

**MINUTES OF A REGULAR MEETING  
OF THE PARKS AND RECREATION COMMISSION  
OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, November 14, 2012, at 5:30 p.m., in the Ladies' Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli  
Vice Chairperson: Barbara Van Wye  
Commissioners: Debbie Pickard  
Shannon Westcott  
Peter Cure

Town Staff:  
Community Services Supervisor: Dawn Norman

**AGENDA ITEM: CALL TO ORDER** – Chairperson Lynda Zanolli called the meeting to order at 5:30 p.m. It was noted that a quorum was present.

**AGENDA ITEM: PUBLIC COMMENT** - There was no public comment.

**AGENDA ITEM: MINUTES** - Discussion and consideration of the minutes of the Regular Meeting held on June 13, 2012.

*Chairperson Zanolli motioned to approve the Regular Meeting minutes for June 13, 2012 as written. Vice Chairperson Van Wye seconded the motion. The motion passed unanimously.*

**AGENDA ITEM: INFORMATIONAL REPORTS**

**CHAIRPERSON'S REPORT** – A report from the Chairperson on current events.  
There was no report.

**STAFF REPORT** – A report from the Community Services Supervisor on current events.

Community Development is working with the Crossroads at Mingus on developing a phase plan to implement the park construction and installation of the facilities recommended by the Parks and Recreation Commission. They are determining costs of those facilities and scheduling installation appropriately determined by funding readily available and continuing the addition of the remaining park facilities as build out occurs.

**NEW BUSINESS:**

**AGENDA ITEM: CHAIRPERSON AND VICE CHAIRPERSON** – Discussion and consideration of electing Chairperson and Vice Chairperson.

*Commissioner Van Wye motioned to elect Commissioner Zanolli as Chairperson. Commissioner Pickard seconded the motion.*

**Commissioner Westcott amended the motion to elect Commissioner Zanolli as Chairperson and Commissioner Van Wye as Vice Chairperson. Commissioner Pickard seconded the motion. Both Commissioner Zanolli and Commissioner Van Wye accepted the nomination and the motion passed unanimously.**

**AGENDA ITEM: HALLOWEEN - A discussion on the 2012 Halloween event.**

Community Services Supervisor Norman reviewed the 2012 Halloween event with the Commissioners. The following implementations were made this year:

- Event time: 5-7pm
- Costume Contest: 5:30pm
- Large ‘Trick-or-Treat’ Route Maps were added at each intersection, at each end of Main Street, and at the Park Gazebo.
- Additional event time signs were posted along Main Street and at the Park.
- New addition to event - ‘Halloween Hearse’. The owner of a classic black hearse volunteered her time to include it in the event. The hearse was placed on 11<sup>th</sup> Street and was decorated in Halloween gear along with a cemetery scene.

Community Services Supervisor Norman shared that she received many comments from parents attending the event that they liked the 5pm start time as it was still daylight and provided a better visual for them and their children while participating.

The Commission reviewed the survey results, number of participants and trick-or-treaters along with the expenses and donations received. There was a total of 1,424 Trick-or-treaters and 54 homes requested candy to participate. Donations received were: \$1,705 in monetary; \$407.98 in gift cards and discounts; \$95.50 in coupons; and approximately \$713.50 value in candy. A total of 12 surveys were returned with 100% in support of the event and operations of the event.

**AGENDA ITEM: SANTA COMES TO CLARKDALE – A discussion on the 2012 Santa Comes to Clarkdale event.**

Community Services Supervisor Dawn Norman reviewed this year’s Santa Comes to Clarkdale event with the Commissioners. She informed that holiday decorating was scheduled for November 27<sup>th</sup> at 10 a.m., weather permitting, and all Boards and Commissions were invited to partake. Refreshments of hot chocolate and cookies will be served after. She continued that an inventory was performed and new lighting is needed in order to replace the number of lights not in working order. She stated that in 2010 approximately \$400 was spent from the Parks and Recreation General Donation account and anticipates spending approximately the same amount.

Santa Comes to Clarkdale is scheduled for Saturday, December 1<sup>st</sup>, 11am-1pm in the Men’s Lounge. Volunteers are currently being recruited. In addition, Clay Convoy, Santa Claus, has informed that he is retiring due to health reasons and this will be his last year. Community Services Supervisor Norman asked the Commission to keep their eyes and ears open for any leads for possible prospects to fill the position.

**AGENDA ITEM: CAROLING IN THE PARK - A discussion on the 2012 Caroling in the Park event.**

Community Services Supervisor Dawn Norman stated this year’s Caroling in the Park event will be held on Friday, November 14<sup>th</sup>, at 6:30 p.m. in the Town Park. She continued that the event is coordinated and operated by volunteers and planning and promotion for the event has begun.

