



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE**

**Tuesday, February 11, 2014 at 6:00 P.M.
Clark Memorial Clubhouse, Men's Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on **Tuesday, February 11, 2014, at 6:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.** Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on February 6, 2014 at 1:00 p.m.

Kathy Bainbridge
KATHY BAINBRIDGE
CLERK/FINANCE DIRECTOR

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.
- 3. REPORTS**
 - Current Events** – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.
 - Mayor's Report
 - Vice-Mayor's Report
 - Councilmembers' Report
 - Town Manager's Report

Organizational Reports – Reports regarding regional organizations.

CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations.

NACOG - Northern Arizona Council of Governments.

NAMWUA - Northern Arizona Municipal Water Users Association.

VRBP – Verde River Basin Partnership.

VVLP – Verde Valley Land Preservation.

WAC - Yavapai County Water Advisory Committee.

VVREO – Verde Valley Regional Economic Organization.

YCL – A report from the Yavapai College Liaison.

4. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.
 - A. **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held January 14, 2014 and Special Meeting January 28, 2014.
 - B. **Claims** - List of specific expenditures made by the Town during the previous month. January, 2014 check log and PPE dated January 11, 2014 and January 25, 2014.
 - C. **Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.
Board of Adjustments Notice of Cancellation of meeting January 22, 2014
Design Review Board Notice of Cancellation of meeting January 1, 2014
Planning Commission minutes of the meeting held January 21, 2014
Library Advisory Board Notice of Cancellation of meeting January 2, 2014
Parks and Recreation Committee Notice of Cancellation of meeting January 8, 2014
Public Safety Personnel Retirement System minutes of the meeting held January 29, 2014
 - D. **A Resolution Supporting the Restoration of Arizona Highway User Revenue Fund (HURF) Distribution to Cities, Towns, Counties and State Highways** – Approval of Resolution 1456, supporting the restoration of the HURF distribution to cities, towns, counties and state highways.

NEW BUSINESS

5. **BUILDING CODE WORKSESSION** – a worksession regarding the update from 2006 International Code Council (ICC) building codes, and from 2002 National Electrical Code (NEC) to the 2012 ICC codes, and the 2011 NEC.
6. **CONSUMABLE PRODUCTS ORDINANCE WORKSESSION** - a worksession regarding a proposed ordinance adding language to the Town Zoning Code Chapter 2: Definitions and Chapter 3: Zoning Districts, Sections 3-9.a.17 (central business district) and Section 3-11.a.20 (commercial district) allowing the manufacturing, production, and assembly of consumable products as permitted uses.

7. **DUI ENFORCEMENT GRANT RESOLUTION** – Discussion and consideration of the approval of Resolution 1455, pertaining to the submission of a Clarkdale Police Department DUI Grant Proposal for FY 2015 through the Governor’s Office of Highway Safety (GOHS) in the amount of \$ 5959.00.
8. **NOTICE OF INTENT TO CHANGE UTILITY (WATER, WASTEWATER & TRASH) DELINQUENCY AND DISCONNECTION FOR NON-PAYMENT DATES** – Discussion and consideration of a Notice of Intent to Change utility delinquency and disconnection dates.
9. **MAJOR AMENDMENT AND ZONING REVERSION FOR THE VERDE VALLEY RANCH PLANNED AREA DEVELOPMENT (PAD) BY ADOPTION OF A REVISED LAND USE SUMMARY AS THE APPROVED DEVELOPMENT PLAN** - Discussion/possible action regarding a major amendment and zoning reversion for the Verde Valley Ranch Planned Area Development (PAD) to reflect prior land divisions through the adoption of a new land use map and revert the commercial zoning of a portion of Assessor’s Parcel Number 400-07-011B, that property formerly known as the Clark Mansion, whose zoning was changed by resolution #1330 of the Town of Clarkdale on April 13, 2010, back to PAD.
10. **FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda
11. **ADJOURNMENT**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.

**DRAFT
VERDE VALLEY
TRANSPORTATION PLANNING ORGANIZATION (VVTPO)
January 22, 2014 Meeting Minutes
Yavapai County Cottonwood Annex-Verde Room**

ATTENDING: Curt Bohall Town of Clarkdale; Mike Willett, Supervisor Tom Thurman, Linda Norman and DeShannan Young, Yavapai County; Ron Long and Bruce George, Town of Camp Verde; John Dalby, ADOT Flagstaff District, Bruce Morrow, City of Cottonwood; James Bramble, ADOT Prescott District, Bob Richards, Verde Valley Cyclists Coalition, John Gilliam, Big Park Regional Coordinating Council, Robert Mills, Yavapai Apache Nation, Jason Kelly, NACOG, Carole Mackler, Cornville Community Association, Janet Aniol, Lake Montezuma Property Owners Association and Andy Dickey, City of Sedona

CALL TO ORDER - INTRODUCTIONS:

Chairwoman Norman called the meeting to order at 9:00 a.m. Pledge of Allegiance and introductions followed.

APPROVAL OF MINUTES:

Motion made and seconded to approve the minutes for September 25, 2013.

Chairman's Report:

Chairwoman Norman asked the group if they would like to move the November regularly scheduled meeting to the previous week because of the Thanksgiving holiday. Motion made and seconded to hold all further November meetings on the 3rd Wednesday of the month.

RTAC Report:

Chairwoman Norman pointed out the Report sent out by Kevin Adam. The report urges communication with lawmakers stating the importance of ending the raids on HURF. Motion made and seconded to write a letter to the legislatures.

YAVAPAI COUNTY REPORT: Mike Willett reported.

PARA Grant – The next round of PARA funding will be opening up the 1st or 2nd week in February. Last year's application was denied because of the amount of competitive applications. The grant would be for \$250,000 with no matching funds required. Motion made and seconded to resubmit application.

Mingus Ave Extension – Working with the City of Cottonwood on a joint resurfacing project.

Jacks Canyon – Projecting a spring resurfacing project.

Pedestrian Bridge - Over Wet Beaver Creek in Lake Montezuma. Consultant is on board. Expect summer construction. Working on pathway connectivity in-house for the area.

Cornville Trail – NEPA should be finished in February. Waiting on funds held up by the sequestration to start on Trailhead.

Lee Mountain out to Pine Valley – Existing pavement rehabilitation

West Verde Village Study – The Board of Supervisors approved a transportation study at the January 21, 2014 meeting for the area between Peila and Fir to be completed in-house.

CITIES, TOWNS AND ORGANIZATIONS REPORTS:

Camp Verde: Ron Long reported.

- ❖ **PARA Grant** – Report completed and adopted.
- ❖ **SR 260** –IGA's with ADOT and the local communities have all been signed. Still working on nailing down 2 of the intersections.
- ❖ **HSIP Signage** – Still waiting on ADOT.
- ❖ **Industrial Dr. Round-a-bout** – Project in scoping phase. Expect design to begin early spring.
- ❖ **Transit** – Bus stops should be installed soon at Burger King and Bashas.

- ❖ **Crack Seal** – First round of crack seal has started. Do twice a year.
- ❖ **Tri-Intersection** – Scheduled project initiation.

Clarkdale: Curt Bohall reported.

- ❖ **Broadway Intersection Improvement, Parkway, and SRTS** – Still working out some funding issues

Cottonwood: Linda Norman and Bruce Morrow reported.

- ❖ **12th (89A to Fir)** – Project will be done in two phases still working on 2-3 ROW acquisitions. Should begin the 2nd week of February.
- ❖ **CATS** – New routes have started. Will be looking at numbers. 2nd Lynx bus started. Things seem to be moving smoothly

Sedona: Andy Dickey reported

- ❖ **Airport Rd** – Project at 60% design
- ❖ **Mystic Hills** – Working on design
- ❖ **Bus Shelters** –Held preconstruction meeting.

Beaver Creek: Janet Aniol reported

- ❖ **I17 South Bound Ramp** – Still too short. Would like ADOT to take another look at.
- ❖ **Pedestrian Trails** – Beaver Creek area has plotted out trails on maps that the County may want to look at when studying connectivity to the pedestrian bridge.
- ❖ **Beaver Buggy** – looking for funding \$5000-\$6500. May ask the Board of Supervisors
- ❖ **Thank You** – bike signs, pedestrian bridge and looking at connectivity

Cornville: Carole Mackler reported

- ❖ **Cornville Rd.** – Another accident on the switchbacks. Would like us to look at and see if there is anything else that can be done.
- ❖ **Public Works Committee** – The Cornville Community Association is starting a new committee. Judy Miller is heading it up until it is established.

Big Park: John Gilliam reported

- ❖ **Verde Valley School Rd.** – Thank you for replacing stop sign by school.

Verde Valley Cyclist Coalition: Bob Richards reported.

- ❖ **Yavapai County Bike Sign Policy** – Still working on placement of signs.
- ❖ **SR 260** – Would like to see shoulder work from Western south.

Yavapai-Apache Nation: Robert Mills reported.

- ❖ **Transit Program** – Busses being delivered today. Working on completing the IGA's with the local communities. Working on placing bus stops. Routes will be posted soon. Drivers' positions posted. Ribbon cutting scheduled for March 28 hope to start service in April
- ❖ **Middle Verde Rd.** – placing sewer line along road. Will have some impacts to traffic. Expect to start in February.
- ❖ **BIA** – 2014/2015 funding for roads coming in. Looking at paving some roads.

ADOT: John Dalby, Flagstaff District and James Bramble, Prescott District reported.

I17 Climbing Lane – Project is on-going. Still looking at about a month for excavation then work on the subgrade will start.

Industrial & 260 – Revised project should be completed shortly. Leaving light at Homestead.

SR 260 – Thank you for the working on completing IGA's. Consultant is under contract. Working on updating scoping. Project will consist of 7 intersections. Will look at shoulders if funding is available.

SR89A, Pumphouse Wash - Overlook –Pavement preservation project. Will do Pumphouse Wash bridge deck repairs, rock scaling and guardrail upgrades. Bid opening was last Friday; anticipate contract to award 2/14. Switchbacks are to be closed between Memorial Day weekend and July 4. Will need to use SR179 or I17. Contract does include pay incentive for early completion.

NACOG: Jason Kelly reported

Transportation Alternatives Program – Combines Transportation Enhancements and Safe Routes to School per MAP-21. Funding levels revised and some changes in eligible activities. Application info and deadlines will be distributed as soon as available.

HSIP – Yavapai County and Clarkdale's joint project initiation letter has been sent to ADOT. Looking at \$90,000 for FY15

Highway Trust Fund – Funding for all of the federal government to operate through September passed. The CBO revised their forecasts for the Fund and found that it is on course for insolvency sooner than anticipated. NACOG is in touch and getting projects in line.

ADJOURNMENT/NEXT MEETING:

Meeting adjourned. The next meeting is scheduled for March 26, 2014 from 9:00 to 10:30 a.m. at the Yavapai County Annex, 10 South Sixth Street, Cottonwood, AZ.

**Minutes of a Regular Session of the Common Council of the Town of Clarkdale
Held on Tuesday, January 14, 2014**

A Regular Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, January 14, 2014, at 6:00 P.M. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

CALL TO ORDER – Meeting was called to order at 5:59 P.M. by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig
Vice Mayor Richard Dehnert
Councilmember Rennie Radoccia

Councilmember Bill Regner
Councilmember Curtiss Bohall

Town Staff:

Town Manager Gayle Mabery
Town Clerk/Finance Director Kathy Bainbridge
Community Services/Human Resources Director Janet Perry
Utilities/Public Works Director Wayne Debrosky
Police Chief Randy Taylor
Senior Planner Beth Escobar
Deputy Clerk Mary Ellen Dunn

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

Beth Escobar, Clarkdale resident – presented photos of Town of Clarkdale staff and council participants in the Bank Robbery Re-enactment on behalf of Cindy Emmet and Bill Coen for the Clarkdale Historical Society.

Drake Meinke, Clarkdale resident and business owner - discussed roundabout signage by the Number One Food Store at the entrance to Clarkdale and would like the sign at Clarkdale's entrance to be more clear in order to direct more people to Clarkdale.

REPORTS

Current Events – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor's Report –

December 11, 2013

- Attended Clarkdale Sustainability Project workgroup meeting

- Attended meeting with Hector Riojas from UniSource Energy
- Attended presentation by Alliance for Innovations (Pam Muse); municipal organization that promotes innovations in municipal governments

December 13, 2013

- Attended League Governance Committee – looking at new ways to govern themselves and ways to amend the original constitution

December 19, 2013

- Attended Ken Strobeck's Certified Public Manager graduation

January 6, 2014

- Attended League Budget Subcommittee meeting

January 7, 2014

- Attended League Business Roundtable

January 8, 2014

- Attended planning meeting for the Verde River @ Clarkdale First Annual Poker Run;
- Attended Verde Valley Leadership selection committee at Yavapai College; Mayor is providing a scholarship to a good candidate

January 9, 2014

- Participated in the Walton Family Foundation Verde recommendations review conference call

Vice-Mayor Dehnert's Report –

- Attended Town Christmas party
- Attended MATForce steering committee meeting
- Attended Verde Valley Homeless committee meeting

Councilmember Bohall's Report –

- Attended Old Town Center for the Arts belly dancing event
- Attended Caroling in the Park
- Attended 2nd night opening of local business "Little Lee's Café"

Councilmember Regner's Report –

- Worked with and participated in Clarkdale Historical Society on 1928 Clarkdale Bank Robbery Re-enactment
- Attended Town Christmas party

Councilmember Radoccia's Report –

- Attended Verde Valley Land Preservation annual retreat at Cornville fire station
- Attended Yavapai College Foundation board meeting

Town Manager's Report –

- Offices closed January 20th for Martin Luther King Day
- Jan 21st – Scavenger Hunt cards due
- Jan 25th – 9 a.m. Friends of Verde River Greenway – trail building event
- Jan 31st – Local First Arizona mixer in Men's Lounge from 5 – 7 p.m.

Organizational Reports – Reports regarding regional organizations.

CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations – Councilmember Bohall: No report

NACOG - Northern Arizona Council of Governments – Vice Mayor Dehnert: No report

NAMWUA - Northern Arizona Municipal Water Users Association – Councilmember Radoccia: No report

VRBP – Verde River Basin Partnership – Mayor Von Gausig: No report

VVLP – Verde Valley Land Preservation – Councilmember Radoccia:

The current officers of the group are ready to retire from group and need to be replaced. January 14th meeting was for strategic planning for long range survival of the group.

WAC - Yavapai County Water Advisory Committee – Mayor Von Gausig: Discussed Central Yavapai Highlands Water Resource Management Study. The next meeting is January 15th at 2 p.m. and will cover the same subject. It will be an important meeting that will give critical information on water in the area.

VVREO – Verde Valley Regional Economic Organization – Councilmember Regner: No report

YCL – A report from the Yavapai College Liaison – Councilmember Regner: The Spring semester started January 13th. The Yavapai College Foundation Greater Verde Valley Chapter has been dissolved and asked to reform as Friends of the Southwest Wine Center.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held December 10, 2013.

- B. Claims** - List of specific expenditures made by the Town during the previous month. December, 2013 check log and PPE dated 12/4/2013, 12/14/2013 and 12/28/2013.
- C. Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.
Board of Adjustments Notice of Cancellation of meeting December 25, 2013
Design Review Board minutes of the meeting held December 4, 2013 and Notice of Cancellation of meeting January 1, 2014
Planning Commission minutes of the meeting held December 17, 2013
Parks and Recreation Committee minutes of the meetings held October 9, 2013 and December 11, 2013
- E. Resolution making an appointment to the Public Safety Personnel Retirement Board** – Approval of Resolution #1452, amending Resolution #1439, making an appointment to the Public Safety Personnel Retirement Board.

Mayor Von Gausig pulled Item D.

Vice Mayor Dehnert moved to approve Consent Agenda items A, B, C and E as presented. Councilmember Bohall seconded the motion. The motion was approved unanimously.

- D. A Resolution of the Mayor and Common Council of the Town of Clarkdale, Yavapai County, Arizona providing for compliance with A.R.S. §16-204 as amended by the Arizona Legislature in 2012** – approval of Resolution #1451 which lengthens council terms to expire following canvass of the general elections in November of 2014 and 2016.

The Arizona State Legislature in 2012 amended A.R.S. §16-204 to consolidate all regular candidate elections including those of the Town of Clarkdale, Arizona to the Fall of even numbered years, effective on January 1, 2014. This new law required adjusting the length of terms of the mayor and members of the council currently serving in office so that their terms will expire following the general election in November of even numbered years.

The term of any member of the council with two or fewer years left in their council term (Councilmembers Bohall, Regner and Radoccia) will expire following the canvass of the general election in November, 2014. The term of Mayor Doug Von Gausig will expire following the canvass of the general election in November, 2016. The term of any member of the council with two or more years left in their council term (Councilmember Dehnert) will expire following the canvass of the general election in November, 2016.

Mayor Von Gausig stated that there are peoples’ names within the resolution and wonders if that has any impact. Town Clerk Bainbridge agreed to remove the names from the resolution.

Mayor Von Gausig moved to approve Resolution #1451, A Resolution of the Mayor and Common Council of the Town of Clarkdale, Yavapai County, Arizona providing for compliance with A.R.S. §16-204 as amended by the Arizona Legislature in 2012 which lengthens council terms to expire following canvass of the general elections in November of 2014 and 2016 with the exclusion of the

peoples' names from the resolution. Vice Mayor Dehnert seconded the motion. The motion was approved unanimously.

NEW BUSINESS

INTERGOVERNMENTAL AGREEMENT BETWEEN THE ARIZONA DEPARTMENT OF TRANSPORTATION AND THE CITIES OF COTTONWOOD AND SEDONA, THE TOWNS OF CAMP VERDE, CLARKDALE AND JEROME, YAVAPAI COUNTY AND THE YAVAPAI-APACHE NATION FOR STATE ROUTE 260 – Discussion and consideration of an Intergovernmental Agreement between the State of Arizona and the Yavapai-Apache Nation, Yavapai County, City of Cottonwood, City of Sedona, Town of Camp Verde, Town of Clarkdale and Town of Jerome, relating to improvement of State Route 260 between Thousand Trails Road and Interstate 17.

Representatives from the Arizona Department of Transportation (ADOT), the Cities of Cottonwood and Sedona, the Towns of Camp Verde, Clarkdale and Jerome, Yavapai County and the Yavapai-Apache Nation have been meeting since 2012 in an effort to secure funding and construction of improvements to the S.R. 260 corridor between Cottonwood and Camp Verde.

The Town of Clarkdale joined with others in the region to adopt resolutions in support of this project in January, 2013. In the adopted resolution, the Town of Clarkdale committed to:

- 1) Assign a staff professional to work with a team from ADOT and other Verde Valley communities to develop a recommended design for SR 260; and,
- 2) Join with other Verde Valley community leaders to advocate for the widening of SR 260 into a four-lane divided highway between Cottonwood and Camp Verde.

In June, 2013, the ADOT Board voted to include \$66 million for the project in the ADOT 5-Year Construction Plan. \$4 million was included for scoping and project design in FY14 and \$62 million was included for construction in FY16.

With the ADOT Board's approval, a team of technical representatives from the Verde Valley jurisdictions has been meeting with ADOT staff to get consensus on design criteria for the road based on objective transportation and access management practices. Preliminary design concepts were presented at the August 22, 2013 Intergovernmental Meeting in Jerome.

On November 12, 2013, the Clarkdale Town Council held a worksession to review the draft Intergovernmental Agreement for the project and voiced no need for changes to the IGA. The purpose of the IGA is to obtain conceptual approval of intersection access points from the local agencies impacted by the proposed improvements on SR 260 from Thousand Trails Road and Wilshire Drive. Adoption of the IGA by all parties will demonstrate the support of the entire region. This unified, regional voice of support was missing when this project failed a number of years ago.

The proposed IGA outlines the improvements to SR 260 to allow four lanes between Thousand Trails Road and Wilshire Drive, and includes the following stipulations:

- SR 260 will have a rural divided highway cross section from Thousand Trails Road to Horseshoe Bend Road.

