3411 - Accessibility For Existing Buildings. Omit in its entirety.

Article 7-2 INTERNATIONAL RESIDENTIAL CODE FOR ONE AND TWO FAMILY DWELLINGS (IRC)

Section 7-2-1 Adoption of the International Residential Code for One and Two Family Dwellings

That certain code entitled the International Residential Code (IRC) for One and Two Family Dwellings, 2012 Edition along with Appendices G, Swimming pools and hot tubs; H, Patio covers; K, Sound transmission; M, Home Day care; N, Venting methods; O, Automatic vehicular gates and P Size of water piping system; are hereby adopted as the Residential Code for One and Two Family Dwellings of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

- A. R101.1 Insert: Clarkdale, Arizona in place of name of jurisdiction.
- B. R102.7 Existing Structures. After *International Property Maintenance Code*, add the following: 2012 edition, as adopted and amended by the Town of Clarkdale. After *International Fire Code*, add, 2012 edition, as adopted and amended by the Town of Clarkdale.
- C. R103 Department of Building Safety, Omit in its entirety.
- D. R105.2 Work Exempt From Permit. Building: 1. Omit entire sentence and substitute the following: Accessory structures 50 sq. ft. or more require a building permit. Accessory structures less than 50 sq. ft. do not require a building permit, but the location of the structure shall be approved by the Community Development Department prior to construction. 2. Omit entire sentence and substitute the following: All fences require building permits. 7. Omit the entire sentence and substitute the following: Pre-fabricated swimming pools that are 18" (457mm) deep. (In lieu of 24" (610mm) deep)

CHAPTER 7 BUILDING

- E. R105.7 Placement of Permit. Add the following after the last sentence. The Building Official shall establish a policy for the display of address numbers, permit and plan storage and determine the necessary documents to be at the job site.

- F. R106.3.3 Phased Approval. Omit the last sentence in its entirety; The holder of such permit for the foundation or other parts of a building or structure shall proceed at the holders own risk with the building operation and without assurance that a permit for the entire structure will be granted.

- G. R108.6 Work commencing before permit issuance: insert up to double or two times the amount of the permit fee.

- H. Section R202 Definitions. Add the following:
 Guest houses shall be considered in their entirety as R-3 for review and fee assignment purposes.

- I. TABLE R301.2 (1) Insert the following information into table 301.2(1):

Ground snow <u>load:</u> 20	<u>Wind design</u> Speed:90mph Topographic <u>effects:</u> None	<u>Seismic</u> <u>Design</u> A	<u>Subject to</u> <u>damage</u> <u>from:</u> Weathering moderate Frost line depth: 12 inches Termite: moderate/ heavy	Winter design <u>temp</u> 20 degrees	<u>Ice barrier</u> <u>underlayment</u> <u>required:</u> No	<u>Flood</u> <u>Hazards:</u> Determined by Yavapai County	<u>Air</u> freezing <u>index:</u> Not applicable	<u>Mean annual</u> <u>temperature:</u> Not applicable
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- J. R302.3 Two Family Dwellings. Dwelling units in two-family dwellings shall be separated from each other by wall and/or floor assemblies having not less than a 1-hour fire-resistance rating when tested in accordance with ASTM E 119 or UL 263. Fire resistance-rated floor/ ceiling and wall assemblies shall extend to and be tight from the foundation to the underside of the roof sheathing Exceptions: omit items 1: A fire resistance rating of ½ hour shall be permitted in buildings equipped throughout with an automatic sprinkler system installed in accordance with NFPA 13..and 2 Wall assemblies need not extend through attic spaces when

CHAPTER 7 BUILDING

the ceiling is protected by not less than 5/8" (15.9mm) Type X gypsum board and an attic draft stop constructed as specified in Section R302.12.1 is provided above and along the wall assembly separating the dwellings. The structural framing supporting the ceiling shall also be protected by not less than 1/2" (12.7mm) gypsum board or equivalent.

- K. R313 Automatic Fire Sprinkler Systems Omit in it's entirety.
- L. R315.3 Where required in existing buildings (C0-2 alarms) delete in it's entirety.
- M. R402.1 Wood foundations. Omit in its entirety and substitute the following: Wood foundations are not permitted. All references to constructing wood foundations in this code shall be considered void.
- N. R404.1.8 Rubble Stone Masonry. Omit in its entirety.
- O. R903.4. Roof Drainage. Roof water shall be collected by a system of gutters and piping and channeled to the yard for immediate use or to an approved storage tank(s) for future use. Discharged water shall not cause erosion or become a private or public nuisance.
- P. Table N1102.1 Insulation and Fenestration Requirements by Component. In the Climate Zone 3 section, in the ceiling R-value column, omit 30 and substitute the following: 38. In the wood frame wall R-value column, omit 13, and substitute the following: 19.
- Q. Table N11102.1.2 Equivalent U-Factors. In the Climate Zone 3 section, Ceiling U-Factor column, omit 0.035 and substitute the following: 0.030. In the Frame Wall U-Factor column, omit 0.082 and substitute 0.060.
- R. M1413.1 General. Omit in its entirety and substitute the following: Evaporative coolers shall not be installed in new buildings or additions. Evaporative coolers shall be permitted only as a replacement for coolers in existence prior to the adoption of this Code. The replacement unit must have a manufacturer approved water recirculating device.
- S. G2448.1.1 Installation Requirements. Add the following after the last sentence: Free standing tank type water heaters shall maintain a minimum 2 inch clearance from any surrounding door or wall.
- T. P2712.10 Composting Toilets. Approved composting toilets are permitted.
- U. P2801.1 Required Add the following: All water heating systems shall be equipped with a recirculating pump, manifold, or similar approved device, unless the farthest fixture using hot water is 10 ft. or less from the water heater. All hot

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water piping, except for fixture supply lines, shall be insulated with approved materials.

- V. P2902.5.3. Allowed Irrigation Systems. Irrigation systems shall be regulated by section 608.16.5 in the 2012 International Plumbing Code.
- W. P2902.5.4 Connections to Automatic Fire Sprinkler Systems. Omit Exception in its entirety.
- X. P2903.3 Minimum Pressure. Omit in its entirety and substitute the following: A water pressure reducing device shall be required as described in Section 604.8 of the 2012 International Plumbing Code. Minimum pressure shall be 55 pounds per square inch (psi) unless otherwise required. Maximum psi shall be 65.
- Y. P2903.3.1 Maximum Pressure. Omit in its entirety.
- Z. P2903.7 Size of Water Service Mains, Branch Mains and Risers. Omit “3/4 inch (19 mm).” and substitute the following: 1 inch, or as approved by the Utilities Director or the Building Official.
- AA. AG103 Other Requirements. Swimming pools, spas, and hot tubs shall also comply with all State of Arizona laws governing these structures. Both State and Town of Clarkdale adopted building codes shall be in full force regardless of the age of the occupants of the dwelling served by the pool, spa or hot tub.
- AB. AG109 Pool and Spa covers Add the following AG109.1 Required covers. All outdoor swimming pools and spas, permanent or portable, shall be equipped with tight fitting covers to reduce evaporation.
- AC. Airborne sound transmission. AK102.1 General. Omit 45, substitute the following: 60
- AD. Structural-Borne Sound Transmission: AK103.1 General. Omit 45, substitute the following: 60.
- AE. AP101 Omit in its entirety and substitute the following:
 - 1. All one and two family dwellings and townhouses built shall be provided with automatic fire sprinkler protection as referenced in 13D-02 of the National Fire Protection Association, 2006 International Building Code.
 - The following exceptions shall apply:
 - a. All spaces including attached garages, containing an electrical outlet or light fixture shall be protected with fire sprinklers.
 - b. Where there is a mixed use containing a residential use group, the entire building will be sprinkled.

