

**Minutes of a Regular Session of the Common Council of the Town of Clarkdale
Held on Tuesday, January 14, 2014**

A Regular Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, January 14, 2014, at 6:00 P.M. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

CALL TO ORDER – Meeting was called to order at 5:59 P.M. by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig

Councilmember Bill Regner

Vice Mayor Richard Dehnert

Councilmember Curtiss Bohall

Councilmember Rennie Radoccia

Town Staff:

Town Manager Gayle Mabery

Town Clerk/Finance Director Kathy Bainbridge

Community Services/Human Resources Director Janet Perry

Utilities/Public Works Director Wayne Debrosky

Police Chief Randy Taylor

Senior Planner Beth Escobar

Deputy Clerk Mary Ellen Dunn

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

Beth Escobar, Clarkdale resident – presented photos of Town of Clarkdale staff and council participants in the Bank Robbery Re-enactment on behalf of Cindy Emmet and Bill Coen for the Clarkdale Historical Society.

Drake Meinke, Clarkdale resident and business owner - discussed roundabout signage by the Number One Food Store at the entrance to Clarkdale and would like the sign at Clarkdale's entrance to be more clear in order to direct more people to Clarkdale.

REPORTS

Current Events – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor's Report –

December 11, 2013

- Attended Clarkdale Sustainability Project workgroup meeting

- Attended meeting with Hector Riojas from UniSource Energy
- Attended presentation by Alliance for Innovations (Pam Muse); municipal organization that promotes innovations in municipal governments

December 13, 2013

- Attended League Governance Committee – looking at new ways to govern themselves and ways to amend the original constitution

December 19, 2013

- Attended Ken Strobeck's Certified Public Manager graduation

January 6, 2014

- Attended League Budget Subcommittee meeting

January 7, 2014

- Attended League Business Roundtable

January 8, 2014

- Attended planning meeting for the Verde River @ Clarkdale First Annual Poker Run;
- Attended Verde Valley Leadership selection committee at Yavapai College; Mayor is providing a scholarship to a good candidate

January 9, 2014

- Participated in the Walton Family Foundation Verde recommendations review conference call

Vice-Mayor Dehnert's Report –

- Attended Town Christmas party
- Attended MATForce steering committee meeting
- Attended Verde Valley Homeless committee meeting

Councilmember Bohall's Report –

- Attended Old Town Center for the Arts belly dancing event
- Attended Caroling in the Park
- Attended 2nd night opening of local business "Little Lee's Café"

Councilmember Regner's Report –

- Worked with and participated in Clarkdale Historical Society on 1928 Clarkdale Bank Robbery Re-enactment
- Attended Town Christmas party

Councilmember Radoccia's Report –

- Attended Verde Valley Land Preservation annual retreat at Cornville fire station
- Attended Yavapai College Foundation board meeting

Town Manager's Report –

- Offices closed January 20th for Martin Luther King Day
- Jan 21st – Scavenger Hunt cards due
- Jan 25th – 9 a.m. Friends of Verde River Greenway – trail building event
- Jan 31st – Local First Arizona mixer in Men's Lounge from 5 – 7 p.m.

Organizational Reports – Reports regarding regional organizations.

CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations – Councilmember Bohall: No report

NACOG - Northern Arizona Council of Governments – Vice Mayor Dehnert: No report

NAMWUA - Northern Arizona Municipal Water Users Association – Councilmember Radoccia: No report

VRBP – Verde River Basin Partnership – Mayor Von Gausig: No report

VVLP – Verde Valley Land Preservation – Councilmember Radoccia:

The current officers of the group are ready to retire from group and need to be replaced. January 14th meeting was for strategic planning for long range survival of the group.

WAC - Yavapai County Water Advisory Committee – Mayor Von Gausig: Discussed Central Yavapai Highlands Water Resource Management Study. The next meeting is January 15th at 2 p.m. and will cover the same subject. It will be an important meeting that will give critical information on water in the area.

VVREO – Verde Valley Regional Economic Organization – Councilmember Regner: No report

YCL – A report from the Yavapai College Liaison – Councilmember Regner: The Spring semester started January 13th. The Yavapai College Foundation Greater Verde Valley Chapter has been dissolved and asked to reform as Friends of the Southwest Wine Center.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held December 10, 2013.

