

**NOTICE OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes,

NOTICE IS HEREBY GIVEN that the Parks and Recreation Commission of the Town of Clarkdale will hold a Regular Meeting on Wednesday, May 8, 2013, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona. Members of the Clarkdale Parks and Recreation Commission will attend either in person or by telephone, video or internet conferencing. All members of the public are invited to attend.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on the _____ day of May, 2013, at _____ a.m./p.m.

Dated this 2nd day of May, 2013.

By:



Dawn Norman
Community Services Supervisor

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. PUBLIC COMMENT – The Parks and Recreation Commission invites the public to provide comments at this time. Members of the Parks and Recreation Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to the Parks and Recreation Supervisor during the meeting. Each Speaker is asked to limit their comments to five minutes.

3. MINUTES-Discussion and consideration of the minutes of the Regular Meeting held on April 10, 2013.

4. INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report from the Chairperson on current events.

STAFF REPORT – A report from the Community Services Supervisor on current events.

NEW BUSINESS:

5. UPDATE ON THE VERDE RIVER @ CLARKDALE PROJECT – An update and discussion on the Verde River @ Clarkdale Project.

6. CONCERTS IN THE PARK – An update on the 2013 Concerts in the Park.

7. CLARKDALE'S OLD FASHIONED 4TH OF JULY – A discussion on the 2013 Old Fashioned 4th of July event.

8. WORKSESSION ON REGULATION, FEES AND USE OF TOWN PARKS - A worksession to review and discuss Regulations, Fees and Use of Town Parks.

9. FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

10. ADJOURNMENT

Reasonable accommodations may be requested by contacting Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.

**MINUTES OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, April 10, 2013, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli
Vice Chairperson: Barbara Van Wye
Commissioners: Debbie Pickard (Absent)
Shannon Westcott
Peter Cure

Town Staff:
Community Services Supervisor: Dawn Norman

AGENDA ITEM: CALL TO ORDER – Commissioner Lynda Zanolli called the meeting to order at 5:32 p.m. It was noted that a quorum was present.

AGENDA ITEM: PUBLIC COMMENT - There was no public comment.

AGENDA ITEM: MINUTES-Discussion and consideration of the minutes of the Regular Meeting held on December 12, 2012.

Community Services Dawn Norman informed the Commission that a correction had been made to the footer of the draft minutes to display the correct date of December 12, 2012.

Commissioner Westcott motioned to approve the Regular Meeting minutes for December 12, 2012 as corrected. Commissioner Cure seconded the motion. The motion passed unanimously.

AGENDA ITEM: INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report from the Chairperson on current events.
There was no report.

STAFF REPORT – A report from the Community Services Supervisor on current events.

Community Services Supervisor Dawn Norman reported on the following:

- 04/24/13 – 4:00-5:30 pm - Interactive Musical Performance featuring Johnny Lingo and Dave Rentz. Clarkdale Community Services has partnered with Parents as Teachers to present this event on April 24th in the Men's Lounge. This interactive concert is free and is geared towards children under the age of 6 years. Children must be accompanied by an adult/caregiver.
- Crossroads at Mingus Park - The developers are working with Staff and Council to an amendment to the development agreement. This amendment includes the revised park locations recommended by Parks and Recreation Commission. Once the amended development agreement is approved by Council the developers can than move forward with the proposed park, Tract F.

- Annual Volunteer Appreciation Event is scheduled for April 22nd, 5-6pm, in the Men's Lounge.
- Spirit of Clarkdale Awards have been reinstated. The last awards were issued in 2010. This year a new category, Sustainability, has been added. Nomination Applications and information are available on the Town website or in the library. Nominations are due May 15th by 5p.m.

NEW BUSINESS:

AGENDA ITEM: UPDATE ON THE VERDE RIVER @ CLARKDALE PROJECT – An update and discussion on the Verde River @ Clarkdale Project.

Community Services Supervisor Dawn Norman reported on the following:

- In January, the preliminary site plan drawings for the first phase of the Tuzigoot River Access Point (TuziRAP) project were submitted for review by Shephard Wesnitzer and distributed to the Public Works Department, Fire District, Building Official and Arizona State Parks for review.
- Altria Foundation Work Crew is scheduled for July 15-19th. They will provide a group of 20 volunteers plus 10 staff including a film crew from the Altria Foundation (a national foundation) will be working on projects at the Verde River @ Clarkdale. We plan to have the group work at each of the Tapco River Access Point and TuziRAP building trails and river viewing platforms, kayak launch pads and performing general landscape grooming. A front team was in town last week to determine a rough agenda and to view properties, restaurants, and attractions and to arrange for security and emergency services during the scheduled trip. Following the logistics team visit, staff plus Chief Moore got together to brainstorm ideas on the project, process and ways in which we might approach using the volunteers. Clarkdale and Altria were partnered through the efforts of American Rivers.
- A new river access point for the Tapco RAP site has been identified. The new site is owned by Freeport McMoRan, approximately 80 acres and is approximately 1 mile upriver from the original proposed Tapco site that the Town had been considering for the lease negotiation with Freeport McMoRan. The upriver site is still in the proximity of Tapco but is a far more desirable site for our project. This location adds 45 minutes to a kayak float. Town Manager has met with Freeport McMoRan and both parties seem to be in agreement on the terms for the lease of the new proposed Tapco RAP site. The lease agreement is currently in review by both parties' attorneys and staff anticipates the lease to go before Council for approval on May 14th. The licensed fee/annual amount for the property is a nominal amount. In addition, Freeport McMoRan has agreed to donate the ramadas at Pecks Lake to the Town to reuse and relocate to the Tapco RAP site. Town staff will take down, transport and erect the ramadas.
- The Commission reviewed the new Verde River @ Clarkdale map identifying the new proposed Tapco RAP site and the TuziRAP site. There was open discussion on: site host, layout of trails and amenities at the sites, and camping.
- TuziRAP - Town Manager Gayle Mabery met on-site at the TuziRAP with Verde River Greenway Coordinator Max Castillo and Dead Horse Ranch State Park Manager George Christensen on April 9th. Town Manager Mabery had contacted Max Castillo with questions about the work that had been done to repair the Hickey Ditch Diversion and about the trail connections between TuziRAP, Tuzigoot National Monument and Dead Horse Ranch State Park. The on-site meeting was very instructive, and alleviated some of

the concerns that Town Manager Mabery had with regard to the diversion dam based on an earlier site visit. While initially it appeared as though the dam was reconstructed in a way that would prevent boaters from floating downriver, it was actually designed to allow the river to “cut its own channel” through the end of the dam that is closest to the Town’s proposed trailhead. In fact, the river had already made significant progress in doing so in the week since Town Manager Mabery viewed it. Max Castillo speculates that within 2 more weeks, kayaks will be floating through this stretch, and probably sooner if kids or others start shoveling or moving rocks when this weekend’s nice weather brings them to the TuziRAP. The Commissioners viewed a picture of the site and the work completed in question.

AGENDA ITEM: CONCERTS IN THE PARK - A discussion on the 2013 Concerts in the Park.

Community Services Supervisor Dawn Norman reviewed the following with the Commission:

- Concerts in the Park schedule for 2013
- Designated Donation Account for the Concerts - A donation/sponsorship had been received from The Clarkdale Foundation in the amount of \$1,000 bringing the account total to \$7,903.10. In addition, the Clarkdale-Jerome Lions Club had verbally committed to sponsor the Sentimental Journey concert. Community Services Supervisor Norman reviewed the costs to cover the band fees.
- Volunteer Opportunities - There was open discussion on volunteering at the concerts.

AGENDA ITEM: WORKSESSION ON REGULATION, FEES AND USE OF TOWN PARKS - A worksession to review and discuss Regulations, Fees and Use of Town Parks.

The Commission reviewed Resolution No. 703 setting Regulations and Fees for Use of the Clarkdale Park. This Resolution was approved in August of 1992 and was specific only to the Clarkdale Town Park. Since the inception of this Resolution the Town has attained additional park facilities, the number of which will increase in the years to come. In addition, the park facilities have seen an increase of use along with an expansion of types of use.

This worksession is scheduled as a beginning discussion on moving forward to developing a new resolution that would apply to all town parks and would provide guidance to Town Staff on the public’s use of the park facilities.

There was open discussion on current Town Parks, proposed Town Parks and future parks, and the types of uses of the parks, including those that are not typical use of park space.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

Regulation, Fees and Use of Town Parks

Concerts in the Park

4th of July

AGENDA ITEM: ADJOURNMENT-With no further business before the Commission and with no objection, the meeting adjourned at 6:10 p.m.

APPROVED:

Lynda Zanolli, Chairperson

SUBMITTED BY:

Dawn Norman, Community Services Supervisor



Staff Report

Agenda Item: **UPDATE ON THE VERDE RIVER @ CLARKDALE PROJECT –**
An update and discussion on the Verde River @ Clarkdale Project.

Staff Contact: Dawn Norman, Community Services Supervisor

Meeting Date: May 8, 2013

Background: Staff will update the Commission on the Verde River @ Clarkdale
Project.

Recommendation: This item is scheduled as a discussion only, and no official action is
necessary from the Commission



Staff Report

Agenda Item: **CLARKDALE'S OLD FASHIONED 4TH OF JULY** – A discussion on the 2013 Old Fashioned 4th of July event.