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- AF. AP 102 Sprinklers not required. The following areas do not require sprinklers:
1. Detached accessory structures that do not contain occasional or full time residential uses, including guest houses and in-law arrangements, located 6 feet or more from the house.
 2. Attached carports, open on two (2) or more sides.
 3. Covered patios, open on one (1) or more sides.
 4. Uninhabitable attics, basements, and crawl spaces)
- AG. AP 103 Existing buildings. Existing buildings shall be exempt from sprinkler requirements unless:
1. One or more additions are made and the aggregate area of the addition exceeds 50% of the square footage of the original building on October 11, 2005, or 1000 square feet, whichever is less.
 2. An existing detached building is converted in whole or part to residential use or an addition to a detached structure is built that contains a residential use.
 3. An addition is added that exceeds the available water supply needed for fire flow.
- AH. AR 101 Dust Control. Any terrain that has been grubbed or altered by grading or construction shall have dust control measures in place at all times, including weekends, to prevent any windborne dust from becoming a public or private nuisance. Contractors and owners shall be held responsible for controlling dust. Exception: Land where regrowth of vegetation has occurred.
- AI. AR 102 Stop Work Order. A written notice requiring cessation of dust producing activity shall be issued to the operator, contractor, or owner if excessive dust is being generated and the method of controlling the dust is inadequate or absent. If after 15 minutes, the dust generation is not corrected; a written stop work order may be issued to the operator and/or contractor for all or part of the project, and shall remain in effect until adequate measures have been taken to reduce the dust to an acceptable level.

Article 7-3 PLUMBING CODE

Section 7-3-1 Adoption of the Plumbing Code

That certain code entitled the International Plumbing Code, 2012 Edition is hereby adopted as the Plumbing Code of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

- A. 101.1 Title. Omit [NAME OF JURISDICTION] and substitute the following: the Town of Clarkdale, Arizona

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- B. 103 Department of Plumbing Inspection. Delete in its entirety.
- C. 109.2 Membership of Board. Delete in its entirety and substitute the following: “Appeals shall be heard by the Board of Adjustment as described in the Town Code.”
- D. 109.2.1 Qualifications. Delete in its entirety
- E. 109.2.2 Alternate Members. Delete in its entirety.
- F. 109.2.3 Chairman. Delete in its entirety.
- G. 109.2.5 Secretary. Delete in its entirety.
- H. 109.2.6 Compensation of members- Delete in its entirety
- I. 419.1 Approval. Delete in its entirety and substitute the following: Urinals shall be approved waterless type.
- J. 420.1.1 Composting Toilets. Approved composting toilets are permitted.
- K. 603.1 Size of Water Service Pipe. Delete “3/4 inch (19.1mm).” and substitute the following: 1 inch, or as approved by the Building Official.
- L. 604.8 Water-pressure Reducing Valve or Regulator. Omit in its entirety and substitute the following: All newly constructed buildings connected to the municipal water supply shall have an approved pressure regulator device installed on the user side of the water meter. The regulator shall be accessible, in an approved location, and have unions, screens, and pressure gauges on each side of the device to comply with 604.8.2. Sufficient water pressure shall be maintained to assure the proper operation, but not put undue strain on fixtures, devices and systems. Any existing structure that is newly supplied with municipal water or undergoes a service main addition or replacement shall adhere to this section and 603.1.
- M. 607.2 Hot Water Supply Temperature Maintenance. Delete in its entirety and substitute the following: All potable water systems shall be equipped with a recirculating pump for hot water, a manifold or similar approved device, unless the farthest fixture using hot water is 10 ft. or less from the water heater.
- N. 607.2.1 Piping Insulation. Delete in its entirety and substitute the following: All hot water piping, except for fixture supply lines, shall be insulated with approved materials.
- O. 608.16.4 Connections to automatic fire sprinkler systems. Delete exception 1

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Where systems are installed as a portion of the water distribution system in accordance with the requirements of this code and are not provided with a fire department connection, isolation of the water supply shall not be required.

- O. 608.16.5 Permitted Lawn Irrigation Systems. Low water use drip systems are permitted for new and replacement lawn irrigation systems. Sprinkler systems may be repaired only and not expanded or installed except for permitted new or expanded turf.
- P. 614.1 Meter. An approved meter shall be installed, before any fixture supply piping, on the discharge side of any potable water supply system that uses a well or other approved non municipal source for the supply of potable water and uses the collection system of the Town sewer for waste discharge. This meter shall only be used to determine sewer charges and will be read regularly as determined by the Utility Director. Note: the town has two such properties, the Highlander laundry, and Mold in Graphics.
- Q. 614.2 Accessibility. This meter shall be accessible to authorized personnel during business hours, except for emergencies, and shall be easily read without entering upon the customer's property unless otherwise approved by the Utilities Director.
- R. 614.3 Testing. The Utilities Director shall have the right to have any meter tested as required in other sections of the Town Code.

Article 7-4 MECHANICAL CODE

Section 7-4-1 Adoption of the Mechanical Code

That certain code entitled the International Mechanical Code, 2012 Edition is hereby adopted as the Plumbing Code of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

- A. 101.1 Title. Omit [Name of Jurisdiction] and substitute the following: the Town of Clarkdale, Arizona.
- B. 103 Department of Mechanical Inspection. Delete in its entirety.
- C. 109 Means of Appeal. Delete in its entirety and substitute the following:
109.1 Means of appeal. A decision of the building official may be appealed to the Board of Adjustment as described in the Town Code.

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Article 7-5 ELECTRICAL CODE

Section 7-5-1 Adoption of the Electrical Code

That certain code entitled the National Electrical Code, 2011 Edition is hereby adopted as the Electrical Code of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

- A. 80.1 Scope. Add the following:
(6) This code shall be the Electrical Code for all structures except for buildings constructed under the International Residential Code, 2012. For any design, installation, or situation not covered in the International Residential Code, 2012, this Code shall be adhered to.

Article 7-6 FUEL GAS CODE

Section 7-6-1 Adoption of the Fuel Gas Code

That certain code entitled the International Fuel Gas Code, 2012 Edition is hereby adopted as the Fuel Gas Code of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

- A. 101.1 Title. Omit [Name of Jurisdiction] and substitute the following: the Town of Clarkdale, Arizona.
- B. 103 Department of Inspection. Delete in its entirety.
- C. 109 Means of Appeal. Delete in its entirety and substitute the following:
109.1 Appeals. A person shall have the right to appeal a decision of the Building Official through the Board of Adjustment as described in the Town Code.

Article 7-7 INTERNATIONAL FIRE CODE

Section 7-7-1 Adoption of the Fire Code – See Table A

That certain code entitled the International Fire Code, 2012 Edition along with Appendix D is hereby adopted as the Fire Code of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

- A. 103 Department of Fire Prevention. Delete in its entirety.
- B. 105 Permits, Delete in its entirety. Note: The Clarkdale Fire District currently performs the duties outlined in this section.

APPENDIX D, FIRE APPARATUS ACCESS ROADS

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- C. D102.1 Access and Loading. Add the following after the last sentence: Vertical clearance of no less than 13 feet 6 inches shall be maintained on all access roads. The minimum width of private access roads over 200 feet in length shall be no less than 14 feet unless otherwise stated in this Code or approved by the fire chief. Access roads over 1000 feet long shall be provided with turn outs or passing lanes every 500 feet. Roads shall be constructed to be all weather and properly maintained. Access standards may be modified by the fire chief if the structures served are supplied with an approved fire suppression system. Bridges shall be constructed and maintained in accordance with the standards of the local jurisdiction having authority.
- D. D103.2 Grade. Omit in its entirety and substitute the following: Roads shall meet or exceed the following standards:
1. 0-6% grade, natural soil or 4" of compacted AB grade gravel.
 2. All roads over 6% grade shall be approved by the Fire Code Official.
- E. TABLE D103.4 Add the following after the first sentence in the 151-500 length, turnarounds required column: Approved outlets or turnarounds with a minimum width of 20 feet, a minimum inside turning radius of 20 degrees and a minimum outside radius of 40 degrees shall be required on all roads of 150 feet to 1000 feet. In the length column omit Over 750 and add the following: Over 1000. In the Turnaround required column omit special approval required and substitute the following: Turn outs or passing lanes shall be provided every 500 feet.
- F. D103.6.1 Roads 20 to 26 feet in width. Omit in its entirety.
- G. D103.6.2 Roads more than 26 feet in width. Omit in its entirety, and substitute the following: All roads shall maintain a 20 foot clear width, unless otherwise stated in the Town Code or are approved by the Fire Code Official.
- H. D103.6.2.1 Roads more than 29 feet wide. Fire apparatus roads 30 to 35 feet wide are permitted to have parking on both sides and no posting.
- I. 101.1 Title. Omit [NAME OF JURISDICTION] and substitute the following: Clarkdale, Arizona
- J. 108 Board Of Appeals
Omit in its entirety and substitute the following:
108.1 Board of Adjustment. Appeals shall be heard by the Board of Adjustment as described in the Town of Clarkdale Code.

