

**Minutes of a Regular Session of the Common Council of the Town of Clarkdale
Held on Tuesday, December 10, 2013**

A Regular Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, December 10, 2013, at 6:00 P.M. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

CALL TO ORDER – Meeting was called to order at 5:59 P.M. by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig
Vice Mayor Richard Dehnert
Councilmember Rennie Radoccia

Councilmember Bill Regner
Councilmember Curtiss Bohall

Town Staff:

Town Manager Gayle Mabery
Town Clerk/Finance Director Kathy Bainbridge
Community Development/Economic Director Jodie Filardo
Senior Planner Beth Escobar
Utilities/Public Works Director Wayne Debrosky
Utilities Supervisor Ellen Yates
Police Chief Randy Taylor
Deputy Clerk Mary Ellen Dunn

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

Jerry Wiley, Clarkdale resident, commented on library space made available to the Made in Clarkdale group.

Drake Meinke, Clarkdale resident, Clarkdale Historical Society is sponsoring Clarkdale Home Tour this Saturday. Also featured will be the bank robbery re-enactment. Copper Art Museum is now open 10 – 5 daily.

REPORTS

Current Events – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor's Report –

- November 13-15, 2013 – Attended National League of Cities conference in Seattle where he hosted Arizona reception attended by about 150 people from all over the country

- November 19, 2013 – Attended Southwest Wine Center Groundbreaking Ceremony at Yavapai College;
as he was unable to attend, Mayor Von Gausig had representatives from the Verde River Institute attend the Morrison Institute’s water preservation presentation with John Kyl in Phoenix.
- November 20, 2013 - Attended Water Advisory Committee meeting
- November 27, 2013 – Met with Kimber Lanning of Local First Arizona and Meg Williams regarding local spending and business interaction in the Verde Valley
- November 29, 2013 – Met with Jeff Frunch from the Arizona Hiking Shack to discuss possible river events for the upcoming year – one is called the “Copper Man Competition” that will include a long bicycle race followed by a kayak race to possibly take place in the Fall of 2014
- December 2, 2013 – Met with Cottonwood Councilmember Terrence Pratt
- December 3, 2013 – Attended Arizona Forward Water Committee Meeting in Phoenix; met with Richard from Sedona Adventure Tours
- December 4, 2013 – Participated in Clarkdale Water Resource Management Study conference call;
took part in Town Holiday Card photo shoot;
wrote introduction to white paper for Arizona Forward regarding the true cost of water
- December 5 – 7, 2013 – Attended Carpe Diem West conference in Salt Lake City, UT – Watershed Investment Network
- December 9, 2013 – Took part in trout stocking at Tuzigoot Bridge with Town Manager Mabery and Arizona Game and Fish
- December 10, 2013 – met with Yavapai County Supervisor Chip Davis, Gayle Mabery and County Administrator Phil Bourdon to discuss cooperation between County and Town;
attended Verde Front String of Pearls committee meeting regarding collaboration for Verde recreation

Vice-Mayor Dehnert’s Report –

- December 3, 2013 – attended Yavapai County Community Health Services meeting and appointed to their Board of Directors
- December 4, 2013 – took part in Town photo shoot for Christmas card
- December 7, 2013 – participated in Cottonwood Christmas Parade in beautifully restored 1941 fire truck by Clarkdale Fire Department

Councilmember Bohall’s Report –

- November 13, 2013 – attended TPAC meeting in Flagstaff (NACOG’s transportation advisory committee)
- November 21, 2013 – attended CAT meeting in Cottonwood
- December 4, 2013 – took part in Christmas card photo

Councilmember Regner's Report –

- November 19, 2013 – attended Groundbreaking Ceremony for Southwest Wine Center at Yavapai College
- November 20, 2013 – attended WAC meeting
- December 3, 2013 – attended the Arizona Office of Tourism workshop planning meeting;
- attended first rehearsal for bank robbery re-enactment
- December 4, 2013 – took part in Christmas card photo
- December 6, 2013 – attended the opening of the Made in Clarkdale event
- December 7, 2013 – represented Clarkdale in Cottonwood Christmas Parade and served as judge in the Chocolate Walk
- December 10, 2013 – rehearsed in second re-enactment for bank robbery

