

**Minutes of a Special Session of the Common Council of the Town of Clarkdale
Held on Tuesday, June 26, 2012**

A Special Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, June 26, 2012 at 3:00 P.M. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

CALL TO ORDER – Meeting was called to order at 3:00 P.M. by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig

Councilmember Bill Regner

Vice Mayor Richard Dehnert

Councilmember Curtiss Bohall

Councilmember Reynold Radoccia

Town Staff:

Town Manager Gayle Mabery

Town Clerk/Finance Director Kathy Bainbridge

Community Development/Economic Director Jodie Filardo

Utilities/Public Works Director Wayne Debrosky

Human Resources/Community Services Director Janet Perry

Interim Public Safety Director John Wintersteen

Senior Planner Beth Escobar

Administrative Assistant Mary Ellen Dunn

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

There was no public comment.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. **Reports** - Approval of written Reports from Town Departments and Other Agencies
- Building Permit Report – May, 2012
 - Capital Improvements Report – May, 2012
 - Magistrate Court Report – May, 2012
 - Water and Wastewater Report – May, 2012
 - Clarkdale Fire District Report and Mutual Aid Responses Report – May, 2012

Police Department Report – April and May, 2012

Vice Mayor Dehnert moved to accept Consent Agenda Item A as presented. Councilmember Bohall seconded the motion. The motion was approved unanimously.

NEW BUSINESS

RESOLUTION MAKING APPOINTMENTS TO VARIOUS REGIONAL ORGANIZATIONS – Discussion and consideration of Resolution # 1398, A Resolution of the Mayor and Common Council of the Town of Clarkdale, Arizona, amending Resolution #1338 making appointments to various regional organizations.

The Town of Clarkdale is represented on numerous regional organizations by our elected officials.

CAT – Cottonwood Area Transit – One representative and one alternate needed. CAT meets quarterly to give input and suggestions about the local transit system and to receive updates as to the operation of the system. *Currently: Curt Bohall*

VVTPO – Verde Valley Transportation Planning Organization – One Council representative and one alternate needed. This regional transportation planning group meets on a monthly basis. They discuss and prioritize regional transportation planning issues and needs, and advise NACOG regarding regional roads priorities. The VVTPO also gives input to Yavapai County on the Verde Valley's use of the sales tax money in Yavapai County. *Currently: Curt Bohall*

NACOG – Northern Arizona Council of Governments – NACOG meets on a quarterly basis in Flagstaff. The representative is mailed a packet of information and agendas. This committee approves the programs and operations of NACOG. A COG, or Council of Governments, serves local governments and the citizens of a region by dealing with issues and needs that cross city, county and even state boundaries. Mechanisms used to address these issues may include communications, planning, policy making, coordination, advocacy and technical assistance. Our Public Works Director serves as a staff representative on the Transportation Sub-Committee of NACOG. *Currently: Richard Dehnert and Bill Regner (Alternate)*

NAMWUA – Northern Arizona Water Users Association – One Council Member and two designated alternates needed. The NAMWUA Executive Board meets 4 times per year. All meetings are held at the Flagstaff City Hall. After experiencing difficulty having a quorum, the NAMWUA Board has asked that each member entity appoint one representative and two alternates. *Currently: Doug Von Gausig and Bill Regner (Alternate)*

VRBP - Verde River Basin Partnership – The Verde River Basin Partnership was formed to address the requirements of Title II of the federal legislation that approved the Yavapai Ranch Land Exchange. *Currently: Doug Von Gausig and Bill Regner (Alternate)*

VVLPI – Verde Valley Land Preservation Institute – One Council representative requested. Verde Valley Land Preservation Institute is an Arizona nonprofit corporation operating within the Verde Valley of Arizona for the purpose of acquiring, managing and enhancing the natural open space in the Verde Valley region. Their mission is to develop and implement immediate and long-range strategies to preserve and enhance the natural open space of the Verde Valley. A

membership organization, the VVLPI requests that each community have an elected official participate in their meetings. *Currently: Vacant*