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Article 7-8 EXISTING BUILDING CODE

Section 7-8-1 Adoption of the Existing Building Code

That certain code entitled the International Existing Building Code, 2012 Edition is hereby adopted as the Existing Building Code of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following:

- A. 101.1 Title. Insert after, *Building Code* of, the Town of Clarkdale, Arizona,
- B. 101.4 Applicability. Add after existing buildings, except one and two family dwellings (R-3),
- C. 103 Department of Building Safety. Omit in its entirety.
- D. 112 Board of Appeals, Omit in its entirety and substitute the following:
112.1 Appeals. A person may appeal the decision of the Building Official through the Board of Adjustment as described in the Town Code.

Article 7-9 ENERGY CONSERVATION CODE

Section 7-9-1 Adoption of the Energy Conservation Code

That certain code entitled the International Energy Conservation Code, 2006 Edition, is hereby adopted as the Energy Code of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

- A. 101.1 Title. Omit [NAME OF JURISDICTION] and substitute the following:
Clarkdale, Arizona.
- B. Table 402.1.1 Insulation and Fenstration Requirements by Component in Climate Zone 3. Ceiling R-value, omit 30, and substitute the following: 38. In the Wood Frame Wall R-Value, omit 13, and substitute the following: 19

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EXISTING BUILDINGS – TABLE A

The 2006 International Building Code (IBC), International Fire Code (IFC) and the International Residential Code (IRC) as adopted and amended by the Town of Clarkdale, specifies where automatic fire suppression is required. Table A shall be used to determine fire suppression requirements in existing structures when a change of use occurs.

From This:	To This:	A	B	E Yes, if Occupant Load > 50	F(4)	H(1)	I(1)	M	R-1,2,3,4 (2)	S	U
A			NC	Yes, if Occupant Load > 50	NC	Yes	Yes	NC	Yes	NC	NC
B	Yes(3)			Yes, if Occupant Load > 50	NC	Yes	Yes	NC	Yes	NC	NC
E	Yes(3)		NC		NC	Yes	Yes	NC	Yes	NC	NC
F	Yes(3)		NC	Yes, if Occupant Load > 50		Yes	Yes	NC	Yes	NC	NC
H	Yes(3)		NC	Yes, if Occupant Load > 50	NC		Yes	NC	Yes	NC	NC
I	Yes(3)		NC	Yes, if Occupant Load > 50	NC	Yes			Yes	NC	NC
M	Yes(3)		NC	Yes, if Occupant Load > 50	NC	Yes	Yes	NC	Yes	NC	NC
R	Yes(3)		NC	Yes, if Occupant Load > 50	NC	Yes	Yes	NC	Yes	NC	NC
S	Yes(3)		NC	Yes, if Occupant Load > 50	NC	Yes	Yes	Yes	Yes		NC
U	Yes(3)	Yes		Yes, if Occupant Load > 50	Yes	Yes	Yes		Yes	Yes	

Yes =
Sprinklers
Required
NC = No Change; no sprinklers required

Notes:

1. - 2006 IBC/IFC/IRC (as published) Requires
2. - Yes - A life Safety Issue - where people sleep

4. - Wood Working operations in excess of 1,000 sf

NC = 'No change' unless the new occupancy would be required to have Fire Sprinklers in the 2006 International Building Code (as published & unammended) - or - there is an inadequate water supply for this structure.

Occupancy Classifications - A=Assembly B=Business E=Education F=Factory H=Hazard I=Institutional M=Mercantile
R-1=Hotels R-2=Apartments (non-transient) R-3=1&2 Family R-4=Residential Care S=Storage U=Miscellaneous

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Article 7-1 BUILDING CODE

Section 7-1-1 Adoption of International Building Code (IBC)

That certain code entitled the International Building Code, ~~2012~~ 2006 edition is hereby adopted by the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

- A. 101.1 Title. Insert: Clarkdale, Arizona in place of name of jurisdiction.
- B. Section 103 Department of Building Safety. Omit in its entirety.
- C. Section 113 ~~112~~ Board of Appeals. Omit in its entirety, and substitute the following: 113.1 ~~112.1~~ Appeals. A person may appeal a decision made by the Building Official through the Board of Adjustment, as described in the Town Code.
- D. 903.2 Where Required. Delete in its entirety and substitute the following:
 1. Approved automatic sprinkler systems shall be installed throughout new buildings:
 - a. Where the occupancy is Hazardous, Institutional, or Residential.
 - b. Where occupancy is Assembly, Business, Educational, Factory, Mercantile, and the gross floor area, including mezzanines and basements exceeds 1000 square feet, or the available water supply is insufficient for the required fire flow as determined by the Fire Official.
 - c. Where there are multiple stories, including basements and stories above grade plane.
 - d. Where there is a mixed use containing a residential use group.
 - e. Any structure used for occasional or full time residential use.
 2. The required sprinkler system shall be designed and installed in accordance with National Fire Protection Association 13, 13D, and 13R as referenced in the ~~2012~~ 2006-International Fire Code, or as approved by the Fire Code Official, with the following exception:
 - a. Any area in a residential occupancy that contains a light fixture or outlet shall be sprinklered.
 3. The following do not require sprinklers:
 - a. Detached accessory structures that are no more than 1000 square feet, more than 20 feet from the main structure, and not used to store or manufacture hazardous materials permitted by

CHAPTER 7 BUILDING

- this Code.
- b. Covered patios open on one or more sides.
 - c. Attached carports, open on 2 or more sides.
 - d. Detached canopies, not exceeding 5000 square feet, constructed of approved materials, and used exclusively for automotive motor fuel dispensing stations for private passenger vehicles.
 - e. Uninhabitable attics, basements and crawlspaces with or without electrical outlets or light fixtures in R3 only.
 - f. Buildings or parts of buildings that because of their contents, location, usage, or other reasons determined by the Fire Code Official, a suppression system is not practical or needed.
4. Existing buildings shall be exempt from sprinkler requirements unless:
- a. One or more additions are made to any use or occupancy and the aggregate of the addition(s) exceed 50% of the floor area of the original building as it was on November 11, 2005, or one thousand square feet, whichever is lesser.
 - b. An addition is constructed that exceeds the available water needed for fire flow as determined by the Fire Official.
 - c. The building undergoes a change of use and it is determined by the Fire Official, using Table A, that a greater fire or life safety hazard will be created.
- E. Chapter 11, Accessibility. Delete in its entirety.
- F. 2701.1 Scope. Omit ICC Electrical Code and substitute the following: National Electric Code (NEC) ~~2011~~2002-. The National Electric Code, ~~2011~~ 2002 as adopted and amended by the Town shall not apply to R-3 construction.
EXCEPTION: The National Electric Code, ~~2011~~ 2002-, shall be the electrical code used for those installations, designs and modifications not referenced in the International Residential Code, ~~2012~~ 2006-.
- G. 3109.1 General. After the first sentence, add the following: Permitted swimming pools shall also comply with the State of Arizona laws governing such structures. All regulations shall be in full force regardless of the ages of the occupants of the dwelling unit to which the pool is associated with.
- H. 3111 Add the following: Photovoltaic installations shall comply with the 2011 NEC
- I.H. 3304.1.1 Slope Limits. Delete in its entirety and substitute the following: Dust control. Dust shall be controlled as described in Appendix R,

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Safeguards During Construction, of the International One and Two Family Residential Code, ~~2012 2006~~, as adopted and amended by the Town of Clarkdale.

