



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE**

**Tuesday, December 10, 2013 at 6:00 P.M.
Clark Memorial Clubhouse, Men's Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on **Tuesday, December 10, 2013, at 6:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.** Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on December 5, 2013 at 1:00 p.m.

Kathy Bainbridge
KATHY BAINBRIDGE
CLERK/FINANCE DIRECTOR

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

3. REPORTS

Current Events – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor's Report
Vice-Mayor's Report
Councilmembers' Report
Town Manager's Report

Organizational Reports – Reports regarding regional organizations.

CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations.

NACOG - Northern Arizona Council of Governments.

NAMWUA - Northern Arizona Municipal Water Users Association.

VRBP – Verde River Basin Partnership.

VVLP – Verde Valley Land Preservation.

WAC - Yavapai County Water Advisory Committee.

VVREO – Verde Valley Regional Economic Organization.

YCL – A report from the Yavapai College Liaison.

4. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.
 - A. **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held November 12, 2013.
 - B. **Claims** - List of specific expenditures made by the Town during the previous month. November, 2013 check log and PPE dated November 2, 5, 16, and 25, 2013.
 - C. **Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.
 - Board of Adjustments Notice of Cancellation of meeting November 27, 2013
 - Design Review Board Notice of Cancellation of meeting November 6, 2013
 - Municipal Property Corporation minutes of meeting held August 28, 2013
 - Planning Commission Notice of Cancellation of meeting November 19, 2013
 - Public Safety Personnel Retirement minutes of meeting held September 11, 2013
 - Library Advisory Board Notice of Cancellation of meeting September 5, 2013; minutes of the meetings held September 16, 2013 and November 7, 2013
 - Parks and Recreation Committee Notice of Cancellation of meeting November 13, 2013

NEW BUSINESS

5. **FISCAL YEAR 2012-2013 ANNUAL FINANCIAL STATEMENTS** – Presentation of the Annual Financial Statements and consideration of approval of the 2012-2013 Annual Financial Statements.
6. **PUBLIC HEARING FOR CDBG PROJECTS**– Public Hearing to receive input regarding the use of FY14 federal Community Development Block Grant (CDBG) funds.
7. **WORKSESSION REGARDING UTILITY BILLING POLICIES** – Discussion regarding delinquent utility charge and disconnection policies.
8. **WORKSESSION REGARDING MOUNTAIN GATE SINGLE-FAMILY HOME ELEVATIONS:** Discussion regarding the revised exterior elevations for single-family homes in the Mountain Gate subdivision.

9. **RESTATED EMPLOYMENT AGREEMENT** – Consideration of a Restated Employment Agreement between the Town of Clarkdale and Town Manager Gayle Mabery.
10. **FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda
11. **ADJOURNMENT**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.



**Verde Valley Transportation Advisory Committee
November 21, 2013 Agenda
Cottonwood Rec Center, 13:30**

1. CAT/LYNX Current Status Update

a. Fixed/Para Stats

- i. Discussed the current statistics and gave an overall assessment of the current service. We are currently a bit ahead of last year for all services.**

b. Adoption of new Routes & Fares

- i. Discussed the new routes and fares. Per discussions with customers, it was decided to reduce the pricing on the 20-trip and 10-trip punch passes to provide a bit of an incentive for riders to use passes rather than cash.**
- ii. Routes are anticipated to be effective 1/2/2014, providing schedules can be redone in time for distribution. We are hoping to coordinate this with the Yavapai Apache Nation Transit start.**

c. Transfers (something new)

- i. Discussed how the transfers were going to work between CAT/LYNX and YANT.**

2. Additional Business

a. Yavapai Nation Transit

- i. Diana Bonnaha brought us up to speed on the progress and told us they were in the process of finalizing various items for the startup. IGA's have**

been distributed to the various entities that are participating in the transit program and various forms of documentation are being finalized with presentations to the Tribal Council proceeding.

b. Next Meeting

- i. Recommending January 23, 1:30pm, location to be announced.**

**Minutes of a Regular Session of the Common Council of the Town of Clarkdale
Held on Tuesday, November 12, 2013**

A Regular Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, November 12, 2013, at 6:00 P.M. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

CALL TO ORDER – Meeting was called to order at 6:02 P.M. by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig
Vice Mayor Richard Dehnert
Councilmember Rennie Radoccia

Councilmember Bill Regner
Councilmember Curtiss Bohall

Town Staff:

Town Manager Gayle Mabery
Town Clerk/Finance Director Kathy Bainbridge
Community Services/Human Resources Director Janet Perry
Community Development/Economic Director Jodie Filardo
Public Works Superintendent Art Durazo
Public Works Administrative Assistant Chris Keller
Police Chief Randy Taylor
Senior Planner Beth Escobar
Deputy Clerk Mary Ellen Dunn

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

Bill Cowan and Cindy Emmett, Rimrock resident and historian and Clarkdale resident, respectively, presented invitation to the Council to participate in the “bank robbery” re-enactment along with other members of the community during the Fifth Annual Historic Building and Home Tour.

Mayor Von Gausig re-ordered the agenda items to allow presentations and New Business to precede the Reports and Consent Agenda items.

NEW BUSINESS

PUBLIC HEARING REGARDING A WASTEWATER RATE INCREASE –A public hearing to gather information regarding increasing wastewater rates for the Wastewater Treatment Plant construction.

At Council's direction, the Town Staff requested funding from WIFA for a new wastewater treatment plant and to work with SEC to complete the design of the new WWTP. Felix Construction was selected as the prime contractor for this project and is working for the Town of Clarkdale under a JOC with Peoria.

WIFA is an independent agency of the State of Arizona and is authorized to finance the construction, rehabilitation, and/or improvement of drinking water and wastewater. On July 26, 2011 the Town Council approved debt authorization for the new WWTP in the amount of \$5,500,000 during a Special Council Meeting.

The Clean Waters funding application for the WWTP Project was submitted to WIFA on August 18, 2011. WIFA approved the Clean Waters funding application for \$5,500,000.00 at their September 18, 2011 WIFA Board Meeting and the first draw on the WIFA loan was submitted to WIFA on January 5, 2012. The amount to be financed from WIFA would be \$5,500,000.00 which will represent a rate increase of approximately \$25.00 over a five (5) year period to cover the additional debt.

There were four (4) sewer rate increases of \$5.00 each slated to go into effect over a four year period and a fifth (5th) sewer rate increase of \$5.00 which may not be necessary depending on the actual amount of money financed through WIFA. After the construction is finished, the Town will be reviewing the need for that final rate increase based on the actual amount of money financed through WIFA. Council approved two previous \$5.00 monthly sewer rate(s) increases which went into effect with the January 2012 and 2013 utility billings.

The Notice of Intent to Impose or Increase Fees or Taxes, as required by A.R.S. 9-499.15, was posted on September 12, 2013 in order to comply with providing notice at least sixty days prior to the date the proposed new or increased fee or tax is scheduled to be approved or disapproved at a meeting of the Clarkdale Town Council.

The Notice of Intent to Set Wastewater Rates will satisfy WIFAs initial requirements concerning commitment by the Town of Clarkdale to the repayment of the Clean Waters Loan that the Town has to fund the design and construction of this new WWTP.

The Notice of Intent to Set Wastewater Rates approved by Council on October 8, 2013, scheduled this required public hearing in order to officially consider the wastewater rate increase before Council for discussion and consideration as required by A.R.S. 9-511.01.

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| September 12, 2013 | Post Notice of Intent to Impose or Increase Fees or Taxes
(60 days prior to action by Council) |
| October 8, 2013 | Council Adopts Notice of Intent to Set Wastewater Rates at a Regular Council meeting. |
| October 8, 2013 | File report with data supporting the increase of rates with Town Clerk at least 30 days prior to the Public Hearing. |
| October 13, 2013 | Public Hearing Notice published in newspaper. |

(Not less than 20 days prior to the public hearing.)

November 12, 2013 Hold Public Hearing & Consider Adoption of Rates by Resolution.
(Not less than 30 days after adoption of Notice of Intent.)

December 12, 2013 Rates become effective. (30 days after the adoption of the Resolution or upon specific future date).

Finance Director Kathy Bainbridge presented information on this agenda item. Mayor Von Gausig gave background information on the new Wastewater Treatment plant. He reported that we now have a plant that gives us the ability to provide rechargeable water to Clarkdale.

This item is scheduled for a Public Hearing only, no action necessary.

RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA AMENDING RESOLUTION #1417, SETTING FEES FOR THE TOWN OF CLARKDALE BY INCREASING WASTEWATER UTILITY RATES - Discussion and consideration of Resolution #1446, a resolution increasing the wastewater rates for the construction of a Wastewater Treatment Plant in the Town Fee Schedule.

Pursuant to A.R.S. 9-499.15, The Town of Clarkdale has posted notice at least sixty days prior to this meeting, the proposed new or increased fees scheduled to be approved or disapproved at a meeting of the Clarkdale Town Council on the Town of Clarkdale website.

On October 8, 2013, the Notice of Intent to Set Wastewater Rates and the report with the data supporting the increased rate was submitted to the Town Clerk as required by A.R.S. 9-511.01.

The Notice of Intent to Set Wastewater Rates that scheduled the required public hearing in order to officially consider the new rate as required by A.R.S. 9-511.01 was adopted on October 8, 2013. The Public Hearing Notice was published in the Verde Independent on October 13, 2013, as required, not less than 20 days prior to the public hearing.

PROPOSED AMENDED WASTEWATER USER RATE

	Effective Date	Rate Increase	Total Base Rate
Residential	December 13, 2013	\$5.00 Per Month	\$43.00 Per Month
Commercial	December 13, 2013	\$5.00 Per Month	\$43.00 Per Month Minimum base rate, plus a usage fee of \$2.25 per one thousand gallons of water in excess of 5,000 gallons per month.

Rates become effective 30 days after the adoption of the Resolution.

Clarkdale resident, Don Mesaros, asked how long the rate increase would be in effect and was informed that the increase would most likely be permanent.

Vice Mayor Dehnert moved for the approval of Resolution #1446, a Resolution of the Mayor and Common Council of the Town of Clarkdale, Arizona amending Resolution #1428, Setting Fees for the Town of Clarkdale, by increasing wastewater utility rates. Councilmember Bohall seconded the motion. The motion was approved unanimously.

WORKSESSION ON STATE ROUTE 260 – Discussion relating to the proposed improvements to S.R. 260 and a related Intergovernmental Agreement between the Arizona Department of Transportation and the Cities of Cottonwood and Sedona, the Towns of Camp Verde, Clarkdale and Jerome, Yavapai County and the Yavapai-Apache Nation.

Representatives from the Arizona Department of Transportation (ADOT), the Cities of Cottonwood and Sedona, the Towns of Camp Verde, Clarkdale and Jerome, Yavapai County and the Yavapai-Apache Nation have been meeting since 2012 in an effort to secure funding and construction of improvements to the S.R. 260 corridor between Cottonwood and Camp Verde.

The Town of Clarkdale joined with others in the region to adopt resolutions in support of this project in January, 2013. In the adopted resolution, the Town of Clarkdale committed to:

- 1) Assign a staff professional to work with a team from ADOT and other Verde Valley communities to develop a recommended design for SR 260; and,
- 2) Join with other Verde Valley community leaders to advocate for the widening of SR 260 into a four-lane divided highway between Cottonwood and Camp Verde.

In June, 2013, the ADOT Board voted to include \$66 million for the project in the ADOT 5-Year Construction Plan. \$4 million was included for scoping and project design in FY14 and \$62 million was included for construction in FY16.

With the ADOT Board's approval, a team of technical representatives from the Verde Valley jurisdictions has been meeting with ADOT staff to get consensus on design criteria for the road based on objective transportation and access management practices. Preliminary design concepts were presented at the August 22, 2013 Intergovernmental Meeting in Jerome.

ADOT is requesting that the Verde Valley jurisdictions enter an Intergovernmental Agreement (ideally before the end of calendar year 2013) in order to obtain approval of intersection access points from the seven (7) jurisdictions. Although unusual, the purpose of the IGA is to demonstrate the support of the entire region, as that unified, regional voice was missing when this project failed a number of years ago.

The proposed IGA outlines the improvements to SR 260 to allow four lanes between Thousand Trails Road and Wilshire Drive, and includes the following stipulations:

- SR 260 will have a rural divided highway cross section from Thousand Trails Road to Horseshoe Bend Road.

- A fringe urban cross section will be added from Horseshoe Bend Road to Wilshire Drive.
- One westbound and one eastbound left-in only access point will be permitted between Horseshoe Bend Road and Wilshire Drive.
- Right-in/Right-out access will be limited to ¼ mile minimum spacing.
- SR 260 intersections will be designed to maintain a level of service B on main line (SR 260) for a minimum of 20 years. Large developments may be required to do minor intersection improvements.
- Seven (7) full access intersections will be constructed at or near;

Thousand Trails Road

Coury Drive

Mile post 214

Mile post 215

Cherry Creek Road

Horseshoe Bend Road

Wilshire Drive

ADOT District Engineer Alvin Stump and Town Manager Gayle Mabery (Clarkdale's representative on the technical working group) made a presentation.

The goal of the worksession is to identify any questions that any city/town Council may have with regard to the IGA and/or design, so that a final version of the IGA can be presented for adoption at the December meetings of all the jurisdictions. It is important to try to identify any concerns now, so that we have a version of the IGA in final form before presenting it to Councils for adoption.

Following his presentation, Mr. Stump, ADOT District Engineer, fielded questions from the Council with regard to timelines, traffic problems during construction, and existing traffic signal status. He stated that it is anticipated that the design would be mostly complete in the first half of 2014 and completion would be approximately 2 years.

The construction process would include working on one direction at a time to minimize traffic issues. The existing traffic signal at Cherry Road would be abandoned in favor of a roundabout. That signal was installed prior to the decision was made to go on with the corridor improvement plans.

Town Manager Mabery noted that design and aesthetics in the roundabouts would be addressed in a different agreement between Camp Verde and ADOT. Camp Verde would have the responsibility for maintenance and cost.

In response to a question about speed limit changes, Mr. Stump noted that there would be some changes along that route.

This is a worksession only, so no official action by the Council is expected.

PUBLIC HEARING FOR CDBG PROJECTS– Public Hearing to receive input regarding the use of FY14 federal Community Development Block Grant (CDBG) funds.

The Town of Clarkdale is scheduled to receive approximately \$264,219.00 in FY14 federal Community Development Block Grant (CDBG) funds from the Arizona Department of Housing Regional Account. CDBG funds must be used to benefit low to moderate income persons and areas, alleviate slum and blight, or address health hazards. A public hearing is required to gather citizen input on the use of the CDBG funds.

Sample types of CDBG projects are:

- 1) **Public infrastructure** (e.g., water, wastewater, drainage improvements);
- 2) **Community facilities** (e.g., halfway houses, senior centers, food banks);
- 3) **Housing** (e.g., owner occupied housing rehabilitation, utility connections on private property, rental housing rehabilitation);
- 4) **Public services** (e.g., emergency assistance, purchasing a van to transport persons with disabilities, services for homeless persons);
- 5) **Economic development** (e.g., a loan to a business for job creation, micro-enterprise development, acquisition of land for an existing business expansion)

CDBG Public Process Schedule:

10/25/13 Advertise Public Hearing Regarding Use of CDBG Funds

11/12/13 Public Hearing

11/22/13 Advertise Public Hearing Regarding Use of CDBG Funds

12/10/13 Public Hearing

1/14/14 Discussion of and prioritization of projects by Council and possible resolution

1/28/14 Discussion of and prioritization of projects by Council and resolution (if no action taken by Council at 1/14/14 meeting)

1/31/14 Submit Letter of Intent (new requirement due 120 days prior to State CDBG Application

Deadline of 5/31/14)

8/31/14 CDBG Funding Award letter expected from ADOH

Sample list of types of CDBG projects for the Town of Clarkdale:

High priority projects:

- Water & wastewater system improvements
- Flood & drainage improvements
- Install ADA bathrooms in the Clubhouse complex
- Update ADA structures in Town Hall complex (parking lot & sidewalks) including ADA compliant ramps, landings/rest areas, striping and signage
- Removal of architectural barriers in Town Hall Complex buildings.
- Update ADA structures in the Town of Clarkdale (business district, Upper & Lower Clarkdale) including ADA compliant ramps, landings/rest areas, striping and

signage

- Purchase equipment used to provide public services at senior center(s)
- Emergency assistance (utility, rent, mortgage) not to exceed a three-month period

Medium priority projects:

- Historic preservation (rehabilitation, preservation, or restoration of historic properties)
- Public Safety (fire & police stations, ADA improvements, vehicles, equipment & apparatus)

Low priority projects:

- Parks, playgrounds, and other recreational facilities
- Libraries
- Public housing rehabilitation and modernization

Other potential projects as generated during the Public Hearing process.

Isabelle Rollins, NACOG representative, presented information and overview of this agenda item. Ms. Rollins noted that to be eligible for funding the projects have to meet at least one of three national objectives: 1) benefit 51% low to moderate income persons; 2) aid in the prevention or elimination of slums or blight; or 3) must solve and urgent need health hazard. Target populations that automatically qualify for the funds include older adults (62+ years of age), i.e., senior center projects automatically qualify, adults with severe disabilities, homeless persons, abused children, battered spouses, illiterate persons, persons living with AIDS, and migrant farm workers.

Apache, Coconino, Navajo and Yavapai Counties are included in this funding area. Each of the communities within each county is on a four year rotation cycle. Next year, Clarkdale becomes eligible to receive these CDBG funds and NACOG is expecting there will be approximately \$264,000 available for Clarkdale.

Project proposal forms must be in to Chris Keller by November 22, 2013. In January, the Council will decide which project the Town will move forward with. Applications are finalized by NACOG and submitted to the State CDBG by the end of May, 2014. The funds will be available at the end of 2014.

Types of projects that might be funded are:

- public works and safety projects, i.e., water and waste water, road and street improvements, fire protection, flood and drainage
- community and supportive housing
- accessibility improvements, i.e., funding food banks, senior centers, shelters or halfway houses
- public service projects, i.e., education, job training, emergency assistance
- housing rehabilitation or lead based paint evaluation
- economic development project, i.e., infrastructure improvements (as long as you can prove that the improvements will create permanent full time jobs)
- neighborhood revitalization and redevelopment, i.e., clearance or demolition
- planning projects (as long as they serve low to moderate income people)
- funds can also be set aside for administration of projects

Ms. Rollins stated that projects that help with building improvements that are not in Clarkdale, however serve residents of Clarkdale, would be eligible for funding.

Veronica Vida, Clarkdale resident, suggested a project that would restore the community pool.

Ms. Rollins stated that that project would not fulfill the criteria for projects. The entire community would have to be income qualified.

Town Manager Mabery noted that if there is any possibility that a project could be listed it should be proposed in one of the two public hearings so it is permitted to go forward. Tonight staff is trying to get a comprehensive list of project possibilities and the staff will work with Ms. Rollins on that list and pare it down to a realistic list for probable funding. The Council may continue to gather ideas between now and the 10th of December Council meeting.

Elaine Bremner, Executive Director of Verde Valley Senior Center, Clarkdale resident, Verde Valley Senior Center qualifies for CDBG funding because their services are aimed at senior citizens aged 62+. Some of their needs to complete their project include:

- Replacement of parking lot electric lighting fixtures;
- Seal coat and striping of parking lot;
- Signage;
- Startup funds for newly constructed greenhouse;
- Guttering or rain water collection system to prevent water sheeting onto parking lot/front entrance walkway and directed into collection tank to help with water conservation for existing landscaping and greenhouse;
- Continuing phases for completing solar heating and cooling project;
- Electric refrigerated salad bar.

This is scheduled for Public Hearing only. No Council action is required.

A RESOLUTION OF THE MAYOR AND THE TOWN COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED: "CIVIL UNION CODE" – Discussion and consideration of Resolution #1447, declaring as a public record that certain document filed with the Town Clerk and entitled: "Civil Union Code".

The Clarkdale Town Council held a worksession on October 8, 2013 to discuss the possibility of the adoption of a Civil Union ordinance. Following the worksession, Council directed staff to draft an ordinance recognizing civil unions and bring the ordinance forward for consideration at an upcoming meeting.

There are currently four communities in Arizona that have passed civil union ordinances: Bisbee, Tucson, Jerome and Sedona. Cities and towns can enact ordinances recognizing agreements creating civil unions to the extent that those agreements concern matters within their authority. Ordinances cannot however, pre-empt state law or attempt to grant rights and authority to couples that contravene state or federal law.

The Arizona Attorney General's office weighed in on this issue after the City of Bisbee adopted an original draft of an ordinance earlier this year. As a result of the Attorney General's opinion that cities and towns may only include provisions in civil union ordinances which legislate on matters within the jurisdiction and control of the municipality, Bisbee modified and adopted a new version of their ordinance. Subsequent ordinances that have been adopted by the other cities and towns also comply with the Attorney General's position, and spell out only two areas that cities and towns legislate: hospital visitation rights and city/town insurance benefits.

In the ordinances, persons who have entered into civil unions are entitled to have the same visitation rights in hospitals and emergency rooms that a married couple would have. On this issue, the Clarkdale Town Council asked that, if possible, our ordinance be written to give reciprocity on hospital visitation issues, with the intent that any person in a registered civil union would have the same hospital visitation rights in Clarkdale as they would in the city or town where their civil union is registered.

It should be noted that hospitals and medical facilities have their own visitation/consent rules, and generally the institution's regulations will prevail over a Town's Civil Union ordinance. However, having the provisions in an ordinance may help convince the facility administration that they should allow access and patient review.

With regard to town health insurance, our ordinance is drafted so that persons who have entered into a civil union have the right to be beneficiaries on the town sponsored insurance policies and any other town benefits that would otherwise be offered to married couples. The Town of Clarkdale's health insurance provider already offers benefits for domestic partners; however they have their own definition for what qualifies as a domestic partner for health insurance benefits. Because the Town's ordinance cannot override particular health insurance companies' policies, the Town's ordinance includes a provision that states:

"Town employee benefits. Any Town employee who is registered as a civil union partner may designate his or her partner as a beneficiary of any of the benefits provided by the Town in the same manner as a spouse of an employee, to the extent that the Town is able to do so."

The following provisions have also been included in Clarkdale's draft ordinance, in accordance with direction received by the Council at the October 8, 2013 Council meeting:

1. *Filing fee amounts.* Filing fee amounts have been established and align with the lower fees adopted by Tucson and Sedona (as compared to Bisbee and Jerome). In information received from Tucson (who have the most experience with program administration), the administrative costs for this program are nominal, and our staff is confident that the fees we are suggesting are appropriate to cover any costs the Town would incur as a result of the ordinance.
2. *Criteria for Civil Unions.* The criteria in the Clarkdale ordinance mirror the criteria in the Sedona and Jerome ordinances.
3. *Additional documents memorializing rights between parties:* The Clarkdale ordinance allows the parties to file a list describing separate documents and contracts that the parties have entered into. This separate list is a public record, but the documents themselves are not. This method

helps to preserve the privacy and public non-disclosure of personal agreements and creates less of a burden on the Town Clerk in terms of document retention and storage.

4. *Issuance of a "Civil Union Certificate"*: The ordinance requires the Town Clerk to issue a civil union certificate upon receiving a notarized affidavit from the parties requesting a civil union.

If adopted, the attached Resolution would make the "Civil Union Code" a public record, and would then require a separate action to also adopted the associated Ordinance. The Civil Union Code would be effective 30 days after adoption.

Town Manager Mabery gave background and information on this agenda item.

Mayor opened to public comment. There was no public comment.

Councilmember Bohall moved to approve the Resolution #1447, declaring as a public record that certain document filed with the Town Clerk and entitled: "Civil Union Code". Councilmember Regner seconded the motion. The motion was approved unanimously.

AN ORDINANCE OF THE TOWN OF CLARKDALE, ARIZONA, MAKING CHANGES TO THE TOWN CODE BY ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED THE "CIVIL UNION CODE" REPEALING CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY – Discussion and consideration of Ordinance #356, an ordinance adopting by reference Article 8-6 titled "Civil Union Code".

During the November 12, 2013 Council meeting, the Council will first consider the adoption of a Resolution that articulates the details of the Civil Union Code. If the Council supports the adoption of a Civil Union Code, and has voted to make it a public record by adopting the previous Resolution, then the adoption of this proposed Ordinance would be the final step in the process to formally adopt a Civil Union Code.

This ordinance adopts the document made a public record by Resolution #1447. If the ordinance is approved, the Civil Union Code would be effective 30 days after adoption.

Councilmember Bohall moved to approve the Ordinance #356, an ordinance making changes to the Town Code by adopting by reference that certain document entitled the "Civil Union Code"; repealing conflicting ordinances; and providing for severability. Vice Mayor Dehnert seconded the motion. The motion was approved unanimously.

LETTER TO ARIZONA CORPORATION COMMISSION RELATING TO SMART METERS -
– Discussion and possible action of filing a letter with the Arizona Corporation Commission relating to Docket No. E-01345A-0069 with regard to smart meters.

Following a presentation at the October 8, 2013 Council meeting relating to smart meters, Council Member Radoccia asked that an item be placed on the Council's agenda relating to smart meters.

The Arizona Corporation Commission (ACC) is the elected body that regulates the electric utility company in the Verde Valley. The ACC opened a Generic Docket for the investigation of Smart Meters

on August 29, 2011. Comments on that docket were on-going through 2011, 2012 and early 2013. On May 23, 2013, the ACC issued a memo asking for submission of all remaining scientific studies, surveys, review or findings by governmental, educational or research institutions by **June 28, 2013**. The May 23, 2013 memo noted, "after the Commission has had an opportunity to review the written comments that they received, they may convene an Open Meeting or other proceedings on the smart meter matter."

All of the studies and information presented to the ACC are accessible on their website, www.azcc.gov

Prior to the June 28, 2013 deadline, the City of Sedona issued a statement to the ACC, "*expressing concerns on behalf of our Sedona citizens that smart-meters have not been proven safe and until such time as definitive proof exists, the Arizona Corporation Commission should allow the Sedona Community to opt-out without penalties.*" (The letter in its entirety is included in your Council packet.)

Following the conclusion of the public comment period, on August 5, 2013, the ACC held a staff meeting which resulted in a request that Arizona Department of Health Services conduct a study on the potential health effects of exposure to radio frequencies emitted from smart meters. The study is expected to take up to 12 months.

Separately, Arizona Public Service (APS-the local electric utility provider) filed an application with the ACC for approval of automated meter opt-outs on March 22, 2013. The docket number for this case at the ACC is #E-01345A-13-0069 and the APS filing is included in your Council packet. The proposal includes a \$75 upfront fee and a \$30 per month charge for customers who opt-out from the use of a smart meter. The Commission does not currently have a hearing set for this particular case, but continues to take comments on it. The letter that is being considered under tonight's agenda item would provide comment to the ACC on APS's application for approval of an automated meter opt-out program.

APS has approximately 1.1 million customers, of which approximately 950,000 are currently served with smart meters. Current customers who do not want smart meters can opt out at no cost (but this will change if the ACC grants approval to the APS application referenced above). Approximately 1% of APS's customers have currently opted out of the use of smart meters. According to APS staff, smart meter deployment in the Clarkdale/Cottonwood/Jerome/Camp Verde area will begin in January, 2014 and take about 12 weeks, concluding by April, 2014.

The Town of Clarkdale has received several pieces of correspondence since the October 8, 2013 Council meeting, and those were included in the packets as information.

Two versions of comment letters to the ACC have been drafted and were included in the Council packets (Version 1 from Council Member Radoccia, and Version 2 from Mayor Von Gausig). Either version could be adopted in its entirety or modified, or the Council may choose to not send any letter, or send a letter that is different from either version presented.

Followed by one of these options:

- as presented in Version 1 of the letter in the Council packet.
- as presented in Version 2 of the letter in the Council packet.
- by modifying Version 1 as follows: (reference modifications)

- by modifying Version 2 as follows: (reference modifications)

Councilmember Radoccia and Mayor Von Gausig each read the contents of his letter to the Corporation Commission and the Council discussed them.

VERSION 1

RE: APS's Application for Approval of Automated Meter Opt-Out Service Schedule 17
Arizona Corporation Commission Docket No: E-01345A-13-0069

Dear Commission Members:

The proposed installation of smart meters by Arizona Public Service Company (APS) was an agenda item that included a presentation and public comment at the October 8, 2013 Clarkdale Town Council meeting. Following the presentation, during the public comment portion of the agenda item, all of the citizens who spoke expressed serious concerns relating to health, safety, fees and privacy issues associated with smart meters.

It is our understanding that, as a result of comments and information that the Commission received in response to your generic docket for investigation of smart meters (E-00000C-11-0328), the Commission has requested that the Arizona Department of Health Services undertake a study on the potential health effects of exposure to radio frequencies emitted from smart meters. We also understand that the ACC is continuing to allow APS to install meters while the Department of Health Services study is underway.

While it was understood that the radiation from smart meters is similar to that emitted by other devices such as cell phones and microwave ovens, there was a serious concern that installation of thousands of smart meters throughout our Town would only serve to substantially increase the cumulative effects of electro-magnetic radiation. One of the major themes we heard from the citizens who spoke about smart meters was a request to delay the implementation in our community until more scientific information and study comes available. There is a window of opportunity for this delay. Although APS has deployed smart meters to over 90% of their customers in Arizona, they are not scheduled to do so in Clarkdale and the Verde Valley until January-April, 2014.

During our recent meeting, we also heard concerns relating to APS's application to impose "opt-out" charges of \$75 initially and \$30 per month for customers who request to continue to use non-automated meters. It was understood that APS has a right to recoup the costs incurred in having to physically read the meters of people opting out. However, the consensus of those who spoke was to join with our neighbor, the City of Sedona, in proposing that the solution to these exorbitant fees and to the need for more definitive health and safety information is to give the Town of Clarkdale the right to opt-out entirely. By allowing this, there will be substantial cost saving on the part of APS by not having to replace existing meters, and in addition, the present economies-of-scale for physically reading all meters within the Town will be maintained. In other words, the existing cost of \$1.86 per household for meter reading could conceivably continue at no economic detriment to APS.

The solutions offered are the best balance between preservation of the safety and comfort of our citizens and the economic concerns of APS. We strongly urge you to consider this proposed option when you consider APS's Application (E-01345A-13-0069) related to opt-out options for smart meters.

Sincerely,

Dear Chairman Stump and Commissioners,

VERSION 2

As the Arizona Corporation Commission continues to consider questions surrounding Advanced Metering Systems, or "smart meters," the Clarkdale Town Council hopes you will consider the following:

There is a portion of the population of ratepayers who wish to continue to be served by their standard manual-read electric meters. Some of these have safety or health concerns, some are concerned that smart meters may compromise their privacy, and some do not agree that extra charges that often accompany opting out of a smart meter program are fair or appropriate.

The Clarkdale Town Council urges you to gather all available data on the possible health impacts that may accompany smart meters, and make informed, logical choices about their implementation based on those data. We applaud your decision to ask the Department of Health Services to examine the possibility of negative health effects caused by smart meters, and are confident you will consider their findings appropriately when making decisions about smart meter deployment.

We also urge you to give thoughtful consideration to the charges those who opt out of the smart meter program must pay. While we understand that the cost to service and read traditional manual-read meters is greater than that of smart meters, we hope the Commission will set rates that are logical and based on real costs to the utilities.

We believe that it should be a simple and affordable matter to opt out of a smart meter program, and that people who elect to opt out should find the process easy to request and easily granted.

Clarkdale also understands and supports the implementation of a "smart grid" system in Arizona and across the United States which will help make renewable energy more efficient and allow renewables to become a larger portion of our total generating capacity than it is today.

Thank you very much for your consideration of our ideas, and please do not hesitate to ask if there is any additional information that we can supply to the Arizona Corporation Commission.

Sincerely,

Councilmember Bohall and Vice Mayor Dehnert stated preference for Version 2 although would support either one. Councilmember Regner read a statement he previously wrote on the topic and stated his preference for sending no letter to the Corporation Commission. Following is an excerpt of the statement; the entire letter is on file:

"...I do not believe that a letter on a subject such as Smart Meters from the Town of Clarkdale on a decision to be made by the Arizona Corporation Commission will have a beneficial impact that outweighs the potential to diminish our record on policy decisions based on data gathered according to accepted scientific principles that when examined objectively allow a conclusion that makes sense to a majority of those who seek to understand it.

I do not support any question that might call into question Clarkdale's legitimately obtained credibility in the scientific community and our local residents that has been so carefully thought out, nurtured, and presented by the leadership of this council and town staff."

Councilmember Radoccia suggested that the first version of the letter be amended to delete the final paragraph. His intent in this letter was to request that the subject be tabled until further data is available. He stated he favors the first version though as it offers an option. He also stated he would like to add the word "affordable" to the fifth paragraph of second version of the letter if the council prefers that letter.

Mayor Von Gausig stated his preference of the second version as it requests the commission's judicious consideration, asks that they weigh the results of the Department of Health Services study, and asks them to be reasonable in the charges imposed on "opt out" customers. He stated that he is against the entire community of Clarkdale "opting out" as offered in the first version as he believes in the smart grid as it supports renewable energy.

Mayor Von Gausig opened the discussion to public comment.

GINNA BUCHANAN, Clarkdale resident, stated she does not support the gamble presented by smart meter installation. Stated her neighborhood of Hollow Reed Lane is opting out of the smart meter installation.

DON MESAROS, Clarkdale resident, stated he likes both letters but prefers Version 1 of the letter. Stated his family is opting out.

KIM WRIGHT, Clarkdale resident, stated he felt the Version 2 letter was preferable.

DAVID PERRELL, Clarkdale resident, stated he was concerned about the privacy issues and feels it's too soon to install these meters.

DEBRA CRINCOLI, Cottonwood resident, stated she had concerns that increases in certain diseases have not yet been linked to electromagnetic frequencies but it is a concern as well as fire danger and cyber terrorism.

CHARLES SEIVERD, Clarkdale resident, stated he believes that APS, being a monopoly and major corporation, is forcing the smart meter installation on its customers before there is adequate proof of safety.

CAROL WRIGHT, Clarkdale resident, Windmill Lane, her neighborhood, has discussed and is agreed upon opting out. Stated she supports Clarkdale opting out as a community.

Andrea Radoccia, Clarkdale resident, requested a moratorium on smart meters in Clarkdale. Stated she prefers Version 1 of the letter.

Mayor Von Gausig closed the public comment.

Councilmember Radoccia suggested eliminating the last paragraph of Version 1 letter and changing the second to last paragraph to state “to give the neighborhoods and local communities in Clarkdale the right to opt out” rather than “to give the Town of Clarkdale”.

Councilmember Radoccia moved to accept that the Town of Clarkdale file a comment with the Arizona Corporation Commission relating to Docket No. E-01345A-0069 as presented in Version 1 of the letter in the Council Packet with the deletion of the last paragraph. Motion died due to the lack of a second.

Vice Mayor Dehnert asked the audience whether they would support smart meter installation if the Department of Health Services came back with a report that concluded that there is no scientific evidence supporting that radiation from smart meters causes health problems or death to the people that live in proximity of those meters. No member of the audience raised a hand. Dehnert stated that after this discussion and further thought, he concluded that there is a lot of money being made not only by the utility company but also by the people propagandizing against smart meters and instilling fear. He further stated he is now in agreement with Councilmember Regner that the Council should not send any letter to the Corporation Commission.

Vice Mayor Dehnert moved that neither letter be sent. Councilmember Regner seconded the motion.

Councilmember Radoccia stated that he feels that the motion is a huge mistake. He feels that there are not only health issues, but privacy issues. He stated he feels this motion ignores the situation. He further stated he was shocked at the way the council has leaned on this issue as well as the cell tower issue. He stated those two issues were the major issues that he wanted to serve on the Council.

The motion carried with Councilmember Radoccia opposing.

Mayor Von Gausig called a five minute recess.

RE-STATEMENT OF DEVELOPMENT AGREEMENT FOR THE CROSSROADS AT MINGUS SUBDIVISION – Discussion and consideration regarding the Re-statement of Development Agreement for the Crossroads at Mingus Subdivision.

Subsequent to the September 24, 2013 worksession with Council, staff and representatives of PTM Enterprises, LLC (Developer) continued to work on a re-statement of all of the previous development agreements for this project. The re-statement is being generated to consolidate the original development agreement with three subsequent amendments to the development agreement and to reflect additional agreements between the Developer and the Town.

Previously Discussed Issues:

Section 11: Infrastructure – Water Meter Retrofits

Section 11.1 states the Developer will replace the non-compliant water meters with correct connections by blocks of lots prior to the sale of any lots within the designated block. Identification of the replacement schedule is included as an exhibit attached to the re-statement.

Section 14: Circulation System – Mescal Spur Road Improvements:

The Developer will pay one-hundred percent of the cost of the required improvements to the extension of Mescal Spur Road and the necessary intersection at Mescal Spur Road Extension and Old Jerome Highway.

In addition, the Developer will fund fifty percent of the cost of construction of the Mescal Spur/SR 89A Intersection.

A maximum total cost of \$300,000 for all Mescal Spur Road Improvements has been set. The Developer will be obligated to a maximum expense of \$150,000. The maximum total cost of \$300,000 includes all expenses related to the construction, design, engineering and permitting. If costs exceed this maximum, the two parties agree to renegotiate an alternate agreement.

Due to the Developer's lack of funds, the Town will fund all of the upfront costs related to all of the Mescal Spur Road Improvements and collect the Developer's portion in two equal payments. Funding is available to allow the Town to undertake and complete this project. Staff feels this is the most cost-efficient way to proceed since construction and permitting fees are anticipated to increase.

Per the re-statement, the first payment would be due from the Developer for their one-hundred percent share of the Mescal Road Extension Improvement and Old Jerome Highway Intersections and their fifty-percent share prior to issuance of the 65th building permit to the Developer, or the recorded sale of the 65th lot by the Developer. The second and final payment would be due prior to issuance of the 129th building permit or the recorded sale of the 129th lot. Failure to make either of the two required payments will result in the Developer being in default of the Re-statement. The Developer shall establish an escrow account and deposit a pro-rata amount for each lot or home sale. The per-sale amount will be determined once all costs for improvements are established.

Further, prior to the completion of the sale of the entire Project or all lots within the Project, the Developer's portion of the total project costs for the Mescal SR89A Intersection Project shall be reimbursed to the Town in full.

Section 17: Wastewater and Water System:

The Developer shall receive wastewater capacity fee credits up to a maximum of \$2,112,015. This is the Developer's contribution to the cost of the design and construction of the new wastewater treatment plant.

The Developer shall receive water capacity fee credits in exchange for the designated value of \$200,000 for the Mescal Well.

Wastewater and water fee credits will be reimbursed to the Developer on an annual basis from wastewater and water capacity fees collected as new homes within the subdivision connect into the Town's wastewater and water systems.

In addition, the re-statement outlines the wastewater and water fee credits related to the 49 third party-owned lots. The total wastewater fee credit for the 49 lots equals \$246,323 and is credited against the maximum wastewater fee credit total of \$2,012,015. Similarly, the total water fee credit for the 49 lots equals \$113,778 and is credited against the maximum water fee credit of \$200,000.

Section 19: Trails/Drainage and Recreational Facilities – Phasing of Park Development

The re-statement will allow the Developer to phase development of Tracts F and K as public parks. The development, construction and subsequent dedication of these two parks will be phased using the same timeline as the circulation improvements. The park on Tract F, at the corner of Mescal Spur and Old Jerome Highway, shall be completed prior to issuance of the 65th building permit to the Developer, or the recorded sale of the 65th lot by the Developer. The park on Tract K, located on Skyline Boulevard, shall be completed prior to the issuance of the 129th building permit or recorded sale of the 129th lot. The Developer will be required to establish an escrow amount for the total costs of park improvements.

New Issues:

Attorneys' Fees and Costs: Language in Section 20.4 has been revised. Previously, the Section stated:

'If legal action by any party is brought because of a breach of this Agreement or to enforce a provision of this Agreement, the prevailing party is entitled to reasonable attorney fees and court costs.'

The Developer has stated they are not responsible for any of the Town's legal fees up-to-date since no legal action has been brought.

The Developer has agreed to pay the Town's future legal fees for resolving issues to move the project forward up to a maximum of \$2,500 per issue, as agreed in advance.

