

**NOTICE OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

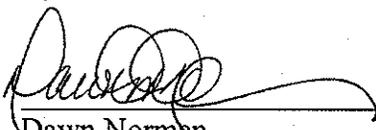
In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes,

NOTICE IS HEREBY GIVEN that the Parks and Recreation Commission of the Town of Clarkdale will hold a Regular Meeting on Wednesday, August 14, 2013, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona. Members of the Clarkdale Parks and Recreation Commission will attend either in person or by telephone, video or internet conferencing. All members of the public are invited to attend.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 7th day of August, 2013, at 10:30 a.m.

Dated this 7th day of August, 2013.

By:



Dawn Norman
Community Services Supervisor

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. PUBLIC COMMENT – The Parks and Recreation Commission invites the public to provide comments at this time. Members of the Parks and Recreation Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to the Parks and Recreation Supervisor during the meeting. Each Speaker is asked to limit their comments to five minutes.

3. MINUTES-Discussion and consideration of the minutes of the Regular Meeting held on June 12, 2013.

4. INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report from the Chairperson on current events.

STAFF REPORT – A report from the Community Services Supervisor on current events.

NEW BUSINESS:

5. **CLARKDALE'S OLD FASHIONED 4TH OF JULY** – A discussion on the 2013 Old Fashioned 4th of July event.

6. **VERDE RIVER @ CLARKDALE** - An update and discussion on the Verde River @ Clarkdale.

7. **WORKSESSION ON REGULATION, FEES AND USE OF TOWN PARKS** - A worksession to review and discuss Regulations, Fees and Use of Town Parks.

8. **FUTURE AGENDA ITEMS** – Listing of items to appear on future agendas.

9. ADJOURNMENT

Reasonable accommodations may be requested by contacting Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.

**MINUTES OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, June 12, 2013, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli
Vice Chairperson: Barbara Van Wye
Commissioners: Debbie Pickard (Absent)
Shannon Westcott (Absent)
Peter Cure

Town Staff:
Community Services Supervisor: Dawn Norman

AGENDA ITEM: CALL TO ORDER – Commissioner Lynda Zanolli called the meeting to order at 5:37 p.m. It was noted that a quorum was present.

AGENDA ITEM: PUBLIC COMMENT - There was no public comment.

AGENDA ITEM: MINUTES-Discussion and consideration of the minutes of the Regular Meeting held on May 8, 2013.

Vice Chair Van Wye motioned to approve the Regular Meeting minutes for May 8, 2013 as written. Commissioner Cure seconded the motion. The motion passed unanimously.

AGENDA ITEM: INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report from the Chairperson on current events.
None.

STAFF REPORT – A report from the Community Services Supervisor on current events.

Community Services Supervisor Dawn Norman reported on the following:

- Community Services Supervisor Norman thanked the Commissioners for volunteering their time to the Town and distributed the Thank You cards and pins handed out at the Volunteer Appreciation Event in April.
- Concerts in the Park -
 - First concert on June 1st was very well attended. The acoustic duo Livas Martinez performed. The 50/50 raffle raised \$320.
 - The next concert is June 15th featuring Sentimental Journey. Vice Chair Barbara Van Wye and Chair Lynda Zanolli are scheduled to volunteer.
 - Vendors - reviewed the location as to where vendors should set-up and informed that Ice Cream Dream was issued a letter stating that they will no

longer be able to obtain a vendor permit due to not adhering to rules and for providing inconsistent information on the permit application.

