

**NOTICE OF A REGULAR MEETING  
OF THE PARKS AND RECREATION COMMISSION  
OF THE TOWN OF CLARKDALE**

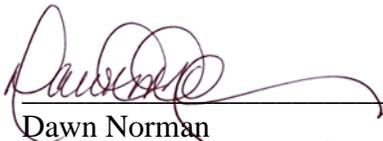
In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes,

**NOTICE IS HEREBY GIVEN** that the Parks and Recreation Commission of the Town of Clarkdale will hold a Regular Meeting on Wednesday, April 10, 2013, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona. Members of the Clarkdale Parks and Recreation Commission will attend either in person or by telephone, video or internet conferencing. All members of the public are invited to attend.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on the \_\_\_\_\_ day of April, 2013, at \_\_\_\_\_ a.m./p.m.

Dated this 8<sup>th</sup> day of April, 2013.

By:

  
\_\_\_\_\_  
Dawn Norman  
Community Services Supervisor

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

**1. CALL TO ORDER**

**2. PUBLIC COMMENT** – The Parks and Recreation Commission invites the public to provide comments at this time. Members of the Parks and Recreation Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to the Parks and Recreation Supervisor during the meeting. Each Speaker is asked to limit their comments to five minutes.

**3. MINUTES**-Discussion and consideration of the minutes of the Regular Meeting held on December 12, 2012.

**4. INFORMATIONAL REPORTS**

CHAIRPERSON'S REPORT – A report from the Chairperson on current events.

STAFF REPORT – A report from the Community Services Supervisor on current events.

**NEW BUSINESS:**

**5. UPDATE ON THE VERDE RIVER @ CLARKDALE PROJECT** – An update and discussion on the Verde River @ Clarkdale Project.

**6. CONCERTS IN THE PARK** – A discussion on the 2013 Concerts in the Park.

**7. WORKSESSION ON REGULATION, FEES AND USE OF TOWN PARKS-**  
A worksession to review and discuss Regulations, Fees and Use of Town Parks.

**8. FUTURE AGENDA ITEMS** – Listing of items to appear on future agendas.

**9. ADJOURNMENT**

Reasonable accommodations may be requested by contacting Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.

**MINUTES OF A REGULAR MEETING  
OF THE PARKS AND RECREATION COMMISSION  
OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, December 12, 2012, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson:	Lynda Zanolli	(Attended via internet conferencing)
Vice Chairperson:	Barbara Van Wye	
Commissioners:	Debbie Pickard	(Absent)
	Shannon Westcott	
	Peter Cure	

Town Staff:

Town Manager: Gayle Mabery

Community Services Supervisor: Dawn Norman

**AGENDA ITEM: CALL TO ORDER** – Vice Chairperson Barbara Van Wye called the meeting to order at 5:31 p.m. It was noted that a quorum was present.

**AGENDA ITEM: PUBLIC COMMENT** - There was no public comment.

**AGENDA ITEM: MINUTES-Discussion and consideration of the minutes of the Regular Meeting held on November 14, 2012.**

**Commissioner Cure motioned to approve the Regular Meeting minutes for November 14, 2012 as written. Commissioner Westcott seconded the motion. The motion passed unanimously.**

**AGENDA ITEM: INFORMATIONAL REPORTS**

**CHAIRPERSON'S REPORT** – A report from the Chairperson on current events.  
There was no report.

**STAFF REPORT** – A report from the Community Services Supervisor on current events.

Community Services Supervisor Dawn Norman reported on the following:

- The 2012 Centennial Time Capsule Dedication is being held on Saturday, December 15<sup>th</sup>, at 11:45 a.m. To close the year-long Centennial celebration, the Town of Clarkdale will be interring two time capsules - one to be opened in 2057 commemorating the Centennial of Clarkdale's incorporation; and the other to be opened in 2112 commemorating Clarkdale's Bicentennial. The ceremony will last approximately 10 – 15 minutes and is being held in conjunction with the Clarkdale Historical Society & Museum's annual Historic Home and Building Tour. The ceremony will take place in the Centennial Plaza located in front of the historic Clark Memorial Clubhouse. Those joining in will be able to view an inventory of items that will be included in the capsules, meet Senator William Clark, and sign both of the time capsules that will be buried.
- Made In Clarkdale and the Library's annual book sale is currently taking place in the Clubhouse. Both events run through December 16<sup>th</sup>.