- J. I. 3401.1 Scope. Add the following sentence after ~~Exception: One and two family dwellings shall be exempt from the requirements of the IBC this Code.~~
- K. J. Section 3411 3409- Accessibility For Existing Buildings. Omit in its entirety.

Article 7-2 INTERNATIONAL RESIDENTIAL CODE FOR ONE AND TWO FAMILY DWELLINGS (IRC)

Section 7-2-1 Adoption of the International Residential Code for One and Two Family Dwellings

That certain code entitled the International Residential Code (IRC) for One and Two Family Dwellings, ~~2012 2006~~ Edition along with Appendices G, Swimming pools and hot tubs; H, Patio covers; K, Sound transmission; M, Home Day care; N, Venting methods; O, Automatic vehicular gates and P, Size of water piping system; and ~~R~~, is are hereby adopted as the Residential Code for One and Two Family Dwellings of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

- A. R101.1 Insert: Clarkdale, Arizona in place of name of jurisdiction.
- B. R102.7 Existing Structures. After *International Property Maintenance Code*, add the following: ~~2012 2003~~-edition, as adopted and amended by the Town of Clarkdale. After *International Fire Code*, add, ~~2012 2006~~ edition, as adopted and amended by the Town of Clarkdale.
- C. R103 Department of Building Safety, Omit in its entirety.
- D. R105.2 Work Exempt From Permit. Building: 1. Omit entire sentence and substitute the following: Accessory ~~structures~~ buildings 50 sq. ft. or more require a building permit. Accessory structures less than 50 sq. ft. do not require a building permit, but the location of the structure shall be approved by the Community Development Department prior to construction. 2. Omit entire sentence and substitute the following: All fences require building permits. 7. Omit the entire sentence and substitute the following: Pre-fabricated swimming pools that are 18" (457mm) deep. (In lieu of 24" (610mm) deep)

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E. R105.7 Placement of Permit. Add the following after the last sentence. The Building Official shall establish a policy for the display of address numbers, permit and plan storage and determine the necessary documents to be at the job site.

F. ~~R106.3.1 Approval of Construction Documents.~~ Omit the following: ~~which states APPROVED PLANS PER IRC SECTION R106.3.1. Add a period after stamp.~~

F G. R106.3.3 Phased Approval. Omit the last sentence in its entirety; The holder of such permit for the foundation or other parts of a building or structure shall proceed at the holders own risk with the building operation and without assurance that a permit for the entire structure will be granted.

G. R108.6 Work commencing before permit issuance: insert up to double or two times the amount of the permit fee.

H. ~~R112 Board of Appeals.~~ Omit, substitute the following: BOARD OF ADJUSTMENT ←

I. ~~R112.1 General.~~ Omit Board of Appeals in the first and third sentences and substitute the following: Board of Adjustment.

J. ~~R112.3 Qualifications.~~ Omit in its entirety and substitute the following: The Board of Adjustment shall be appointed as described in the Town of Clarkdale Code.

H. K. Section R202 Definitions. Add the following:
GUEST HOUSE. A detached structure, containing sleeping, cooking, and sanitary facilities. Buildings containing guest Guest houses shall be considered in their entirety as R-3 for review and fee assignment purposes.

~~I L. TABLE R301.2 (1) Insert the following information into table 301.2(1): ←~~

~~. Add the following:~~

~~After ground snow load: 20, after wind speed: 90, after seismic design category: A, after weathering: moderate, after frost line depth: 12 inches, after termite: moderate to heavy, after winter design temp: 20 degrees F., after ice barrier underlayment required: no, after flood hazards, add: determined by Yavapai County, after air freezing index add: not applicable, after mean annual temperature add: not applicable.~~

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Ground snow load: 20	Wind design Speed:90mph Topographic effects: None	Seismic Design A	Subject to damage from: Weathering moderate Frost line depth: 12 inches Termite: moderate/heavy	Winter design temp 20 degrees	Ice barrier underlayment required: No	Flood Hazards: Determined by Yavapai County	Air freezing index: Not applicable	Mean annual temperature: Not applicable
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J.M ~~R302.3 R317.1~~ Two Family Dwellings. Omit the first sentence and substitute the following: Dwelling units in two family dwellings shall be separated from each other by masonry, concrete, or cast concrete wall assembly having a minimum 4 hour fire resistance rating. Sound transmission between units shall comply with Appendix K. Dwelling units in two-family dwellings shall be separated from each other by wall and/or floor assemblies having not less than a 1-hour fire-resistance rating when tested in accordance with ASTM E 119 or UL 263. Fire resistance-rated floor/ ceiling and wall assemblies shall extend to and be tight from the foundation to the underside of the roof sheathing Exceptions: omit items 1: A fire resistance rating of ½ hour shall be permitted in buildings equipped throughout with an automatic sprinkler system installed in accordance with NFPA 13..and 2 Wall assemblies need not extend through attic spaces when the ceiling is protected by not less than 5/8” (15.9mm) Type X gypsum board and an attic draft stop constructed as specified in Section R302.12.1 is provided above and along the wall assembly separating the dwellings. The structural framing supporting the ceiling shall also be protected by not less than ½” (12.7mm) gypsum board or equivalent.-

~~N. R317.1.1 Supporting Construction.~~ Omit in its entirety.

~~O. R317.2 Townhouses.~~ Omit in its entirety and substitute the following: Townhouses shall be considered separate buildings and shall be separated by minimum 4 hour rated walls made of masonry, or cast concrete. Horizontal separations between units shall have a minimum fire resistance rating of 2 hours. ~~Sound transmissions between units shall comply with Appendix K.~~

~~P. R317.2.2 Parapets.~~ Omit in its entirety and substitute the following: Parapets are not required. Roofs shall be covered with minimum Class C

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material. Roof decking or sheathing shall be non-combustible materials, or approved fire treated wood for minimum of 4 feet on each side of the fire wall, or one layer of 5/8 inch Type X gypsum board installed directly under the roof decking and supported by a minimum of nominal 2-inch ledgers attached to the sides of the roof framing members for a minimum distance of 4 feet on each side of the wall.

Q. ~~R317.2.3 Parapet Construction.~~ Omit in its entirety.

R. ~~R317.2.4 Structural Independence.~~ Omit all exceptions.

S. ~~R317.3.1 Though Penetrations.~~ Omit in its entirety.

T. ~~R317.3.1.1 Fire resistance rated assembly.~~ Omit in its entirety.

U. ~~R317.3.1.2 Penetration Firestop System.~~ Omit in its entirety.

V. ~~R317.3.2 Membrane Penetrations.~~ Omit in its entirety.

X. ~~R313 Automatic Fire Sprinkler Systems~~ Omit in its entirety.

Y. ~~R315.3 Where required in existing buildings (C0-2 alarms) delete in its entirety.~~

Z. W. ~~R402.1 Wood foundations.~~ Omit in its entirety and substitute the following: Wood foundations are not permitted. All references to constructing wood foundations in this code shall be considered void.

AA. ~~X. R404.1.8 Rubble Stone Masonry.~~ Omit in its entirety.

AB. ~~Y. R903.4.1.2 Roof Drainage Water.~~ Roof water shall be collected by a system of gutters and piping and channeled to the yard for immediate use or to an approved storage tank(s) for future use. Discharged water shall not cause erosion or become a private or public nuisance.

AC. ~~Z. Table N1102.1 Insulation and Fenestration Requirements by Component.~~ In the Climate Zone 3 section, in the ceiling R-value column, omit 30 and substitute the following: 38. In the wood frame wall R-value column, omit 13, and substitute the following: 19-18.