- A fringe urban cross section will be added from Horseshoe Bend Road to Wilshire Drive.
- One westbound and one eastbound left-in only access point will be permitted between Horseshoe Bend Road and Wilshire Drive.
- Any additional access points will be limited to a right-in/right-out access and will be limited to ¼ mile minimum spacing.
- SR 260 intersections will be designed to maintain a level of service (LOS) B on main line (SR 260) for a minimum of 20 years. Large developments shall be responsible for constructing intersection capacity improvements to maintain LOS B on mainline SR 260.
- Access control will be acquired to ensure future right-in/right-out access will conform with the requirements of this Agreement.
- Seven (7) full access intersections will be constructed at;
 - A. Thousand Trails Road (MP 211.22), plus or minus .1 miles
 - B. Coury Drive (MP 211.95), plus or minus .1 miles
 - C. (MP 214.00), plus or minus .1 miles
 - D. (MP 215.00), plus or minus .1 miles
 - E. Cherry Creek Road (MP 215.93), plus or minus .1 miles
 - F. Horseshoe Bend Road (MP 216.78), plus or minus .1 miles, and
 - G. Wilshire Drive (MP 218.30), plus or minus .1 miles.
- No direct access to SR 260 will be permitted other than as stated herein. It is anticipated that property owners will obtain access to SR 260 via shared driveways and roadway connections.
- The design concept of the proposed four lanes between Thousand Trail Roads and Wilshire Drive was documented in an Environmental Assessment (EA) prepared under the National Environmental Policy Act (NEPA) and received a Finding of No Significant Impact (FONSI) from the Federal Highway Administration (FHWA) on April 13, 2000. The EA will be Re-evaluated under NEPA in accordance with 23 CFR 771.129 for approval by FHWA.

Yavapai County, the City of Cottonwood, the Town of Jerome and the City of Sedona have all approved the IGA. The Town of Camp Verde has the IGA on their agenda on January 15th.

Town Manager Mabery provided the update that the Yavapai-Apache Nation has taken action to approve the IGA and the Town of Camp Verde, the only remaining entity to approve, has the item scheduled for their agenda January 15th.

Councilmember Regner moved to approve the Intergovernmental Agreement between the State of Arizona and the Yavapai-Apache Nation, Yavapai County, City of Cottonwood, City of Sedona, Town of Camp Verde, Town of Clarkdale and Town of Jerome, relating to improvement of State

Route 260 between Thousand Trails Road and Interstate 17. Councilmember Bohall seconded the motion. The motion passed with Vice Mayor Dehnert opposing.

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FY14 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, CERTIFYING THAT SAID APPLICATION MEETS THE COMMUNITY'S PREVIOUSLY IDENTIFIED HOUSING AND COMMUNITY DEVELOPMENT NEEDS AND THE REQUIREMENTS OF THE CDBG PROGRAM, AND AUTHORIZING ALL ACTIONS NECESSARY TO IMPLEMENT AND COMPLETE THE ACTIVITIES OUTLINED IN SAID APPLICATION - Discussion and consideration of Resolution #1453, CDBG project selection and allowing staff to move forward with the submission of the FY14 Federal Community Development Block Grant (CDBG) Letter of Intent.

The Town of Clarkdale is expected to receive approximately \$264,219.00 in FY14 federal Community Development Block Grant (CDBG) funds from the Arizona Department of Housing Regional Account. CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight, or address urgent health hazards.

The Town of Clarkdale held two (2) public meetings on November 12, 2013 and December 10, 2013 at 6:00 PM in the Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth St., Clarkdale, AZ to gather citizen input on the use of the CDBG funds.

The following are the staff suggested projects identified and ranked for the Council's project recommendation:

CDBG Projects – Staff ranking list in order of importance.

<u>Rank</u>	<u>Project Type</u>	<u>Location</u>	<u>Approx. Cost</u>
1.	Address ADA Issues		
	• Clubhouse Complex ADA bathrooms & doors	(Town Hall Complex Bld.)	\$236,219.00
	• Parking lot & Sidewalks	(Town Hall Complex)	
2.	Public Services		
	• Cottonwood Senior Center Purchase of a ramada shade structure	(6 th Street, Cottonwood)	\$28,000.00

Public Comments on Possible Projects

High Priority (Town hall Complex and Senior Center)

- a) Install ADA bathrooms in Clubhouse Complex
- b) Town Hall Complex parking lot and sidewalk ADA improvements
- c) Senior Center purchase and erection of a ramada (30' x 50') shade structure
- d) Senior Center purchase an ADA compliant two-sided digital sign with messaging capabilities
- e) Senior Center purchase of an electric refrigerated salad bar

Medium Priority (Senior Center)

- a) Seal coat and stripe the Senior Center parking lot

- b) Startup funds for a newly constructed green house
- c) Funding for the phased completion of a current solar heating and cooling project
- d) Replacement of parking lot electric lighting fixtures
- e) Guttering or rain water collection system for the Senior Center parking lot/front entrance walkway and that rain directed into a collection tank to help with water conservation for existing landscaping and the greenhouse

Low Priority

- a) Funding for repairs to the Town Community Pool was suggested by a Town resident but this project does not fit the criteria for projects. The entire community would have to be income qualified for this to be a viable project.

Utilities/Public Works Director Debrosky presented updates on this agenda item and noted that the total amount the Town is eligible for is \$264,219. He clarified that the ramada shade structure was a priority of the Senior Center over the lighted signage.

Councilmember Bohall moved to approve Resolution #1453, a Resolution authorizing the submission of an application for FY14 Community Development Block Grant Funds, certifying that said application meets the community’s previously identified housing and community development needs and the requirements of the CDBG program, and authorizing all actions necessary to implement and complete the activities outlined in said application, with the amendment replacing the word “bathroom” with the word “restroom” wherever it occurs in the resolution. Vice Mayor Dehnert seconded the motion. The motion was approved unanimously.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.

ADJOURNMENT – Without objection, Mayor Von Gausig adjourned the meeting at 6:41 P.M.

APPROVED:

ATTESTED/SUBMITTED:

Doug Von Gausig, Acting Mayor

Kathy Bainbridge, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 14th day of January, 2014. I further certify that meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2014.

SEAL

Kathy Bainbridge, Town Clerk

**Minutes of a Special Session of the Common Council of the Town of Clarkdale
Held on Tuesday, January 28, 2014**

A Special Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, January 28, 2014, at 3:00 p.m. in the Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.

CALL TO ORDER – Meeting was called to order at 3:03 P.M. by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig

Vice Mayor Richard Dehnert

Councilmember Reynold Radoccia

Councilmember Curtiss Bohall

Councilmember Bill Regner

Town Staff:

Town Manager Gayle Mabery

Town Clerk Kathy Bainbridge

Community Development/Economic Director Jodie Filardo

Community Services/Human Resources Director Janet Perry

Utilities/Public Works Director Wayne Debrosky

Police Chief Randy Taylor

Deputy Clerk Mary Ellen Dunn

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

There was no public comment.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. Reports** - Approval of written Reports from Town Departments and Other Agencies
- Building Permit Report – November and December, 2013
 - Capital Improvements Report – November and December, 2013
 - Magistrate Court Report – November and December, 2013
 - Water and Wastewater Report – November and December, 2013
 - Residential Garbage & Recycling Statistics – October, 2012 thru October, 2013; September and October, 2013 monthly
 - Clarkdale Fire District Report and Mutual Aid Responses Report – October, November and December, 2013
 - Police Department Report – November, 2013
 - NAIPTA Transit Report – October, November and December, 2013

- B. A Resolution of the Mayor and Common Council of the Town of Clarkdale, Arizona, amending Resolution #1431, adopting a range placement table for employee salary ranges, and setting effective dates - Approval of Resolution # 1454, adopting a change to the Salary Range Placement Table.**

Vice Mayor Dehnert moved to accept Consent Agenda items A – B as presented. Councilmember Regner seconded the motion. The motion was approved unanimously.

NEW BUSINESS

FISCAL YEAR 2013-2014 BUDGET UPDATE – A Worksession to discuss the second quarter of the 2013-2014 FY budget.

This budget update is designed to provide the Town Council with an overview of the current budget position, discuss current budget and revenue projections, and talk about key areas in the Town's short term economic outlook.

Finance Director Bainbridge presented information on this agenda item.

<u>Account</u>	<u>YTD Actual</u>	<u>% of Budget</u>
Streets – Revenue (w DF)	\$ 188,123.70	28.05%
Streets – Revenue (w/o DF)	\$ 188,123.70	49.41%
Streets – Expenses (w DF)	\$ 155,709.61	23.21%
Streets – Expenses (w/o DF)	\$ 155,631.28	40.88%
Wastewater – Revenue	\$ 235,052.68	46.46%
Wastewater – Expenses	\$ 295,013.80	44.78%
Sanitation – Revenue	\$ 147,562.42	50.62%
Sanitation – Expenses	\$ 135,259.81	46.40%
Water – Revenue	\$ 657,339.88	52.83%
Water – Expenses	\$ 509,348.29	40.93%
Cemetery – Revenue	\$ 9,524.90	20.98%
Cemetery – Expenses	\$ 16,949.48	37.34%
General Fund – Revenue (w DF)	\$1,329,369.78	37.80%
General Fund – Revenue (w/o DF)	\$1,302,247.77	46.01%
General Fund – Expenses (w DF)	\$1,439,321.63	40.93%
General Fund – Expenses (w/o DF)	\$1,412,199.62	49.89%

This item is scheduled as a worksession only, and no official action is necessary from the council.

GUNN COMMUNICATIONS INC. CONTRACT FOR A PUBLIC OUTREACH PROCESS AND DEVELOPMENT OF A SCOPE OF WORK FOR THE VERDE RIVER @ CLARKDALE MASTER PLAN - Discussion/possible action regarding Gunn Communications Inc. contract for a public outreach process and development of a scope of work for the Verde River @ Clarkdale Master Plan.

A Request for Proposals (RFP) for the first stage of the Verde River @ Clarkdale Master Plan was published October 30, 2013. The RFP is for the first phase in developing the Master Plan which includes a public outreach process with representation from public agencies, non-profit organizations and recreational users, educators and the general public. Input from this public outreach will be collected and analyzed to produce a scope of work document identifying facilities and amenities for the TAPCO and Tuzi River Access Points.

The second phase, not part of this RFP, will encompass drafting of the actual Master Plan. This component will be assigned separately after the first phase has been completed and Council has endorsed the prepared scope of work.

An amendment to the RFP was published on December 8, 2013. This amendment deleted the requirement that fees be included in all submittal proposals. Per Arizona Revised Statutes, RFP's for professional services may not require fee information. This negotiation must occur subsequent to selection of a candidate.

Budget:

Per the RFP, the budget for this project ranges from \$10,000 - \$15,000. The contractor will be paid from the designated Walton Family Foundation grant funds assigned to the Verde River @ Clarkdale project.

Response to RFP:

A total of six responses to the request were submitted by the December 16, 2013 deadline. All of the applications were determined to be in conformance with the requirements of the RFP. Staff reviewed all applications and identified three firms to be interviewed based on their level of experience with and the range of projects completed with large public processes. Two of the three firms selected for an interview had submitted details for a public engagement plan for the project. Two also had extensive experience with park master plans including a water component. The three firms selected for an interview were:

Environmental Planning Group, Phoenix
Planet Communities, in partnership with Kimley-Horn Engineering, Phoenix
Gunn Communications, Inc. (Phoenix) in partnership with Peak Engineering, Inc. (Flagstaff)

All three interviews were conducted on Thursday, January 9, 2014 with help from Arizona State Parks Regional Manager Kelly Moffitt and Park Manager George Christianson.

The following criterion was used when evaluating the applications:

- a) Overall conformance to the RFP, including proposal format and required responses;
- b) Services proposed;
- c) Experience of the firm; and
- d) Experience of the key personnel.

Each of the applicants was asked the same interview questions:

1. Describe the largest public design process you have ever facilitated and the results gained. What lessons did you learn along the way?
2. What is your typical process and how do you manage disruptions?
3. Describe your most successful project and what results you achieved.
4. What challenges do you see with this project and how would you address them?
5. Describe the project team you anticipate staffing this project.
6. Why did your firm bid on this project?

The interview team consisted of three individuals: Senior Planner Escobar, a representative from Arizona State Parks, and me; Kelly Moffitt attended the interview with Planet Communities and George Christianson attended the interviews for Gunn Communications and EPG.

All three candidates were well prepared for their interviews and each firm had a specific area where they demonstrated strength.

After discussion, the interview panel unanimously selected Gunn Communications, Inc. as the candidate to be brought forward for Council consideration. Gunn Communications is a full service community engagement firm established in 1997. Theresa Gunn is a certified member of the International Association for Public Participation and has experience with facilitating the public engagement process of large scope projects, including the Flagstaff Regional Plan and the decommissioning of the Childs/Irving Power Plant.

Gunn Communications is proposing to partner with Julie Leid, founding partner of Peak Engineering in Flagstaff. Ms. Leid is a Verde Valley native and a LEED Accredited Professional. She has recently completed projects for the City of Sedona and Northern Arizona University.

The strong professional expertise in public engagement and demonstrated experience in leading diverse groups to the consensus that will be needed before moving on to development of the Verde River @ Clarkdale Master Plan was what set this applicant apart from the other qualified candidates.

Next steps:

Upon approval of a contract, staff will meet with the selected candidate to develop a public engagement program. We hope to have this in place and underway by early spring.

Community Development/Economic Director Filardo presented information on this agenda item. She stated that a scope of work involving facilities and amenities will evolve into a master plan eventually.

Mayor Von Gausig requested an addition to the agreement language with regard to stakeholder group representatives to insert the phrase "including but not limited to..." language. Filardo stated that this had been asserted verbally but would be included in writing as well so that other groups could be considered for inclusion in the process.

Councilmember Radoccia had previously declared a Conflict of Interest with regard to this agenda item. That declaration is on file with the Town Clerk. After discussion with Mayor Von Gausig he rescinded this conflict stating he did not have any financial interest in the outcome of this vote. Town

Manager Mabery recommended reliance on the opinion and advice of the Town Attorney on this issue.

Councilmember Radoccia agreed to recuse himself from the meeting and vote as he had submitted a proposal for this project and his company was not chosen. It was agreed that this would be the best procedure at this time and Councilmember Radoccia recused himself and left the meeting.

Councilmember Regner moved to approve the Gunn Communications Inc. contract for a public outreach process and development of a scope of work for the Verde River @ Clarkdale Master Plan in the amount of \$15,000. Vice Mayor Dehnert seconded the motion. The motion was approved unanimously.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.

ADJOURNMENT – without objection, Mayor Von Gausig adjourned the meeting at 3:57 P.M.

APPROVED:

ATTESTED/SUBMITTED:

Doug Von Gausig, Mayor

Kathy Bainbridge, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 28th day of January, 2014. I further certify that meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2014.

SEAL

Kathy Bainbridge, Town Clerk

2/01/2014 8:06 AM
 VENDOR SET: 01 Town of Clarkdale
 BANK: * ALL BANKS
 DATE RANGE: 1/01/2014 THRU 1/31/2014

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	1/08/2014			069718		
C-CHECK	VOID CHECK	V	1/08/2014			069719		
C-CHECK	VOID CHECK	V	1/08/2014			069733		
C-CHECK	VOID CHECK	V	1/08/2014			069739		
C-CHECK	VOID CHECK	V	1/15/2014			069753		
C-CHECK	VOID CHECK	V	1/15/2014			069763		
C-CHECK	VOID CHECK	V	1/15/2014			069764		
C-CHECK	VOID CHECK	V	1/29/2014			069831		

** T O T A L S **

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:				
VOID DEBITS		0.00		
VOID CREDITS		0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		8	0.00	0.00	0.00
BANK: *	TOTALS:	8	0.00	0.00	0.00

VENDOR SET: 01 Town of Clarkdale
 BANK: POOL POOLED CASH
 DATE RANGE: 1/01/2014 THRU 1/31/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0001	ARIZONA STATE RETIREMENT SYSTE							
	I-LTDPPE 01112014 STATE RETIREMENT	D	1/15/2014	240.96		000000		
	I-SR PFE 01112014 STATE RETIREMENT	D	1/15/2014	11,345.26		000000		
	I-SRBPPE 01112014 STATE RETIREMENT BUY BACK	D	1/15/2014	349.89		000000		11,936.11
0001	ARIZONA STATE RETIREMENT SYSTE							
	I-LTDPPE 01252014 STATE RETIREMENT	D	1/29/2014	239.26		000000		
	I-SR PPE 01252014 STATE RETIREMENT	D	1/29/2014	11,267.02		000000		
	I-SRBPPE 01252014 STATE RETIREMENT BUY BACK	D	1/29/2014	349.89		000000		11,856.17
0069	CITY OF COTTONWOOD							
	I-250 CITY OF COTTONWOOD	D	1/29/2014	36,698.54		000000		36,698.54
0074	INTERNAL REVENUE SERVICE							
	I-T1 PPE 01112014 FEDERAL TAXES	D	1/15/2014	5,137.98		000000		
	I-T3 PPE 01112014 FICA WITHHOLDING	D	1/15/2014	8,025.42		000000		
	I-T4 PPE 01112014 MEDICARE WITHHOLDING	D	1/15/2014	1,876.82		000000		15,040.22
0074	INTERNAL REVENUE SERVICE							
	I-T1 PPE 01252014 FEDERAL TAXES	D	1/29/2014	5,078.81		000000		
	I-T3 PPE 01252014 FICA WITHHOLDING	D	1/29/2014	8,115.02		000000		
	I-T4 PPE 01252014 MEDICARE WITHHOLDING	D	1/29/2014	1,897.84		000000		15,091.67
0228	SCF OF ARIZONA							
	I-14168585 SCF OF ARIZONA	D	1/08/2014	41,426.00		000000		41,426.00
0637	WATER INFRASTRUCTURE FINANCE A							
	I-DRAFT 01082014 WATER INFRASTRUCTURE FINANCE A	D	1/08/2014	67,433.01		000000		
	I-DRAFT 1-8-14TWIN WATER INFRASTRUCTURE FINANCE A	D	1/08/2014	5,633.63		000000		73,066.64
0325	A BETTER CONNECTION							
	I-131300739 A BETTER CONNECTION	R	1/08/2014	165.00		069707		165.00
0032	ADOPT FOR LIFE CENTER FOR ANIM							
	I-1538 ADOPT FOR LIFE CENTER FOR ANIM	R	1/08/2014	668.75		069708		668.75
0010	ARIZONA PUBLIC SERVICE							
	I-122713-4284 ARIZONA PUBLIC SERVICE	R	1/08/2014	76.99		069709		76.99
0010	ARIZONA PUBLIC SERVICE							
	I-122713-5283 ARIZONA PUBLIC SERVICE	R	1/08/2014	12,519.30		069710		12,519.80
0010	ARIZONA PUBLIC SERVICE							
	I-122713-5284 ARIZONA PUBLIC SERVICE	R	1/08/2014	799.57		069711		799.57

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0018	ARIZONA DEPARTMENT OF REVENUE							
I-12302013-TPT	ARIZONA DEPARTMENT OF REVENUE	R	1/08/2014	7,152.72		069712		7,152.72
0081	BIG O TIRES							
I-53695	BIG O TIRES	R	1/08/2014	367.94		069713		367.94
0056	BUG-ME-NOT PEST CONTROL							
I-010214A	BUG-ME-NOT PEST CONTROL	R	1/08/2014	26.00		069714		
I-010214B	BUG-ME-NOT PEST CONTROL	R	1/08/2014	52.00		069714		78.00
0058	CENTURY LINK							
I-121313-815B	CENTURY LINK	R	1/08/2014	225.95		069715		225.95
0058	CENTURY LINK							
I-122513-249M	CENTURY LINK	R	1/08/2014	1,179.15		069716		1,179.15
0192	COTTONWOOD AUTO PARTS, INC.							
C-977578	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	83.10CR		069717		
C-977731	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	16.40CR		069717		
C-978501	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	16.40CR		069717		
C-979452	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	17.49CR		069717		
C-980139	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	7.64CR		069717		
I-977437	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	83.10		069717		
I-977446	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	277.30		069717		
I-977675	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	33.85		069717		
I-977705	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	150.89		069717		
I-978369	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	206.28		069717		
I-978362	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	13.97		069717		
I-978448	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	109.36		069717		
I-978480	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	121.23		069717		
I-978481	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	44.88		069717		
I-978586	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	31.06		069717		
I-978680	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	12.39		069717		
I-979250	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	50.77		069717		
I-979290	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	81.38		069717		
I-979521	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	29.70		069717		
I-979611	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	70.01		069717		
I-979643	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	2.54		069717		
I-980037	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	77.96		069717		
I-980103	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	15.89		069717		
I-980138	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	41.82		069717		
I-980449	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	69.13		069717		
I-980479	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	21.57		069717		
I-980530	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	2.50		069717		
I-980631	COTTONWOOD AUTO PARTS, INC.	R	1/08/2014	49.15		069717		1,456.20

