

**NOTICE OF A REGULAR MEETING OF THE LIBRARY
ADVISORY BOARD OF THE TOWN OF CLARKDALE**

Pursuant to Resolution No. 215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes, **NOTICE IS HEREBY GIVEN** that the Library Advisory Board of the Town of Clarkdale will hold a Regular Meeting on **Thursday, May 3, 2012, at 9:00 a.m.** in the Clark Memorial Library, 39 North Ninth Street, Clarkdale, Arizona. All members of the public are invited to attend.

Dated this 25th day of April, 2012.

BY: *Margie Hardie*

Margie Hardie, Community Services Administrative Assistant

ALL ITEMS LISTED ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. PUBLIC COMMENT - The Board invites the public to provide comments at this time.

Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Board Liaison during the meeting. Each speaker is asked to limit their comments to five minutes.

3. MINUTES - Approval of the minutes of the Regular Meeting held on March 1, 2012.

4. INFORMATIONAL REPORTS

- a. CHAIRPERSON'S REPORT - A report from the Chairperson on current events.
- b. STAFF REPORTS - A report from Community Services staff members on current events.
- c. FINANCE REPORTS- A review of the current finance reports.

NEW BUSINESS

5. 4TH OF JULY ICE CREAM SOCIAL - Discussion and consideration of the 2012 4th of July Ice Cream Social.

6. FUTURE AGENDA ITEMS

7. ADJOURNMENT

Reasonable accommodations may be requested by contacting Town Hall at least 72 hours in advance of the meeting. Phone 928-639-2400, TDD 1-800-367-8939.

**MINUTES OF A REGULAR MEETING OF THE
LIBRARY ADVISORY BOARD
OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Library Advisory Board of the Town of Clarkdale was held on **Thursday, March 1, 2012, at 9:00 a.m.** in the Clark Memorial Library, 39 North Ninth Street, Clarkdale, Arizona.

CALL TO ORDER – The meeting was called to order at 9:00 a.m. by Chairperson Best.

Board Members: Chairperson Joy Best
Vice Chairperson Sherry Bailey
Paul McCleary
(Vacant)
(Vacant)

Town Staff: Dawn Norman, Community Services Supervisor
Margie Hardie, Administrative Assistant

Others in attendance: None

PUBLIC COMMENT – The Board invites the public to provide comments at this time. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Board Liaison during the meeting. Each speaker is asked to limit their comments to five minutes.

There was no public comment.

MINUTES –Approval of the minutes of the Regular Meeting held on November 3, 2011.

Board Member Bailey moved to approve the minutes of the meeting held on November 3, 2011. Motion seconded by Board Member McCleary. Motion approved unanimously.

INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report on current events.

There was no report.

STAFF REPORTS – A report from Community Services staff members on current events.

- Two (2) 10'X10' canopies were purchased as directed by vote of the Library Advisory Board at the November 3, 2011 meeting.
- Author of *Arizona: 100 Years Grand*, Lisa Schnebly Heidinger, will visit the library on April 10th at 2 p.m. for a discussion and book signing.
- There are at present fourteen (14) library volunteers.
- Board Member Bailey is organizing a book club.
- Storytime program for toddlers has begun in the library. The program is being held on Thursdays, 11:30am-12:00pm.

FINANCE REPORTS- A review of the current finance reports.
The Board reviewed the current finance report.

NEW BUSINESS

CUSTOM-BUILT SHELVING UNIT- Discussion and consideration to approve the use of funds from the Library Donation Account to build a custom-built shelving unit.

Community Services Supervisor Dawn Norman presented to the board a proposal to build custom-made book shelves to house the library "New Book" section. The board inspected the area below the circulation desk counter top as the suggested site for the shelving unit. The unit would cover the entire area and contain the Adult, Young Adult and juvenile new books. There was open discussion on the proposed custom-built shelving unit and the costs associated with the project.

Board Member McCleary moved to approve the expenditure of approximately \$1,234.00 from the Library Donation Account to build a custom-built shelving unit. Motion was seconded by Board Member Bailey. Motion passed unanimously.

FUTURE AGENDA ITEMS:

4th of July Ice Cream Social
Brief discussion of future direction of the library

ADJOURNMENT- Without objection, the meeting adjourned at 9:24 a.m.

APPROVED: _____
Joy Best, Chairperson

SUBMITTED: _____
Margie Hardie, Community Services Administrative Assistant

LIBRARY DONATION ACCOUNT

80-4-2400-4001/80-5-2400-8001/6000

Number	Date	Description of Transaction	Debit (-)	Credit (+)	Balance
	7/1/10	BEGINNING BALANCE			\$5,873.13
	7/8/10	Ice Cream Social		\$369.55	\$6,242.68
	7/8/10	Ice Cream Social		\$25.00	\$6,267.68
	7/22/10	Donation		\$3.50	\$6,271.18
	8/5/10	Donation		\$3.66	\$6,274.84
	10/21/10	Donation		\$0.95	\$6,275.79
	11/4/10	Donation Leanne Worthen		\$7.10	\$6,282.89
	11/17/10	Petty Cash Book Sale	\$100.00		\$6,182.89
	11/18/10	Donation		\$4.10	\$6,186.99
	11/15/10	Donation		\$5.00	\$6,191.99
	12/9/10	Donation		\$95.75	\$6,287.74
	12/23/10	Library Remodel	\$5,000.00		\$1,287.74
	12/30/10	Donation		\$5.79	\$1,293.53
	12/30/10	Donation		\$1.10	\$1,294.63
	12/6/10	BOOK SALES		\$725.00	\$2,019.63
	12/13/10	BOOK SALES		\$218.80	\$2,238.43
	12/23/10	BOOK SALES		\$1.00	\$2,239.43
	1/13/11	DONATIONS		\$2.10	\$2,241.53
	1/27/11	DONATIONS		\$4.25	\$2,245.78
	2/2/11	DONATIONS		\$3.00	\$2,248.78
	3/3/11	DONATIONS		\$4.25	\$2,253.03
	3/17/11	DONATIONS		\$3.30	\$2,256.33
	3/31/11	DONATIONS		\$4.00	\$2,260.33
	4/14/11	DONATIONS		\$2.00	\$2,262.33
	4/21/11	ERICKSON DONATION		\$225.00	\$2,487.33
	4/21/11	DONATIONS		\$1.00	\$2,488.33
	4/28/11	DONATIONS		\$1.00	\$2,489.33
	5/1/11	DONATIONS		\$29.00	\$2,518.33
	6/1/11	DONATIONS		\$6.05	\$2,524.38
	6/7/11	LIONS CLUB		\$100.00	\$2,624.38



Staff Report

Agenda Item: 4TH OF JULY ICE CREAM SOCIAL - Discussion and consideration of the 4th of July Ice Cream Social.

Staff Contact: Margie Hardie, Community Services Administrative Assistant

Meeting Date: May 3, 2012

Background: This item is scheduled for a discussion of the details of the 4th of July, 2012, Ice Cream Social.