WAC – Yavapai County Water Advisory Committee/Verde Valley Natural Resources Coordinator’s Advisory Committee – One Council representative and one alternate needed. This committee is formed by representatives of the county, cities, towns and Indian Nations in Yavapai County. Each member entity can designate their member and alternate for the Committee and submit that designation to the Board of Supervisors for official appointment. The Committee’s purpose is to advise the Board of Supervisors on issues related to water in Yavapai County. Meetings are held monthly and locations are alternated between the different member agencies. There is only one vote per community, and decisions are made on a consensus basis. The WAC representative and alternate automatically also serve on the Natural Resources Coordinators Advisory Committee, which meets the week prior to the WAC meetings. *Currently: Doug Von Gausig and Bill Regner (Alternate)*

Yavapai County Water Advisory Committee Natural Resources Coordinator Advisory Committee - *Currently: Doug Von Gausig and Bill Regner (Alternate)*

VVREO – Verde Valley Regional Economic Organization. – One Council representative and one alternate needed. Verde Valley Regional Economic Organization is a regional collaborative organization building sustainable economic prosperity and providing comprehensive economic development expertise, tools, marketing and outreach by Individuals who represent different aspects of our communities—small and large businesses, government entities, and education. *Currently: Bill Regner*

Greater Arizona Mayor’s Association: *Currently: Doug Von Gausig and Vice Mayor Dehnert*

Yavapai College Liaison - The Council liaison position to Yavapai College incorporates tracking the activities and significant events of Yavapai College with an emphasis on their impact on the Verde Valley campus located in Clarkdale. That monitoring can include interactions between Clarkdale Town staff and the College when appropriate. The liaison position also monitors the activities of the Yavapai College Foundation through involvement in the Foundation’s Greater Verde Valley Chapter as either a board member or interested party. The YCF-GVVC Board of Directors meets monthly with sub-committee activities requiring additional participation. There are no regularly scheduled meetings of the Yavapai College administration and the Clarkdale Council liaison at this time. *Currently: Bill Regner*

Focused Future II Action Team – The Town of Clarkdale began life as a model community, built and nurtured by a spirit of determination to succeed and a drive to create new economic opportunities. Throughout 2012, Clarkdale citizens, elected officials and staff are working together on Focused Future II, sponsored by APS. This grass roots, community and economic development strategic planning process offers a forum rich with opportunity to be on the cutting edge of economic development for our community. The Action Team will be involved with the analysis and design of the economic development action plan, and will ultimately recommend its approval by the Town Council. *Currently: No official representative*

Appointments:

CAT – Councilmember Bohall (Primary) and Vice Mayor Dehnert (Alternate)

VVTPO – Councilmember Bohall (Primary) and Vice Mayor Dehnert (Alternate)

NACOG – Vice Mayor Dehnert (Primary) and Councilmember Regner (Alternate)
NAMWUA – Councilmember Radoccia (Primary) and Mayor Von Gausig (Alternate)
VRBP – Councilmember Radoccia (Primary) and Mayor Von Gausig (Alternate)
VVLP – Councilmember Radoccia (Primary) and Councilmember Regner (Alternate)
WAC – Mayor Von Gausig (Primary) and Councilmember Regner (Alternate)
YCWAC – no longer exists
VVREO – Councilmember Regner (Primary) and Councilmember Radoccia (Alternate)
GAMA – Mayor Von Gausig (Primary) and Vice Mayor Dehnert (Alternate)
YCL – Councilmember Regner (Primary) and Councilmember Radoccia (Alternate)
Focused Future Action Team – Vice Mayor Dehnert (Representative) and Councilmember Regner (Representative)

Councilmember Radoccia moved for the approval of Resolution # 1398, A Resolution making appointments to various regional organizations. Vice Mayor Dehnert seconded the motion. The motion was approved unanimously.