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0615	FANN ENVIRONMENTAL LLC							
I-12119-14	FANN ENVIRONMENTAL LLC	R	1/08/2014	1,882.11		069720		1,882.11
0181	FOUR-D, LLC.							
I-372	FOUR-D, LLC.	R	1/08/2014	4,181.25		069721		4,181.25
0052	HANSON AGGREGATES INC.							
I-1033041	HANSON AGGREGATES INC.	R	1/08/2014	171.65		069722		
I-1033184	HANSON AGGREGATES INC.	R	1/08/2014	315.08		069722		
I-1033217	HANSON AGGREGATES INC.	R	1/08/2014	431.57		069722		918.30
0093	HILL BROTHERS CHEMICAL CO.							
I-4386619	HILL BROTHERS CHEMICAL CO.	R	1/08/2014	732.87		069723		732.87
0070	HILLYARD							
I-600902615	HILLYARD	R	1/08/2014	51.07		069724		51.07
0433	JOHN DEERE CREDIT							
I-1431255	JOHN DEERE CREDIT	R	1/08/2014	2,416.06		069725		2,416.06
0700	LACHER HYDROLOGICAL CONSULTING							
I-525	LACHER HYDROLOGICAL CONSULTING	R	1/08/2014	10,000.00		069726		10,000.00
0261	LIN-CUM, INC							
I-21312074	LIN-CUM, INC	R	1/08/2014	58.60		069727		58.60
0049	NICE JONS, INC							
I-9491	NICE JONS, INC	R	1/08/2014	70.43		069728		70.43
0161	PATRIOT DISPOSAL, INC.							
I-DEC2013-PATRIOT	PATRIOT DISPOSAL, INC.	R	1/08/2014	16,937.84		069729		16,937.84
0095	RDO EQUIPMENT CO							
I-P51522	RDO EQUIPMENT CO	R	1/08/2014	85.72		069730		85.72
0061	SEDONA RECYCLES, INC.							
I-114	SEDONA RECYCLES, INC.	R	1/03/2014	250.00		069731		250.00
0334	STAPLES ADVANTAGE, INC							
C-3217547828	STAPLES ADVANTAGE, INC	R	1/08/2014	16.49CR		069732		
I-3217547826	STAPLES ADVANTAGE, INC	R	1/08/2014	8.69		069732		
I-3217547827	STAPLES ADVANTAGE, INC	R	1/08/2014	5.32		069732		
I-3217547829	STAPLES ADVANTAGE, INC	R	1/08/2014	16.49		069732		
I-3217547830	STAPLES ADVANTAGE, INC	R	1/08/2014	44.73		069732		
I-3217547831	STAPLES ADVANTAGE, INC	R	1/08/2014	43.50		069732		
I-3218079205	STAPLES ADVANTAGE, INC	R	1/08/2014	121.15		069732		
I-3218079206	STAPLES ADVANTAGE, INC	R	1/08/2014	65.26		069732		
I-3218079207	STAPLES ADVANTAGE, INC	R	1/08/2014	150.82		069732		439.47

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0758	STATE OF ARIZONA: ADEQ							
I-0100095	STATE OF ARIZONA: ADEQ	R	1/08/2014	2,713.50		069734		
I-0103357	STATE OF ARIZONA: ADEQ	R	1/08/2014	4,099.86		069734		6,813.36
0253	TYLER TECHNOLOGIES							
I-025-85164	TYLER TECHNOLOGIES	R	1/08/2014	260.00		069735		260.00
0031	THE VERDE INDEPENDENT							
I-123113-VT	THE VERDE INDEPENDENT	R	1/08/2014	72.57		069736		72.57
0031	THE VERDE INDEPENDENT							
I-75178	THE VERDE INDEPENDENT	R	1/08/2014	195.73		069737		195.73
0002	VERDE VALLEY HARDWARE							
I-249161	VERDE VALLEY HARDWARE	R	1/08/2014	7.64		069738		
I-249239	VERDE VALLEY HARDWARE	R	1/08/2014	3.05		069738		
I-249281	VERDE VALLEY HARDWARE	R	1/08/2014	5.18		069738		
I-249298	VERDE VALLEY HARDWARE	R	1/08/2014	3.06		069738		
I-249310	VERDE VALLEY HARDWARE	R	1/08/2014	17.49		069738		
I-249150	VERDE VALLEY HARDWARE	R	1/08/2014	60.66		069738		
I-249461	VERDE VALLEY HARDWARE	R	1/08/2014	30.60		069738		
I-249560	VERDE VALLEY HARDWARE	R	1/08/2014	9.27		069738		
I-249576	VERDE VALLEY HARDWARE	R	1/08/2014	34.96		069738		
I-249591	VERDE VALLEY HARDWARE	R	1/08/2014	7.20		069738		
I-249593	VERDE VALLEY HARDWARE	R	1/08/2014	24.37		069738		
I-249610	VERDE VALLEY HARDWARE	R	1/08/2014	44.92		069738		
I-249622	VERDE VALLEY HARDWARE	R	1/08/2014	65.33		069738		
I-249713	VERDE VALLEY HARDWARE	R	1/08/2014	155.43		069738		
I-249805	VERDE VALLEY HARDWARE	R	1/08/2014	2.72		069738		
I-249815	VERDE VALLEY HARDWARE	R	1/08/2014	21.17		069738		
I-249890	VERDE VALLEY HARDWARE	R	1/08/2014	19.65		069738		
I-250033	VERDE VALLEY HARDWARE	R	1/08/2014	10.92		069738		
I-250035	VERDE VALLEY HARDWARE	R	1/08/2014	3.26		069738		
I-250074	VERDE VALLEY HARDWARE	R	1/08/2014	24.04		069738		
I-250247	VERDE VALLEY HARDWARE	R	1/08/2014	52.36		069738		603.30
0033	VERIZON WIRELESS							
I-5471,6064	VERIZON WIRELESS	R	1/08/2014	1,041.42		069740		1,041.42
1	VERONICA CONTRERAS							
I-12302013-CEM	BUYBACK	R	1/08/2014	1,610.00		069741		1,610.00
0182	WAYNE DEBROSKY							
I-01062014	WAYNE DEBROSKY	R	1/08/2014	200.00		069742		200.00

VENDOR SET: 01 Town of Clarkdale
 BANK: POOL FOOLED CASH
 DATE RANGE: 1/01/2014 THRU 1/31/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0332	YAVAPAI COUNTY EMERGENCY MANAG							
I-13521-4	YAVAPAI COUNTY EMERGENCY MANAG	R	1/08/2014	1,762.00		069743		1,762.00
0006	AMERICAN FAMILY LIFE ASSURANCE							
I-APRPPE 01112014	AFLAC	R	1/14/2014	104.86		069744		
I-APSPPE 01112014	AFLAC POST TAX	R	1/14/2014	36.37		069744		141.23
0075	ARIZONA DEPARTMENT OF REVENUE-							
I-T2 PPE 01112014	13-052014X	R	1/14/2014	1,919.98		069745		1,819.98
0072	ARIZONA PUBLIC EMPLOYERS HEALT							
I-125PPE 01112014	SEC 125	R	1/14/2014	25.00		069746		25.00
0072	ARIZONA PUBLIC EMPLOYERS HEALT							
I-2HSPPE 01112014	HEALTH INSURANCE	R	1/14/2014	565.68		069747		565.68
0072	ARIZONA PUBLIC EMPLOYERS HEALT							
I-HSAPPE 01112014	HEALTH SAVINGS ACCOUNT	R	1/11/2014	1,365.10		069748		1,365.10
0009	ARIZONA PUBLIC SAFETY RETIREME							
I-PSRPPE 01112014	SYSTEM 105	R	1/14/2014	5,630.35		069749		5,630.35
0017	ICMA RETIREMENT TRUST 457							
I-ICMPPE 01112014	301912	R	1/14/2014	551.63		069750		551.63
0655	TIAA CREF FINANCIAL SERVICES							
I-TIAPPE 01112014	PLAN # 403695	R	1/14/2014	375.00		069751		375.00
0072	ARIZONA PUBLIC EMPLOYERS HEALT							
I-2ECPPE 01112014	HEALTH INSURANCE	R	1/15/2014	657.80		069752		
I-2EFPPE 01112014	HEALTH INSURANCE	R	1/15/2014	497.03		069752		
I-2ESPPE 01112014	HEALTH INSURANCE	R	1/15/2014	395.18		069752		
I-CECPPE 01112014	HEALTH INSURANCE	R	1/15/2014	965.39		069752		
I-CEFPPE 01112014	HEALTH INSURANCE	R	1/15/2014	2,237.88		069752		
I-CEOPPE 01112014	HEALTH INSURANCE	R	1/15/2014	1,736.28		069752		
I-CESPPE 01112014	HEALTH INSURANCE	R	1/15/2014	1,163.91		069752		
I-HECPPE 01112014	HEALTH INSURANCE	R	1/15/2014	362.12		069752		
I-HEFPPE 01112014	HEALTH INSURANCE	R	1/15/2014	1,102.19		069752		
I-HEOPPE 01112014	HEALTH INSURANCE	R	1/15/2014	1,528.10		069752		
I-HESPPE 01112014	HEALTH INSURANCE	R	1/15/2014	2,176.10		069752		
I-OEFPPE 01112014	HEALTH INSURANCE	R	1/15/2014	746.96		069752		
I-OESPPE 01112014	HEALTH INSURANCE	R	1/15/2014	590.30		069752		
I-VECPPE 01112014	VISION INSURANCE	R	1/15/2014	7.54		069752		
I-VEFPPE 01112014	VISION INSURANCE	R	1/15/2014	60.25		069752		
I-VEOPPE 01112014	VISION INSURANCE	R	1/15/2014	42.03		069752		
I-VESPPE 01112014	VISION INSURANCE	R	1/15/2014	56.32		069752		
I-VLCPPE 01112014	LIFE INSURANCE	R	1/15/2014	0.32		069752		
I-VLEPPE 01112014	LIFE INSURANCE	R	1/15/2014	39.23		069752		
I-VLSPPE 01112014	LIFE INSURANCE	R	1/15/2014	7.55		069752		14,372.53

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0054	#1 FOOD STORE							
I-DEC 2013	#1 FOOD STORE	R	1/15/2014	3,719.68		069754		3,719.68
0010	ARIZONA PUBLIC SERVICE							
I-010314-0236	ARIZONA PUBLIC SERVICE	R	1/15/2014	3,593.13		069755		3,593.13
0019	ARIZONA STATE TREASURER							
I-DEC 2013 COURT	ARIZONA STATE TREASURER	R	1/15/2014	1,309.18		069756		1,309.18
0020	BEYOND EXPRESS II							
I-010314	BEYOND EXPRESS II	R	1/15/2014	222.60		069757		
I-011014	BEYOND EXPRESS II	R	1/15/2014	206.70		069757		429.30
0061	BIG O TIRES							
I-53751	BIG O TIRES	R	1/15/2014	20.00		069758		20.00
0056	BUG-ME-NOT PEST CONTROL							
I-010914	BUG-ME-NOT PEST CONTROL	R	1/15/2014	120.00		069759		120.00
0058	CENTURY LINK							
I-1286868393	CENTURY LINK	R	1/15/2014	48.63		069760		48.63
0058	CENTURY LINK							
I-382-14002	CENTURY LINK	R	1/15/2014	141.49		069761		141.49
0068	CHASE CREDIT CARD SERVICES							
I-03373G	CHASE: OFFICE MAX	R	1/15/2014	13.93		069762		
I-0422432	CHASE: POSTLAYER	R	1/15/2014	180.00		069762		
I-04422G	CHASE: OFFICE MAX	R	1/15/2014	251.28		069762		
I-04667G	CHASE: HOME DEPOT	R	1/15/2014	61.88		069762		
I-05196G	CHASE: HOME DEPOT	R	1/15/2014	12.25		069762		
I-06268G	CHASE: OFFICE MAX	R	1/15/2014	142.14		069762		
I-09197G	CHASE: MCDONALDS	R	1/15/2014	19.79		069762		
I-09334G	CHASE: HOME DEPOT	R	1/15/2014	28.76		069762		
I-12202013	CHASE: MAIN STREET CAFE	R	1/15/2014	56.83		069762		
I-1389046859	CHASE: AZ ASSOC CHIEFS OF POL	R	1/15/2014	125.00		069762		
I-1690566	CHASE: DOLLAR DAYS	R	1/15/2014	78.61		069762		
I-19532581	CHASE: STARTMEETING	R	1/15/2014	5.23		069762		
I-29975	CHASE: STOP SIGNS AND MORE	R	1/15/2014	249.90		069762		
I-307905	CHASE: INTERNATIONAL CODE COU	R	1/15/2014	125.00		069762		
I-37321	CHASE: ZUMA OFFICE	R	1/15/2014	226.16		069762		
I-70434	CHASE: GLENDALE AUTO PARTS	R	1/15/2014	130.00		069762		
I-7981815	CHASE: AMAZON	R	1/15/2014	46.85		069762		
I-AAED 1232014	CHASE: AAED LEG LUNCHEON	R	1/15/2014	100.00		069762		1,853.61

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0045	CLARKDALE MAGISTRATE COURT							
I-01142014	CLARKDALE MAGISTRATE COURT	R	1/15/2014	11.44		069765		11.44
0045	CLARKDALE MAGISTRATE COURT							
I-DEC 2013 CC	CLARKDALE MAGISTRATE COURT	R	1/15/2014	157.93		069766		157.93
0045	CLARKDALE MAGISTRATE COURT							
I-DEC 2013 COURT	CLARKDALE MAGISTRATE COURT	R	1/15/2014	14.00		069767		14.00
0181	FOUR-D, LLC.							
I-373	FOUR-D, LLC.	R	1/15/2014	1,939.99		069768		1,939.99
0052	HANSON AGGREGATES INC.							
I-1032759	HANSON AGGREGATES INC.	R	1/15/2014	312.39		069769		
I-1033251	HANSON AGGREGATES INC.	R	1/15/2014	364.76		069769		677.15
0221	HEWLETT-PACKARD COMPANY							
I-3429064E-001	HEWLETT-PACKARD COMPANY	R	1/15/2014	97.10		069770		97.10
0093	HILL BROTHERS CHEMICAL CO.							
I-4386413	HILL BROTHERS CHEMICAL CO.	R	1/15/2014	656.30		069771		656.30
0153	JPS PAINT CENTER							
I-00170687	JPS PAINT CENTER	R	1/15/2014	103.87		069772		103.87
0108	KONICA MINOLTA, INC.							
I-227351925	KONICA MINOLTA, INC.	R	1/15/2014	74.61		069773		
I-227352014	KONICA MINOLTA, INC.	R	1/15/2014	175.88		069773		
I-227410066	KONICA MINOLTA, INC.	R	1/15/2014	232.35		069773		
I-227410067	KONICA MINOLTA, INC.	R	1/15/2014	232.35		069773		715.19
0511	KUSTOM SIGNALS, INC							
I-429117	KUSTOM SIGNALS, INC	R	1/15/2014	44.81		069774		44.81
0760	LAW ENFORCEMENT SYSTEMS							
I-183109	LAW ENFORCEMENT SYSTEMS	R	1/15/2014	43.00		069775		43.00
0534	LC DISTRIBUTION LLC							
I-112149	LC DISTRIBUTION LLC	R	1/15/2014	21.24		069776		21.24
0025	LEGEND TECHNICAL SVC OF AZ, IN							
I-1400208	LEGEND TECHNICAL SVC OF AZ, IN	R	1/15/2014	87.00		069777		
I-1400227	LEGEND TECHNICAL SVC OF AZ, IN	R	1/15/2014	324.00		069777		411.00

2/04/2014 8:06 AM
 VENDOR SET: 01 Town of Clarkdale
 BANK: POOL POOLED CASH
 DATE RANGE: 1/01/2014 THRU 1/31/2014

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0232	LEXIS NEXIS MATTHEW BENDER & C							
I-54527414	LEXIS NEXIS MATTHEW BENDER & C	R	1/15/2014	436.25		069778		436.25
0636	NEXTCARE ARIZONA LLC							
I-4300269	NEXTCARE ARIZONA LLC	R	1/15/2014	126.00		069779		126.00
0523	OLD DOMINION BRUSH COMPANY							
I-0053752-IN	OLD DOMINION BRUSH COMPANY	R	1/15/2014	401.45		069780		401.45
0060	RICOH USA INC							
I-5029015179	RICOH USA INC	R	1/15/2014	146.78		069781		146.78
0296	RON EKHOLM							
I-121913	RON EKHOLM	R	1/15/2014	42.18		069782		42.18
0759	SEDONA ENGRAVING & AWARDS							
I-10468	SEDONA ENGRAVING & AWARDS	R	1/15/2014	83.11		069783		83.11
0562	TOWN OF CAMP VERDE							
I-FY14-2	TOWN OF CAMP VERDE	R	1/15/2014	35,000.00		069784		35,000.00
0701	UNIVERSITY OF ARIZONA							
I-4206130-4	UNIVERSITY OF ARIZONA	R	1/15/2014	7,645.76		069785		7,645.76
0242	VERDE VALLEY RENTALS, INC.							
I-27976	VERDE VALLEY RENTALS, INC.	R	1/15/2014	69.20		069786		69.20
0033	VERIZON WIRELESS							
I-9717762094	VERIZON WIRELESS	R	1/15/2014	226.04		069787		226.04
0034	WILD APACHE							
I-011114	WILD APACHE	R	1/15/2014	5.00		069788		5.00
0158	YAVAPAI COUNTY FINANCE DEPARTM							
I-DEC 2013 COURT	YAVAPAI COUNTY FINANCE DEPARTM	R	1/15/2014	5.84		069789		5.84
1	FILARDO, JODIE							
I-000201401151826	US REFUND	R	1/15/2014	31.60		069790		31.60
1	HURLEY, ZENNA							
I-000201401151827	US REFUND	R	1/15/2014	0.65		069791		0.65
1	JONES, SHAWNA L							
I-000201401151823	US REFUND	R	1/15/2014	15.93		069792		15.93

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	ONITIVEROS, CHRISTOP I-000201401151828 US REFUND	R	1/15/2014	15.98		069793		15.98
1	RAILEY, ROBERT I-000201401151824 US REFUND	R	1/15/2014	57.28		069794		57.28
1	ROHEO, JESSICA I-000201401151825 US REFUND	R	1/15/2014	36.51		069795		36.51
1	STEARLEY, ROBERT I-000201401151822 US REFUND	R	1/15/2014	40.80		069796		40.80
0496	ARIZONA ASSOCIATION FOR ECONOM I-300000000074 ARIZONA ASSOCIATION FOR ECONOM	R	1/22/2014	273.00		069797		273.00
0105	ARIZONA DEPARTMENT OF ECONOMIC I-2040270-TAVY ARIZONA DEPARTMENT OF ECONOMIC	R	1/22/2014	39.28		069798		39.28
0010	ARIZONA PUBLIC SERVICE I-01162014-0285 ARIZONA PUBLIC SERVICE	R	1/22/2014	1,500.22		069799		1,500.22
0762	ARIZONA STATE PARKS I-01212014-SE ARIZONA STATE PARKS	R	1/22/2014	100.00		069800		100.00
0523	CABLE ONE I-011514 CABLE ONE	R	1/22/2014	55.95		069801		55.95
0601	CAMP VERDE WATER SYSTEM I-2013-014 CAMP VERDE WATER SYSTEM	R	1/22/2014	257.00		069802		257.00
0603	CARUS CORPORATION I-SLS 10030812 CARUS CORPORATION	R	1/22/2011	1,299.37		069803		1,299.37
0294	CROP PRODUCTION SERVICES I-228530 CROP PRODUCTION SERVICES	R	1/22/2014	136.24		069804		136.24
0761	EMD MEDICAL SERVICES I-11182013 EMD MEDICAL SERVICES	R	1/22/2014	118.00		069805		118.00
0674	FACTORY MOTOR PARTS I-92-071746 FACTORY MOTOR PARTS	R	1/22/2014	211.01		069806		211.01
0052	HANSON AGGREGATES INC. I-1033291 HANSON AGGREGATES INC.	R	1/22/2014	610.05		069807		610.05

