

**MINUTES OF A REGULAR MEETING  
OF THE PARKS AND RECREATION COMMISSION  
OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, May 9, 2012, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli  
Vice Chairperson: Barbara Van Wye  
Commissioners: Debbie Pickard (Absent)  
Shannon Westcott  
Peter Cure

Town Staff:  
Community Services Supervisor: Dawn Norman

**AGENDA ITEM: CALL TO ORDER** – Chairperson Zanolli called the meeting to order at 5:30 p.m. It was noted that a quorum was present.

**AGENDA ITEM: PUBLIC COMMENT** - There was no public comment.

**AGENDA ITEM: MINUTES** - Discussion and consideration of the minutes of the Regular Meeting held on February 8, 2012.

**Chairperson Zanolli motioned to approve the Regular Meeting minutes for February 8, 2012 as written. Commissioner Westcott seconded the motion. The motion passed unanimously.**

**AGENDA ITEM: INFORMATIONAL REPORTS**

**CHAIRPERSON'S REPORT** – A report from the Chairperson on current events.

There was no report.

**STAFF REPORT** – A report from the Community Services Supervisor on current events.

Community Services Supervisor Norman reported on the following:

- The preview concert featuring Elixir was well attended. The 50/50 raffle brought in approximately \$120.
- Concert in the Park Sponsors - The Clarkdale-Jerome Lions Club has sponsored Sentimental Journey and the Clarkdale Foundation has sponsored the opening and closing concerts of the season.
- Pool update - Staff met with 3 pool contractors. The Town is waiting on cost estimates. Town Staff has also met with representatives from Salt River Materials Group to discuss the repairs and upgrades needed. Discussion included energy saving options along with possible in-kind donations.
- The Clarkdale-Jerome Lions Club submitted a pool donation of \$1,000 generated from their car show.

## **NEW BUSINESS:**

### **AGENDA ITEM: OLD FASHIONED FOURTH OF JULY – Discussion and consideration of the 2012 Old Fashioned Fourth of July.**

Community Services Supervisor Dawn Norman updated the Commission on the 4<sup>th</sup> of July Centennial Committee meeting held on March 26<sup>th</sup>:

1. Kids' Parade:
  - Encourage youth organizations to participate.
  - The Committee requested for the Town to reconsider allowing floats, horses or other pets in the parade. Staff and Parks and Recreation Commissioners participating on the committee informed the decision was based on advice and direction received from the Town's liability insurance company and the Town's safety/emergency departments, fire, police and EMT. In addition, to carry out tradition and history the first parade was a Kids' Parade.
2. Special dignitaries, this includes current and past elected officials, have been invited to attend. The Centennial Committee proposed to have them ride in antique cars. After this meeting, staff met with the Fire Chief and Police Chief and due to safety concerns it was decided to utilize the antique fire truck just as it was done during the 50<sup>th</sup> year celebration.
3. 100 Years of Clarkdale Mural: The Centennial Committee will provide the opportunity for attendees to create a mural representing memories of Clarkdale over the past 100 years. People can bring pictures and momentos to attach as well as include a special message on the mural.
4. Centennial Tree - plant a tree in the Town Park and dedicate it as the Centennial Tree in recognition of the Town's 100 year achievement. Town Staff will organize this.
5. Blessing of the River: Invite Vincent Randall from the Yavapai-Apache Nation and ministers, pastors or representatives of all the churches in Clarkdale to be a part of the blessing. After the blessing the group will deliver the "blessed" water to the park via horse and buggy and water the Centennial Tree. The Centennial Committee will organize this activity.
6. Fun Run/Walk: Starting point would be Tuzigoot Bridge along with the Blessing of the River. The route has not been determined but would include travelling up and across Historic 89A then through Mountain Gate and up Clarkdale Parkway finishing at the Town Park. Staff met with the Fire Chief and Police Chief to discuss this idea. Although all parties are supportive of the idea, an activity of this nature must begin organizing at least one year in advance in order to establish a safe and controllable route, recruit plenty of volunteers and to promote the activity so that it is well attended. With the date fast approaching the Committee will be asked to consider proposing this at a later date at least one year in advance for fire, police and town staff to consider.
7. Honoring our Elders/Centenarians/Seniors - The Centennial Committee will hold this activity in the Men's Lounge, time to be determined. They are discussing 10a-12p. This

would provide a place for people to congregate to cool off and share stories. In addition, they will be taking oral histories.