- The second annual Caroling in the Park is scheduled for Friday, December 14<sup>th</sup>, at 6:30 p.m. The Clarkdale-Jerome Lions Club will be serving hot chocolate and the volunteer coordinator has arranged to have a fire pit.

### **NEW BUSINESS:**

#### **AGENDA ITEM: UPDATE ON THE VERDE RIVER @ CLARKDALE PROJECT – An update and discussion on the Verde River @ Clarkdale Project.**

Town Manager Gayle Mabery presented the following to the commission:

Reviewed boundaries of the project -

- The river corridor from Tuzigoot Bridge, south of the bridge, is approximately 75 acres and is owned by Arizona State Parks. The Town has successfully attained an IGA with State Parks allowing use of the land and provides joint management of the land.
- North of Tuzigoot Bridge, up river, the Town of Clarkdale owns property that has approximately 25 acres. This property is where the wastewater treatment plant is located and the property line extends to the other side of the river. The Town is currently working with Vetraplex, a group that works with veterans, whom is partnering with Friends of the Verde River to remove invasive species. Vetraplex will start clearing the brush, invasive species, etc. and will ultimately assist with building a trail from the existing Dorothy Benatz Trail to loop around the secured area of the wastewater treatment plant. This project is underway and the Town anticipates the completion around the first half of next year (April 2013). This is the first on the ground project of the Verde River @ Clarkdale project.
- Arizona State Parks Site - The Town was successful in a grant award through the Arizona Game and Fish Heritage Fund. This grant is specific for river related activities including handicap accessibility. The Town was awarded approximately \$40,000. Community Development and Economic Director Jodie Filardo is managing the project. The project includes site design and improvements, establishing handicap parking spaces, trail improvements and installation of a viewing stage, all of which are to be handicapped accessible. If funds are remaining, those funds will be used to make road improvements.

Town Manager Mabery informed that at last night's Council meeting, the Council approved and accepted a \$420,946.00 grant award from the Walton Foundation. Half of the funding is designated for the Verde River @ Clarkdale project and the other half is designated for water management.

TuziRAP is the dedicated name for the access point at Tuzigoot Bridge. Road signage has been installed at the site entrance.

A second identified access point is Tapco RAP, which is property owned by Freeport-McMoRan. The Town is in discussions with Freeport-McMoRan and hopes to negotiate an agreement to lease the property. The property consists of approximately 35 acres. The property has been challenging for Freeport, although signage is posted throughout the property as "Private Property - No Trespassing" the property is being accessed and continues to be torn up. A few issues caused by the public are littering and damage caused by vehicles creating new roads/paths.

Freeport has been trying to manage access but have not been successful. If the Town takes it over land management will continue to be a challenge.

The Walton Foundation grant is specifically for site planning and master planning for TuziRap, TapcoRap, and Brewers Tunnel Diversion Dam. There was open discussion on Brewers Tunnel Diversion Dam. Town Manager Mabery informed that the Town is in discussion with Freeport on an alternate diversion for Brewers Dam. The grant provides funding to find an alternate solution that works for both parties.

The grant is a 2 year grant which will allow a probable amount of time needed to do a thorough job including how to keep the site sustainable and manageable.

There was open discussion on the public process. The public process will include how to finance the site for operation and maintenance, one option to consider is fee based use. The Town is looking at the Arizona State Parks host program, which may be a possible option for the site to have a host program of some sort. The site would be a Day Use only site with no overnight camping. All these details are subject to a public planning process over the next couple of years.