Economic/Community Development Director Filardo presented information on this agenda item.

Town Manager Mabery suggested that the statement in 14.2.4.4 add in the third sentence that starts "...before the issuance of the 65th building permit or lot sale, the Town shall withdraw payment 1..." to "...the Town shall withdraw payment 1, or portions of payment 1, from the account." The same language would be changed in the next sentence regarding Payment 2. Mabery also suggested that if that language was not acceptable to Council, the motion could be passed with direction to staff to craft language amending that section.

Councilmember Regner moved for the approval of the Re-Statement to the Development Agreement for Crossroads at Mingus Subdivision with modified language regarding pro-rated payments to be constructed by staff and approved by the Mayor. Vice Mayor Dehnert seconded the motion. The motion was approved unanimously.

COMMUNITY ORIENTED POLICING SERVICES (COPS) AWARD DOCUMENT – Discussion and consideration regarding accepting the COPS Grant Award Documents.

Earlier this year the Clarkdale Police Department, in cooperation with the Clarkdale Jerome School, competed with agencies across the country for a COPS grant to restore the School Resource Officer that had been cut in our school two years prior. In late September we received notification that we were one

of the few agencies in the State to be awarded the grant. The award total is for \$125,000 over a three year period to cover salary and benefits. The first year is funded 75% federally and 25% locally. During the second and third year of the grant cycle the federal percentage decreases and the local portion increases. The fourth year requires the grant recipient to cover the entire cost of the School Resource Officer.

The preliminary approximate financial breakdown as follows is based upon estimated health and retirement costs for year two and three:

	Year 1	Year 2	Year 3	Total
Federal Share	\$42,397	\$41,501	\$41,102	\$125,000
Municipal Share	\$14,133	\$16,140	\$17,650	\$ 47,923
Percentages	75% - 25%	72% - 28%	70% - 30%	

The Police Department is currently working with the Clarkdale Jerome School District, who hopes to contribute 50% of the municipal share for the first year.

Police Chief Taylor presented information on this agenda item.

Mayor Von Gausig expressed support for the statements regarding the large concentrations of people twice a day at the school when school begins and lets out. He also stated that the ability to have an officer back on campus is appreciated.

Chief Taylor stated that the officer would be trained at the State and Federal level teaching curriculum. Town Manager Mabery stated that the fourth year funding would need to be included in our budget. We would need that position anyway and this award would help us to prepare for that event.

Councilmember Regner moved to accept the COPS Grant Award Documents as presented. Councilmember Bohall seconded the motion. The motion was approved unanimously.

Councilmember Radoccia excused himself from the meeting.

REPORTS

Current Events – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor Von Gausig's Report –

October 9, 2013:

- Attended Clarkdale Sustainability Project workgroup meeting
- Met with SEDI representative, Russ Yelton and others

October 10, 2013:

- Attended Yavapai College Campus Master Plan Presentation and Listening Session
- Attended meeting regarding Easement for Jerome across Cottonwood Ranch

October 12, 2013:

- Participated in ASCOT meeting and float trip

October 15, 2013:

- Attended Verde River Basin Partnership general meeting at Yavapai College

October 17, 2013:

- Attended Ruth Waddell Art dedication at Clark Memorial Library

October 18, 2013:

- Attended Art Wine and Dine at Yavapai College

October 22, 2013:

- Met with Elva Coor and Julie Gustafson

October 23, 2013:

- Participated in conference calls for Water Resource Management Working Group

October 25, 2013:

- Attended 4-8 Wine Works opening (new Clarkdale business)
- Met with Alex Wright from Yavapai College

October 29, 2013:

- Attended Waste Water Treatment Plant dedication
- Attended Verde Front meeting at Verde Ranger District

November 1, 2013:

- Led Verde float trip

November 5, 2013:

- Attended WRMP Advisory Board meeting
- Attended WRMP public meeting

November 6, 2013:

- Attended WRMP team meetings

November 12, 2013:

- Met with Kim Schonek
- Met with Alvin Stump from ADOT

Vice-Mayor Dehnert's Report –

- The Halloween event was wonderful in Clarkdale – handed out 23 pounds of candy.
- Met with Town Manager, Mayor and Alvin Stump from Arizona Department of Transportation regarding State Route 260.

Councilmember Bohall's Report –

- Made a public service announcement/public announcement and admonition: There was a fire in a Prescott business caused by sunlight passing through and concentrated by a glass sphere which set fire to a clothing display. Be cautious of this possibility of reflective lights and sunlight in home.

Councilmember Regner's Report –

- October 17, 2013 Art dedication at Clarkdale Library
- Wastewater Treatment Plant dedication

- Clarkdale Water Fair.

Councilmember Radoccia's Report – No report.

Town Manager Mabery's Report – No report.

Organizational Reports – Reports regarding regional organizations.

CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations.

Councilmember Bohall - No report.

NACOG - Northern Arizona Council of Governments.

Vice Mayor Dehnert reported that there was a meeting on October 24, 2013 –

- Councilmember Bohall was reappointed to the Transportation Policy Advisory Committee
- Slide show presentation of Clarkdale created by Town Manager Mabery.

NAMWUA - Northern Arizona Municipal Water Users Association. No report

VRBP – Verde River Basin Partnership. No report

VVLP – Verde Valley Land Preservation. No report

WAC - Yavapai County Water Advisory Committee. No report.

VVREO – Verde Valley Regional Economic Organization. No report.

YCL – A report from the Yavapai College Liaison.

- October 18, 2013 Art Wine and Dine event – 220 people in attendance; sold 122 Adopt-A-Vines;
- Upcoming groundbreaking of the Southwest Wine Center from 11 a.m. – noon on November 19, 2013.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held October 8, 2013 and Special Meetings of October 22, 2013.
- B. Claims** - List of specific expenditures made by the Town during the previous month. October, 2013 check log and PPE dated October 5, 2013 and October 19, 2013.

- C. Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.
Board of Adjustments minutes of the meeting held October 23, 2013
Design Review Board minutes of the meeting held October 2, 2013
Planning Commission Notice of Cancellation of meeting October 15, 2013
- D. Reports** - Approval of written Reports from Town Departments and Other Agencies
Building Permit Report – October, 2013
Capital Improvements Report – October, 2013
Magistrate Court Report – September and October, 2013
Water and Wastewater Report – September, 2013
Police Department Report – October, 2013
- E. Made In Clarkdale, Inc. Facility Reimbursement Agreement** – Approval of a Facility Reimbursement Agreement for use of Town facilities by Made In Clarkdale, Inc.
- F. Special Event Liquor License** - Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for “Made in Clarkdale, Inc.” during their annual art show and festival event to be held on Friday December 6, 2013 through Saturday, December 14, 2013 at the Clark Memorial Clubhouse, 19 N Ninth Street, Clarkdale, AZ.
- G. Request for Extension of the Financial Assurance Time Requirement for Wildhorse Acres Estates Minor Subdivision** - Approval for a request for extension of the financial assurance time requirement for Wildhorse Acres Estates Minor Subdivision.
- H. A Resolution of the Mayor and Common Council of the Town of Clarkdale, Yavapai County, accepting the dedication of a wastewater lift station (“Mescal Spur Lift Station”)** – Approval of Resolution 1448 accepting dedication of the Mescal Spur lift station.
- I. A Resolution of the Mayor and Common Council of the Town of Clarkdale, Yavapai County, accepting the dedication of a public right-of-way (“Mescal Spur Road Extension”)** – Approval of Resolution # 1449 accepting dedication of the Mescal Spur Road Extension.
- J. A Resolution of the Mayor and Common Council of the Town of Clarkdale, Yavapai County, accepting the internal streets system, the grading and drainage system, the water and wastewater systems, including the Alamos Lift Station and associated Tract D, and trail system infrastructure of the Crossroads at Mingus Subdivision** – Approval of Resolution #1450 accepting the dedication of the Crossroads at Mingus Subdivision infrastructure.

Vice Mayor Dehnert moved to approve Consent Agenda items A – J as presented. Councilmember Regner seconded the motion. The motion was approved unanimously.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.

ADJOURNMENT – Without objection, Mayor Von Gausig adjourned the meeting at 9:35 P.M.

APPROVED:

ATTESTED/SUBMITTED:

Doug Von Gausig, Acting Mayor

Kathy Bainbridge, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 12th day of November, 2013. I further certify that meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2013.

SEAL

Kathy Bainbridge, Town Clerk

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	11/06/2013			069395		
C-CHECK	VOID CHECK	V	11/06/2013			069415		
C-CHECK	VOID CHECK	V	11/06/2013			069433		
C-CHECK	VOID CHECK	V	11/06/2013			069434		
C-CHECK	VOID CHECK	V	11/20/2013			069475		
C-CHECK	VOID CHECK	V	11/27/2013			069501		
C-CHECK	VOID CHECK	V	11/27/2013			069502		
C-CHECK	VOID CHECK	V	11/27/2013			069503		
C-CHECK	VOID CHECK	V	11/27/2013			069504		
C-CHECK	VOID CHECK	V	11/27/2013			069505		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	10	VOID DEBITS 0.00 VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			10	0.00	0.00	0.00
BANK: *		TOTALS:	10	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0001	ARIZONA STATE RETIREMENT SYSTE							
I-LTDPPE 1102013	STATE RETIREMENT	D	11/06/2013	242.16		000000		
I-SR PPE 1102013	STATE RETIREMENT	D	11/06/2013	11,403.32		000000		
I-SRBPPE 1102013	STATE RETIREMENT BUY BACK	D	11/06/2013	624.73		000000		12,270.21
0001	ARIZONA STATE RETIREMENT SYSTE							
I-LTDPPE 11162013	STATE RETIREMENT	D	11/20/2013	251.12		000000		
I-SR PPE 11162013	STATE RETIREMENT	D	11/20/2013	11,324.08		000000		
I-SRBPPE 11162013	STATE RETIREMENT BUY BACK	D	11/20/2013	623.11		000000		12,698.31
0069	CITY OF COTTONWOOD							
I-249	CITY OF COTTONWOOD	D	11/26/2013	38,698.54		000000		38,698.54
0074	INTERNAL REVENUE SERVICE							
I-T1 PPE 1102013	FEDERAL TAXES	D	11/06/2013	5,189.67		000000		
I-T1 PPE 11052013	FEDERAL TAXES	D	11/06/2013	55.80		000000		
I-T3 PPE 1102013	FICA WITHHOLDING	D	11/06/2013	8,026.90		000000		
I-T3 PPE 11052013	FICA WITHHOLDING	D	11/06/2013	160.48		000000		
I-T4 PPE 1102013	MEDICARE WITHHOLDING	D	11/06/2013	1,877.26		000000		
I-T4 PPE 11052013	MEDICARE WITHHOLDING	D	11/06/2013	37.54		000000		15,347.65
0074	INTERNAL REVENUE SERVICE							
I-T1 PPE 11162013	FEDERAL TAXES	D	11/20/2013	5,298.68		000000		
I-T3 PPE 11162013	FICA WITHHOLDING	D	11/20/2013	8,398.14		000000		
I-T4 PPE 11162013	MEDICARE WITHHOLDING	D	11/20/2013	1,964.10		000000		15,660.92
0074	INTERNAL REVENUE SERVICE							
I-T1 112513PTO BB	FEDERAL TAXES	D	11/26/2013	610.83		000000		
I-T3 112513PTO BB	FICA WITHHOLDING	D	11/26/2013	1,536.08		000000		
I-T4 112513PTO BB	MEDICARE WITHHOLDING	D	11/26/2013	359.22		000000		2,506.13
0749	EMPIRE WEST TITLE AGENCY							
I-28340EW	EMPIRE WEST TITLE AGENCY	D	11/20/2013	3,263.00		000000		3,263.00
0006	AMERICAN FAMILY LIFE ASSURANCE							
I-APRPPE 1102013	AFLAC	R	11/06/2013	104.86		069386		
I-APSPPE 1102013	AFLAC POST TAX	R	11/06/2013	36.37		069386		141.23
0075	ARIZONA DEPARTMENT OF REVENUE-							
I-T2 PPE 1102013	13-052014X	R	11/06/2013	1,801.73		069387		1,801.73
0072	ARIZONA PUBLIC EMPLOYERS HEALT							
I-125PPE 1102013	SEC 125	R	11/06/2013	25.00		069388		25.00

VENDOR SET: 01 Town of Clarkdale
 BANK: POOL POOLED CASH
 DATE RANGE: 11/01/2013 THRU 11/30/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0072	I-2HSPPPE 1102013	R	11/06/2013	474.76		069389		474.76
0072	I-HSAPPE 1102013	R	11/06/2013	1,365.10		069390		1,365.10
0009	I-PSRPPE 1102013	R	11/06/2013	5,516.51		069391		5,516.51
0017	I-ICMPPPE 1102013	R	11/06/2013	551.63		069392		551.63
0655	I-TIAPPE 1102013	R	11/06/2013	375.00		069393		375.00
0072	I-2ECPPE 1102013	R	11/06/2013	652.62		069394		
	I-2ESPPE 1102013	R	11/06/2013	392.77		069394		
	I-CECPPE 1102013	R	11/06/2013	954.46		069394		
	I-CEFPPE 1102013	R	11/06/2013	2,178.00		069394		
	I-CEOPPE 1102013	R	11/06/2013	1,446.90		069394		
	I-CESPPE 1102013	R	11/06/2013	1,723.83		069394		
	I-HECPPE 1102013	R	11/06/2013	359.07		069394		
	I-HEFPPE 1102013	R	11/06/2013	1,092.90		069394		
	I-HEOPPE 1102013	R	11/06/2013	1,528.10		069394		
	I-HESPPE 1102013	R	11/06/2013	2,162.25		069394		
	I-OEFPPE 1102013	R	11/06/2013	725.00		069394		
	I-OESPPE 1102013	R	11/06/2013	574.61		069394		
	I-VECPPE 1102013	R	11/06/2013	7.54		069394		
	I-VEFPPE 1102013	R	11/06/2013	48.20		069394		
	I-VEOPPE 1102013	R	11/06/2013	37.36		069394		
	I-VESPPE 1102013	R	11/06/2013	63.36		069394		
	I-VLCPPE 1102013	R	11/06/2013	0.32		069394		
	I-VLEPPE 1102013	R	11/06/2013	39.23		069394		
	I-VLSPPE 1102013	R	11/06/2013	7.55		069394		13,995.07
0075	I-T2 PPE 11052013	R	11/06/2013	50.35		069404		50.35
0032	I-1522	R	11/06/2013	668.75		069405		668.75
0746	I-135 41777	R	11/06/2013	2,872.50		069406		2,872.50

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0010	ARIZONA PUBLIC SERVICE							
I-103013-7282	ARIZONA PUBLIC SERVICE	R	11/06/2013	8,093.86		069407		3,093.36
0010	ARIZONA PUBLIC SERVICE							
I-10312013-0286	ARIZONA PUBLIC SERVICE	R	11/06/2013	2,608.14		069408		2,608.14
0018	ARIZONA DEPARTMENT OF REVENUE							
I-10312013-TPT	ARIZONA DEPARTMENT OF REVENUE	R	11/06/2013	12,164.36		069409		12,164.36
0015	BOYLE, PECHARICH, CLINE, WHITT							
I-27378	BOYLE, PECHARICH, CLINE, WHITT	R	11/06/2013	5,870.33		069410		5,870.33
0069	CITY OF COTTONWOOD							
I-4	CITY OF COTTONWOOD	R	11/06/2013	9,337.75		069411		9,337.75
0745	CLARKDALE HISTORICAL SOCIETY							
I-11052013	CLARKDALE HISTORICAL SOCIETY	R	11/06/2013	800.00		069412		800.00
0039	CLARKDALE MUNICIPAL WATER UTIL							
I-10302013	CLARKDALE MUNICIPAL WATER UTIL	R	11/06/2013	4,570.44		069413		4,570.44
0192	COTTONWOOD AUTO PARTS, INC.							
C-970449	COTTONWOOD AUTO PARTS, INC.	R	11/06/2013	45.85CR		069414		
C-971912	COTTONWOOD AUTO PARTS, INC.	R	11/06/2013	117.07CR		069414		
C-972083	COTTONWOOD AUTO PARTS, INC.	R	11/06/2013	166.97CR		069414		
I-970410	COTTONWOOD AUTO PARTS, INC.	R	11/06/2013	45.85		069414		
I-970450	COTTONWOOD AUTO PARTS, INC.	R	11/06/2013	45.80		069414		
I-970548	COTTONWOOD AUTO PARTS, INC.	R	11/06/2013	16.34		069414		
I-971588	COTTONWOOD AUTO PARTS, INC.	R	11/06/2013	138.05		069414		
I-971589	COTTONWOOD AUTO PARTS, INC.	R	11/06/2013	8.31		069414		
I-971608	COTTONWOOD AUTO PARTS, INC.	R	11/06/2013	187.19		069414		
I-971903	COTTONWOOD AUTO PARTS, INC.	R	11/06/2013	2.63		069414		
I-972020	COTTONWOOD AUTO PARTS, INC.	R	11/06/2013	166.97		069414		
I-972045	COTTONWOOD AUTO PARTS, INC.	R	11/06/2013	16.39		069414		
I-972213	COTTONWOOD AUTO PARTS, INC.	R	11/06/2013	76.89		069414		
I-972214	COTTONWOOD AUTO PARTS, INC.	R	11/06/2013	5.81		069414		
I-972333	COTTONWOOD AUTO PARTS, INC.	R	11/06/2013	26.23		069414		
I-972334	COTTONWOOD AUTO PARTS, INC.	R	11/06/2013	24.05		069414		
I-972434	COTTONWOOD AUTO PARTS, INC.	R	11/06/2013	14.58		069414		
I-972753	COTTONWOOD AUTO PARTS, INC.	R	11/06/2013	59.54		069414		507.44
0214	COTTONWOOD SIGNS							
I-2233	COTTONWOOD SIGNS	R	11/06/2013	28.71		069416		28.71

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0181 I-357	FOUR-D, LLC. FOUR-D, LLC.	R	11/06/2013	4,959.53		069417		4,959.53
0743 I-11042013	FRED E GOLDMAN FRED E GOLDMAN	R	11/06/2013	780.00		069418		730.00
0070 I-600900189	HILLYARD HILLYARD	R	11/06/2013	146.68		069419		146.68
0433 I-1417629	JOHN DEERE CREDIT JOHN DEERE CREDIT	R	11/06/2013	1,365.30		069420		1,365.30
0712 I-206416	JUSTIFACTS CREDENTIAL VERIFICA JUSTIFACTS CREDENTIAL VERIFICA	R	11/06/2013	58.20		069421		58.20
0025 I-1316284 I-1316378	LEGEND TECHNICAL SVC OF AZ, IN LEGEND TECHNICAL SVC OF AZ, IN LEGEND TECHNICAL SVC OF AZ, IN	R R	11/06/2013 11/06/2013	209.00 270.00		069422 069422		479.00
0744 I-10292013	MARY ELLEN DUNN MARY ELLEN DUNN	R	11/06/2013	67.83		069423		67.83
0741 I-110413	NRCD ED CENTER NRCD ED CENTER	R	11/06/2013	1,700.00		069424		1,700.00
0161 I-10312013	PATRIOT DISPOSAL, INC. PATRIOT DISPOSAL, INC.	R	11/06/2013	16,835.73		069425		16,835.73
0061 I-CLARKDALE 1113	SEDONA RECYCLES, INC. SEDONA RECYCLES, INC.	R	11/06/2013	250.00		069426		250.00
0334 I-8027474598	STAPLES ADVANTAGE, INC STAPLES ADVANTAGE, INC	R	11/06/2013	99.46		069427		99.46
0167 I-221627	TROY SMITH TROY SMITH	R	11/06/2013	31.88		069428		31.88
0042 I-10302013	US POSTMASTER US POSTMASTER	R	11/06/2013	700.00		069429		700.00
0031 I-10312013	THE VERDE INDEPENDENT THE VERDE INDEPENDENT	R	11/06/2013	297.66		069430		297.66

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0031	THE VERDE INDEPENDENT							
I-74337	THE VERDE INDEPENDENT	R	11/06/2013	128.75		069431		128.75
0002	VERDE VALLEY HARDWARE							
C-246914	VERDE VALLEY HARDWARE	R	11/06/2013	10.92CR		069432		
C-247160	VERDE VALLEY HARDWARE	R	11/06/2013	0.32CR		069432		
I-246851	VERDE VALLEY HARDWARE	R	11/06/2013	7.25		069432		
I-246855	VERDE VALLEY HARDWARE	R	11/06/2013	39.31		069432		
I-246874	VERDE VALLEY HARDWARE	R	11/06/2013	17.41		069432		
I-246904	VERDE VALLEY HARDWARE	R	11/06/2013	23.03		069432		
I-246915	VERDE VALLEY HARDWARE	R	11/06/2013	9.03		069432		
I-246926	VERDE VALLEY HARDWARE	R	11/06/2013	6.00		069432		
I-246954	VERDE VALLEY HARDWARE	R	11/06/2013	28.00		069432		
I-247055	VERDE VALLEY HARDWARE	R	11/06/2013	5.97		069432		
I-247104	VERDE VALLEY HARDWARE	R	11/06/2013	51.88		069432		
I-247121	VERDE VALLEY HARDWARE	R	11/06/2013	184.12		069432		
I-247314	VERDE VALLEY HARDWARE	R	11/06/2013	52.42		069432		
I-247346	VERDE VALLEY HARDWARE	R	11/06/2013	25.49		069432		
I-247362	VERDE VALLEY HARDWARE	R	11/06/2013	14.20		069432		
I-247414	VERDE VALLEY HARDWARE	R	11/06/2013	20.77		069432		
I-247428	VERDE VALLEY HARDWARE	R	11/06/2013	360.90		069432		
I-247622	VERDE VALLEY HARDWARE	R	11/06/2013	14.18		069432		
I-247636	VERDE VALLEY HARDWARE	R	11/06/2013	100.67		069432		
I-247683	VERDE VALLEY HARDWARE	R	11/06/2013	8.64		069432		
I-247774	VERDE VALLEY HARDWARE	R	11/06/2013	27.38		069432		
I-247777	VERDE VALLEY HARDWARE	R	11/06/2013	51.41		069432		
I-247860	VERDE VALLEY HARDWARE	R	11/06/2013	15.30		069432		
I-247946	VERDE VALLEY HARDWARE	R	11/06/2013	2.72		069432		
I-247951	VERDE VALLEY HARDWARE	R	11/06/2013	25.37		069432		
I-248041	VERDE VALLEY HARDWARE	R	11/06/2013	49.75		069432		1,134.69
0033	VERIZON WIRELESS							
I-9713813028	VERIZON WIRELESS	R	11/06/2013	439.11		069435		439.11
0325	A BETTER CONNECTION							
I-131110209	A BETTER CONNECTION	R	11/13/2013	135.00		069436		135.00
0168	ALTERNATIVE PEST & TERMITE LLC							
I-149247	ALTERNATIVE PEST & TERMITE LLC	R	11/13/2013	125.00		069437		125.00
0019	ARIZONA STATE TREASURER							
I-102013-COURT	ARIZONA STATE TREASURER	R	11/13/2013	1,741.95		069438		1,741.95

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0020	BEYOND EXPRESS II							
I-110113	BEYOND EXPRESS II	R	11/13/2013	248.04		069439		
I-110813	BEYOND EXPRESS II	R	11/13/2013	248.04		069439		496.08
0249	CENTERLINE SUPPLY WEST, INC.							
I-68316	CENTERLINE SUPPLY WEST, INC.	R	11/13/2013	458.87		069440		458.87
0058	CENTURY LINK							
I-10252013-249M	CENTURY LINK	R	11/13/2013	1,178.93		069441		1,173.93
0058	CENTURY LINK							
I-1279865463	CENTURY LINK	R	11/13/2013	193.55		069442		193.55
0058	CENTURY LINK							
I-1280555914	CENTURY LINK	R	11/13/2013	45.57		069443		45.57
0099	CLARKDALE CLASSIC STATION							
I-11132013	CLARKDALE CLASSIC STATION	R	11/13/2013	254.75		069444		254.75
0045	CLARKDALE MAGISTRATE COURT							
I-102013-COURT	CLARKDALE MAGISTRATE COURT	R	11/13/2013	21.00		069445		21.00
0196	COLBY & POWELL, PLC							
I-603146	COLBY & POWELL, PLC	R	11/13/2013	8,847.50		069446		8,847.50
0052	HANSON AGGREGATES INC.							
I-1031550	HANSON AGGREGATES INC.	R	11/13/2013	375.83		069447		375.83
0021	HEWLETT-PACKARD COMPANY							
I-53471279	HEWLETT-PACKARD COMPANY	R	11/13/2013	63.06		069448		63.06
0093	HILL BROTHERS CHEMICAL CO.							
I-4385014	HILL BROTHERS CHEMICAL CO.	R	11/13/2013	875.06		069449		875.06
0183	IWORQ SYSTEMS							
I-5435	IWORQ SYSTEMS	R	11/13/2013	900.00		069450		900.00
0108	KONICA MINOLTA, INC.							
I-226646892	KONICA MINOLTA, INC.	R	11/12/2013	45.46		069451		
I-226697156	KONICA MINOLTA, INC.	R	11/13/2013	232.35		069451		
I-226697157	KONICA MINOLTA, INC.	R	11/13/2013	232.35		069451		510.16
0534	LC DISTRIBUTION LLC							
I-111237	LC DISTRIBUTION LLC	R	11/13/2013	20.42		069452		20.42

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0025 I-1316615	LEGEND TECHNICAL SVC OF AZ, IN LEGEND TECHNICAL SVC OF AZ, IN	R	11/13/2013	326.00		069453		326.00
0696 I-110513	NEXTCARE ARIZONA LLC NEXTCARE ARIZONA LLC	R	11/13/2013	285.00		069454		285.00
0747 I-259269	PRO-VISION INC PRO-VISION INC	R	11/13/2013	337.11		069455		337.11
0060 I-5026239725	RICOH USA INC RICOH USA INC	R	11/13/2013	146.78		069456		146.78
0307 I-2334	SIGN3923 SIGN3928	R	11/13/2013	644.07		069457		644.07
0334 I-3213874139	STAPLES ADVANTAGE, INC STAPLES ADVANTAGE, INC	R	11/13/2013	40.78		069458		40.78
0033 I-9714344520	VERIZON WIRELESS VERIZON WIRELESS	R	11/13/2013	223.50		069459		223.50
0408 I-110613	YAVAPAI COUNTY RECORDER YAVAPAI COUNTY RECORDER	R	11/13/2013	8.00		069460		8.00
0408 I-110613B	YAVAPAI COUNTY RECORDER YAVAPAI COUNTY RECORDER	R	11/13/2013	8.00		069461		8.00
0353 I-10112013	YAVAPAI COUNTY SUPERIOR COURT YAVAPAI COUNTY SUPERIOR COURT	R	11/13/2013	46.93		069462		46.93
0255 I-102013-JAIL	YAVAPAI COUNTY TREASURER YAVAPAI COUNTY TREASURER	R	11/13/2013	65.93		069463		65.93
1 I-000201311141811	KEY, LINDA A US REFUND	R	11/15/2013	100.00		069464		100.00
1 I-000201311141312	HOUSE, HOLLY US REFUND	R	11/15/2013	100.00		069465		100.00
0006 I-APRPPE 11162013 I-APSPPE 11162013	AMERICAN FAMILY LIFE ASSURANCE AFLAC AFLAC POST TAX	R R	11/20/2013 11/20/2013	104.86 36.37		069466 069466		141.23

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0075	ARIZONA DEPARTMENT OF REVENUE-13-052014X	R	11/20/2013	1,865.20		063467		1,865.20
I-T2 PPE 11162013								
0072	ARIZONA PUBLIC EMPLOYERS HEALTH SEC 125	R	11/20/2013	25.00		069468		25.00
I-125PPE 11162013								
0072	ARIZONA PUBLIC EMPLOYERS HEALTH HEALTH INSURANCE	R	11/20/2013	565.68		069469		565.68
I-2HSPPE 11162013								
0072	ARIZONA PUBLIC EMPLOYERS HEALTH HEALTH SAVINGS ACCOUNT	R	11/20/2013	1,365.10		069470		1,365.10
I-HSAPPE 11162013								
0009	ARIZONA PUBLIC SAFETY RETIREMENT SYSTEM 105	R	11/20/2013	5,502.11		069471		5,502.11
I-PSRPPE 11162013								
0017	ICMA RETIREMENT TRUST 457 301912	R	11/20/2013	551.63		069472		551.63
I-ICMPPE 11162013								
0655	TIAA CREF FINANCIAL SERVICES PLAN # 403695	R	11/20/2013	375.00		069473		375.00
I-TIAPPE 11162013								
0072	ARIZONA PUBLIC EMPLOYERS HEALTH HEALTH INSURANCE	R	11/20/2013	652.62		069474		
I-2ECPPE 11162013								
I-2EFPPE 11162013	HEALTH INSURANCE	R	11/20/2013	497.00		069474		
I-2ESPPE 11162013	HEALTH INSURANCE	R	11/20/2013	392.77		069474		
I-CECPPE 11162013	HEALTH INSURANCE	R	11/20/2013	954.46		069474		
I-CEFPPE 11162013	HEALTH INSURANCE	R	11/20/2012	2,178.00		069474		
I-CEOPPE 11162013	HEALTH INSURANCE	R	11/20/2013	1,446.90		069474		
I-CESPPE 11162013	HEALTH INSURANCE	R	11/20/2013	1,720.83		069474		
I-HECPPE 11162013	HEALTH INSURANCE	R	11/20/2013	359.07		069474		
I-HEFPPE 11162013	HEALTH INSURANCE	R	11/20/2013	1,092.90		069474		
I-HEOPPE 11162013	HEALTH INSURANCE	R	11/20/2013	1,528.10		069474		
I-HESPPE 11162013	HEALTH INSURANCE	R	11/20/2013	2,162.25		069474		
I-OEFPPE 11162013	HEALTH INSURANCE	R	11/20/2013	726.00		069474		
I-OESPPE 11162013	HEALTH INSURANCE	R	11/20/2013	574.61		069474		
I-VECPPE 11162013	VISION INSURANCE	R	11/20/2013	7.54		069474		
I-VEFPPE 11162013	VISION INSURANCE	R	11/20/2013	60.25		069474		
I-VEOPPE 11162013	VISION INSURANCE	R	11/20/2013	37.36		069474		
I-VESPPE 11162013	VISION INSURANCE	R	11/20/2013	63.36		069474		
I-VLCPPE 11162013	LIFE INSURANCE	R	11/20/2013	0.32		069474		
I-VLEPPE 11162013	LIFE INSURANCE	R	11/20/2013	39.23		069474		
I-VLSPPE 11162013	LIFE INSURANCE	R	11/20/2013	7.55		069474		14,504.20

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0010 I-111513-0285	ARIZONA PUBLIC SERVICE ARIZONA PUBLIC SERVICE	R	11/20/2013	1,497.63		069476		1,497.63
0702 I-31077	ASPHALT PAVING AND SUPPLY INC ASPHALT PAVING AND SUPPLY INC	R	11/20/2013	705.12		069477		705.12
0015 I-27460	BOYLE, PECHARICH, CLINE, WHITT BOYLE, PECHARICH, CLINE, WHITT	R	11/20/2013	1,682.98		069478		1,682.98
0523 I-111513	CABLE ONE CABLE ONE	R	11/20/2013	55.95		069479		55.95
0058 I-520D08738238213306	CENTURY LINK CENTURY LINK	R	11/20/2013	140.54		069480		140.54
0016 I-031694	COPY SYSTEM, INC. COPY SYSTEM, INC.	R	11/20/2013	93.50		069481		93.50
0052 I-1031919	HANSON AGGREGATES INC. HANSON AGGREGATES INC.	R	11/20/2013	36.50		069482		36.50
0070 I-600921488	HILLYARD HILLYARD	R	11/20/2013	77.35		069483		77.35
0184 I-26672	INTER-MOUNTAIN COMMUNICATION, INTER-MOUNTAIN COMMUNICATION,	R	11/20/2013	91.65		069484		91.65
0498 I-JODIE REIMBURSE	JODIE FILARDO JODIE FILARDO	R	11/20/2013	64.00		069485		64.00
0103 I-000853	KATHY BAINBRIDGE KATHY BAINBRIDGE	R	11/20/2013	51.38		069486		51.38
0108 I-226647166	KONICA MINOLTA, INC. KONICA MINOLTA, INC.	R	11/20/2013	353.90		069487		353.90
0700 I-521	LACHER HYDROLOGICAL CONSULTING LACHER HYDROLOGICAL CONSULTING	R	11/20/2013	1,581.49		069488		1,581.49
0633 I-7	LYON ENGINEERING & SURVEYING I LYON ENGINEERING & SURVEYING I	R	11/20/2013	5,581.00		069489		5,581.00
0590 I-25	MAIN STREET EXPRESS CAR WASH MAIN STREET EXPRESS CAR WASH	R	11/20/2013	175.00		069490		175.00

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0744	MARY ELLEN DUNN							
I-111813	MARY ELLEN DUNN	R	11/20/2013	1,055.58		069491		1,055.58
0320	REESE & SONS TIRE							
I-1-GS193726	REESE & SONS TIRE	R	11/20/2013	684.81		069492		684.31
0334	STAPLES ADVANTAGE, INC							
I-8027655714	STAPLES ADVANTAGE, INC	R	11/20/2013	65.26		069493		65.26
0748	TANNER ENTERPRISES, LLC							
I-10312013	TANNER ENTERPRISES, LLC	R	11/20/2013	89.00		069494		89.00
0609	TASER INTERNATIONAL							
I-00018109	TASER INTERNATIONAL	R	11/20/2013	1,317.37		069495		1,817.87
0067	UNISOURCE ENERGY SERVICES							
I-11-13-13	UNISOURCE ENERGY SERVICES	R	11/20/2013	310.57		069496		310.57
0182	WAYNE DEBROSKY							
I-111513	WAYNE DEBROSKY	R	11/20/2013	17.39		069497		17.39
0034	WILD APACHE							
I-11102013	WILD APACHE	R	11/20/2013	5.00		069493		5.00
0316	ZEROWASTE USA, INC							
I-43184	ZEROWASTE USA, INC	R	11/20/2013	171.75		069499		171.75
0068	CHASE CREDIT CARD SERVICES							
C-1454803	CHASE: OREILLY AUTO	R	11/27/2013	94.95CR		069500		
I-00002G	CHASE: HOME DEPOT	R	11/27/2013	61.86		069500		
I-00317G	CHASE: SEARS	R	11/27/2013	32.78		069500		
I-00448G	CHASE: HOME DEPOT	R	11/27/2013	349.69		069500		
I-00541709	CHASE: SAFEWAY	R	11/27/2013	38.70		069500		
I-00620G	CHASE: WALMART	R	11/27/2013	74.23		069500		
I-01646G	CHASE: TONY'S CAFE	R	11/27/2013	39.53		069500		
I-02754G	CHASE: WALMART	R	11/27/2013	50.79		069500		
I-03003G	CHASE: PEPES CAFE	R	11/27/2013	130.50		069500		
I-03130G	CHASE: CIRCLE K	R	11/27/2013	9.88		069500		
I-03547G	CHASE: WALMART	R	11/27/2013	42.75		069500		
I-03837G	CHASE: BUN HUGGERS	R	11/27/2013	36.35		069500		
I-04175G	CHASE: MAIN STREET CAFE	R	11/27/2013	58.07		069500		
I-04278007	CHASE: SAFEWAY	R	11/27/2013	19.41		069500		
I-04950G	CHASE: OFFICE MAX	R	11/27/2013	139.50		069500		
I-05519G	CHASE: WALMART	R	11/27/2013	107.67		069500		
I-05675G	CHASE: HOME DEPOT	R	11/27/2013	172.77		069500		
I-07117G	CHASE: WALMART	R	11/27/2013	2,012.25		069500		
I-07589G	CHASE: MAIN STREET CAFE	R	11/27/2013	238.70		069500		
I-07825G	CHASE: FRY'S	R	11/27/2013	412.22		069500		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-07876G	CHASE: HOME DEPOT	R	11/27/2013	280.35		069500		
I-10232013	CHASE: SAFEWAY	R	11/27/2013	17.31		069500		
I-10292013	CHASE: SAFEWAY	R	11/27/2013	30.62		069500		
I-110713	CHASE: STARTHEETING	R	11/27/2013	13.67		069500		
I-1138951-00	CHASE: GALETON	R	11/27/2013	51.21		069500		
I-12320	CHASE: PAYPAL - INMAN SPORTS	R	11/27/2013	90.97		069500		
I-1383692586	CHASE: ALPHA MEDICAL EQUIP	R	11/27/2013	70.95		069500		
I-1419711326	CHASE: AMAZON.COM	R	11/27/2013	6.78		069500		
I-1942	CHASE: SAFEWAY	R	11/27/2013	46.57		069500		
I-217469941	CHASE: AZ ASSOC FOR ECON DEV	R	11/27/2013	50.00		069500		
I-2513-8763	CHASE: LOCAL FIRST ARIZONA	R	11/27/2013	50.00		069500		
I-30734965	CHASE: DA'S INN AND SUITES	R	11/27/2013	201.69		069500		
I-39641	CHASE: JERONA JAVA CAFE	R	11/27/2013	32.81		069500		
I-600727A	CHASE: RUGER	R	11/27/2013	19.29		069500		
I-626593	CHASE: WALMART	R	11/27/2013	84.96		069500		
I-6347447	CHASE: AMAZON MARKETPLACE	R	11/27/2013	105.88		069500		
I-6818	CHASE: PAYPAL	R	11/27/2013	141.95		069500		
I-725707002	CHASE: FOUR POINTS SHERATON	R	11/27/2013	389.61		069500		
I-8645814	CHASE: AMAZON MARKETPLACE	R	11/27/2013	27.48		069500		
I-944-0689	CHASE: PAYPAL	R	11/27/2013	15.00		069500		
I-COURT SHELVES	CHASE: AMAZON.COM	R	11/27/2013	522.41		069500		
I-COURT SHELVES 2	CHASE: AMAZON.COM	R	11/27/2013	464.25		069500		
I-L6H3R6LXZPX	CHASE: LEAGUE OF AZ	R	11/27/2013	40.00		069500		
I-VH-101813	CHASE: VERDE VALLEY HARDWARE	R	11/27/2013	25.40		069500		6,716.94
0075	I-T2 112513PTO BB		ARIZONA DEPARTMENT OF REVENUE-13-052014X	R	11/26/2013	303.05	069520	303.05
0071	I-13133		ALLEGRA PRINT & IMAGING OF COT	R	11/27/2013	38.28	069521	38.28
0020	I-111513		BEYOND EXPRESS II	R	11/27/2013	346.62	069522	
	I-112213		BEYOND EXPRESS II	R	11/27/2013	248.04	069522	594.66
0081	I-53168		BIG O TIRES	R	11/27/2013	357.56	069523	367.56
0015	I-27692		BOYLE, PECHARICH, CLINE, WHITT	R	11/27/2013	1,081.25	069524	
	I-27693		BOYLE, PECHARICH, CLINE, WHITT	R	11/27/2013	477.12	069524	1,558.37
0058	I-815B		CENTURY LINK	R	11/27/2013	225.95	069525	225.95

