

**Minutes of a Regular Session of the Common Council of the Town of Clarkdale
Held on Tuesday, September 11, 2012**

A Regular Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, September 11, 2012, at 6:00 PM. in the Men's Lounge of Clark Memorial Clubhouse, 19 N. 9th St., Clarkdale, Arizona.

Town Council:

Mayor Doug Von Gausig
Vice Mayor Richard Dehnert

Councilmember Rennie Radoccia
Councilmember Curtiss Bohall
Councilmember Bill Regner

Town Staff:

Town Manager Gayle Mabery
Deputy Clerk Mary Ellen Dunn
Utilities/Public Works Director Wayne Debrosky
Human Resources/Community Services Director Janet Perry
Economic/Community Development Director Jodie Filardo
Police Chief Randy Taylor
Town Attorneys, Robert Pecharich and Jonathan Millet

CALL TO ORDER – Mayor Von Gausig called the Regular Session to order at 6:07 P.M.

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

There was no public comment.

REPORTS

Current Events – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor's Report – No current oral report; written report was sent to Council and Town Clerk.

Vice-Mayor's Report - participation in the NIMS testing classes for Councilmembers.

Councilmember Bohall's Report – No report.

Councilmember Regner's Report – participated in NIMS class study and testing; lunch meeting with Mayor Von Gausig and Chip Davis to discuss WAC issues.

Councilmember Radoccia's Report – Arizona Renewable Energy Conference in Prescott Valley with Mayor Von Gausig and Town Manager Mabery; Verde Valley Land Preservation meeting in Lake Montezuma. Did not have a quorum and had to get Chip

Norton on the phone in order to hold the meeting. There is another meeting on 9/17/12 and Radoccia will be out of town and needs someone to stand in for him.

Town Manager's Report – 1) staff is conducting neighborhood meeting with Centerville 9/24/12 from 5:30 – 7:00 p.m. It is a staff conducted meeting, if we have a quorum of councilmembers we will need to post. Please let Gayle know as soon as possible if planning to attend; and 2) the September 25, 2012 Special Council Meeting may be cancelled or a very short meeting.

Organizational Reports – Reports regarding regional organizations.

CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations. No report.

NACOG - Northern Arizona Council of Governments. Vice Mayor Dehnert – Highlight was Gordon Samuel, APS representative, who gave an update on energy focusing on our portfolio and renewable energy. Mr. Samuel stated that APS is not proposing any new nuclear or coal facilities in the next 15 years due to the expense and harm to the environment.

NAMWUA - Northern Arizona Municipal Water Users Association. No report.

VRBP – Verde River Basin Partnership. No report.

WAC - Yavapai County Water Advisory Committee. Mayor Von Gausig Continued its discussion about Northern Arizona Regional Groundwater Flow Model; met with Chip Davis and Councilmember Regner over lunch to discuss the replacement of the WAC/TAC member. The discussion was between Bill Meyer and Tom Wittmer. The discussion was that the Technical Advisory Committee should not have members that are employed by any of the particular members. Tom is employed by the City of Cottonwood. There are 5 members of Verde Valley community who agreed to have Bill Meyer be the representative. Cottonwood has not agreed to this stipulation and there must be a unanimous decision. Chip Davis recommended trying to work with Cottonwood and see if they will change their minds.

VVREO – Verde Valley Regional Economic Organization. – Councilmember Regner was unable to attend September 7th board meeting, however they continue to plan for speakers series on September 20th.

YCL – A report from the Yavapai College Liaison. – Councilmember Regner was unable to attend board meeting on September 10th but met last week with Yavapai College President Dr. Penny Wells to discuss local foundation chapter. Third Annual Art Wine and Dine French Flair in the Verde Countryside will be held October 25th on Verde Valley campus. Councilmember Radoccia attended the meeting in place of Councilmember Regner and stated that Nicki Check gave a presentation yesterday. The viticulture program is the largest student enrollment program at the college and is growing.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held August 14, 2012 and Special Meeting (Executive Session) August 14, 2012.
- B. Claims** - List of specific expenditures made by the Town during the previous month. August, 2012 check log and PPE dated 08-11-2012 and 08-25-2012.
- C. Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.
Board of Adjustments – Notice of Cancellation of meeting August 22, 2012
Design Review Board – Notice of Cancellation of meeting September 5, 2012
Municipal Property Corporation minutes of meeting held August 14, 2012
Planning Commission – Notice of Cancellation of meeting August 21, 2012
Parks and Recreation – Notice of Cancellation of meeting August 8, 2012
- D. Reports** - Approval of written Reports from Town Departments and Other Agencies
Building Permit Report – July, 2012
Capital Improvements Report – July, 2012
Magistrate Court Report – June, 2012
Police Department Report – July, 2012
Water and Wastewater Report – July, 2012
Clarkdale Fire District Report and Mutual Aid Responses Report – July, 2012
- E. Resolution Making Appointments To The Board Of Adjustment** – Approval of Resolution # 1405 amending Resolution # 1369, making appointments to the Board of Adjustment.
- F. Resolution Making Appointments to the Design Review Board**– Approval of Resolution # 1406, amending Resolution #1370 making appointments to the Design Review Board.
- G. Resolution Making Appointments To The Parks And Recreation Commission** – Approval of Resolution # 1407, amending Resolution #1371 making appointments to the Parks and Recreation Commission.
- H. Resolution Making Appointments To The Planning Commission** – Approval of Resolution # 1408 amending Resolution #1372 making appointments to the Planning Commission.
- I. Resolution Making Appointments To The Library Advisory Board** – Approval of Resolution # 1409, amending Resolution #1396, making appointments to the Library Advisory Board.
- J. Resolution Making An Appointment To The Public Safety Personnel Retirement System Local Pension Board** – Approval of Resolution #1410,