VERDE RIVER @ CLARKDALE (VR@C) MASTER PLAN - Discussion and consideration of the Verde River @ Clarkdale Master Plan.

In May 2011, Mayor Doug Von Gausig and Town Manager Gayle Mabery set a project in motion envisioning a world in which community access to a healthy, flowing Verde River exists complete with a multitude of diverse outdoor experiences. And thus, the Verde River @ Clarkdale project of (VR@C) was created.

Over the last year a series of meetings with a variety of stakeholder has informed the project's direction resulting in the enclosed Verde River @ Clarkdale Master Plan presented for your consideration and approval this evening.

The mission of this project is to provide the experiences, services, infrastructure and outreach necessary to achieve the vision. In support of this mission, the project goals are as follows:

1. Protect, preserve and restore the river and its habitat
2. Honor existing water rights
3. Enhance the public's experience with and understanding of the importance of the river and its surrounding habitat, and
4. Improve the economy of Clarkdale.

Should Council approve this Master Plan this evening, the plan will be submitted to stakeholders and funders alike to further the vision of the project.

Community Development/Economic Director Filardo presented information regarding this Master Plan. There was some discussion about the management of the river and Fossil Creek and Verde Hot Springs were cited as examples of need to effectively regulate the resource.

Filardo stated that a meeting occurred today with Town representatives, including Mayor Von Gausig, and Freeport MacMoRan representatives and was pleased with the results of that meeting which resulted in the modification of the Value Chain diagram included in the staff report. Freeport MacMoRan personnel reported that they would like to have the Wildlife Habitat Council to participate in the project. This Council has a lot of backing by big business and corporate assets that may ultimately benefit the project. One direction mentioned by Mayor Von

Gausig was the use of some of the corporate environmental lands for education. If the Town brings the Council in on this project Freeport will most likely be on board as well.

Filardo cited seven types of wealth that the Town is interested in creating around this project: 1) individual wealth, 2) intellectual capital, 3) social capital, 4) built capital, 5) natural capital, 6) political capital, and 7) financial capital.

Vice Mayor Dehnert questioned whether the need to look at permitting of commercial outfitters who use Clarkdale's public facilities has been addressed for regulatory purposes and revenue purposes. Town Manager Mabery stated that concessionaires would have an agreement with the Town. Councilmember Regner also mentioned the importance of covering expenses we incur in the operation of the project. Mayor Von Gausig noted that this Master Plan is just a guidebook for where we're going but not a specific operations manual.

Councilmember Regner moved to approve the Verde River @ Clarkdale Master Plan with the following changes: on page 4 item 3 will now read "will enhance the public's understanding of the importance of the flowing river and its surrounding habitat. Enhance the public's experience with the river. On page 5 "photographing" will be changed to "photography". Councilmember Radoccia seconded the motion. The motion was approved unanimously.

WORKSESSION REGARDING PROPOSED CHANGES TO THE SUBDIVISION ORDINANCE – Discussion regarding the proposed subdivision ordinance.

During the first review of the proposed changes to the subdivision regulations, two specific comments were given to staff regarding changing of wording in Section 12-3-3 Landscape Requirements, page 22. These changes have been made, and a sheet showing these changes is included in this packet.

The other additional specific comment provided to staff during the first worksession was to include language that allows Town Council the ability to waive specific public improvement standards. Section 12-1-20 Waiver (page 10), which is already included in the subdivision ordinance, provides Council this ability.

A summary of other changes follows. Except where specifically noted, page numbers cited refer to the draft revised ordinance.

Page 1: The existing subdivision code contains references per section. The revised code contains a Table of Contents for the entire document. This Table includes page numbers.

Page 5:

1. Section 12-1-2: The General Plan reference was updated to correspond with the 2012 General Plan.
2. Section 12-1-3: Purpose and Intent. The list of design principles, beginning with 'to insure adequate traffic' were transferred to the Subdivision Design Principles and Standards, Section 12-3. (Page 21).