VENDOR SET: 01 Town of Clarkdale
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0178	HD WATERWORKS, LTD.							
I-B922399	HD WATERWORKS, LTD.	R	1/22/2014	245.52		069808		
I-B933093	HD WATERWORKS, LTD.	R	1/22/2014	2,642.12		069808		2,887.64
0221	HEWLETT-PACKARD COMPANY							
I-53803050	HEWLETT-PACKARD COMPANY	R	1/22/2014	31.13		069809		
I-53815946	HEWLETT-PACKARD COMPANY	R	1/22/2014	1,360.53		069809		1,391.66
0093	HILL BROTHERS CHEMICAL CO.							
I-4337149	HILL BROTHERS CHEMICAL CO.	R	1/22/2014	546.92		069810		546.92
0232	LEXIS NEXIS MATTHEW BENDER & C							
I-54555345	LEXIS NEXIS MATTHEW BENDER & C	R	1/22/2014	85.80		069811		85.80
0490	NATIONAL METER & AUTOMATION, I							
I-S1050375.001	NATIONAL METER & AUTOMATION, I	R	1/22/2014	5,379.63		069812		5,379.63
0646	PRAXAIR DISTRIBUTION INC							
I-48318225	PRAXAIR DISTRIBUTION INC	R	1/22/2014	736.54		069813		736.54
0708	PURCHASE POWER							
I-01092014	PURCHASE POWER	R	1/22/2014	1,000.00		069814		1,000.00
0574	SHAW LAW FIRM PLLC							
I-011014	SHAW LAW FIRM PLLC	R	1/22/2014	345.00		069815		345.00
0334	STAPLES ADVANTAGE, INC							
I-8028358404	STAPLES ADVANTAGE, INC	R	1/22/2014	251.22		069816		251.22
0067	UNISOURCE ENERGY SERVICES							
I-011514	UNISOURCE ENERGY SERVICES	R	1/22/2014	1,140.12		069817		1,140.12
0157	WALMART							
I-002852	WALMART	R	1/22/2014	36.00		069818		
I-002857	WALMART	R	1/22/2014	27.12		069818		
I-017967	WALMART	R	1/22/2014	70.63		069818		
I-027460	WALMART	R	1/22/2014	21.83		069818		
I-027867	WALMART	R	1/22/2014	34.17		069318		
I-17837	WALMART	R	1/22/2014	17.49		069818		207.24
0043	WASTE MANAGEMENT							
I-0011801-155C-8	WASTE MANAGEMENT	R	1/22/2014	1,070.00		069819		1,070.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0006	AMERICAN FAMILY LIFE ASSURANCE							
	I-APRPPE 01252014 AFLAC	R	1/29/2014	104.86		069822		
	I-APSPPE 01252014 AFLAC POST TAX	R	1/29/2014	36.37		069822		141.23
0075	ARIZONA DEPARTMENT OF REVENUE-13-052014X							
	I-T2 PPE 01252014	R	1/29/2014	1,325.10		069823		1,825.10
0072	ARIZONA PUBLIC EMPLOYERS HEALT SEC 125							
	I-125PPE 01252014	R	1/29/2014	25.00		069824		25.00
0072	ARIZONA PUBLIC EMPLOYERS HEALT HEALTH INSURANCE							
	I-2HSPPE 01252014	R	1/29/2014	565.68		069825		565.68
0072	ARIZONA PUBLIC EMPLOYERS HEALT HEALTH SAVINGS ACCOUNT							
	I-HSAPPE 01252014	R	1/29/2014	1,365.10		069826		1,365.10
0009	ARIZONA PUBLIC SAFETY RETIREME SYSTEM 105							
	I-PSRPPE 01252011	R	1/29/2014	5,529.99		069827		5,529.99
0017	ICMA RETIREMENT TRUST 457 301912							
	I-ICMPPE 01252014	R	1/29/2014	551.63		069828		551.63
0655	TIAA CREF FINANCIAL SERVICES PLAN # 403695							
	I-TIAPPE 01252014	R	1/29/2014	375.00		069829		375.00
0072	ARIZONA PUBLIC EMPLOYERS HEALT HEALTH INSURANCE							
	I-2ECPPE 01252014	R	1/29/2014	652.62		069830		
	I-2EFPPE 01252014	R	1/29/2014	497.08		069830		
	I-2ESPPE 01252014	R	1/29/2014	392.77		069830		
	I-CECPPE 01252014	R	1/29/2014	954.46		069830		
	I-CEFPPE 01252014	R	1/29/2014	2,178.00		069830		
	I-CEOPPE 01252014	R	1/29/2014	1,736.28		069830		
	I-CESPPE 01252014	R	1/29/2014	1,149.22		069830		
	I-HECPPE 01252014	R	1/29/2014	359.07		069830		
	I-HEFPPE 01252014	R	1/29/2014	1,092.90		069830		
	I-HEOPPE 01252014	R	1/29/2014	1,528.10		069830		
	I-HESPPE 01252014	R	1/29/2014	2,162.25		069830		
	I-OEFPPE 01252014	R	1/29/2014	726.00		069830		
	I-OESPPE 01252014	R	1/29/2014	574.61		069830		
	I-VECPPE 01252014	R	1/29/2014	7.54		069830		
	I-VEFPPE 01252014	R	1/29/2014	60.25		069830		
	I-VEOPPE 01252014	R	1/29/2014	42.03		069830		
	I-VESPPE 01252014	R	1/29/2014	56.32		069830		
	I-VLCPPE 01252014	R	1/29/2014	0.32		069830		
	I-VLEPPE 01252014	R	1/29/2014	39.23		069830		
	I-VLSPPE 01252014	R	1/29/2014	7.55		069830		14,216.60

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0764	ALLIANCE FOR WATER EFFICIENCY							
I-3286	ALLIANCE FOR WATER EFFICIENCY	R	1/29/2014	500.00		069832		500.00
0020	BEYOND EXPRESS II							
I-011714	BEYOND EXPRESS II	R	1/29/2014	413.40		069833		
I-012414	BEYOND EXPRESS II	R	1/29/2014	206.70		069833		620.10
0051	BIG O TIRES							
I-54037	BIG O TIRES	R	1/29/2014	620.00		069834		620.00
0015	BOYLE, PECHARICH, CLINE, WHITT							
I-27694	BOYLE, PECHARICH, CLINE, WHITT	R	1/29/2014	75.00		069835		
I-28202	BOYLE, PECHARICH, CLINE, WHITT	R	1/29/2014	393.75		069835		
I-29203	BOYLE, PECHARICH, CLINE, WHITT	R	1/29/2014	162.50		069835		
I-28204	BOYLE, PECHARICH, CLINE, WHITT	R	1/29/2014	616.95		069835		
I-28205	BOYLE, PECHARICH, CLINE, WHITT	R	1/29/2014	200.00		069835		
I-28206	BOYLE, PECHARICH, CLINE, WHITT	R	1/29/2014	113.75		069835		
I-28207	BOYLE, PECHARICH, CLINE, WHITT	R	1/29/2014	360.00		069835		1,921.95
0058	CENTURY LINK							
I-01132014-815B	CENTURY LINK	R	1/29/2014	225.95		069836		225.95
0765	CHARACTER COMPUTING							
I-8680	CHARACTER COMPUTING	R	1/29/2014	282.24		069837		
I-8684	CHARACTER COMPUTING	R	1/29/2014	49.33		069837		331.57
0016	COPY SYSTEM, INC.							
I-046564 1	COPY SYSTEM, INC.	R	1/29/2014	263.31		069838		
I-046724 1	COPY SYSTEM, INC.	R	1/29/2011	0.28		069838		263.59
0674	FACTORY MOTOR PARTS							
I-92-072559	FACTORY MOTOR PARTS	R	1/29/2014	32.27		069839		32.27
0613	FELIX CONSTRUCTION COMPANY							
I-NOV 2013	FELIX CONSTRUCTION COMPANY	R	1/29/2014	8,351.19		069840		8,851.19
0613	FELIX CONSTRUCTION COMPANY							
I-OCT 2013	FELIX CONSTRUCTION COMPANY	R	1/29/2014	10,777.60		069841		10,777.60
0763	JOEL CHAMBERLIN							
I-CDL LICENSE	JOEL CHAMBERLIN	R	1/29/2014	25.00		069842		25.00
0025	LEGEND TECHNICAL SVC OF AZ, IN							
I-1400900	LEGEND TECHNICAL SVC OF AZ, IN	R	1/29/2014	64.00		069843		
I-1400938	LEGEND TECHNICAL SVC OF AZ, IN	R	1/29/2014	45.00		069843		
I-1400957	LEGEND TECHNICAL SVC OF AZ, IN	R	1/29/2014	149.00		069843		
I-1400959	LEGEND TECHNICAL SVC OF AZ, IN	R	1/29/2014	602.50		069843		860.50

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0053	NACKARD PEPSI COLA							
I-242199	NACKARD PEPSI COLA	R	1/29/2014	29.75		069844		29.75
0049	NICE JONS, INC							
I-9599	NICE JONS, INC	R	1/29/2014	71.08		069845		71.08
0646	PRAXAIR DISTRIBUTION INC							
I-48400777	PRAXAIR DISTRIBUTION INC	R	1/29/2014	845.48		069846		845.48
0334	STAPLES ADVANTAGE, INC							
I-8028444913	STAPLES ADVANTAGE, INC	R	1/29/2014	108.71		069847		108.71
0253	TYLER TECHNOLOGIES							
I-025-86668	TYLER TECHNOLOGIES	R	1/29/2014	7,861.70		069848		7,861.70
0253	TYLER TECHNOLOGIES							
I-025-87137	TYLER TECHNOLOGIES	R	1/29/2014	260.00		069849		260.00
0246	WELLS FARGO CORPORATE TRUST SE							
I-1026329	WELLS FARGO CORPORATE TRUST SE	R	1/29/2014	1,100.00		069850		1,100.00
0408	YAVAPAI COUNTY RECORDER							
I-01272014	YAVAPAI COUNTY RECORDER	R	1/29/2014	8.00		069851		8.00
0408	YAVAPAI COUNTY RECORDER							
I-01272014B	YAVAPAI COUNTY RECORDER	R	1/29/2014	8.00		069852		8.00
1	BATES, BILLY ROY							
I-000201401291830	US REFUND	R	1/29/2014	0.99		069853		0.99
1	BRUNORI, JACQUELYN							
I-000201401291831	US REFUND	R	1/29/2014	43.06		069854		43.06
1	GUALTIER, SONDR							
I-000201401291829	US REFUND	R	1/29/2014	516.00		069855		516.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	139	240,752.78	0.00	240,752.78
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	7	207,115.35	0.00	207,115.35
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	0.00

TOTAL ERRORS: 0

2/04/2014 8:06 AM
 VENDOR SET: 01 Town of Clarkdale
 BANK: POOL POOLED CASH
 DATE RANGE: 1/01/2014 THRU 1/31/2014

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
				NO				
VENDOR SET: 01	BANK: POOL	TOTALS:	146	INVOICE AMOUNT	DISCOUNTS			CHECK AMOUNT
			146	447,868.13	0.00			447,868.13
BANK: POOL	TOTALS:		146	447,868.13	0.00			447,369.13
REPORT TOTALS:			154	447,868.13	0.00			447,369.13

1/13/2014 2:15 PM
 DEPT: ALL
 PAYROLL NO#: 01
 PAY PERIOD BEGINNING: 12/29/2013
 PAY PERIOD ENDING: 1/11/2014

PAYROLL CALCULATION

PRELIMINARY

*** GRAND TOTALS ***

EARNINGS			BENF/REIMB		DEDUCTIONS			TAXES				
DESC	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
SAL	499.00	16,864.52			125	125	25.00		FED W/H	56,264.05	5,137.98	
HOUR	1,868.75	33,380.02			2EC	2EC	16.68	641.12	ST WH AZ	56,264.05	1,819.98	
OT	49.00	1,480.41			2EF	2EF	14.82	482.26	FICA	64,721.44	4,012.71	4012.71
OC	493.50	493.50			2ES	2ES	11.32	383.86	MEDI	64,721.44	938.41	938.41
FTO	0.00	40.00			2HS	2HS	202.00	363.68				
HOL	45.50	1,287.75			APR	APR	104.86					
VEE	377.25	6,399.47			APS	APS	36.37					
VDH	87.00	3,462.73			CEC	CEC	142.43	822.96				
VFSLA	24.00	551.25			CEF	CEF	518.34	1719.54				
SICK	133.50	3,043.24			CEO	CEO		1736.28				
					CES	CES	214.35	949.56				
					HEC	HEC	21.72	340.40				
					HEF	HEF	97.99	1004.20				
					HEO	HEO		1528.10				
					HES	HES	157.60	2018.50				
					HSA	HSA	298.90	1066.20				
					ICM	ICMA	393.94	157.69				
					LTD	STLTD	120.48	120.48				
					OEF	OEF	173.78	573.18				
					OES	OES	115.52	474.78				
					PSR	PSR	1665.93	3964.42				
					SR	STRET	5672.63	5672.63				
					SRB	STRBB	349.89					
					TIA	TIAA	375.00					
					VEC	VEC	7.54					
					VEF	VEF	60.25					
					VEO	VEO	42.03					
					VES	VES	56.32					
					VLC	VLC	0.32					
					VLE	VLE	39.23					
					VLS	VLS	7.55					
TOTALS:	3,577.50	67,002.89		0.00			10942.79	24019.84			11,909.08	4951.12

DEPARTMENT RECAP									
DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
	67,002.89	50,244.54	2,768.16	13,456.69	533.50	0.00	10,942.79	11,909.08	44,151.02
TOTALS	67,002.89	50,244.54	2,768.16	13,456.69	533.50	0.00	10,942.79	11,909.08	44,151.02

REGULAR INPUT: 40 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 40

DEPT: ALL

PRELIMINARY

CALC. CT.: 2

PAYROLL NO#: 01

PAY PERIOD BEGINNING: 1/12/2014

PAY PERIOD ENDING: 1/25/2014

*** GRAND TOTALS ***

EARNINGS			BENF/REIMB		DEDUCTIONS				TAXES			
DESC	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
SAL	541.50	19,726.65			125	125	25.00		FED W/H	57,055.68	5,078.81	
hour	2,048.50	36,617.43			2EC	2EC	11.50	641.12	ST WH AZ	57,055.68	1,825.10	
OT	42.50	1,146.96			2EF	2EF	14.82	482.26	FICA	65,444.26	4,057.51	4057.51
OC	437.50	437.50			2ES	2ES	8.91	383.86	MEDI	65,444.26	948.92	948.92
FTO	0.00	60.00			2HS	2HS	202.00	363.68				
HOL	36.00	1,101.60			APR	APR	104.86					
VEE	243.50	4,000.97			APS	APS	36.37					
VDH	80.50	2,989.95			CEC	CEC	131.50	822.96				
VFSLA	15.00	333.90			CEF	CEF	458.46	1719.54				
SICK	57.00	1,154.82			CEO	CEO		1736.28				
					CES	CES	199.66	949.56				
					HEC	HEC	18.67	340.40				
					HEF	HEF	88.70	1004.20				
					HEO	HEO		1528.10				
					HES	HES	143.75	2018.50				
					HSA	HSA	298.90	1066.20				
					ICM	ICMA	393.94	157.69				
					LTD	STLTD	119.63	119.63				
					OEF	OEF	152.82	573.18				
					OES	OES	99.83	474.78				
					PSR	PSR	1636.24	3893.75				
					SR	STRET	5633.51	5633.51				
					SRB	STRBB	349.89					
					TIA	TIAA	375.00					
					VEC	VEC	7.54					
					VEF	VEF	60.25					
					VEO	VEO	42.03					
					VES	VES	56.32					
					VLC	VLC	0.32					
					VLE	VLE	39.23					
					VLS	VLS	7.55					
TOTALS:	3,502.00	67,569.78		0.00			10717.20	23909.20			11,910.34	5006.43

DEPARTMENT RECAP									
DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
	67,569.78	56,344.08	2,248.56	8,479.64	497.50	0.00	10,717.20	11,910.34	44,942.24
TOTALS	67,569.78	56,344.08	2,248.56	8,479.64	497.50	0.00	10,717.20	11,910.34	44,942.24

REGULAR INPUT: 45 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 45

===== FUND TOTALS =====		
01	GENERAL FUND	272,195.61
03	HURF (STREETS)	22,229.37
11	SEWER FUND	99,441.60
12	TRASH FUND	20,386.92
13	WATER FUND	134,444.53
16	GRANTS FUND	18,145.76
19	CEMETERY	3,693.52
24	CAPITAL IMPROVEMENT	1,255.43
29	POLICE GRANTS	5,252.33
34	SCHOOL OFFICERS FUND	5,255.83
80	DONATION FUND	139.90

	GRAND TOTAL:	582,440.80

BOARD OF ADJUSTMENT

January 22, 2014

NOTICE OF A REGULAR MEETING OF THE BOARD OF ADJUSTMENT OF THE TOWN OF CLARKDALE Pursuant to Resolution No. 215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes, NOTICE IS HEREBY GIVEN that the Board of Adjustment of the Town of Clarkdale meeting scheduled for Wednesday, January 22, 2014, at 6:00 p.m. in The Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ, is CANCELLED DUE TO LACK OF AN AGENDA ITEM.

The undersigned hereby certifies that a copy of this notice was duly posted on the Town Hall bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 13th day of January, 2014 at 10:00 a.m.

Dated this 13th day of JANUARY, 2014

TOWN OF CLARKDALE

By:

Vicki McReynolds

Vicki McReynolds

Administrative Assistant II

DESIGN REVIEW BOARD
January 1, 2014

NOTICE OF A REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE Pursuant to Resolution No. 215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes, NOTICE IS HEREBY GIVEN that the Design Review Board of the Town of Clarkdale meeting scheduled for Wednesday, January 1, 2014 at 6:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ, is CANCELLED DUE TO LACK OF AN AGENDA ITEM.

The undersigned hereby certifies that a copy of this notice was duly posted on the Town Hall bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 18th day of December, 2013 at 9:00 a.m.

Dated this 18th day of December, 2013

TOWN OF CLARKDALE

By:

Vicki McReynolds

Vicki McReynolds
Administrative Assistant II

MINUTES OF A REGULAR MEETING OF THE PLANNING COMMISSION OF THE TOWN OF CLARKDALE HELD ON TUESDAY, JANUARY 21, 2014, IN THE MEN’S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.

A Regular Meeting of the Planning Commission of the Town of Clarkdale was held on Tuesday January 21, 2014, at 4:00 p.m., in the Men’s Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

Planning Commission:

Chairperson	Jack Van Wye	Present
Vice Chairperson	Ida-Meri deBlanc	Present
Commissioners	Jorge Olguin	Present
	John Erickson	Present
	Vic Viarengo	Present

Staff:

Community Development Director	Jodie Filardo
Senior Planner	Beth Escobar

Others in Attendance: None

- 1. AGENDA ITEM: CALL TO ORDER:** Commissioner Van Wye called the meeting to order at 4:00 p.m.
- 2. AGENDA ITEM: ROLL CALL:** Director Filardo called roll.
- 3. AGENDA ITEM: PUBLIC COMMENT:** The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comments to FIVE MINUTES.

There was no public comment.

- 4. AGENDA ITEM: MINUTES:** Consideration of the **Regular Meeting Minutes of December 17, 2013.** Chair entertained a motion to accept the minutes. Commissioner Olguin motioned to approve the Regular Meeting Minutes of December 17, 2013. Commissioner Erickson seconded the motion. The motion passed unanimously.
- 5. AGENDA ITEM: REPORTS:**
 - a. Chairperson & Members Report:** Vice-Chair de Blanc reported she is following a website of a Santa Fe Water awareness group. This site serves as a clearinghouse for water issues and concerns for the southwest area. She will update the Commission regularly on issues as they arise.
 - b. Commissioner Erickson reported the area around the ‘Welcome to Clarkdale’ sign on Broadway has been cleaned and the sign looks great. He also encouraged everyone to**

visit the exceptional Art in Public Places display at the Clarkdale library. Work of the Verde Valley Spinners and Weavers is on display.

Director's Report: Director Filardo provided the following updates in the Planning Commission packet:

1. **Mountain Gate Subdivision:** The developer still plans on submitting permit applications to the Town although we have not yet received them. Over the course of this year, work will begin on the Centerville Road connection to SR 89A at the roundabout plus work on the possibility of a dedication of Mountain Gate Drive as it crosses property owned by the Conlin family.
2. **Crossroads at Mingus:** As of Thursday, January 2, 2014, the Restatement of the Development Agreement was recorded with the Yavapai County Recorder's Office. With this completed, the developer can now complete their Public Report at the Arizona Department of Real Estate – a necessary step in being able to sell the remaining lots in the subdivision. In the meantime, the owner of one of the former sales offices has received the first Certificate of Occupancy for the subdivision and is now living in the home.
3. **Economic Development:** The Arts & Entertainment District Scavenger/Treasure Hunt is underway with cards available at the Community Development office. When visiting a participating business within the district, the business will validate the back of your card. Once you obtain eight or more of the validations on your card, deposit the card with Community Development for a chance to win prizes at our first ever Northern Arizona Mixer with Local First Arizona on January 31st in the Men's Lounge from 5 – 7 PM.
4. **Sustainable Clarkdale:** Six responses to the Town's Request for Proposals for the Verde River @ Clarkdale were received on December 16, 2013. Following a staff review of services proposed, three candidates were selected to move forward to an interview process based on the experience levels of each firm in facilitating large-scale public processes. Participating in the process will be representatives from Arizona State Parks and Town staff. A recommendation on the top candidate is expected to be presented to Council on January 28th. In addition, the semi-annual report to the Walton Family Foundation was completed.
5. **Permits Issued:** Since the last meeting, Community Development has issued the following permits:
 - 3 solar electric at 2799 Haskell Springs, 457 Miners Gulch, and 2140 Sky Dr.
 - 1 addition to a garage at 2799 Haskell Springs
 - Re-roof at 1213 Main St.
 - Re-roof at 1995 Old Jerome Highway
 - Upgrade Electrical service at 521 Antelope Dr.

