

**MINUTES OF A REGULAR MEETING OF THE
LIBRARY ADVISORY BOARD
OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Library Advisory Board of the Town of Clarkdale was held on **Thursday, November 1, 2012, at 9:00 a.m.** in the Clark Memorial Library, 39 North Ninth Street, Clarkdale, Arizona.

CALL TO ORDER – The meeting was called to order at 9:07 a.m. by Chairperson Best.

Board Members: Chairperson Joy Best
Ann Viarengo
John Sherman
Jerry Wiley
Paul McCleary- Absent

Town Staff: Margie Hardie, Administrative Assistant II

PUBLIC COMMENT – The Board invites the public to provide comments at this time. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Board Liaison during the meeting. Each speaker is asked to limit their comments to five minutes.

There was no public comment.

MINUTES – Approval of the minutes of the Special Meeting held September 20, 2012.

Board Member Wiley moved to approve the minutes of the Special Meeting held September 20, 2012. Motion seconded by Board Member Sherman. Motion approved unanimously.

INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report on current events.

There was no report.

STAFF REPORTS – A report from Community Services staff members on current events.

The Library Board will receive a report on the Library Donation account periodically rather than at all meetings. Reports will be distributed when there are significant deposits or withdrawals from the account. For example, the Board will receive a report on the amount of sales received from the annual book sale.

NEW BUSINESS

2012 LIBRARY ADVISORY BOARD ANNUAL BOOK SALE – Discussion and consideration of the 2012 Library Advisory Board Annual Book Sale.

There was a general discussion of this year's Library Advisory Board Annual Book Sale. Listed below are the remaining tasks to be completed for the book sale.

- **Post informational flyer on the website and place flyers throughout the community**

- Distribute announcement in local newspapers
- Request announcement on radio stations
- Start setting up book sale on 12/4/12
- Arrange display in library lobby of books for raffle and instruct library staff on process for selling raffle tickets (2@ \$1.00)
- Books for raffle moved to the Ladies Lounge when the book sale begins
- Library Board members take shifts selling raffle tickets at the book sale.
- Raffle takes place on Sunday, December 16, 2012
- Date to disassemble book sale 12/17/12 – 12/18/12

FUTURE AGENDA ITEMS:

Future direction of the library

Elections

Library Statistics

ADJOURNMENT- Without objection, the meeting was adjourned at 10:02 a.m.

APPROVED: *Joy Best*
Joy Best, Chairperson

SUBMITTED: *Margie Hardie*
Margie Hardie, Community Services Administrative Assistant II