AD. ~~AA. Table N1102.1.2 Equivalent U-Factors.~~ In the Climate Zone 3 section, Ceiling U-Factor column, omit 0.035 and substitute the following: 0.030. In the Frame Wall U-Factor column, omit 0.082 and substitute 0.060.

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- AE. AB. M1413.1 General. Omit in its entirety and substitute the following: Evaporative coolers shall not be installed in new buildings or additions. Evaporative coolers shall be permitted only as a replacement for coolers in existence prior to the adoption of this Code. The replacement unit must have a manufacturer approved water recirculating device.
- AF.AC. ~~—~~ G2448.1.1 Installation Requirements. Add the following after the last sentence: Free standing tank type water heaters shall maintain a minimum 2 inch clearance from any surrounding door or wall.
- AD. ~~—~~ P602.1.2 Required Meter. Water meters for one and two family dwellings are required as described in Section 614 of the 2006 National Plumbing Code.
- AE. ~~—~~ P2503.7 Inspection and Testing of Backflow Prevention Devices. Omit in its entirety.
- AF. ~~—~~ P2503.7.1 Inspections. Omit in its entirety.
- AG. ~~—~~ P2503.7.2 Testing. Omit in its entirety.
- AG. AH. P2712.10 Composting Toilets. Approved composting toilets are permitted.
- AH. AI. P2801.1 Required Add the following: All water heating systems shall be equipped with a recirculating pump, manifold, or similar approved device, unless the farthest fixture using hot water is 10 ft. or less from the water heater. All hot water piping, except for fixture supply lines, shall be insulated with approved materials.
- AI.AJ. P2902.5.3.4 Allowed Irrigation Systems. Irrigation systems shall be regulated by section 608.16.5.4 in the 2012 2006 International Plumbing Code.
- AJ. AK. P2902.5.4 Connections to Automatic Fire Sprinkler Systems. Omit Exception in its entirety.
- AK. AL. P2903.3 Minimum Pressure. Omit in its entirety and substitute the following: A water pressure reducing device shall be required as described in Section 604.8 of the 2012 2006 International Plumbing Code. Minimum pressure shall be 55 pounds per square inch (psi) unless otherwise required. Maximum psi shall be 65.

CHAPTER 7 BUILDING

AL. AM. P2903.3.1 Maximum Pressure. Omit in its entirety.

AM. AN. P2903.7 Size of Water Service Mains, Branch Mains and Risers.
Omit "3/4 inch (19 mm)." and substitute the following: 1 inch, or as approved by the Utilities Director or the Building Official.

AN. AO. AG103.2.1 Other Requirements. Swimming pools, spas, and hot tubs shall also comply with all State of Arizona laws governing these structures. Both State and Town of Clarkdale adopted building codes shall be in full force regardless of the age of the occupants of the dwelling served by the pool, spa or hot tub.

AO. AP. Add: -AG109 Pool and Spa covers ~~COVERS.~~ Add the following
AG109.1 Required covers. All outdoor swimming pools and spas, permanent or portable, shall be equipped with tight fitting covers to reduce evaporation.

AP. AQ Airborne sound transmission. AK102.1 General. Omit 45, substitute the following: 60

AQ > AR Structural-Borne Sound Transmission. AK103.1 General. Omit 45, substitute the following: 60.

See Table A located after Section 7-9

AR. AS. AP101 Omit in its entirety and substitute the following:

1. All one and two family dwellings and townhouses built shall be provided with automatic fire sprinkler protection as referenced in 13D-02 of the National Fire Protection Association, 2006 International Building Code. The following exceptions shall apply:
 - a. All spaces including attached garages, containing an electrical outlet or light fixture shall be protected with fire sprinklers.
 - b. Where there is a mixed use containing a residential use group, the entire building will be sprinkled.

AT. AP 102 Sprinklers not required. The following areas do not require sprinklers:

1. Detached accessory structures that do not contain occasional or full time residential uses, including guest houses and in-law arrangements, located 6 feet or more from the house.
2. Attached carports, open on two (2) or more sides.
3. Covered patios, open on one (1) or more sides.

CHAPTER 7 BUILDING

4. Uninhabitable attics, basements, and crawl spaces)

AU. AP 103 Existing buildings. Existing buildings shall be exempt from sprinkler requirements unless:

1. One or more additions are made and the aggregate area of the addition exceeds 50% of the square footage of the original building on October 11, 2005, or 1000 square feet, whichever is less.
2. An existing detached building is converted in whole or part to residential use or an addition to a detached structure is built that contains a residential use.
3. An addition is added that exceeds the available water supply needed for fire flow.

AV. AR 101 Dust Control. Any terrain that has been grubbed or altered by grading or construction shall have dust control measures in place at all times, including weekends, to prevent any windborne dust from becoming a public or private nuisance. Contractors and owners shall be held responsible for controlling dust. Exception: Land where regrowth of vegetation has occurred.

AW. AR 102 Stop Work Order. A written notice requiring cessation of dust producing activity shall be issued to the operator, contractor, or owner if excessive dust is being generated and the method of controlling the dust is inadequate or absent. If after 15 minutes, the dust generation is not corrected; a written stop work order may be issued to the operator and/or contractor for all or part of the project, and shall remain in effect until adequate measures have been taken to reduce the dust to an acceptable level.

Article 7-3 PLUMBING CODE

Section 7-3-1 Adoption of the Plumbing Code

That certain code entitled the International Plumbing Code, 2012-2006 Edition is hereby adopted as the Plumbing Code of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

- A. 101.1 Title. Omit [NAME OF JURISDICTION] and substitute the following: the Town of Clarkdale, Arizona
- B. 103 Department of Plumbing Inspection. Delete in its entirety.

CHAPTER 7 BUILDING

- C. 109.2 Membership of Board. Delete in its entirety and substitute the following: "Appeals shall be heard by the Board of Adjustment as described in the Town Code."
- D. 109.2.1 Qualifications. Delete in its entirety
- E. 109.2.2 Alternate Members. Delete in its entirety.
- F. 109.2.3 Chairman. Delete in its entirety.
- G. 109.2.5 Secretary. Delete in its entirety.
- H. 109.2.6 Compensation of members- Delete in its entirety
- I. H. 419.1 Approval. Delete ~~Omit~~ in its entirety and substitute the following: Urinals shall be approved waterless type.
- J. I. 420.1.1 Composting Toilets. Approved composting toilets are permitted.
- K. J. 603.1 Size of Water Service Pipe. Delete "3/4 inch (19.1mm)." and substitute the following: 1 inch, or as approved by the Building Official.
- L. K. 604.8 Water-pressure Reducing Valve or Regulator. Omit in its entirety and substitute the following: All newly constructed buildings connected to the municipal water supply shall have an approved pressure regulator device installed on the user side of the water meter. The regulator shall be accessible, in an approved location, and have unions, screens, and pressure gauges on each side of the device to comply with 604.8.2. Sufficient water pressure shall be maintained to assure the proper operation, but not put undue strain on fixtures, devices and systems. Any existing structure that is newly supplied with municipal water or undergoes a service main addition or replacement shall adhere to this section and 603.1.
- M. L. 607.2 Hot Water Supply Temperature Maintenance. Delete in its entirety and substitute the following: All potable water systems shall be equipped with a recirculating pump for hot water, a manifold or similar approved device, unless the farthest fixture using hot water is 10 ft. or less from the water heater.
- N. M. 607.2.1 Piping Insulation. Delete in its entirety and substitute the following: All hot water piping, except for fixture supply lines, shall be insulated with approved materials.