Staff Contact: Community Services Supervisor Dawn Norman

Meeting Date: May 8, 2013

Background: The Commission will discuss the progress of the event planning, including the volunteer opportunities and vacancies.

Recommendation: This item is scheduled as a discussion only, and no official action is necessary from the Commission.



Staff Report

Agenda Item: **CONCERTS IN THE PARK** – A discussion on the 2013 Concerts in the Park.

Staff Contact: Dawn Norman, Community Services Supervisor

Meeting Date: May 8, 2013

Background: Staff will provide an update to the Commission on the progress of the 2013 Concerts in the Park.

Recommendation: This item is scheduled as a discussion only, and no official action is necessary from the Commission



Staff Report

Agenda Item: **WORKSESSION ON REGULATION, FEES AND USE OF TOWN PARKS** - A worksession to discuss Regulations, Fees and Use of Town Parks.

Staff Contact: Dawn Norman, Community Services Supervisor

Meeting Date: May 8, 2013

Background: Resolution No. 703 Regulations and Fees for Use of the Clarkdale Park was approved in August of 1992 and was specific only to the Clarkdale Town Park. Since the inception of this Resolution the Town has attained additional park facilities, the number of which will increase in the years to come. In addition, the park facilities have seen an increase of use along with an expansion of types of use.

This worksession is scheduled to continue discussion on moving forward to developing a new resolution that would apply to all town parks and would provide guidance to Town Staff on the public's use of the park facilities.

Recommendation: This item is scheduled as a worksession only, and no official action is necessary from the Commission.

RESOLUTION NO. 703

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, SETTING REGULATIONS AND FEES FOR USE OF THE CLARKDALE PARK.

BE IT RESOLVED; THAT, THE FOLLOWING REGULATIONS AND FEES FOR USE OF THE CLARKDALE PARK ARE HEREBY ADOPTED:

SECTION 1. Administration

The management of the park shall be the responsibility of the Town Clerk. The Clerk may authorize agents to act on his behalf. Decisions of the Clerk may be appealed to the Town Council who shall hear and resolve disputes.

SECTION 2. Allowed Uses

- A. The park may be used for any lawful act or gathering excepting acts or gatherings listed under prohibited uses.
- B. The following is prohibited:
 - 1. Any violation of state law or Town ordinance, including but not limited to disorderly conduct, criminal damage and applicable animal control regulations.
 - 2. The consumption of intoxicating beverages.
 - 3. Vehicles on any portion of the park.
 - 4. Conducting organized gatherings without first obtaining a written permit from the Town of Clarkdale.
 - 5. Conducting organized gatherings (i.e. art shows or arts/crafts shows) in which the number of displays exceeds fifty (50).
 - 6. The placement of any permanent structure, unless authorized by the Town Council.

7. Vandalism or destruction of park property.
8. Camping within the park.
9. Dog owners or handlers shall clean up all litter created by the animal. Owners of seeing eye dogs are exempted.
10. Any activity which begins prior to 6:00 a.m. or continues past 9:00 p.m.

SECTION 3. Permits

- A. The Clerk is authorized to issue permits for park uses which are allowed. The permit, when issued to a group, shall authorize a legal gathering which shall not be disrupted in violation of state law. All permits shall state the nature and extent of the permitted uses and shall be limited as follows:
 1. Any organization or group shall designate an individual who shall be responsible for the supervising of the permitted activity.
 2. Permittee assumes all duties of inspection and warning for both latent and non-latent hazards. Permittee shall indemnify and hold harmless the Town of Clarkdale for any injury or liability resulting from the permittee's use. The permit shall be limited to a specific time and location. A \$100.00 damage deposit shall be filed with the Clerk no later than one working day prior to any organized gathering, which shall be refunded less amounts deducted used to repair any damage resulting from the event.
 3. The Clerk may request proof of Town, State, or County permits or licenses.
 4. The Clerk may reserve times necessary for park maintenance and preservation and for events specified by the Town of Clarkdale.

SECTION 4. Fee Schedule

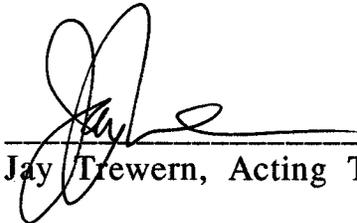
Fee for any event requiring electricity	\$10.00/day
Fee for use of gazebo	\$20.00/day
Booth Fees	\$15.00/day OR \$40.00/event (event not to exceed 5 days)

PASSED AND ADOPTED BY the Mayor and Common Council of the
Town of Clarkdale this 11th day of August, 1992.



Ray Selna, Mayor

ATTEST:



Jay Trewern, Acting Town Clerk