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0196 I-603229	COLBY & POWELL, PLC COLBY & POWELL, PLC	R	11/27/2013	1,950.00		069526		1,950.00
0190 I-111513	DEARBORN NATIONAL LIFE INSURAN DEARBORN NATIONAL LIFE INSURAN	R	11/27/2013	1,377.32		069527		1,377.32
0674 I-92-067897	FACTORY MOTOR PARTS FACTORY MOTOR PARTS	R	11/27/2013	52.20		069528		52.20
0613 I-1633.02-02 9/2013	FELIX CONSTRUCTION COMPANY FELIX CONSTRUCTION COMPANY	R	11/27/2013	32,124.24		069529		32,124.24
0361 I-SI139133	GRAND CANYON PUMP & SUPPLY GRAND CANYON PUMP & SUPPLY	R	11/27/2013	2,011.68		069530		2,011.68
0341 I-P0292330	HIRE RIGHT SOLUTIONS, INC HIRE RIGHT SOLUTIONS, INC	R	11/27/2013	129.00		069531		129.00
0606 I-268449	IPAT IPAT	R	11/27/2013	627.75		069532		627.75
0212 I-261074	JP COOKE COMPANY JP COOKE COMPANY	R	11/27/2013	91.07		069533		91.07
0103 I-11222013-022204	KATHY BAINBRIDGE KATHY BAINBRIDGE	R	11/27/2013	49.84		069534		49.84
0718 I-2202044 I-2202095	KENZ & LESLIE OF ARIZONA INC KENZ & LESLIE OF ARIZONA INC KENZ & LESLIE OF ARIZONA INC	R R	11/27/2013 11/27/2013	101.20 66.33		069535 069535		167.53
0108 I-226832447 I-226645694	KONICA MINOLTA, INC. KONICA MINOLTA, INC. KONICA MINOLTA, INC.	R R	11/27/2013 11/27/2013	23.41 327.60		069536 069536		356.01
0025 I-1317069 I-1317191	LEGEND TECHNICAL SVC OF AZ, IN LEGEND TECHNICAL SVC OF AZ, IN LEGEND TECHNICAL SVC OF AZ, IN	R R	11/27/2013 11/27/2013	201.00 710.00		069537 069537		911.00
0232 I-52819302	LEXIS NEXIS MATTHEW BENDER & C LEXIS NEXIS MATTHEW BENDER & C	R	11/27/2013	53.09		069538		53.09
0053 I-231826	NACKARD PEPSI COLA NACKARD PEPSI COLA	R	11/27/2013	54.50		069539		54.50

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0751 I-20735228	PARTSMASER DIVISION PARTSMASER DIVISION	R	11/27/2013	227.22		069540		227.22
0029 I-112113	PETTY CASH PETTY CASH	R	11/27/2013	100.00		069541		100.00
0646 I-47815910	PRAXAIR DISTRIBUTION INC PRAXAIR DISTRIBUTION INC	R	11/27/2013	702.55		069542		702.55
0574 I-13116 I-13117 I-13118 I-13119	SHAW LAW FIRM PLLC SHAW LAW FIRM PLLC SHAW LAW FIRM PLLC SHAW LAW FIRM PLLC SHAW LAW FIRM PLLC	R R R R	11/27/2013 11/27/2013 11/27/2013 11/27/2013	150.00 202.50 22.50 37.50		069543 069543 069543 069543		412.50
0400 I-0144086-IN	SIRCHIE FINGER PRINT LABORATOR SIRCHIE FINGER PRINT LABORATOR	R	11/27/2013	40.99		069544		40.99
0331 I-8027736080	STAPLES ADVANTAGE, INC STAPLES ADVANTAGE, INC	R	11/27/2013	123.26		069545		123.26
1 I-CONN-FEE	TOM HENDERSON REIMB CONN FEE	R	11/27/2013	500.00		069546		500.00
0245 I-111913	US BANK TRUST N.A. US BANK TRUST N.A.	R	11/27/2013	2,835.63		069547		2,835.63
0030 I-192280	USA BLUEBOOK USA BLUEBOOK	R	11/27/2013	117.72		069548		117.72
1 I-WFLP = 111213	WFLP FAC DEP REIMBURSE	R	11/27/2013	800.00		069549		800.00
0157 I-004754 I-005230 I-005286 I-008033 I-023472 I-028968 I-030366 I-030773	WALMART WALMART WALMART WALMART WALMART WALMART WALMART WALMART	R R R R R R R R	11/27/2013 11/27/2013 11/27/2013 11/27/2013 11/27/2013 11/27/2013 11/27/2013 11/27/2013	369.34 38.61 18.50 102.28 76.37 21.80 2.15 127.63		069550 069550 069550 069550 069550 069550 069550 069550		756.68

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0424	YAVAPAI FENCE INC.							
I-112013	YAVAPAI FENCE INC.	R	11/27/2013	2,880.00		069551		2,880.00
1	FOLEY, MICHAEL							
I-000201311271815	US REFUND	R	11/27/2013	57.54		069552		57.54
1	INVESTMENTS UNLIMITE							
I-000201311271816	US REFUND	R	11/27/2013	88.98		069553		88.98
1	FOWELL, KARI							
I-000201311271814	US REFUND	R	11/27/2013	40.07		069554		40.07
1	RANDALL, MARK							
I-000201311271813	US REFUND	R	11/27/2013	159.30		069555		159.30

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	138	220,790.21	0.00	220,790.21
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	7	100,444.76	0.00	100,444.76
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00		
		0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: POOL	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			145	321,234.97	0.00	321,234.97
BANK: POOL	TOTALS:		145	321,234.97	0.00	321,234.97
REPORT TOTALS:			155	321,234.97	0.00	321,234.97

11/04/2013 1:46 PM
 DEPT: ALL
 PAYROLL NO#: 01
 PAY PERIOD BEGINNING: 10/20/2013
 PAY PERIOD ENDING: 11/02/2013

PAYROLL CALCULATION
 PRELIMINARY

PAGE: 23
 CALC. CT.: 2

*** GRAND TOTALS ***

EARNINGS			BENF/REIMB		DEDUCTIONS				TAXES			
DESC	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
SAL	592.00	20,224.56			125	125	25.00		FED W/H	56,005.85	5,189.67	
HOUR	2,222.00	39,953.65			2EC	2EC	11.50	641.12	ST WH AZ	56,005.85	1,801.73	
OT	60.50	1,927.87			2ES	2ES	8.91	383.86	FICA	64,733.43	4,013.45	4013.45
OC	517.50	517.50			2HS	2HS	202.00	272.76	MEDI	64,733.43	938.63	938.63
FTO	0.00	30.00			APR	APR	104.86					
VEE	109.50	1,866.55			APS	APS	36.37					
VDH	44.00	1,604.94			CEC	CEC	131.50	822.96				
SICK	49.00	809.21			CEF	CEF	458.46	1719.54				
					CEO	CEO		1446.90				
					CES	CES	299.49	1424.34				
					HEC	HEC	18.67	340.40				
					HEF	HEF	88.70	1004.20				
					HEO	HEO		1528.10				
					HES	HES	143.75	2018.50				
					HSA	HSA	298.90	1066.20				
					ICM	ICMA	393.94	157.69				
					LTD	STLTD	121.08	121.08				
					OEF	OEF	152.82	573.18				
					OES	OES	99.83	474.78				
					PSR	PSR	1632.25	3884.26				
					SR	STRET	5701.66	5701.66				
					SRB	STRBB	624.73					
					TIA	TIAA	375.00					
					VEC	VEC	7.54					
					VEF	VEF	48.20					
					VEO	VEO	37.36					
					VES	VES	63.36					
					VLC	VLC	0.32					
					VLE	VLE	39.23					
					VLS	VLS	7.55					
TOTALS:	3,594.50	66,934.28		0.00			11132.98	23581.53			11,943.48	4952.08

DEPARTMENT RECAP									
DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
	66,934.28	60,178.21	1,927.87	4,280.70	547.50	0.00	11,132.98	11,943.48	43,857.82
TOTALS	66,934.28	60,178.21	1,927.87	4,280.70	547.50	0.00	11,132.98	11,943.48	43,857.82

REGULAR INPUT: 41 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 41

11/05/2013 3:15 PM
 DEPT: ALL
 PAYROLL NO#: 01
 PAY PERIOD BEGINNING: 11/05/2013
 PAY PERIOD ENDING: 11/05/2013

PAYROLL CALCULATION
 PRELIMINARY

PAGE: 6
 CALC. CT.: 1

*** GRAND TOTALS ***

-----EARNINGS-----			---BENF/REIMB---		-----DEDUCTIONS-----				-----TAXES-----			
DESC	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
SPEC	0.00	1,294.29							FED W/H	1,294.29	55.80	
									ST WH AZ	1,294.29	50.35	
									FICA	1,294.29	80.24	80.24
									MEDI	1,294.29	18.77	18.77
TOTALS:	0.00	1,294.29		0.00							205.16	99.01

-----DEPARTMENT RECAP-----									
DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
	1,294.29	0.00	0.00	0.00	1,294.29	0.00	0.00	205.16	1,089.13
TOTALS	1,294.29	0.00	0.00	0.00	1,294.29	0.00	0.00	205.16	1,089.13

REGULAR INPUT: 8 MANUAL INPUT: 0 CHECK STUB COUNT: 8 DIRECT DEPOSIT STUB COUNT: 0

11/18/2013 3:57 PM
 DEPT: ALL
 PAYROLL NO#: 01
 PAY PERIOD BEGINNING: 11/03/2013
 PAY PERIOD ENDING: 11/16/2013

PAYROLL CALCULATION

PAGE: 24

PRELIMINARY

CALC. CT.: 3

*** GRAND TOTALS ***

EARNINGS			BENF/REIMB		DEDUCTIONS				TAXES			
DESC	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
SAL	574.50	21,123.67			125	125	25.00		FED W/H	58,795.21	5,298.68	
HOURL	2,043.75	36,543.97			2EC	2EC	11.50	641.12	ST WH AZ	58,795.21	1,865.20	
OT	52.25	1,404.67			2EF	2EF	14.82	482.26	FICA	67,727.29	4,199.07	4199.07
OC	455.50	455.50			2ES	2ES	8.91	383.86	MEDI	67,727.29	982.05	982.05
FTO	0.00	60.00			2HS	2HS	202.00	363.68				
HOL	45.00	1,405.20			APR	APR	104.86					
VEE	285.25	5,078.07			APS	APS	36.37					
VDH	40.50	1,414.43			CEC	CEC	131.50	822.96				
VFSLA	16.00	358.05			CEF	CEF	458.46	1719.54				
SICK	125.00	2,111.45			CEO	CEO		1446.90				
					CES	CES	299.49	1424.34				
					HEC	HEC	18.67	340.40				
					HEF	HEF	88.70	1004.20				
					HEO	HEO		1528.10				
					HES	HES	143.75	2018.50				
					HSA	HSA	298.90	1066.20				
					ICM	ICMA	393.94	157.69				
					LTD	STLTD	125.56	125.56				
					OEF	OEF	152.82	573.18				
					OES	OES	99.83	474.78				
					PSR	PSR	1627.99	3874.12				
					SR	STRET	5912.04	5912.04				
					SRB	STRBB	623.11					
					TIA	TIAA	375.00					
					VEC	VEC	7.54					
					VEF	VEF	60.25					
					VEO	VEO	37.36					
					VES	VES	63.36					
					VLC	VLC	0.32					
					VLE	VLE	39.23					
					VLS	VLS	7.55					
TOTALS:	3,637.75	69,955.01		0.00			11368.83	24359.43			12,345.00	5181.12

DEPARTMENT RECAP

DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
	69,955.01	57,667.64	2,809.87	8,962.00	515.50	0.00	11,368.83	12,345.00	46,241.18
TOTALS	69,955.01	57,667.64	2,809.87	8,962.00	515.50	0.00	11,368.83	12,345.00	46,241.18

REGULAR INPUT: 46 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 46

11/25/2013 1:02 PM
 DEPT: ALL
 PAYROLL NO#: 01
 PAY PERIOD BEGINNING: 11/25/2013
 PAY PERIOD ENDING: 11/25/2013

PAYROLL CALCULATION

PAGE: 8

PRELIMINARY

CALC. CT.: 2

*** GRAND TOTALS ***

EARNINGS			BENF/REIMB		DEDUCTIONS				TAXES			
DESC	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
VEE	385.00	7,288.75							FED W/H	12,387.75	610.83	
VDH	140.00	5,099.00							ST WH AZ	12,387.75	303.05	
									FICA	12,387.75	768.04	768.04
									MEDI	12,387.75	179.61	179.61
TOTALS:	525.00	12,387.75		0.00							1,861.53	947.65

DEPARTMENT RECAP										
DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET	
	12,387.75	0.00	0.00	12,387.75	0.00	0.00	0.00	1,861.53	10,526.22	
TOTALS	12,387.75	0.00	0.00	12,387.75	0.00	0.00	0.00	1,861.53	10,526.22	

REGULAR INPUT: 14 MANUAL INPUT: 0 CHECK STUB COUNT: 14 DIRECT DEPOSIT STUB COUNT: 0

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
===== FUND TOTALS =====				
	01	GENERAL FUND		245,629.09
	03	HURF (STREETS)		18,937.79
	04	DEVELOPMENT REIMBURSEMENT		0.00
	05	IMPACT FEES		158.87
	11	SEWER FUND		41,759.41
	12	TRASH FUND		20,185.68
	13	WATER FUND		117,721.53
	16	GRANTS FUND		14,869.85
	19	CEMETERY		1,581.85
	29	POLICE GRANTS		6,763.20
	34	SCHOOL OFFICERS FUND		2,261.79
	80	DONATION FUND		1,637.19
----- GRAND TOTAL: -----				471,806.30

BOARD OF ADJUSTMENT

November 27, 2013

NOTICE OF A REGULAR MEETING OF THE BOARD OF ADJUSTMENT OF THE TOWN OF CLARKDALE Pursuant to Resolution No. 215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes, NOTICE IS HEREBY GIVEN that the Board of Adjustment of the Town of Clarkdale meeting scheduled for Wednesday, November 27, 2013, at 6:00 p.m. in The Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ, is CANCELLED DUE TO LACK OF AN AGENDA ITEM.

The undersigned hereby certifies that a copy of this notice was duly posted on the Town Hall bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 12th day of November, 2013 at 10:00 a.m.

Dated this 12th day of NOVEMBER, 2013

TOWN OF CLARKDALE

By:

Vicki McReynolds

Vicki McReynolds

Administrative Assistant II

DESIGN REVIEW BOARD
November 6, 2013

NOTICE OF A REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE Pursuant to Resolution No. 215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes, NOTICE IS HEREBY GIVEN that the Design Review Board of the Town of Clarkdale meeting scheduled for Wednesday, November 6, 2013 at 6:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ, is CANCELLED DUE TO LACK OF AN AGENDA ITEM.

The undersigned hereby certifies that a copy of this notice was duly posted on the Town Hall bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 28th day of October, 2013 at 9:00 a.m.

Dated this 28th day of October, 2013

TOWN OF CLARKDALE

By:

Vicki McReynolds

Vicki McReynolds
Administrative Assistant II

Janice Benatz moved that counsel prepare the Arizona Corporation Commission annual Report and that the President, Jerry Wiley, sign the report to be filed with the Arizona Corporation Commission. Jerry Wiley seconded the motion, which passed unanimously.

Jerry Wiley announced that the Town of Clarkdale's MPC Bond had received an improved rating, from A to AA, from Standards and Poors.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

None

AGENDA ITEM: ADJOURNMENT

With no further business before the board, Jerry Wiley moved to adjourn the meeting, Janice Benatz seconded and the motion carried unanimously. The meeting was adjourned at 9:35 a.m.

Approved:

Submitted by:

Jerry Wiley, President

Mary Ellen Dunn, Deputy Clerk

PLANNING COMMISSION

November 19, 2013

NOTICE OF A REGULAR MEETING OF THE PLANNING COMMISSION OF THE TOWN OF CLARKDALE Pursuant to Resolution No. 215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes, NOTICE IS HEREBY GIVEN that the Planning Commission of the Town of Clarkdale meeting scheduled for Tuesday, November 19, 2013, at 4:00 p.m. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ, is CANCELLED DUE TO LACK OF AGENDA ITEMS.

The undersigned hereby certifies that a copy of this notice was duly posted on the Town Hall bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 4th day of November 2013 at 2:00 p.m.

Dated this 4th day of November, 2013

TOWN OF CLARKDALE

By:

Vicki McReynolds

**Vicki McReynolds
Administrative Assistant II**

NEW CITIZEN APPOINTMENT. There is a Board position vacancy which may be filled by a Clarkdale citizen. An Application was submitted by Ida-Meri deBlanc and an interview for the Board opening was held on September 5, 2013 with Councilmember Curtiss Bohall, Vice Chair Amy Bayless and Local Board Secretary Mary Ellen Dunn. The members of the interview team recommend this application go forward to the Town Council for approval.

Discussion only. No Board action required.

BY-LAWS ADDITION. Review, discussion and action required of addition to by-laws regarding officer trainee coverage.

An addition to the By-Laws is required to define procedures of trainees' admission to the system. After discussion with the System's State Trustee office, it was discovered that the Town would have liability for disability payments for any trainee attending the Academy who is injured during training/attendance. If the disability is permanent, the Town would have on-going responsibility for disability payments for the remainder of the life of the trainee.

The State informed Staff that while some municipalities accept trainees into the system regardless of this liability, many elect to place the trainee on the regular Arizona State Retirement System until completion of the training.

Chairperson/Mayor Von Gausig and Board directed Board Secretary to draft this By-Laws amendment with guidance from the State and other Local Boards. It was also discussed that the Police Chief should be notified of the amendment for notification of future applicants.

Discussion only. No Board action taken.

ANNUAL FINANCIAL AND ACTUARIAL REPORTS. Review and acceptance of new rates.

The State Board of Trustees requires that each year the Local Board review the most current annual financial report and annual actuarial report and formally accept the new rates.

Vice Chair Bayless noted that, after review of the reports, she found the System had diversified their funds on a small scale, but they are not as diversified as they should be and some of the funds are in unsafe investments that are not making the money the system needs to pay out the pensions.

Chairman/Mayor Von Gausig stated that the Arizona League of Cities and Towns is currently looking at these issues closely and the PSPRS funds is one of their primary focuses.

Officer Church moved to accept the annual financial and actuarial reports for PSPRS and new rates determined by the System. Officer Nester seconded the motion. The motion was approved unanimously.

ACCEPTANCE OF OFFICER PRE-EMPLOYMENT PHYSICAL. Pre-employment physicals for all current Town of Clarkdale Police Officers must be accepted by the Board. Any pre-existing conditions will be referenced generally without specific confidential information.

The State Board of Trustees requires that each officer have a pre-employment physical. The physician’s report must be reviewed for findings of pre-existing conditions. In this review, any pre-existing conditions must be noted for the record and procedures required by the Board By-Laws and Arizona statutes followed. The Board elected to appoint two (2) representatives to review the Pre-Employment Medical Reports for each officer for pre-existing conditions.

The representatives have now reviewed the most recent report and note for the Board that the officer has been notified of the review.

Vice Chair Bayless moved to formally accept the new officer to the system with notice of the single pre-existing condition and that this acceptance is effective upon successful graduation from the Academy. Officer Nester seconded the motion. The motion was approved unanimously.

FUTURE AGENDA ITEMS – Listing of items to be placed on a future Board agenda.

ADJOURNMENT: With no further business before the Board, Mayor Von Gausig adjourned the meeting at 4:55 p.m.

Submitted by:

Approved by:

Mary Ellen Dunn, Secretary

Doug Von Gausig, President

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of the local board of the Public Safety Personnel Retirement System of the Town of Clarkdale, Arizona held on the 11th day of September, 2013.

Mary Ellen Dunn, Board Secretary

**NOTICE OF A REGULAR MEETING OF THE LIBRARY
ADVISORY BOARD OF THE TOWN OF CLARKDALE**

THE MEETING WAS CANCELLED DUE TO A LACK OF A QUORUM

Pursuant to Resolution No. 215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes, **NOTICE IS HEREBY GIVEN** that the Library Advisory Board of the Town of Clarkdale will hold a Regular Meeting on **Thursday, September 5th, 2013, at 4:00p.m.** in the Clark Memorial Library, 39 North Ninth Street, Clarkdale, Arizona. Members of the Library Advisory Board will attend either in person or by telephone, video or internet conferencing. All members of the public are invited to attend.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 3d day of September, 2013 at 5:30 p.m.

Supporting documentation and staff reports furnished to the Board with this agenda are available for review at the Clark Memorial Library.

Dated this 29th day of August, 2013

BY:

Margie Hardie

Margie Hardie, Community Services Administrative Assistant II

ALL ITEMS LISTED ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. PUBLIC COMMENT - The Board invites the public to provide comments at this time. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Board Liaison during the meeting. Each speaker is asked to limit their comments to five minutes.

3. MINUTES -Approval of the minutes of the Special Meeting held on July 11, 2013.

4. INFORMATIONAL REPORTS

- a. **CHAIRPERSON'S REPORT** - A report from the Chairperson on current events.
- b. **STAFF REPORTS** - A report from Community Services staff members on current events.

NEW BUSINESS

5. 2013 LIBRARY ADVISORY BOARD ANNUAL BOOK SALE - Discussion and consideration of the 2013 Library Advisory Board Annual Book Sale.

6. FUTURE AGENDA ITEMS

7. ADJOURNMENT

Reasonable accommodations may be requested by contacting Town Hall at least 72 hours in advance of the meeting. Phone 928-639-2400, TDD 1-800-367-8939.

**MINUTES OF A SPECIAL MEETING
OF THE LIBRARY ADVISORY BOARD
OF THE TOWN OF CLARKDALE**

A Special Meeting of the Library Advisory Board of the Town of Clarkdale was held on Monday, September 16, 2013, at 4:00 p.m., in the Conference Room of the Clark Memorial Library, 39 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Jerry Wiley
Vice Chairperson: John Sherman
Board Members: Ann Viarengo
Vacant
Vacant

Town Staff:
Community Services Supervisor: Dawn Norman

AGENDA ITEM: CALL TO ORDER – Chairperson Jerry Wiley called the meeting to order at 4:00 p.m. It was noted that a quorum was present.

AGENDA ITEM: PUBLIC COMMENT - There was no public comment.

AGENDA ITEM: MINUTES-Discussion and consideration of approval of the minutes of the Special Meeting held on July 11, 2013.

Vice Chair Sherman motioned to approve the Special Meeting minutes for July 11, 2013 as written. Board Member Viarengo seconded the motion. The motion passed unanimously.

AGENDA ITEM: INFORMATIONAL REPORTS

CHAIRPERSON’S REPORT – A report from the Chairperson on current events.
Chairperson Wiley reported that the Library is in need of volunteers and asked the board to assist with recruitment of candidates.

STAFF REPORT – A report from the Community Services Supervisor on current events.

Community Services Supervisor Dawn Norman reported on the following:

- Art in Public Places -
 - Current exhibit is featuring “ART OF NATURE” - Using Nature for Art. An interesting combination of natural materials used to create decorative and functional art.
 - “A River Runs Thru Us” will be featured in November and December. A gala reception is being planned for Saturday, November 9th, 6pm-8pm. An invitation will be emailed to all Board Members. In addition, the calendar will be for sale in the library with a portion of the proceeds going to the library.

- Waddell Art Dedication Ceremony - On Thursday, October 17th, 10:30 a.m. the library will celebrate the donation of a beautiful piece of art created by Ruth Waddell. Light refreshments will be served.

NEW BUSINESS:

AGENDA ITEM: YAVAPAI COUNTY FREE LIBRARY DISTRICT LIBRARY SERVICE AGREEMENT – A discussion of the 2013–2014 Yavapai County Free Library District Library Service Agreement with the Town of Clarkdale.

Community Services Supervisor Dawn Norman reviewed the FY 2013 - 2014 Library Service Agreement between Yavapai County Free Library District and the Town of Clarkdale. The agreement states that the Library District provides professional assistance and consultation services, continuing education opportunities for staff and volunteers, coordination of county-wide library services, and financial resources for operation of the Clark Memorial Library in the amount of \$37,752.02. This amount reflects an increase of \$7,139.02 from FY 2012-2013. In turn, the Town of Clarkdale agrees that the library staff are employees of the Town, statistics are maintained, and that County funds are used for library materials and operating expenses.

The Town will receive funds in the amount of \$34,352.02 which are to be used as follows:

- | | |
|-----------------------|-------------|
| • Library Services | \$26,000.00 |
| • Library Materials | \$4,000.00 |
| • Non-Print Materials | \$4,352.02 |

In addition, the amount of \$3,400.00 will be retained by the Library District for book purchases for the Clark Memorial Library. Town staff will still select and place the book orders through the vendor. The vendor will bill and ship the books to the Library District directly at which time they will be cataloged by the Library District. When the cataloging is completed, the books will be placed in transit to Clarkdale and when received are ready to place on the shelves for patron check-out. The advantage to this new addition is that the Library District will oversee the A/P on the account, provide Town Staff with a monthly budget amount to spend, and catalog the items, in the end, saving town staff the time devoted to A/P and cataloging procedures for the items.

There was open discussion on the book order process, holds and monthly statistics. Community Services Supervisor Dawn Norman informed the Board that monthly statistics will be provided at the Library Advisory Board Regular Meetings so that the Board Members are kept apprised on the library's activities.

AGENDA ITEM: 2013 LIBRARY ADVISORY BOARD ANNUAL BOOK SALE - Discussion and consideration of the 2013 Library Advisory Board Annual Book Sale.

Community Services Supervisor Dawn Norman shared with the Board that Town Staff had met with representatives from Made In Clarkdale. Greg Jiede, President of Made In Clarkdale, made a presentation on the organization's current status and their plans for broadening the organization's goals and mission. They intend to add events and activities, making the organization more than just the annual Made In Clarkdale event held in December. Town Staff

was excited at the direction Made In Clarkdale was moving and for the opportunities that Made In Clarkdale will be making available to the community.

Community Services Supervisor Dawn Norman explained that the reason for sharing this information is to discuss this year's Made In Clarkdale event held in conjunction with the Library Advisory Board's annual book sale and how each will be impacted. Made In Clarkdale will be expanding this year's event. This includes adding nightly entertainment acts as well as making changes to the requirements and limitations to artists that are in the show. They will be allowing for artists to replace pieces that have sold. In the past, each artist was limited to the number of pieces shown. With these changes and expansions, they are in need of more space and have respectfully proposed a change in venue or change of date for the book sale to the month of April during National Library Week.

Community Services Supervisor Dawn Norman proposed to the Board to consider relocating the book sale to the Reading Room. She explained that signage could be placed throughout Made In Clarkdale encouraging attendees to the Reading Room as well as expanding the book sale into the library as this would encourage attendees to visit the library and may bring in an audience that has not been in to the library. She also shared that Made In Clarkdale had offered to the Board man power to assist with moving books, or any tasks that the Board may need help with during the book sale.

There was open discussion on the proposed change of venue. Concerns expressed were that the Reading Room was too small to accommodate the book sale and that there was no circulation into the Reading Room which would impact the foot traffic. The general consensus of the Board was to keep the Book Sale in the Ladies Lounge and not to expand the sale in to the library.

The Board then discussed and reviewed planning for the book sale:

- Book Sale will be held December 6th - 15th.
- The Board will set-up on Thursday, December 5th at 9am.
- The Board reviewed the layout of tables and amount needed.
- Showcase certain subjects/items, including Pearl Harbor/WWII.
- Staff will orchestrate the following:
 - Public Works to set-up tables and chairs and have books delivered to Ladies Lounge by December 5th
 - Plastic bags from Walmart
 - Advertising in the Small Talk and Press Releases
 - Call out to volunteers
 - Count of books/number of books
 - Cash box

There was open discussion on the book raffle and last year's results. Due to the result not bearing the success as anticipated, the Board will consider holding the raffle during National Library Week in April.

Community Services Supervisor Dawn Norman presented 'A River Runs Thru Us' calendar to the Board for review explaining that as presented in the Staff Report, the calendars will be on sale in the library. Staff proposed to the Board to consider selling the calendars at the book sale

the night of the opening gala. There was consensus of the Board to sell the calendars due to the large audience that will be there.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

Book Sale

Raffle in April during National Library Week

AGENDA ITEM: ADJOURNMENT-With no further business before the Board and with no objection, the meeting adjourned at 5:04 p.m.

APPROVED:

Jerry Wiley, Chairperson

SUBMITTED BY:

Dawn Norman, Community Services Supervisor

**MINUTES OF A REGULAR MEETING
OF THE LIBRARY ADVISORY BOARD
OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Library Advisory Board of the Town of Clarkdale was held on Thursday, November 7, 2013, at 4:00 p.m., in the Conference Room of the Clark Memorial Library, 39 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Jerry Wiley
Vice Chairperson: John Sherman (Absent)
Board Members: Ann Viarengo
Tom Murphy
Karen Bowers

Town Staff:
Community Services Supervisor: Dawn Norman
Community Services Administrative Assistant II: Joni Westcott

AGENDA ITEM: CALL TO ORDER – Chairperson Jerry Wiley called the meeting to order at 4:02 p.m. It was noted that a quorum was present.

AGENDA ITEM: PUBLIC COMMENT - There was no public comment.

AGENDA ITEM: INFORMATIONAL REPORTS

CHAIRPERSON’S REPORT – A report from the Chairperson on current events.
None.

STAFF REPORT – A report from the Community Services Supervisor on current events.

Community Services Supervisor Dawn Norman reported on the following:

- Introduction of new staff member, Joni Westcott.
- Welcome and introduction of new Library Advisory Board Members, Tom Murphy and Karen Bowers.
- Art in Public Places - “A River Runs Thru Us”
 - Exhibit will run November 9th through January 2nd
 - Gala Reception scheduled for Saturday, November 9th, 6-8pm with wine and hors d’oeuvres being served.
 - The Exhibit and gala is receiving great press coverage. This includes the advertising space of the TV Guide, graciously donated by Salt River Materials Group.
- Annual Library Statistics were compiled and submitted to Arizona State Library. Staff will provide a report to the Board at the next Regular Meeting. In addition, Staff will provide monthly statistics for the Board to review at each Regular Meeting. This will be a condensed version of the annual statistics, which will include patron count, new patrons, and checkouts.
- Waddell Art Dedication Ceremony was well attended. The piece is on permanent display in the Library’s entryway.

- Starting in January, the Library Advisory Board Meeting Location will be relocated to the Men's Lounge permanently in order to be consistent with the other Town Boards and Commissions.
- Appointment of Chairperson and Vice Chair will be conducted at the next Regular Meeting scheduled for January 2nd, 2014.

NEW BUSINESS:

AGENDA ITEM: 2013 LIBRARY ADVISORY BOARD ANNUAL BOOK SALE - Discussion and consideration of the 2013 Library Advisory Board Annual Book Sale.

Community Services Supervisor Dawn Norman reviewed the following tasks/responsibilities with the Board:

Made In Clarkdale and Book Sale dates/times:

Friday, December 6 th	6pm-9pm
Saturday, Dec. 7 th	10am-9pm
Sunday, Dec 8 th	10am-5pm
Mon - Thurs, Dec 9 th -Dec 12 th	9am-8pm
Friday, Dec 13 th	9am-9pm
Saturday, Dec 14 th	10am-9pm
Sunday, Dec 15 th	10am-5pm

Town Staff will orchestrate the following:

1. Plastic bags from Walmart
Status: Completed and in hand
2. Advertising - Small Talk and newspaper press releases
Status: Small Talk articles have been published in the Small Talk issues sent out in September and October. In addition, an article is included in the November issue that will be mailed next week. Current article includes hours of operation as well as a call out to volunteers to help with set-up and operations.
Newspaper press releases will be issued next week and thereafter.
3. Count of books/number of boxes
Status: Completed - total of approximately 98 boxes.
4. Public Works Staff to move boxes and set-up tables per set-up discussed on September 16th.
Status: Community Services Staff will submit work order for request next week. The request will include: 1 Plastic fold table and 13 Wood Tables, if available and poinsettias. Vice Chairperson John Sherman confirmed the use of his 2 tables.

There was open discussion on the table inventory and purchasing new tables or seeking donations from Home Depot. Town Staff will look into purchasing or acquiring heavy duty tables for the Library Advisory Board.

5. Cash Box

Status: Request will be submitted at the end of November and will be available to pick up the day of set-up, December 5th along with keys to Ladies Lounge.

6. Cash Box Daily Collection through event.

Library Advisor Board Members will be responsible for the following:

1. Set-up on Thursday, Dec 5th, 9am - ????

Status: Confirm Library Advisory Board Members' commitments. Chairperson Jerry Wiley and Board Members Ann Viarengo and Tom Murphy confirmed. Board Member Karen Bowers confirmed that she will be there at 11am due to a prior commitment on that day.

2. Library Advisory Board Member to pick up Ladies Lounge key and cash Box

Status: Board Member Ann Viarengo committed to picking up the key and cash box the morning of December 5th.

3. Staffing of event - One Library Advisory Board Member/shift; recruiting volunteers to assist during shift.

Status: Need Library Advisory Board Members to sign-up for shifts.

Community Services Supervisor Dawn Norman reviewed the shifts available with the Board.

4. Take down of event – Monday, December 16th at 9 a.m.

Status: All Library Advisory Board Members present committed to said date and time.

Community Services Supervisor Dawn Norman explained that staff will be relocating the books for sale in the library from the entry way to the large book shelves against the wall near her office. This will allow a larger number of books to be on sale as well as free up the entryway for patrons entering the library as well as allowing patrons browsing the books to be undisturbed.

There was open discussion on closing and money collection at the end of the day. It was determined that the Library Advisory Board Member scheduled for the evening shift will empty the cash can and take it with them when leaving. They will then count the money and email the amount collected to Community Services Staff Member Joni Westcott and submit the money to Town Staff the following day.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

4th of July Ice Cream Social - Silent Book Auction
National Library Week (April) - Raffle

AGENDA ITEM: ADJOURNMENT-With no further business before the Board and with no objection, the meeting adjourned at 4:42 p.m.

APPROVED:

Jerry Wiley, Chairperson

SUBMITTED BY:

Dawn Norman, Community Services Supervisor

**NOTICE OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes,

NOTICE IS HEREBY GIVEN that the Parks and Recreation Commission of the Town of Clarkdale will hold a Regular Meeting on Wednesday, November 13, 2013, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

MEETING CANCELLED DUE TO THE LACK OF A QUORUM

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 7th day of November, 2013, at 2:00 p.m.

Dated this 7th day of November, 2013.

By:



Dawn Norman
Community Services Supervisor



Staff Report

Agenda Item: **FISCAL YEAR 2012-2013 ANNUAL FINANCIAL STATEMENTS** – Presentation of the Annual Financial Statements and consideration of approval of the 2012-2013 Annual Financial Statements.

Staff Contact: Kathy Bainbridge, Finance Director

Meeting Date: December 10, 2013

Background: The annual audit and the auditor reports have been completed for Fiscal Year 2013. The Annual Financial Statements and Independent Auditors' Report summarizes all funds including General, Streets, Water, Wastewater, Sanitation, and Cemetery, and is presented on the basis of accounting prescribed by the Uniform Expenditure Reporting System (UERS), as required by the Arizona Revised Statutes, and in accordance with the voter-approved alternative expenditure limitation. Included in the report is the Management's Discussion and Analysis, starting on page iii, which was written by Finance Director Kathy Bainbridge and provides an overview of the financial activities for the fiscal year ended June 30, 2013, along with an introduction to the basic financial statements.

New additions for this year are the Governmental Fund Balance/Net Asset Components which are located on pages 28 through 30. These pages detail the restricted, assigned and unassigned portions of fund balances in the Governmental Funds and net assets in the Proprietary Funds.

The Independent Auditors' Report on compliance applicable to the uses of Highway User Revenue Fund monies is located at the end of the report.

The single audit required when a municipality has over \$500,000 of federal award expenditures during a fiscal year is also located on pages 39-42 of the report.

The Schedule of Findings and Questioned Costs are located on pages 43 – 45 and show that for the Financial Statements and Federal Award Statements there were no material weaknesses identified or significant deficiencies found.

Recommendation: Staff recommends Council approve the Annual Financial Statements and Independent Auditors' Report dated June 30, 2013 and Annual Expenditure Limitation Report and Independent Accounts' Report dated June 30, 2013.

TOWN OF CLARKDALE, ARIZONA

**Annual Financial Statements
and Independent Auditors' Report
June 30, 2013**

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INDEPENDENT AUDITORS' REPORT

To the Town Council
Town of Clarkdale, Arizona

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Town of Clarkdale, Arizona as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Clarkdale, Arizona, as of June 30, 2013, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages iv to xix and 31 to 35 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Clarkdale, Arizona's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United

States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 26, 2013, on our consideration of the Town of Clarkdale, Arizona's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Town of Clarkdale, Arizona's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "Colby & Powell".

November 26, 2013

TOWN OF CLARKDALE, ARIZONA
Management's Discussion and Analysis
June 30, 2013

We, the Town of Clarkdale, Arizona, are pleased to provide an overview of our financial activities for the fiscal year ended June 30, 2013. The intended purpose of Management's Discussion and Analysis (MD&A) is to provide an introduction to the basic financial statements and notes, that provides an objective and easy to read analysis of our financial activities based on currently known facts, decisions, and conditions, by providing an easily readable summary of operating results and reasons for changes, which will help to determine if our financial position improved or deteriorated over the past year. This report addresses current operational activities, the sources, uses, and changes in resources, adherence to budget, service levels, limitations, significant economic factors, and the status of infrastructure and its impacts on our debt and operations. We encourage readers to consider the information presented here in conjunction with the Town's financial statements following this section.

FINANCIAL HIGHLIGHTS

- ❖ The total net position showed an increase of 14.25%, between fiscal years 2012 and 2013. The 2013 governmental net assets increased 14.33% and the business-type activities increased 14.15%.
- ❖ The Town's total 2013 revenues were \$6,090,109 and expenses totaled \$5,024,251, resulting in an increase in net position of \$1,065,858 or 14.25%.
- ❖ Local sales tax, property tax, and franchise taxes were the largest revenue source for governmental activities, accounting for 43.48% of total governmental activity revenues with state-shared general revenues accounting for 26.47% of total governmental activity revenues.
- ❖ Expenditures for the Town's governmental activities total \$3,127,395. Public Safety activities account for 30.36%, Highway and Streets spent 24.50% of the expenditures, Culture and Recreation 6.98%, and General Government Services accounted for 38.16% of total expenditures for 2013.
- ❖ General Fund revenues of \$2,724,351 were higher than budgeted revenues of \$2,676,106 by \$48,245, or 1.80% while General Fund actual expenditures of \$2,543,033 were lower than budgeted expenditures of \$3,412,043 by \$869,010, or 25.47%.
- ❖ The Town's total governmental funds reported combined ending fund balances of \$2,024,675, an increase of \$258,684 in comparison with the prior year. The Business-type's total net position was \$3,425,765, an increase of \$424,539 from 2012.
- ❖ Long-term obligations outstanding were \$12,528,314, in 2013, an increase of \$4,649,921, up 59.02%. Business-type Activities accounted for 98.07% of the \$12,528,314 due to the WIFA loans for the construction of the Wastewater Treatment Plant and the Twin 5s.
- ❖ Portions of the 10% furlough program for all staff implemented in January of 2009 were reinstated which included a 10% reinstatement for certified Police, 5% for eligible exempt

TOWN OF CLARKDALE, ARIZONA
Management's Discussion and Analysis
June 30, 2013

and non-exempt employees, keeping the workweek at 36 hours and a reclassification of job positions to reflect current assignments.

- ❖ Clarkdale became the first city or town in Arizona to provide a comprehensive reporting of all its revenues and expenditures through the State of Arizona's official transparency website, www.openbooks.az.gov. A.R.S. 41-725 requires that each local government in Arizona establish and maintain an official internet website that is accessible to the public at no cost and that contains a comprehensive reporting of revenues and expenditures over \$5,000. While the statute only requires reporting of revenues and expenses over \$5,000, the Town of Clarkdale chose to list all revenues and expenses, regardless of the amount.
- ❖ Standard & Poor's Ratings Services raised the bond rating for the Clarkdale Municipal Property Corporation's excise tax revenue bonds from "A" to "AA". According to Standard & Poor's, the rating further reflects their opinion of: Extremely strong maximum annual debt coverage by pledged revenues; the bonds' short amortization period, with final maturity in 2016; the town's moderately concentrated tax base; and, the town's small, limited local economy that is centered on tourism and manufacturing, which has nevertheless generated good revenue performance.
- ❖ Construction of a "recycled" wastewater treatment plant approved by the Water Infrastructure Finance Authority (WIFA) in the amount of \$5,500,000 was underway the entire year. Applying creativity and ingenuity in the face of a new financing challenge, the WIFA loan was structured to maximize use of the Town's existing escrow account in order to reduce the impact on wastewater customers. A rate increase of \$25.00 over five years will cover the debt, the second \$5.00 increase went into effect in December 2012.
- ❖ Received a WIFA loan in the amount of \$1,600,000 for the Twin 5s Water Main Replacement project with \$800,000 forgivable principal under a new program which required significant creativity in order to qualify.

