



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE**

**Tuesday, March 11, 2014 at 6:00 P.M.
Clark Memorial Clubhouse, Men's Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on **Tuesday, March 11, 2014, at 6:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.** Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on March 6, 2014 at 1:00 p.m.

Kathy Bainbridge
KATHY BAINBRIDGE
CLERK/FINANCE DIRECTOR

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

3. REPORTS

Current Events – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor's Report
Vice-Mayor's Report
Councilmembers' Report
Town Manager's Report

Organizational Reports – Reports regarding regional organizations.

CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations.

NACOG - Northern Arizona Council of Governments.

NAMWUA - Northern Arizona Municipal Water Users Association.

VRBP – Verde River Basin Partnership.

VVLP – Verde Valley Land Preservation.

WAC - Yavapai County Water Advisory Committee.

VVREO – Verde Valley Regional Economic Organization.

YCL – A report from the Yavapai College Liaison.

4. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.
- A. **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held February 11, 2014.
 - B. **Claims** - List of specific expenditures made by the Town during the previous month. February, 2014 check log and PPE dated February 8, 2014 and February 22, 2014.
 - C. **Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.
Board of Adjustment minutes of the meeting held February 26, 2014
Design Review Board minutes of the meeting held February 5, 2014
Planning Commission minutes of the meeting held February 18, 2014
 - D. **Reports** - Approval of written Reports from Town Departments and Other Agencies
Building Permit Report – January and February, 2014
Capital Improvements Report – January, 2014
Magistrate Court Report – January, February, 2014
Residential Garbage & Recycling Statistics – November, December, 2013
Clarkdale Fire District Report and Mutual Aid Responses Report – January, 2014
Police Department Report – December, 2013 and January, 2014
NAIPTA Transit Report – January, 2014
 - E. **Approval of the Town Manager’s Evaluation as Written by the Mayor** – Approval of the review of the Town Manager’s Evaluation conducted on December 10, 2013, by Town of Clarkdale Common Council in Executive Session.
 - F. **Proclamation Declaring April, 2014 as Water Awareness Month** – Approval of a Proclamation declaring April, 2014 Water Awareness Month in the Town of Clarkdale.
 - G. **Sedona Recycles, Inc. Agreement for Contracted Services** – Approval of an Agreement for Contract Services with Sedona Recycles, Inc. for recycling drop off services in the Town of Clarkdale for FY 14-15, in an amount not to exceed \$3,000.00.
 - H. **Liquor License for Four Eight Wineworks** – Approval of a recommendation to the Arizona Department of Liquor License and Control for approval of a Series #13 liquor

license application from Caduceus Cellars LLC, Maynard Keenan, Agent, d/b/a Four Eight Wineworks, located at 907 Main Street, Clarkdale, Arizona.

- I. **Intergovernmental Agreement between the Town of Clarkdale and the Yavapai County Flood Control District** – Approval of the IGA for FY 2013-2014 in an amount not to exceed \$81,910.00 between the Town of Clarkdale and Yavapai County Flood Control District for the Town’s Western Area Drainage Improvement Project including Foothill Terrace and Old Jerome Highway projects.
- J. **Resolution of the Mayor and Common Council of the Town of Clarkdale, Arizona amending Resolution #1446, setting fees for the Town of Clarkdale by adjusting Community Development Fees** – Approval of Resolution 1458, adjusting Community Development Fees.
- K. **“Welcome Home Vietnam Veterans Day” Proclamation** - Approval of a proclamation setting March 30, 2014 as Welcome Home Vietnam Veterans Day in Clarkdale.

NEW BUSINESS

5. **A RESOLUTION OF THE MAYOR AND THE TOWN COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED: “BUILDING CODE”** – Discussion and consideration of Resolution #1457, declaring as a public record that certain document filed with the Town Clerk and entitled: “Building Code”.
6. **AN ORDINANCE OF THE TOWN OF CLARKDALE, ARIZONA, MAKING CHANGES TO THE TOWN CODE BY ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED THE “BUILDING CODE” REPEALING CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY** – Discussion and consideration of Ordinance #357, an ordinance adopting by reference Articles 7-1 through 7-9 titled “Building Code”.
7. **PUBLIC HEARING: AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CLARKDALE ADDING LANGUAGE TO THE CLARKDALE TOWN ZONING CODE, CHAPTER 2: DEFINITIONS AND CHAPTER 3: ZONING DISTRICTS, SECTIONS 3-9(A)(17) AND 3-9(C)(3) CENTRAL BUSINESS DISTRICT AND SECTION 3-11(A)(17) AND 3-11(A)(20), COMMERCIAL DISTRICT ALLOWING THE MANUFACTURING, PRODUCTION AND ASSEMBLY OF BOUTIQUE CONSUMABLE PRODUCTS AS PERMITTED USES AND THE PACKAGING OF CONSUMABLE PRODUCTS FOR RETAIL SALES DISTRIBUTION AS A CONDITIONAL USE IN THE CENTRAL BUSINESS DISTRICT AND A PERMITTED USE IN THE COMMERCIAL DISTRICT; REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR SEVERABILITY.**
8. **AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CLARKDALE ADDING LANGUAGE TO THE CLARKDALE TOWN ZONING CODE, CHAPTER 2: DEFINITIONS AND CHAPTER 3: ZONING DISTRICTS, SECTIONS 3-9(A)(17) AND 3-9(C)(3) CENTRAL BUSINESS DISTRICT AND SECTION 3-11(A)(17) AND 3-11(A)(20), COMMERCIAL DISTRICT ALLOWING THE MANUFACTURING,**

PRODUCTION AND ASSEMBLY OF BOUTIQUE CONSUMABLE PRODUCTS AS PERMITTED USES AND THE PACKAGING OF CONSUMABLE PRODUCTS FOR RETAIL SALES DISTRIBUTION AS A CONDITIONAL USE IN THE CENTRAL BUSINESS DISTRICT AND A PERMITTED USE IN THE COMMERCIAL DISTRICT; REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR SEVERABILITY– Discussion and consideration of Ordinance # 358 allowing the manufacturing, production and assembly of consumable products as permitted uses.

9. **FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda
10. **ADJOURNMENT**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.