Councilmember Radoccia's Report –

- November 19, 2013 – attended Groundbreaking Ceremony for Southwest Wine Center at Yavapai College
- Tonight there will also be story-telling activity at Made in Clarkdale

Town Manager's Report –

- December 10, 2013 – attended meeting with Supervisor Davis and County Manager Bourdon; Davis has assured Town that he has successfully placed Sycamore Canyon Road improvements on the county's road improvement program – intent is to extend chip seal surface out Sycamore Canyon Road at least to our Tapco park site if not beyond. Set for the 2015 schedule if not before.
- December 11, 2013 – Clarkdale-Jerome school 8th graders' field trip for water education program – the class will be divided into three groups that will rotate: 1) water sampling on the river, 2) water testing on reclaimed water pond; and 3) tour of BTU unit at plant.
- The next Town of Clarkdale event is Caroling in the Park Friday December 20th at 6 p.m.
- Arts and Entertainment District events: 1) Treasure Hunt – pick up map and card between now and January 20th, if you visit 8 out of 12 participating businesses in the district and turn in your card you will be entered into drawing for prizes; and 2) Name the District contest – right before the first of the new year there will be buckets out around town in which to submit entries
- Economic development activity: Local First Arizona networking event January 31st in the Men's Lounge
- Reminders about holiday closures and meeting schedules: no second meeting in December – next will be January 14th; Town offices will be closed December 24th at noon and all day December 25th then back to the regular schedule the rest of the week. The following week we will be closed January 1st.

- Live music tonight until 8 p.m. at Made in Clarkdale event; serving beer and wine

Organizational Reports – Reports regarding regional organizations.

CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations – Councilmember Bohall:

VVTPO – No report

TPAC – the day after Memorial Day, 89A from Pumphouse Wash to the overlook is going to be closed for five weeks

CAT - information presented in written form included in the Council packet. Topics of discussion included the adoption of new routes and fares, transfers, and update on the progress of the Yavapai Nation Transit system.

NACOG - Northern Arizona Council of Governments – No report

NAMWUA - Northern Arizona Municipal Water Users Association – No report

VRBP – Verde River Basin Partnership – No report

VVLP – Verde Valley Land Preservation – Councilmember Radoccia:

Attended November 11th meeting - recapped show's strengths and weaknesses and reviewed art sales; discussed the Rawls' land and what progress is being made. The group's secretary is leaving group. Bob Rothrock may leave as well.

WAC - Yavapai County Water Advisory Committee –

Mayor Von Gausig - reviewed Central Yavapai Highlands Water Resource Management study and its implications to local communities in the Verde River Watershed. This is an almost million dollar study that will be the basis for our water future and unfortunately there was no press in attendance or mention in the local paper.

VVREO – Verde Valley Regional Economic Organization – No report

YCL – A report from the Yavapai College Liaison – Councilmember Regner:

- November 19, 2013 Groundbreaking Ceremony for Southwest Wine Center at Yavapai College

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held November 12, 2013.
- B. **Claims** - List of specific expenditures made by the Town during the previous month. November, 2013 check log and PPE dated November 2, 5, 16, and 25, 2013.
- C. **Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.
Board of Adjustments Notice of Cancellation of meeting November 27, 2013
Design Review Board Notice of Cancellation of meeting November 6, 2013
Municipal Property Corporation minutes of meeting held August 28, 2013
Planning Commission Notice of Cancellation of meeting November 19, 2013
Public Safety Personnel Retirement minutes of meeting held September 11, 2013
Library Advisory Board Notice of Cancellation of meeting September 5, 2013; minutes of the meetings held September 16, 2013 and November 7, 2013
Parks and Recreation Committee Notice of Cancellation of meeting November 13, 2013

Councilmember Bohall moved to approve Consent Agenda items A – C as presented. Vice Mayor Dehnert seconded the motion. The motion was approved unanimously.

NEW BUSINESS

FISCAL YEAR 2012-2013 ANNUAL FINANCIAL STATEMENTS – Presentation of the Annual Financial Statements and consideration of approval of the 2012-2013 Annual Financial Statements.