ECONOMIC HIGHLIGHTS

- ❖ 2012 was a year-long celebration of the Centennial of Clarkdale's founding. Events were held throughout the year by the Town of Clarkdale. The dedication of two Centennial Time Capsules which will be unearthed in 2057 (commemorating the Centennial of Clarkdale's incorporation) and 2112 (commemorating Clarkdale's Bicentennial) was the final project.
- ❖ A Sustainable Clarkdale project, the Verde River @ Clarkdale, saw significant support and progress during the year. The Town of Clarkdale entered an agreement with Arizona State Parks to jointly manage approximately 70 acres of river front property surrounding the Tuzigoot Bridge. The TuziRAP (Tuzigoot River Access Point) will provide an anchor location for public access along the 2.2 miles of Verde River located in Clarkdale. The Arizona Game and Fish Department awarded a \$40,500 grant to Clarkdale for handicap accessible improvements at the TuziRAP, and American Rivers, a national non-profit organization, is facilitating an additional grant through the Altria Corporation for trails and boat launch facilities on the Verde River @ Clarkdale. The Town Council accepted a \$420,496 grant from the Walton Family Foundation

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with half that sum dedicated to the Verde River @ Clarkdale project. The Town also entered into an agreement with Freeport McMoRan Copper & Gold for 80 acres of additional public access on the Verde River upstream from Clarkdale to be known as TapcoRAP.

- ❖ Measured signs of a slowly improving economy in Clarkdale resulted in an ability to focus on some capital improvement projects that had been delayed during the past 4 years of recession. grant funds allowed for the installation of sidewalks and solar powered street lights on Broadway, as well as energy efficiency upgrades for the Clark Memorial Clubhouse, Clark Memorial Library and Clarkdale Police Department. The Town was able to put funds back into the Street Improvement fund, allowing for an aggressive crack sealing project across the Town with additional street surfacing projects completed.
- ❖ During Clarkdale's first full year with an Economic Development Director on staff, and the Community and Economic Development Department worked throughout the year to streamline and improve processes. As a result, the Town Council adopted new regulations that allow for Sidewalk Café's in the downtown area, updated our Subdivision Code, Site Plan Code, Sign Code, Wireless Communication Towers and designated the historic downtown area as an "Entertainment District".
- ❖ Two formerly defunct housing developments came back to life during the year in the Crossroads at Mingus Subdivision and the Mountain Gate Subdivision. Both are expected to be in a position to begin developing homes next year.
- ❖ As a result of the Crossroads at Mingus Subdivision, there is now sewer and water service available on 89A, which has resulted in numerous calls from developers who are looking at this commercial area. The Spirit of Joy Lutheran Church was the first new construction to take place in this area.
- ❖ Clarkdale and other cities and towns across Arizona were faced with a series of new laws from the State Legislature that took away decision making and authority at the local level. Our ability to assess Development Impact Fees was severely hampered, resulting in the complete elimination of the fees in Clarkdale.
- ❖ Business and community leaders came together in an effort to raise money to replace and expand the flags on Main Street in Clarkdale. The result was a total of 36 flags that now fly for holidays and special occasions, and a committed group of volunteers, The Clarkdale Flag Corps, who put up and take down the flags on these important days.
- ❖ After a year-long search, Clarkdale filled our vacant Police Chief position by hiring Chief Randy Taylor. Chief Taylor came to Clarkdale with significant education and experience, and is hard at work involving himself in the Clarkdale community and developing a Strategic Plan for the Clarkdale Police Department.
- ❖ The Town of Clarkdale received the International City Manager Association's (ICMA) 2013 Community Sustainability Award which recognizes local government programs or processes that demonstrate innovation, excellence, and success in balancing that community's social,

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economic, environmental, and cultural needs for our Clark Memorial Clubhouse project "Deploying Geothermal Energy in an Historic Building".

OVERVIEW OF THE FINANCIAL STATEMENTS

The Annual Financial Report (AFR) for the Town of Clarkdale, Arizona consists of three parts:

1. *The Management's Discussion and Analysis* provides a brief discussion of the basic financial statements, annual comparisons of the government-wide financial statements, and analysis of government's overall financial position.
2. *Basic Financial Statements:*
 - ❖ *Government-wide Financial Statements* provide both long-term and short-term information about the Town's overall financial status.
 - ❖ *Fund Financial Statements* focus on the individual parts of Town government and report the Town's operations in more detail than the government-wide statements.
 - ❖ *Notes to the Financial Statements* explain some of the information in the financial statements and provide more detailed data.
3. *Required Supplementary Information* further explains and supports the information in the financial statements and includes detailed budgetary comparison schedules for major special revenue funds as well as the General Fund.

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Town of Clarkdale's finances in a manner similar to private sector business. The statements distinguish between governmental and business-type activities.

Governmental activities include the Town's basic services, such as general government (administration), public safety (police), highways and streets, and culture and recreation, and are mainly financed through taxes and intergovernmental revenues.

Business-type activities include the water and sewer utility, cemetery, and sanitation and are financed by fees charged to cover the costs of services they provide.

The *Statement of Net Position* presents information on all of the Town of Clarkdale's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating. (The Statement of Net Position can be found on Page 1 of this report)

The *Statement of Activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash

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flows. The statement shows the degree to which the direct expenses of a function are offset by program revenues. (The Statement of Activities can be found on Page 2 of this report)

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Clarkdale, like other state and local governments, uses fund accounting to ensure compliance with finance-related legal requirements.

All of the funds within the Town can be divided into two categories: *governmental funds* and *proprietary funds*. The governmental and proprietary categories are organized as major funds or non-major funds, with an emphasis placed on major funds, as the GASB standards require.

Governmental Funds – Most of the Town's basic services are included in governmental funds which focus on how cash, and other financial assets that can be easily converted to cash, flow in and out, along with the balances left at the end of the year that are available for spending. The governmental fund financial statements tell how general government services were funded as well as what is available for future spending remains. Because fund financial statements do not include the additional long-term focus of government-wide statements, additional information is provided reconciling the difference between them. (The Governmental Fund financial statements can be found on pages 3 and 5 of this report)

- ❖ General Fund – Accounts for the Town's primary operating activities and is used to account for all financial resources, except those required to be accounted for in another fund.
- ❖ HURF Fund – accounts for specific revenue received from the State of Arizona Highway Revenue Fund which is legally restricted to expenditures for street and transportation purposes.
- ❖ Grants Fund – Accounts for specific revenue sources that are restricted to expenditures for specified purposes as defined by the grantor.
- ❖ Developer Reimbursement Fund – Accounts for specific revenue received from developers through special development contracts in which certain development costs are reimbursable by the developer and are accounted for in this fund.
- ❖ The remaining funds are classified as non-major governmental (Other Governmental) funds:
 - ❖ Impact Fees Fund
 - ❖ Capital Improvement Fund
 - ❖ Cemetery Perpetual Care Fund
 - ❖ Donations Fund
 - ❖ Court Enhancement Fund

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Proprietary Funds – Proprietary funds, also known as Enterprise funds, are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town of Clarkdale uses an enterprise fund to account for its water, wastewater treatment (sewer), sanitation (trash collection) and cemetery operations. Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. (The Proprietary Fund financial statements can be found on pages 7 - 10 of this report)

Notes to Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. (The Notes to Financial Statements can be found on pages 11 - 30 of this report)

The Governmental Accounting Standards Board (GASB) Statement No. 54 requires fund balances to be properly reported within one of the fund balance categories listed below:

1. *Nonspendable* fund balance includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact such as fund balance associated with inventories, prepaids, long-term loans and notes receivable (unless the proceeds are restricted, committed, or assigned),
2. *Restricted* fund balance includes amounts that can be spent only for the specific purposes stipulated by constitution provisions or enabling legislation, or external resource providers,
3. *Committed* fund balance includes amounts that can be used only for the specific purposes determined by a formal action of the Town Council,
4. *Assigned* fund balances are intended to be used by the Town for specific purposes but do not meet the criteria to be classified as restricted or committed, and
5. *Unassigned* fund balance is the residual classification for the Town's governmental funds and includes all spendable amounts not contained in other classifications.

The Town's policy for committed fund balances is through formal Town resolutions passed through the elected town council. The process of rescinding a committed fund balance requires the same process.

Supplemental Information

In addition to the basic financial statements and accompanying notes, required supplementary information presents a budgetary comparison schedule for the General Fund and all major special revenue funds to demonstrate compliance with the budget. (Supplementary information and schedules can be found on pages 31 - 35 of this report)

GOVERNMENT-WIDE FINANCIAL ANALYSIS

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Condensed Statement of Net Position

	Governmental Activities		Business-type Activities		Total	
	2013	2012	2013	2012	2013	2012
ASSETS						
Current and other assets	\$ 2,399,749	\$ 2,017,396	\$ 4,836,985	\$ 4,093,723	\$ 7,236,734	\$ 6,111,119
Capital assets						
Non-depreciable	702,196	583,786	6,596,140	1,539,456	7,298,336	2,123,242
Depreciable (net)	2,586,158	2,364,496	8,161,190	8,454,087	10,747,348	10,818,583
Total assets	5,688,103	4,965,678	19,594,315	14,087,266	25,282,418	19,052,944
LIABILITIES						
Other liabilities	328,647	217,037	3,882,342	3,480,257	4,210,989	3,697,294
Noncurrent liabilities						
Due within one year	80,330	80,708	456,334	65,513	536,664	146,221
Due in more than one year	161,776	191,902	11,829,874	7,540,270	11,991,650	7,732,172
Total liabilities	570,753	489,647	16,168,550	11,086,040	16,739,303	11,575,687
NET POSITION						
Invested in capital assets, net of related debt	3,153,354	2,783,282	4,451,854	4,638,766	7,605,208	7,422,048
Restricted	429,398	308,573	2,172,528	856,812	2,601,926	1,165,385
Unrestricted	1,534,598	1,384,176	(3,198,617)	(2,494,352)	(1,664,019)	(1,110,176)
Total net position	\$ 5,117,350	\$ 4,476,031	\$ 3,425,765	\$ 3,001,226	\$ 8,543,115	\$ 7,477,257
CHANGE IN NET POSITION	\$ 641,319	\$ 1,142,861	\$ 424,539	\$ 271,021	\$ 1,065,858	\$ 1,413,882
PERCENTAGE CHANGE IN NET POSITION	14.33%	34.29%	14.15%	9.93%	14.25%	23.32%

Net Position: Net position may serve over time as a useful indicator of a government's financial position. The table above reflects the Condensed Statement of Net Position of the Town showing that net position increased 14.25%, between fiscal years 2012 and 2013. The 2013 governmental net assets increased 14.33% and the business-type activities increased 14.15%.

Net position consists of three components. The largest portion of the Town of Clarkdale's net assets reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment). The Town of Clarkdale uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves will not be used to liquidate these liabilities. An additional portion of the Town's net assets represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets may be used to meet the government's ongoing obligations to citizens and creditors.

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Condensed Statement of Changes in Net Position

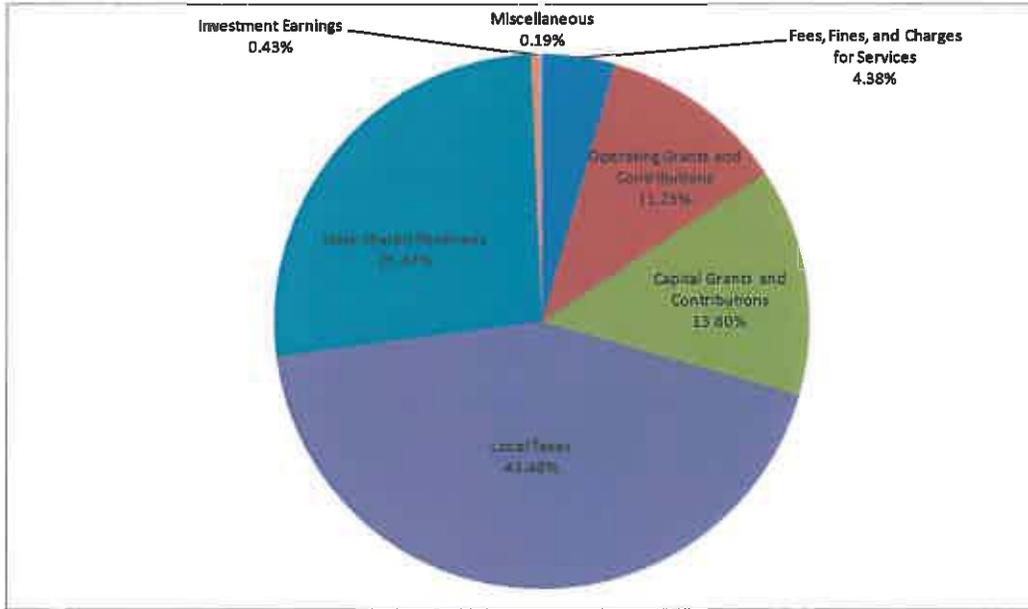
	Governmental Activities		Business-type Activities		Total	
	2013	2012	2013	2012	2013	2012
Revenues						
Program revenues						
Fees, fines, and charges for services	\$ 158,792	\$ 89,121	\$ 2,161,948	\$ 2,009,577	\$ 2,320,740	\$ 2,098,698
Operating grants and contributions	407,375	581,724	6,961	-	414,336	581,724
Capital grants and contributions	500,034	1,000,300	290,258	168,622	790,292	1,168,922
General revenues						
Local taxes	1,574,805	1,437,156	-	-	1,574,805	1,437,156
State shared revenues	958,930	885,174	-	-	958,930	885,174
Investment earnings	15,564	4,245	8,637	4,432	24,201	8,677
Miscellaneous	6,805	13,231	-	-	6,805	13,231
Total revenues	3,622,305	4,010,951	2,467,804	2,182,631	6,090,109	6,193,582
Expenses						
General government	1,193,391	1,641,032	-	-	1,193,391	1,641,032
Public safety	949,464	834,244	-	-	949,464	834,244
Highways and streets	766,257	334,626	-	-	766,257	334,626
Culture and recreation	218,283	200,421	-	-	218,283	200,421
Wastewater	-	-	479,327	364,449	479,327	364,449
Sanitation	-	-	255,841	228,170	255,841	228,170
Water	-	-	1,114,498	1,138,370	1,114,498	1,138,370
Cemetery	-	-	47,190	38,388	47,190	38,388
Total expenses	3,127,395	3,010,323	1,896,856	1,769,377	5,024,251	4,779,700
Change in net position before transfers	494,910	1,000,628	570,948	413,254	1,065,858	1,413,882
Transfers	146,409	142,233	(146,409)	(142,233)	-	-
Change in net position	641,319	1,142,861	424,539	271,021	1,065,858	1,413,882
Net position, beginning of year	4,476,031	3,333,170	3,001,227	2,730,206	7,477,258	6,063,376
Net position, end of year	\$ 5,117,350	\$ 4,476,031	\$ 3,425,766	\$ 3,001,227	\$ 8,543,116	\$ 7,477,258

Change in Net Position: The Town's total 2013 revenues were \$6,090,109 and expenses total \$5,024,251, resulting in an increase in net assets of \$1,065,858 or 14.25%.

Revenues for the Town's governmental activities totaled \$3,622,305, a 9.69% decrease from 2012. Local taxes are the largest revenue source for governmental activities, accounting for 43.48% of total revenues. State-shared revenues account for 26.47% of the total revenues. Local taxes increased 9.58% from 2012 due to a large construction project at Yavapai College along with State Shared Revenues also increasing 8.33%. Operating and capital grants decreased 42.64% which was mainly due to the dedicated Mountain Gate Development streets in 2012. Charges for services contribute 4.38% of the total revenues, along with operating grants, which are comprised mostly of HURF and the GITEM revenues, contributing 11.25% of the total revenues. Yavapai County Flood Control and CDBG Broadway project made up the majority of the capital grants and contributions which was 13.80% of total revenues. Miscellaneous revenues and investment earnings make up .62%.

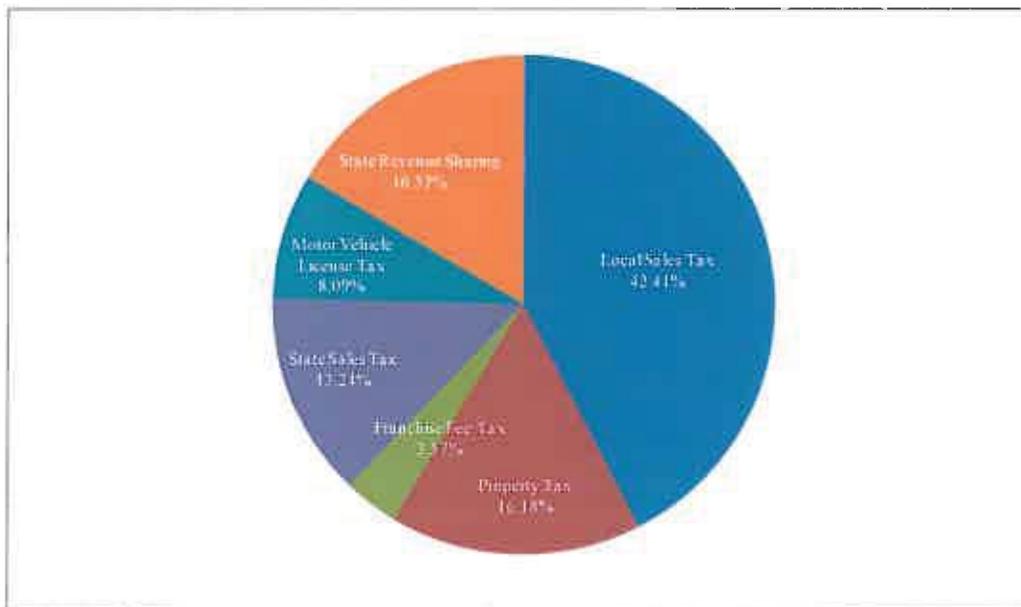
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Governmental Activity Revenue



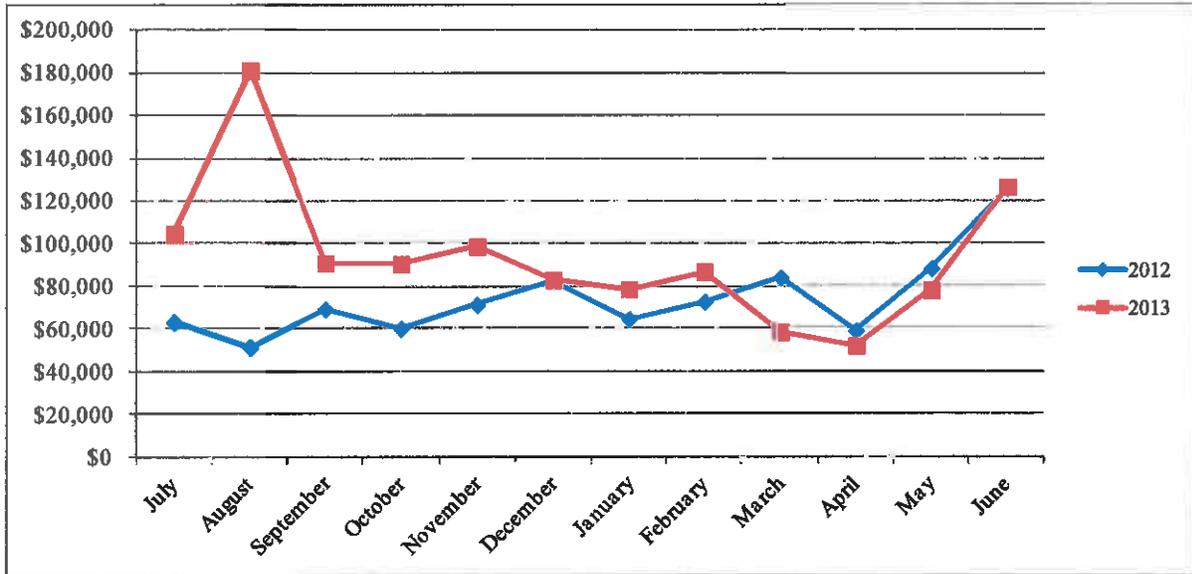
The revenue sources of local taxes and state-shared revenues with \$2,533,735 represented 69.95% of all revenues in governmental activities. The local tax revenue consists of local sales tax, property tax, and franchise taxes. The state-shared revenues consist of state revenue sharing, state sales tax, and motor vehicle tax.

Tax Distributions



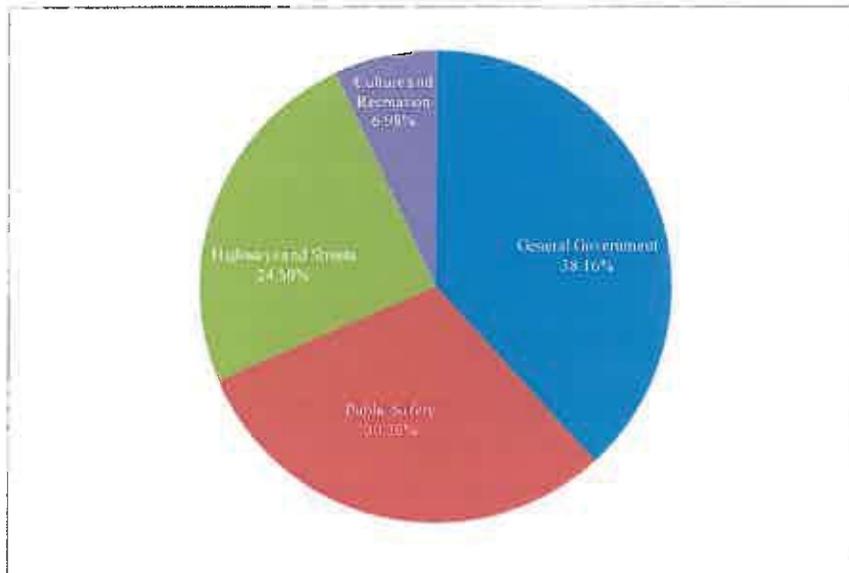
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Local Sales Tax Collection Comparison



Government Activity Expense

Expenditures for the Town's governmental activities total \$3,127,395. Public Safety activities account for 30.36%, Highway and Streets spent 24.50% of the expenditures, Culture and Recreation 6.98%, and General Government services accounted for 38.16% of total expenditures for 2013. General Government services include Administration, Community Services, Community Development and Finance.



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Net Cost of Town of Clarkdale Activities

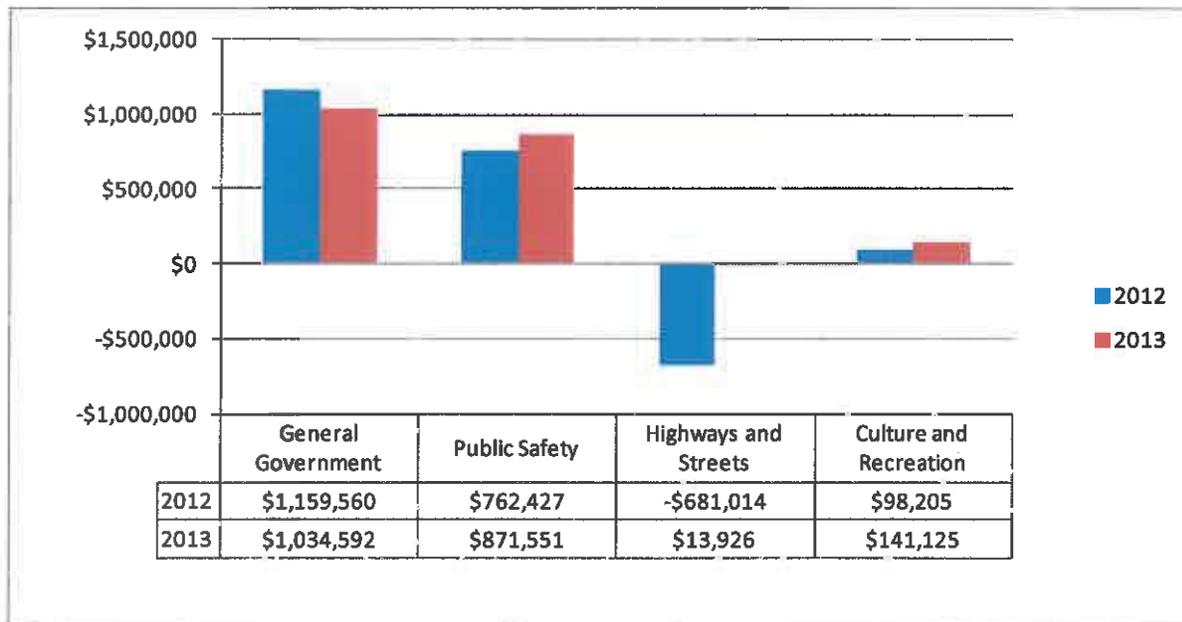
Governmental Activities

The following table presents the total cost of each of the Town's activities as well as their net cost. The net costs are the total costs less fees generated by the activities, direct intergovernmental aid, and capital grants and contributions. The actual net cost of services in 2013 was \$2,061,194 which is 53.91% more than in 2012 which is a result of the direct revenues of \$1,066,201 which had a decrease of 36.20% from 2012. This was mainly a result of the increased street expenses for completing street projects that had been on hold from 2012 and comparison to the dedicated Mountain Gate Development streets in 2012.

Net Cost of Services – Governmental Activities

	Cost of Services		Direct Revenues		Net Cost of Services	
	2013	2012	2013	2012	2013	2012
General Government	\$ 1,193,391	\$ 1,641,032	\$ 158,799	\$ 481,472	\$ 1,034,592	\$ 1,159,560
Public Safety	949,464	834,244	77,913	71,817	871,551	762,427
Highways and Streets	766,257	334,626	752,331	1,015,640	13,926	(681,014)
Culture and Recreation	218,283	200,421	77,158	102,216	141,125	98,205
Total revenues	3,127,395	\$ 3,010,323	\$ 1,066,201	\$ 1,671,145	\$ 2,061,194	\$ 1,339,178

Net Cost of Services – Governmental Activities



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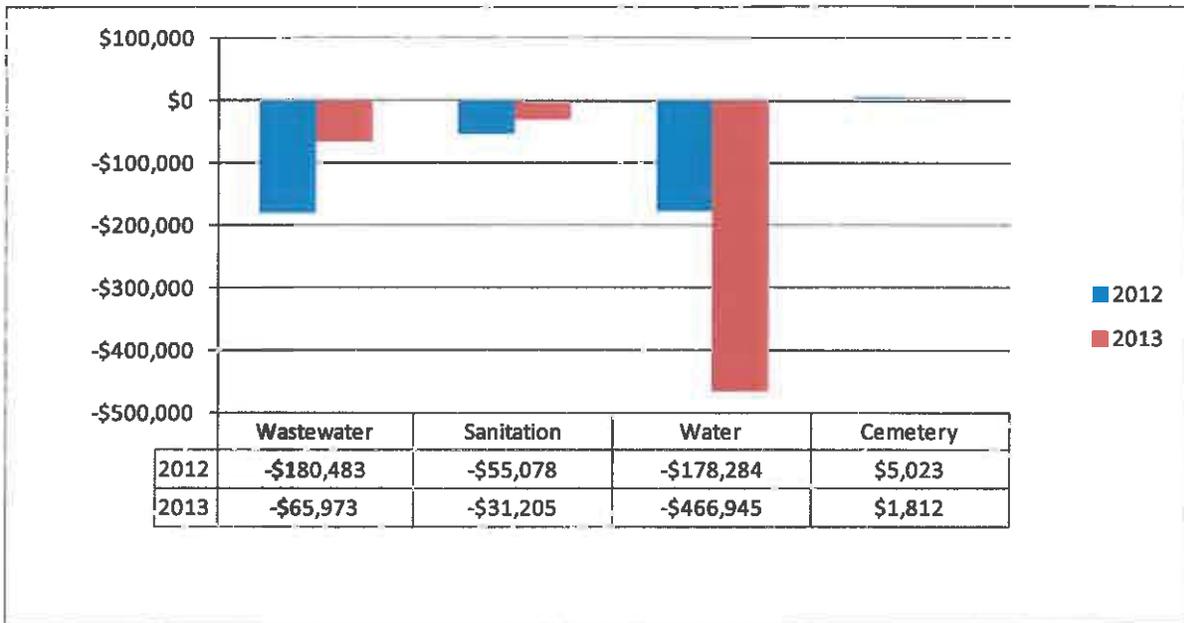
Net Cost of Service – Business-Type Activities

Business-type Activities

The wastewater program net income decreased from \$180,483 in 2012 to \$65,973. The decrease was a result of operating revenues increasing due to the wastewater rate increase in December of 2012 and no proceeds from developers for capital improvements as there were in 2012 along with additional expense in the cost of service increase due to wages and operational expenses. Net income of the water program increased to \$466,945 in 2013 from \$178,284 in 2012. This was a result of capital grants and contributions from Developers. The cemetery program net income increase was due to comparison of last year that had new equipment purchases.

	<u>Cost of Services</u>		<u>Direct Revenues</u>		<u>Net Cost of Services</u>	
	2013	2012	2013	2012	2013	2012
Wastewater	\$ 479,327	\$ 364,449	\$ 545,300	\$ 544,932	\$ (65,973)	\$ (180,483)
Sanitation	255,841	228,170	287,046	283,248	(31,205)	(55,078)
Water	1,114,498	1,138,370	1,581,443	1,316,654	(466,945)	(178,284)
Cemetery	47,190	38,388	45,378	33,365	1,812	5,023
Total revenues	\$ 1,896,856	\$ 1,769,377	\$ 2,459,167	\$ 2,178,199	\$ (562,311)	\$ (408,822)

Net Cost of Service – Business-Type Activities



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Town of Clarkdale's Capital Assets

In the governmental-wide financial statement capital assets are defined as assets with an initial cost of more than \$5,000 and a useful life greater than one-year.

The Town had capital assets of \$3,288,354 in the governmental activities and \$14,757,330 in the business-type activities for a total of \$18,045,684 at the end of 2013. The largest investment in capital assets was the wastewater plant and equipment. Of the total capital assets, the governmental activities account for 18.22% and the business-type activities total 81.78%. The business-type activities represent the water utility with 38.18% of the business-type capital assets and the sewer utility having 61.82% of the business-type capital assets. For government-wide financial statement presentation, all depreciable capital assets were depreciated from acquisition date to the end of the current fiscal year. Governmental fund financial statements record capital asset purchases as expenditures. Major capital asset events during the current fiscal year included additions and improvements to the water and wastewater infrastructure included under the construction in progress for business type which includes the wastewater treatment plant and Twin 5s water line projects.

Capital Assets

	Governmental Activities		Business-type Activities		Total	
	2013	2012	2013	2012	2013	2012
Capital Assets Not Depreciated						
Land	\$ 630,001	\$ 583,786	\$ 491,929	\$ 491,929	\$ 1,121,930	\$ 1,075,715
Construction in Progress	72,195	-	6,104,211	1,047,527	6,176,406	1,047,527
Total Capital Assets Not Depreciated	702,196	583,786	6,596,140	1,539,456	7,298,336	2,123,242
Capital Assets Depreciated						
Buildings and Improvements	1,941,343	1,919,980	-	-	1,941,343	1,919,980
Infrastructure	1,967,733	1,541,197	-	-	1,967,733	1,541,197
Machinery and Equipment	758,890	728,281	-	-	758,890	728,281
Vehicles	388,811	415,381	-	-	388,811	415,381
Sewer Plant and Equipment	-	-	5,164,831	5,164,831	5,164,831	5,164,831
Water Distribution System	-	-	5,943,250	5,938,650	5,943,250	5,938,650
Total Capital Assets Depreciated	5,056,777	4,604,839	11,108,081	11,103,481	16,164,858	15,708,320
Accumulated Depreciation						
Buildings and Improvements	(1,308,179)	(1,258,034)	-	-	(1,308,179)	(1,258,034)
Infrastructure	(343,278)	(240,532)	-	-	(343,278)	(240,532)
Machinery and Equipment	(502,171)	(435,652)	-	-	(502,171)	(435,652)
Vehicles	(316,991)	(306,125)	-	-	(316,991)	(306,125)
Sewer Plant and Equipment	-	-	(1,095,736)	(1,014,123)	(1,095,736)	(1,014,123)
Water Distribution System	-	-	(1,851,155)	(1,635,271)	(1,851,155)	(1,635,271)
Total Accumulated Depreciation	(2,470,619)	(2,240,343)	(2,946,891)	(2,649,394)	(5,417,510)	(4,889,737)
Net Total Capital Assets Depreciated	2,586,158	2,364,496	8,161,190	8,454,087	10,747,348	10,818,583
Net Total Capital Assets	\$ 3,288,354	\$ 2,948,282	\$ 14,757,330	\$ 9,993,543	\$ 18,045,684	\$ 12,941,825

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Long-Term Liabilities

The Town of Clarkdale had total long-term obligations outstanding of \$12,528,314 in 2013, an increase of \$4,649,921, or 59.02%. Business-type activities accounted for 98.07% of the \$12,528,314. The increase was due to the WIFA loans for the construction of the wastewater treatment plant and the Twin 5s water main. All notes and bonds payable are secured by pledges of specific revenue sources of the Town, with the business-type activities' liabilities payable by revenues from user fees of those funds.

Long-Term Liabilities

	<u>2013</u>	<u>2012</u>	<u>Change</u>
Governmental Activities			
Compensated absences	\$ 107,106	\$ 107,610	\$ (504)
Capital leases payable	-	-	-
Notes payable	<u>135,000</u>	<u>165,000</u>	<u>(30,000)</u>
Total Long-Term Liabilities, Governmental Activities	<u>242,106</u>	<u>272,610</u>	<u>(30,504)</u>
Business-type Activities			
Compensated absences	33,225	35,776	(2,551)
Capital leases payable	27,881	40,399	(12,518)
Bonds payable	190,000	215,000	(25,000)
Notes payable	11,866,200	7,138,029	4,728,171
Deferred amount on premium	<u>168,902</u>	<u>176,579</u>	<u>(7,677)</u>
Total Long-Term Liabilities, Business- type Activities	<u>12,286,208</u>	<u>7,605,783</u>	<u>4,680,425</u>
Total Long-Term Liabilities	<u>\$ 12,528,314</u>	<u>\$ 7,878,393</u>	<u>\$ 4,649,921</u>

FINANCIAL ANALYSIS OF THE TOWN'S FUNDS

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of resources that are available for spending. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance serves as a useful measure of a government's net resources available for spending at the end of the fiscal year. At the end of the current fiscal year, the Town's total governmental funds reported combined ending fund balances of \$2,024,675, an increase of \$258,684 in comparison with the prior year. The increase is due to the additional collection of tax dollars during the year which was designated by the Council for 2014 projects. The business-type's total net position was \$3,425,765, an increase of \$424,539 from 2012.

TOWN OF CLARKDALE, ARIZONA
Management's Discussion and Analysis
June 30, 2013

Change in Fund Balances/Net Position

	<u>2013</u>	<u>2012</u>	<u>Change</u>
Governmental			
General Fund	\$ 995,535	\$ 749,893	\$ 245,642
HURF Fund	262,133	261,567	566
Developer Reimbursement Fund	603,313	573,304	30,009
Grants Fund	15,252	33,206	(17,954)
Other Governmental Funds	148,442	148,021	421
Total Governmental Fund Balances	<u>2,024,675</u>	<u>1,765,991</u>	<u>258,684</u>
Business-type			
Wastewater Fund	2,347,926	2,219,402	128,524
Sanitation Fund	13,676	45,854	(32,178)
Water Fund	1,060,301	735,566	324,735
Cemetery Fund	3,862	404	3,458
Total Business-type Net Position	<u>3,425,765</u>	<u>3,001,226</u>	<u>424,539</u>
Total Fund Balances/Net Position	<u>\$ 5,450,440</u>	<u>\$ 4,767,217</u>	<u>\$ 683,223</u>

BUDGETARY HIGHLIGHTS

The Town's annual budget is the legally adopted expenditure control document of the Town. Budgetary comparison statements are required for the General Fund and all major special revenue funds and may be found on pages 31-35. These statements compare the original adopted budget, the budget if amended throughout the fiscal year, and the actual expenditures.

General Fund revenues of \$2,724,351 were higher than budgeted revenues of \$2,676,106 by \$48,245, or 1.80% while General Fund expenditures of \$2,543,033 were lower than budgeted expenditures of \$3,412,043 by \$869,010, or 25.47%. General Fund expenditures during the year are monitored with actual revenues.

ECONOMIC FACTORS FOR NEXT YEAR

The Clarkdale Town Council, Town Manager and Department Heads continued focus at their annual Strategic Planning on Ensuring Financial Sustainability for the Town of Clarkdale.

During the 2013 Strategic Planning session Council requested that reinstatement of the 40-hour work week (or salary reinstatement for those already working 40 hours) be the highest budget and strategic planning priority for next year. They were very clear that they want to "make whole" the cuts that were made in January, 2009, during the next budget year and expressed support for a modified 40-hour schedule, where town offices would be open Monday-Thursday from 8am-5:30pm, and Fridays from 8am-12pm.

TOWN OF CLARKDALE, ARIZONA
Management's Discussion and Analysis
June 30, 2013

We expect a big transition year for economic development in downtown Clarkdale with the opening of the private Copper Art Museum and the first wine tasting room on Main Street along with other new businesses moving to town and expansion of current businesses.

Improvements at several access points along the Verde River should start to emerge at both the TuziRAP site, a Town owned site on the west side of the Verde River, upstream from the Tuzigoot Bridge, and the TapcoRAP site. Public input will be crucial throughout the year for this project as master plans are developed for multiple access sites and funding/fee structure discussions get underway.

The Wastewater Treatment Plant will be completed and operational early next year along with the Twin 5's Water Main Project, two projects that will transform the water and wastewater utilities in the Town of Clarkdale which have taken years of planning and construction.

The completion of switching out all old water meters to an automated meter reading system should generate income, distribute water and sewer costs fairly, conserve water, and are tools that provide system analysis. They will save a lot of staff time reading meters, have leak detection, low flow detection, tampering, and data profiling capabilities.

A Walton Family Foundation Grant will allow the Town to pursue the development of a Water Resource Management Program. Working with the Water Resource Research Center and Lacher Hydrological Consulting, the team will explore the Town's long-range water supply and demands for water and will use a series of water expert meetings to determine possible approaches to creating water policy that achieves a sustainable water supply for our community.