Page 7: Section 12-1-10. Wording was added to allow a property owner to bring forward an application to revert an approved final plat. Previously, only the Council could initiate this action.

Page 8: Section 12-1 Subdivision Committee. Regulations regarding the Subdivision Committee were kept in this Section; the responsibilities of the Committee were moved to Section 12-5-4, the Minor Subdivision section, for clarity. (Page 55)

Page 17: Wording was added in the definition for *Park* to reference the active/passive definitions adopted by Town Council on February 14, 2012.

Page 21: Article 12-3 Subdivision Design Principles and Standards Article was moved forward from Article 12-5 to Section 12-3, page 20. The Planning Commission and staff feel that the content of this section is critical, and should be reviewed early in the process. This section was placed in a bullet format for emphasis and clarity. This list has been expanded to include sustainable development goals.

Page 22: Verbiage was added to the Section 12-3-2 (formerly Section 12-5-2) regarding expanding the deadline for accepting land to be dedicated to public use past the (1) year limit by allowing for a different deadline to be negotiated through a subdivision agreement.

Page 22: A new section, 12-3-3, was added that outlines landscape requirements and goals.

Page 29: A table was added to Section 12-4-1 that lists the stages of the subdivision process and how these stages apply to subdivision, minor subdivision and minor land division applications. The table includes hyperlinks to pertinent sections within the document.

Beginning on page 30, in Article 12-4-2, and subsequently throughout the document, the number of paper copies required to be submitted with an application has been reduced to two, plus one digital copy. The digital copy will be used to send out to review agencies; one paper copy will be kept by the Community Development Department and one by the Public Works department.

Page 33: Section 12-4-3-E, a requirement was added that a copy of the title paperwork must be submitted with the preliminary plat application.

Page 41: Section 12-4-5 Stage IV, Final Plat and Stage V, Recording and Post Approval were combined to stress the fact that all of the requirements in both stages must be completed.

Page 50: Section 12-4-5-D-10. The language regarding the type of assurance to be posted was changed. Surety bonds were eliminated. Only a letter of credit or cash is an acceptable form of assurance.

Page 53: Section 12-5-2 Minor Subdivision_References to information previously listed in Section 12-3 Subdivision Platting, etc. have been added as hyperlinks in this article and redundant information has been eliminated.

Page 66: Public Improvement Standards Text was modified throughout this article per the suggestions of the staff in Public Works and Utilities Department. References were change from MAG standards to current adopted code standards, to allow for more control over the design of public improvements.

Page 78: Exhibit G was created providing construction specifications for streets ending in a cul-de-sac.

Grammatical, formatting and cross-reference corrections were made throughout the ordinance. Hyperlinks were inserted where appropriate.

Two major deletions from the existing ordinance are being recommended:

1. Section 12-3-3 Development Master Plan (DMP) and the reference in definitions were deleted. This section assigns the responsibility to the Town to prepare this plan. The 2012 Clarkdale General Plan serves as the Town's Development Master Plan. Eliminating this reference shifts the responsibility to the applicant to reflect how the proposed subdivision conforms to the General Plan.
2. The Subdivision Process Chart, on page 80, and the Subdivision Stage Chart on the following page have been eliminated. This information is redundant to information contained in the document and could cause confusion to an applicant.

Senior Planner Escobar presented Council with an overview of the subdivision ordinance modifications.

Some discussion of the elimination of surety bonds followed. Small developers may find a surety bond a more affordable way to proceed. There were suggestions that involved placing conditions on the surety itself, waivers and other possible remedies so the ordinance would allow for more flexibility. Filardo stated that the purpose in the elimination of the surety bond was to minimize exposure for the Town.

This agenda item is scheduled as a worksession and no council action is required.

FISCAL YEAR 2011-2012 BUDGET TRANSFERS – Discussion and consideration regarding authorization for fund transfers within the fiscal Year 2011-2012 budget.