6. OLD BUSINESS

- a. **AGENDA ITEM: CONSIDERATION AND POSSIBLE ACTION:** A major amendment and zoning reversion for the Verde Valley Ranch Planned Area Development, Assessor's Parcel Numbers 400-07-001B, 400-01-043, 400-01-006A,

400-02-003F, 400-02-007 and 400-06-011. The Major Amendment will reflect prior land divisions through the adoption of a new land use map and revert the commercial zoning of a portion of Assessor's Parcel Number 400-07-011B, that property formerly known as the Clark Mansion, whose zoning was changed by Resolution #1330 of the Town of Clarkdale on April 13, 2010. The Major Amendment will revert the zoning of this portion to Planned Area Development (PAD). The subject properties are located northeast of the intersection of Sycamore Canyon Road and Tuzigoot Road – Ratification of a Planning Commission vote taken December 17, 2013.

Staff Report: Senior Planner Escobar reported the need to ratify the vote taken by the Planning Commission on December 17, 2013.

Commission Action: Commissioner Olguin motioned to recommend approval of a major amendment and zoning reversion for the Verde Valley Ranch Planned Area Development, Assessor's Parcel Numbers 400-07-001B, 400-01-043, 400-01-006A, 400-02-003F, 400-02-007 and 400-06-011. The Major Amendment will reflect prior land divisions through the adoption of a new land use map and revert the commercial zoning of a portion of Assessor's Parcel Number 400-07-011B, that property formerly known as the Clark Mansion, whose zoning was changed by Resolution #1330 of the Town of Clarkdale on April 13, 2010. The Major Amendment will revert the zoning of this portion to Planned Area Development (PAD). The subject properties are located northeast of the intersection of Sycamore Canyon Road and Tuzigoot Road. Commissioner Viarengo seconded the motion. The motion passed unanimously.

- b. **AGENDA ITEM: CONTINUATION OF A PUBLIC HEARING:** An Ordinance adding language to Chapter 2: Definitions and Chapter 3: Zoning Districts, Sections 3-9.A.17 (CENTRAL BUSINESS DISTRICT) and Section 3-11.A.20 (COMMERCIAL DISTRICT) allowing the manufacturing, production, assembly and distillation of consumable products as permitted uses.

Staff Report: Purpose:

To promote economic prosperity in the Town of Clarkdale by increasing the diversity of permitted uses within the Central Business and Commercial Zoning District.

Background:

As previously discussed, the proposal would add production and manufacturing of consumable products, defined as 'perishable products made, produced, assembled or distilled for human or animal consumption' as permitted uses in the Central Business and Commercial Districts.

At the December 17, 2013 Planning Commission public hearing, the Commission directed staff to make two changes to the proposed ordinance. First, add the term 'brewed'. This change has been made. Staff also added the term 'roasted' to accommodate coffee roasting.

The second change the Commission requested was to add language to the proposed ordinance encouraging sustainable practices. Staff has incorporated language found on the EPA's Sustainable Manufacturing website into the ordinance. This language encourages sustainable manufacturing practices. Since these will differ from product to product, staff feels this broad

language addresses the issue in general, while allowing specific businesses to research and develop best practices.

Summary:

With the above referenced changes, staff believes the draft ordinance is ready to move forward for Council review.

Recommendation:

Staff is requesting the Commission provide feedback regarding the consumable products ordinance and after receiving public comment, direct staff to make specific changes or move the draft ordinance forward to Town Council for further review and action.

Open Public Hearing: The Chair opened the public hearing.

Invite Public to Speak: There was no public present.

Close Public Hearing: The Chair closed the public hearing.

Commission Discussion: Chair Van Wye stated he supported the changes as presented. The new language adequately promotes sustainable practices and is flexible enough to address various types of manufacturing. The rest of the Commission concurred.

- c. **AGENDA ITEM: CONSIDERATION AND POSSIBLE ACTION:** An Ordinance adding language to Chapter 2: Definitions and Chapter 3: Zoning Districts, Sections 3-9.A.17 (CENTRAL BUSINESS DISTRICT) and Section 3-11.A.20 (COMMERCIAL DISTRICT) allowing the manufacturing, production, assembly and distillation of consumable products as permitted uses.

Commission Action: Commissioner Olguin motioned to recommend approval of the Consumable Products Ordinance. Commissioner de Blanc seconded the motion. The motion passed unanimously.

NEW BUSINESS

- a. **AGENDA ITEM: WORKSESSION:** Discussion regarding Town of Clarkdale parking regulations and possible parking alternatives in the Central Business area.

Staff Report

Background:

In anticipation of continuing commercial growth, the Commission has agreed to review our existing parking regulations to identify any opportunities to update the existing code.

Current Regulations

The Town's parking regulations are contained in Sections 4-12 through 4-14 of the Zoning Code. Section 4-12 contains rules for off-street parking. Off-street parking is typically provided on private property. These regulations are based on formulas created by the Institute of

Transportation Engineers (ITE). The number of off-street parking spaces required is based on the use of the property and the square footage of the building. These calculations are tied to building occupancy.

The Town's regulations are based on traditional zoning practices and are similar to other municipalities. This type of parking space requirement regulation has been in existence for at least 30 years.

This formula-based method for assigning parking space requirements doesn't address shared parking possibilities. Shared parking is a concept allowing a parking space to serve two or more businesses. For example, an office or bank might use a parking lot during the day, and a lounge or restaurant might use the same lot during the evening.

The availability of public transit in the area and the ability of residents to walk to commercial uses are also not taken into consideration in this type of calculation. In addition, there is no mechanism in our code to reduce off-site parking requirements based on available public parking, other than the exemption existing for Main Street businesses.

One major difference between our code and the codes of our neighboring municipalities is our code does not differentiate between usable or public floor areas. The way our code is written, we would calculate required off-street parking based on straight square footage, even if some of the building is used for storage or other non-public uses. Other municipalities base their calculations on the amount of the building square footage actually used as public space. In addition, several other codes factor in different requirements based on number of employees.

Other highlights of the Parking Code:

- Section 4-12.A.1.h exempts both sides of Main Street between Clarkdale Parkway and Ninth Street from the off-street parking regulations.
- Section 4-13 requires parking lots abutting residential areas be fully screened by a solid wall.
- Section 4-14 specifies requirements for loading zones.
- Section 14-A.2.e requires parking area surfaces to be striped pavement.
- Section 4-12-A.3.a allows for a maximum of 10 spaces off the subject property but within 300 feet of the business to apply towards the parking requirement.

Nothing in the current regulations dictates parking areas be placed in the rear of buildings. With the long strip of commercially zoned property along SR 89A there is the possibility of having a long line of parking lots along this corridor.

Parking and Building Size

The required dimensions of a parking space are 9-feet wide and 20-feet long, per Section 4-12.2.c. Although not included in our code, the width of ADA parking spaces is required to be 16 feet, which includes a five-foot travel aisle on one side of the parking area.

Current parking regulations function as a control for the size of buildings to be constructed. In the Commercial District, which has no maximum lot coverage, and in the Central Business District, which has no required yard setbacks or maximum lot coverage, the current parking requirements are the only factor regulating building size.

If we assume a typical retail use for a property, which requires 1 parking space per 200 square feet of building, the following table demonstrates the relationship between building size and parking requirements:

Building Square Footage	Number of required parking spaces	Approximate square footage of parking area	Actual lot size required to accommodate building square footage
100,000	500	90,000	190,000
75,000	375	67,500	167,500
50,000	250	45,000	145,000
25,000	125	22,500	122,500
20,000	100	18,000	118,000
10,000	50	9,000	109,000

The above table uses raw numbers to demonstrate the relationship between building size and required parking. Actual buildable space would be further reduced by required landscaping, travel aisles and loading zones.

Points to consider

The driving force behind all zoning is to protect public health and safety and property rights. In addition to these parameters, Clarkdale should have sensible regulations. Clarkdale’s commitment to economic development needs to be taken into consideration also. Businesses need convenient parking for customers; customers need safe and accessible parking.

A good parking code should promote easy access to businesses, discourage double parking, eliminate slow driving while people look for spaces and avoid other traffic congestion issues.

Public parking

Public parking, not directly connected to a specific property or business, can be on municipal or private property. Generally there is a fee for public parking operated by a private entity. Municipal public parking may or may not have fees. None of the public parking on Town of Clarkdale property has an associated fee.

Industry studies show the public prefers free parking. In fact, there are a variety of mobile apps to find free parking in most major cities.

However, there are costs to be considered for maintenance of existing parking areas.

Development of new public parking is a considerable expense. For example, the new 44-space parking lot the City of Cottonwood at the head of the Jail Trail cost approximately \$200,000.

A possibility exists for the Town to develop public parking at the current Wastewater Treatment Plant site. A trailhead with interconnectivity to trails on both sides of the Verde River is being developed west of the actual plant. There is a large area available for development as public parking. Long terms plans could include a shuttle to the Arts & Entertainment District from this new parking lot.

Central Business District

The Central Business District benefits from a large amount of both public and private parking. Private parking areas, such as the old tennis court area at the corner of Clarkdale Parkway and Main Street, next to Su Casa, and the St. Thomas Episcopal Church parking area, are often used for parking during special events.

Location	Public	Private
Town of Clarkdale parking lot	88	
Street parking	123	
Su Casa	15	
Old Tennis Court		20
Copper Art Museum		8
Post Office		33
St. Thomas		23
Laundromat Parking Area		15
Total	226	99
Grand Total	325	

Other areas available for the development of public parking by the Town in the historic downtown area include the right-of way on either side of the intersection of First South Street and Clarkdale Parkway (room for approximately 20 parking spaces) and the north side of First North Street (room for approximately 20 parking spaces).

SR 89A Corridor

The area along this highway between Cottonwood and the Clarkdale Parkway roundabout is all zoned for commercial development. These properties are within the 89A Corridor Commercial Overlay District. The only requirement specific to parking in this section of the code is the requirement of landscaping of 25 percent of the parking area.

Summary:

In staff's opinion, there are some obvious changes to enhance the existing code:

- Add 'public use' to the square feet calculations in the off-street parking table.
- Find a method to reduce the number of required off-street parking spaces based on available public parking, walkability rating, and proximity of public transportation.

- Build in flexibility to encourage shared parking.
- Add ADA standards for ease of reference.
- Add requirement parking be located in rear or side of property.
- Add a required landscaped buffer area when parking abuts a residential property.

In addition to the above, staff would recommend considering allowing for a surface other than pavement. We would need to take into consideration dust and drainage issues specific to each site.

Recommendation:

Staff is requesting the Commission provide feedback regarding the current parking regulations and direction on any future changes to be considered.

Commission Discussion: The Commission discussed the following:

- ADA requirements for parking lots
- Placing parking in back of a development and the building close to the road/sidewalk
- Encouraging public transit use and providing adequate parking for people who use public transit.
- Accommodate golf cart parking for people who no longer drive. Create accommodations to encourage multi-nodal use.
- Develop a long term parking plan to address future growth.
- Minimize parking and its impact in the Central Business District since it is so close to residential area.
- Enforcement of parking regulations. It was discussed new development could be made responsible for enforcement of parking regulations in private lots, including restriction against overnight parking.
- Number of cars looking for parking spaces in Central Business area is on increase. Need better signage for public parking lot.
- Need to find balance between heavy-handed enforcement and small time welcoming atmosphere.
- Formalizing parking agreements with private lot owners.
- Landscaping requirements for parking areas.
- Drainage as related to parking areas.

Commission Action: The Commission directed staff to schedule a worksession to discuss the parking situation in the Central Business District. Additional worksessions will be scheduled in the future to discuss parking regulations in general. The Commission directed staff to provide more information regarding the relationship of drainage to parking areas, what other municipalities are doing with their parking regulations and what experts are recommending for parking.

7. AGENDA ITEM: FUTURE AGENDA ITEMS:

- a. Continued discussion regarding parking regulations
- b. Staff anticipates we will receive a Wireless Communication Facility application to be scheduled for the February 18, 2014 meeting.

DRAFT

***PLANNING
COMMISSION
JANUARY 21, 2014***

8. **AGENDA ITEM: ADJOURNMENT:** Chair Van Wye entertained a motion for adjournment. **Commissioner Erickson motioned to adjourn the meeting. Commissioner de Blanc seconded the motion. The motion passed unanimously. The meeting adjourned at 5:10 p.m.**

APPROVED BY:

SUBMITTED BY:

Jack Van Wye
Chairperson

Beth Escobar
Senior Planner

**NOTICE OF A REGULAR MEETING
OF THE LIBRARY ADVISORY BOARD
OF THE TOWN OF CLARKDALE**

In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes,

NOTICE IS HEREBY GIVEN that the Library Advisory Board of the Town of Clarkdale will hold a Regular Meeting on Thursday, January 2, 2014, at 4:00 p.m., in the Clark Memorial Library, 39 North Ninth Street, Clarkdale, Arizona.

MEETING CANCELLED

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 18th day of December, 2013, at 2:00 p.m.

Dated this 18th day of December, 2013.

By:

Joni Westcott

Joni Westcott
Community Services Administrative Assistant II

**NOTICE OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes,

NOTICE IS HEREBY GIVEN that the Parks and Recreation Commission of the Town of Clarkdale will hold a Regular Meeting on Wednesday, January 8, 2014, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

MEETING CANCELLED DUE TO THE LACK OF A QUORUM

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 6th day of January, 2014, at 11:30 a.m.

Dated this 6th day of January, 2014.

By:



Dawn Norman
Community Services Supervisor

ADDITION TO “NEW HIRE NOTIFICATION” AS OPPOSED TO BY-LAWS ADDITION. Discussion and consideration regarding language added to “new hire notification” in orientation packets rather than previous intent to amend by-laws.

An addition to the By-Laws is required to define procedures of trainees’ admission to the system. After discussion with the System’s State Trustee office, it was discovered that the Town would have liability for disability payments for any trainee attending the Academy who is injured during training/attendance. If the disability is permanent, the Town would have on-going responsibility for disability payments for the remainder of the life of the trainee.

The State informed Staff that while some municipalities accept trainees into the system regardless of this liability, many elect to place the trainee on the regular Arizona State Retirement System until completion of the training.

It was discussed previously that an addition to the by-laws would be needed adding this procedure, however after further conversation with the State office, it was concluded by Staff and the Town of Clarkdale Human Resources Director that rather than making these specific changes to the By-laws, the following policy and procedure could be added to the orientation packet for new hires:

“All new hires with Arizona POST certification will be enrolled in the Public Safety Personnel Retirement System (PSPRS). All new hires that must first complete the Police Academy or pass Arizona POST certification will be enrolled in the Arizona State Retirement System. Upon graduation and POST certification the employee will be enrolled in the PSPRS.”

Ida deBlanc stated that as she was a new member she would abstain from vote and comment on this agenda item.

Officer Nester moved to approve the addition of the clause “All new hires with Arizona POST certification will be enrolled in the Public Safety Personnel Retirement System (PSPRS). All new hires that must first complete the Police Academy or pass Arizona POST certification will be enrolled in the Arizona State Retirement System. Upon graduation and POST certification the employee will be enrolled in the PSPRS” be added to the orientation packet for new hires rather than a specific amendment to the organizational by-laws. Officer Chase seconded the motion and the motion carried with one abstention.

NEW BUSINESS

ACCEPT NEW OFFICER. New officer has one pre-existing condition. Has been notified by certified mail and has given no response.

The State Board of Trustees requires that each officer have a pre-employment physical. The physician’s report must be reviewed for findings of pre-existing conditions. In this review, any pre-existing conditions must be noted for the record and procedures required by the Board By-

Laws and Arizona statutes followed. The Board elected to appoint two (2) representatives to review the Pre-Employment Medical Reports for each officer for pre-existing conditions.

The representatives have now reviewed the most recent report and note for the Board that the officer had a pre-existing condition which was noted and the officer has been notified. No response has been received.

Officer Nester moved to formally accept new officer to the system with notice of the single pre-existing condition. Boardmember deBlanc second. The motion was approved unanimously.

RESIGNATION OF OFFICER/MEMBER ROBERT CHURCH. Announcement of resignation of Officer Church from Clarkdale Police Department and Local Board.

This agenda item is for Board notice only. No action is required.

SECRET BALLOT. Announcement of Officer Larry Church as new Officer/Member of Local Board of PSPRS by secret ballot election.

The Board Secretary distributed ballots to members of the Town of Clarkdale Police Department for the purpose of electing a member to fill the position that was vacated by Officer Robert Church. Officer Larry Chase was elected by secret ballot to fill this position and his term will expire September 30, 2014.

No Board action is required.

POLICE ACADEMY GRADUATION ANNOUNCEMENT. Caleb Rundlett has graduated from Police Academy (December 4, 2013) and has previously been accepted into system pending this graduation.

No Board action is required.

FUTURE AGENDA ITEMS – Listing of items to be placed on a future Board agenda.

ADJOURNMENT: Officer Church moved to adjourn the meeting. Boardmember deBlanc seconded the motion and the motion carried unanimously. With no further business, the meeting adjourned at 4:53 p.m.

Submitted by:

Approved by:

Mary Ellen Dunn, Secretary

Amy Bayless, Vice-Chair

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of the local board of the Public Safety Personnel Retirement System of the Town of Clarkdale, Arizona held on the 29th day of January, 2014.

Dated this _____ day of _____, 2014.

Mary Ellen Dunn, Board Secretary



Staff Report

Agenda Item: **A Resolution Supporting the Restoration of Arizona Highway User Revenue Fund (HURF) Distribution to Cities, Towns, Counties and State Highways – Approval of Resolution 1456, supporting the restoration of the HURF distribution to cities, towns, counties and state highways.**

Submitted By: Kathy Bainbridge, Town Clerk.

Meeting Date: February 11, 2014

Background: The League has requested that all cities and towns in Arizona pass a resolution that supports the restoration of HURF allocations to all cities and towns and the State Highway Fund. The League has encouraged all cities and towns to approve a resolution and to forward a copy of the approved resolution to the League for them to use in their lobbying efforts of this funding source so that cities, towns and the Arizona Department of Transportation can fund critically needed transportation infrastructure maintenance and projects.

Recommendation: To approve Resolution # 1456, a resolution supporting the restoration of Arizona Highway User Revenue Fund (HURF) distribution to cities, towns, counties and state highways.

RESOLUTION NO. 1456

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE TOWN OF CLARKDALE, FOR SUPPORT OF THE RESTORATION OF ARIZONA HIGHWAY USER REVENUE FUND (HURF) DISTRIBUTION TO CITIES, TOWNS, COUNTIES AND STATE HIGHWAYS

WHEREAS, the State of Arizona taxes motor fuels and collects a variety of fees and charges relating to the registration and operation of motor vehicles on the public highways of the state including gasoline and use-fuel taxes, motor-carrier taxes, vehicle-license taxes, motor vehicle registration fees and other miscellaneous fees; and

WHEREAS, these revenues are deposited in the Arizona Highway User Revenue Fund (HURF) for distribution to the cities, towns and counties and to the State Highway Fund; and

WHEREAS, these taxes represent a primary source of revenues available to the state and local governments for street and highway construction, improvements and other related expenses; and

WHEREAS, in the last ten years, more than \$200 million in city and town HURF funds have been transferred to the Department of Public Safety, including more than \$34 million in each of the last three years of money intended for municipal use and approximately \$216,823 from the Town of Clarkdale since 2003; and

WHEREAS, the impact of this revenue loss is leading to the increased deterioration of our essential transportation infrastructure as well as a loss of construction-related jobs; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF CLARKDALE, that in 2014 the Governor and State Legislature restore full funding of the HURF account to cities, towns, counties and the State Highway Fund according to the statutory distribution methodology for the intended purposes of road, street and highway construction, maintenance and preservation, and that all future HURF revenues be protected from diversions to other purposes.