8. Commissioner Westcott proposed the idea of Old Fashioned Games - the Centennial Committee was not interested in taking this on.

There was open discussion on the items discussed and proposed at the 4<sup>th</sup> of July Centennial Committee meeting.

Community Services Supervisor Dawn Norman informed the Commission:

- The Clarkdale-Jerome School has agreed to continue with organizing and operating the children's carnival games; and
- Volunteer recruitment has begun. An announcement is included in the May Small Talk news flyer.

Commissioner Westcott proposed for the Commission to review the current Kids' Parade Rules and to consider revising Rule #3 pertaining to household pets. She explained that last year regardless of the rule, volunteers allowed a goat after being informed by her that they were not permissible under the rule. In addition, there was a young girl who tried to participate with a horse. She proposed tightening up the language so that the rule could not be misconstrued.

The Commission reviewed and discussed the current parade rules:

- 1) Parade entrants limited to children sixteen (16) years and under.
- 2) Children ages six (6) years and under must be accompanied by one (1) adult or another child at least thirteen (13) years of age.
- 3) Pets: Entries with animals are limited to household pets only, weighing no more than 50 lbs. All pets must be on leashes and must be held by someone strong enough to manage them. All pets participating in the parade must be kept under control at all times. Participant is responsible for pet clean-up.
- 4) A Waiver of Liability Form for each participant MUST be completed and signed by a parent/guardian of minor to participate in the parade.
- 5) Helmets and safety gear are strongly recommended for children riding bicycles, skateboards, and scooters.
- 6) No Commercial entries.
- 7) No gas powered vehicles will be allowed.
- 8) Candy & giveaways must be handed out to observers, not thrown.

There was open discussion on Rule #3.

**Chairperson Zanolli proposed to revise Rule #3: Pets: Entries with animals are limited to household pets only, weighing no more than 50 lbs. No hooved animals are allowed. Entries with dogs must have proof of a current license. All pets must be on leashes and must be held by someone strong enough to manage them. All pets participating in the parade must be kept under control at all times. Participant is responsible for pet clean-up. Commissioner Westcott seconded the motion. The motion passed unanimously.**

Community Services Supervisor Dawn Norman presented the idea of designating a theme for this year's Kids' Parade in honor of the Town's Centennial along with incorporating awards/prizes that tied in to the theme. The Commission thought this was a great idea. She then

continued that the 4<sup>th</sup> of July Centennial Committee includes two Parks and Recreation Commissioners along with members from the museum and the community and asked if this task could be assigned to the Committee. The Commission agreed that the Committee would be a great resource to utilize and requested that the 4<sup>th</sup> of July Centennial Committee take on the task of designating a theme along with award/prize categories.

Community Services Supervisor Dawn Norman requested that Chairperson Zanolli re-open Agenda Item: Informational Reports, Staff Report.

Chairperson Zanolli re-opened Agenda Item: Informational Reports, Staff Reports.

Community Services Supervisor Norman reported the following:

- Centennial Park - This project is located in front of the Clark Memorial Clubhouse. She explained that this is a grant funded landscaping project under the direction of Community & Economic Development Director Jodie Filardo. The project will include native plants and vegetation along with implementing rain harvesting.
- Council Member Pat Williams - informed the Commission on the sad loss of Council Member Pat Williams. In her memory, a bench will be placed in the Centennial Park.

**AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.**

**Crossroads at Mingus Subdivision Park - Tract F**  
**4<sup>th</sup> of July**  
**Blue Trails Update**

**AGENDA ITEM: ADJOURNMENT-**With no further business before the Commission and with no objection, the meeting adjourned at 6:27 p.m.

APPROVED:

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Barbara Van Wye, Vice Chairperson

SUBMITTED BY:

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Dawn Norman, Community Services Supervisor