Each year the Council adopts a balanced budget based on projections of local revenue as well as projections from the State of Arizona revenue (State Shared Revenues and State Sales Tax). Staff uses these projections to budget for expenses expected to be incurred in the following year. During the year, Council may make changes to a budget based on economic factors by authorizing additional transfers when needs are identified.

Exact amounts available for the requested budget balancing transfers will not be available until well after June 30th, when final sales tax collections are distributed by the State of Arizona and yearly closing entries have been completed. The following transfer totals are based on current projections of year end funds available. For audit purposes, these adjustments need to take place before the June 30th end of the Fiscal Year. Actual transfer amounts may differ due to changes in actual revenue received for the remainder of the year and amounts required to balance the General Fund, HURF Fund, Capital Projects Fund, Water Fund, Wastewater Fund, Sanitation Fund, and Cemetery Fund.

Proposed transfers are as follows and are based on total dollars available:

<u>Transfers out of:</u>	<u>Transfers into:</u> <u>Budget</u>	<u>Amount:</u>	<u>Current</u>
<u>Construction Tax Transfer to Capital Projects Fund and General Fund offset amount</u>			
General Fund – Construction Tax	Capital Projects Fund	\$ 52,000.00	\$25,000.00
General Fund - General	Capital Projects Fund	\$ 0	\$14,510.00
<u>General Fund Transfer to HURF Fund</u>			
General Fund – Street Funding	Street (HURF) Fund	\$34,095.00	\$34,095.00
<u>Administration Fee Fund transfers to General Fund</u>			
Streets Fund	General Fund	\$31,008.64	\$31,008.64
Wastewater Fund	General Fund	\$29,881.82	\$29,881.82
Water Fund	General Fund	\$55,800.64	\$55,800.64
Sanitation Fund	General Fund	\$23,549.50	\$23,549.50
Grants Fund	General Fund	\$10,000.00	\$ 5,412.95
Cemetery Fund	General Fund	\$ 3,649.09	\$ 3,649.09
Developer Reimbursement	General Fund	\$40,000.00	\$40,000.00
Sanitation Fund	Streets Fund	\$40,000.00	\$40,000.00
Perpetual Care Fund	Cemetery Fund	\$ 11,500.00	\$15,500.00
Water Fund (Equipment Rental)	Streets Fund	\$ 3,000.00	\$ 3,000.00

Town Clerk/Finance Director Bainbridge presented information regarding the budget transfers which require council approval and cautions that the numbers are not exact but gives the council an idea of the approximate amounts required for transfer for balancing the budget.

Vice Mayor Dehnert moved to authorize the staff to make the necessary budget balancing fund transfers within the Fiscal Year 2011-2012 budget. Councilmember Bohall seconded the motion. The motion was approved unanimously.

ALLOCATION OF FUND BALANCE IN THE GENERAL FUND – Discussion and direction to staff to allocate a certain portion of the projected balance in the General Fund prior to June 30, 2012 and explore the designation of further available Fund Balance after the completion of the FY 2012 financial audit.

Finance Director Bainbridge presented information regarding the additional fund balance and its allocation to the IT department for upgrades to the Town's technology systems. Additionally, additional funds would be distributed to street projects.

Councilmember Regner moved to direct staff to allocate a certain portion of the projected \$150,000 balance in the general fund prior to June 30, 2012 for IT related purchases and explore the designation of further available fund balance after the completion of the fiscal year 2012 financial audit for funding street projects. Vice Mayor Dehnert seconded the motion. The motion was approved unanimously.

FISCAL YEAR 2012-2013 PRELIMINARY BUDGET – Discussion and consideration of the adoption of a Preliminary Budget for Fiscal Year 2012-2013.

A PowerPoint presentation will review the total expenditures and revenues for each fund. The preliminary budget must be fully itemized in conformance with forms supplied by the Arizona Auditor General's Office and entered as a public record in the council meeting minutes when it is adopted.