CONTACTING THE TOWN'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the Town's finances for all of those with an interest and to demonstrate accountability for the use of public funds. Questions about any of the information provided in this report, or requests for additional financial information should be addressed to:

Town of Clarkdale
Finance Department
P.O. Box 308
Clarkdale, AZ 86324
(928) 639-2400

Or visit our website at: <http://www.clarkdale.az.gov>

Vision Statement: [A Place That Makes Sense](#)

Mission Statement: [The Town of Clarkdale Provides Visionary, Innovative, Sensible Governance; Responsible and Resourceful Delivery of Services; and a Sustainable Quality of Life in an Engaging Community of Citizens and Enterprise](#)

TOWN OF CLARKDALE, ARIZONA
Statement of Net Position
June 30, 2013

	Primary Government		
	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash and cash equivalents	\$ 2,155,246	\$ 2,445,023	\$ 4,600,269
Cash and cash equivalents - restricted	-	1,736,340	1,736,340
Accounts receivable - net	-	126,472	126,472
Taxes receivable	125,398	-	125,398
Due from other governments	117,450	-	117,450
Other accounts receivable	1,655	95,045	96,700
Bond issue costs, net	-	2,965	2,965
Deferred charges, net	-	431,140	431,140
Capital assets, not being depreciated	702,196	6,596,140	7,298,336
Capital assets, being depreciated, net	<u>2,586,158</u>	<u>8,161,190</u>	<u>10,747,348</u>
Total assets	<u>5,688,103</u>	<u>19,594,315</u>	<u>25,282,418</u>
LIABILITIES			
Accounts payable	124,219	554,925	679,144
Accrued expenses	37,304	10,391	47,695
Interest payable	-	65,048	65,048
Deferred revenue	167,124	3,200,874	3,367,998
Funds held in trust	-	10,054	10,054
Refundable deposits	-	41,050	41,050
Noncurrent liabilities			
Due within 1 year	80,330	456,334	536,664
Due in more than 1 year	<u>161,776</u>	<u>11,829,874</u>	<u>11,991,650</u>
Total liabilities	<u>570,753</u>	<u>16,168,550</u>	<u>16,739,303</u>
NET POSITION			
Invested in capital assets, net of related debt	3,153,354	4,451,854	7,605,208
Restricted	429,398	2,172,528	2,601,926
Unrestricted (deficit)	<u>1,534,598</u>	<u>(3,198,617)</u>	<u>(1,664,019)</u>
Total net position	<u>\$ 5,117,350</u>	<u>\$ 3,425,765</u>	<u>\$ 8,543,115</u>

The accompanying notes are an integral part of these financial statements

TOWN OF CLARKDALE, ARIZONA
Statement of Activities
Year Ended June 30, 2013

	Program Revenue			Net (Expense) Revenue and Changes in Net Position			
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government		Total
					Governmental Activities	Business-type Activities	
Primary government:							
Governmental activities							
General government	\$ 1,193,391	\$ 121,483	\$ 37,316	\$ -	\$ (1,034,592)	\$ -	\$ (1,034,592)
Public safety	949,464	30,368	34,346	13,199	(871,551)	-	(871,551)
Highways and streets	766,257	3,000	283,859	465,472	(13,926)	-	(13,926)
Culture and recreation	218,283	3,941	51,854	21,363	(141,125)	-	(141,125)
Total governmental activities	3,127,395	158,792	407,375	500,034	(2,061,194)	-	(2,061,194)
Business-type activities							
Wastewater	479,327	545,300	-	-	65,973	65,973	65,973
Sanitation	255,841	287,046	-	-	31,205	31,205	31,205
Water	1,114,498	1,284,224	6,961	290,258	466,945	466,945	466,945
Cemetery	47,190	45,378	-	-	(1,812)	(1,812)	(1,812)
Total business-type activities	1,896,856	2,161,948	6,961	290,258	562,311	562,311	562,311
Total primary government	\$ 5,024,251	\$ 2,320,740	\$ 414,336	\$ 790,292	(2,061,194)	562,311	(1,498,883)
General revenue:							
Taxes:							
Sales Taxes					1,074,539		1,074,539
Property taxes					409,880		409,880
Franchise tax					90,386		90,386
State sales tax revenue sharing					335,347		335,347
Auto lieu tax revenue sharing					205,083		205,083
State revenue sharing					418,500		418,500
Investment income					15,564	8,637	24,201
Miscellaneous					6,805		6,805
Transfers					146,409	(146,409)	-
Total general revenue					2,702,513	(137,772)	2,564,741
Change in net position					641,319	424,539	1,065,858
Net position, beginning of year, as restated					4,476,031	3,001,226	7,477,257
Net position, end of year					\$ 5,117,350	\$ 3,425,765	\$ 8,543,115

The accompanying notes are an integral part of these financial statements

TOWN OF CLARKDALE, ARIZONA
Balance Sheet
Governmental Funds
June 30, 2013

	General Fund	HURF Fund	Developer Reimbursement Fund	Grants Fund	Other Governmental Funds	Total Governmental Funds
ASSETS						
Cash and cash equivalents	\$ 940,650	\$ 284,590	\$ 637,846	\$ 144,764	\$ 147,396	\$ 2,155,246
Taxes receivable	125,398	-	-	-	-	125,398
Due from other governments	37,687	27,238	-	49,929	2,596	117,450
Other receivable	-	-	1,655	-	-	1,655
Total assets	1,103,735	311,828	639,501	194,693	149,992	2,399,749
LIABILITIES AND FUND BALANCES						
Liabilities						
Accounts payable	63,287	47,932	3,118	9,307	575	124,219
Accrued expenses	34,364	1,763	237	665	275	37,304
Deferred revenue	10,549	-	32,833	169,469	700	213,551
Total liabilities	108,200	49,695	36,188	179,441	1,550	375,074
Fund balances						
Restricted	61,432	262,133	-	57,735	48,098	429,398
Assigned	363,009	-	603,313	-	-	966,322
Unassigned	571,094	-	-	(42,483)	100,344	628,955
Total fund balances	995,535	262,133	603,313	15,252	148,442	2,024,675
Total liabilities and fund balances	\$ 1,103,735	\$ 311,828	\$ 639,501	\$ 194,693	\$ 149,992	\$ 2,399,749

The accompanying notes are an integral part of these financial statements

TOWN OF CLARKDALE, ARIZONA
Reconciliation of the Balance Sheet to the Statement of Net Position
Governmental Funds
June 30, 2013

Fund balances--total governmental funds		\$ 2,024,675
<p>Amounts reported for governmental activities in the Statement of Net Position are different because:</p>		
<p>Capital assets used in governmental activities are not financial resources and therefore, are not reported in the funds.</p>		
Capital assets	5,758,972	
Less accumulated depreciation	<u>(2,470,618)</u>	3,288,354
<p>Some receivables are not available to pay for current-period expenditures and therefore, are deferred in the funds.</p>		
Reimbursable grant expenditures	35,878	
Property taxes	<u>10,549</u>	46,427
<p>Some liabilities, including notes payable, are not due and payable in the current period and therefore, are not reported in the funds</p>		
Compensated absences	(107,106)	
Notes payable	<u>(135,000)</u>	<u>(242,106)</u>
Net position of governmental activities		<u><u>\$ 5,117,350</u></u>

The accompanying notes are an integral part of these financial statements

TOWN OF CLARKDALE, ARIZONA
Statement of Revenue, Expenditures, and Changes in Fund Balance
Governmental Funds
Year Ended June 30, 2013

	General Fund	HURF Fund	Developer Reimbursement Fund	Grants Fund	Other Governmental Funds	Total Governmental Fund
Revenue						
Taxes	\$ 1,577,611	-	\$ -	-	\$ -	\$ 1,577,611
Intergovernmental	1,025,738	283,859	-	514,548	-	1,824,145
Fines and forfeitures	33,084	-	-	-	-	33,084
Licenses and permits	33,452	-	-	-	-	33,452
Charges for services	2,594	-	-	-	8,876	11,470
Rental income	9,112	3,000	-	-	-	12,112
Contributions	20,192	-	-	-	-	20,192
Investment income	11,859	3,587	-	-	91	15,537
Other revenue	10,709	190	71,744	-	-	82,643
Total revenue	2,724,351	290,636	71,744	514,548	8,967	3,610,246
Expenditures						
Current						
General government	1,053,380	-	41,735	17,638	-	1,112,753
Public safety	900,938	-	-	16,369	2,546	919,853
Highways and streets	354,479	277,800	-	-	-	632,279
Culture and recreation	188,290	-	-	11,007	-	199,297
Capital outlay	9,075	109,002	-	478,841	-	596,918
Debt service						
Principal	30,000	-	-	-	-	30,000
Interest	6,871	-	-	-	-	6,871
Total expenditures	2,543,033	386,802	41,735	523,855	2,546	3,497,971
Excess (deficiency) of revenue over (under) expenditures	181,318	(96,166)	30,009	(9,307)	6,421	112,275
Other financing sources						
Transfers in (out)	64,324	96,732	-	(8,647)	(6,000)	146,409
Net change in fund balances	245,642	566	30,009	(17,954)	421	258,684
Fund balances, July 1, 2012	749,893	261,567	573,304	33,206	148,021	1,765,991
Fund balances, June 30, 2013	\$ 995,535	\$ 262,133	\$ 603,313	\$ 15,252	\$ 148,442	\$ 2,024,675

The accompanying notes are an integral part of these financial statements

TOWN OF CLARKDALE, ARIZONA
Reconciliation of the Statement of Revenue, Expenditures,
and Changes in Fund Balances to the Statement of Activities
Governmental Funds
Year Ended June 30, 2013

Net change in fund balances--total governmental funds		\$ 258,684
<p>Amounts reported for governmental activities in the Statement of Activities are different because:</p>		
<p>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.</p>		
Capital outlay	596,918	
Depreciation expense	<u>(256,846)</u>	
		340,072
<p>Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds.</p>		
Grant revenues	14,865	
Property taxes	<u>(2,806)</u>	
		12,059
<p>Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position.</p>		
		30,000
<p>Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore, are not reported as expenditures in governmental funds.</p>		
Change in compensated absences		<u>504</u>
Change in net position of governmental activities		<u><u>\$ 641,319</u></u>

The accompanying notes are an integral part of these financial statements

TOWN OF CLARKDALE, ARIZONA
Statement of Net Position
Proprietary Funds
June 30, 2013

	Business-type Activities--Enterprise Funds				Total
	Wastewater Fund	Sanitation Fund	Water Fund	Cemetery Fund	
ASSETS					
Current assets					
Cash and cash equivalents	\$ 358,717	\$ 31,711	\$ 1,924,978	\$ 129,617	\$ 2,445,023
Cash and cash equivalents - restricted	973,247	-	763,093	-	1,736,340
Accounts receivable - net	28,630	15,100	81,647	1,095	126,472
Other accounts receivable	-	-	95,045	-	95,045
Total current assets	1,360,594	46,811	2,864,763	130,712	4,402,880
Noncurrent assets					
Bond issue costs, net	2,965	-	-	-	2,965
Deferred charges, net	-	-	431,140	-	431,140
Capital assets, net of accumulated depreciation, where applicable:					
Land	208,560	-	283,369	-	491,929
Buildings, net	115,867	-	-	-	115,867
Utility systems, net	8,798,683	-	5,308,183	-	14,106,866
Equipment, net	-	-	42,668	-	42,668
Capital assets, net	<u>9,123,110</u>	<u>-</u>	<u>5,634,220</u>	<u>-</u>	<u>14,757,330</u>
Total noncurrent assets	9,126,075	-	6,065,360	-	15,191,435
Total assets	10,486,669	46,811	8,930,123	130,712	19,594,315
LIABILITIES					
Current liabilities					
Accounts payable	316,895	17,328	220,488	214	554,925
Accrued expenses	3,888	575	5,575	353	10,391
Interest payable	65,048	-	-	-	65,048
Deferred revenue	3,068,618	1,130	6,993	124,133	3,200,874
Funds held in trust	10,054	-	-	-	10,054
Refundable deposits	-	-	41,050	-	41,050
Compensated absences, current	2,238	10,577	10,492	1,613	24,920
Bonds payable, current	30,000	-	-	-	30,000
Leases payable, current	-	-	14,250	-	14,250
Notes payable, current	193,616	-	193,548	-	387,164
Total current liabilities	3,690,357	29,610	492,396	126,313	4,338,676
Noncurrent liabilities					
Compensated absences	746	3,525	3,497	537	8,305
Bonds payable	160,000	-	-	-	160,000
Leases payable	-	-	13,631	-	13,631
Notes payable	4,287,640	-	7,360,298	-	11,647,938
Total noncurrent liabilities	4,448,386	3,525	7,377,426	537	11,829,874
Total liabilities	8,138,743	33,135	7,869,822	126,850	16,168,550
Net position					
Invested in capital assets, net of related debt	4,451,854	-	-	-	4,451,854
Restricted	1,396,935	-	775,593	-	2,172,528
Unrestricted (deficit)	(3,500,863)	13,676	284,708	3,862	(3,198,617)
Total net position	\$ 2,347,926	\$ 13,676	\$ 1,060,301	\$ 3,862	\$ 3,425,765

The accompanying notes are an integral part of these financial statements

TOWN OF CLARKDALE, ARIZONA
Statement of Revenue, Expenses, and Changes in Fund Net Position
Proprietary Funds
Year Ended June 30, 2013

	Business-type Activities--Enterprise Funds				Total
	Wastewater Fund	Sanitation Fund	Water Fund	Cemetery Fund	
Operating revenue					
Charges for services	\$ 545,300	\$ 287,046	\$ 1,284,224	\$ 45,378	\$ 2,161,948
Other revenue	-	-	-	-	-
Total operating revenue	<u>545,300</u>	<u>287,046</u>	<u>1,284,224</u>	<u>45,378</u>	<u>2,161,948</u>
Operating expenses					
Personnel	159,079	44,059	309,208	19,374	531,720
Depreciation	81,613	-	215,884	-	297,497
Repairs and maintenance	13,468	1,341	116,702	8,633	140,144
Professional services	3,709	203,321	10,217	-	217,247
Utilities	55,527	454	85,742	1,544	143,267
Chemical tests	24,962	-	-	-	24,962
Materials and supplies	34,300	3,741	19,366	4,959	62,366
Amortization	988	-	19,597	-	20,585
Sludge removal	-	-	-	-	-
Other	3,186	2,925	18,981	10,012	35,104
Insurance	8,936	-	10,861	2,668	22,465
Total operating expenses	<u>385,768</u>	<u>255,841</u>	<u>806,558</u>	<u>47,190</u>	<u>1,495,357</u>
Operating income (loss)	<u>159,532</u>	<u>31,205</u>	<u>477,666</u>	<u>(1,812)</u>	<u>666,591</u>
Nonoperating revenue (expenses)					
Grant	-	-	6,961	-	6,961
Investment income	2,954	246	2,331	3,106	8,637
Interest expense	(93,559)	-	(307,940)	-	(401,499)
Total nonoperating revenue (expenses)	<u>(90,605)</u>	<u>246</u>	<u>(298,648)</u>	<u>3,106</u>	<u>(385,901)</u>
Income (loss) before contributions, gains, losses, and transfers	68,927	31,451	179,018	1,294	280,690
Capital contribution	-	-	290,258	-	290,258
Transfers in (out)	59,597	(63,629)	(144,541)	2,164	(146,409)
Increase (decrease) in net position	128,524	(32,178)	324,735	3,458	424,539
Total net position, July 1, 2012, as restated	<u>2,219,402</u>	<u>45,854</u>	<u>735,566</u>	<u>404</u>	<u>3,001,226</u>
Total net position, June 30, 2013	<u>\$ 2,347,926</u>	<u>\$ 13,676</u>	<u>\$ 1,060,301</u>	<u>\$ 3,862</u>	<u>\$ 3,425,765</u>

The accompanying notes are an integral part of these financial statements

TOWN OF CLARKDALE, ARIZONA
Statement of Cash Flows
Proprietary Funds
Year Ended June 30, 2013

	Business-type Activities--Enterprise Funds				
	Wastewater Fund	Sanitation Fund	Water Fund	Cemetery Fund	Total
Cash flows from operating activities:					
Receipts from customers	\$ 532,010	\$ 287,672	\$ 1,288,351	\$ 40,503	\$ 2,148,536
Payments to suppliers and providers of goods and services	(206,089)	(220,915)	(359,987)	(34,260)	(821,251)
Payments to employees	(102,227)	(20,458)	(209,071)	(10,904)	(342,660)
Net cash provided by (used by) operating activities	223,694	46,299	719,293	(4,661)	984,625
Cash flows from noncapital financing activities:					
Transfers (to)/from other funds	59,597	(63,629)	(144,541)	2,164	(146,409)
Funds held in trust	10,054	-	-	-	10,054
Proceeds from noncapital grants	-	-	35,000	-	35,000
Net cash provided by (used by) noncapital financing activities	69,651	(63,629)	(109,541)	2,164	(101,355)
Cash flows from capital and related financing activities:					
Purchase of capital assets	(3,621,487)	-	(1,094,957)	-	(4,716,444)
Interest paid	(41,863)	-	(307,940)	-	(349,803)
Principal paid on long-term debt	(25,000)	-	(175,195)	-	(200,195)
Proceeds from capital grants	-	-	285,658	-	285,658
Proceeds from notes payable	3,928,227	-	954,944	-	4,883,171
Net cash provided by (used by) capital and related financing activities	239,877	-	(337,490)	-	(97,613)
Cash flows from investing activities:					
Interest received on investments	2,954	246	2,331	3,106	8,637
Net cash provided by (used by) investing activities	2,954	246	2,331	3,106	8,637
Net increase (decrease) in cash and cash equivalents	536,176	(17,084)	274,593	609	794,294
Cash and cash equivalents, July 1, 2012	795,788	48,795	2,413,478	129,008	3,387,069
Cash and cash equivalents, June 30, 2013	\$ 1,331,964	\$ 31,711	\$ 2,688,071	\$ 129,617	\$ 4,181,363
Cash	\$ 358,717	\$ 31,711	\$ 1,924,978	\$ 129,617	\$ 2,445,023
Cash - restricted	973,247	-	763,093	-	1,736,340
Cash and cash equivalents, June 30, 2013	\$ 1,331,964	\$ 31,711	\$ 2,688,071	\$ 129,617	\$ 4,181,363

The accompanying notes are an integral part of these financial statements

TOWN OF CLARKDALE, ARIZONA
Statement of Cash Flows
Proprietary Funds
Year Ended June 30, 2013
(Continued)

	Business-type Activities--Enterprise Funds				
	Wastewater Fund	Sanitation Fund	Water Fund	Cemetery Fund	Total
Reconciliation of operating income (loss) to net cash provided by (used by) operating activities:					
Operating income (loss)	\$ 159,532	\$ 31,205	\$ 477,666	\$ (1,812)	\$ 666,591
Adjustments to reconcile operating income (loss) to net cash provided by (used by) operating activities:					
Amortization	988	-	19,597	-	20,585
Depreciation	81,613	-	215,884	-	297,497
(Increase) decrease in:					
Accounts receivable	(3,235)	626	5,017	-	2,408
Increase (decrease) in:					
Accounts payable	10,468	295	4,337	(153)	14,947
Accrued expenses	729	71	139	29	968
Deferred revenue	(10,055)	-	210	(4,875)	(14,720)
Refundable deposits	-	-	(1,100)	-	(1,100)
Compensated absences	(16,346)	14,102	(2,457)	2,150	(2,551)
Net cash provided by (used by) operating activities	\$ 223,694	\$ 46,299	\$ 719,293	\$ (4,661)	\$ 984,625

NONCASH INVESTING, CAPITAL, AND NON CAPITAL FINANCING ACTIVITIES:

The Town purchased \$299,011 and \$163,799 of capital assets with accounts payable in the Wastewater and Water Funds, respectively. The Town also received a donated vehicle in the Water Fund with a fair value of \$4,600.

The accompanying notes are an integral part of these financial statements

TOWN OF CLARKDALE, ARIZONA
Notes to Financial Statements
June 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements of the Town of Clarkdale, Arizona (Town) have been prepared in conformity with U.S. generally accepted accounting principles applicable to governmental units adopted by the Governmental Accounting Standards Board (GASB). A summary of the Town's more significant accounting policies follows.

A. Reporting Entity

The Town is a general purpose local government that is governed by a separately elected Town Council. The accompanying financial statements present the activities of the Town (the primary government) and its component units.

Component units are legally separate entities for which the Town is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the Town's operations. Therefore, data from these units is combined with data of the primary government. Discretely presented component units, on the other hand, are reported in a separate column in the combined financial statements to emphasize they are legally separate from the Town. The Town has no discretely presented component units. The following is a discussion of the Town's blended component unit.

The Town of Clarkdale Municipal Property Corporation (MPC) is a nonprofit corporation incorporated under the laws of the State of Arizona. The principal objective of the MPC is to assist the Town of Clarkdale, Arizona, in acquiring financing for various projects of the Town. The Town has a "moral obligation" for the repayment of the MPC's bonds. The MPC's board of directors consists of three members, all of which are appointed by the Town of Clarkdale, Arizona's Town Council.

B. Basis of Presentation

The basic financial statements include both government-wide statements and fund financial statements. The government-wide statements focus on the Town as a whole, while the fund financial statements focus on major funds. Each presentation provides valuable information that can be analyzed and compared between years and between governments to enhance the usefulness of the information.

Government-wide statements—provide information about the primary government (the Town). The statements include a statement of net position and a statement of activities. These statements report the financial activities of the overall government, except for fiduciary activities. They also distinguish between the governmental and business-type activities of the Town. Governmental activities generally are financed through taxes and intergovernmental revenues. Business-type activities are financed in whole or in part by fees charged to external parties.

TOWN OF CLARKDALE, ARIZONA
Notes to Financial Statements
June 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

A statement of activities presents a comparison between direct expenses and program revenues for each function of the Town's governmental activities and each segment of its business-type activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. The Town does not allocate indirect expenses to programs or functions. Program revenues include charges to customers for goods or services, operating grants, capital grants and contributions. Revenues that are not classified as program revenues, including internally dedicated resources and all taxes, are reported as general revenues.

Generally, the effect of interfund activity has been eliminated from the government-wide financial statements to minimize the double counting of internal activities. However, charges for interfund services provided and used are not eliminated if the prices approximate their external exchange values.

Fund financial statements—provide information about the Town's funds. Separate statements are presented for the governmental and proprietary fund categories. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds.

Proprietary fund operating revenues, such as charges for services, result from transactions associated with the fund's principal activity in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies and investment earnings, result from transactions in which the parties do not exchange equal values. Revenues generated by ancillary activities are also reported as nonoperating revenues.

The Town reports the following major governmental funds:

The ***General Fund*** is the Town's primary operating fund. It accounts for all financial resources of the Town, except those required to be accounted for in another fund.

The ***HURF/LTAF Fund*** accounts for specific revenue received from the State of Arizona Highway Revenue Fund and from the State of Arizona Local Transportation assistance Fund which are legally restricted to expenditures for street purposes.

The ***Developer Reimbursement Fund*** accounts for specific revenues received from developers through special development contracts in which certain development costs are reimbursable by the developer and are accounted for in this fund.

The ***Grants Fund*** accounts for specific revenues sources that are restricted to expenditures for specified purposes as defined by the grantor.

TOWN OF CLARKDALE, ARIZONA
Notes to Financial Statements
June 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

The Town reports the following major enterprise funds:

The *Wastewater Fund* accounts for the costs to operate, construct, and finance the Town's wastewater treatment system.

The *Sanitation Fund* accounts for the costs to operate and finance the Town's contracted sanitation operations. The Town does not operate a landfill.

The *Water Fund* accounts for the costs to operate and finance the Town's water system.

The *Cemetery Fund* accounts for the costs to operate the Town's cemetery. The perpetual care of the cemetery is accounted for in a governmental fund.

C. Basis of Accounting

The government-wide and proprietary fund financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Property taxes are recognized as revenue in the year for which they are levied. Grants and donations are recognized as revenue as soon as all eligibility requirements the provider imposed have been met.

Governmental funds in the fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The Town considers all revenues reported in the governmental funds to be available if the revenues are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, compensated absences, and landfill closure and post closure care costs, which are recognized as expenditures to the extent they are due and payable. General capital asset acquisitions are reported as expenditures in governmental funds. Issuances of general long-term debt and acquisitions under capital lease agreements are reported as other financing sources.

D. Cash and Investments

For purposes of its statement of cash flows, the Town considers only those highly liquid investments with a maturity of 3 months or less when purchased to be cash equivalents.

Nonparticipating interest-earning investment contracts are stated at cost. Money market investments and participating interest-earning investment contracts with a remaining maturity of 1 year or less at time of purchase are stated at amortized cost. All other investments are stated at fair value.

TOWN OF CLARKDALE, ARIZONA
Notes to Financial Statements
June 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

Cash and investments are pooled except for funds required to be held by fiscal agents or restricted under provisions of bond indentures. Interest earned from such monies is allocated to each of the funds based on the average daily cash balances.

E. Property Tax Calendar

Property taxes are levied on or before the third Monday in August and are payable in two equal installments. The first installment is due on the first day of October and becomes delinquent after the first business day of November. The second installment is due on the first day of March of the next year and becomes delinquent after the first business day of May.

A lien assessed against real property assessed attaches on the first day of January preceding assessment and levy thereof.

F. Allowance for Uncollectible Accounts

Allowances for uncollectible accounts receivable are estimated by the Town. The amount recorded as uncollectible at June 30, 2013 in the Wastewater, Sanitation, Water, and Cemetery Funds were \$5,000, \$2,637, \$14,257, and \$0, respectively.

G. Capital Assets

Capital assets are reported at actual cost. Donated assets are reported at estimated fair value at the time received.

Capitalization thresholds (the dollar values above which asset acquisitions are added to the capital asset accounts), depreciation methods, and estimated useful lives of capital assets reported in the government-wide statements and proprietary funds are as follows:

	<u>Capitalization Threshold</u>	<u>Depreciation Method</u>	<u>Estimated Useful Life (years)</u>
Land	\$5,000	N/A	-
Construction in progress	5,000	N/A	-
Buildings	5,000	Straight-line	25 - 30
Improvements	5,000	Straight-line	18 - 75
Water distribution system	5,000	Straight-line	5 - 30
Sewer plant	5,000	Straight-line	75
Infrastructure	5,000	Straight-line	15
Furniture, machinery, and equipment	5,000	Straight-line	5 - 10
Vehicles	5,000	Straight-line	5 - 10

TOWN OF CLARKDALE, ARIZONA
Notes to Financial Statements
June 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

H. Fund Balance Reporting

The Governmental Accounting Standards Board (GASB) Statement No. 54 requires fund balances to be properly reported within one of the fund balance categories listed below:

1. *Nonspendable* fund balance includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact such as fund balance associated with inventories, prepaids, long-term loans and notes receivable (unless the proceeds are restricted, committed, or assigned),
2. *Restricted* fund balance includes amounts that can be spent only for the specific purposes stipulated by constitution provisions or enabling legislation, or external resource providers,
3. *Committed* fund balance includes amounts that can be used only for the specific purposes determined by a formal action of the Town's Town Council,
4. *Assigned* fund balances are intended to be used by the Town for specific purposes but do not meet the criteria to be classified as restricted or committed, and
5. *Unassigned* fund balance is the residual classification for the Town's governmental funds and includes all spendable amounts not contained in other classifications.

The Town's policy for committed fund balances is through formal Town resolutions passed through the elected town council. The process of rescinding a committed fund balance requires the same process.

The Town's policy for assigned fund balances is through motions passed by the elected town council. Assigned fund balances do not require a formal resolution.

When expenditures incur for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) amounts are available, the Town's policy is to apply the expenditure first to restricted, and then to unrestricted in the following order of committed, assigned, and then unassigned.

I. Investment Income

Investment income is composed of interest, dividends, and net changes in the fair value of applicable investments.

J. Compensated Absences

Compensated absences consist of compensated time-off earned by employees based on services already rendered. There are three types of compensated time-off available to full-time employees: Illness Bank (IB), Paid Time Off (PTO), and Comp Time. Upon termination of employment, all

TOWN OF CLARKDALE, ARIZONA
Notes to Financial Statements
June 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

unused and eligible IB, PTO, and Comp Time benefits are paid to employees. Accordingly, such benefits are accrued as a liability in the financial statements.

K. Impact of Recently Issued Accounting Principles

In December 2010, the GASB issued Statement 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*. GASB 62 incorporates into the GASB's authoritative literature certain accounting and financial reporting guidance that is included in the following pronouncements issued on or before November 30, 1989, which does not conflict with or contradict GASB pronouncements: Financial Accounting Standards Board (FASB) Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Research Bulletins of the American Institute of Certified Public Accountants'(AICPA) Committee on Accounting Procedure. This statement is effective for periods beginning after December 15, 2011. The adoption of GASB 62 does not have any impact on the Town's financial statements.

In June 2011, the GASB issued Statement 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*. GASB 63 provides guidance for reporting deferred outflows of resources, deferred inflows of resources, and net position in a statement of financial position and related disclosures. The statement of net position is renamed the statement of net position and includes four components: assets, deferred outflows of resources, liabilities, and deferred inflows of resources. The provisions of this Statement are effective for financial statements for periods beginning after December 15, 2011.

TOWN OF CLARKDALE, ARIZONA
Notes to Financial Statements
June 30, 2013

NOTE 2 – DEPOSITS AND INVESTMENTS

Arizona Revised Statutes (A.R.S.) authorize the Town to invest public monies in the State Treasurer’s investment pool; U.S. Treasury obligations; specified state and local government bonds; and interest-earning investments such as savings accounts, certificates of deposit, and repurchase agreements in eligible depositories. The statutes require collateral for demand deposits, certificates of deposit, and repurchase agreements at 101 percent of all deposits not covered by federal depository insurance.

The Town has not formally adopted deposit and investment policies that limit the Town’s allowable deposits or investments and which address the specific types of risk to which the Town is exposed such as interest rate risk, credit risk, and custodial credit risk.

Deposits—At June 30, 2013, the carrying amount of the Town’s total cash in bank was \$5,081,133, and the bank balance was \$5,165,042. Of the bank balance, \$250,000 was covered by federal depository insurance and the remaining balance was covered by collateral held by the pledging financial institution in the Town’s name.

Deposits and investments at June 30, 2013 consist of the following:

Deposits	
Cash on hand	\$ 798
Cash in bank	5,081,133
Cash held by trustee	824,536
Investments	
State Treasurer's Investment Pool	430,142
Total deposits and investments	6,336,609
Cash - restricted	(1,736,340)
Total cash and cash equivalents	\$ 4,600,269

Restricted cash on the Statement of Net Position consists of the following:

	Wastewater Fund	Water Fund	Total
Debt Service	\$ 870,755	\$ 531,982	\$ 1,402,737
Clarkdale Water Trust Fund	-	190,061	190,061
MPC Trust	102,492	-	102,492
Customer deposits	-	41,050	41,050
	\$ 973,247	\$ 763,093	\$ 1,736,340

TOWN OF CLARKDALE, ARIZONA
Notes to Financial Statements
June 30, 2013

NOTE 2 – DEPOSITS AND INVESTMENTS – Continued

Investments—At June 30, 2013, the Town’s investments were reported at fair value. The Town’s investments consisted of the State Treasurer’s Local Government Investment (LGIP) Pool 7. LGIP Pool 7 is a short-term fund that invests in only products backed by the full faith and credit of the United State Government. LGIP Pool 7 is unrated.

The State Board of Deposit provides oversight for the State Treasurer’s pools, and the Local Government Investment Pool Advisory Committee provides consultation and advice to the Treasurer. The fair value of a participant’s position in the pool approximates the value of that participant’s pool shares. The shares are not identified with specific investments and are not subject to custodial credit risk.

NOTE 3 – CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2013, was as follows:

	Balance July 01, 2012	Increase	Decreases	Balance June 30, 2013
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 583,786	\$ 46,215	\$ -	\$ 630,001
Construction in progress	-	72,195	-	72,195
Total capital assets not being depreciated	583,786	118,410	-	702,196
Capital assets being depreciated:				
Buildings and improvements	1,919,980	21,363	-	1,941,343
Infrastructure	1,541,197	426,536	-	1,967,733
Machinery and equipment	728,281	30,609	-	758,890
Vehicles	415,381	-	(26,570)	388,811
Total	4,604,839	478,508	(26,570)	5,056,777
Less accumulated depreciation for:				
Buildings and improvements	(1,258,034)	(50,145)	-	(1,308,179)
Infrastructure	(240,532)	(102,746)	-	(343,278)
Machinery and equipment	(435,652)	(66,519)	-	(502,171)
Vehicles	(306,125)	(37,436)	26,570	(316,991)
Total	(2,240,343)	(256,846)	26,570	(2,470,619)
Total capital assets being depreciated, net	2,364,496	221,662	-	2,586,158
Governmental activities capital assets, net	\$ 2,948,282	\$ 340,072	\$ -	\$ 3,288,354

TOWN OF CLARKDALE, ARIZONA
Notes to Financial Statements
June 30, 2013

NOTE 3 – CAPITAL ASSETS – Continued

	Balance July 01, 2012	Increase	Decreases	Balance June 30, 2013
Business-type activities:				
Capital assets not being depreciated:				
Land	\$ 491,929	\$ -	\$ -	\$ 491,929
Construction in progress	1,047,527	5,056,684	-	6,104,211
Total capital assets not being depreciated	<u>1,539,456</u>	<u>5,056,684</u>	<u>-</u>	<u>6,596,140</u>
Capital assets being depreciated:				
Sewer plant and equipment	5,164,831	-	-	5,164,831
Water distribution system	5,938,650	4,600	-	5,943,250
Total	<u>11,103,481</u>	<u>4,600</u>	<u>-</u>	<u>11,108,081</u>
Less accumulated depreciation for:				
Sewer plant and equipment	(1,014,123)	(81,613)	-	(1,095,736)
Water distribution system	(1,635,271)	(215,884)	-	(1,851,155)
Total	<u>(2,649,394)</u>	<u>(297,497)</u>	<u>-</u>	<u>(2,946,891)</u>
Total capital assets being depreciated, net	<u>8,454,087</u>	<u>(292,897)</u>	<u>-</u>	<u>8,161,190</u>
Business-type activities capital assets, net	<u>\$ 9,993,543</u>	<u>\$ 4,763,787</u>	<u>\$ -</u>	<u>\$ 14,757,330</u>

Depreciation expense was charged to each function as follows:

Governmental activities:	
General government	\$ 73,893
Public safety	29,737
Highways and streets	134,104
Culture and recreation	19,112
Total governmental activities depreciation expense	<u>\$ 256,846</u>
Business-type activities:	
Wastewater	\$ 81,613
Water	215,884
Total business-type activities depreciation expense	<u>\$ 297,497</u>

TOWN OF CLARKDALE, ARIZONA
Notes to Financial Statements
June 30, 2013

NOTE 4 – DUE FROM OTHER GOVERNMENTS

Amounts due from other governments at June 30, 2013 consisted of the following:

State shared revenues:	
Highway user revenue fund	\$ 27,238
State sales tax	29,197
Auto lieu tax	8,490
State of Arizona grant revenues	52,525
	<u>\$ 117,450</u>

NOTE 5 – DEFERRED REVENUE

Government-wide, proprietary, and fund financial statements defer revenue on the receipt of funds that are unearned. Deferred revenue will be recognized as revenue in the period in which it is earned. In addition, governmental fund revenue must be available for financing current expenditures. As discussed in Note 1, *available* is considered received within 60 days from year end. Funds that are unavailable and or unearned are deferred in the fund statements. The following schedules detail the Town's deferred revenues for the year ended June 30, 2013.

<i>Government-wide and Proprietary funds</i>	Business-type Activities					Total
	Governmental Activities	Wastewater Fund	Sanitation Fund	Water Fund	Cemetery Fund	
Builder advanced construction and planning costs	\$ -	\$ 2,001,946	\$ -	\$ -	\$ -	\$ 2,001,946
Phelps Dodge effluent water credit	-	1,066,337	-	-	-	1,066,337
Unapplied credits	-	335	1,130	6,993	124,133	132,591
Prepaid contract reimbursable	31,178	-	-	-	-	31,178
Grant advances	135,946	-	-	-	-	135,946
	<u>\$ 167,124</u>	<u>\$ 3,068,618</u>	<u>\$ 1,130</u>	<u>\$ 6,993</u>	<u>\$ 124,133</u>	<u>\$ 3,367,998</u>

<i>Governmental funds</i>	Developer			Non-major	Total
	General Fund	Reimbursement Fund	Grants Fund	SRO Fund	
Developer reimbursable	\$ -	\$ 32,833	\$ -	\$ -	\$ 32,833
Grant receivables	-	-	169,469	700	170,169
Property tax receivables	10,549	-	-	-	10,549
	<u>\$ 10,549</u>	<u>\$ 32,833</u>	<u>\$ 169,469</u>	<u>\$ 700</u>	<u>\$ 213,551</u>

TOWN OF CLARKDALE, ARIZONA
Notes to Financial Statements
June 30, 2013

NOTE 6 – LONG-TERM LIABILITIES

The following schedule details the Town's long-term liability and obligation activity for the year ended June 30, 2013.

	Balance July 1, 2012	Additions	Reductions	Balance June 30, 2013	Due within 1 year
Governmental activities:					
Compensated absences	\$ 107,610	\$ 109,200	\$ 109,704	\$ 107,106	\$ 80,330
Notes payable	165,000	-	30,000	135,000	-
Governmental activities long-term liabilities	<u>\$ 272,610</u>	<u>\$ 109,200</u>	<u>\$ 139,704</u>	<u>\$ 242,106</u>	<u>\$ 80,330</u>
Business-type activities:					
Compensated absences	\$ 35,776	\$ 22,750	\$ 25,301	\$ 33,225	\$ 24,920
Capital leases payable	40,399	-	12,518	27,881	14,250
Bonds payable	215,000	-	25,000	190,000	30,000
Notes payable	7,138,029	4,883,171	155,000	11,866,200	379,487
Plus: deferred amount on premium	176,579	-	7,677	168,902	7,677
Business-type activities long-term liabilities	<u>\$ 7,605,783</u>	<u>\$ 4,905,921</u>	<u>\$ 225,496</u>	<u>\$ 12,286,208</u>	<u>\$ 456,334</u>

Bonds Payable – The Town's bonded debt consists of a 1996 Revenue Bond issuance of \$500,000. The Revenue Bond requires repayments of interest due semi-annually starting July 1, 1997, and principle due annually starting July 1, 1997. Bonds outstanding at June 30, 2013, were as follows:

Description	Original Amount	Maturity Ranges	Interest Rates	Outstanding Principal
Revenue Bonds, Series 1996	<u>\$ 500,000</u>	1997- 2016	4.50-6.35%	<u>\$ 190,000</u>

TOWN OF CLARKDALE, ARIZONA
Notes to Financial Statements
June 30, 2013

NOTE 6 – LONG-TERM LIABILITIES – Continued

Notes Payable – The Town’s notes payable consisted of the following:

	Governmental Activities	Business-type Activities
Note payable to Greater Arizona Development Authority (GADA) requiring repayments of interest due semiannually beginning August 1, 2003 and principal payments due annually beginning August 1, 2004 with final payment due August 1, 2017. Interest rates follow a GADA bond issue rate that varies between 2.25% and 4.38%.	\$ 135,000	\$ -
Note payable to the City of Cottonwood requiring repayments of interest due annually beginning July 1, 2006 and principal payments due annually beginning July 1, 2008 with final payment due July 1, 2035. The annual interest rate varies between 3.50% and 5.00%.	-	6,430,000
Note payable to Water Infrastructure Finance Authority of Arizona (WIFA) requiring repayments of interest due semiannually beginning July 1, 2012 and principal payments due annually beginning July 1, 2013 with final payment due July 1, 2033. The annual interest rate is 2.912%.	-	4,481,256
Note payable to Water Infrastructure Finance Authority of Arizona (WIFA) requiring repayments of interest due semiannually beginning July 1, 2013 and principal payments due annually beginning July 1, 2013 with final payment due July 1, 2032. The annual interest rate is 2.625%.	-	954,944
	\$ 135,000	\$ 11,866,200

The following schedule details debt service requirements to maturity for the Town’s bond and notes payable at June 30, 2013.

Year Ending June 30	Governmental Activities		Business-type Activities			
	Notes Payable		Notes Payable		Bonds Payable	
	Principal	Interest	Principal	Interest	Principal	Interest
2014	\$ -	\$ 6,271	\$ 387,164	\$ 479,093	\$ 30,000	\$ 10,113
2015	30,000	5,071	398,669	466,458	30,000	8,238
2016	35,000	3,745	430,305	452,601	35,000	6,033
2017	35,000	2,275	442,130	436,079	95,000	-
2018	35,000	766	459,154	418,854	-	-
2019-23	-	-	2,558,382	1,843,626	-	-
2024-28	-	-	3,036,846	1,334,195	-	-
2029-33	-	-	2,992,096	617,619	-	-
2034-38	-	-	1,330,356	68,000	-	-
Total	\$ 135,000	\$ 18,128	\$ 12,035,102	\$ 6,116,525	\$ 190,000	\$ 24,384

TOWN OF CLARKDALE, ARIZONA
Notes to Financial Statements
June 30, 2013

NOTE 6 – LONG-TERM LIABILITIES – Continued

Capital leases – The Town has acquired office equipment and a street sweeper under the provisions of long-term lease agreements classified as a capital leases for accounting purposes because they provide for a bargain purchase option or a transfer of ownership by the end of the lease term.

The assets acquired through capital leases are as follows:

	Business-type Activities
Equipment	\$ 68,037
Less: accumulated depreciation	(29,969)
Carrying value	\$ 38,068

The following schedule details debt service requirements to maturity for the Town’s capital leases payable at June 30, 2013.

Year Ending June 30	Business-type Activities
2014	\$ 15,202
2015	13,936
Total minimum lease payments	29,138
Less amount representing interest	(1,257)
Present value of net minimum lease payments	\$ 27,881

Interest expense – The total amount of interest expense included as direct functional expenses on the government-wide financial statements is \$6,871. \$6,871 was included as a direct functional of the general government.