amending Resolution #1373, making an appointment to the Public Safety Personnel Retirement System Local Pension Board.

Mayor Von Gausig pulled items D and H.

Councilmember Radoccia moved to accept Consent Agenda items A,B,C,E,F,G,I and J as presented. Councilmember Regner seconded the motion. The motion was approved unanimously.

**D. Reports - Approval of written Reports from Town Departments and Other Agencies
Water and Wastewater Report – July, 2012**

Questions arose about the water report regarding the Haskell Springs well. Noted that last year in the same month the dynamic level of the well was 153', this year in the same month it is 171' and that seems like a significant drop. Utilities Director Debrosky stated that there is water about 180' above the pump. Believes Council should pay attention to that water level. Mayor also asked when we will see figures on other wells, i.e., Mountain Gate well – why is it so difficult to get the water level? Debrosky stated that unfortunately, when the Mountain Gate well was put in there was a dog leg in casing and it is much deeper than Haskell Springs well. There was not the ability to take a reading. The intent is to put in site tube to enable readings.

Councilmember Radoccia commented that, regarding the Haskell Springs well, 18' is significant in that depth of well. Has noticed in the past that if the water level is going to drop it drops in the Fall. There seems to be quite a bit more consumption coming out of Haskell Springs. Debrosky stated that with the recent storm activity the Arsenic Plant and Mountain Gate well struck by lightning so components had to be replaced. When that happens they switch over to allow more water to be pumped from Haskell Springs well to replenish the Mountain Gate reservoir to maintain the system. Vice Mayor Dehnert stated that he observed that the gallons per day per capita is up from last year from 59 to 71 this year. Debrosky stated that this is partially due to using a different multiplier factor for number of people in household.

Councilmember Regner moved to approve Consent Agenda item D. Councilmember Radoccia seconded the motion. The motion was approved unanimously.

**H. Resolution Making Appointments To The Planning Commission – Approval of
Resolution # 1408 amending Resolution #1372 making appointments to the Planning
Commission.**

Mayor von Gausig pulled item H because one of the Planning Commission applicants is in the audience, Ida-Meri de Blanc, and the Council wanted to recognize her contribution. Mayor Von Gausig put in his recommendation for her appointment.

Vice Mayor Dehnert moved to approve Consent Agenda item H. Councilmember Radoccia seconded and the motion was approved unanimously.

NEW BUSINESS

NOTICE OF INTENT TO SET WATER RATES – Discussion and consideration of a Notice of Intent to Set Water Rates for the Twin 5s Water Main Replacement Project.

On August 14, 2012, Council approved Resolution # 1404, acknowledging and approving the submittal of an application for a Drinking Water State Revolving Fund (DWSRF) loan from the Water Infrastructure Finance Authority of Arizona (WIFA) in the amount of \$1,600,000.00 for assistance in funding the construction of the Twin 5s Water Main Replacement Project.

The project would include the replacement of aging above-ground waterlines located in the Town of Clarkdale with approximately 12,350 feet of new 12-inch and 8-inch C-900 PVC water mains, fire hydrants, and provide new customer service connections from the new mains to the water meters. The new water mains would be tied into the existing 12- inch main located on Black Hills Drive on the south end, and the existing 12-inch cast iron water main at Deception Wash at the northern end. These improvements would reduce service outages, reduce water loss through system leaks, improve system pressures and resolve volume issues, and improve fire protection for system service areas along Minerich Road and the north end of Old Jerome Highway.

The Preliminary Probable Cost of Construction for the Twin 5's Water Line Replacement Project, including a 20% contingency is \$1,800,000. WIFA informed staff that the Town of Clarkdale could qualify for an Environmental Protection Agency (EPA) "Fix It First Project" program, in which WIFA could provide Clarkdale with up to \$800,000 of forgivable principle towards the Twin 5s Water Main Replacement Project.

