

NOTICE: This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.

**NOTICE OF A REGULAR MEETING
OF THE PLANNING COMMISSION OF THE TOWN OF CLARKDALE**

In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes,

NOTICE IS HEREBY GIVEN that the Planning Commission of the Town of Clarkdale will hold a REGULAR Meeting Tuesday, November 20, 2012, at 6:00 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

All members of the public are invited to attend.

The undersigned hereby certifies that a copy of this notice was duly posted on the Town Hall bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 13th day of November, 2012 at 9:00 a.m.

Dated this 13th day of November 2012 by:

Vicki McReynolds

Vicki McReynolds
Administrative Assistant II

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. **CALL TO ORDER:** The Chairperson called the meeting to order at 6:00 p.m.
2. **ROLL CALL:** The Community Development Director called roll.
3. **PUBLIC COMMENT:** The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit comments to **FIVE MINUTES**.
4. **MINUTES:** Consideration of the **Regular Meeting Minutes of October 16, 2012.** The Chair entertained a motion to accept the minutes. Commissioner Puzas motioned to approve the Regular Meeting Minutes of October 16, 2012 as amended. Commissioner Viarengo seconded the motion. The motion passed unanimously.

5. REPORTS:

- a. Chairperson and Members Report:
 - i. Update on sustainability checklist
- b. Director's Report

6. NEW BUSINESS

- c. **WORKSESSION:** Discussion/possible action regarding changing the time of the regular Planning Commission meetings from 6:00 p.m. to 4:00 p.m. [Commissioner Puzas motioned to approve changing the time of the regular Planning Commission meetings from 6:00 p.m. to 4:00 p.m.](#) Commissioner Olguin [seconded the motion.](#) [The motion passed unanimously.](#)

- d. **PUBLIC HEARING: AN ORDINANCE AMENDING THE TOWN OF CLARKDALE ZONING CODE TO REVISE CHAPTER SEVEN – SIGN CODE TO ADD NEW SECTIONS 7-8-E: NEON; 7-8-G: PORTABLE; 7-8-L: SPECIAL EVENTS; 7-8-N: TEMPORARY SIGNS AND BANNERS FOR COMMERCIAL USES; 7-9 MAXIMUM SIGN SIZE FOR COMMERCIAL USES AND GENERAL REORGANIZATION AND REFORMATTING OF ENTIRE CODE.**

Open Public Hearing: [The Chairperson opened the Public Hearing.](#)

- **Staff Report:**
- **Invite Public to Speak:** (Public is asked to state their name). There is a time limit for comments.
- **Close Public Hearing:** [The Chairperson closed the Public Hearing.](#)
- **Commission Discussion:**
- **Commission Action:** [Commissioner Puzas motioned to recommend to Town Council approval of the ordinance amending the Town of Clarkdale Zoning Code to revise Chapter Seven – Sign Code to add new sections 7-8: Neon; 7-8-G: Portable; 7-8-L: Special Events; 7-8-N: Temporary Signs and Banners for Commercial Uses; 7-9 Maximum Sign Size for Commercial Uses and general reorganization and reformatting of entire code, with additional amendments as directed by the Design Review Board regarding illuminated signs for Bed and Breakfast uses and signage on awnings.](#) Commissioner Olguin [seconded the motion.](#) [The motion passed unanimously.](#)

7. FUTURE AGENDA ITEMS:

8. **ADJOURNMENT:** If there is no further business for the good of the order, the Chair will entertain a motion for adjournment. [Commissioner Olguin motioned to adjourn the meeting.](#) [Commissioner Puzas seconded the motion. The motion passed unanimously. The meeting adjourned at 7:06 p.m.](#)

Reasonable accommodations may be requested by contacting Town Hall at (928)-634-9591, (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.