The annual audit and the auditor reports have been completed for Fiscal Year 2013. The Annual Financial Statements and Independent Auditors’ Report summarizes all funds including General, Streets, Water, Wastewater, Sanitation, and Cemetery, and is presented on the basis of accounting prescribed by the Uniform Expenditure Reporting System (UERS), as required by the Arizona Revised Statutes, and in accordance with the voter-approved alternative expenditure limitation. Included in the report is the Management’s Discussion and Analysis, starting on page iii, which was written by Finance Director Kathy Bainbridge and provides an overview of the financial activities for the fiscal year ended June 30, 2013, along with an introduction to the basic financial statements.

New additions for this year are the Governmental Fund Balance/Net Asset Components which are located on pages 28 through 30. These pages detail the restricted, assigned and unassigned portions of fund balances in the Governmental Funds and net assets in the Proprietary Funds.

The Independent Auditors’ Report on compliance applicable to the uses of Highway User Revenue Fund monies is located at the end of the report.

The single audit required when a municipality has over \$500,000 of federal award expenditures during a fiscal year is also located on pages 39-42 of the report.

The Schedule of Findings and Questioned Costs are located on pages 43 – 45 and show that for the Financial Statements and Federal Award Statements there were no material weaknesses identified or significant deficiencies found.

Finance Director Bainbridge introduced Scott Graff from Colby and Powell who reviewed the financial statements. Mr. Graff discussed and explained their procedure and auditing standards for governments. Their responsibility is to report to the "appropriate level of management". They found no cases of material or immaterial misstatements.

This year they were required to do a single audit (a special audit that was performed at the same time as this regularly scheduled audit). Any time a town will spend over \$500,000 of federal funds this special audit is completed and included in this report. It requires more compliance-specific testing and includes two programs: the WIFA and CDBG grant programs. These programs were tested to make sure the Town was in compliance with federal requirements. There were no findings related to those major programs and the programs were facilitated and implemented correctly.

Mr. Graff discussed the positive fund balance growth in last 5 years. He noted that the Town went from -\$9,000 in 2009 to \$995,535 in 2013. Factors contributing to this significant growth include good Town management including management by the Finance Director and good Council decisions. Finance Director Bainbridge noted that about one-third of that \$995,535 amount was earmarked by Council.

Mr. Graff noted that they audit about 17 small communities like Clarkdale and stated that Clarkdale's performance compared to other municipalities was better than most. He stated that Town Councils that are proactive are the ones that are doing well. Clarkdale has made it through a poor economy successfully. He further stated that the health of a city or town is told not only through the financial statements. We should weigh the fund balance with services provided and improvements to infrastructure to prepare for the next economic crisis.

Councilmember Regner moved to approve the Annual Financial Statements and Independent Auditors' Report dated June 30, 2013 and Annual Expenditure Limitation Report and Independent Accounts' Report dated June 30, 2013. Vice Mayor Dehnert seconded the motion. The motion was approved unanimously.

PUBLIC HEARING FOR CDBG PROJECTS– Public Hearing to receive input regarding the use of FY14 federal Community Development Block Grant (CDBG) funds.

The Town of Clarkdale is scheduled to receive approximately \$264,219.00 in FY14 federal Community Development Block Grant (CDBG) funds from the Arizona Department of Housing Regional Account. CDBG funds must be used to benefit low to moderate income persons and areas, alleviate slum and blight, or address health hazards. A public hearing is required to gather citizen input on the use of the CDBG funds.

Sample types of CDBG projects are:

- 1) **Public infrastructure** (e.g., water, wastewater, drainage improvements);
- 2) **Community facilities** (e.g., halfway houses, senior centers, food banks);
- 3) **Housing** (e.g., owner occupied housing rehabilitation, utility connections on private property, rental housing rehabilitation);
- 4) **Public services** (e.g., emergency assistance, purchasing a van to transport persons with disabilities, services for homeless persons);

5) **Economic development** (e.g., a loan to a business for job creation, micro-enterprise development, acquisition of land for an existing business expansion)

CDBG Public Process Schedule:

10/25/13 Advertise Public Hearing Regarding Use of CDBG Funds

11/12/13 Public Hearing

11/22/13 Advertise Public Hearing Regarding Use of CDBG Funds

12/10/13 Public Hearing

1/14/14 Discussion of and prioritization of projects by Council and possible resolution

1/28/13 Discussion of and prioritization of projects by Council and resolution (if no action taken by Council at 1/14/14 meeting)

1/31/14 Submit Letter of Intent (new requirement due 120 days prior to State CDBG Application Deadline of 5/31/14)

8/31/14 CDBG Funding Award letter expected from ADOH

List of types of CDBG projects for the Town of Clarkdale which were proposed at the November 11, 2013 Council Meeting (Ranked in order of priority):

High priority projects:

- Water & wastewater system improvements
- Flood & drainage improvements
- Install ADA bathrooms in the Clubhouse complex
- Update ADA structures in Town Hall complex (parking lot & sidewalks) including ADA compliant ramps, landings/rest areas, striping and signage
- Removal of architectural barriers in Town Hall Complex buildings.
- Update ADA structures in the Town of Clarkdale (business district, Upper & Lower Clarkdale) including ADA compliant ramps, landings/rest areas, striping and signage
- Purchase equipment used to provide public services at senior center(s)
- Emergency assistance (utility, rent, mortgage) not to exceed a three-month period

Medium priority projects:

- Historic preservation (rehabilitation, preservation, or restoration of historic properties)
- Public Safety (fire & police stations, ADA improvements, vehicles, equipment & apparatus)

Low priority projects:

- Parks, playgrounds, and other recreational facilities
- Libraries
- Public housing rehabilitation and modernization

The Town of Clarkdale staff discussions for the use of the CDBG funding pertained to:

- Installation of ADA bathrooms in the Clubhouse Complex.
- Updating ADA structures in the Town Hall Complex
- Removal of architectural barriers in Town Hall Complex buildings.

These projects have a high priority and the Town does not have to satisfy low income requirements to qualify.

Other potential projects as generated during the Public Hearing process.

Utilities/Public Works Director Debrosky presented information on this agenda item and publicly proposed two Senior Center projects for consideration:

- 1) Erection of digital two sided sign in front of property that will meet ADA requirements for posting information – estimated cost \$20,000;
- 2) Construction of ramada 30' x 50' including landscaping and reflective garden for outdoor congregating – estimated cost \$28,000

Mayor Von Gausig opened the discussion to public comment:

Elaine Bremner, Verde Valley Senior Center, narrowed down her proposal from last time to the two stated above. The ramada could serve as a revenue producer as it could be rented out for weddings, wakes, etc. The reason for the \$28,000 cost is due to the Davis Bacon regulations. Both projects would qualify under CDBG grant funding requirements. The signage would be a good sign and would run about \$16,000 but Ms. Bremner stated she figured in trenching and electrician costs. LED digital – messaging sign – would list meal of the day, what activities are happening, etc. Dark sky compliance would be considered. After speaking with Isabel at NACOG these two are considered high priority projects.

Mayor closed public hearing.

This agenda item is to receive input from the public regarding the use of FY14 federal Community Development Block Grant (CDBG) funds. No Council action is required.

WORKSESSION REGARDING UTILITY BILLING POLICIES – Discussion regarding delinquent utility charge and disconnection policies.

Many people are on a fixed income and are finding it very difficult to meet the 14 day deadline to pay their Utility bill. Allowing 21 days to pay will give the resident more flexibility with their budgets. Making these changes would help many of our residents in paying their bills and reduce the amount of bad debt the Town has to assume.

Currently water service is discontinued or shut-off 75 days after the billing date (due date which is 14 days after the billing date and 60 days of delinquency). By allowing for the accumulation of such a high bill prior to shut-off, it is difficult for the resident to catch up and become current. Changing shut-offs to 30 days after the due date will reduce the past due amount making it a little easier for the resident to pay their utility bills.

The Town of Clarkdale Utilities Department has written off bad debt in the amount of \$29,931.23 for 2011-2012 and \$13,579.70 has accumulated in bad debt so far in 2013.

