

**MINUTES OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, June 12, 2013, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli
Vice Chairperson: Barbara Van Wye
Commissioners: Debbie Pickard (Absent)
Shannon Westcott (Absent)
Peter Cure

Town Staff:
Community Services Supervisor: Dawn Norman

AGENDA ITEM: CALL TO ORDER – Commissioner Lynda Zanolli called the meeting to order at 5:37 p.m. It was noted that a quorum was present.

AGENDA ITEM: PUBLIC COMMENT - There was no public comment.

AGENDA ITEM: MINUTES-Discussion and consideration of the minutes of the Regular Meeting held on May 8, 2013.

Vice Chair Van Wye motioned to approve the Regular Meeting minutes for May 8, 2013 as written. Commissioner Cure seconded the motion. The motion passed unanimously.

AGENDA ITEM: INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report from the Chairperson on current events.
None.

STAFF REPORT – A report from the Community Services Supervisor on current events.

Community Services Supervisor Dawn Norman reported on the following:

- Community Services Supervisor Norman thanked the Commissioners for volunteering their time to the Town and distributed the Thank You cards and pins handed out at the Volunteer Appreciation Event in April.
- Concerts in the Park -
 - First concert on June 1st was very well attended. The acoustic duo Livas Martinez performed. The 50/50 raffle raised \$320.
 - The next concert is June 15th featuring Sentimental Journey. Vice Chair Barbara Van Wye and Chair Lynda Zanolli are scheduled to volunteer.
 - Vendors - reviewed the location as to where vendors should set-up and informed that Ice Cream Dream was issued a letter stating that they will no

longer be able to obtain a vendor permit due to not adhering to rules and for providing inconsistent information on the permit application.

- Volunteers are still needed for the July 13th and September 7th concerts.
- Summer Programs - The Clark Memorial Library has partnered with NAU Civic Institute who oversee the Foster Grandparent Program. Through this program the NAU Civic Institute will provide volunteers to plan and operate two summer programs:
 - Summer Reading Program & Storytime is geared towards Kindergarten age children and younger and will be held on Wednesdays at 10 a.m. This program will include a story with games, crafts and activities.
 - Movies on Monday is for youth entering 1st-6th grades and will be held on Mondays at 1pm. This program will include the showing of a movie along with a literacy activity. The movies selected are all based on youth books.
- A new sound system was purchased for Parks & Recreation events. The new system is much smaller and portable, alleviating the need to break-down and haul the council chamber sound system to the park.
- TAPCO River site - Freeport McMoRan has executed the agreement with the Town for the property.
- Town employees will begin working 40 hour work weeks on July 15th. Town Offices will now be open on Fridays 8am-12pm. This includes a change to the library hours - Mon-Thur 8am-5:30pm and Friday 8am-12pm, closed on Saturday and Sunday.

NEW BUSINESS:

AGENDA ITEM: CLARKDALE'S OLD FASHIONED 4TH OF JULY – A discussion on the 2013 Old Fashioned 4th of July event.

Community Services Supervisor Dawn Norman reported the following:

- Pre-Planning Meeting scheduled with Police Chief, Fire Chief and Public Works Director. Meetings will continue up until the week of the event. In addition to the normal planning discussion, emergency procedures and planning will also be included.
- Schedule of Events - Review and discussion on the scheduled activities and performances. The activities will begin at 7 am with the event concluding at 11 am.
- Volunteers - Review and discussion of the volunteer opportunities. The Vineyard Christian Church has been contacted and they will be assisting with recruiting volunteers.
- Prepping and packing of items for the event.

AGENDA ITEM: WORKSESSION ON REGULATION, FEES AND USE OF TOWN PARKS - A worksession to review and discuss Regulations, Fees and Use of Town Parks.

Community Services Supervisor Norman requested the notes prepared by the Commissioners. There was general discussion on the assignment. Community Services Supervisor Dawn

Norman reiterated that this will be an ongoing project and will schedule discussions and worksessions for future agendas so the Commission can continue to work on it.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

Regulation, Fees and Use of Town Parks

Crossroads at Mingus Park

4th of July

AGENDA ITEM: ADJOURNMENT-With no further business before the Commission and with no objection, the meeting adjourned at 6:12 p.m.

APPROVED:

Lynda Zanolli, Chairperson

SUBMITTED BY:

Dawn Norman, Community Services Supervisor