PASSED, ADOPTED AND APPROVED BY THE TOWN OF CLARKDALE,

ON FEBRUARY 11, 2014

ATTEST:

Doug Von Gausig, Mayor

Kathy Bainbridge, Clerk

HURF SWEEPS

FY 2003-2014

CITY/TOWN	2010 CENSUS POP	2010 URS POP	HURF
APACHE JUNCTION	35,840	35,840	\$1,747,933
AVONDALE	76,238	76,238	\$3,226,474
BENSON	5,105	5,105	\$255,945
BISBEE	5,575	5,575	\$279,509
BUCKEYE	50,876	50,876	\$2,153,127
BULLHEAD CITY	39,540	39,540	\$2,354,134
CAMP VERDE	10,873	10,873	\$575,424
CAREFREE	3,363	3,363	\$142,326
CASA GRANDE	48,571	48,571	\$2,368,830
CAVE CREEK	5,015	5,015	\$212,240
CHANDLER	236,123	236,123	\$9,992,977
CHINO VALLEY	10,817	10,817	\$572,460
CLARKDALE	4,097	4,097	\$216,823
CLIFTON	3,311	3,311	\$219,323
COLORADO CITY	4,821	4,821	\$287,033
COOLIDGE	11,825	11,825	\$576,711
COTTONWOOD	11,265	11,265	\$596,170
DEWEY-HUMBOLDT	3,894	3,894	\$206,079
DOUGLAS	17,378	17,378	\$871,265
DUNCAN	696	1,500	\$46,103
EAGAR	4,885	4,885	\$650,140
EL MIRAGE	31,797	31,797	\$1,345,683
ELOY	16,631	16,631	\$811,101
FLAGSTAFF	65,870	65,870	\$4,828,949
FLORENCE	25,536	25,536	\$1,245,402
FOUNTAIN HILLS	22,489	22,489	\$951,758
FREDONIA	1,314	1,500	\$96,330
GILA BEND	1,922	1,922	\$81,341
GILBERT	208,453	208,453	\$8,821,954
GLENDALE	226,721	226,721	\$9,595,075
GLOBE	7,532	7,532	\$524,896
GOODYEAR	65,275	65,275	\$2,762,508
GUADALUPE	5,523	5,523	\$233,739
HAYDEN	662	1,500	\$46,134
HOLBROOK	5,053	5,053	\$429,336
HUACHUCA CITY	1,853	1,853	\$92,902
JEROME	444	1,500	\$23,497
KEARNY	1,950	1,950	\$95,102
KINGMAN	28,068	28,068	\$1,671,114
LAKE HAVASU CITY	52,527	52,527	\$3,127,355
LITCHFIELD PARK	5,476	5,476	\$231,750
MAMMOTH	1,426	1,500	\$69,547
MARANA	34,961	34,961	\$1,745,941
MARICOPA	43,482	43,482	\$2,120,637
MESA	439,041	439,041	\$18,580,684
MIAMI	1,837	1,837	\$128,018

HURF SWEEPS

FY 2003-2014

CITY/TOWN	2010 CENSUS POP	2010 URS POP	HURF
NOGALES	20,837	20,837	\$1,224,773
ORO VALLEY	41,011	41,011	\$2,048,076
PAGE	7,247	7,247	\$531,280
PARADISE VALLEY	12,820	12,820	\$542,556
PARKER	3,083	3,083	\$748,995
PATAGONIA	913	1,500	\$53,665
PAYSON	15,301	15,301	\$1,066,308
PEORIA	154,065	154,065	\$6,520,195
PHOENIX	1,445,632	1,445,632	\$61,180,690
PIMA	2,387	2,387	\$127,870
PINETOP-LAKESIDE	4,282	4,282	\$363,827
PRESCOTT	39,843	39,843	\$2,108,583
PRESCOTT VALLEY	38,822	38,822	\$2,054,549
QUARTZSITE	3,677	3,677	\$893,304
QUEEN CREEK	26,361	26,361	\$1,115,626
SAFFORD	9,566	9,566	\$512,443
SAHUARITA	25,259	25,259	\$1,261,426
ST. JOHNS	3,480	3,480	\$463,150
SAN LUIS	25,505	25,505	\$1,315,778
SCOTTSDALE	217,385	217,385	\$9,199,965
SEDONA	10,031	10,031	\$530,864
SHOW LOW	10,660	10,660	\$905,744
SIERRA VISTA	43,888	43,888	\$2,200,374
SNOWFLAKE	5,590	5,590	\$474,963
SOMERTON	14,287	14,287	\$737,052
SOUTH TUCSON	5,652	5,652	\$282,259
SPRINGERVILLE	1,961	1,961	\$260,987
STAR VALLEY	2,310	2,310	\$160,981
SUPERIOR	2,837	2,837	\$138,362
SURPRISE	117,517	117,517	\$4,973,445
TAYLOR	4,112	4,112	\$349,383
TEMPE	161,719	161,719	\$6,844,121
THATCHER	4,865	4,865	\$260,614
TOLLESON	6,545	6,545	\$276,991
TOMBSTONE	1,380	1,500	\$69,188
TUCSON	520,116	520,116	\$25,974,420
TUSAYAN	558	1,500	\$40,907
WELLTON	2,882	2,882	\$148,680
WICKENBURG	6,363	6,363	\$269,289
WILLCOX	3,757	3,757	\$188,361
WILLIAMS	3,023	3,023	\$221,617
WINKELMAN	353	1,500	\$24,600
WINSLOW	9,655	9,655	\$820,353
YOUNGTOWN	6,156	6,156	\$260,528
YUMA	93,064	93,064	\$4,801,080
TOTALS	5,022,708	5,028,462	\$231,760,000



Staff Report

Agenda Item: **BUILDING CODE WORKSESSION** – a worksession regarding the update from 2006 International Code Council (ICC) building codes, and from 2002 National Electrical Code (NEC) to the 2012 ICC codes, and the 2011 NEC.

Staff Contact: Paul Grasso / Building Official

Meeting Date: February 11, 2014

Background:

The International Code Council building codes provide a universal set of rules and guidelines for use in managing residential and commercial construction. Because of the volume of the codes, the overall code is broken down into a series of code books as follows:

- 2012 International Building Code (IBC) with appendices
- 2012 International Residential Code (IRC) with appendices
- 2012 International Plumbing Code (IPC) with appendices
- 2012 International Mechanical Code (IMC) with appendices
- 2012 International Fuel Gas Code (IFGC) with appendices
- 2012 International Swimming Pool and Spa Code (ISPSA) with appendices
- 2012 International Energy Conservation Code (IECC) with appendices
- 2012 International Property Maintenance Code (IPMC) with appendices, and
- 2012 International Existing Building Code (IEBC) with appendices.

This update also includes adoption of the new 2011 National Electric Code (NEC).

The Town of Clarkdale has been a member of the ICC since 1991. Over the 23-year period, Town Council has adopted a series of code changes, the most recent occurring in 2008. At that time, the Council adopted the 2006 ICC codes. In March 2004, the Council also adopted the 2002 NEC. Keeping the code current ensures new construction in Clarkdale takes full advantage of the latest best practices. In addition, complying with the most-current international codes also assists our residents as current codes enhance the Town's Insurance Services Office (ISO) and Community Rating System (CRS) ratings resulting in more advantageous insurance rates for residents.

Since 2013, Yavapai County and each of the towns and cities within the County have worked on achieving the adoption of the 2012 ICC codes and the 2011 NEC codes. Thus far, Sedona has adopted the 2012 codes as of this month. Additionally, Yavapai County and Camp Verde are moving forward to adopt the new codes in their jurisdictions. Cottonwood is currently using the 2009 ICC codes, and presently they have no plans to update. Thus far, building contractors, both those living locally and others from out of the area, have expressed their approval for a code update.



Staff Report

Of particular interest to Clarkdale is retention of the code relating to fire sprinklers. Based on staff discussions with the League of Cities and Towns and with our legal counsel, staff was advised to retain the existing code relating to fire sprinklers and adopted through Ordinance #282 dated October 11, 2005 and to omit the sections of new code from the 2012 ICC building codes (Section R313 Automatic Fire Sprinkler Systems). In so doing, the Town expects to retain its ability to require fire sprinklers. Please note, no legal challenges on this topic have yet been undertaken. Staff has also communicated with the Clarkdale Fire District regarding the Town's pursuit of code updates. Please be advised, we are not bringing forward the 2012 International Fire Code at this time, although we are in communication with the Clarkdale Fire District on this topic.

Budget:

Minimal budget impact is expected with the adoption of the new codes. One set of books for the new codes was purchased already. Additional training for the Building Official can be accommodated within this year's existing budget in Community Development.

Recommended modifications to the standard code for Clarkdale as noted in Chapter 7, Building Code of Town Code:

The recommended major updates from the 2006 to the 2012 codes are as follows:

1. R302.5.1: Self-closing doors required between garages and living areas. - *Protection from automobile fumes.*
2. R308.4.6: Safety glazing at stairways and tubs/ showers updated - *Protection from injuries*
3. R310.1: Habitable attics require escape and rescue openings - *Homeowner's escape route and Firefighter access*
4. R311.3: Landings are required at each side of an exterior door. - *Safety*
5. R312.2: Window guards requires at sills 24" or less. - *Safety*
6. R315: Carbon monoxide protection (detectors) *Much like smoke detectors- Safety*
7. R807: Attic access must be weather tight. - *Energy savings*
8. N1103.1.1: Forced air furnaces must have a programmable thermostat. - *Energy savings*
9. R202 75% of lamps must be energy efficient. - *Energy savings*
10. M2302.5: Add: Access around photovoltaic panels must be a minimum of 36" at 3 sides. - *Firefighter safety*

Although many of the items we're updating in Chapter 7 of Town Code are housekeeping issues, the following items are additional modifications to the new codes we're recommending:

1. **R302.3 Fire separation of dwelling units in two-family structures.** We recommend the reduction of the four-hour burn rating for walls between dwelling units to a one-hour drywall burn rating, commensurate with the ICC code standards and with other



Staff Report

municipalities. Currently, our code requires a masonry or concrete wall separating these types of units and a four-hour burn rating. However, with both units protected by a fire suppression system, the one hour rating would be sufficient. Clarkdale Fire District Chief Moore was part of the discussion regarding this proposed change, and is supportive of this modification.

2. **Omit: G2439.5.6 Dryer vent identification. Concealed dryer vent would need a permanently affixed label located within 6' of the appliance.** Based on the experience of staff, this requirement seems unnecessary and creates an undue burden on the builder.

Next steps:

Following guidance to staff from Council, this item will be brought forward for discussion/possible action. Upon Council's approval of the 2012 ICC codes and the 2011 NEC, the Community Development Department will update the forms used for permit issuance and will work with developers as they bring in permits to educate them on the code differences listed above.

Recommendation: Staff is requesting Council's direction regarding the updates to the Chapter 7, Building Codes of Town Code relating to the adoption of 2012 International Code Council building codes and the 2011 National Electrical Code.

Attachments:

1. Recommended updates to Chapter 7, Building of the Town Code

CHAPTER 7 BUILDING

Article 7-1 BUILDING CODE

Section 7-1-1 Adoption of International Building Code (IBC)

That certain code entitled the International Building Code, ~~2012~~ 2006 edition is hereby adopted by the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

- A. 101.1 Title. Insert: Clarkdale, Arizona in place of name of jurisdiction.
- B. Section 103 Department of Building Safety. Omit in its entirety.
- C. Section 113 ~~112~~- Board of Appeals. Omit in its entirety, and substitute the following: 113.1 ~~112.1~~ Appeals. A person may appeal a decision made by the Building Official through the Board of Adjustment, as described in the Town Code.
- D. 903.2 Where Required. Delete in its entirety and substitute the following:
 1. Approved automatic sprinkler systems shall be installed throughout new buildings:
 - a. Where the occupancy is Hazardous, Institutional, or Residential.
 - b. Where occupancy is Assembly, Business, Educational, Factory, Mercantile, and the gross floor area, including mezzanines and basements exceeds 1000 square feet, or the available water supply is insufficient for the required fire flow as determined by the Fire Official.
 - c. Where there are multiple stories, including basements and stories above grade plane.
 - d. Where there is a mixed use containing a residential use group.
 - e. Any structure used for occasional or full time residential use.
 2. The required sprinkler system shall be designed and installed in accordance with National Fire Protection Association 13, 13D, and 13R as referenced in the 2012 ~~2006~~-International Fire Code, or as approved by the Fire Code Official, with the following exception:
 - a. Any area in a residential occupancy that contains a light fixture or outlet shall be sprinklered.
 3. The following do not require sprinklers:
 - a. Detached accessory structures that are no more than 1000 square feet, more than 20 feet from the main structure, and not used to store or manufacture hazardous materials permitted by

CHAPTER 7 BUILDING

- this Code.
- b. Covered patios open on one or more sides.
 - c. Attached carports, open on 2 or more sides.
 - d. Detached canopies, not exceeding 5000 square feet, constructed of approved materials, and used exclusively for automotive motor fuel dispensing stations for private passenger vehicles.
 - e. Uninhabitable attics, basements and crawlspaces with or without electrical outlets or light fixtures in R3 only.
 - f. Buildings or parts of buildings that because of their contents, location, usage, or other reasons determined by the Fire Code Official, a suppression system is not practical or needed.
4. Existing buildings shall be exempt from sprinkler requirements unless:
- a. One or more additions are made to any use or occupancy and the aggregate of the addition(s) exceed 50% of the floor area of the original building as it was on November 11, 2005, or one thousand square feet, whichever is lesser.
 - b. An addition is constructed that exceeds the available water needed for fire flow as determined by the Fire Official.
 - c. The building undergoes a change of use and it is determined by the Fire Official, using Table A, that a greater fire or life safety hazard will be created.
- E. Chapter 11, Accessibility. Delete in its entirety.
- F. 2701.1 Scope. Omit ICC Electrical Code and substitute the following: National Electric Code (NEC) ~~2011~~2002-. The National Electric Code, ~~2011~~ 2002 as adopted and amended by the Town shall not apply to R-3 construction.
EXCEPTION: The National Electric Code, ~~2011~~ 2002-, shall be the electrical code used for those installations, designs and modifications not referenced in the International Residential Code, ~~2012~~ 2006-.
- G. 3109.1 General. After the first sentence, add the following: Permitted swimming pools shall also comply with the State of Arizona laws governing such structures. All regulations shall be in full force regardless of the ages of the occupants of the dwelling unit to which the pool is associated with.
- H. 3111 Add the following: Photovoltaic installations shall comply with the 2011 NEC
- I.H. 3304.1.1 Slope Limits. Delete in its entirety and substitute the following: Dust control. Dust shall be controlled as described in Appendix R,

CHAPTER 7 BUILDING

Safeguards During Construction, of the International One and Two Family Residential Code, ~~2012 2006~~, as adopted and amended by the Town of Clarkdale.

- J. I. 3401.1 Scope. Add the following sentence after ~~Exception: One and two family dwellings shall be exempt from the requirements of the IBC this Code.~~
- K. J. Section 3411 3409- Accessibility For Existing Buildings. Omit in its entirety.

Article 7-2 INTERNATIONAL RESIDENTIAL CODE FOR ONE AND TWO FAMILY DWELLINGS (IRC)

Section 7-2-1 Adoption of the International Residential Code for One and Two Family Dwellings

That certain code entitled the International Residential Code (IRC) for One and Two Family Dwellings, ~~2012 2006~~ Edition along with Appendices G, Swimming pools and hot tubs; H, Patio covers; K, Sound transmission; M, Home Day care; N, Venting methods; O, Automatic vehicular gates and P, Size of water piping system; and ~~R~~; is are hereby adopted as the Residential Code for One and Two Family Dwellings of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

- A. R101.1 Insert: Clarkdale, Arizona in place of name of jurisdiction.
- B. R102.7 Existing Structures. After *International Property Maintenance Code*, add the following: ~~2012 2003~~ edition, as adopted and amended by the Town of Clarkdale. After *International Fire Code*, add, ~~2012 2006~~ edition, as adopted and amended by the Town of Clarkdale.
- C. R103 Department of Building Safety. Omit in its entirety.
- D. R105.2 Work Exempt From Permit. Building: 1. Omit entire sentence and substitute the following: Accessory ~~structures~~ buildings 50 sq. ft. or more require a building permit. Accessory structures less than 50 sq. ft. do not require a building permit, but the location of the structure shall be approved by the Community Development Department prior to construction. 2. Omit entire sentence and substitute the following: All fences require building permits. 7. Omit the entire sentence and substitute the following: Pre-fabricated swimming pools that are 18" (457mm) deep. (In lieu of 24" (610mm) deep)

CHAPTER 7 BUILDING

E. R105.7 Placement of Permit. Add the following after the last sentence. The Building Official shall establish a policy for the display of address numbers, permit and plan storage and determine the necessary documents to be at the job site.

F. ~~R106.3.1 Approval of Construction Documents.~~ Omit the following: which states APPROVED PLANS PER IRC SECTION R106.3.1. Add a period after stamp.

F.G. R106.3.3 Phased Approval. Omit the last sentence in its entirety; The holder of such permit for the foundation or other parts of a building or structure shall proceed at the holders own risk with the building operation and without assurance that a permit for the entire structure will be granted.

G. R108.6 Work commencing before permit issuance: insert up to double or two times the amount of the permit fee.

H. ~~R112 Board of Appeals.~~ Omit, substitute the following: BOARD OF ADJUSTMENT ←

I. ~~R112.1 General.~~ Omit Board of Appeals in the first and third sentences and substitute the following: Board of Adjustment.

J. ~~R112.3 Qualifications.~~ Omit in its entirety and substitute the following: The Board of Adjustment shall be appointed as described in the Town of Clarkdale Code.

H. K. Section R202 Definitions. Add the following:
GUEST HOUSE. A detached structure, containing sleeping, cooking, and sanitary facilities. Buildings containing guest Guest houses shall be considered in their entirety as R-3 for review and fee assignment purposes.

~~I L. TABLE R301.2 (1)~~ Insert the following information into table 301.2(1): ←
~~Add the following:~~

~~After ground snow load: 20, after wind speed: 90, after seismic design category: A, after weathering: moderate, after frost line depth: 12 inches, after termite: moderate to heavy, after winter design temp: 20 degrees F., after ice barrier underlayment required: no, after flood hazards, add: determined by Yavapai County, after air freezing index add: not applicable, after mean annual temperature add: not applicable.~~

CHAPTER 7 BUILDING

Ground snow load: 20	Wind design Speed:90mph Topographic effects: None	Seismic Design A	Subject to damage from: Weathering moderate Frost line depth: 12 inches Termite: moderate/heavy	Winter design temp 20 degrees	Ice barrier underlayment required: No	Flood Hazards: Determined by Yavapai County	Air freezing index: Not applicable	Mean annual temperature: Not applicable
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J.M ~~R302.3 R317.1~~ Two Family Dwellings. ~~Omit the first sentence and substitute the following: Dwelling units in two family dwellings shall be separated from each other by masonry, concrete, or cast concrete wall assembly having a minimum 4 hour fire resistance rating. Sound transmission between units shall comply with Appendix K. Dwelling units in two-family dwellings shall be separated from each other by wall and/or floor assemblies having not less than a 1-hour fire-resistance rating when tested in accordance with ASTM E 119 or UL 263. Fire resistance-rated floor/ ceiling and wall assemblies shall extend to and be tight from the foundation to the underside of the roof sheathing Exceptions: omit items 1: A fire resistance rating of ½ hour shall be permitted in buildings equipped throughout with an automatic sprinkler system installed in accordance with NFPA 13..and 2 Wall assemblies need not extend through attic spaces when the ceiling is protected by not less than 5/8” (15.9mm) Type X gypsum board and an attic draft stop constructed as specified in Section R302.12.1 is provided above and along the wall assembly separating the dwellings. The structural framing supporting the ceiling shall also be protected by not less than ½” (12.7mm) gypsum board or equivalent.;~~

- ~~N. — R317.1.1 Supporting Construction. Omit in its entirety.~~
- ~~O. — R317.2 Townhouses. Omit in its entirety and substitute the following: Townhouses shall be considered separate buildings and shall be separated by minimum 4 hour rated walls made of masonry, or cast concrete. Horizontal separations between units shall have a minimum fire resistance rating of 2 hours. Sound transmissions between units shall comply with Appendix K.~~
- ~~P. — R317.2.2 Parapets. Omit in its entirety and substitute the following: Parapets are not required. Roofs shall be covered with minimum Class C~~

CHAPTER 7 BUILDING

material. Roof decking or sheathing shall be non-combustible materials, or approved fire treated wood for minimum of 4 feet on each side of the fire wall, or one layer of 5/8 inch Type X gypsum board installed directly under the roof decking and supported by a minimum of nominal 2 inch ledgers attached to the sides of the roof framing members for a minimum distance of 4 feet on each side of the wall.