Now that all of the water meters throughout Town have been changed over to automatic readers, the Utility Department will be able to process utility bills for all users on one cycle instead of splitting the Town into two billing cycles. These changes will also allow the Utilities Department to standardize billing cycles and billing due dates for all residents.

Proposed Changes:

1. DELINQUENT UTILITY CHARGES (WATER, WASTEWATER, TRASH)

Current: Account Delinquencies – Past due Amount at ten (10) % after fourteen (14) days. Due date is fourteen (14) days after billing date.

Proposed: Past due Amount at ten (10) % after twenty-one (21) days. Due date would be twenty-one (21) days after billing date.

2. OTHER WATER UTILITY RATE AND FEE POLICIES

Current: Disconnection for Non-Payment – Water service shall be disconnected for non-payment sixty (60) days from the due date.

Proposed: Disconnection for Non-Payment – Water service shall be disconnected for non-payment thirty (30) days from the due date.

Utilities Administrative Supervisor Ellen Yates presented information on this agenda item. Time frame was difficult for some citizens, especially some seniors who get a social security check only once a month and were behind this decision. Debrosky stated that this came as a result of once-a-month billing that allows them to give more time to the residents.

Vice Mayor Dehnert expressed concerned about the disconnection policy and asked if the debt problem could be alleviated with deposits. Yates stated that the actual disconnect date would be after 51 days of unpaid debt.

Councilmember Regner clarified that this allows for earlier detection of a problem and allows for setting up a payment plan if customer is working with utility. Yates agreed and stated that they will put customer on a payment plan and work with anyone who will work with them.

Council likes the proposal and recommends the Department bring it back to them for action on a fee change.

This is a work session only and no action is required by the Council.

WORKSESSION REGARDING MOUNTAIN GATE SINGLE-FAMILY HOME ELEVATIONS:

Discussion regarding the revised exterior elevations for single-family homes in the Mountain Gate subdivision.

As part of the zone change approval for the Mountain Gate Planned Area Development (PAD), Empire Builders, the previous owners, were required to present building elevations in a public meeting before the final subdivision plat for the project was brought forward for consideration by Town Council. This was condition #2 of Ordinance #254, the ordinance approving the zone change.

Elevations were reviewed in a public meeting at the August 11, 2004 Design Review Board meeting.

The PAD zoning for this project is vested, meaning all conditions of the original zone change approval have been met. In addition, design review is not required for single-family dwellings, per Section 11-1.A of the Zoning Code.

However, because of the original public interest in the building design of the project, BC Land Group, the new owners of the Mountain Gate Subdivision, have agreed to present new elevations for the single-family homes in a public hearing.

BC Land Group has discussed the proposed changes with the Home Owner's Association. Adjustments have been made to both the exterior elevations and floor plans of the single-family homes. The new floor plans have been changed in response to comments from current owners and are designed to be flexible. As before, homes will be built following three themes: Spanish, Craftsman and Prairie.

Also, the existing tandem garages have been converted to side by side garages.

In addition, changes have been made based on aesthetics and market appeal, including:

- more detailed window treatments
- addition of front courtyards
- addition of eyebrow features to windows and garage door openings
- new chimney capstones
- addition of second-story Juliet balconies and decks
- inclusion of outdoor fireplaces in patio areas
- massing of two-story buildings has been broken up with more separation between elements
- depth has been added to arches

Upon review of the new elevations by Town Council, BC Land Group will proceed with the working drawings required to be submitted with the building permit application. They plan to submit a group of 12 permits, including a mix of eight single-story and four two-story homes.

At this time, BC Land Group has not set prices for any of the models.

Senior Planner Escobar presented information on this agenda item that was included in the agenda as a courtesy to Council to update them on changes in elevations. BC Land Group members, John Andreotti and Ralph Klemmer, were present to answer questions.

Councilmembers requested the developers take another look at the chimney height and cap in one of the elevations but overall thought they were on track with many of the elements in these drawings.

This is a discussion item only. No Council action is required.

RESTATED EMPLOYMENT AGREEMENT – Consideration of a Restated Employment Agreement between the Town of Clarkdale and Town Manager Gayle Mabery.