As part of the required State budget adoption process, the Town will publish the preliminary budget in the local newspaper and have the budget available for public viewing before the final budget hearing and approval on July 26th. Though not required by the State, we will also have the preliminary budget posted on our website. After the preliminary budget is approved, adjustments may still be made prior to when the Final Budget is adopted, but only if those adjustments reduce revenues and/or expenditures. In light of that, the adoption of the Preliminary Budget sets the expenditure limitation for the Town of Clarkdale for FY 2011-12.

Finance Director Bainbridge presented 2012-2013 preliminary budget highlights to Council and addressed questions posed. Strategic Planning Goals identified by the Council were reiterated: 1) Workforce/Human Capital, 2) Deferred Maintenance, and 3) Economic Development. Vice Mayor Dehnert asked if there was any question about the wisdom of the action of the staff wage increase as opposed to a one-time COLA payment. Bainbridge stated that this was an increase that employees would be able to hold onto and build on and is satisfied that the action poses no risk to the fiscal budget. If another economic downturn occurs the monthly review of the budget will immediately indicate problems so that changes and adjustments can be made. (Revenues match expenses unless otherwise listed)

	<u>2011-2012</u>	<u>2012-2013</u>	<u>% Change</u>
General Fund Total Expenses	\$2,759,404.30	\$2,932,050.84	6.26%
Designated Funds Included in Budget	\$259,340.85	\$151,940.85	
HURF Fund Total Expenses	\$724,378.01	\$680,783.10	-6.02%
Designated Funds Included in Budget	\$383,283.00	\$265,783.00	
Wastewater O & M Expenses	\$328,700.00	\$334,431.23	1.74%
Wastewater O & M Revenues	\$328,700.00	\$476,976.58	45.11%
WW P & E Improvement Expenses	\$1,861,200.00	\$6,708,345.35	260.43%
WW P& E Improvement Revenues	\$1,861,200.00	\$6,565,800.00	252.77%
Designated Funds Included in Budget	\$1,826,200.00	\$1,826,200.00	
Sludge Removal Expenses	\$30,333.63	\$40,649.23	34.01%
Designated Funds Included in Budget	-\$29,470.92	\$10,349.23	
WW Line Replacement Expenses	\$393,008.92	\$427,925.84	8.88%
Designated Funds Included in Budget	\$362,642.58	\$397,125.84	
WW Development Project Expenses	\$552,401.61	\$395,608.87	-28.38%
Designated Funds Included in Budget	\$325,136.74	\$345,008.87	
WW Lift Station Replacement Expenses	\$52,337.00	\$52,502.89	0.32%

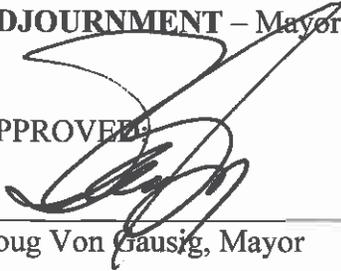
Designated Funds Included in Budget	\$52,337.44	\$52,452.89	
Water Operation & Maintenance Expenses	\$1,380,200.00	\$1,376,089.30	-0.30%
Water Capital Improvement Total Expenses	\$1,435,809.76	\$1,349,334.55	-6.02%
Designated Funds Included in Budget	\$1,511,730.83	\$1,129,674.55	
Sanitation Fund Expenses	\$275,500.00	\$276,500.00	0.36%
Sanitation Capital Fund Expenses	\$137,145.82	\$137,698.98	0.40%
Designated Funds Included in Budget	\$137,109.12	\$121,109.12	
Cemetery Fund Expenses	\$40,140.00	\$42,195.09	5.12%
Perpetual Care Fund Expenses	\$195,643.54	\$71,985.00	-63.21%
Designated Funds Included in Budget	\$191,093.00	\$67,485.00	
Capital Projects Fund Expenses	\$639,510.00	\$650,463.00	1.71%
Designated Funds Included in Budget		\$12,390.00	
Development Reimbursement Expenditures	\$2,178,530.00	\$1,406,030.00	-35.46%
Designated Funds Included in Budget	\$306,030.00	\$306,030.00	
Court Enhancement Fund Expenses	\$2,645.00	\$2,856.00	7.98%
Designated Funds Included in Budget	\$145.00	\$356.00	
Grant Fund Expenses	\$16,654,775.63	\$9,926,819.00	-40.40%
Designated Funds Included in Budget	\$186,384.89	\$62,091.00	
Impact Fee Fund Expenses	\$977,390.18	\$34,278.16	-96.49%
Designated Funds Included in Budget	\$25,869.19	\$34,278.16	
Donation Fund Expenses	\$328,313.55	\$702,937.95	114.11%
Designated Funds Included in Budget	\$73,813.55	\$55,437.95	
Designated Funds	\$5,425,260	\$4,837,712	
The State of Arizona Summary Schedule of Estimated Revenues and Expenditures (Attached)	\$30,427,969	\$27,181,907	-10.67%