~~Q. R317.2.3 Parapet Construction. Omit in its entirety.~~

~~R. R317.2.4 Structural Independence. Omit all exceptions.~~

~~S. R317.3.1 Though Penetrations. Omit in its entirety.~~

~~T. R317.3.1.1 Fire resistance rated assembly. Omit in its entirety.~~

~~U. R317.3.1.2 Penetration Firestop System. Omit in its entirety.~~

~~V. R317.3.2 Membrane Penetrations. Omit in its entirety.~~

~~X. R313 Automatic Fire Sprinkler Systems Omit in it's entirety.~~

~~Y. R315.3 Where required in existing buildings (C0-2 alarms) delete in it's entirety.~~

~~Z. W. R402.1 Wood foundations. Omit in its entirety and substitute the following: Wood foundations are not permitted. All references to constructing wood foundations in this code shall be considered void.~~

~~AA. X. R404.1.8 Rubble Stone Masonry. Omit in its entirety.~~

~~AB. Y. R903.4.1.2 Roof- Drainage Water. Roof water shall be collected by a system of gutters and piping and channeled to the yard for immediate use or to an approved storage tank(s) for future use. Discharged water shall not cause erosion or become a private or public nuisance.~~

~~AC. Z. Table N1102.1 Insulation and Fenestration Requirements by Component. In the Climate Zone 3 section, in the ceiling R-value column, omit 30 and substitute the following: 38. In the wood frame wall R-value column, omit 13, and substitute the following: 19-18.~~

~~AD. AA. Table N11102.1.2 Equivalent U-Factors. In the Climate Zone 3 section, Ceiling U-Factor column, omit 0.035 and substitute the following: 0.030. In the Frame Wall U-Factor column, omit 0.082 and substitute 0.060.~~

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- AE. AB. M1413.1 General. Omit in its entirety and substitute the following: Evaporative coolers shall not be installed in new buildings or additions. Evaporative coolers shall be permitted only as a replacement for coolers in existence prior to the adoption of this Code. The replacement unit must have a manufacturer approved water recirculating device.
- AF.AC. ~~—~~ G2448.1.1 Installation Requirements. Add the following after the last sentence: Free standing tank type water heaters shall maintain a minimum 2 inch clearance from any surrounding door or wall.
- ~~AD.~~ P602.1.2 Required Meter. ~~Water meters for one and two family dwellings are required as described in Section 614 of the 2006 National Plumbing Code.~~
- ~~AE.~~ P2503.7 Inspection and Testing of Backflow Prevention Devices. ~~Omit in its entirety.~~
- ~~AF.~~ P2503.7.1 Inspections. ~~Omit in its entirety.~~
- ~~AG.~~ P2503.7.2 Testing. ~~Omit in its entirety.~~
- AG. AH. P2712.10 Composting Toilets. Approved composting toilets are permitted.
- AH. AI. P2801.1 Required Add the following: All water heating systems shall be equipped with a recirculating pump, manifold, or similar approved device, unless the farthest fixture using hot water is 10 ft. or less from the water heater. All hot water piping, except for fixture supply lines, shall be insulated with approved materials.
- AI.AJ. P2902.5.3.4 Allowed Irrigation Systems. Irrigation systems shall be regulated by section 608.16.5.4 in the 2012 ~~2006~~ International Plumbing Code.
- AJ. AK. P2902.5.4 Connections to Automatic Fire Sprinkler Systems. ~~Omit Exception in its entirety.~~
- AK. AL. P2903.3 Minimum Pressure. Omit in its entirety and substitute the following: A water pressure reducing device shall be required as described in Section 604.8 of the 2012 ~~2006~~ International Plumbing Code. Minimum pressure shall be 55 pounds per square inch (psi) unless otherwise required. Maximum psi shall be 65.

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AL. AM. P2903.3.1 Maximum Pressure. Omit in its entirety.

AM. AN. P2903.7 Size of Water Service Mains, Branch Mains and Risers.
Omit "3/4 inch (19 mm)." and substitute the following: 1 inch, or as approved by the Utilities Director or the Building Official.

AN. AO. AG103.2.1 Other Requirements. Swimming pools, spas, and hot tubs shall also comply with all State of Arizona laws governing these structures. Both State and Town of Clarkdale adopted building codes shall be in full force regardless of the age of the occupants of the dwelling served by the pool, spa or hot tub.

AO. AP. Add: AG109 Pool and Spa covers ~~COVERS.~~ Add the following
AG109.1 Required covers. All outdoor swimming pools and spas, permanent or portable, shall be equipped with tight fitting covers to reduce evaporation.

AP. AQ Airborne sound transmission. AK102.1 General. Omit 45, substitute the following: 60

AQ > AR Structural-Borne Sound Transmission: AK103.1 General. Omit 45, substitute the following: 60.

See Table A located after Section 7-9

AR. AS. AP101 Omit in its entirety and substitute the following:

1. All one and two family dwellings and townhouses built shall be provided with automatic fire sprinkler protection as referenced in 13D-02 of the National Fire Protection Association, 2006 International Building Code. The following exceptions shall apply:
 - a. All spaces including attached garages, containing an electrical outlet or light fixture shall be protected with fire sprinklers.
 - b. Where there is a mixed use containing a residential use group, the entire building will be sprinkled.

AT. AP 102 Sprinklers not required. The following areas do not require sprinklers:

1. Detached accessory structures that do not contain occasional or full time residential uses, including guest houses and in-law arrangements, located 6 feet or more from the house.
2. Attached carports, open on two (2) or more sides.
3. Covered patios, open on one (1) or more sides.

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4. Uninhabitable attics, basements, and crawl spaces)

AU. AP 103 Existing buildings. Existing buildings shall be exempt from sprinkler requirements unless:

1. One or more additions are made and the aggregate area of the addition exceeds 50% of the square footage of the original building on October 11, 2005, or 1000 square feet, whichever is less.
2. An existing detached building is converted in whole or part to residential use or an addition to a detached structure is built that contains a residential use.
3. An addition is added that exceeds the available water supply needed for fire flow.

AV. AR 101 Dust Control. Any terrain that has been grubbed or altered by grading or construction shall have dust control measures in place at all times, including weekends, to prevent any windborne dust from becoming a public or private nuisance. Contractors and owners shall be held responsible for controlling dust. Exception: Land where regrowth of vegetation has occurred.

AW. AR 102 Stop Work Order. A written notice requiring cessation of dust producing activity shall be issued to the operator, contractor, or owner if excessive dust is being generated and the method of controlling the dust is inadequate or absent. If after 15 minutes, the dust generation is not corrected; a written stop work order may be issued to the operator and/or contractor for all or part of the project, and shall remain in effect until adequate measures have been taken to reduce the dust to an acceptable level.

Article 7-3 PLUMBING CODE

Section 7-3-1 Adoption of the Plumbing Code

That certain code entitled the International Plumbing Code, 2012-2006 Edition is hereby adopted as the Plumbing Code of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

- A. 101.1 Title. Omit [NAME OF JURISDICTION] and substitute the following: the Town of Clarkdale, Arizona
- B. 103 Department of Plumbing Inspection. Delete in its entirety.

CHAPTER 7 BUILDING

- C. 109.2 Membership of Board. Delete in its entirety and substitute the following: "Appeals shall be heard by the Board of Adjustment as described in the Town Code."
- D. 109.2.1 Qualifications. Delete in its entirety
- E. 109.2.2 Alternate Members. Delete in its entirety.
- F. 109.2.3 Chairman. Delete in its entirety.
- G. 109.2.5 Secretary. Delete in its entirety.
- H. 109.2.6 Compensation of members- Delete in its entirety
- ~~I.~~ H. 419.1 Approval. Delete ~~Omit~~ in its entirety and substitute the following: Urinals shall be approved waterless type. ←
- ~~J.~~ I. 420.1.1 Composting Toilets. Approved composting toilets are permitted.
- ~~K.~~ J. 603.1 Size of Water Service Pipe. Delete "3/4 inch (19.1mm)." and substitute the following: 1 inch, or as approved by the Building Official.
- ~~L.~~ K. 604.8 Water-pressure Reducing Valve or Regulator. Omit in its entirety and substitute the following: All newly constructed buildings connected to the municipal water supply shall have an approved pressure regulator device installed on the user side of the water meter. The regulator shall be accessible, in an approved location, and have unions, screens, and pressure gauges on each side of the device to comply with 604.8.2. Sufficient water pressure shall be maintained to assure the proper operation, but not put undue strain on fixtures, devices and systems. Any existing structure that is newly supplied with municipal water or undergoes a service main addition or replacement shall adhere to this section and 603.1.
- ~~M.~~ L. 607.2 Hot Water Supply Temperature Maintenance. Delete in its entirety and substitute the following: All potable water systems shall be equipped with a recirculating pump for hot water, a manifold or similar approved device, unless the farthest fixture using hot water is 10 ft. or less from the water heater.
- ~~N.~~ M. 607.2.1 Piping Insulation. Delete in its entirety and substitute the following: All hot water piping, except for fixture supply lines, shall be insulated with approved materials.

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- O. 608.16.4 Connections to automatic fire sprinkler systems. Delete exception 1 Where systems are installed as a portion of the water distribution system in accordance with the requirements of this code and are not provided with a fire department connection, isolation of the water supply shall not be required.
- ~~M(1).~~ ~~608.16.4 Connections to automatic fire sprinkler systems and standpipe systems.~~ The potable water supply to automatic fire sprinkler and standpipe systems shall be protected against backflow by a double check-valve assembly or a reduced pressure principle backflow preventer.
——— Exception: Isolation of the water distribution system is not required for deluge, preaction or dry pipe systems. (Revised 1/26/10, Effective 2/26/10; Ord #325)
- O. N. 608.16.5.4 Permitted Lawn Irrigation Systems. Low water use drip systems are permitted for new and replacement lawn irrigation systems. Sprinkler systems may be repaired only and not expanded or installed except for permitted new or expanded turf.
- P. O. 614.1 Meter. An approved meter shall be installed, before any fixture supply piping, on the discharge side of any potable water supply system that uses a well or other approved non municipal source for the supply of potable water and uses the collection system of the Town sewer for waste discharge. This meter shall only be used to determine sewer charges and will be read regularly as determined by the Utility Director. Note: the town has two such properties, the Highlander laundry, and Mold in Graphics.
- Q. P. 614.2 Accessibility. This meter shall be accessible to authorized personnel during business hours, except for emergencies, and shall be easily read without entering upon the customer's property unless otherwise approved by the Utilities Director.
- R. Q. 614.3 Testing. The Utilities Director shall have the right to have any meter tested as required in other sections of the Town Code.

Article 7-4 MECHANICAL CODE

Section 7-4-1 Adoption of the Mechanical Code

That certain code entitled the International Mechanical Code, 2012 2006 Edition is hereby adopted as the Plumbing Code of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

CHAPTER 7 BUILDING

- A. 101.1 Title. Omit [Name of Jurisdiction] and substitute the following: the Town of Clarkdale, Arizona.
- B. 103 Department of Mechanical Inspection. Delete in its entirety.
- C. 109 Means of Appeal. Delete in its entirety and substitute the following: 109.1 Means of appeal. A decision of the building official may be appealed to the Board of Adjustment as described in the Town Code.

Article 7-5 ELECTRICAL CODE

Section 7-5-1 Adoption of the Electrical Code

That certain code entitled the National Electrical Code, ~~2011-2002~~ Edition is hereby adopted as the Electrical Code of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

- A. 80.1 Scope. Add the following:
(6) This code shall be the Electrical Code for all structures except for buildings constructed under the International Residential Code, ~~2012 2006~~. For any design, installation, or situation not covered in the International Residential Code, ~~2012 2006~~, this Code shall be adhered to.

Article 7-6 FUEL GAS CODE

Section 7-6-1 Adoption of the Fuel Gas Code

That certain code entitled the International Fuel Gas Code, ~~2012 2006~~ Edition is hereby adopted as the Fuel Gas Code of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

- A. 101.1 Title. Omit [Name of Jurisdiction] and substitute the following: the Town of Clarkdale, Arizona.
- B. 103 Department of Inspection. Delete in its entirety.
- C. 109 Means of Appeal. Delete in its entirety and substitute the following: 109.1 Appeals. A person shall have the right to appeal a decision of the Building Official through the Board of Adjustment as described in the Town Code.

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Article 7-7 INTERNATIONAL FIRE CODE

Section 7-7-1 Adoption of the Fire Code – See Table A

That certain code entitled the International Fire Code, 2012 ~~2006~~ Edition along with Appendix D is hereby adopted as the Fire Code of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

- A. 103 Department of Fire Prevention. Delete in its entirety.
- B. 105 Permits. Delete in its entirety. Note: The Clarkdale Fire District currently performs the duties outlined in this section.

APPENDIX D, FIRE APPARATUS ACCESS ROADS

- C. D102.1 Access and Loading. Add the following after the last sentence: Vertical clearance of no less than 13 feet 6 inches shall be maintained on all access roads. The minimum width of private access roads over 200 feet in length shall be no less than 14 feet unless other wise stated in this Code or approved by the fire chief. Access roads over 1000 feet long shall be provided with turn outs or passing lanes every 500 feet. Roads shall be constructed to be all weather and properly maintained. Access standards may be modified by the fire chief if the structures served are supplied with an approved fire suppression system. Bridges shall be constructed and maintained in accordance with the standards of the local jurisdiction having authority.
- D. D103.21 Grade. Omit in its entirety and substitute the following: Roads shall meet or exceed the following standards:
 - 1. 0-6% grade, natural soil or 4" of compacted AB grade gravel.
 - 2. All roads over 6% grade shall be approved by the Fire Code Official.
- E. TABLE D103.4 Add the following after the first sentence in the 151-500 length, turnarounds required column: Approved outlets or turnarounds with a minimum width of 20 feet, a minimum inside turning radius of 20 degrees and a minimum outside radius of 40 degrees shall be required on all roads of 150 feet to 1000 feet. In the length column omit Over 750 and add the following: Over 1000. In the Turnaround required column omit special approval required and substitute the following: Turn outs or passing lanes shall be provided every 500 feet.
- F. D103.6.1 Roads 20 to 26 feet in width. Omit in its entirety.

CHAPTER 7 BUILDING

- G. D103.6.2 Roads more than 26 feet in width. Omit in its entirety, and substitute the following: All roads shall maintain a 20 foot clear width, unless otherwise stated in the Town Code or are approved by the Fire Code Official.
- H. D103.6.2.1 Roads more than 29 feet wide. Fire apparatus roads 30 to 35 feet wide are permitted to have parking on both sides and no posting.
- I. 101.1 Title. Omit [NAME OF JURISDICTION] and substitute the following: Clarkdale, Arizona
- J. 108 Board Of Appeals
Omit in its entirety and substitute the following:
108.1 Board of Adjustment. Appeals shall be heard by the Board of Adjustment as described in the Town of Clarkdale Code.

Article 7-8 EXISTING BUILDING CODE

Section 7-8-1 Adoption of the Existing Building Code

That certain code entitled the International Existing Building Code, 2012 ~~2006~~ Edition is hereby adopted as the Existing Building Code of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following:

- A. 101.1 Title. Insert after, *Building Code* of, the Town of Clarkdale, Arizona,
- B. 101.4 Applicability. Add after existing buildings, except one and two family dwellings (R-3),
- C. 103 Department of Building Safety. Omit in its entirety.
- D. 112 Board of Appeals, Omit in its entirety and substitute the following:
112.1 Appeals. A person may appeal the decision of the Building Official through the Board of Adjustment as described in the Town Code.

Article 7-9 ENERGY CONSERVATION CODE

Section 7-9-1 Adoption of the Energy Conservation Code

That certain code entitled the International Energy Conservation Code, 2006 Edition, is

CHAPTER 7 BUILDING

hereby adopted as the Energy Code of the Town of Clarkdale and made a part of this chapter the same as though said code was specifically set forth herein, with the following changes:

- A. 101.1 Title. Omit [NAME OF JURISDICTION] and substitute the following: Clarkdale, Arizona.
- B. Table 402.1.1 Insulation and Fenstration Requirements by Component in Climate Zone 3. Ceiling R-value, omit 30, and substitute the following: 38. In the Window Frame Wall R-Value, omit 13, and substitute the following: 19 ~~18~~.

CHAPTER 7 BUILDING

EXISTING BUILDINGS – TABLE A

The 2006 International Building Code (IBC), International Fire Code (IFC) and the International Residential Code (IRC) as adopted and amended by the Town of Clarkdale, specifies where automatic fire suppression is required. Table A shall be used to determine fire suppression requirements in existing structures when a change of use occurs.

From This:	To This:	A	B	E Yes, if Occupant Load > 50	F(4)	H(1)	I(1)	M	R-1,2,3,4 (2)	S	U
A			NC	Yes, if Occupant Load > 50	NC	Yes	Yes	NC	Yes	NC	NC
B	Yes(3)			Yes, if Occupant Load > 50	NC	Yes	Yes	NC	Yes	NC	NC
E	Yes(3)		NC		NC	Yes	Yes	NC	Yes	NC	NC
F	Yes(3)		NC	Yes, if Occupant Load > 50		Yes	Yes	NC	Yes	NC	NC
H	Yes(3)		NC	Yes, if Occupant Load > 50	NC		Yes	NC	Yes	NC	NC
I	Yes(3)		NC	Yes, if Occupant Load > 50	NC	Yes			Yes	NC	NC
M	Yes(3)		NC	Yes, if Occupant Load > 50	NC	Yes	Yes	NC	Yes	NC	NC
R	Yes(3)		NC	Yes, if Occupant Load > 50	NC	Yes	Yes	NC	Yes	NC	NC
S	Yes(3)		NC	Yes, if Occupant Load > 50	NC	Yes	Yes	Yes	Yes		NC
U	Yes(3)	Yes	Yes	Yes, if Occupant Load > 50	Yes	Yes	Yes		Yes	Yes	

Yes =
Sprinklers
Required
NC = No Change; no sprinklers required

Notes:

- 1. - 2006 IBC/IFC/IRC (as published) Requires
- 2. - Yes - A life Safety Issue - where people sleep

4. - Wood Working operations in excess of 1,000 sf

NC = 'No change' unless the new occupancy would be required to have Fire Sprinklers in the 2006 International Building Code (as published & unammended) - or - there is an inadequate water supply for this structure.

Occupancy Classifications - A=Assembly B=Business E=Education F=Factory H=Hazard I=Institutional M=Mercantile
R-1=Hotels R-2=Apartments (nontransient) R-3=1&2 Family R-4=Residential Care S=Storage U=Miscellaneous



Staff Report

Agenda Item: **CONSUMABLE PRODUCTS ORDINANCE WORKSESSION** - a worksession regarding a proposed ordinance adding language to the Town Zoning Code Chapter 2: Definitions and Chapter 3: Zoning Districts, Sections 3-9.a.17 (central business district) and Section 3-11.a.20 (commercial district) allowing the manufacturing, production, and assembly of consumable products as permitted uses.

Staff Contact: Beth Escobar, Senior Planner

Meeting Date: February 11, 2014

Purpose:

To promote economic prosperity in the Town of Clarkdale by increasing the diversity of permitted uses within the Central Business and Commercial Zoning District.

Background:

Staff has received some inquiries regarding possible uses of empty buildings along Main Street related to the production of consumable products such as beer, wine and coffee. There have been two specific incidents where potential businesses, one a micro-brewery and one a coffee producer, investigated moving into a building in the area. Currently, the permitted uses in the Central Business and Commercial Districts do not include the manufacture or production of any perishable products for consumption. Manufacturing first appears as a permitted use in the Industrial District, although there is no specific reference to consumable products other than food. Since brewing and coffee roasting are not permitted uses, the businesses went to a different location.

With the explosion of wine-related commercial activities in the Verde Valley, a zone change adding the manufacturing of consumable products as a permitted use might allow Clarkdale to attract more businesses to the area.

The proposed ordinance would add production and manufacturing of consumable products, defined as 'perishable products made, produced, assembled, roasted, brewed or distilled for human or animal consumption.' These uses would be added to the Central Business District, including the downtown area, and the Commercial District, including the commercially zoned property along SR 89A.

In addition to wine-related businesses, the proposed ordinance would allow for so called 'cottage industries' such as manufacturing of compound pharmaceuticals, soaps, lotions and essential oils, and pet food products such as dog biscuits. These types of businesses seem a good fit for the Central Business District and Commercial Districts, within certain parameters.



Staff Report

Increasing the variety of uses permitted in these two zoning districts could promote more commercial activity within the Town.

Regulations in other communities:

Yavapai County:

Wineries are allowed within the RCU-2 District (Rural, single-family, 2-acre minimum) with a Conditional Use Permit. Similar uses would be considered through a CUP application.

City of Cottonwood:

Light manufacturing is allowed in their Light Commercial Zoning District. Manufactured products must be incidental to permitted use, must be conducted within an enclosed building, and shall not use more than 50 percent of the ground floor area of the building.

For wineries and micro-breweries, production quantities are also restricted by the State Liquor License. For a Series 13 liquor license, for a Domestic Farm Winery, a minimum of 200 gallons must be produced, and the business may produce up to a maximum of 40,000 gallons. A microbrewery, Series 3 Liquor License, requires a 5,000 gallon minimum production and a 1,240,000 gallon maximum production.

Staff could find no reference to the production of other consumable products, such as coffee or cheese, in the zoning ordinances of other communities.

In general, products for human consumption are subject to regulations from the state or county addressing health and safety issues.

Existing Rules:

There are Performance Standards for the Central Business District and Commercial District in the Zoning Code providing regulations regarding outdoor storage, waste disposal, odor and nuisances. These regulations are in place and would apply to any business manufacturing consumable products.

Sustainable Community and Economic Plan:

A mid-term strategy of this plan adopted in July 2013 is to: *'Research and pursue supply chain businesses to support the Arizona wine industry such as producers...'*

Clarkdale General Plan:

Economic Development Element Goal 12.1.b: *'Work to make the local economic climate more supportive of business investment in the community.'*



Staff Report

Planning Commission:

The Planning Commission reviewed the proposed ordinance in three public meetings. A public hearing was held on December 17, 2013.

