

NOTICE: This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.

**NOTICE OF A REGULAR MEETING
OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE**

In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes,

NOTICE IS HEREBY GIVEN that the Design Review Board of the Town of Clarkdale will hold a REGULAR Meeting on Wednesday, July 11, 2012, at 6:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

All members of the public are invited to attend.

The undersigned hereby certifies that a copy of this notice was duly posted on the Town Hall bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 2nd day of July, 2012 at 9:00 a.m.

Dated this 2nd day of July, 2012 by:

Vicki McReynolds

Vicki McReynolds
Administrative Assistant II

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. **CALL TO ORDER: The Chairperson called the meeting to order at 6:30 p.m.**
2. **ROLL CALL: The Senior Planner called roll.**
3. **MINUTES: Consideration of the **Regular Meeting Minutes of June 6, 2012.** **Board Member Foutz motioned to approve the Regular Meeting Minutes of June 6, 2012.** **Board Member Prud'homme-Bauer seconded the motion. The motion passed unanimously.****
4. **REPORTS:**
Chairperson & Members Special Events Report:
Director's Report
5. **PUBLIC COMMENT** – The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comments to **FIVE minutes.**

OLD BUSINESS

6. **WORKSESSION: Discussion regarding changing the date and/or time of the regular Design Review Board meeting. Board Member Snyder informed the Board that she no longer had a conflict with the first Wednesday of every month, so the regular meeting time does not need to be changed. The Board agreed to keep the regular meeting time.**

7. WORKSESSION: Discussion regarding revisions to Chapter Seven – Sign Code of the Town of Clarkdale Zoning Code. This being a worksession only, there were no actions taken. Staff was given direction to:

- Look at codes from other municipalities regarding banner permits. The Board would prefer a blanket, annual banner permit, with one fee and no 30 day limitation.
- Add a maintenance section that applies to the entire code.
- Add a requirement that the back of signs must be finished with a non-reflective surface.
- Add the option to use rock scape around the bottom of freestanding signs. (Section 7-5-B-5)
- Amend the draft section regarding portable signs to allow in Commercial zones. (Section 7-5-I-1)
- Allow one portable sign per business.
- Develop specifications to guide use of attractive portable signs.
- Add a requirement to the sign walker section restriction use to hours of operation. (Section 7-5-R)

NEW BUSINESS

8. WORKSESSION: Discussion regarding the review process for commercial signs. This being a worksession only, there were no actions taken.

The Board wants to review all signs, new and revised, except when it only involves a change of content within the sign. Staff was given direction to develop a policy to be reviewed by the Board.

9. FUTURE AGENDA ITEMS: None.

10. ADJOURNMENT: Board Member Snyder motioned to adjourn the meeting. Board Member Prud'homme Bauer seconded the motion. The motion passed unanimously. The meeting adjourned at 7:48 p.m.

Reasonable accommodations may be requested by contacting Town Hall at (928) 634-9591 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.