

**Minutes of a Special Session of the Common Council of the Town of Clarkdale  
Held on Tuesday, May 28, 2013**

A Special Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, May 28, 2013, at 3:00 p.m. in the Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.

**CALL TO ORDER** – Meeting was called to order at 3:05 P.M. by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig

Vice Mayor Richard Dehnert

Councilmember Reynold Radoccia

Councilmember Curtiss Bohall

Councilmember Bill Regner

Town Staff:

Town Manager Gayle Mabery

Town Clerk Kathy Bainbridge

Community Development/Economic Director Jodie Filardo

Community Services/Human Resources Director Janet Perry

Utilities/Public Works Director Wayne Debrosky

Police Chief Randy Taylor

Deputy Clerk Mary Ellen Dunn

**PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

There was no public comment.

**CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. **Reports** - Approval of written Reports from Town Departments and Other Agencies
- Building Permit Report – March and April, 2013
  - Capital Improvements Report – April, 2013
  - Magistrate Court Report – April, 2013
  - Water and Wastewater Report – March and April, 2013
  - Clarkdale Fire District Report and Mutual Aid Responses Report – April, 2013
  - Police Department Report – April, 2013
  - NAIPTA Transit Report – April, 2013

**Councilmember Regner moved to approve Consent Agenda item A as presented.**  
**Councilmember Bohall seconded the motion. The motion was approved unanimously.**

**NEW BUSINESS**

**FISCAL YEAR 2013-2014 PRELIMINARY BUDGET WORKSESSION**– A worksession with the Council regarding the Preliminary Budget for FY 2013-2014.

At the April 23, 2013 Council Meeting, a Power Point presentation of the 2013-2014 Fiscal Year Preliminary Budget was reviewed for the Major Operational Funds of the General Fund, HURF (Streets) Fund, Wastewater Fund, Sanitation Fund, Water Fund, Cemetery Fund, and Capital Improvement Fund.

This budget presentation will be designed for the additional Non-Operational Funds of the Wastewater Plant & Equipment Improvements, Water Capital Improvements, Development Reimbursement Fund, Wastewater Development Projects, Grant Fund and Donation Fund.

Finance Director Bainbridge presented the information for this agenda item.

Bainbridge informed the Council that a Preliminary Budget would be approved during the second June meeting and the Final Budget should be adopted during the second July meeting.

Mayor Von Gausig opened to public comment.

Elaine Bremner – Activity Director Verde Valley Senior Center for Verde Valley residents (with the exception of Sedona and the Village of Oak Creek), asked if there would be any funds (approximately \$10,000) left over to help the Senior Center. She explained her organization, who it serves, and the costs of the services. Has been serving the Verde Valley, including Clarkdale, for 34 years.

Mayor Von Gausig asked where they get funding. Ms. Bremner stated that there is no funding that comes from Yavapai County, they receive 28% from state and federal grants funneled through NACOG, and the remaining 72% they have to raise. They receive about \$45,000 from Cottonwood. Approximately 15 – 20% of their clientele that receive home-delivered meals come from Clarkdale. Approximately 18 – 20% of their congregate meals are served to Clarkdale residents.

Bainbridge stated that we haven't funded a non-profit for the last three years. It might be possible to realign some of the budget items to accommodate the Center but will need to be discussed. The Council thanked Ms. Bremner for bringing the issue before them.

The Mayor closed public comment and called for a five minute recess.

Finance Director Bainbridge informed the Council that any contribution to the Verde Valley Senior Center should be discussed at this meeting. Councilmember Radoccia suggested we base a contribution on population or a formula so there would be something to gauge the donation on from year to year. Vice Mayor Dehnert noted that he has previously been unable to support this kind of contribution until the Town's employees had been restored to their former compensation and hours. The Council agreed that a donation to the Center would be appropriate and requested that \$5,000 be budgeted for them based upon our population.

There was discussion about the last three years' budgets including a \$40,000 transfer from the Sanitation budget to the Street fund. It is currently not budgeted for the upcoming fiscal year. She recommended another possibility would be to transfer the funds to the General Fund for street projects. That would forego the need to follow specific HURF auditing requirements.

The Council agreed that Bainbridge should make the change to reflect the transfer of funds from Sanitation capital funds to the General Fund for street projects.

Preliminary Operational Budgets:

Fund	Budget
■ General Fund	\$ 3,476,843.00
■ Streets Fund	\$ 688,843.00
■ Sanitation Fund	\$ 291,500.00
■ Wastewater O & M	\$ 505,892.00
■ WW Plant & Equipment	\$ 1,468,453.00
■ WW Sludge Removal	\$ 42,866.00
■ WW Line Replacement	\$ 470,752.00
■ WW Lift Station	\$ 52,660.00
■ WW Capacity Fees	\$ 91,211.00
■ Water O & M Expense	\$ 1,203,130.93
■ Water O & M Revenue	\$ 1,244,150.93
■ Water Capital Improvement	\$ 1,209,755.07
■ Water Capacity Fees	\$ 236,859.00
■ Capital Projects Fund	\$ 747,890.00
■ Cemetery Fund	\$ 45,388.30
■ Cemetery Perpetual Care	\$ 61,765.00
■ Developer Reimbursement	\$ 2,256,030.00
■ Court Enhancement Fund	\$ 3,106.00
■ Impact Fee Fund	\$ 275,450.98
■ Grant Fund	\$ 4,710,821.37
■ Donations	\$ 622,887.46

Designated Funds included in the budgets totaled \$4,310,098.

**This is a worksession only and no action by Council is required.**

**FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.**

**ADJOURNMENT** - without objection, Mayor Von Gausig adjourned the meeting at 5:24 P.M.

APPROVED:

\_\_\_\_\_  
Doug Von Gausig, Mayor

ATTESTED/SUBMITTED:

\_\_\_\_\_  
Kathy Bainbridge, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 8<sup>th</sup> day of May, 2013. I further certify that meeting was duly called and held and that a quorum was present.

Dated this 12 day of June, 2013.

SEAL

Kathy Bainbridge  
Kathy Bainbridge, Town Clerk