Town Manager Gayle Mabery then reviewed the Verde River Blue River Plan with the Commission. She explained that the plan was produced at the request of American Rivers, a great partner with the Town. American Rivers funds programs to develop blue trails, which includes the mapping, signage, and marketing of the blue trail. They are really focusing on Clarkdale as the kick off point for the Verde River.

American Rivers has secured a grant through Altria Corp. Supporting public service projects is an important goal for this organization. In June, 18-20 Altria Corp. employees will arrive to assist with building trails, boat ramps, etc. at the TuziRAP site. They will provide approximately \$20,000 in material and equipment in addition to their in-kind contribution of labor for the project.

Town Manager Mabery informed that she has met the newly installed Superintendent of Tuzigoot who started in the last few months. The new superintendent is completely supportive of the project and the Verde River stretch as she would like to see Tuzigoot connect to Montezuma's Castle. The Superintendent is looking into the Blue Waves Program offered by the Department of Interior. She can apply on behalf of the National Park Service for funding to apply towards the Verde River @ Clarkdale project.

Town Manager Mabery continued that it is really important to have a Master Plan in order to establish a guide through the process. As informed earlier, signage has been installed at the TuziRap site. There is a sign to direct individuals to the site, but there are no facilities at this time. The challenge is to make sure we take the steps in the right order.

There was open discussion of challenges and ensuring that the project is sustained.

Community Services Supervisor Norman shared her kayaking experience on the Verde River @ Clarkdale segment. She explained that this segment of the river was by far the best compared to other segments she has kayaked and strongly urged all of the Commissioners to take advantage of one of the kayak opportunities scheduled.

Town Manager Gayle Mabery informed that the U.S. Forest Service is also working with the Town as they have property up river by the Sycamore Confluence. If this property were included it would add an additional public access point which would allow for an all-day experience on the river. There are challenges with the proximity of the property to the river and access. Mayor Von Gausig has had discussions with a resident who owns property that may allow access.

There was open discussion on the concerns expressed of the Verde River becoming like the Salt River experience, with the negative impacts, such as large crowds, drinking, etc.

Town Manager Mabery explained that the marketing push is focusing on kayakers, which is a different experience than tubes. There was open discussion on the demographics that the project would attract. There was discussion that the Salt River is different due to the location being 30 minutes outside of Phoenix and near ASU. Possible solutions would be to have a host on site and floating rangers to help with management. In addition, provide trash bags to users.

Town Manager Mabery informed that the Verde Valley was named as one of the top 10 places to visit in 2013 by the Lonely Planet. This was announced on CNN and other national television stations.

She informed the Commission that the Parks and Recreation Commission will be really involved in the planning process and that Community Development and Economic Director Jodie Filardo will be spearheading the project.

The Commission thanked Town Manager Gayle Mabery.

**AGENDA ITEM: SANTA COMES TO CLARKDALE – A discussion on the 2012 Santa Comes to Clarkdale event.**

Community Services Supervisor Dawn Norman reviewed this year's Santa Comes to Clarkdale with the Commission. She stated that the weather was beautiful and it encouraged people to attend the parade as opposed to when it's cold out it encourages people to seek out an indoor event, like the Santa Comes to Clarkdale event. She continued that this had an effect on the attendance. Attendance was as follows: 2012 - 70 children; 2011- 105 children; 2010 - 81 children; and in 2009 - 68 children.

The event was 11am - 1pm. She informed that children were waiting before 11am and that there was a mad rush at the beginning and towards the end of the event, with a lull between 11:40am-12:40pm. She stated that a time change for next year may be considered, either 11:30am-1:30pm or 1pm-3pm as the event is held indoors allowing for control of the event end time.

Community Services Supervisor Norman reminded the Commission that the Town is seeking an individual to fill the Santa position due to Santa retiring. She asked the Commission to email or let her know of any prospects as soon as possible.

Community Services Supervisor Norman reviewed the holiday light display and inventory. She purchased approximately \$430 in lights. A Small Talk article requesting light donations for next year's display was included in the December publication.

**AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.**

**None**

**AGENDA ITEM: ADJOURNMENT-**With no further business before the Commission and with no objection, the meeting adjourned at 6:16 p.m.