NOTE 7 – RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town carries commercial insurance for all such risks of loss, including workers’ compensation and employees’ health and accident insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

TOWN OF CLARKDALE, ARIZONA
Notes to Financial Statements
June 30, 2013

NOTE 8 – RETIREMENT PLANS

Plan Descriptions – The Town contributes to the two plans described below. Benefits are established by state statute and generally provide retirement, death, long-term disability, survivor, and health insurance premium benefits. The retirement benefits are generally paid at a percentage, based on years of service, of the retirees' average compensation. Long-term disability benefits vary by circumstance, but generally pay a percentage of the employee's monthly compensation. Health insurance premium benefits are generally paid as a flat dollar amount per month towards the retiree's health care insurance premiums, in amounts based on whether the benefit is for the retiree or for the retiree and dependents

The *Arizona State Retirement System* (ASRS) administers cost-sharing multiple-employer defined benefit pension, health insurance premium, and long-term disability plans that cover employees of the State of Arizona and participating political subdivisions and school districts. The ASRS is governed by the Arizona State Retirement System Board according to the provisions of A.R.S. Title 38, Chapter 5, Article 2. The system issues a publicly available financial report that includes financial statements and required supplementary information. This report may be obtained by writing to the Arizona State Retirement System, 3300 N. Central Ave., P.O. Box 33910, Phoenix, Arizona, 85067-3910 or by calling (602) 240-2000 or (800) 621-3778.

The *Public Safety Personnel Retirement System* (PSPRS) administers agent multiple-employer defined benefit pension and health insurance premium plans that cover public safety personnel who are regularly assigned hazardous duty as employees of the State of Arizona or one of its political subdivisions. The PSPRS, acting as a common investment and administrative agent, is governed by a five-member board, known as The Fund Manager, and the participating local boards according to the provisions of A.R.S. Title 38, Chapter 5, Article 4. The PSPRS issues a publicly available financial report that includes financial statements and required supplementary information. This report may be obtained by writing to the Public Safety Personnel Retirement System, 3010 East Camelback Road, Suite 200, Phoenix, Arizona 85016-4416, or by calling (602) 255-5575.

Funding Policy – The Arizona State Legislature establishes and may amend active plan members' and the Town's contribution rates for both ASRS and PSPRS.

Cost-sharing plans – For the year ended June 30, 2013, active ASRS members and the Town were each required by statute to contribute at the actuarially determined rate of 11.14 percent (10.90 percent for retirement and 0.24 percent for long-term disability) of the members' annual covered payroll. The Town's contributions to ASRS for the years ended June 30, 2013, 2012, and 2011, were \$134,665, \$124,427, and \$114,782, respectively, which were equal to the required contributions for the year.

TOWN OF CLARKDALE, ARIZONA
Notes to Financial Statements
June 30, 2013

NOTE 8 – RETIREMENT PLANS – Continued

Agent plans – For the year ended June 30, 2013, active PSPRS members were required by statute to contribute 9.55 percent of the members’ annual covered payroll, and the Town was required to contribute at the actuarially determined rate of 20.16 percent, of which 2.07 percent was the health insurance premium portion.

The contribution requirements for the year ended June 30, 2013, were established by the June 30, 2013 actuarial valuations, and those actuarial valuations were based on the following actuarial methods and assumptions.

Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events in the future. Amounts determined regarding the funded status of the plans and the annual required contributions are subject to continual revision as actual results are compared to past expectations and new estimates are made. The required schedule of funding status presented below provides multiyear trend information that shows whether the actuarial value of the plans’ assets are increasing or decreasing over time relative to the actuarial accrued liability for benefits.

Projections of benefits are based on 1) the plans as understood by the Town of Clarkdale, Arizona and plan members and include the types of benefits in force at the valuation date, and 2) the pattern of sharing benefit costs between the Town and plan members to that point. Actuarial calculations reflect a long-term perspective and employ methods and assumptions that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets. The significant actuarial methods and assumptions used to establish the fiscal year 2013 contribution requirements are as follows:

Actuarial valuation date	June 30, 2013
Actuarial cost method	Entry Age Normal
Amortization method	Level percent-of-pay closed
Remaining amortization period	23 years for underfunded actuarial liability, 20 years for overfunded
Asset valuation method	7-year smoothed market
Actuarial assumptions:	
Investment rate of return	7.85%
Projected salary increases	4.50% - 8.50%
Payroll growth	4.50%

Trend Information – Annual pension cost information for the current and two preceding years follows for each of the agent plans.

TOWN OF CLARKDALE, ARIZONA
Notes to Financial Statements
June 30, 2013

NOTE 8 – RETIREMENT PLANS – Continued

Plan	Year Ended June 30	Annual Pension Cost (APC)	Percentage of APC Contributed	Net Pension Obligation
Pension	2013	\$ 44,744	100 %	\$ -
	2012	47,024	100	-
	2011	66,383	100	-
Health Insurance	2013	\$ -	100 %	\$ -
	2012	-	100	-
	2011	-	100	-

Schedules of Funded Status – Following are the schedules of funded status of the plans as of the most recent valuation date, June 30, 2013, and the previous two fiscal years. The fiscal year 2013 actuarial methods and assumptions used for the schedules are not significantly different than the fiscal year 2012 actuarial methods and assumptions as described on page above.

Pension

Actuarial Valuation Date	Actuarial Value of Plan Assets (a)	Actuarial Accrued Liability (b)	Funding (Liability) Excess (b-a)	Funded Ratio (a/b)	Annual Covered Payroll (c)	Unfunded Liability as Percentage of Covered Payroll ((a-b)/c)
6/30/2013	\$ 1,842,193	\$ 2,338,151	\$ 495,958	78.8 %	\$ 346,915	143.0 %
6/30/2012	1,889,335	2,256,436	367,101	83.7	216,113	169.9
6/30/2011	1,859,765	2,065,108	205,343	90.1	231,778	88.6

Health Insurance

Actuarial Valuation Date	Actuarial Value of Plan Assets (a)	Actuarial Accrued Liability (b)	Funding (Liability) Excess (b-a)	Funded Ratio (a/b)	Annual Covered Payroll (c)	Unfunded Liability as Percentage of Covered Payroll ((a-b)/c)
6/30/2013	\$ -	\$ 85,606	\$ 85,606	0.0 %	\$ 346,915	24.7 %
6/30/2012	-	81,414	81,414	0.0	216,113	37.7
6/30/2011	-	79,062	79,062	0.0	231,778	34.1

TOWN OF CLARKDALE, ARIZONA
Notes to Financial Statements
June 30, 2013

NOTE 9 – INTERFUND BALANCES AND ACTIVITY

Interfund transfers – During the year ended June 30, 2013, the Town transferred funds to cover shared expenses and interfund borrowings. Transfers made between funds during the year are as follows:

Transfers from	Transfer to				Total
	General Fund	HURF Fund	Wastewater Fund	Cemetery Fund	
General Fund	\$ -	\$ 94,459	\$ -	\$ -	\$ 94,459
HURF/LTAF Fund	37,727	-	-	-	37,727
Grants Fund	8,647	-	-	-	8,647
Perpetual Care Fund	-	-	-	6,000	6,000
Wastewater Fund	30,403	-	-	-	30,403
Sanitation Fund	23,629	40,000	-	-	63,629
Water Fund	54,541	-	90,000	-	144,541
Cemetery Fund	3,836	-	-	-	3,836
Total	\$ 158,783	\$ 134,459	\$ 90,000	\$ 6,000	\$ 389,242

NOTE 10 – RESTATEMENT OF BEGINNING NET POSITION

In prior periods, the Town had incorrectly recognized \$208,123 of developer reimbursements as revenue in the Wastewater Fund. In addition, the Town incorrectly deferred the recognition of revenue related to a \$118,776 developer reimbursements that should have been recorded as revenue in the Wastewater Fund. The total net adjustment in the Wastewater Fund is a decrease of \$89,347 in beginning net position and an increase in beginning deferred revenue.

TOWN OF CLARKDALE, ARIZONA
Notes to Financial Statements
June 30, 2013

NOTE 11 – GOVERNMENTAL FUND BALANCE/NET ASSET COMPONENTS

The Town's restrictions on net position in the government-wide statement of net position are as follows:

	Primary Government		
	Governmental Activities	Business-type Activities	Total
Ending net position, June 30, 2013			
Restricted for:			
Highway User Revenues	\$ 262,133	\$ -	\$ 262,133
RICO	57,735	-	57,735
Debt service	-	969,016	969,016
System improvements	-	190,061	190,061
Water Resource Development	-	489,727	489,727
Gila River Adjudication	-	51,057	51,057
Water Conservation	-	21,191	21,191
Regional Water Committees	-	12,979	12,979
Yavapai-Apache Gaming Compact:			
Clubhouse upgrades	5,000	-	5,000
EC Dev. Marketing	4,400	-	4,400
TapcoRAP	4,350	-	4,350
Impact fees:			
Civic	15,290	-	15,290
Park	13,809	-	13,809
Library	2,064	-	2,064
Police	3,185	-	3,185
Wastewater	-	427,919	427,919
Water	-	10,578	10,578
Donations:			
HCB	5,480	-	5,480
Library	5,801	-	5,801
Parks and recreation	42,636	-	42,636
Public safety	3,697	-	3,697
Memorials	578	-	578
Capital improvements	3,240	-	3,240
Total restricted	\$ 429,398	\$ 2,172,528	\$ 2,601,926

TOWN OF CLARKDALE, ARIZONA
Notes to Financial Statements
June 30, 2013

NOTE 11 – GOVERNMENTAL FUND BALANCE/NET ASSET COMPONENTS – Continued

The components of governmental fund balances are as follows:

	General Fund	HURF/LTAF Fund	Developer Reimbursement Fund	Grants Fund	Non-Major Gov't Funds	Total Gov't Funds
Ending fund balances, June 30, 2013						
Restricted for:						
Highways and streets	\$ -	\$ 262,133	\$ -	\$ -	\$ -	\$ 262,133
RICO	-	-	-	57,735	-	57,735
Yavapai-Apache Gaming Compact						
Clubhouse upgrades	-	-	-	-	5,000	5,000
EC Dev. marketing	-	-	-	-	4,400	4,400
TapcoRAP	-	-	-	-	4,350	4,350
Impact fees:						
Civic	-	-	-	-	15,290	15,290
Park	-	-	-	-	13,809	13,809
Library	-	-	-	-	2,064	2,064
Police	-	-	-	-	3,185	3,185
Donations:						
HCB	5,480	-	-	-	-	5,480
Library	5,801	-	-	-	-	5,801
Parks and recreation	42,636	-	-	-	-	42,636
Public safety	3,697	-	-	-	-	3,697
Memorials	578	-	-	-	-	578
Capital improvements	3,240	-	-	-	-	3,240
Total restricted	61,432	262,133	-	57,735	48,098	429,398
Assigned for:						
Highways and streets	75,000	-	-	-	-	75,000
Park land	10,270	-	-	-	-	10,270
Pool plastering	14,119	-	-	-	-	14,119
Police services	86,600	-	-	-	-	86,600
Special development	-	-	603,313	-	-	603,313
Clubhouse upgrades	30,000	-	-	-	-	30,000
Men's lounge upgrades	5,000	-	-	-	-	5,000
Verde Valley Senior Citizens	5,000	-	-	-	-	5,000
Streetscape - Main	40,000	-	-	-	-	40,000
Mongini park	15,000	-	-	-	-	15,000
Main Steet park	10,900	-	-	-	-	10,900
EC Dev. marketing	10,000	-	-	-	-	10,000
Go local platform	5,000	-	-	-	-	5,000
Tapco park improvements	4,100	-	-	-	-	4,100
VR@C	10,000	-	-	-	-	10,000
Wayfinding signs	25,000	-	-	-	-	25,000
TuziRAP	10,000	-	-	-	-	10,000
TapcoRAP	7,020	-	-	-	-	7,020
Total assigned	363,009	-	603,313	-	-	966,322
Unassigned:	571,094	-	-	(42,483)	100,344	628,955
Total fund balances	\$ 995,535	\$ 262,133	\$ 603,313	\$ 15,252	\$ 148,442	\$ 2,024,675

TOWN OF CLARKDALE, ARIZONA
Notes to Financial Statements
June 30, 2013

NOTE 11 – GOVERNMENTAL FUND BALANCE/NET ASSET COMPONENTS – Continued

The components of proprietary fund net position are as follows:

	Wastewater Fund	Water Fund	Total Proprietary Funds
Ending net position, June 30, 2013			
Restricted for:			
WIFA debt service	\$ 969,016	\$ -	\$ 969,016
CWW trust	-	190,061	190,061
Impact fees	427,919	10,578	438,497
Water Resource Development	-	489,727	489,727
Gila River Adjudication	-	51,057	51,057
Water Conservation	-	21,191	21,191
Regional Water Committees	-	12,979	12,979
Total restricted	\$ 1,396,935	\$ 775,593	\$ 2,172,528

TOWN OF CLARKDALE, ARIZONA
Required Supplementary Information
Budgetary Comparison Schedules
General Fund
Year Ended June 30, 2013

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Revenue				
Taxes	\$ 1,387,391	\$ 1,387,391	\$ 1,577,611	\$ 190,220
Intergovernmental	1,018,315	1,018,315	1,025,738	7,423
Fines and forfeitures	51,454	51,454	33,084	(18,370)
Licenses and permits	27,050	27,050	33,452	6,402
Charges for services	200	200	2,594	2,394
Rental income	3,000	3,000	9,112	6,112
Contributions	175,595	175,595	20,192	(155,403)
Investment income	950	950	11,859	10,909
Other revenue	12,151	12,151	10,709	(1,442)
Total revenue	<u>2,676,106</u>	<u>2,676,106</u>	<u>2,724,351</u>	<u>48,245</u>
Expenditures				
Current				
General government	1,766,858	1,766,858	1,053,380	713,478
Public safety	931,224	931,224	900,938	30,286
Highways and streets	347,682	347,682	354,479	(6,797)
Culture and recreation	328,779	328,779	188,290	140,489
Capital outlay	-	-	9,075	(9,075)
Debt service				
Principal and interest	30,000	30,000	30,000	-
Interest	7,500	7,500	6,871	629
Total expenditures	<u>3,412,043</u>	<u>3,412,043</u>	<u>2,543,033</u>	<u>869,010</u>
Excess (deficiency) of revenue over (under) expenditures	<u>(735,937)</u>	<u>(735,937)</u>	<u>181,318</u>	<u>917,255</u>
Other financing sources (uses)				
Transfers in (out)	<u>(77,440)</u>	<u>(77,440)</u>	<u>64,324</u>	<u>141,764</u>
Net change in fund balances	<u>(813,377)</u>	<u>(813,377)</u>	<u>245,642</u>	<u>1,059,019</u>
Fund balances, July 1, 2012	<u>749,893</u>	<u>749,893</u>	<u>749,893</u>	<u>-</u>
Fund balances, June 30, 2013	<u>\$ (63,484)</u>	<u>\$ (63,484)</u>	<u>\$ 995,535</u>	<u>\$ 1,059,019</u>

See accompanying notes to budgetary comparison schedule.

TOWN OF CLARKDALE, ARIZONA
Required Supplementary Information
Budgetary Comparison Schedules
HURF/LTAF Fund
Year Ended June 30, 2013

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Revenue				
Intergovernmental	\$ 282,000	\$ 282,000	\$ 283,859	\$ 1,859
Rental income	3,000	3,000	3,000	-
Investment income	500	500	3,587	3,087
Other revenue	-	-	190	190
Total revenue	<u>285,500</u>	<u>285,500</u>	<u>290,636</u>	<u>5,136</u>
Expenditures				
Current				
Highways and streets	643,056	643,056	277,800	365,256
Capital outlay	-	-	109,002	(109,002)
Total expenditures	<u>643,056</u>	<u>643,056</u>	<u>386,802</u>	<u>256,254</u>
Excess (deficiency) of revenue over (under) expenditures	<u>(357,556)</u>	<u>(357,556)</u>	<u>(96,166)</u>	<u>261,390</u>
Other financing sources (uses)				
Transfers in (out)	<u>85,273</u>	<u>85,273</u>	<u>96,732</u>	<u>11,459</u>
Net change in fund balances	<u>(272,283)</u>	<u>(272,283)</u>	<u>566</u>	<u>272,849</u>
Fund balances, July 1, 2012	<u>261,567</u>	<u>261,567</u>	<u>261,567</u>	<u>-</u>
Fund balances, June 30, 2013	<u>\$ (10,716)</u>	<u>\$ (10,716)</u>	<u>\$ 262,133</u>	<u>\$ 272,849</u>

See accompanying notes to budgetary comparison schedule.

TOWN OF CLARKDALE, ARIZONA
Required Supplementary Information
Budgetary Comparison Schedules
Developer Reimbursement Fund
Year Ended June 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
Revenue				
Other revenue	\$ 600,000	\$ 600,000	\$ 71,744	\$ (528,256)
Expenditures				
Current				
General government	600,000	600,000	41,735	558,265
Net change in fund balances	-	-	30,009	30,009
Fund balances, July 1, 2012	573,304	573,304	573,304	-
Fund balances, June 30, 2013	<u>\$ 573,304</u>	<u>\$ 573,304</u>	<u>\$ 603,313</u>	<u>\$ 30,009</u>

See accompanying notes to budgetary comparison schedule.

TOWN OF CLARKDALE, ARIZONA
Required Supplementary Information
Budgetary Comparison Schedules
Grants Fund
Year Ended June 30, 2013

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Revenue				
Intergovernmental	\$ 9,926,819	\$ 9,926,819	\$ 514,548	\$ (9,412,271)
Expenditures				
Current				
General government	-	-	17,638	(17,638)
Public safety	4,268,091	4,268,091	16,369	4,251,722
Culture and recreation	-	-	11,007	(11,007)
Capital outlay	1,993,364	1,993,364	478,841	1,514,523
Total expenditures	<u>6,261,455</u>	<u>6,261,455</u>	<u>523,855</u>	<u>5,737,600</u>
Excess (deficiency) of revenue over (under) expenditures	<u>3,665,364</u>	<u>3,665,364</u>	<u>(9,307)</u>	<u>(3,674,671)</u>
Other financing sources (uses)				
Transfers in (out)	<u>(6,364)</u>	<u>(6,364)</u>	<u>(8,647)</u>	<u>(2,283)</u>
Net change in fund balances	3,659,000	3,659,000	(17,954)	(3,676,954)
Fund balances, July 1, 2012	<u>33,206</u>	<u>33,206</u>	<u>33,206</u>	<u>-</u>
Fund balances, June 30, 2013	<u><u>\$ 3,692,206</u></u>	<u><u>\$ 3,692,206</u></u>	<u><u>\$ 15,252</u></u>	<u><u>\$ (3,676,954)</u></u>

See accompanying notes to budgetary comparison schedule.

TOWN OF CLARKDALE, ARIZONA
Required Supplementary Information
Notes to Budgetary Comparison Schedules
June 30, 2013

NOTE 1 – BUDGETING AND BUDGETARY CONTROL

Arizona Revised Statutes (A.R.S.) require the Town to prepare and adopt a balanced budget annually for each governmental fund. The Town Council must approve such operating budgets on or before the third Monday in July to allow sufficient time for the legal announcements and hearings required for the adoption of the property tax levy on the third Monday in August. A.R.S. prohibit expenditures or liabilities in excess of the amounts budgeted.

Expenditures may not legally exceed appropriations at the department level. In certain instances, transfers of appropriations between departments or from the contingency account to a department may be made upon the Town Councils' approval.

NOTE 2 – BUDGETARY BASIS OF ACCOUNTING

The Town's budget is prepared on a basis consistent with generally accepted accounting principles.

SINGLE AUDIT ACT REPORTS SECTION



**COLBY &
POWELL, PLC**

CERTIFIED PUBLIC ACCOUNTANTS

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**INDEPENDENT AUDITORS' REPORT ON INTERNAL
CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING
STANDARDS***

To the Town Council
Town of Clarkdale, Arizona

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Town of Clarkdale, Arizona, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise Town of Clarkdale, Arizona's basic financial statements, and have issued our report thereon dated November 26, 2013.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Town of Clarkdale, Arizona's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Town of Clarkdale, Arizona's internal control. Accordingly, we do not express an opinion on the effectiveness of Town of Clarkdale, Arizona's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did

not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Town of Clarkdale, Arizona's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



November 26, 2013



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POWELL, PLC**
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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
FOR EACH MAJOR PROGRAM AND ON INTERNAL
CONTROL OVER COMPLIANCE REQUIRED BY OMB
CIRCULAR A-133**

To the Town Council
Town of Clarkdale, Arizona

Report on Compliance for Each Major Federal Program

We have audited Town of Clarkdale, Arizona's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Town of Clarkdale, Arizona's major federal programs for the year ended June 30, 2013. Town of Clarkdale, Arizona's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Town of Clarkdale, Arizona's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Town of Clarkdale, Arizona's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Town of Clarkdale, Arizona's compliance.

Opinion on Each Major Federal Program

In our opinion, Town of Clarkdale, Arizona, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2013.

Report on Internal Control Over Compliance

Management of Town of Clarkdale, Arizona, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Town of Clarkdale, Arizona's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Town of Clarkdale, Arizona's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.



November 26, 2013

TOWN OF CLARKDALE, ARIZONA
Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2013

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA Number	Pass through Grantor's Number	Disbursements/ Expenditures
<u>U.S. Environmental Protection Agency</u>			
Passed through Water Infrastructure Finance Authority of Arizona:			
Capitalization Grants for Drinking Water State Revolving Funds	66.458	910152-12	\$ 2,139,989
Capitalization Grants for Drinking Water State Revolving Funds	66.458	920235-13	<u>954,944</u>
Total U.S. Environmental Protection Agency			<u>3,094,933</u>
<u>U.S. Department of Transportation</u>			
Passed through Arizona Department of Transportation:			
Highway Planning and Construction Cluster:			
Highway Planning and Construction	20.205		56,371
Highway Research and Development Program	20.200	PSRTS11C	15,951
Passed through AZ Governor's Office of Highway Safety:			
Highway Safety Cluster:			
State and Community Highway Safety	20.600	2013-AL-030	<u>2,701</u>
Total U.S. Department of Transportation			<u>75,023</u>
<u>U.S. Department of Housing and Urban Development</u>			
Passed through Arizona Department of Housing:			
CDBG - State-Administered CDBG Cluster:			
Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii	14.228	101-11	<u>306,390</u>
Total Federal Assistance			<u>\$ 3,476,346</u>

The accompanying notes are an integral part of this schedule.

TOWN OF CLARKDALE, ARIZONA
Notes to Schedule of Expenditures of Federal Awards
June 30, 2013

NOTE 1 – BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the Town of Clarkdale, Arizona, and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

TOWN OF CLARKDALE, ARIZONA
Schedule of Findings and Questioned Costs
June 30, 2013

Section 1

**Summary Of
Auditors' Results**

Financial Statements

- | | |
|--|-------------|
| 1. Type of auditor's report issued | Unqualified |
| 2. Internal control over financial reporting: | |
| a. Material weaknesses? | No |
| b. Significant deficiencies identified not considered to be material weaknesses? | No |
| c. Noncompliance material to the financial statements noted? | No |

Federal Awards

- | | |
|--|--------------------|
| 1. Internal control over major program: | |
| a. Material weaknesses identified? | No |
| b. Significant deficiencies identified not considered to be material weaknesses? | No |
| 2. Type of auditor's report issued on compliance for major program: | Unqualified |
| 3. Any audit findings disclosed that are required to be reported in accordance with Circular OMB A-133, Section 510 (a)? | None |
| 4. Identification of major program: | |
| <u>Name of Federal Program</u> | <u>CFDA Number</u> |
| Capitalization Grants for Drinking Water State Revolving Funds | 66.458 |
| Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii | 14.228 |
| 5. Dollar threshold used to distinguish between Type A and Type B programs: | \$ 300,000 |
| 6. Auditee qualified as a low-risk auditee under OMB Circular A-133, Section 530? | No |

TOWN OF CLARKDALE, ARIZONA
Schedule of Findings and Questioned Costs
June 30, 2013

Financial Statement Findings

None

Federal Award Findings and Questioned Costs

None

TOWN OF CLARKDALE, ARIZONA
Summary Schedule of Prior Audit Findings
June 30, 2013

The status of audit findings from the prior year is as follows:

No prior year audit findings.



**COLBY &
POWELL, PLC**

CERTIFIED PUBLIC ACCOUNTANTS

1535 W. Harvard Avenue, Suite 101 · Gilbert, Arizona 85233

Tel: (480) 635-3200 · Fax: (480) 635-3201

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE
WITH REQUIREMENTS APPLICABLE TO THE USES OF
HIGHWAY USER REVENUE FUND MONIES IN
ACCORDANCE WITH ARS TITLE 28, CHAPTER 18,
ARTICLE 2**

To the Town Council
Town of Clarkdale, Arizona

We have audited, in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, business-type activities, each major fund, and aggregate remaining fund information of the Town of Clarkdale as of and for the year ended June 30, 2013, which collectively comprise the Town's basic financial statements, and have issued our report thereon dated November 26, 2013.

In connection with our audit, nothing came to our attention that caused us to believe that the Town failed to use highway user revenue fund monies received by the Town pursuant to Arizona Revised Statutes Title 28, Chapter 18, Article 2 and any other dedicated state transportation revenues received by the Town solely for the authorized transportation purposes. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance.

This report is intended solely for the information and use of management and the members of the Arizona State Legislature and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record, and its distribution is not limited.

A handwritten signature in cursive script that reads "Colby & Powell".

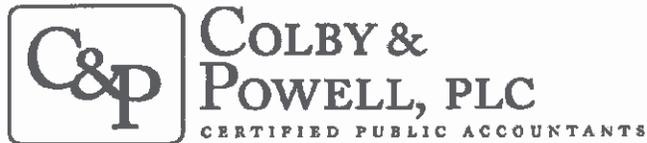
November 26, 2013

TOWN OF CLARKDALE, ARIZONA

**Annual Expenditure Limitation Report
and Independent Accountants' Report
June 30, 2013**

TABLE OF CONTENTS

INDEPENDENT ACCOUNTANTS' REPORT	1
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1535 W. Harvard Avenue, Suite 101 · Gilbert, Arizona 85233
Tel: (480) 635-3200 · Fax: (480) 635-3201

INDEPENDENT ACCOUNTANTS' REPORT

The Auditor General of the State of Arizona and
The Honorable Mayor and Town Council
of the Town of Clarkdale, Arizona

We have examined the accompanying Annual Expenditure Limitation Report of Town of Clarkdale, Arizona for the year ended June 30, 2013. This report is the responsibility of the management. Our responsibility is to express an opinion on this report based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the amounts and disclosures in the report and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the Annual Expenditure Limitation Report of Town of Clarkdale, Arizona referred to above presents, in all material respects, the information prescribed by the uniform expenditure reporting system as described in Note 1.

November 26, 2013

TOWN OF CLARKDALE, ARIZONA
Annual Expenditure Limitation Report - Part I
Year Ended June 30, 2013

1. Voter approved expenditure limitation (Approved March 9, 2010)	\$ 27,181,907
2. Amount subject to the expenditure limitation (total amount from Part II, Line C)	<u>10,330,547</u>
3. Amount under the expenditure limitation	<u><u>\$ 16,851,360</u></u>

I hereby certify, to the best of my knowledge and belief, that the information contained in this report is accurate and in accordance with the requirements of the uniform expenditure reporting system.

Signature of Chief Fiscal Officer: _____

Name and Title: _____

Telephone Number: _____ Date: _____

See accompanying notes to report.

TOWN OF CLARKDALE, ARIZONA
Annual Expenditure Limitation Report – Part II
Year Ended June 30, 2013

<u>Description</u>	<u>Governmental Funds</u>	<u>Enterprise Funds</u>	<u>Total</u>
A. Amounts reported on the Reconciliation, Line D	<u>\$ 3,497,971</u>	<u>\$ 6,832,576</u>	<u>\$ 10,330,547</u>
B. Less exclusions claimed:	<u>-</u>	<u>-</u>	<u>-</u>
C. Amounts subject to the expenditure limitation	<u><u>\$ 3,497,971</u></u>	<u><u>\$ 6,832,576</u></u>	<u><u>\$ 10,330,547</u></u>

See accompanying notes to report.

TOWN OF CLARKDALE, ARIZONA
Annual Expenditure Limitation Report – Reconciliation
Year Ended June 30, 2013

Description	Governmental Funds	Enterprise Funds	Total
A. Total expenditures/expenses/deductions and applicable other financing uses, special items, and extraordinary items reported within the fund financial statements	<u>3,497,971</u>	<u>1,896,856</u>	<u>\$ 5,394,827</u>
B. Subtractions			
1. Items not requiring use of working capital			
a. Depreciation and amortization	-	318,082	318,082
b. Bad debt expense	-	-	-
2. Expenditures of separate legal entities established under Arizona Revised Statutes	-	-	-
3. Present value of minimum capital lease and installment purchase contract payments recorded as expenditures at inception of the agreements	-	-	-
4. Involuntary court judgments	-	-	-
Total subtractions	<u>-</u>	<u>318,082</u>	<u>318,082</u>
C. Additions			
1. Principal payments on long-term debt	-	192,518	192,518
2. Acquisition of capital assets	-	5,061,284	5,061,284
Total additions	<u>-</u>	<u>5,253,802</u>	<u>5,253,802</u>
D. Amounts reported on Part II, Line A	<u>\$ 3,497,971</u>	<u>\$ 6,832,576</u>	<u>\$ 10,330,547</u>

See accompanying notes to report.

TOWN OF CLARKDALE, ARIZONA
Notes to Annual Expenditure Limitation Report
Year Ended June 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Annual Expenditure Limitation Report (AELR) is presented on the basis of accounting prescribed by the *Uniform Expenditure Reporting System* (UERS), as required by Arizona Revised Statutes Section 41-1279.07, and in accordance with the voter approved alternative expenditure limitation adopted March 9, 2010, as authorized by the Arizona Constitution, Article IX, Section 20(9).

In accordance with the UERS requirements, a note to the AELR is presented below for any exclusion claimed on Part II and each deduction or addition in the Reconciliation that cannot be traced directly to an amount reported in the fund financial statements. All references to financial statement amounts in the following notes refer to the Statement of Revenues, Expenditures, and Changes in Fund Balance for the Governmental Funds, Statement of Revenues, Expenses, and Changes in Fund Net Position for the Proprietary Funds, and the Statement of Cash Flows for the Proprietary Funds.



Staff Report

Agenda Item: PUBLIC HEARING FOR CDBG PROJECTS– Public Hearing to receive input regarding the use of FY14 federal Community Development Block Grant (CDBG) funds.

Staff Contact: Wayne Debrosky, Public Works & Utilities Director

Meeting Date: December 10, 2013

Background: The Town of Clarkdale is scheduled to receive approximately \$264,219.00 in FY14 federal Community Development Block Grant (CDBG) funds from the Arizona Department of Housing Regional Account. CDBG funds must be used to benefit low to moderate income persons and areas, alleviate slum and blight, or address health hazards. A public hearing is required to gather citizen input on the use of the CDBG funds.

Sample types of CDBG projects are:

- 1) **Public infrastructure** (e.g., water, wastewater, drainage improvements);
- 2) **Community facilities** (e.g., halfway houses, senior centers, food banks);
- 3) **Housing** (e.g., owner occupied housing rehabilitation, utility connections on private property, rental housing rehabilitation);
- 4) **Public services** (e.g., emergency assistance, purchasing a van to transport persons with disabilities, services for homeless persons);
- 5) **Economic development** (e.g., a loan to a business for job creation, micro-enterprise development, acquisition of land for an existing business expansion)

CDBG Public Process Schedule:

10/25/13 Advertise Public Hearing Regarding Use of CDBG Funds

11/12/13 Public Hearing

11/22/13 Advertise Public Hearing Regarding Use of CDBG Funds

12/10/13 Public Hearing

1/14/14 Discussion of and prioritization of projects by Council and possible resolution

1/28/13 Discussion of and prioritization of projects by Council and resolution (if no action taken by Council at 1/14/14 meeting)

1/31/14 Submit Letter of Intent (new requirement due 120 days prior to State CDBG Application Deadline of 5/31/14)

8/31/14 CDBG Funding Award letter expected from ADOH

List of types of CDBG projects for the Town of Clarkdale which were proposed at the November 11, 2013 Council Meeting (Ranked in order of priority):

High priority projects:

- Water & wastewater system improvements
- Flood & drainage improvements
- Install ADA bathrooms in the Clubhouse complex

- Update ADA structures in Town Hall complex (parking lot & sidewalks) including ADA compliant ramps, landings/rest areas, striping and signage
 - Removal of architectural barriers in Town Hall Complex buildings.
 - Update ADA structures in the Town of Clarkdale (business district, Upper & Lower Clarkdale) including ADA compliant ramps, landings/rest areas, striping and signage
 - Purchase equipment used to provide public services at senior center(s)
 - Emergency assistance (utility, rent, mortgage) not to exceed a three-month period
- Medium priority projects:
- Historic preservation (rehabilitation, preservation, or restoration of historic properties)
 - Public Safety (fire & police stations, ADA improvements, vehicles, equipment & apparatus)
- Low priority projects:
- Parks, playgrounds, and other recreational facilities
 - Libraries
 - Public housing rehabilitation and modernization

The Town of Clarkdale staff discussions for the use of the CDBG funding pertained to:

- Installation of ADA bathrooms in the Clubhouse Complex.
- Updating ADA structures in the Town Hall Complex
- Removal of architectural barriers in Town Hall Complex buildings.

These projects have a high priority and the Town does not have to satisfy low income requirements to qualify.

Elaine Bremner, Executive Director of Verde Valley Senior Center, and Clarkdale resident, Verde Valley Senior Center qualifies for CDBG funding because their services are aimed at senior citizens aged 62+. Some of their needs to complete their various projects include:

- Replacement of parking lot electric lighting fixtures;
- Seal coat and striping of parking lot;
- Signage;
- Startup funds for newly constructed greenhouse;
- Guttering for rain water collection system to prevent water sheeting onto parking lot/front entrance walkway and directed into collection tank to help with water conservation for existing landscaping and greenhouse;
- Continuing phases for completing solar heating and cooling project;
- Electric refrigerated salad bar.

Resident Veronica Vida proposed that CDBG funds be used to repair the Town pool. Isabel Rollins with NACOG, who was present at the November 11/ 2013 Council Meeting explained to Ms. Vida that the Town pool project did not meet CDBG funding requirements based on income.

Other potential projects as generated during the Public Hearing process.

Recommendations: This agenda item is to receive input from the public regarding the use of FY14 federal Community Development Block Grant (CDBG) funds.



Staff Report

Agenda Item: **WORKSESSION REGARDING UTILITY BILLING POLICIES –**
Discussion regarding delinquent utility charge and disconnection policies.

Meeting Date: December 10, 2013

Prepared By: Ellen Yates, Administrative Supervisor – Utilities Dept.

Background: Many people are on a fixed income and are finding it very difficult to meet the 14 day deadline to pay their Utility bill. Allowing 21 days to pay will give the resident more flexibility with their budgets. Making these changes would help many of our residents in paying their bills and reduce the amount of bad debt the Town has to assume.

Currently water service is discontinued or shut-off 75 days after the billing date (due date which is 14 days after the billing date and 60 days of delinquency). By allowing for the accumulation of such a high bill prior to shut-off, it is difficult for the resident to catch up and become current. Changing shut-offs to 30 days after the due date will reduce the past due amount making it a little easier for the resident to pay their utility bills.

The Town of Clarkdale Utilities Department has written off bad debt in the amount of \$29,931.23 for 2011-2012 and \$13,579.70 has accumulated in bad debt so far in 2013.

Now that all of the water meters throughout Town have been changed over to automatic readers, the Utility Department will be able to process utility bills for all users on one cycle instead of splitting the Town into two billing cycles. These changes will also allow the Utilities Department to standardize billing cycles and billing due dates for all residents.

Proposed Changes:

1. DELINQUENT UTILITY CHARGES (WATER, WASTEWATER, TRASH)

Current: Account Delinquencies – Past due Amount at ten (10) % after fourteen (14) days. Due date is fourteen (14) days after billing date.

Proposed: Past due Amount at ten (10) % after twenty-one (21) days. Due date would be twenty-one (21) days after billing date.

2. OTHER WATER UTILITY RATE AND FEE POLICIES

Current: Disconnection for Non-Payment – Water service shall be disconnected for non-payment sixty (60) days from the due date.

Proposed: Disconnection for Non-Payment – Water service shall be disconnected for non-payment thirty (30) days from the due date.

Recommendation: This is a work session only and no action is required by the Council.



Staff Report

Agenda Item: **WORKSESSION regarding Mountain Gate single-family home elevations:** Discussion regarding the revised exterior elevations for single-family homes in the Mountain Gate subdivision.

Staff Contact: Beth Escobar

Meeting Date: December 10, 2013

Presented to: Town Council

Background:

As part of the zone change approval for the Mountain Gate Planned Area Development (PAD), Empire Builders, the previous owners, were required to present building elevations in a public meeting before the final subdivision plat for the project was brought forward for consideration by Town Council. This was condition #2 of Ordinance #254, the ordinance approving the zone change.

Elevations were reviewed in a public meeting at the August 11, 2004 Design Review Board meeting.

The PAD zoning for this project is vested, meaning all conditions of the original zone change approval have been met. In addition, design review is not required for single-family dwellings, per Section 11-1.A of the Zoning Code.

However, because of the original public interest in the building design of the project, BC Land Group, the new owners of the Mountain Gate Subdivision, have agreed to present new elevations for the single-family homes in a public hearing.

BC Land Group has discussed the proposed changes with the Home Owner's Association. Adjustments have been made to both the exterior elevations and floor plans of the single-family homes. The new floor plans have been changed in response to comments from current owners and are designed to be flexible. As before, homes will be built following three themes: Spanish, Craftsman and Prairie.

Also, the existing tandem garages have been converted to side by side garages.

In addition, changes have been made based on aesthetics and market appeal, including:

- more detailed window treatments
- addition of front courtyards
- addition of eyebrow features to windows and garage door openings
- new chimney capstones



Staff Report

- addition of second-story Juliet balconies and decks
- inclusion of outdoor fireplaces in patio areas
- massing of two-story buildings has been broken up with more separation between elements
- depth has been added to arches

Upon review of the new elevations by Town Council, BC Land Group will proceed with the working drawings required to be submitted with the building permit application. They plan to submit a group of 12 permits, including a mix of eight single-story and four two-story homes.

At this time, BC Land Group has not set prices for any of the models.

Recommendation: This is a discussion item only.

