

**NOTICE OF A REGULAR MEETING  
OF THE PARKS AND RECREATION COMMISSION  
OF THE TOWN OF CLARKDALE**

In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes,

**NOTICE IS HEREBY GIVEN** that the Parks and Recreation Commission of the Town of Clarkdale will hold a Regular Meeting on Wednesday, June 12, 2013, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona. Members of the Clarkdale Parks and Recreation Commission will attend either in person or by telephone, video or internet conferencing. All members of the public are invited to attend.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 5<sup>th</sup> day of June, 2013, at 10:30 a.m.

Dated this 5<sup>th</sup> day of June, 2013.

By:

  
\_\_\_\_\_  
Dawn Norman  
Community Services Supervisor

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

**1. CALL TO ORDER**

**2. PUBLIC COMMENT** – The Parks and Recreation Commission invites the public to provide comments at this time. Members of the Parks and Recreation Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to the Parks and Recreation Supervisor during the meeting. Each Speaker is asked to limit their comments to five minutes.

**3. MINUTES**-Discussion and consideration of the minutes of the Regular Meeting held on May 8, 2013.

**4. INFORMATIONAL REPORTS**

CHAIRPERSON'S REPORT – A report from the Chairperson on current events.

STAFF REPORT – A report from the Community Services Supervisor on current events.

**NEW BUSINESS:**

**5. CLARKDALE'S OLD FASHIONED 4<sup>TH</sup> OF JULY** – A discussion on the 2013 Old Fashioned 4<sup>th</sup> of July event.

**6. WORKSESSION ON REGULATION, FEES AND USE OF TOWN PARKS** - A worksession to review and discuss Regulations, Fees and Use of Town Parks.

**7. FUTURE AGENDA ITEMS** – Listing of items to appear on future agendas.

**8. ADJOURNMENT**

Reasonable accommodations may be requested by contacting Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.

**MINUTES OF A REGULAR MEETING  
OF THE PARKS AND RECREATION COMMISSION  
OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, May 8, 2013, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli  
Vice Chairperson: Barbara Van Wye  
Commissioners: Debbie Pickard  
Shannon Westcott  
Peter Cure (Absent)

Town Staff:  
Community Services Supervisor: Dawn Norman

**AGENDA ITEM: CALL TO ORDER** – Commissioner Lynda Zanolli called the meeting to order at 5:30 p.m. It was noted that a quorum was present.

**AGENDA ITEM: PUBLIC COMMENT** - There was no public comment.

**AGENDA ITEM: MINUTES - Discussion and consideration of the minutes of the Regular Meeting held on April 10, 2013.**

**Vice Chair Van Wye motioned to approve the Regular Meeting minutes for April 10, 2013 as written. Commissioner Westcott seconded the motion. The motion passed unanimously.**

**AGENDA ITEM: INFORMATIONAL REPORTS**

**CHAIRPERSON'S REPORT – A report from the Chairperson on current events.**

Chairperson Zanolli reported that she participated in the Verde River kayak trip on \_\_\_\_, the details of which she will share during the agenda item.

**STAFF REPORT – A report from the Community Services Supervisor on current events.**

Community Services Supervisor Dawn Norman reported on the following:

- 05/02/13 - Attended the Verde Front Leaders Meeting - This meeting is part of the Verde Front efforts sponsored by the Prescott National Forest Service, this includes the Verde Front Trails Group. This is an opportunity for the leaders of our area to meet and discuss the Verde Front efforts and projects, both current and future.
- 05/07/13 - Attended the Verde Front Trails Meeting - Update on Mingus Recreation area:
  - 23 comments received during the scoping process showing support for the project;
  - Specialists have been out to the site to review the area;

- Meeting with the specialists to review their finds will take place in May;
- Anticipate approximately 12-18 months before everything is approved and construction begins.
- Spirit of Clarkdale Award nominations are still being accepted. The deadline to submit a nomination is May 15<sup>th</sup> by 5p.m.

**NEW BUSINESS:**

**AGENDA ITEM: UPDATE ON THE VERDE RIVER @ CLARKDALE PROJECT – An update and discussion on the Verde River @ Clarkdale Project.**

Community Services Supervisor Dawn Norman reported on the following:

- Veteran’s Memorial Loop Trail - The Commission reviewed a map along with photos of progress made on the Veteran’s Memorial Loop Trail being installed along the Verde River on the Waste Water Treatment property. This project is in partnership with the Verde River Greenway and the Vetraplex. The work is being performed by the Vetraplex, an organization that assists Veterans in a variety of ways, including a work program. This is being funded through a Walton’s Foundation Grant received by the Friends of the Verde River Greenway. There was open discussion on the project including property lines and connection to the Dorothy Benatz Trail.
- Tuzigoot River Access Point (TuziRAP) - The Commission reviewed a map of the Proposed Site Development Phase I. This project is in partnership with American Rivers, Arizona State Parks Verde Greenway and Altria Foundation. As reported last month, Altria Foundation Work Crew is scheduled for July 15-19<sup>th</sup>. The project includes road improvements, ADA parking, an ADA trail approximately 300 ft. long, and an ADA viewing platform. Funding is being provided through a Walton Foundation grant and a Heritage Grant.
- Tapco River Access Point (TapcoRAP) - The Commission was provided with the Staff Report and Verde River Access License being considered by the Town Council on May 14<sup>th</sup>. Freeport McMoRan will grant to the Town its use of the site owned by Freeport McMoRan, approximately 80 acres. The initial term of the agreement is 5 years with automatic one-year renewals and in exchange, the Town will pay an annual use fee of \$10 per year. There was open discussion on the terms of the agreement.