Gayle Mabery was originally appointed as the Clarkdale Town Manager on March 24, 1998. Her contract with the Town has a two-year term, and has been extended at each renewal date for the 15 years she has served as Town Manager. Her current contract is effective through March 30, 2015.

A February 3, 2004 amendment to the Employment Contract added a provision to paragraph 9 wherein the Town agreed to pay Mabery an amount equal to \$4,763.89 per year relating to an Arizona State Retirement System Service Purchase Agreement. Under requirements of the Arizona State Retirement System, the amount specified above was calculated as regular salary for Mabery, taxed accordingly, and then remitted to ASRS as a payment to purchase back years of service in the system. The Service Purchase Contract associated with this payment expires in December, 2013.

This proposed Restated Employment Agreement removes the provision relating to the ASRS Service Purchase Agreement, and shifts the \$4,764 into the annual base salary calculation for Mabery.

Should the Council not desire to shift the \$4,764 to Mabery's salary, then the Finance Department will process changes in the payroll system to remove that provision of her compensation, as the Service Purchase Agreement obligation will be satisfied by the end of calendar year 2013.

The following illustrates the changes to Mabery's salary over the term of her employment with Clarkdale:

Date	Base Salary	Service Purchase Amount	Total Compensation	Notes
March 24, 1998	\$48,000	\$0	\$48,000	
Sept. 22, 1998	\$52,000	\$0	\$52,000	Individual Merit Increase
July 1, 1999	\$52,520	\$0	\$52,520	1% Town-wide COLA
Nov. 28, 2000	\$54,621	\$0	\$54,261	4% Town-wide Merit
May 22, 2001	\$57,385	\$0	\$57,285	2% Town-wide COLA; 3% Town-wide Merit
July 1, 2002	\$58,431	\$0	\$58,431	2% Town-wide COLA
July 14, 2003	\$59,114	\$0	\$59,114	1% Town-wide COLA
February 3, 2004	\$59,114	\$4,764	\$63,878	Added Service Purchase Contract
July 11, 2004	\$59,705	\$4,764	\$64,469	1% Town-wide COLA
Nov. 8, 2005	\$65,665	\$4,764	\$70,429	Individual Merit Increase
Nov. 27, 2007	\$82,000	\$4,764	\$86,764	Merit Increase & Town-wide Tenure Adjustment
January 1, 2009	\$73,800	\$4,764	\$78,564	10% Town-wide Reduction
July 1, 2012	\$77,490	\$4,764	\$82,254	5% Town-wide Reinstatement
July 1, 2013	\$86,100	\$4,764	\$90,864	5% Town-wide Reinstatement plus 5% Town-Wide Increase
PROPOSED				
<i>Dec. 10, 2013</i>	<i>\$90,864</i>	<i>\$0</i>	<i>\$90,864</i>	<i>Shift Service Purchase Amount to Base Annual Salary</i>

A second amendment to the agreement is contemplated in paragraph 13, relating to technology and equipment for remote access to transact Town business. The Council had expressed a desire several

years ago to make this paragraph more general, allowing flexibility to adapt as new technologies become available. The amended paragraph provides that flexibility.

All other provisions of the contract remain in force.

Town Manager Mabery presented information on this agenda item.

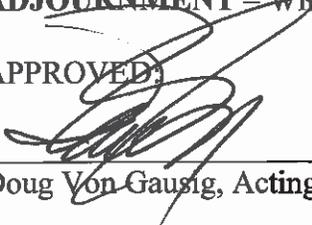
Finance Director Bainbridge stated that the dollar amount would be the same. The amount would just be allocated directly to salary rather than State Retirement.

Vice Mayor Dehnert moved for the approval of the Restated Employment Agreement between the Town of Clarkdale and Gayle Mabery as stated in the staff report. Councilmember Regner seconded the motion. The motion was approved unanimously.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.

ADJOURNMENT – Without objection, Mayor Von Gausig adjourned the meeting at 7:50 P.M.

APPROVED:



Doug Von Gausig, Acting Mayor

ATTESTED/SUBMITTED:



Kathy Bainbridge, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 10th day of December, 2013. I further certify that meeting was duly called and held and that a quorum was present.

Dated this 15 day of January, 2014.

SEAL



Kathy Bainbridge, Town Clerk