Attachment:

1. Summary of new renderings and floor plans
2. Elevations

Date: Nov 26, 2013

To: Beth Escobar – Senior Planner

Town of Clarkdale

From: Ralph Clemmer

BC Land Group

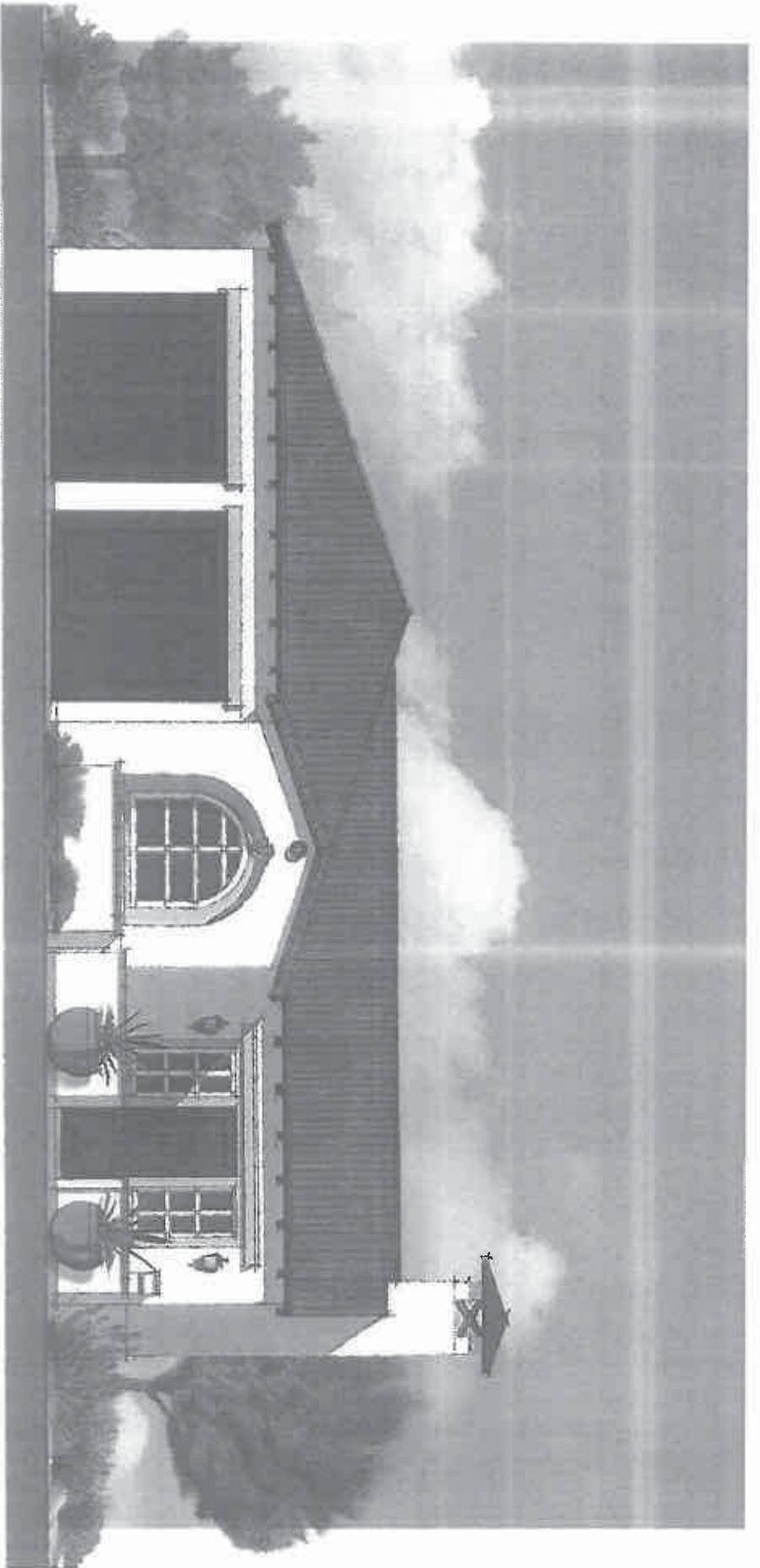
Subject: Mountain Gate Architecture – Front Elevations/Rendering & Floor Plans

Summary:

- 1) 4 “New” Floor Plans**
- 2) Each Floor Plan has (3) Elevation Style: Spanish, Craftsman & Prairie**
- 3) Plan 1 & 2 Building Footprint will fit on both the 56 X 91 Lots and 70 X100 Lot Sizes at Mountain Gate**
- 4) Plan 3 & 4 Building Footprint has been designed for 70 X 100 Lot Sizes at Mountain Gate**
- 5) Plan 1: 1-Story= 1,483 Sq. Ft. with a Conventional 2-Car Attached Garage**
- 6) Plan 2: 2-Story= 2,617 Sq. Ft. with a Conventional 2-Car Tuck Under Attached Garage**
- 7) Plan 3: 1-Story= 1,997 Sq. Ft. with a Conventional 2-Car Attached Garage**
- 8) Plan 4: 2-Story= 2,835 Sq. Ft. with a Conventional 2-Car Tuck Under Attached Garage**

Attachments:

11 X 17 Colored Front Elevations/Rendering & Floor Plans for Review and Town Council Presentation



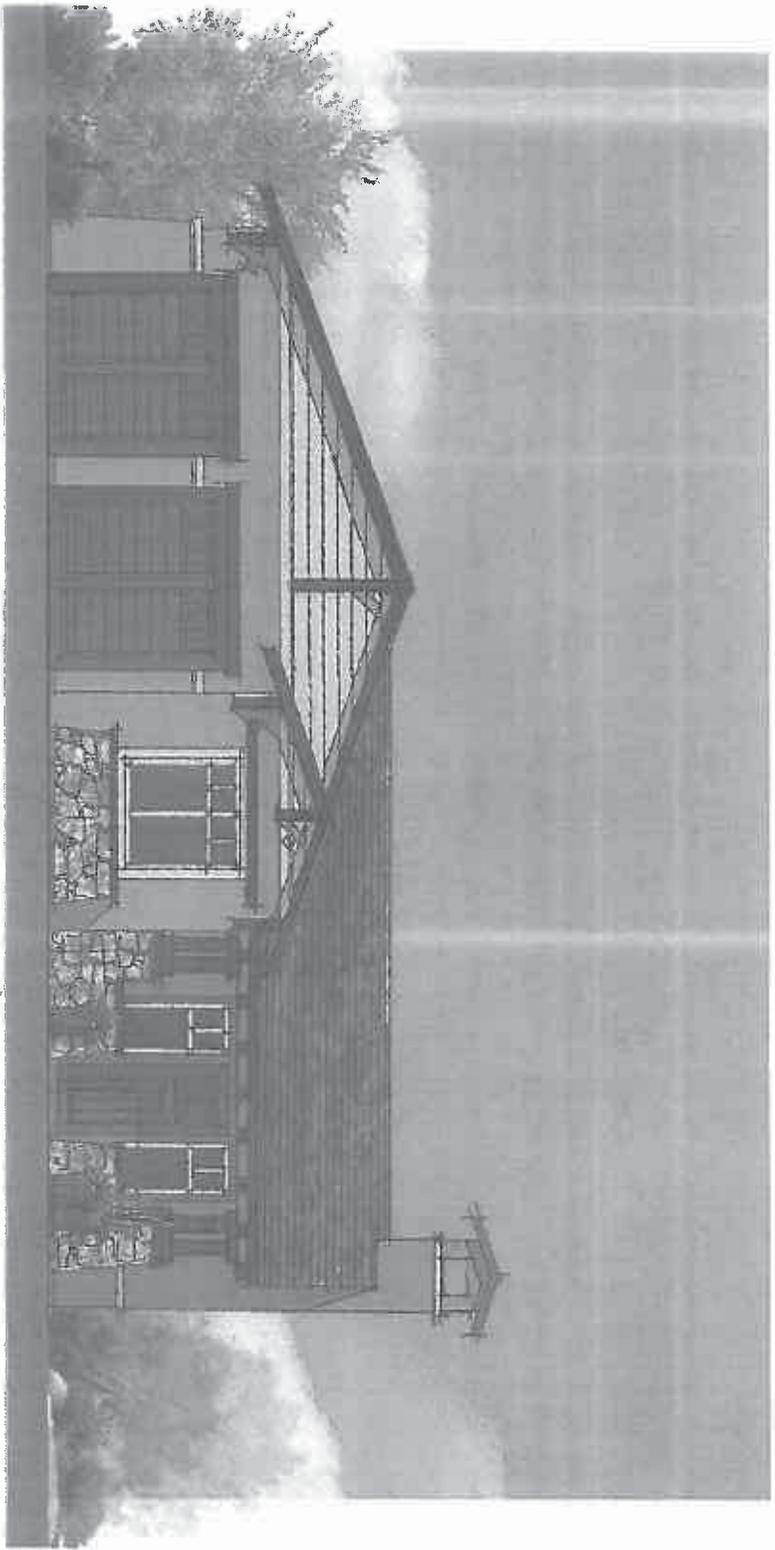
PLAN 14

Mountain State

CLARKSBURG, ARIZONA

A Collaborative
ARCHITECTURE

1000 N. GARDEN AVENUE
CLARKSBURG, ARIZONA 86014
908.226.1111
www.collaborativearch.com

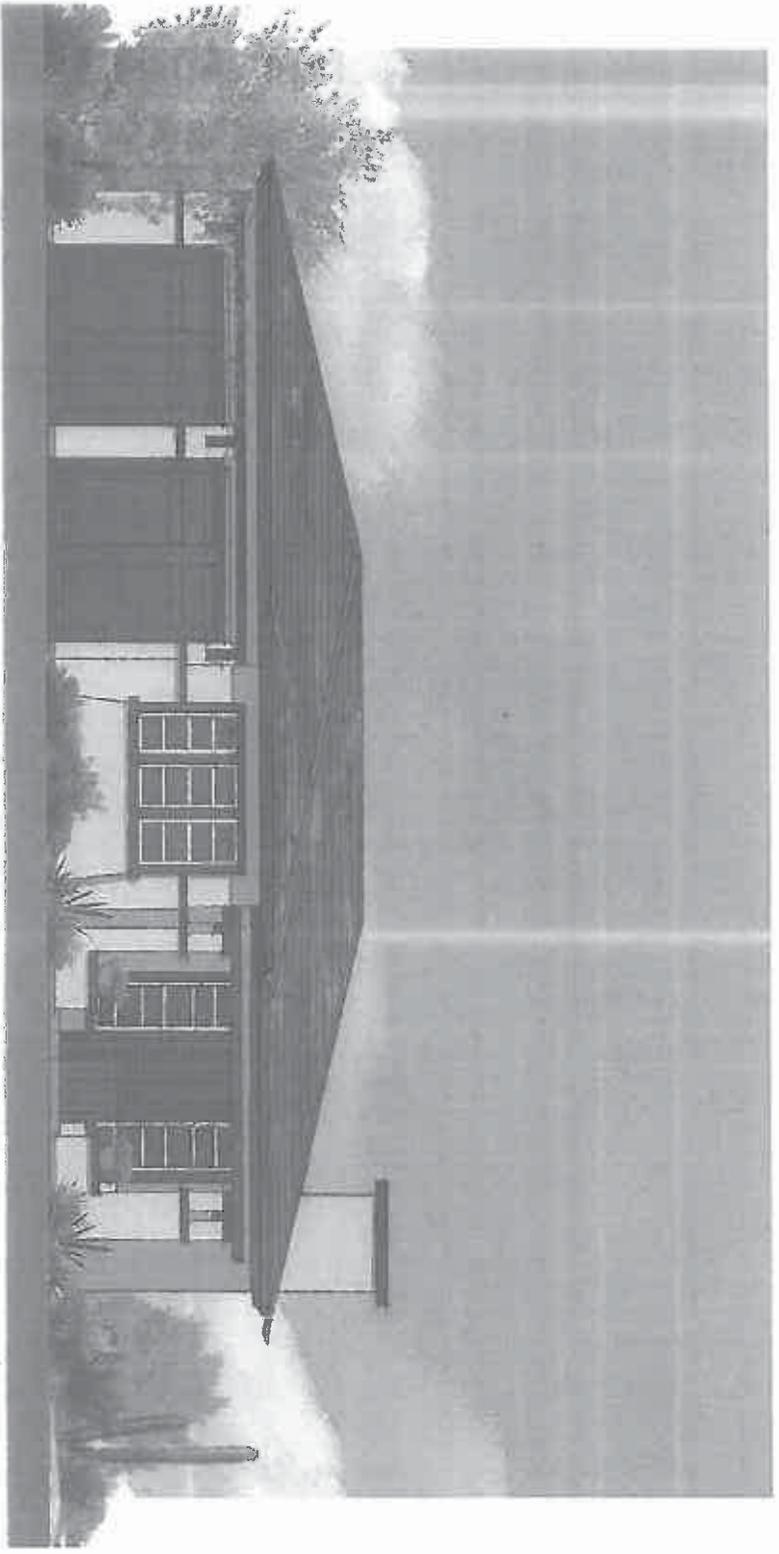


PLAN 14

Mountain Side

34' x 40' x 12', 1 1/2" DIA.