An example of the current impacts of the maximum rate structure necessary to cover the annual debt service along with the required reserve & replacement funds based upon the \$800,000 borrowing would be the following. The rates may be less depending on interest rates at the time of closing.

| Meter Size | Current Rate | Increase | New Rate |
|------------|--------------|----------|------------|
| 5/8" | \$ 23.50 | \$ 4.00 | \$ 27.50 |
| 1" | \$ 39.00 | \$ 6.63 | \$ 45.63 |
| 1 1/5" | \$ 78.00 | \$ 13.26 | \$ 91.26 |
| 2" | \$ 125.00 | \$ 21.25 | \$ 146.25 |
| 3" | \$ 250.00 | \$ 42.50 | \$ 292.50 |
| 4" | \$ 395.00 | \$ 67.15 | \$ 462.15 |
| 6" | \$ 790.00 | \$134.30 | \$ 924.30 |
| 8" | \$1,248.00 | \$212.16 | \$1,460.16 |

On September 11, 2012, the Notice of Intent to Set Water Rates and the report with the data supporting the increased rate was submitted to the Town Clerk as required by A.R.S. 9-511.01. The Notice of Intent to Set Water Rates that schedules the required public meeting in order to officially consider the rate change is before Council for discussion and consideration as required by A.R.S. 9-511.01.

Pursuant to A.R.S. 9-499.15., The Town of Clarkdale has provided notice at least sixty days prior to the date the proposed new or increased fee or tax is scheduled to be approved or disapproved at a meeting of the Clarkdale Town Council.

August 23, 2012 Post Notice of Intent to Impose or Increase Fees or Taxes
(60 days prior to action by Council)

A.R.S. 9-511.01 governs the process to set rates:

September 11, 2012 File report with data supporting the increase of rates with Town Clerk
(30 days prior to Public Hearing)

September 11, 2012 Council Adopts Notice of Intent to Set Water Rates at a Regular Council meeting.

September 16, 2012 Public Hearing Notice published in newspaper.
(Not less than 20 days prior to the public hearing.)

October 23, 2012 Hold Public Hearing & Consider Adoption of Rates by Resolution.
(Not less than 30 days after adoption of Notice of Intent.)

November 23, 2012 Rates become effective. (30 days after the adoption of the Resolution)

Utilities/Public Works Director Debrosky reviewed the history of this item regarding the Twin 5s Water Main Replacement Project and making the project shovel ready as previously recommended by Council. The design is not 100% complete as they are preparing some easement descriptions and there is a requirement for a stakeholders' meeting. The discussions between staff and WIFA regarding forgivable principal loan were reviewed. Debrosky explained that the 'worst case scenario' of the \$4 rate increase over time may not be required. Whatever amount of money the Town borrows from WIFA will affect that base rate. Vice Mayor Dehnert and Councilmembers complimented Town Manager Mabery and staff on the explanation provided to the public about the need for the rate increase.

Councilmember Bohall moved to approve the Notice of Intent to set Water Rates. Vice Mayor Dehnert seconded the motion. The motion was approved unanimously.

REPORT REGARDING THE 2012 LEAGUE OF ARIZONA CITIES AND TOWNS ANNUAL CONFERENCE – Discussion regarding information gathered at the 2012 League of Arizona annual conference.

Mayor Von Gausig, Vice Mayor Dehnert, and Councilmembers Regner, Radoccia, and Bohall attended the 2012 League of Arizona Cities and Towns Annual Conference. This is an informational discussion with the Council relating to the information they received and the sessions they attended during the conference.

Council and Town Manager Mabery reviewed the various sessions that were attended by each and gave highlights of the conference. All members expressed gratitude to Mayor for his organization of the conference as its President.

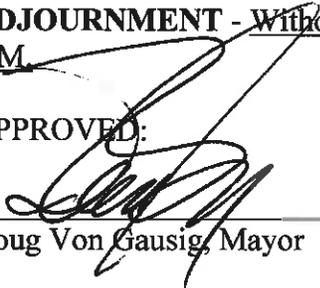
This is discussion only, no action is required.

FUTURE AGENDA ITEMS: Vice Mayor Dehnert proposed a discussion regarding the possibility of putting the pool back into commission and what to do with balance of donation funds for that effort.

Councilmember Radoccia proposed a work session regarding 'green office certification' for Clarkdale staff, elected officials and appointees to determine what programs are in place toward efforts in sustainability and where improvements might be made.

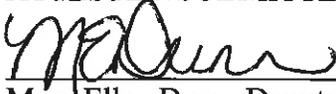
ADJOURNMENT - Without opposition, the Council adjourned the Regular Meeting at 7:19 P.M.

APPROVED:



Doug Von Gausig, Mayor

ATTESTED/SUBMITTED:



Mary Ellen Dunn, Deputy Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 11th day of September, 2012. I further certify that meeting was duly called and held and that a quorum was present.

Dated this 10th day of October, 2012.

SEAL



Mary Ellen Dunn, Deputy Clerk