

**MINUTES OF A REGULAR MEETING OF THE LIBRARY
ADVISORY BOARD
OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Library Advisory Board of the Town of Clarkdale was held on **Thursday, July 5, 2012, at 9:00 a.m.** in the Clark Memorial Library, 39 North Ninth Street, Clarkdale, Arizona.

CALL TO ORDER – The meeting was called to order at 9:00 a.m. by Chairperson Best.

Board Members: Chairperson Joy Best
Vice Chairperson Sherry Bailey
Paul McCleary
John Sherman
Jerry Wiley

Town Staff: Margie Hardie, Administrative Assistant II

PUBLIC COMMENT – The Board invites the public to provide comments at this time. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Board Liaison during the meeting. Each speaker is asked to limit their comments to five minutes.

There was no public comment.

MINUTES – Approval of the minutes of the Regular Meeting held on May 3, 2012 and the Special Meeting held on June 7, 2012.

Board Member Bailey moved to approve the minutes of the Regular Meeting held May 3, 2012. Motion seconded by Board Member McCleary. Motion approved unanimously.
Board Member Sherman moved to approve the minutes of the Special Meeting held June 7, 2012. Motion seconded by Board Member Wiley. Motion approved unanimously.

INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report on current events.

There was no report.

STAFF REPORTS – A report from Community Services staff members on current events.

The library is in need of a transit carrier for the months of July and August, 2012.
Story time will resume on Thursday, August 16, 2012 at 11:30 a.m.

FINANCE REPORTS- A review of the current finance reports.

The Board reviewed the current finance report.

NEW BUSINESS

4TH OF JULY ICE CREAM SOCIAL – Discussion and consideration of the 2012 4th of July Ice Cream Social.

Chairperson Best created reports based on her complete inventory of food items, supplies, equipment, sales records and information from past Ice Cream Socials. The following reports were distributed to

the board for review:

- List of businesses to solicit for donations
- Donations received from businesses
- Inventory of supplies and equipment
- Food purchases and food donations
- Volunteers
- Event tasks

Chairperson Best then opened up a discussion that included suggestions to improve the sales and service at future Ice Cream Socials. The Board offered many suggestions which shall be incorporated into organizing and running future events. The suggestions were as follows:

- Multiple press releases
- Have a hand dolly available for use
- Check restaurant supply store for sauce dispenser
- On the morning of the 4th of July, post signs for the Ice Cream Social around the park.
- Start the preparations earlier and begin to sell items at 7:00a.m
- Place an Igloo container with hot water at ice cream table.
- Use flat bottomed and waffle cones
- Multiple trash cans and bags
- More donations of home baked goods and cookies
- Reconfigure set up and add another table in order to separate ice cream, baked goods and cashier tables
- Request donations from McDonalds and Maverick

Chairperson Best congratulated the Library Board and other volunteers for a very successful event. Sales from the Ice Cream Social totaled \$473.00 which exceeded last year's profit by \$137.50.

FUTURE DIRECTION OF THE CLARK MEMORIAL LIBRARY – Discussion of the future direction of the Clark Memorial Library.

Board Member Bailey had requested that a work session on the future direction of the library be placed on the agenda of the July 5, 2012 Library Board Meeting. Due to the length of the discussion of the 4th of July Ice Cream Social, the board agreed to place this item on a future agenda.

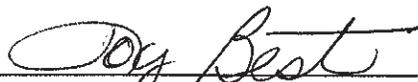
Board Member Bailey distributed copies of library renovation blueprints, drawn up as part of a past grant proposal. She requested that the board review the document and consider issues such as the expansion of the library and library services.

FUTURE AGENDA ITEMS:

Future direction of the library

ADJOURNMENT- Without objection, the meeting was adjourned at 10:06 a.m.

APPROVED:


Joy Best, Chairperson

SUBMITTED:


Margie Hardie, Community Services Administrative Assistant II

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