1000 100



Mountain Gate

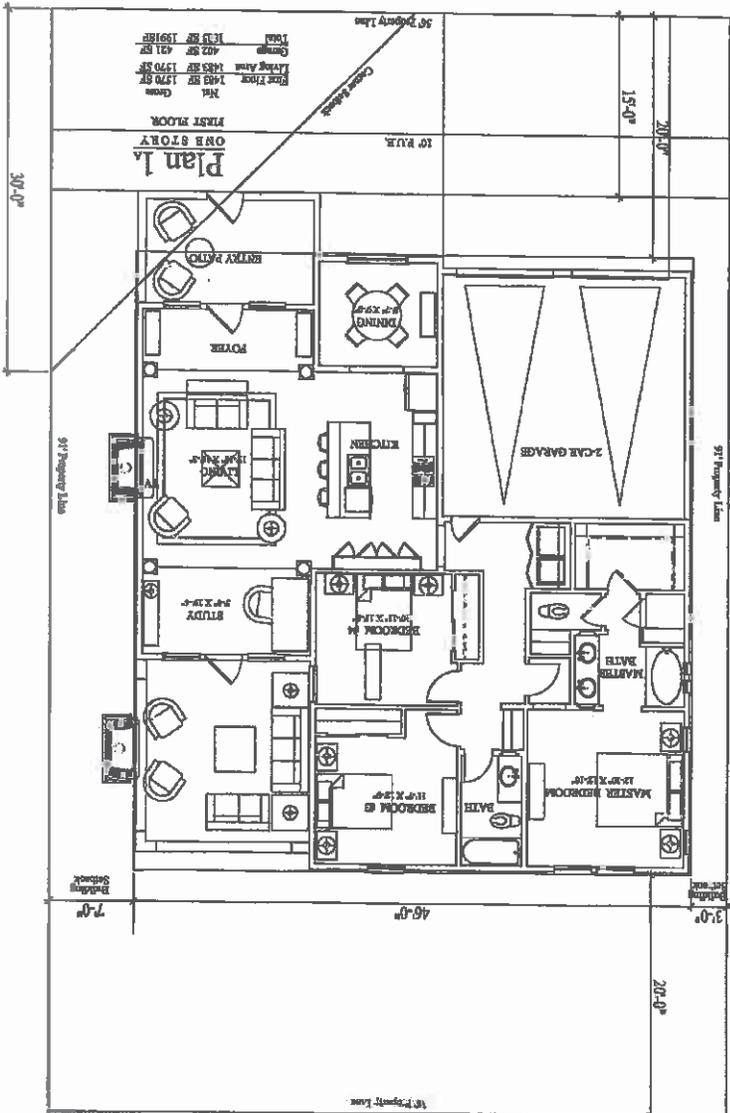
CHANDLER, ARIZONA

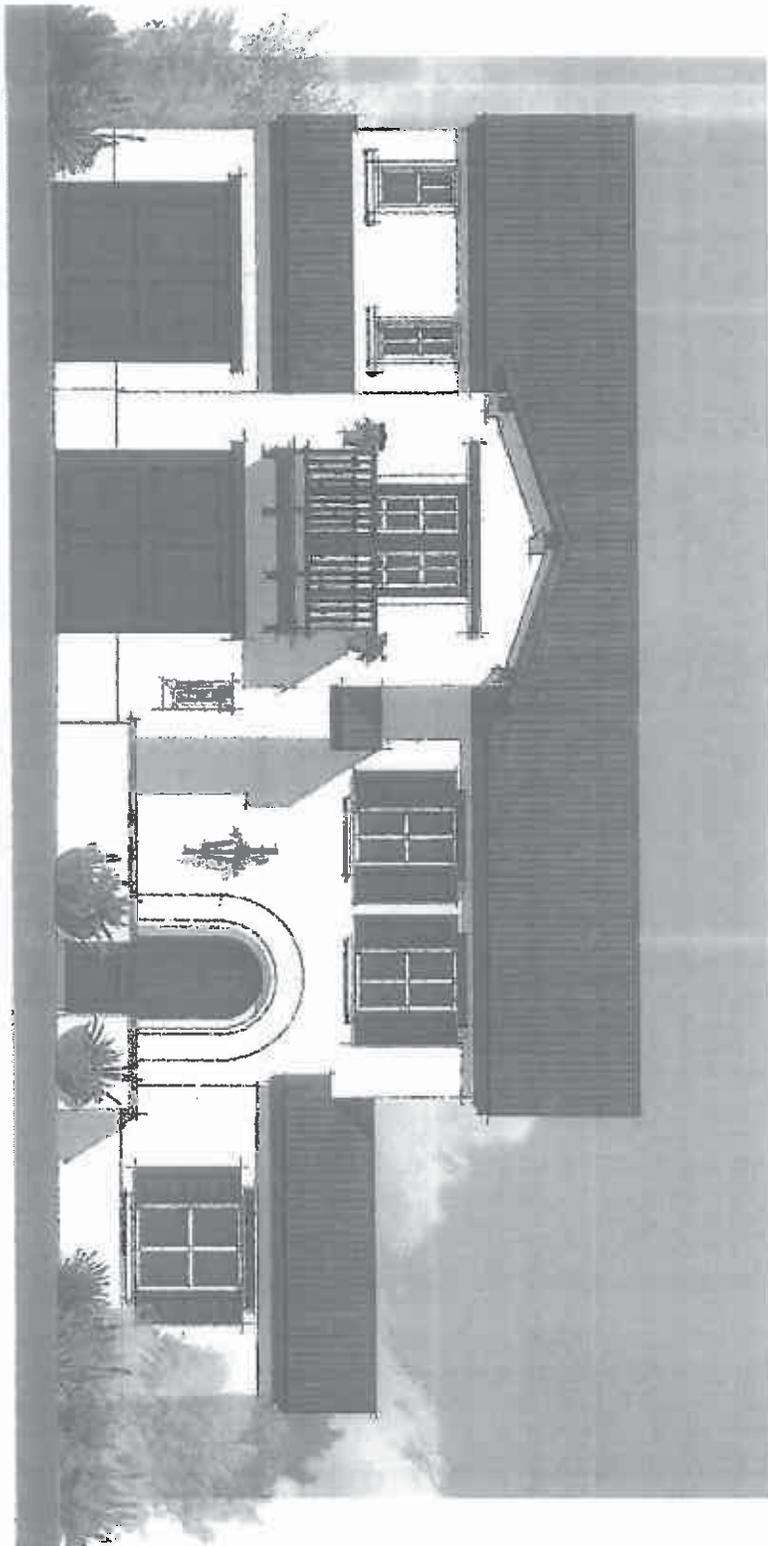




Mountain Gate

CLARKDALE, ARIZONA





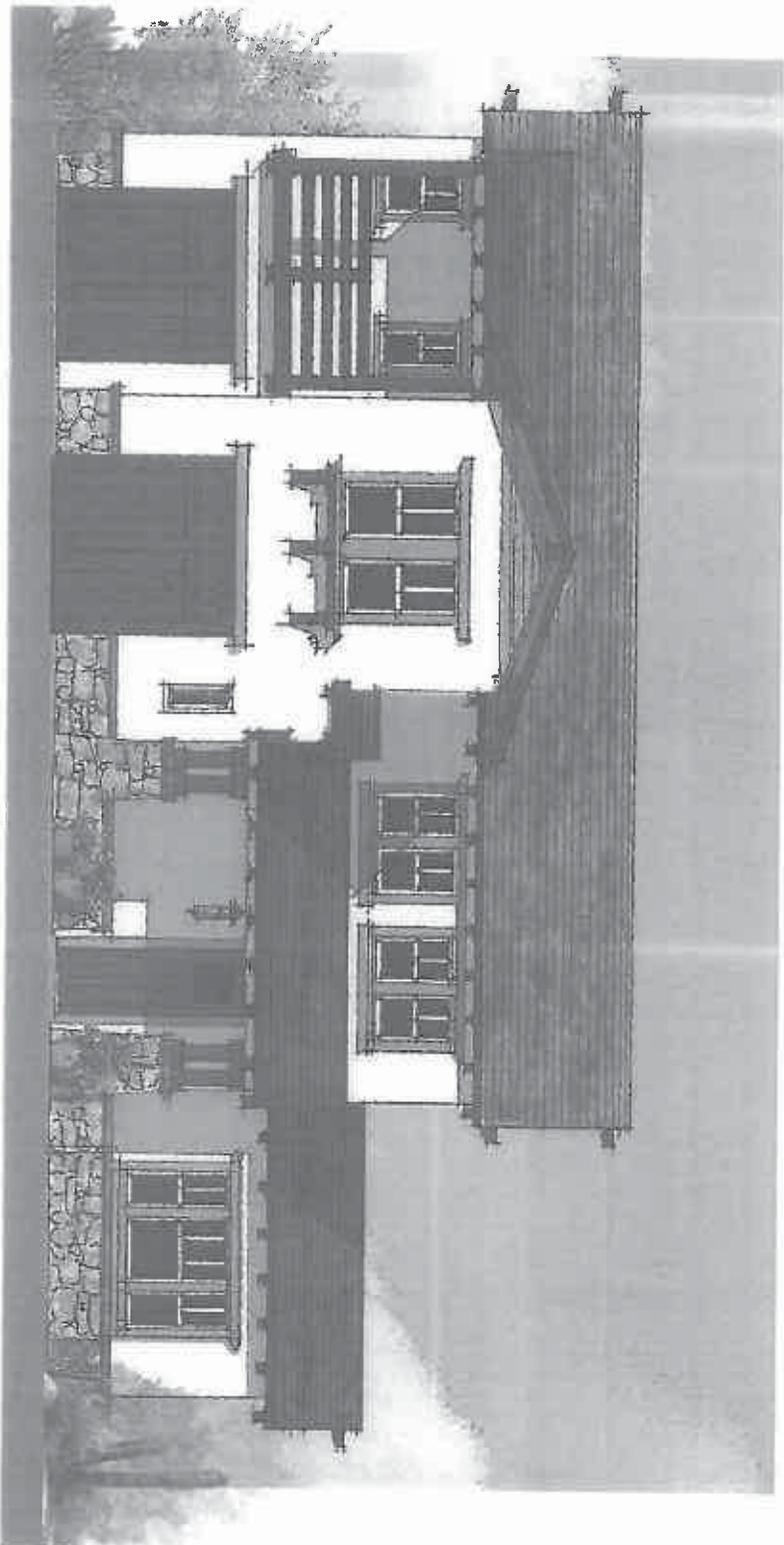
PLAN 101



Mountain Gate

CLARK COUNTY, ARIZONA



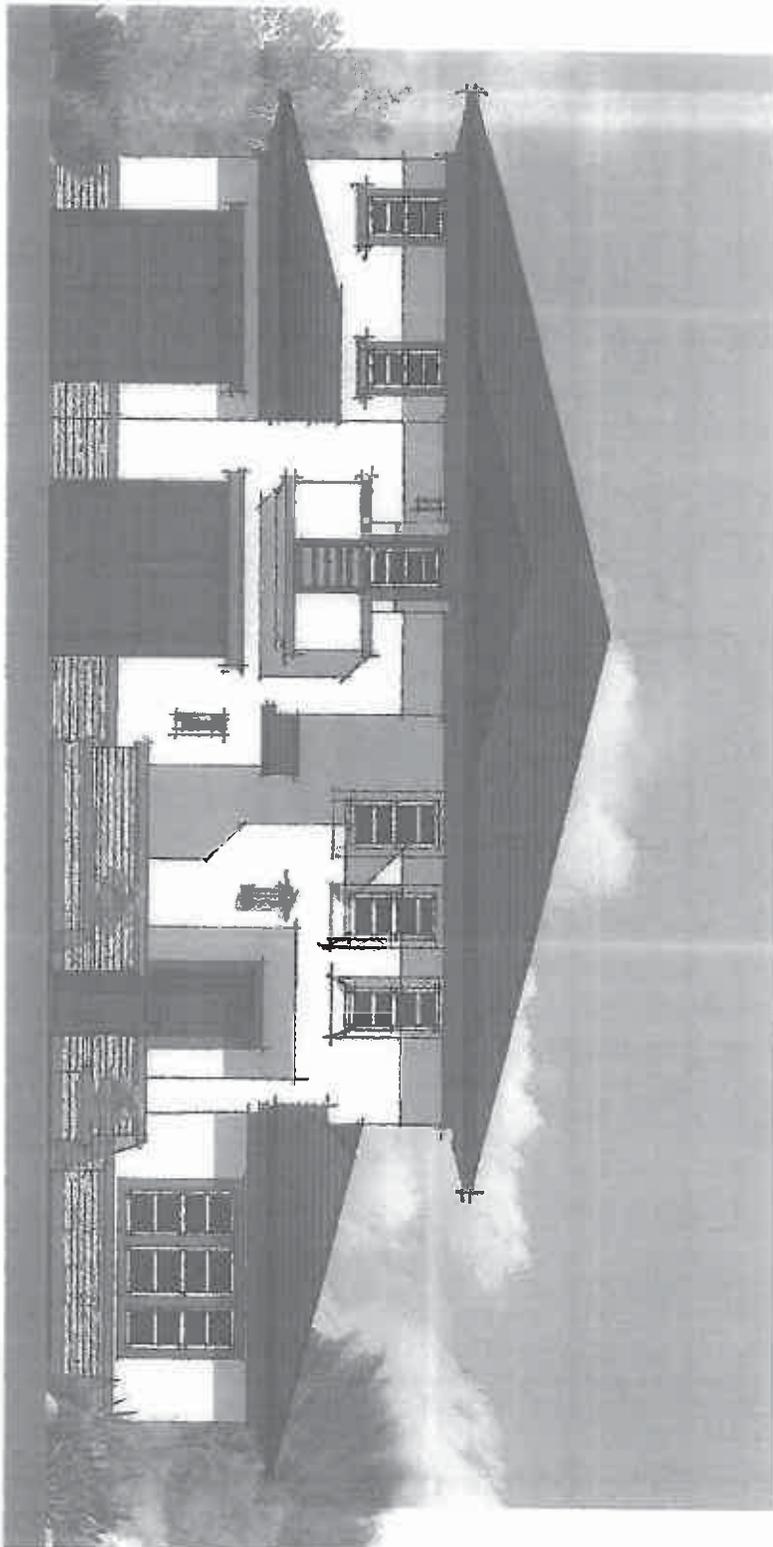


A Collaborative

Mountain Gate

CHARLOTTE, NORTH CAROLINA

3

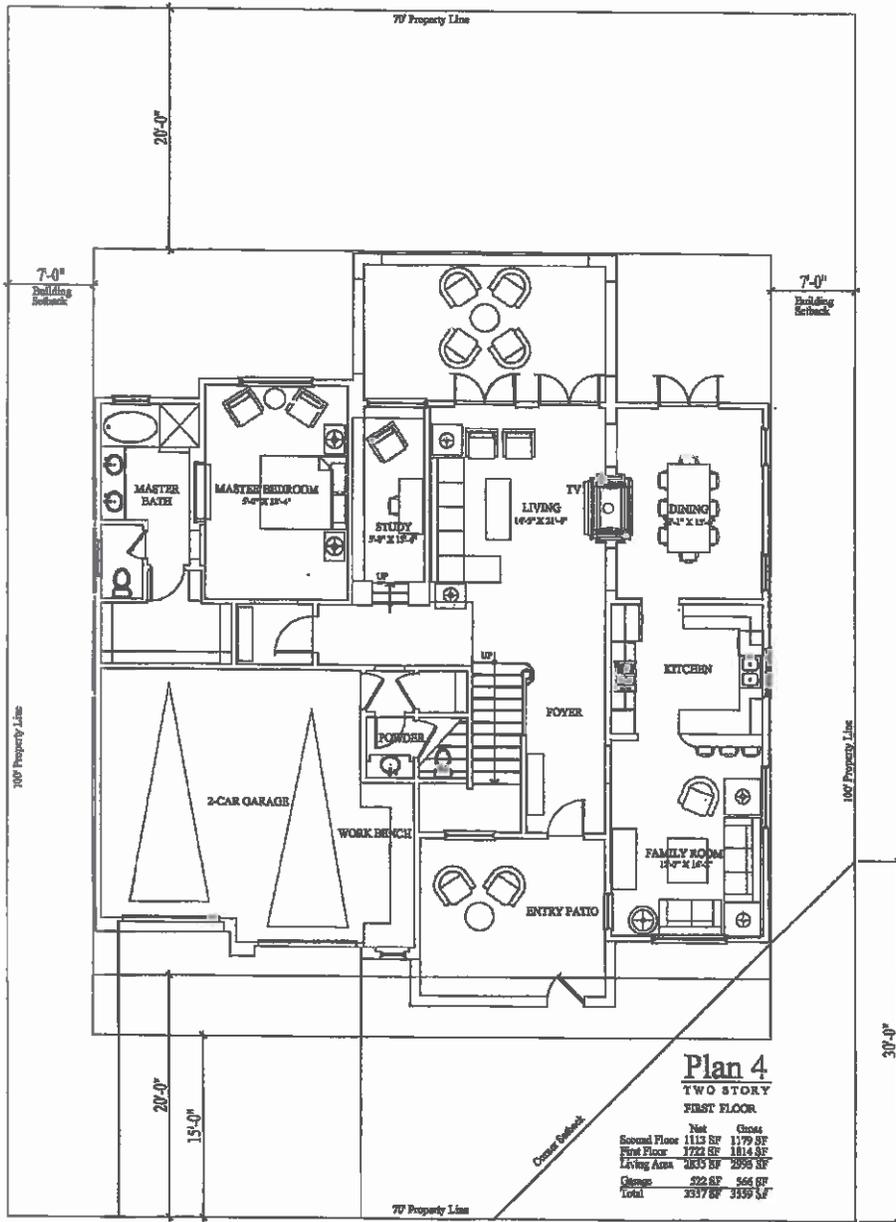


PLAN 26

Mountain Gate

CLARK COUNTY, MISSISSIPPI

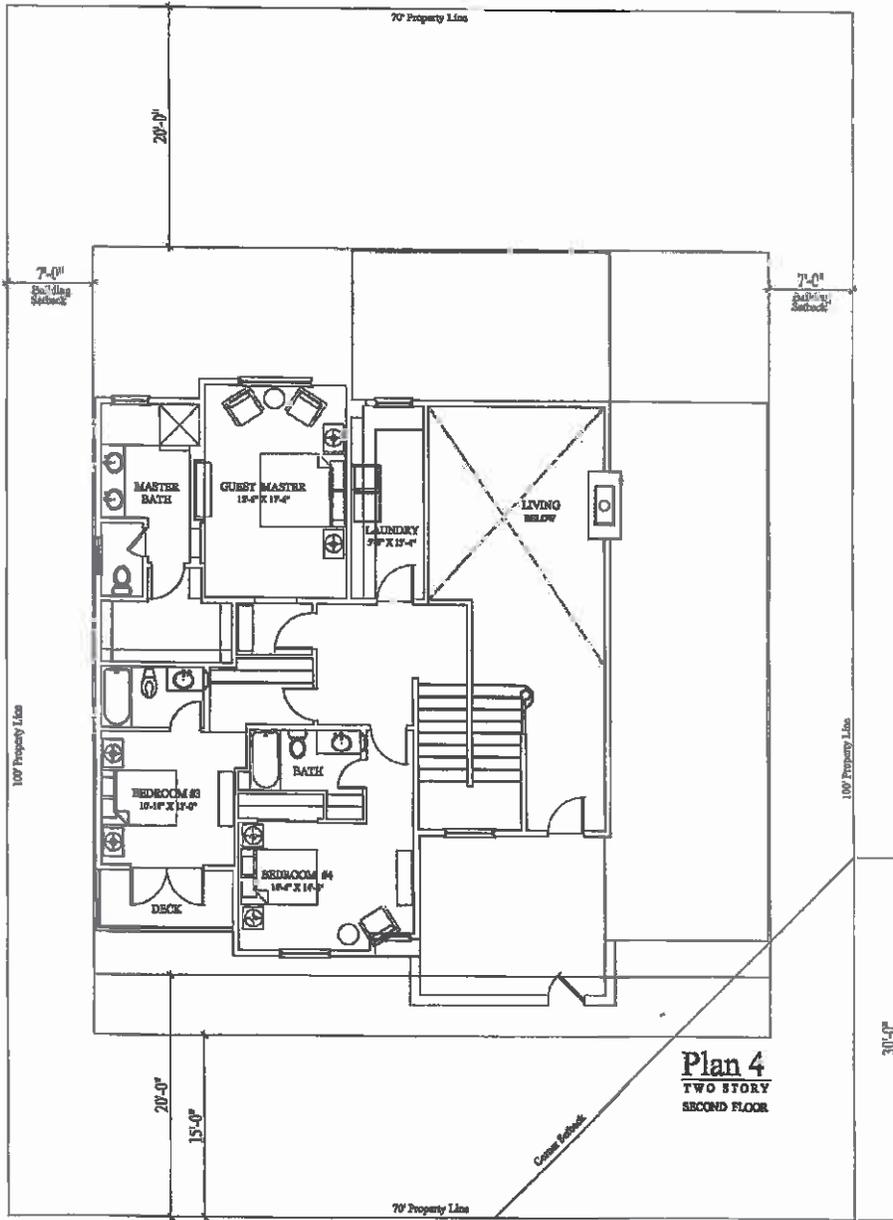




Mountain Gate

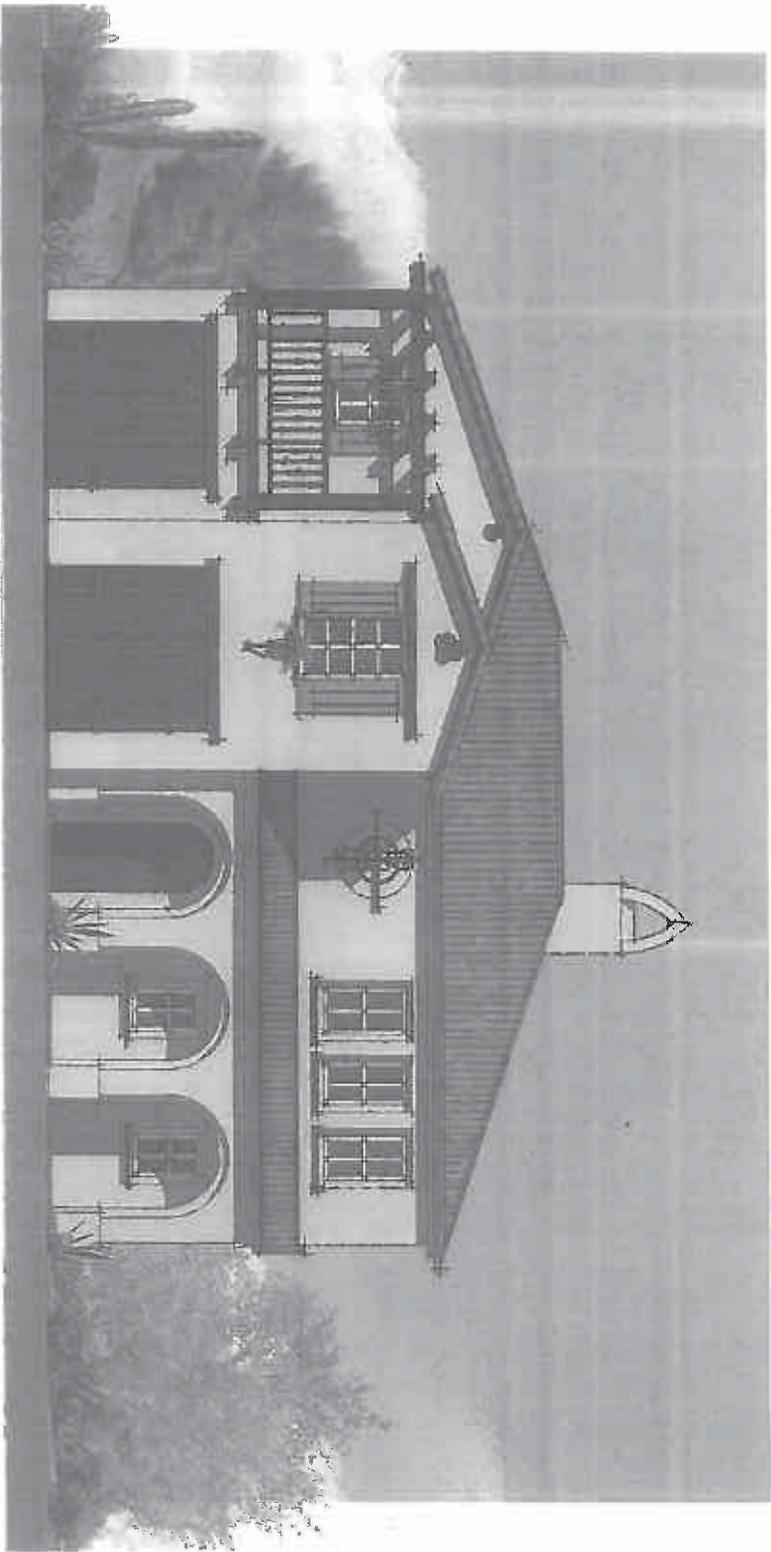
CLARKE DALE, ARIZONA





Mountain Gate
CLARKE, ARIZONA



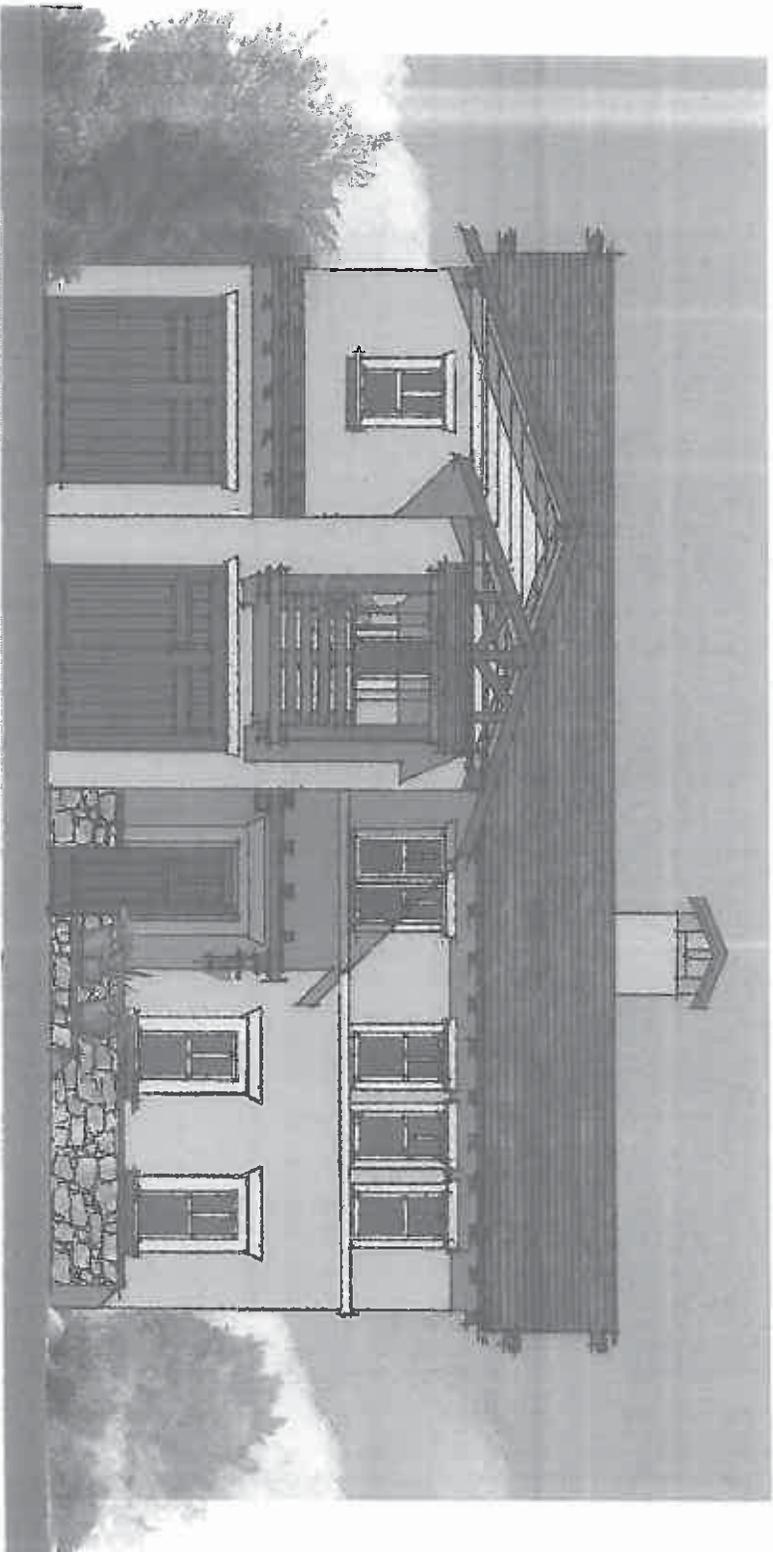


STAGE 2A

Mountain State

COVINGTON, ARIZONA



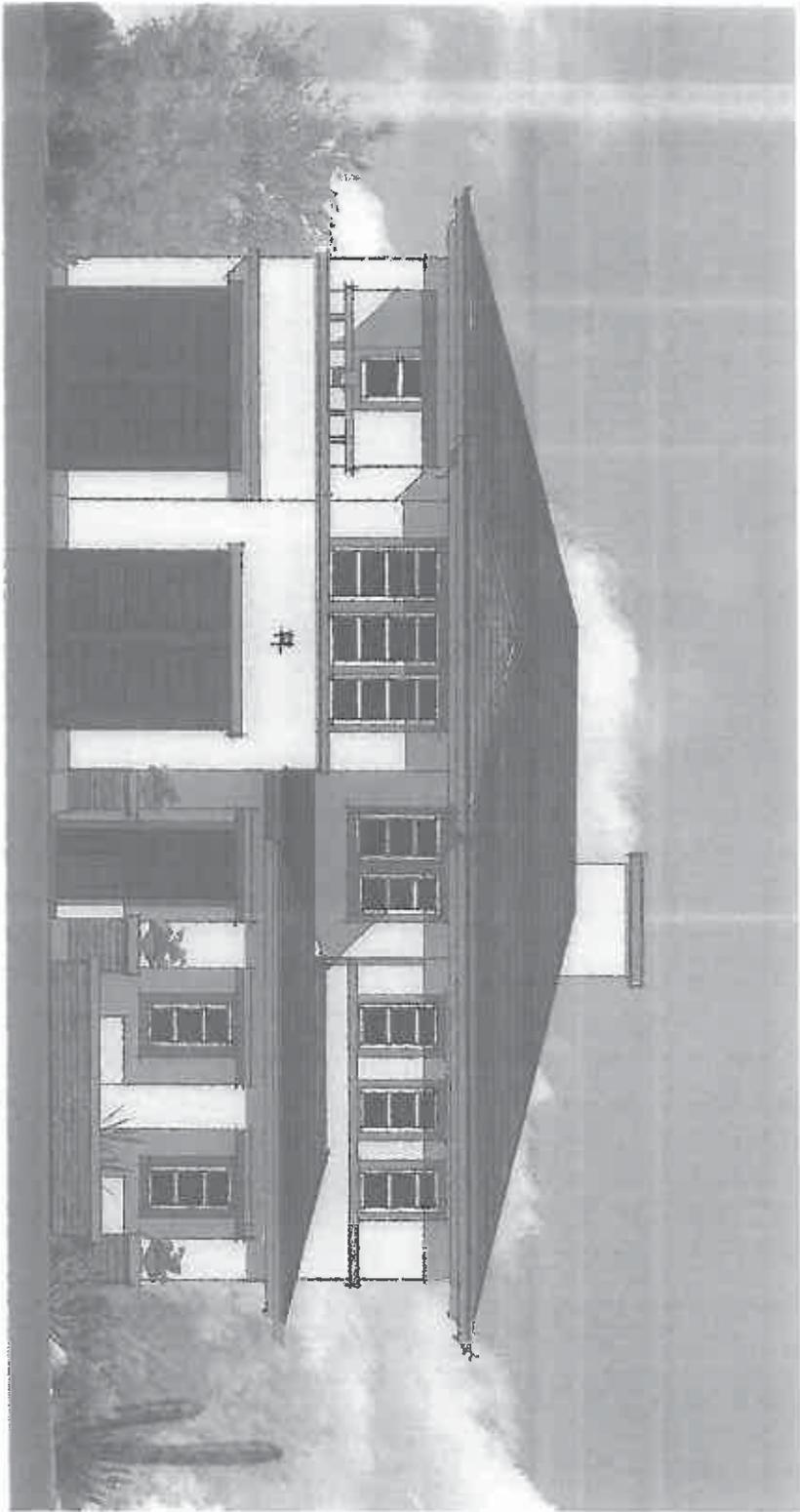


PLAN 20

Mountain Gate

OF LEBANON, ARIZONA

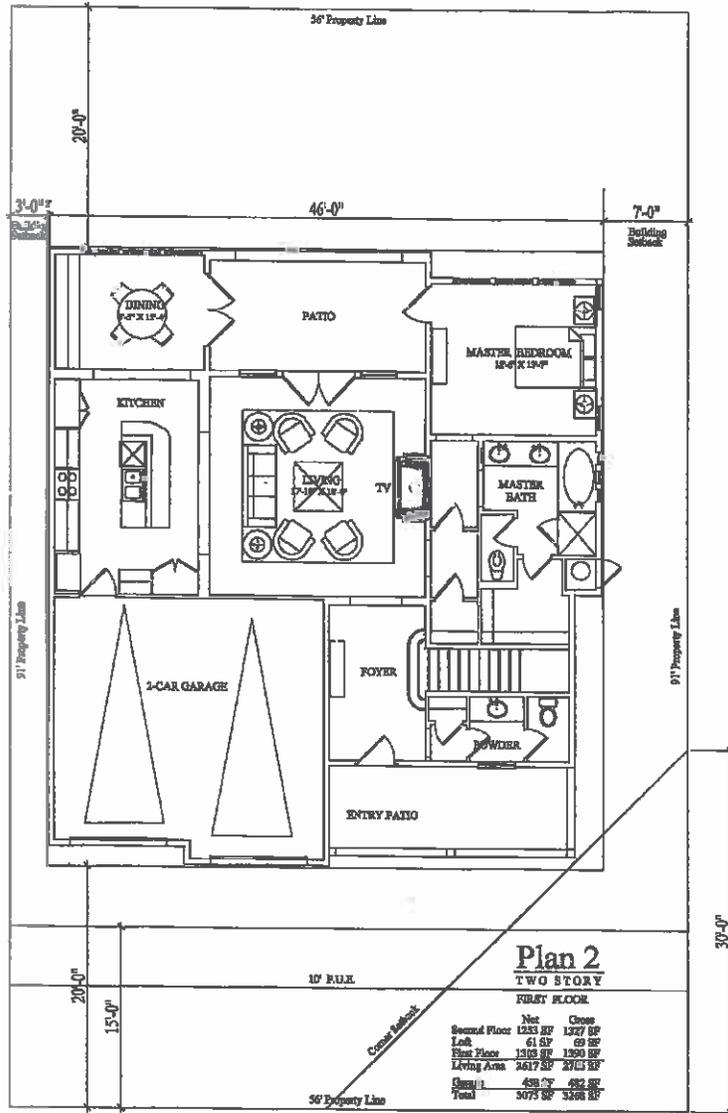




Mountain Gate

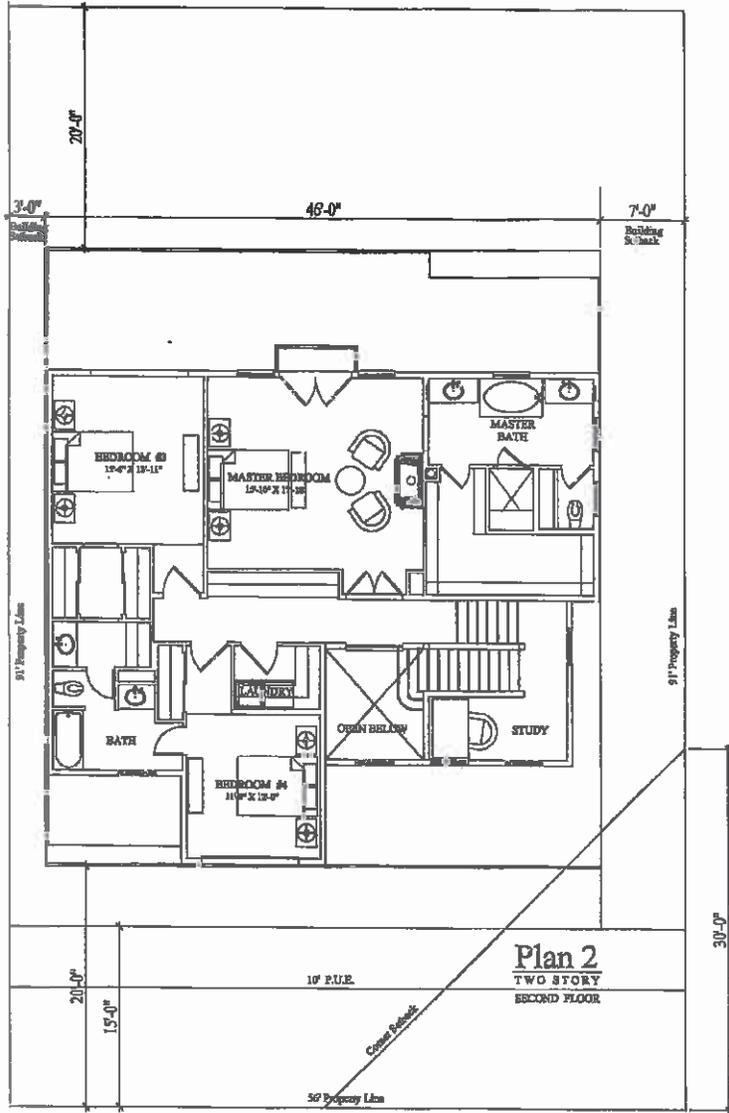
2200 MOUNTAIN GATE AVENUE





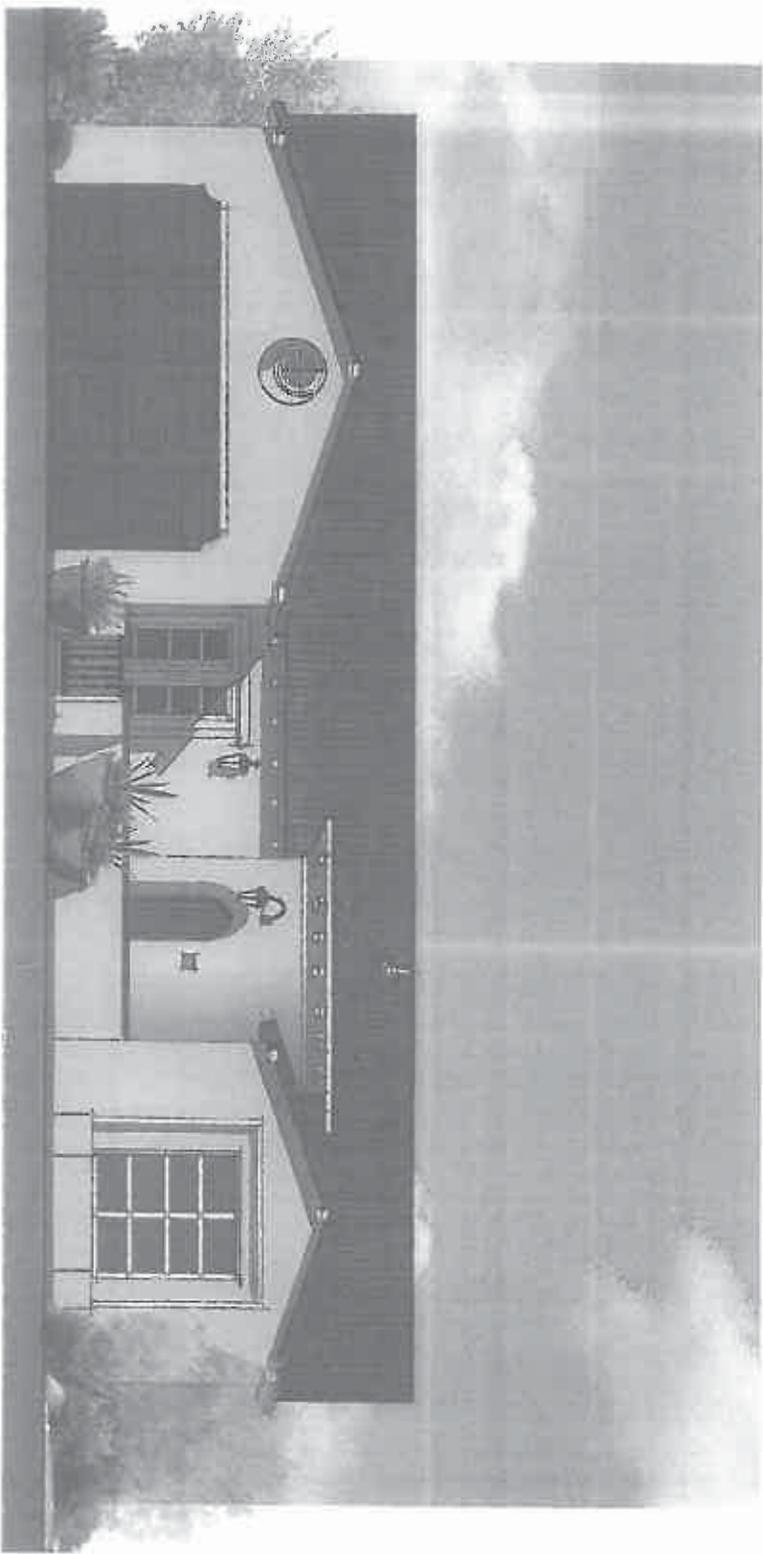
Mountain Gate
CLARKE DALE, ARIZONA





Mountain Gate
CLARDALE, ARIZONA



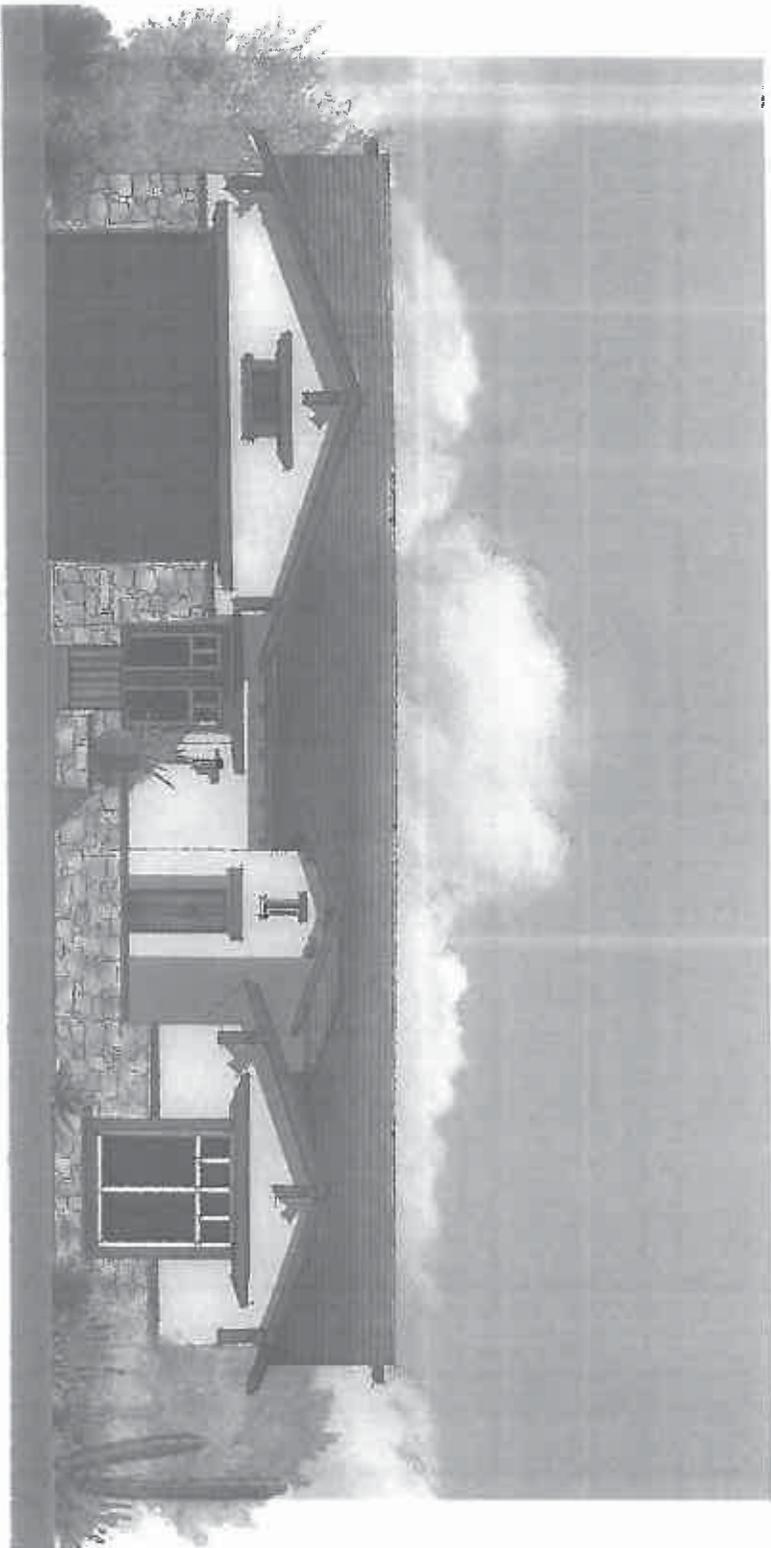


A Collaborative

Mountain Gate

CHARLOTTE, NORTH CAROLINA

Mountain Gate

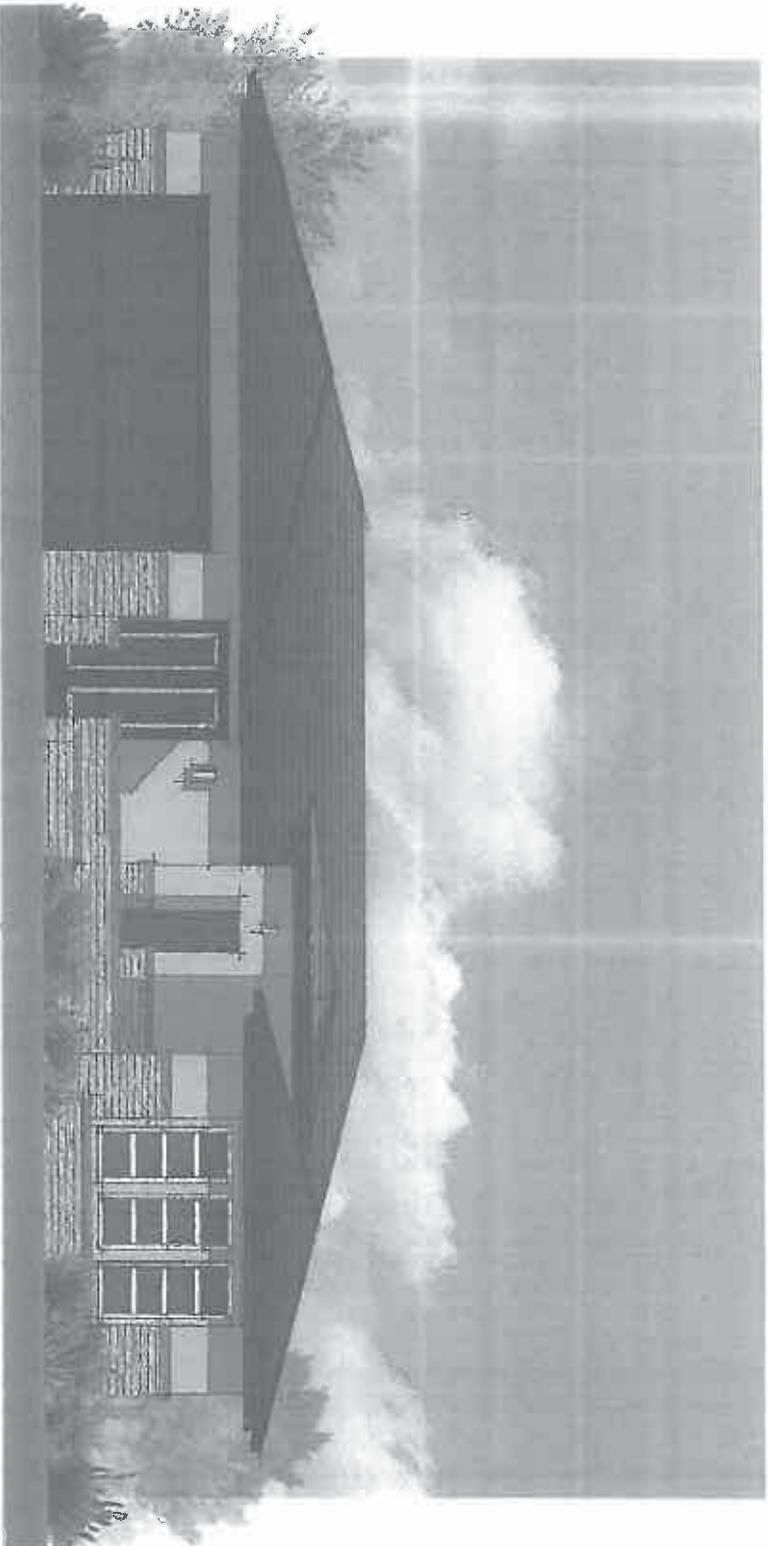


PLAN 54

Mountain State

CLARKSPAC, ARIZONA



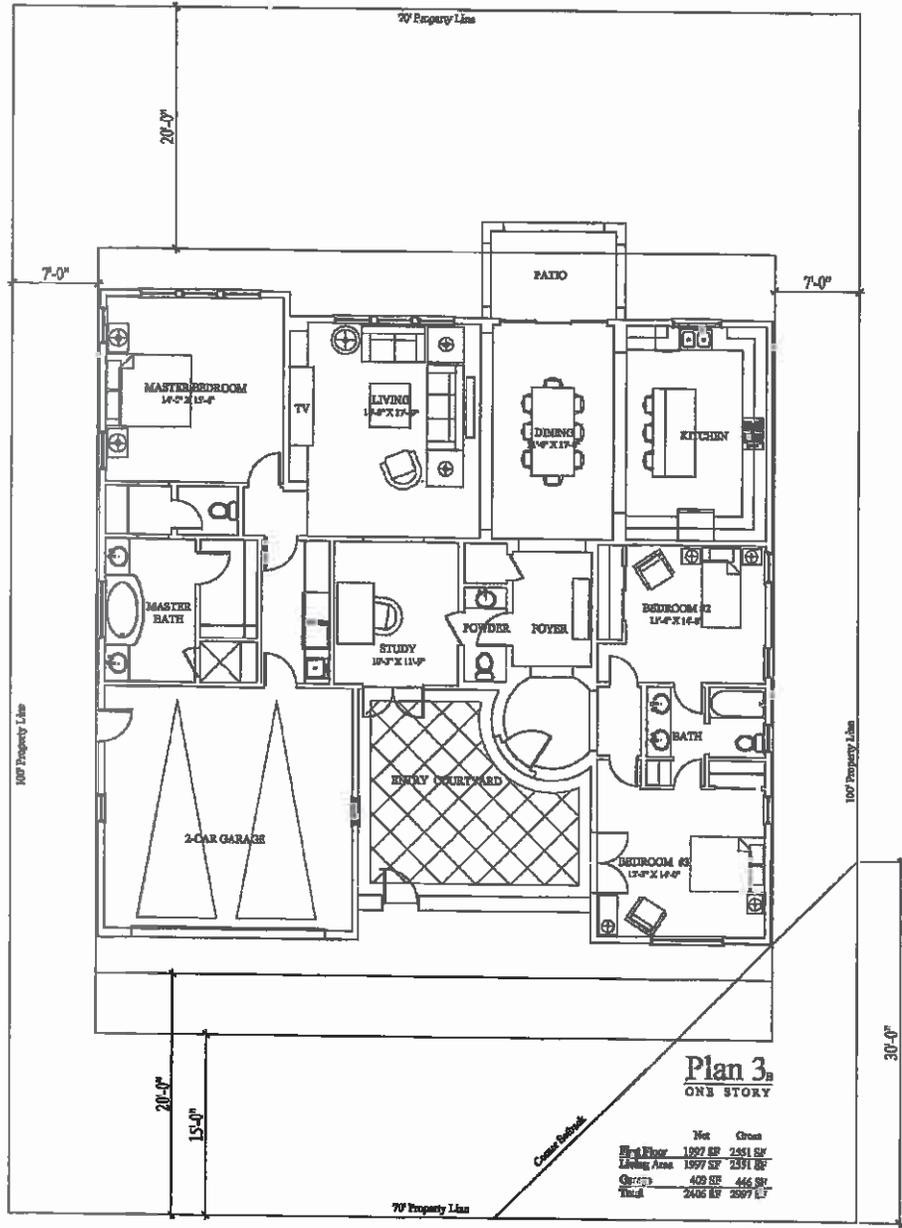


PLAN 30

Mountain Gate

CLASSIC RUSTIC STYLE





Plan 3₁
ONE STORY

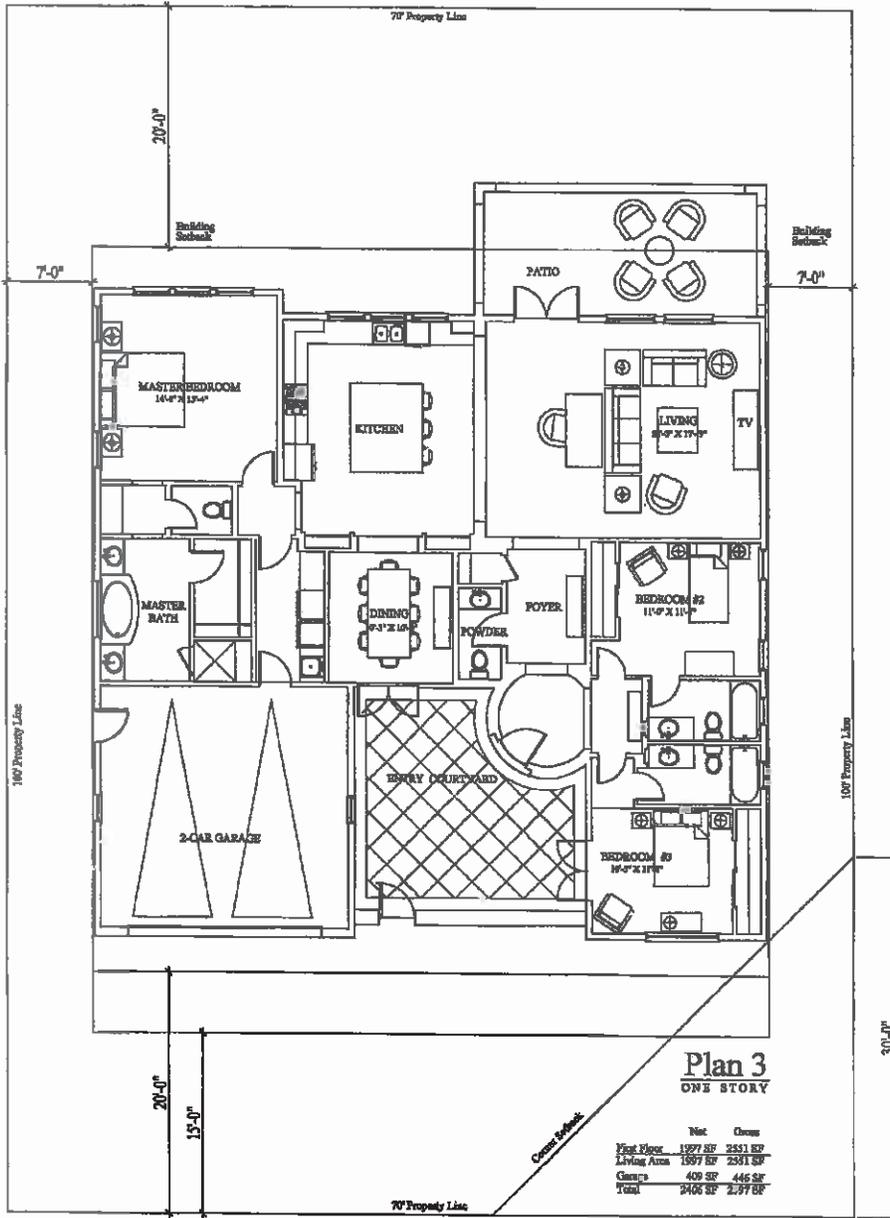
	Net	Gross
1st Floor	1997 SF	2551 SF
Living Area	1977 SF	2391 SF
Garage	429 SF	446 SF
Total	2426 SF	2897 SF



MANOR HOUSE
Mountain Gate
RESIDENCES
CLARKDALE, ARIZONA



NEWGATE HOMES



Mountain Gate
CLARKDALE, ARIZONA





Staff Report

Agenda Item: **RESTATED EMPLOYMENT AGREEMENT** – Consideration of a Restated Employment Agreement between the Town of Clarkdale and Town Manager Gayle Mabery.

Staff Contact: Gayle Mabery, Town Manager

Meeting Date: December 10, 2013

Background: Gayle Mabery was originally appointed as the Clarkdale Town Manager on March 24, 1998. Her contract with the Town has a two-year term, and has been extended at each renewal date for the 15 years she has served as Town Manager. Her current contract is effective through March 30, 2015.

A February 3, 2004 amendment to the Employment Contract added a provision to paragraph 9 wherein the Town agreed to pay Mabery an amount equal to \$4,763.89 per year relating to an Arizona State Retirement System Service Purchase Agreement. Under requirements of the Arizona State Retirement System, the amount specified above was calculated as regular salary for Mabery, taxed accordingly, and then remitted to ASRS as a payment to purchase back years of service in the system. The Service Purchase Contract associated with this payment expires in December, 2013.

This proposed Restated Employment Agreement removes the provision relating to the ASRS Service Purchase Agreement, and shifts the \$4,764 into the annual base salary calculation for Mabery.

Should the Council not desire to shift the \$4,764 to Mabery's salary, then the Finance Department will process changes in the payroll system to remove that provision of her compensation, as the Service Purchase Agreement obligation will be satisfied by the end of calendar year 2013.

The following illustrates the changes to Mabery's salary over the term of her employment with Clarkdale:

Date	Base Salary	Service Purchase Amount	Total Compensation	Notes
March 24, 1998	\$48,000	\$0	\$48,000	
Sept. 22, 1998	\$52,000	\$0	\$52,000	Individual Merit Increase
July 1, 1999	\$52,520	\$0	\$52,520	1% Town-wide COLA

Nov. 28, 2000	\$54,621	\$0	\$54,261	4% Town-wide Merit
May 22, 2001	\$57,385	\$0	\$57,285	2% Town-wide COLA; 3% Town-wide Merit
July 1, 2002	\$58,431	\$0	\$58,431	2% Town-wide COLA
July 14, 2003	\$59,114	\$0	\$59,114	1% Town-wide COLA
February 3, 2004	\$59,114	\$4,764	\$63,878	Added Service Purchase Contract
July 11, 2004	\$59,705	\$4,764	\$64,469	1% Town-wide COLA
Nov. 8, 2005	\$65,665	\$4,764	\$70,429	Individual Merit Increase
Nov. 27, 2007	\$82,000	\$4,764	\$86,764	Merit Increase & Town-wide Tenure Adjustment
January 1, 2009	\$73,800	\$4,764	\$78,564	10% Town-wide Reduction
July 1, 2012	\$77,490	\$4,764	\$82,254	5% Town-wide Reinstatement
July 1, 2013	\$86,100	\$4,764	\$90,864	5% Town-wide Reinstatement plus 5% Town-Wide Increase
PROPOSED				
<i>Dec. 10, 2013</i>	<i>\$90,864</i>	<i>\$0</i>	<i>\$90,864</i>	<i>Shift Service Purchase Amount to Base Annual Salary</i>

A second amendment to the agreement is contemplated in paragraph 13, relating to technology and equipment for remote access to transact Town business. The Council had expressed a desire several years ago to make this paragraph more general, allowing flexibility to adapt as new technologies become available. The amended paragraph provides that flexibility.

All other provisions of the contract remain in force.

Recommendation: If the Council desires to shift the \$4,764 into Mabery's base annual salary, then staff recommends approval of the Restated Employment Agreement between the Town of Clarkdale and Gayle Mabery.

RESTATED EMPLOYMENT AGREEMENT

Field Code Changed

THIS AGREEMENT, made this 10th day of December, 2013~~08~~, by and between the Common Council of the Town of Clarkdale, Arizona, hereinafter called "The Council"; and Gayle Mabery, hereinafter called "Mabery", witnesseth:

WHEREAS, the Council and Mabery have previously executed an Employment Agreement on March 24, 1998, which has been amended on previous occasions; and,

WHEREAS, this Restated Employment Agreement supersedes and replaces in its entirety the original Employment Agreement and its amendments; and,

WHEREAS, the Council desires to continue to employ Mabery as Town Manager of Clarkdale, Arizona and provide for conditions of Mabery's employment; and,

WHEREAS, Mabery desires to continue to be employed as Town Manager of Clarkdale, Arizona, under the terms and conditions outlined herein,

NOW, THEREFORE, in consideration of the mutual covenants, promises and payments hereinafter set forth, it is agreed between the parties as follows:

1. The Council hereby appoints Mabery as Town Manager to perform the functions and duties specified in Section 3-2-1 of the Code of the Town of Clarkdale, Arizona, and such other reasonable functions and duties as the Council may direct.
2. Mabery hereby agrees to perform said duties to the best of her ability.
3. Pursuant to A.R.S. 9-303, the Town Manager shall serve at the pleasure of the Council and may be removed without cause by a majority vote thereof. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Council to terminate the services of Mabery at any time, subject only to the provisions set forth in section seven (7) of this agreement.
4. Nothing in this agreement shall prevent, limit, or otherwise interfere with the right of Mabery to resign at any time from her position with the Council, subject only to the provisions set forth in section eight (8) of this agreement.
5. Mabery agrees to remain in the exclusive employ of the Council until March 30, 2015~~09~~ and neither to accept other employment nor to become employed by any other employer until said termination date, unless said termination date is affected as hereinafter provided. The term "employed" shall not be construed to include occasional teaching, writing, consulting and related activities performed outside Mabery's normal work hours.
6. In the event written notice is not given by either party to this agreement to the other 60 days prior to the termination date as hereinabove provided, this agreement shall be extended on the same terms and conditions herein provided, all for an additional period of two years, provided that Mabery shall first advise the Council in writing of the termination date of this agreement, at least 120 days prior to said termination date. Said agreement shall continue thereafter for two-year periods unless either party hereto gives

60 days written notice to the other party that the party does not wish to extend this agreement for an additional two-year term.

7. In the event of the termination of Mabery by the Council before the expiration of the term of this agreement or any extension thereof, the Council shall pay to Mabery, in addition to regular pay, any expenses owing to Mabery as of the date of termination, a lump sum cash payment equal to 60 days aggregate salary to include: a) the monthly amount paid for group health insurance, life insurance, dental and vision insurance, if any, b) the monthly amount of deferred compensation plan contributions, if any; c) the monthly amount of Arizona State Retirement System contributions, d) payment for any accrued paid time off (P.T.O.) and illness bank (I.B.) in accordance with the Personnel Policy and Procedures of the Town. In exchange for payment, the Town Manager shall make herself available as needed by the Town for consulting purposes for 60 days after the last day of employment. Termination as used herein shall mean her discharge or dismissal by the Council or her resignation following a written request by a majority that she resign. Payment of termination pay as described herein will be full and final settlement for any and all monies owed to Mabery by the Town. In the event Mabery shall be discharged for criminal acts or a violation of the stipulations of this agreement, she shall not be entitled to any 60 day lump sum cash payment.
8. In the event Mabery voluntarily resigns her position with the Town before expiration of the aforesaid term of her employment, Mabery shall give the Council sixty (60) days notice in advance, unless the parties otherwise agree.
9. Mabery's compensation for her services rendered pursuant hereto shall be an annual base salary of \$90,864 ~~86,100~~ payable bi-weekly. ~~In addition, effective February 3, 2004, each year the Town shall pay Mabery an amount equal to 2/3 (\$4,763.89) of the cost to purchase back one year of service through an Arizona State Retirement System (ASRS) Service Purchase Agreement. The payments will be made on a bi-weekly basis, provided that Mabery contributes an amount equal to 1/3 (\$2,381.95) of the cost to purchase back that year of service. Mabery agrees that the combined total of \$7,145.84 will be remitted by Mabery to the ASRS to satisfy the terms of said Service Purchase Agreement.~~

~~In addition to the Town's payment to the state retirement system referenced above, Town agrees to match Mabery's contributions to the ICMA Retirement Corporation [ICMA-RC] or other Section 457 deferred compensation plan, up to a maximum of 5% of Mabery's annual base salary, for Mabery's participation in said supplementary retirement plan. Such contributions will be made in equal proportionate amounts each pay period, and shall be made directly to said deferred compensation plan.~~
10. The Council agrees to increase said annual base salary at the same rate and effective date as any cost-of-living increase provided for Town employees generally during the term of this agreement. In addition, the Council agrees to increase said base salary and/or other benefits of Mabery in such amounts and to such extent as the Council may determine appropriate.
11. The Council shall review and evaluate the performance of Mabery at least once annually in advance of the adoption of the annual operating budget. Further, the Mayor shall provide Mabery with a statement of the findings of the Council and provide an adequate opportunity for Mabery to discuss her evaluation with the Council.

12. The Council agrees to provide Mabery reasonable access to a Town owned vehicle to provide transportation necessary for the performance of Town business. If a Town vehicle is not available to Mabery, the Town will pay mileage in accordance with the Town's policy for other employees.
13. The Council recognizes the desirability of allowing Mabery to transact Town business from her residence and other off-site locations when necessary. In support of that desire, the council agrees to provide Mabery with the technology and equipment in order to do so, a computer with high speed internet capability to be located at her residence. Said computer will be the property of the Town of Clarkdale and will remain so at the termination of this agreement, and the high speed internet connection will be established through the Town's State Contract for such services.
14. The Council agrees to budget and to pay for the professional dues and subscriptions of Mabery as the Council deems necessary or desirable for her continuation and participation in national, regional, state and local associations and organizations necessary for her continued professional participation, growth and advancement, and for the good of the Town.
15. The Council agrees to budget and to pay for the travel and subsistence expenses for Mabery for short courses, institutes, seminars, conferences, professional and official travel, meetings, and occasions to adequately continue the professional development of Mabery and to pursue necessary official functions for the Town, including but not limited to, the ICMA Annual Conference, the ACMA Summer and Winter Conferences, and such other national, regional, state, and local governmental groups and committees in which Employee serves as a member and that are necessary for her professional development and for the good of the Town.
16. The Council recognizes the desirability of representation in and before local civic and other organizations, and Mabery is authorized to become a member of a civic organization, for which the Town shall pay all expenses.
17. Mabery shall be entitled to all other employment benefits provided for employees of the Town which are not specifically mentioned herein, including, but not limited to Paid Time Off (P.T.O.), Illness Bank (I.B.) health insurance benefits, and retirement benefits.
18. Pursuant to Ordinance 202 of the Town of Clarkdale, Arizona, the Council determines that it is in the best interest of the Town of Clarkdale that residency within the incorporated limits of the Town of Clarkdale is not required in order for Mabery to perform her duties to the Town of Clarkdale as Town Manager, the loyalty and commitment of Mabery to the Town of Clarkdale having been noted.
19. The Town shall defend, save harmless and indemnify Mabery against any tort, professional liability claim or demand or other legal action, whether meritorious or not, whether groundless or otherwise, arising out of any alleged act or omission occurring in the performance of Mabery's duties as Town Manager. The Town shall defend, compromise and settle any such claim or suit and pay the amount of any settlement or judgment.

It is understood and agreed that the obligation of the Town to save Mabery harmless and to indemnify her does not extend to acts of Mabery which constitute gross and wanton

negligence, are criminal in nature or were not related to the performance of Mabery's duties.

The Town shall also bear the full cost of any fidelity or other bonds required of Mabery under any federal, state or local law or ordinance.

20. The text herein shall constitute the entire agreement between the parties. This agreement shall be binding on the parties.

IN WITNESS WHEREOF, the Town of Clarkdale, Arizona, has caused this agreement to be signed and executed in its behalf by its Mayor, and duly attested by its Town Clerk, and Mabery has signed and executed this agreement, both in duplicate, the day and year first above written.

APPROVED:

APPROVED AS TO FORM:

Doug Von Gausig, Mayor

Robert S. Pecharich
Boyle, Pecharich, Cline, Whittington & Stallings
Town Attorney

ATTEST:

ACCEPTED:

Kathy Bainbridge, Town Clerk

Gayle Mabery