



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE**

**Tuesday, November 13, 2012 at 6:00 P.M.
Clark Memorial Clubhouse, Men's Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on **Tuesday, November 13, 2012, at 6:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.** Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 8th day of November, 2012 at 1:00 p.m.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

Dated this 8th day of November, 2012
BY

Kathy Bainbridge
KATHY BAINBRIDGE
CLERK/FINANCE DIRECTOR

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. **CALL TO ORDER**
2. **PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.
3. **REPORTS**
 - Current Events** – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor's Report
Vice-Mayor's Report
Councilmembers' Report
Town Manager's Report

Organizational Reports – Reports regarding regional organizations.

CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations.

NACOG - Northern Arizona Council of Governments.

NAMWUA - Northern Arizona Municipal Water Users Association.

VRBP – Verde River Basin Partnership.

WAC - Yavapai County Water Advisory Committee.

VVREO – Verde Valley Regional Economic Organization.

YCL – A report from the Yavapai College Liaison.

4. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.
 - A. **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held October 9, 2012 and Special Meetings October 23rd, 2012.
 - B. **Claims** - List of specific expenditures made by the Town during the previous month. October, 2012 check log and PPE dated 10/8, 10/11 & 10/22/2012.
 - C. **Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month's Board and Commission Meetings.
Board of Adjustments – Notice of Cancellation of meeting October 24, 2012
Design Review Board minutes of the meeting held October 3, 2012; Notice of Cancellation of Meeting November 7, 2012
Planning Commission minutes of the meeting held October 16, 2012
 - D. **Amendments to the 2012 Holiday Schedule** – Approval of an adjustment to the approved holiday schedule for 2012, by removing the holiday on November 23rd and replacing it with a holiday on December 24th.

NEW BUSINESS

5. **PUBLIC HEARING REGARDING A WASTEWATER RATE INCREASE** –A public hearing to gather information regarding increasing wastewater rates for the Wastewater Treatment Plant construction.
6. **RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA AMENDING RESOLUTION #1416, SETTING FEES FOR THE TOWN OF CLARKDALE BY INCREASING WASTEWATER UTILITY RATES** - Discussion and consideration of Resolution #1417, a resolution increasing the wastewater rates for the construction of a Wastewater Treatment Plant in the Town Fee Schedule.

7. **PERSONNEL POLICY & PROCEDURE MANUAL SUPPLEMENTAL BENEFITS PLAN** – Discussion and consideration of Section 7 – Employee Benefits, 7.4 Supplemental Benefits Plan of the Personnel Policy & Procedure Manual.
8. **NOTICE OF INTENT TO CREATE CAPACITY FEES FOR THE WASTEWATER AND WATER SYSTEMS AND WASTEWATER CONNECTION FEES** – Discussion and consideration of creating capacity fees for the wastewater and water utilities and creating wastewater connection fees.
9. **FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda
10. **ADJOURNMENT**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.