## **AGENDA ITEM: CLARKDALE POOL - A work session to discuss the Clarkdale Pool.**

The Clarkdale Municipal Swimming Pool was closed in 2009 and 2010 due to the impact of the nation's unprecedented recession on the Town's budget. In 2011, as a result of the dedicated fundraising efforts of community members and town staff, and with the support of the Town Council, we were able to open the pool for 3 days per week for the swim season.

Unfortunately, after the 2011 pool season wrapped up, a number of significant issues with the pool's infrastructure were identified as needing repair or complete replacement.

Both the Pool Committee and the Parks and Recreation Commission expressed support for the Town to conduct further investigation into whether it is practical to make repairs to the existing pool's infrastructure; or whether a complete demolition and replacement would be more cost effective and efficient. The Town staff solicited estimates from multiple sources in order to explore costs associated with pool alternatives. Unfortunately, with no definitive design plans in place, the ability to collect accurate cost estimates is limited. What is evident is that there is a need for a significant initial capital investment, followed by a commitment to an appropriate level of on-going annual operational funds if the Town of Clarkdale wants to have a functional Municipal Swimming Pool.

Over the past 6 months, staff met with three pool contractors, Shasta Commercial & Olympic, CDC Pool's Inc, and Phoenician Pools. To date, the Town has received cost estimates from Shasta and CDC. The results are as follows:

### Shasta Commercial & Olympic proposed the following options:

1. Renovation of Existing Lap Pool - \$306,500

This includes removal of existing gutter system, removal of interior finish and tile, removal of pool deck, wall, and floor areas required in order to install new plumbing, installation of new plumbing (return lines, drains, etc.), reinforce pool structure and resurface interior with plaster, install new waterline, deck depth and lane marker tiles, install new skimmer system (replacing gutter system), replace removed deck areas, install ADA Lift and anchor, remove old mechanical equipment and install new mechanical equipment, all required County and Town permits, and design drawings and structural engineering.

2. Remove and Replace Lap Pool with new Lap Pool - \$365,000

This includes: Removing existing pool and deck, maintenance equipment, and all plumbing and electrical and replacing with a new pool, deck, plumbing, electrical, mechanical equipment and ADA Lift.

3. Remove Kiddie Pool and Replace with Splashpad - \$125,000

This includes removing kiddie pool and deck and existing plumbing and installing splashpad with 24 spray nozzles, plumbing and electrical, and maintenance equipment. This splash pad does not include water toys which is approximately an additional \$125,000.

CDC Pool's Inc. proposed the following option:

1. Renovation of Existing Lap Pool - \$213,076

This includes removal of existing gutter system, removal of interior finish and tile, removal of pool deck, wall, and floor areas required in order to install new plumbing, material testing for presence of asbestos, installation of new plumbing (return lines, drains, etc.), reinforce pool structure and resurface interior with BAJA Mini Pebble (10-year full warranty/materials and labor), rebuild and contour existing ramp and 2- custom made handrails as required by ADA, install new waterline, deck depth, race lane markers, and 'No Diving' tiles, install new skimmer system (replacing gutter system), replace removed deck areas, remove existing underwater lights and replace with L.E.D. clear light fixtures w/ dawn to dusk solar photo eye switch, remove existing mechanical equipment and install new mechanical equipment.

Please note that these cost estimates only address the renovation or replacement of the pool and bringing them up to ADA compliance. Cost estimates to build an ADA accessible bathroom/shower room would be in addition to these costs.

At this point in time, the Town has \$23,683 set aside in the donation fund that is left over from the money that was raised to open the pool in 2011. In addition, the Town has continued to budget \$7,950 per year for the utilities, chemicals and staff time that are necessary to maintain the pool in its unused state.

At this time, the Town staff is seeking direction from the Commission on the desire for continued pursuit of options to re-establish a municipal pool in Clarkdale.

There was open discussion on the reality of the costs to either repair or replace the pool. The Parks and Recreation Commission concurred that with the current economic and financial situation it would not be feasible to discuss either option at this time. The Parks and Recreation Commission recommended that the remaining donation funds be held in an interest bearing donation account that could be used towards a future pool project and not to dissolve the idea of a pool for our community but to revisit the discussion at a later time when the Town would be in a financial position to take on the responsibility. They requested to revisit and discuss the pool in November 2014 and schedule future discussions thereafter accordingly. In addition, the Commission requested that the Town seek a possible partnership with the Cottonwood Recreation Center for use of their facility.

**AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.**

**Blue Trails**

**Verde River Access**

**Crossroads at Mingus Park**

**AGENDA ITEM: ADJOURNMENT-**With no further business before the Commission and with no objection, the meeting adjourned at 6:28 p.m.

APPROVED:

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Lynda Zanolli, Chairperson

SUBMITTED BY:

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Dawn Norman, Community Services Supervisor