CHAPTER 7 BUILDING

- O. 608.16.4 Connections to automatic fire sprinkler systems. Delete exception 1 Where systems are installed as a portion of the water distribution system in accordance with the requirements of this code and are not provided with a fire department connection, isolation of the water supply shall not be required.
- ~~M(1).~~ ~~608.16.4 Connections to automatic fire sprinkler systems and standpipe systems. The potable water supply to automatic fire sprinkler and standpipe systems shall be protected against backflow by a double check-valve assembly or a reduced pressure principle backflow preventer.~~
~~Exception: Isolation of the water distribution system is not required for deluge, preaction or dry pipe systems. (Revised 1/26/10, Effective 2/26/10; Ord #325)~~
- O. N. 608.16.5.1 Permitted Lawn Irrigation Systems. Low water use drip systems are permitted for new and replacement lawn irrigation systems. Sprinkler systems may be repaired only and not expanded or installed except for permitted new or expanded turf.
- P. O. 614.1 Meter. An approved meter shall be installed, before any fixture supply piping, on the discharge side of any potable water supply system that uses a well or other approved non municipal source for the supply of potable water and uses the collection system of the Town sewer for waste discharge. This meter shall only be used to determine sewer charges and will be read regularly as determined by the Utility Director. Note: the town has two such properties, the Highlander laundry, and Mold in Graphics.
- Q. P. 614.2 Accessibility. This meter shall be accessible to authorized personnel during business hours, except for emergencies, and shall be easily read without entering upon the customer's property unless otherwise approved by the Utilities Director.
- R. Q. 614.3 Testing. The Utilities Director shall have the right to have any meter tested as required in other sections of the Town Code.

Article 7-4 MECHANICAL CODE

Section 7-4-1 Adoption of the Mechanical Code

That certain code entitled the International Mechanical Code, 2012 ~~2006~~ Edition is hereby adopted as the Plumbing Code of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

CHAPTER 7 BUILDING

- A. 101.1 Title. Omit [Name of Jurisdiction] and substitute the following: the Town of Clarkdale, Arizona.
- B. 103 Department of Mechanical Inspection. Delete in its entirety.
- C. 109 Means of Appeal. Delete in its entirety and substitute the following: 109.1 Means of appeal. A decision of the building official may be appealed to the Board of Adjustment as described in the Town Code.

Article 7-5 ELECTRICAL CODE

Section 7-5-1 Adoption of the Electrical Code

That certain code entitled the National Electrical Code, ~~2011-2002~~ Edition is hereby adopted as the Electrical Code of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

- A. 80.1 Scope. Add the following:
(6) This code shall be the Electrical Code for all structures except for buildings constructed under the International Residential Code, ~~2012 2006~~. For any design, installation, or situation not covered in the International Residential Code, ~~2012 2006~~, this Code shall be adhered to.

Article 7-6 FUEL GAS CODE

Section 7-6-1 Adoption of the Fuel Gas Code

That certain code entitled the International Fuel Gas Code, ~~2012 2006~~ Edition is hereby adopted as the Fuel Gas Code of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

- A. 101.1 Title. Omit [Name of Jurisdiction] and substitute the following: the Town of Clarkdale, Arizona.
- B. 103 Department of Inspection. Delete in its entirety.
- C. 109 Means of Appeal. Delete in its entirety and substitute the following: 109.1 Appeals. A person shall have the right to appeal a decision of the Building Official through the Board of Adjustment as described in the Town Code.

CHAPTER 7 BUILDING

Article 7-7 INTERNATIONAL FIRE CODE

Section 7-7-1 Adoption of the Fire Code – See Table A

That certain code entitled the International Fire Code, 2012 ~~2006~~ Edition along with Appendix D is hereby adopted as the Fire Code of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

- A. 103 Department of Fire Prevention. Delete in its entirety.
- B. 105 Permits, Delete in its entirety. Note: The Clarkdale Fire District currently performs the duties outlined in this section.

APPENDIX D, FIRE APPARATUS ACCESS ROADS

- C. D102.1 Access and Loading. Add the following after the last sentence: Vertical clearance of no less than 13 feet 6 inches shall be maintained on all access roads. The minimum width of private access roads over 200 feet in length shall be no less than 14 feet unless other wise stated in this Code or approved by the fire chief. Access roads over 1000 feet long shall be provided with turn outs or passing lanes every 500 feet. Roads shall be constructed to be all weather and properly maintained. Access standards may be modified by the fire chief if the structures served are supplied with an approved fire suppression system. Bridges shall be constructed and maintained in accordance with the standards of the local jurisdiction having authority.
- D. ~~D103.24~~ Grade. Omit in its entirety and substitute the following: Roads shall meet or exceed the following standards:
 - 1. 0-6% grade, natural soil or 4" of compacted AB grade gravel.
 - 2. All roads over 6% grade shall be approved by the Fire Code Official.
- E. TABLE D103.4 Add the following after the first sentence in the 151-500 length, turnarounds required column: Approved outlets or turnarounds with a minimum width of 20 feet, a minimum inside turning radius of 20 degrees and a minimum outside radius of 40 degrees shall be required on all roads of 150 feet to 1000 feet. In the length column omit Over 750 and add the following: Over 1000. In the Turnaround required column omit special approval required and substitute the following: Turn outs or passing lanes shall be provided every 500 feet.
- F. D103.6.1 Roads 20 to 26 feet in width. Omit in its entirety.

CHAPTER 7 BUILDING

- G. D103.6.2 Roads more than 26 feet in width. Omit in its entirety, and substitute the following: All roads shall maintain a 20 foot clear width, unless otherwise stated in the Town Code or are approved by the Fire Code Official.
- H. D103.6.2.1 Roads more than 29 feet wide. Fire apparatus roads 30 to 35 feet wide are permitted to have parking on both sides and no posting.
- I. 101.1 Title. Omit [NAME OF JURISDICTION] and substitute the following: Clarkdale, Arizona
- J. 108 Board Of Appeals
Omit in its entirety and substitute the following:
108.1 Board of Adjustment. Appeals shall be heard by the Board of Adjustment as described in the Town of Clarkdale Code.

Article 7-8 EXISTING BUILDING CODE

Section 7-8-1 Adoption of the Existing Building Code

That certain code entitled the International Existing Building Code, ~~2012~~ 2006 Edition is hereby adopted as the Existing Building Code of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following:

- A. 101.1 Title. Insert after, *Building Code* of, the Town of Clarkdale, Arizona,
- B. 101.4 Applicability. Add after existing buildings, except one and two family dwellings (R-3),
- C. 103 Department of Building Safety. Omit in its entirety.
- D. 112 Board of Appeals, Omit in its entirety and substitute the following:
112.1 Appeals. A person may appeal the decision of the Building Official through the Board of Adjustment as described in the Town Code.

Article 7-9 ENERGY CONSERVATION CODE

Section 7-9-1 Adoption of the Energy Conservation Code

That certain code entitled the International Energy Conservation Code, 2006 Edition, is

CHAPTER 7 BUILDING

hereby adopted as the Energy Code of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

- A. 101.1 Title. Omit [NAME OF JURISDICTION] and substitute the following: Clarkdale, Arizona.
- B. Table 402.1.1 Insulation and Fenstration Requirements by Component in Climate Zone 3. Ceil value, omit 30, and substitute the following: 38. In the Wood Frame Wall R-omit 13, and substitute the following: 19 18.

CHAPTER 7 BUILDING

EXISTING BUILDINGS – TABLE A

The 2006 International Building Code (IBC), International Fire Code (IFC) and the International Residential Code (IRC) as adopted and amended by the Town of Clarkdale, specifies where automatic fire suppression is required. Table A shall be used to determine fire suppression requirements in existing structures when a change of use occurs.