Chairperson Zanolli shared her river experience with the Commission. She stated it was wonderful. The only challenge and downfall was the dam for Pecks Lake. She continued that at that point, kayakers have to exit from the river and carry around to the other side of the dam, which was a long haul. She suggested that an alternative to this is to install a trail on the opposite side of the river along the road side. There are trail groups who may be interested in the project and whom would provide the labor and expertise in the installation of the trail.

The Commission expressed their excitement in the project and that it was long overdue for Clarkdale to have a recreation site of this nature.

**AGENDA ITEM: CONCERTS IN THE PARK - A discussion on the 2013 Concerts in the Park.**

Community Services Supervisor Dawn Norman shared the Salt River Materials TV Guide ad published on May 3<sup>rd</sup> covering the 2013 Concerts in the Park. She thanked Salt River Materials for sponsoring the ad.

Community Services Supervisor Norman then updated the Commission on the volunteer schedule, volunteers and dates still needing coverage.

**AGENDA ITEM: CLARKDALE'S OLD FASHIONED 4<sup>TH</sup> OF JULY – A discussion on the 2013 Old Fashioned 4<sup>th</sup> of July event.**

Community Services Supervisor Norman updated the Commission on the progress of the planning for the 2013 Old Fashioned 4<sup>th</sup> of July event, this included:

- Repairing of children's games - Thanks to Chair Zanolli for initiating the repairs for the games. Town Volunteer Vic Viarengo will be in to review the games and repair and paint those in need.
- Currently working on the day's schedule of events.
- Will be meeting with both the Fire Chief and Police Chief to begin discussing the event along with the safety aspects of the event, the first of many to take place.
- Recruitment of volunteers.

**AGENDA ITEM: WORKSESSION ON REGULATION, FEES AND USE OF TOWN PARKS - A worksession to review and discuss Regulations, Fees and Use of Town Parks.**

Community Services Supervisor Norman distributed Park Ordinances and Rules of Use adopted by some of Arizona's other municipalities, including Sedona, Tempe, Mesa, Surprise and Chandler. In reviewing ordinances and rules of use, these municipalities addressed many of the challenges Clarkdale is facing, but on a much larger scale. Community Services Supervisor Norman asked the Commission to review these and take note as to which sections they would like to consider implementing into Clarkdale's ordinance and Rules of Use. She continued that the Commission had the freedom to expand outside of the municipalities provided. At the next meeting the notes will be collected and combined into a working document for the Commission to start reviewing and discussing. As work progresses, the Commission's input and suggestions will then be put into a draft form for their approval. This will take several meetings before coming to fruition. After the Commission's approval, the draft will then be submitted to the Town Clerk for review. After the Town Clerk's review, a work session will be scheduled with Council. This will allow for the Parks and Recreation Commission and Council to work together and discuss the draft and implement revisions and additions prior to the Council's approval. These revisions and additions will be made and then scheduled for Council for final approval.

**AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.**

**Regulation, Fees and Use of Town Parks**

**Crossroads at Mingus Park**

**4<sup>th</sup> of July**

**AGENDA ITEM: ADJOURNMENT-**With no further business before the Commission and with no objection, the meeting adjourned at 6:27 p.m.

APPROVED:

\_\_\_\_\_  
Lynda Zanolli, Chairperson

SUBMITTED BY:

\_\_\_\_\_  
Dawn Norman, Community Services Supervisor



# Staff Report

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Agenda Item:                **CLARKDALE'S OLD FASHIONED 4<sup>TH</sup> OF JULY** – A discussion on the 2013 Old Fashioned 4<sup>th</sup> of July event.

Staff Contact:                Community Services Supervisor Dawn Norman

Meeting Date:                June 12, 2013

Background:                Staff will present to the Commission the progress on the plans for the 2013 event and update the Commission on the activities scheduled.

Recommendation: This item is scheduled as a discussion only, and no official action is necessary from the Commission.



# Staff Report

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**Agenda Item:**           **WORKSESSION ON REGULATION, FEES AND USE OF TOWN PARKS** - A worksession to discuss Regulations, Fees and Use of Town Parks.

**Staff Contact:**           Dawn Norman, Community Services Supervisor

**Meeting Date:**           June 12, 2013

**Background:**           Resolution No. 703 Regulations and Fees for Use of the Clarkdale Park was approved in August of 1992 and was specific only to the Clarkdale Town Park. Since the inception of this Resolution the Town has attained additional park facilities, the number of which will increase in the years to come. In addition, the park facilities have seen an increase of use along with an expansion of types of use.

This worksession is scheduled to continue discussion on moving forward to developing a new ordinance that would apply to all town parks and would provide guidance to Town Staff on the public's use of the park facilities.

**Recommendation:** This item is scheduled as a worksession only, and no official action is necessary from the Commission.