- B. Claims** - List of specific expenditures made by the Town during the previous month. December, 2013 check log and PPE dated 12/4/2013, 12/14/2013 and 12/28/2013.
- C. Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.
Board of Adjustments Notice of Cancellation of meeting December 25, 2013
Design Review Board minutes of the meeting held December 4, 2013 and Notice of Cancellation of meeting January 1, 2014
Planning Commission minutes of the meeting held December 17, 2013
Parks and Recreation Committee minutes of the meetings held October 9, 2013 and December 11, 2013
- E. Resolution making an appointment to the Public Safety Personnel Retirement Board** – Approval of Resolution #1452, amending Resolution #1439, making an appointment to the Public Safety Personnel Retirement Board.

Mayor Von Gausig pulled Item D.

Vice Mayor Dehnert moved to approve Consent Agenda items A, B, C and E as presented. Councilmember Bohall seconded the motion. The motion was approved unanimously.

- D. A Resolution of the Mayor and Common Council of the Town of Clarkdale, Yavapai County, Arizona providing for compliance with A.R.S. §16-204 as amended by the Arizona Legislature in 2012 – approval of Resolution #1451 which lengthens council terms to expire following canvass of the general elections in November of 2014 and 2016.**

The Arizona State Legislature in 2012 amended A.R.S. §16-204 to consolidate all regular candidate elections including those of the Town of Clarkdale, Arizona to the Fall of even numbered years, effective on January 1, 2014. This new law required adjusting the length of terms of the mayor and members of the council currently serving in office so that their terms will expire following the general election in November of even numbered years.

The term of any member of the council with two or fewer years left in their council term (Councilmembers Bohall, Regner and Radoccia) will expire following the canvass of the general election in November, 2014. The term of Mayor Doug Von Gausig will expire following the canvass of the general election in November, 2016. The term of any member of the council with two or more years left in their council term (Councilmember Dehnert) will expire following the canvass of the general election in November, 2016.

Mayor Von Gausig stated that there are peoples’ names within the resolution and wonders if that has any impact. Town Clerk Bainbridge agreed to remove the names from the resolution.

Mayor Von Gausig moved to approve Resolution #1451, A Resolution of the Mayor and Common Council of the Town of Clarkdale, Yavapai County, Arizona providing for compliance with A.R.S. §16-204 as amended by the Arizona Legislature in 2012 which lengthens council terms to expire following canvass of the general elections in November of 2014 and 2016 with the exclusion of the

peoples' names from the resolution. Vice Mayor Dehnert seconded the motion. The motion was approved unanimously.

NEW BUSINESS

INTERGOVERNMENTAL AGREEMENT BETWEEN THE ARIZONA DEPARTMENT OF TRANSPORTATION AND THE CITIES OF COTTONWOOD AND SEDONA, THE TOWNS OF CAMP VERDE, CLARKDALE AND JEROME, YAVAPAI COUNTY AND THE YAVAPAI-APACHE NATION FOR STATE ROUTE 260 – Discussion and consideration of an Intergovernmental Agreement between the State of Arizona and the Yavapai-Apache Nation, Yavapai County, City of Cottonwood, City of Sedona, Town of Camp Verde, Town of Clarkdale and Town of Jerome, relating to improvement of State Route 260 between Thousand Trails Road and Interstate 17.

Representatives from the Arizona Department of Transportation (ADOT), the Cities of Cottonwood and Sedona, the Towns of Camp Verde, Clarkdale and Jerome, Yavapai County and the Yavapai-Apache Nation have been meeting since 2012 in an effort to secure funding and construction of improvements to the S.R. 260 corridor between Cottonwood and Camp Verde.

The Town of Clarkdale joined with others in the region to adopt resolutions in support of this project in January, 2013. In the adopted resolution, the Town of Clarkdale committed to:

- 1) Assign a staff professional to work with a team from ADOT and other Verde Valley communities to develop a recommended design for SR 260; and,
- 2) Join with other Verde Valley community leaders to advocate for the widening of SR 260 into a four-lane divided highway between Cottonwood and Camp Verde.