From This:	To This:	A	B	E Yes, if Occupant Load > 50	F(4)	H(1)	I(1)	M	R-1,2,3,4 (2)	S	U
A			NC		NC	Yes	Yes	NC	Yes	NC	NC
B	Yes(3)			Yes, if Occupant Load > 50	NC	Yes	Yes	NC	Yes	NC	NC
E	Yes(3)	NC			NC	Yes	Yes	NC	Yes	NC	NC
F	Yes(3)	NC		Yes, if Occupant Load > 50		Yes	Yes	NC	Yes	NC	NC
H	Yes(3)	NC		Yes, if Occupant Load > 50	NC		Yes	NC	Yes	NC	NC
I	Yes(3)	NC		Yes, if Occupant Load > 50	NC	Yes			Yes	NC	NC
M	Yes(3)	NC		Yes, if Occupant Load > 50	NC	Yes	Yes	NC	Yes	NC	NC
R	Yes(3)	NC		Yes, if Occupant Load > 50	NC	Yes	Yes	NC	Yes	NC	NC
S	Yes(3)	NC		Yes, if Occupant Load > 50	NC	Yes	Yes	Yes	Yes		NC
U	Yes(3)	Yes		Yes, if Occupant Load > 50	Yes	Yes	Yes		Yes	Yes	

Notes:

Yes =
Sprinklers
Required
NC = No Change; no sprinklers required

1. - 2006 IBC/IFC/IRC (as published) Requires
2. - Yes - A life Safety Issue - where people sleep

4. - Wood Working operations in excess of 1,000 sf

NC = 'No change' unless the new occupancy would be required to have Fire Sprinklers in the 2006 International Building Code (as published & unammended) - or - there is an inadequate water supply for this structure.

Occupancy Classifications - A=Assembly B=Business E=Education F=Factory H=Hazard I=Institutional M=Mercantile
R-1=Hotels R-2=Apartments (nontransient) R-3=1&2 Family R-4=Residential Care S=Storage U=Miscellaneous



Staff Report

Agenda Item: AN ORDINANCE OF THE TOWN OF CLARKDALE, ARIZONA, MAKING CHANGES TO THE TOWN CODE BY ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED THE “BUILDING CODE” REPEALING CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY – Discussion and consideration of Ordinance #357, an ordinance adopting by reference Article 7-1 through 7-9 titled “Building Code”.

Staff Contact: Paul Grasso/Building Official

Meeting Date: March 11, 2014

Background: During the February 25, 2014 Council meeting, the Council will first consider the adoption of a Resolution that articulates the details of the Building Code. If the Council supports the adoption of the Building Code, and has voted to make it a public record by adopting the previous Resolution, then the adoption of this proposed Ordinance would be the final step in the process to formally adopt the Building Code.

This ordinance adopts the document made a public record by Resolution #1457. If the ordinance is approved, the Building Code would be effective 30 days after adoption.

Recommendation: Staff recommends that the Council approve the Ordinance #357, an ordinance making changes to the Town Code by adopting by reference that certain document entitled the “Building Code”; repealing conflicting ordinances; and providing for severability.

ORDINANCE # 357

AN ORDINANCE OF THE TOWN OF CLARKDALE, ARIZONA, MAKING CHANGES TO THE TOWN CODE BY ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED THE "BUILDING CODE" REPEALING CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY.

BE IT ORDAINED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA:

- Section 1: That the certain document known as the "Building Code", three (3) copies of which are on file in the Office of the Town Clerk of the Town of Clarkdale, Arizona, which document was made a public record by Resolution # 1457, is hereby referred to, and made a part hereof as if fully set forth in this Ordinance; and
- Section 2: That the document described in Section 1 above is hereby adopted by reference as Articles 7-1 through 7-9 of the Town Code of the Town of Clarkdale; and
- Section 3: That all Ordinances and part of Ordinances in conflict with the provisions of this Ordinance or any part of this document adopted herein by reference are hereby repealed.
- Section 4: Any portion of the Town Code repealed by this Ordinance does not affect rights and duties that matured or penalties that were incurred, and proceedings that were begun before the effective date of the repeal.
- Section 5: If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of this document adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and Council of the Town of Clarkdale, Arizona, this 25th day of February, 2014.

Doug Von Gausig, Mayor

ATTEST:

APPROVED AS TO FORM:
Boyle, Pecharich, Cline & Whittington, P.L.L.C.
Town Attorneys

Kathy Bainbridge, Town Clerk



Staff Report

Agenda Item: PUBLIC HEARING: AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CLARKDALE ADDING LANGUAGE TO THE CLARKDALE TOWN ZONING CODE, CHAPTER 2: DEFINITIONS AND CHAPTER 3: ZONING DISTRICTS, SECTIONS 3-9(A)(17) AND 3-9(C)(3) CENTRAL BUSINESS DISTRICT AND SECTION 3-11(A)(17) AND 3-11(A)(20), COMMERCIAL DISTRICT ALLOWING THE MANUFACTURING, PRODUCTION AND ASSEMBLY OF BOUTIQUE CONSUMABLE PRODUCTS AS PERMITTED USES AND THE PACKAGING OF CONSUMABLE PRODUCTS FOR RETAIL SALES DISTRIBUTION AS A CONDITIONAL USE IN THE CENTRAL BUSINESS DISTRICT AND A PERMITTED USE IN THE COMMERCIAL DISTRICT; REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR SEVERABILITY.

Staff Contact: Beth Escobar, Senior Planner

Meeting Date: March 11, 2014

Purpose:
To promote economic prosperity in the Town of Clarkdale by increasing the diversity of permitted uses within the Central Business and Commercial Zoning District.

Background:
At the February 11, 2014 meeting, Council directed staff to revise the proposed ordinance to prevent large manufacturing companies from moving into the Central Business and Commercial Districts.

Staff has added language defining the term boutique as ‘designating a small exclusive producer or business’ and then added the term boutique to the language describing the permitted use. The requirement to have retail sales on the premise has also been added. In staff’s opinion, the ordinance as modified clearly identifies the proposed use is for small-scale producers of specialty items.

In addition, both the Central Business District and Commercial District currently permit ‘wholesale establishments and warehouses’. In the Central Business District this is a conditional use allowed with a Conditional Use Permit. In the Commercial District this is listed as a permitted use. Staff has modified the proposed ordinance to add the following language:



Staff Report

Wholesale establishments and warehouses, including the packaging of consumable products for retail sales distribution.

This would allow a boutique producer, such as a small wine producer, who might have a wholesale establishment, to bottle the product at the warehouse for resale use, whether on-site or at a different location. With the changes to the draft ordinance, this activity would be a permitted use in the Commercial District and require a Conditional Use Permit in the Central Business District. In staff's opinion this language clarification conforms to the existing code intent and supports the new proposed draft ordinance.

Public Hearing:

Because of the substantive changes made to the draft ordinance language, notice of a second Public Hearing was published for this Council meeting to notify the public of the proposed modifications.

Recommendation: This is a public hearing only

Attachments:

1. Draft Ordinance

**ORDINANCE NUMBER 358
CONSUMABLE PRODUCTS**

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CLARKDALE ADDING LANGUAGE TO THE TOWN OF CLARKDALE ZONING CODE, CHAPTER 2: DEFINITIONS AND CHAPTER 3: ZONING DISTRICTS, SECTIONS 3-9(A)(17) AND 3-9(C)(3) CENTRAL BUSINESS DISTRICT AND SECTION 3-11(A)(17) AND 3-11(A)(20) COMMERCIAL DISTRICT ALLOWING THE MANUFACTURING, PRODUCTION AND ASSEMBLY OF BOUTIQUE CONSUMABLE PRODUCTS AS PERMITTED USES AND THE PACKAGING OF CONSUMABLE PRODUCTS FOR RETAIL SALES DISTRIBUTION AS A CONDITIONAL USE IN THE CENTRAL BUSINESS DISTRICT AND A PERMITTED USE IN THE COMMERCIAL DISTRICT; REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR SEVERABILITY.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA AS FOLLOWS:

Section 1: Zoning Code Section 2-1 Definitions - Add the following language:

Boutique: Designating a small exclusive producer or business providing consumable products.

Consumable Products: Perishable products made, produced and/or assembled for consumption.

Section 2: Zoning Code Section 3 Zoning Districts; Section 3-9(A) Central Business District (CB) Principal Uses Permitted add the following language:

17. Manufacturing, production and assembly of boutique consumable products using sustainable practices that minimize negative environmental impacts while conserving energy and natural resources. Re-use or re-purposing of by-products is encouraged. All such activity shall be conducted within a completely enclosed building. A portion of the products manufactured on site shall be sold at retail on the premises.