APPROVED:

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Lynda Zanolli, Chairperson

SUBMITTED BY:

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Dawn Norman, Community Services Supervisor

DRAFT



# Staff Report

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**Agenda Item:**           **UPDATE ON THE VERDE RIVER @ CLARKDALE PROJECT** –  
An update and discussion on the Verde River @ Clarkdale Project.

**Staff Contact:**           Dawn Norman, Community Services Supervisor

**Meeting Date:**           April 10, 2013

**Background:**           Staff will update the Commission on the Verde River @ Clarkdale  
Project.

**Recommendation:** This item is scheduled as a discussion only, and no official action is  
necessary from the Commission



# Staff Report

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**Agenda Item:**           **CONCERTS IN THE PARK** – A discussion on the 2013 Concerts in the Park.

**Staff Contact:**           Dawn Norman, Community Services Supervisor

**Meeting Date:**           April 10, 2013

**Background:**           Staff will provide an update to the Commission on the progress of the 2013 Concerts in the Park.

**Recommendation:** This item is scheduled as a discussion only, and no official action is necessary from the Commission



**TOWN OF CLARKDALE**  
**COMMUNITY SERVICES**  
**PARKS & RECREATION**



**2013**  
**CONCERTS IN THE PARK**

*Concerts are performed from the  
Clarkdale Town Park Gazebo  
located at 1001 Main Street  
and are free to the public.*

Parks & Recreation (928) 639-2490  
Community Services (928) 639-2460  
Email: dawn.norman@clarkdale.az.gov  
39 N. Ninth Street  
Clarkdale, AZ 86324

**2013 SCHEDULE**

Special Pre-Season Concert

*\*Sponsored by AZ We Dance\**

Friday, May 3 6pm - 7pm

**THE GROOVEMONGERS**

Groove Contra

June 1 7pm - 9pm

**LIVAS MARTINEZ**

Acoustic Classic Rock

*\*Sponsored by The Clarkdale Foundation\**

June 15 7pm - 9pm

**SENTIMENTAL JOURNEY**

Big Band

*\*Sponsored by Clarkdale-Jerome Lions Club\**

June 29 7pm - 9pm

**TROTTER'S WAKE IRISH BAND**

Irish Pub/Traditional

July 13 7 - 9pm

**JUNCTION 87**

Country Western

July 27 7 - 9pm

**CADILLAC ANGELS**

Rockabilly

August 10 7 - 9pm

**KNUCKLEHEADS**

Backwoods Boogie Woogie

August 24 7 - 9pm

**SHRI BLUES BAND**

Rhythm & Blues

September 7 7 - 9pm

**RIO FLAMENCO**

Flamenco/Latin

*\*Sponsored by The Clarkdale Foundation\**

## 2013 Concerts in the Park Volunteer Schedule

DATE	TIME	BAND	GENRE	Volunteers	Contact #
June 1	7-9pm	<b><i>Livas Martinez</i></b>	Acoustic Classic Rock	1. Barb Van Wye 2.	
June 15	7-9pm	<b><i>Sentimental Journey</i></b>	Big Band	1. Barb Van Wye 2. Lynda Zanolli	
June 29	7-9pm	<b><i>Trotters Wake</i></b>	Irish Pub/Traditional	1. Lynda Zanolli 2.	
July 13	7-9pm	<b><i>Junction 87</i></b>	Country Western	1. 2.	
July 27	7-9pm	<b><i>Cadillac Angels</i></b>	Rockabilly	1. Lynda Zanolli 2.	
August 10	7-9pm	<b><i>Knuckleheads</i></b>	Backwoods Boogie Woogie	1. 2. Lynda Zanolli	
August 24	7-9pm	<b><i>Shri Blues</i></b>	Rhythm & Blues	1. 2.	
Sept 7	7-9pm	<b><i>Rio Flemenco</i></b>	Flamenco/Latin	1. 2.	