In June, 2013, the ADOT Board voted to include \$66 million for the project in the ADOT 5-Year Construction Plan. \$4 million was included for scoping and project design in FY14 and \$62 million was included for construction in FY16.

With the ADOT Board's approval, a team of technical representatives from the Verde Valley jurisdictions has been meeting with ADOT staff to get consensus on design criteria for the road based on objective transportation and access management practices. Preliminary design concepts were presented at the August 22, 2013 Intergovernmental Meeting in Jerome.

On November 12, 2013, the Clarkdale Town Council held a worksession to review the draft Intergovernmental Agreement for the project and voiced no need for changes to the IGA. The purpose of the IGA is to obtain conceptual approval of intersection access points from the local agencies impacted by the proposed improvements on SR 260 from Thousand Trails Road and Wilshire Drive. Adoption of the IGA by all parties will demonstrate the support of the entire region. This unified, regional voice of support was missing when this project failed a number of years ago.

The proposed IGA outlines the improvements to SR 260 to allow four lanes between Thousand Trails Road and Wilshire Drive, and includes the following stipulations:

- SR 260 will have a rural divided highway cross section from Thousand Trails Road to Horseshoe Bend Road.

- A fringe urban cross section will be added from Horseshoe Bend Road to Wilshire Drive.
- One westbound and one eastbound left-in only access point will be permitted between Horseshoe Bend Road and Wilshire Drive.
- Any additional access points will be limited to a right-in/right-out access and will be limited to ¼ mile minimum spacing.
- SR 260 intersections will be designed to maintain a level of service (LOS) B on main line (SR 260) for a minimum of 20 years. Large developments shall be responsible for constructing intersection capacity improvements to maintain LOS B on mainline SR 260.
- Access control will be acquired to ensure future right-in/right-out access will conform with the requirements of this Agreement.
- Seven (7) full access intersections will be constructed at;
 - A. Thousand Trails Road (MP 211.22), plus or minus .1 miles
 - B. Coury Drive (MP 211.95), plus or minus .1 miles
 - C. (MP 214.00), plus or minus .1 miles
 - D. (MP 215.00), plus or minus .1 miles
 - E. Cherry Creek Road (MP 215.93), plus or minus .1 miles
 - F. Horseshoe Bend Road (MP 216.78), plus or minus .1 miles, and
 - G. Wilshire Drive (MP 218.30), plus or minus .1 miles.
- No direct access to SR 260 will be permitted other than as stated herein. It is anticipated that property owners will obtain access to SR 260 via shared driveways and roadway connections.
- The design concept of the proposed four lanes between Thousand Trail Roads and Wilshire Drive was documented in an Environmental Assessment (EA) prepared under the National Environmental Policy Act (NEPA) and received a Finding of No Significant Impact (FONSI) from the Federal Highway Administration (FHWA) on April 13, 2000. The EA will be Re-evaluated under NEPA in accordance with 23 CFR 771.129 for approval by FHWA.

Yavapai County, the City of Cottonwood, the Town of Jerome and the City of Sedona have all approved the IGA. The Town of Camp Verde has the IGA on their agenda on January 15th.

Town Manager Mabery provided the update that the Yavapai-Apache Nation has taken action to approve the IGA and the Town of Camp Verde, the only remaining entity to approve, has the item scheduled for their agenda January 15th.

Councilmember Regner moved to approve the Intergovernmental Agreement between the State of Arizona and the Yavapai-Apache Nation, Yavapai County, City of Cottonwood, City of Sedona, Town of Camp Verde, Town of Clarkdale and Town of Jerome, relating to improvement of State

Route 260 between Thousand Trails Road and Interstate 17. Councilmember Bohall seconded the motion. The motion passed with Vice Mayor Dehnert opposing.