Councilmember Regner moved for the adoption of the Preliminary Budget for Fiscal Year 2012-2013 as presented. Vice Mayor Dehnert seconded the motion. The motion was approved unanimously.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.

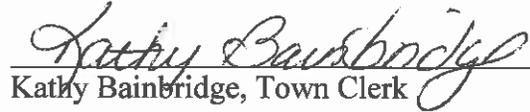
ADJOURNMENT – Mayor Von Gausig adjourns the meeting at 6:14 P.M. without objection.

APPROVED:



Doug Von Gausig, Mayor

ATTESTED/SUBMITTED:



Kathy Bainbridge, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 26th day of June, 2012. I further certify that meeting was duly called and held and that a quorum was present.

Dated this 12 day of July, 2012

SEAL



Kathy Bainbridge, Town Clerk

TOWN OF CLARKDALE
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2013

FUND	ADOPTED BUDGETED EXPENDITURES/EXPENSES* 2012	ACTUAL EXPENDITURES/EXPENSES** 2012	FUND BALANCE/NET ASSETS*** July 1, 2012**	PROPERTY TAX REVENUES 2013	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2013	OTHER FINANCING 2013		INTERFUND TRANSFERS 2013		TOTAL FINANCIAL RESOURCES AVAILABLE 2013	BUDGETED EXPENDITURES/EXPENSES 2013
						SOURCES <USES>	IN <OUT>				
1. General Fund	\$ 2,814,113	\$ 2,514,443	\$ 207,379	Primary: \$ 412,391 Secondary:	\$ 2,857,719	\$	\$	\$ 157,500	\$ 138,000	\$ 3,496,989	\$ 3,496,989
2. Special Revenue Funds	20,460,297	1,338,949	668,538		11,259,228			123,000	45,091	12,005,675	12,005,675
3. Debt Service Funds Available											
4. Less: Amounts for Future Debt Retirement											
5. Total Debt Service Funds											
6. Capital Projects Funds	639,510	39,610	12,390		583,073			55,000		650,463	650,463
7. Permanent Funds	180,143	15,500	67,485		4,500				15,500	56,485	56,485
8. Enterprise Funds Available	6,333,906	4,159,484	3,881,921		7,227,284			15,500	152,409	10,972,295	10,972,295
9. Less: Amounts for Future Debt Retirement											
10. Total Enterprise Funds	6,333,906	4,159,484	3,881,921		7,227,284			15,500	152,409	10,972,295	10,972,295
11. Internal Service Funds											
12. TOTAL ALL FUNDS	\$ 30,427,969	\$ 8,067,986	\$ 4,837,712	\$ 412,391	\$ 21,931,804	\$ 4,500,000	\$ 4,500,000	\$ 351,000	\$ 351,000	\$ 27,181,907	\$ 27,181,907