Per the Commission's direction, the terms 'roasted' and 'brewed' were added to the definition for consumable products.

In addition, the Commission directed staff to add the language regarding sustainable manufacturing practices. Language from the EPA's Sustainable Manufacturing website was incorporated into the ordinance. This language encourages sustainable manufacturing practices. Since these will differ from product to product, this broad language addresses the issue in general, while allowing specific businesses to research and develop best practices.

At their January 21, 2014 meeting the Planning Commission unanimously recommended approval of the proposed ordinance.

Recommendation: Staff is requesting the Council provide feedback regarding the consumable products ordinance and direct staff to make specific changes or move the draft ordinance forward for further review and action.

Attachments:

1. Draft Ordinance

**ORDINANCE NO. 357
CONSUMABLE PRODUCTS**

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CLARKDALE ADDING LANGUAGE TO CHAPTER 2: DEFINITIONS AND CHAPTER 3: ZONING DISTRICTS, SECTIONS 3-9.A.17 (CENTRAL BUSINESS DISTRICT) AND SECTION 3-11.A.20 (COMMERCIAL DISTRICT) ALLOWING THE MANUFACTURING, PRODUCTION, ASSEMBLY AND DISTILLATION OF CONSUMABLE PRODUCTS AS PERMITTED USES; REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR SEVERABILITY.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA AS FOLLOWS:

Section 1: Zoning Code Section 2-1 Definitions - Add the following language:

Consumable Products: Perishable products made, produced, assembled, roasted, brewed or distilled for human or animal consumption.

Section 2: Zoning Code Section 3 Zoning Districts; Section 3-9 Central Business District (CB) add the following language:

A.17 Manufacturing, production and assembly of consumable products using sustainable practices that minimize negative environmental impacts while conserving energy and natural resources. Re-use or re-purposing of by-products is encouraged. All such activity shall be conducted within a completely enclosed building.

Section 3: Zoning Code Section 3-11 Commercial District (C) add the following language:

A.20 Manufacturing, production and assembly of consumable products using sustainable practices that minimize negative environmental impacts while conserving energy and natural resources. Re-use or re-purposing of by-products is encouraged. All such activity shall be conducted within a completely enclosed building.

Section 4: All Ordinances and part of Ordinances in conflict with the provisions of this Ordinance or any part of this document adopted herein by reference are hereby repealed.

Section 5: Any portion of the Town Code or Town Zoning Code repealed by this Ordinance does not affect rights and duties that matured or penalties that were incurred, and proceedings that were begun before the effective date of the repeal.

Section 6: If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of this document adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and Council of the Town of Clarkdale, Arizona
this _____ day of _____ 2014.

ATTEST:

Mayor Doug Von Gausig

Kathy Bainbridge, Town Clerk

APPROVED AS TO FORM:

Town Attorney



Staff Report

Agenda Item: **DUI ENFORCEMENT GRANT RESOLUTION** – Discussion and consideration of the approval of Resolution 1454, pertaining to the submission of a Clarkdale Police Department DUI Grant Proposal for FY 2015 through the Governor’s Office of Highway Safety (GOHS) in the amount of \$ 5959.00.

Submitted By: Chief of Police Randy Taylor and Officer Tommy Nester.

Meeting Date: 11th Day of February, 2014

Background: The Clarkdale Police Department continues to strive for operating in a proactive way opposed to a reactive way. With this in mind we wish to stay ahead in traffic enforcement and education in keeping our community safe. We would like to put extra enforcement on DUI, speeding, aggressive driving, seatbelt usage and child restraints by providing money for overtime.

The additional overtime money requested would help continue our participation in a monthly victim impact panel, monthly, holiday DUI enforcement and Drug Recognition Evaluations and continue our CUB (Curb Underage Buying) through underage party and sales to minors stings.

We will also be requesting funds to purchase three (3) portable breath analyzers. (PBT)

Personnel Services (overtime)		\$ 3221.00
Holiday DUI Task Force	\$3121.00	
Employee Related Expenses		\$ 1181.00
Holiday DUI Task Force	\$1181.00	
Capital Outlay		\$1652.00
3 PBT’s	\$1652.00	
Total Estimated Grant Request		\$5959.00

Recommendation: To approve Resolution # 1454, to accept the Clarkdale Police Department DUI Enforcement Grant Proposal for FY 2015 through the Governor's Office of Highway Safety for the amount of \$ 5959.00.

RESOLUTION # 1455

**A RESOLUTION OF THE COMMON COUNCIL OF THE TOWN OF CLARKDALE,
ARIZONA, PERTAINING TO THE SUBMISSION OF PROJECTS FOR
CONSIDERATION IN ARIZONA'S 2015 HIGHWAY SAFETY PLAN**

WHEREAS, the Governor's Office of Highway Safety is seeking proposals from state and local agencies for projects relating to all aspects of highway safety; and

WHEREAS, the Town of Clarkdale, through the Police Department, is interested in submitting projects to be considered for funding in the form of reimbursable grants from the National Highway Traffic Safety Administration;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the Town of Clarkdale, Arizona as follows:

1. THAT approval of the submission of projects for consideration in Arizona's 2015 Highway Safety Plan is granted.
2. THAT Randy S. Taylor, Chief of Police, is appointed agent for the Town of Clarkdale, to conduct all negotiations and to execute and submit all documents and any other necessary or desirable instruments in connection with such grant.

PASSED AND ADOPTED by the Common Council of the Town of Clarkdale, Arizona, this 11th day of February, 2014.

Doug Von Gausig, Mayor
928-639-2400

ATTEST:

Kathy Bainbridge, Town Clerk
928-639-2400

CERTIFICATION

I HEREBY CERTIFY that the foregoing Resolution 1455 was duly passed and adopted by the Common Council of the Town of Clarkdale, Arizona, at a regular meeting held on the 11th day of February, 2014, and that a quorum was present at the meeting.

Kathy Bainbridge, Town Clerk



Staff Report

Agenda Item: **NOTICE OF INTENT TO CHANGE UTILITY (WATER, WASTEWATER & TRASH) DELINQUENCY AND DISCONNECTION FOR NON-PAYMENT DATES** – Discussion and consideration of a Notice of Intent to Change utility delinquency and disconnection dates.

Staff Contact: Wayne Debrosky, Utility Director
Ellen Yates, Administrative Supervisor – Utilities Dept.

Meeting Date: February 11, 2014

Background: Many people are on a fixed income and are finding it very difficult to meet the 14 day deadline to pay their Utility bill. Allowing 21 days to pay will give the resident more flexibility with their budgets. Making these changes would help many of our residents in paying their bills and reduce the amount of bad debt the Town has to assume.

Currently water service is discontinued or shut-off 75 days after the billing date (due date which is 14 days after the billing date and 60 days of delinquency). By allowing for the accumulation of such a high bill prior to shut-off, it is difficult for the resident to catch up and become current. Changing shut-offs to 30 days after the due date will reduce the past due amount making it a little easier for the resident to pay their utility bills.

The Town of Clarkdale Utilities Department has written off bad debt in the amount of \$29,931.23 for 2011-2012 and \$13,579.70 has accumulated in bad debt so far in 2013.

Now that all of the water meters throughout Town have been changed over to automatic readers, the Utility Department will be able to process utility bills for all users on one cycle instead of splitting the Town into two billing cycles. These changes will also allow the Utilities Department to standardize billing cycles and billing due dates for all residents.

Proposed Changes:

1. DELINQUENT UTILITY CHARGES (WATER, WASTEWATER, TRASH)

Current: Account Delinquencies – Past due Amount at ten (10) % after fourteen (14) days. Due date is fourteen (14) days after billing date.

Proposed: Past due Amount at ten (10) % after twenty-one (21) days. Due date would be twenty-one (21) days after billing date.

2. OTHER WATER UTILITY RATE AND FEE POLICIES

Current: Disconnection for Non-Payment – Water service shall be disconnected for non-payment sixty (60) days from the due date.

Proposed: Disconnection for Non-Payment – Water service shall be disconnected for non-payment thirty (30) days from the due date.

3. OTHER TRASH UTILITY RATE AND FEE POLICIES

Current: Discontinuation for Non-Payment – Trash service shall be discontinued for non-payment sixty (60) days from the due date.

Proposed: Discontinuation for Non-Payment – Trash service shall be discontinued for non-payment thirty (30) days from the due date.

The Notice of Intent to Impose or Increase Fees or Taxes, as required by A.R.S. 9-499.15, was posted on December 16, 2013 in order to comply with providing notice at least sixty days prior to the date the proposed new or increased fee or tax is scheduled to be approved or disapproved at a meeting of the Clarkdale Town Council.

The Notice of Intent to Change Utility (water, wastewater and trash) Delinquency and Disconnection for Non-Payment Dates schedules the required public hearing in order to officially consider the utility changes before Council for discussion and consideration as required by A.R.S. 9-511.01.

- | | |
|-------------------|---|
| December 16, 2013 | Post Notice of Intent to Impose or Increase Fees or Taxes (60 days prior to action by Council) |
| February 11, 2014 | Council Adopts Notice of Intent to Set Wastewater Rates at a Regular Council meeting. |
| February 11, 2014 | File report with data supporting the increase of rates with Town Clerk at least 30 days prior to the Public Hearing. |
| February 23, 2014 | Public Hearing Notice published in newspaper. (Not less than 20 days prior to the public hearing.) |
| March 25, 2014 | Hold Public Hearing & Consider Adoption of Rates by Resolution. (Not less than 30 days after adoption of Notice of Intent.) |
| April 25, 2014 | Rates become effective. (30 days after the adoption of the Resolution or upon specific future date) |

Recommendation: Approval of the Notice of Intent to Change Utility (Water, Wastewater & Trash) Delinquency and Disconnection for Non-Payment Dates.



UTILITIES Department
P.O. Box 308
Clarkdale, AZ 86324
Phone (928) 639-2520 * fax (928) 639-2529
Town Hall (928) 639-2400 * fax (928) 639-2409

**NOTICE OF INTENT TO CHANGE UTILITY (WATER,
WASTEWATER, AND TRASH) DELINQUENCY AND
DISCONNECTION FOR NON- PAYMENT DATES**

The Town Council of the Town of Clarkdale, Arizona will conduct a public hearing on the proposed adoption of the amended delinquency and disconnection dates for water, wastewater and trash on March 25, 2014 at 3:00 P.M. in the Clark Memorial Clubhouse located at 19 N. Ninth Street, Clarkdale, AZ.

The proposed delinquency and disconnection dates for water and wastewater and trash are to be adopted pursuant to A.R.S. 9-511.01 to become effective April 25, 2014 are as follows:

Proposed Changes:

1. DELINQUENT UTILITY CHARGES (WATER, WASTEWATER, TRASH)

Current: Account Delinquencies – Past due Amount at ten (10) % after fourteen (14) days. Due date is fourteen (14) days after billing date.

Proposed: Past due Amount at ten (10) % after twenty-one (21) days. Due date would be twenty-one (21) days after billing date.

2. OTHER WATER UTILITY RATE AND FEE POLICIES

Current: Disconnection for Non-Payment – Water service shall be disconnected for non-payment sixty (60) days from the due date.

Proposed: Disconnection for Non-Payment – Water service shall be disconnected for non-payment thirty (30) days from the due date.

3. OTHER TRASH UTILITY RATE AND FEE POLICIES

Current: Discontinuation for Non-Payment – Trash service shall be discontinued for non-payment sixty (60) days from the due date.

Proposed: Discontinuation for Non-Payment – Trash service shall be discontinued for non-payment thirty (30) days from the due date.



Staff Report

Agenda Item: MAJOR AMENDMENT AND ZONING REVERSION FOR THE VERDE VALLEY RANCH PLANNED AREA DEVELOPMENT (PAD) BY ADOPTION OF A REVISED LAND USE SUMMARY AS THE APPROVED DEVELOPMENT PLAN - Discussion/possible action regarding a major amendment and zoning reversion for the Verde Valley Ranch Planned Area Development (PAD) to reflect prior land divisions through the adoption of a new land use map and revert the commercial zoning of a portion of Assessor's Parcel Number 400-07-011B, that property formerly known as the Clark Mansion, whose zoning was changed by resolution #1330 of the Town of Clarkdale on April 13, 2010, back to PAD.

Staff Contact: Beth Escobar, Senior Planner

Meeting Date: February 11, 2014

Background:

Town Council approved rezoning of an 11.25-acre portion of the Verde Valley Ranch Planned Area Development on October 22, 2013. This portion has subsequently been removed from the development through a land division application approved by the Community & Economic Development Director and recorded at Yavapai County.

Prior to this most recent activity, the following changes to the original Land Use Summary, approved as part of the Verde Valley Ranch Planned Area Development in 1991, have occurred:

- In 2010 Clarkdale Town Council approved a zone change for a five-acre portion of Assessor's Parcel Number 400-07-001B. The Clark Mansion was located on this portion. Subsequent to the zone change approval, the Clark Mansion was destroyed in a fire, so the proposed land division to remove this portion of the property from the Planned Area Development was never completed. This portion of land, therefore, needs to be returned to the Verde Valley Ranch project and the zoning reverted to Planned Area Development.
- In 1996 Phelps Dodge donated approximately 17.79 acres to the Archaeological Conservancy (now parcel 400-02-003E).
- In 2004, Phelps Dodge transferred approximately 10 acres to Arizona State Parks (now parcel 400-07-001A).

Per section 6-2.B.6 of the Zoning Code, the previous land divisions and the removal of the 11.25 portion qualify as a major amendment to the Planned Area Development.

The Land Use Summary map attached with this staff report reflects all of the changes listed above. Adoption of this Land Use Summary will remove Assessor's Parcel Numbers 400-02-



Staff Report

003E (Archaeological Conservancy) and 400-07-001A (Arizona State Parks) from the PAD. It will also return the Clark Mansion portion to the PAD and the original land use designation of Tract R – Clark House.

Planning Commission:

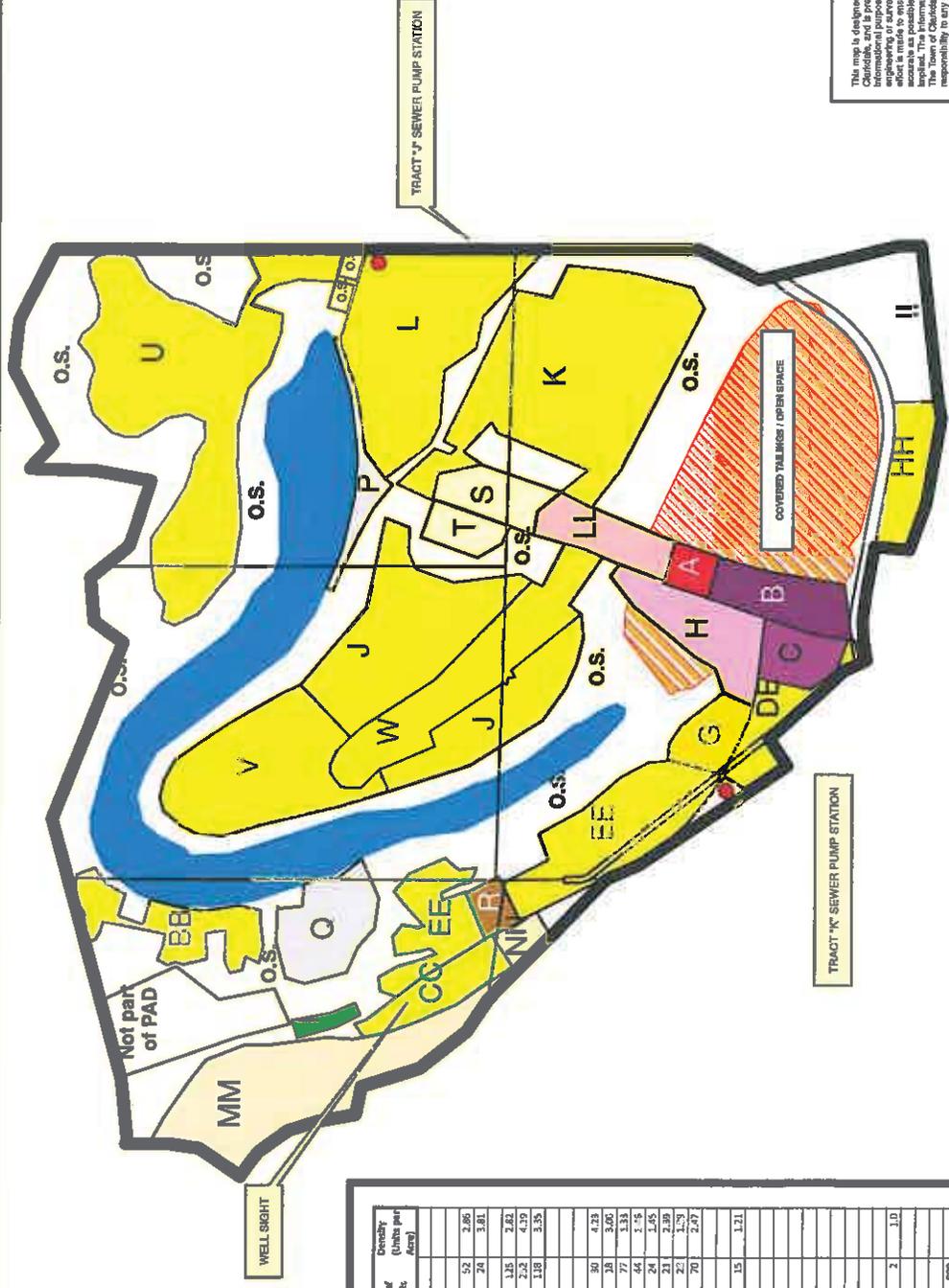
At their December 17, 2013 meeting, the Planning Commission unanimously recommended approval of the Major Amendment and Zoning Reversion. No one spoke in opposition to this proposal at the public hearing held by the Planning Commission.

Recommendation: Staff is requesting approval of the Major Amendment and Zoning Reversion by adoption of the revised Land Use Summary as the approved development plan for Verde Valley Ranch and direction from Council to bring forward for Council review a revised development agreement with the approved revised Land Use Summary as an exhibit to the revised development agreement.

Attachment:

1. Revised Land Use Summary

Verde Valley Ranch Land Use Summary



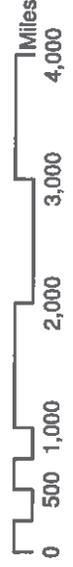
This map is designed to provide information about Clarkdale, and is prepared for general planning and informational purposes only. It is not accurate to the extent that it is used for legal purposes. Effort is made to ensure the map is as complete and accurate as possible, neither warranty nor fitness is made for any particular purpose. The Town of Clarkdale shall provide no liability or responsibility to any person or entity with regard to any loss or damage in connection with or arising from the information on this map.

Parcel Designation	Land Use	Net Acreage	Total Acreage	Concavity (Units per Acre)
A	PUBLIC FACILITY	1.8		
B	RETAIL	9.2		
C	COMMERCIAL	4.5		
D/E	RESIDENTIAL	11.2	52	2.86
F	RESIDENTIAL	6.3	24	3.81
G	HOTEL/MOTEL	7.2		
H	RESIDENTIAL	20.3	135	2.81
I	RESIDENTIAL	20.3	135	2.81
J	RESIDENTIAL	25.3	148	3.25
K	PUBLIC OPEN SPACE	2.4		
L	CLUB HOUSE	1.4		
M	RESIDENTIAL	7.1	30	4.23
N	RESIDENTIAL	6.0	38	3.00
O	RESIDENTIAL	57.4	77	1.33
P	RESIDENTIAL	5.1	44	1.16
Q	RESIDENTIAL	8.8	21	2.39
R	RESIDENTIAL	31.1	22	1.79
S	RESIDENTIAL	28.1	70	2.47
T	OPEN SPACE	9.6		
U	RETAIL	2.1		
V	OPEN SPACE	12.6		
W	CLUB HOUSE	7.9		
X	CLUB HOUSE	7.9		
Y	SEWER PUMP STATION	0.1		
Z	SEWER PUMP STATION	0.5		
AA	STREET	0.7		
AB	LAKE	9.3		
AC	GOLF COURSE	128.1		
AD	OPEN SPACE	16.1		
AE	OPEN SPACE	508.3		
AF	OPEN SPACE	62.1		
AG	RESIDENTIAL	2.1	2	1.0
AH	OPEN SPACE	4.1		
AI	WELL SITE	0.31		
PROJECT TOTAL		897.4	890	



The Town of Clarkdale
Community Development Department
P.O. Box 308/890 Main Street,
Clarkdale, AZ 86024
(928) 639-2500

Verde Valley Ranch
Land Use Summary



December 6, 2013 Revision x 3

2013-14