- Volunteers are still needed for the July 13th and September 7th concerts.
- Summer Programs - The Clark Memorial Library has partnered with NAU Civic Institute who oversee the Foster Grandparent Program. Through this program the NAU Civic Institute will provide volunteers to plan and operate two summer programs:
 - Summer Reading Program & Storytime is geared towards Kindergarten age children and younger and will be held on Wednesdays at 10 a.m. This program will include a story with games, crafts and activities.
 - Movies on Monday is for youth entering 1st-6th grades and will be held on Mondays at 1pm. This program will include the showing of a movie along with a literacy activity. The movies selected are all based on youth books.
- A new sound system was purchased for Parks & Recreation events. The new system is much smaller and portable, alleviating the need to break-down and haul the council chamber sound system to the park.
- TAPCO River site - Freeport McMoRan has executed the agreement with the Town for the property.
- Town employees will begin working 40 hour work weeks on July 15th. Town Offices will now be open on Fridays 8am-12pm. This includes a change to the library hours - Mon-Thur 8am-5:30pm and Friday 8am-12pm, closed on Saturday and Sunday.

NEW BUSINESS:

AGENDA ITEM: CLARKDALE'S OLD FASHIONED 4TH OF JULY – A discussion on the 2013 Old Fashioned 4th of July event.

Community Services Supervisor Dawn Norman reported the following:

- Pre-Planning Meeting scheduled with Police Chief, Fire Chief and Public Works Director. Meetings will continue up until the week of the event. In addition to the normal planning discussion, emergency procedures and planning will also be included.
- Schedule of Events - Review and discussion on the scheduled activities and performances. The activities will begin at 7 am with the event concluding at 11 am.
- Volunteers - Review and discussion of the volunteer opportunities. The Vineyard Christian Church has been contacted and they will be assisting with recruiting volunteers.
- Prepping and packing of items for the event.

AGENDA ITEM: WORKSESSION ON REGULATION, FEES AND USE OF TOWN PARKS - A worksession to review and discuss Regulations, Fees and Use of Town Parks.

Community Services Supervisor Norman requested the notes prepared by the Commissioners. There was general discussion on the assignment. Community Services Supervisor Dawn

Norman reiterated that this will be an ongoing project and will schedule discussions and worksessions for future agendas so the Commission can continue to work on it.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

Regulation, Fees and Use of Town Parks
Crossroads at Mingus Park
4th of July

AGENDA ITEM: ADJOURNMENT-With no further business before the Commission and with no objection, the meeting adjourned at 6:12 p.m.

APPROVED:

Lynda Zanolli, Chairperson

SUBMITTED BY:

Dawn Norman, Community Services Supervisor



Staff Report

Agenda Item: **CLARKDALE'S OLD FASHIONED 4TH OF JULY** – A discussion on the 2013 Old Fashioned 4th of July event.

Staff Contact: Community Services Supervisor Dawn Norman

Meeting Date: August 14, 2013

Background: Staff will review the 2013 Old-Fashioned 4th of July event with the Commission along with discussing items that may be considered for the 2014 event.

Recommendation: This item is scheduled as a discussion only, and no official action is necessary from the Commission.



Staff Report

Agenda Item: **VERDE RIVER @ CLARKDALE** - An update and discussion on the Verde River @ Clarkdale.

Staff Contact: Community Services Supervisor Dawn Norman

Meeting Date: August 14, 2013

Background: Staff will update the Commission on the progress of the Verde River @ Clarkdale project along with a PowerPoint presentation.

Recommendation: This item is scheduled as a discussion only, and no official action is necessary from the Commission.



Staff Report

Agenda Item: **WORKSESSION ON REGULATION, FEES AND USE OF TOWN PARKS** - A worksession to discuss Regulations, Fees and Use of Town Parks.

Staff Contact: Dawn Norman, Community Services Supervisor

Meeting Date: August 14, 2013

Background: Resolution No. 703 Regulations and Fees for Use of the Clarkdale Park was approved in August of 1992 and was specific only to the Clarkdale Town Park. Since the inception of this Resolution the Town has attained additional park facilities, the number of which will increase in the years to come. In addition, the park facilities have seen an increase of use along with an expansion of types of use.

This worksession is scheduled to continue discussion on moving forward to developing a new ordinance that would apply to all town parks and would provide guidance to Town Staff on the public's use of the park facilities.

Recommendation: This item is scheduled as a worksession only, and no official action is necessary from the Commission.