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FY14 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, CERTIFYING THAT SAID APPLICATION MEETS THE COMMUNITY'S PREVIOUSLY IDENTIFIED HOUSING AND COMMUNITY DEVELOPMENT NEEDS AND THE REQUIREMENTS OF THE CDBG PROGRAM, AND AUTHORIZING ALL ACTIONS NECESSARY TO IMPLEMENT AND COMPLETE THE ACTIVITIES OUTLINED IN SAID APPLICATION - Discussion and consideration of Resolution #1453, CDBG project selection and allowing staff to move forward with the submission of the FY14 Federal Community Development Block Grant (CDBG) Letter of Intent.

The Town of Clarkdale is expected to receive approximately \$264,219.00 in FY14 federal Community Development Block Grant (CDBG) funds from the Arizona Department of Housing Regional Account. CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight, or address urgent health hazards.

The Town of Clarkdale held two (2) public meetings on November 12, 2013 and December 10, 2013 at 6:00 PM in the Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth St., Clarkdale, AZ to gather citizen input on the use of the CDBG funds.

The following are the staff suggested projects identified and ranked for the Council's project recommendation:

CDBG Projects – Staff ranking list in order of importance.

<u>Rank</u>	<u>Project Type</u>	<u>Location</u>	<u>Approx. Cost</u>
1.	Address ADA Issues		
	• Clubhouse Complex ADA bathrooms & doors	(Town Hall Complex Bld.)	\$236,219.00
	• Parking lot & Sidewalks	(Town Hall Complex)	
2.	Public Services		
	• Cottonwood Senior Center Purchase of a ramada shade structure	(6 th Street, Cottonwood)	\$28,000.00

Public Comments on Possible Projects

High Priority (Town hall Complex and Senior Center)

- a) Install ADA bathrooms in Clubhouse Complex
- b) Town Hall Complex parking lot and sidewalk ADA improvements
- c) Senior Center purchase and erection of a ramada (30' x 50') shade structure
- d) Senior Center purchase an ADA compliant two-sided digital sign with messaging capabilities
- e) Senior Center purchase of an electric refrigerated salad bar

Medium Priority (Senior Center)

- a) Seal coat and stripe the Senior Center parking lot

- b) Startup funds for a newly constructed green house
- c) Funding for the phased completion of a current solar heating and cooling project
- d) Replacement of parking lot electric lighting fixtures
- e) Guttering or rain water collection system for the Senior Center parking lot/front entrance walkway and that rain directed into a collection tank to help with water conservation for existing landscaping and the greenhouse

Low Priority

- a) Funding for repairs to the Town Community Pool was suggested by a Town resident but this project does not fit the criteria for projects. The entire community would have to be income qualified for this to be a viable project.

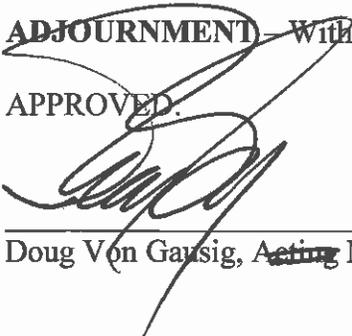
Utilities/Public Works Director Debrosky presented updates on this agenda item and noted that the total amount the Town is eligible for is \$264,219. He clarified that the ramada shade structure was a priority of the Senior Center over the lighted signage.

Councilmember Bohall moved to approve Resolution #1453, a Resolution authorizing the submission of an application for FY14 Community Development Block Grant Funds, certifying that said application meets the community’s previously identified housing and community development needs and the requirements of the CDBG program, and authorizing all actions necessary to implement and complete the activities outlined in said application, with the amendment replacing the word “bathroom” with the word “restroom” wherever it occurs in the resolution. Vice Mayor Dehnert seconded the motion. The motion was approved unanimously.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.

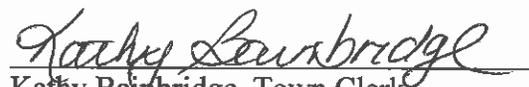
ADJOURNMENT - Without objection, Mayor Von Gausig adjourned the meeting at 6:41 P.M.

APPROVED:



Doug Von Gausig, ~~Acting~~ Mayor

ATTESTED/SUBMITTED:



Kathy Bainbridge, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 14th day of January, 2014. I further certify that meeting was duly called and held and that a quorum was present.

Dated this 19 day of March, 2014.

SEAL



Kathy Bainbridge, Town Clerk