Section 3: Zoning Code Section 3-9(C) Central Business District Conditional Uses Permitted change the following language:

3. Wholesale establishments and warehouses, including the packaging of consumable products for retail sales distribution.

Section 4: Zoning Code Section 3-11(A) Commercial District (C) Principal Uses permitted change the following language:

17. Wholesale establishments and warehouses, including the packaging of consumable products for retail sales distribution.

Section 5: Zoning Code Section 3-11-A Commercial District (C) principal Uses permitted add the following language:

20. Manufacturing, production and assembly of boutique consumable products using sustainable practices that minimize negative environmental impacts while conserving energy and natural resources. Re-use or re-purposing of by-products is encouraged. All such activity shall be conducted within a completely enclosed building. A portion of the products manufactured on site shall be sold at retail on the premises.

Section 6: All Ordinances and part of Ordinances in conflict with the provisions of this Ordinance or any part of this document adopted herein by reference are hereby repealed.

Section 7: Any portion of the Town Code or Town Zoning Code repealed by this Ordinance does not affect rights and duties that matured or penalties that were incurred, and proceedings that were begun before the effective date of the repeal.

Section 8: If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of this document adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and Council of the Town of Clarkdale, Arizona this 11th day of March, 2014.

ATTEST:

Mayor Doug Von Gausig

Kathy Bainbridge, Town Clerk

APPROVED AS TO FORM:

Town Attorney



Staff Report

Agenda Item: AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CLARKDALE ADDING LANGUAGE TO THE TOWN OF CLARKDALE ZONING CODE, CHAPTER 2: DEFINITIONS AND CHAPTER 3: ZONING DISTRICTS, SECTIONS 3-9(A)(17) AND 3-9(C)(3) CENTRAL BUSINESS DISTRICT AND SECTION 3-11(A)(17) AND 3-11(A)(20) COMMERCIAL DISTRICT ALLOWING THE MANUFACTURING, PRODUCTION AND ASSEMBLY OF BOUTIQUE CONSUMABLE PRODUCTS AS PERMITTED USES AND THE PACKAGING OF CONSUMABLE PRODUCTS FOR RETAIL SALES DISTRIBUTION AS A CONDITIONAL USE IN THE CENTRAL BUSINESS DISTRICT AND A PERMITTED USE IN THE COMMERCIAL DISTRICT; REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR SEVERABILITY – Discussion and consideration of Ordinance # 358 allowing the manufacturing, production and assembly of consumable products as permitted uses.

Staff Contact: Beth Escobar, Senior Planner

Meeting Date: March 11, 2014

Purpose:
To promote economic prosperity in the Town of Clarkdale by increasing the diversity of permitted uses within the Central Business and Commercial Zoning District.

Background:
At the February 11, 2014 meeting, Council directed staff to revise the proposed ordinance to prevent large manufacturing companies from moving into the Central Business and Commercial Districts.

Staff has added language defining the term boutique as ‘designating a small exclusive producer or business’ and then added the term boutique to the language describing the permitted use. The requirement to have retail sales on the premise has also been added. In staff’s opinion, the ordinance as modified clearly identifies the proposed use is for small-scale producers of specialty items.

In addition, both the Central Business District and Commercial District currently permit ‘wholesale establishments and warehouses’. In the Central Business District this is a conditional use allowed with a Conditional Use Permit. In the Commercial District this is listed as a permitted use. Staff has modified the proposed ordinance to add the following language:



Staff Report

Wholesale establishments and warehouses, including the packaging of consumable products for retail sales distribution.

This would allow a boutique producer, such as a small wine producer, who might have a wholesale establishment, to bottle the product at the warehouse for resale use, whether on-site or at a different location. With the changes to the draft ordinance, this activity would be a permitted use in the Commercial District and require a Conditional Use Permit in the Central Business District. In staff's opinion this language clarification conforms to the existing code intent and supports the new proposed draft ordinance.

Recommendation: Approval of Ordinance #358, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CLARKDALE ADDING LANGUAGE TO THE TOWN OF CLARKDALE ZONING CODE, CHAPTER 2: DEFINITIONS AND CHAPTER 3: ZONING DISTRICTS, SECTIONS 3-9(A)(17) AND 3-9(C)(3) CENTRAL BUSINESS DISTRICT AND SECTION 3-11(A)(17) AND 3-11(A)(20) COMMERCIAL DISTRICT ALLOWING THE MANUFACTURING, PRODUCTION AND ASSEMBLY OF BOUTIQUE CONSUMABLE PRODUCTS AS PERMITTED USES AND THE PACKAGING OF CONSUMABLE PRODUCTS FOR RETAIL SALES DISTRIBUTION AS A CONDITIONAL USE IN THE CENTRAL BUSINESS DISTRICT AND A PERMITTED USE IN THE COMMERCIAL DISTRICT; REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR SEVERABILITY.

Attachments:

1. Draft Ordinance

**ORDINANCE NUMBER 358
CONSUMABLE PRODUCTS**

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CLARKDALE ADDING LANGUAGE TO THE TOWN OF CLARKDALE ZONING CODE, CHAPTER 2: DEFINITIONS AND CHAPTER 3: ZONING DISTRICTS, SECTIONS 3-9(A)(17) AND 3-9(C)(3) CENTRAL BUSINESS DISTRICT AND SECTION 3-11(A)(17) AND 3-11(A)(20) COMMERCIAL DISTRICT ALLOWING THE MANUFACTURING, PRODUCTION AND ASSEMBLY OF BOUTIQUE CONSUMABLE PRODUCTS AS PERMITTED USES AND THE PACKAGING OF CONSUMABLE PRODUCTS FOR RETAIL SALES DISTRIBUTION AS A CONDITIONAL USE IN THE CENTRAL BUSINESS DISTRICT AND A PERMITTED USE IN THE COMMERCIAL DISTRICT; REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR SEVERABILITY.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA AS FOLLOWS:

Section 1: Zoning Code Section 2-1 Definitions - Add the following language:

Boutique: Designating a small exclusive producer or business providing consumable products.

Consumable Products: Perishable products made, produced and/or assembled for consumption.

Section 2: Zoning Code Section 3 Zoning Districts; Section 3-9(A) Central Business District (CB) Principal Uses Permitted add the following language:

17. Manufacturing, production and assembly of boutique consumable products using sustainable practices that minimize negative environmental impacts while conserving energy and natural resources. Re-use or re-purposing of by-products is encouraged. All such activity shall be conducted within a completely enclosed building. A portion of the products manufactured on site shall be sold at retail on the premises.

Section 3: Zoning Code Section 3-9(C) Central Business District Conditional Uses Permitted change the following language:

3. Wholesale establishments and warehouses, including the packaging of consumable products for retail sales distribution.

Section 4: Zoning Code Section 3-11(A) Commercial District (C) Principal Uses permitted change the following language:

17. Wholesale establishments and warehouses, including the packaging of consumable products for retail sales distribution.

Section 5: Zoning Code Section 3-11-A Commercial District (C) principal Uses permitted add the following language:

20. Manufacturing, production and assembly of boutique consumable products using sustainable practices that minimize negative environmental impacts while conserving energy and natural resources. Re-use or re-purposing of by-products is encouraged. All such activity shall be conducted within a completely enclosed building. A portion of the products manufactured on site shall be sold at retail on the premises.

Section 6: All Ordinances and part of Ordinances in conflict with the provisions of this Ordinance or any part of this document adopted herein by reference are hereby repealed.

Section 7: Any portion of the Town Code or Town Zoning Code repealed by this Ordinance does not affect rights and duties that matured or penalties that were incurred, and proceedings that were begun before the effective date of the repeal.

Section 8: If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of this document adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and Council of the Town of Clarkdale, Arizona this 11th day of March, 2014.

ATTEST:

Mayor Doug Von Gausig

Kathy Bainbridge, Town Clerk

APPROVED AS TO FORM:

Town Attorney