# Staff Report

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**Agenda Item:**           **WORKSESSION ON REGULATION, FEES AND USE OF TOWN PARKS** - A worksession to discuss Regulations, Fees and Use of Town Parks.

**Staff Contact:**           Dawn Norman, Community Services Supervisor

**Meeting Date:**           April 10, 2013

**Background:**           The following Regulations and Fees for Use were implemented in August of 1992 and were specific only to the Clarkdale Town Park. Since the inception of this Resolution the Town has attained additional park facilities, the number of which will increase in the years to come. In addition, the park facilities have seen an increase of use along with an expansion of types of use.

This worksession is scheduled as a beginning discussion on moving forward to developing a new resolution that would apply to all town parks and would provide guidance to Town Staff on the public's use of the park facilities.

**Recommendation:** This item is scheduled as a discussion only, and no official action is necessary from the Commission

RESOLUTION NO. 703

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, SETTING REGULATIONS AND FEES FOR USE OF THE CLARKDALE PARK.

BE IT RESOLVED; THAT, THE FOLLOWING REGULATIONS AND FEES FOR USE OF THE CLARKDALE PARK ARE HEREBY ADOPTED:

SECTION 1. Administration

The management of the park shall be the responsibility of the Town Clerk. The Clerk may authorize agents to act on his behalf. Decisions of the Clerk may be appealed to the Town Council who shall hear and resolve disputes.

SECTION 2. Allowed Uses

- A. The park may be used for any lawful act or gathering excepting acts or gatherings listed under prohibited uses.
- B. The following is prohibited:
  - 1. Any violation of state law or Town ordinance, including but not limited to disorderly conduct, criminal damage and applicable animal control regulations.
  - 2. The consumption of intoxicating beverages.
  - 3. Vehicles on any portion of the park.
  - 4. Conducting organized gatherings without first obtaining a written permit from the Town of Clarkdale.
  - 5. Conducting organized gatherings (i.e. art shows or arts/crafts shows) in which the number of displays exceeds fifty (50).
  - 6. The placement of any permanent structure, unless authorized by the Town Council.

7. Vandalism or destruction of park property.
8. Camping within the park.
9. Dog owners or handlers shall clean up all litter created by the animal. Owners of seeing eye dogs are exempted.
10. Any activity which begins prior to 6:00 a.m. or continues past 9:00 p.m.

### SECTION 3. Permits

- A. The Clerk is authorized to issue permits for park uses which are allowed. The permit, when issued to a group, shall authorize a legal gathering which shall not be disrupted in violation of state law. All permits shall state the nature and extent of the permitted uses and shall be limited as follows:
  1. Any organization or group shall designate an individual who shall be responsible for the supervising of the permitted activity.
  2. Permittee assumes all duties of inspection and warning for both latent and non-latent hazards. Permittee shall indemnify and hold harmless the Town of Clarkdale for any injury or liability resulting from the permittee's use. The permit shall be limited to a specific time and location. A \$100.00 damage deposit shall be filed with the Clerk no later than one working day prior to any organized gathering, which shall be refunded less amounts deducted used to repair any damage resulting from the event.
  3. The Clerk may request proof of Town, State, or County permits or licenses.
  4. The Clerk may reserve times necessary for park maintenance and preservation and for events specified by the Town of Clarkdale.

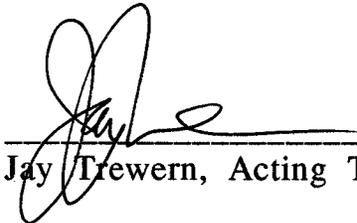
SECTION 4. Fee Schedule

Fee for any event requiring electricity	\$10.00/day
Fee for use of gazebo	\$20.00/day
Booth Fees	\$15.00/day OR \$40.00/event (event not to exceed 5 days)

PASSED AND ADOPTED BY the Mayor and Common Council of the  
Town of Clarkdale this 11th day of August, 1992.

  
\_\_\_\_\_  
Ray Selna, Mayor

ATTEST:

  
\_\_\_\_\_  
Jay Trewern, Acting Town Clerk