Schedule Designated Funds Spreadsheet

	2012	2013
Budgeted expenditures/expenses	\$ 30,427,969	\$ 27,181,907
Adjusted net reconciling items	30,427,969	27,181,907
Budgeted expenditures/expenses adjusted for reconciling items	\$ 30,427,969	\$ 27,181,907
Less: estimated exclusions		
Amount subject to the expenditure limitation		
EEC or voter-approved alternative expenditure limitation		
		-10.67%

EXPENDITURE LIMITATION COMPARISON

- Budgeted expenditures/expenses
- Add/subtract: estimated net reconciling items
- Budgeted expenditures/expenses adjusted for reconciling items
- Less: estimated exclusions
- Amount subject to the expenditure limitation
- EEC or voter-approved alternative expenditure limitation

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts in this column represent Fund Balance/Net Asset amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

TOWN OF CLARKDALE
Summary of Tax Levy and Tax Rate Information
Fiscal Year 2013

	2012	2013
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ 436,573	\$ 448,486
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$	
3. Property tax levy amounts		
A. Primary property taxes	\$ 412,395	\$ 412,391
B. Secondary property taxes	\$	\$
C. Total property tax levy amounts	\$ 412,395	\$ 412,391
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ 393,716	
(2) Prior years' levies	15,451	
(3) Total primary property taxes	\$ 409,167	
B. Secondary property taxes		
(1) Current year's levy	\$	
(2) Prior years' levies	\$	
(3) Total secondary property taxes	\$	
C. Total property taxes collected	\$ 409,167	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	1.0950	1.3333
(2) Secondary property tax rate	\$	\$
(3) Total city/town tax rate	1.0950	1.3333

B. Special assessment district tax rates

Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating zero special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

TOWN OF CLARKDALE
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2013

SOURCE OF REVENUES	ESTIMATED REVENUES 2012	ACTUAL REVENUES* 2012	ESTIMATED REVENUES 2013
GENERAL FUND			
Local taxes			
Local Sales Tax	\$ 653,300	\$ 778,000	\$ 885,000
Public Safety Sales Tax	56,700	64,000	
Licenses and permits			
Business & Home Occupational Licenses	6,500	4,000	6,500
Building Permits	20,000	15,500	20,000
General Planning and Zoning	500	510	500
Intergovernmental			
County Motor Vehicle Licenses	205,000	210,000	208,500
Yavapai County Library District	27,765	30,613	30,613
State Sales Tax Revenue Sharing	296,000	317,758	335,740
State Income Tax Revenue Sharing	345,804	345,804	418,462
Charges for services			
Facilities Rentals	2,500	7,300	3,000
Animal Control	1,500	2,050	1,500
Museum Utility Reimbursement	600	2,200	1,700
Police Special Project Reimbursement			
Parks & Recreation Revenue	200		
Fines and forfeits			
Magistrate Court Fines	25,000	19,000	20,000
Forfeitures and Auctions	25,000	19,000	25,000
Interest on investments			
LGIP Interest	300	275	300
Donations			
Library	7,000	1,000	7,000
Parkss & Recreation	98,800	21,678	95,800
Police	18,700	3,240	19,700
Yavapai Apache Nation	25,000		25,000
Other Donations	105,000		500,000
Miscellaneous			
Franchise Royalties	100,000	90,000	90,000
Miscellaneous Revenue	11,697	12,870	10,404
Development & Grwoth	100,000		100,000
Insurance Dividends	15,500	300	
Excise Tax Refunds	3,500	2,500	3,000
Contingency Revenue			50,000
Total General Fund	\$ 2,151,866	\$ 1,947,598	\$ 2,857,719
SPECIAL REVENUE FUNDS			
Highway User Revenue Fund			
Highway User - Streets	\$ 255,000	\$ 255,000	\$ 282,000
Interest		190	500
Other	12,000	3,070	
Equipment Rental Fees	12,000	22,000	9,500
Total Highway User Revenue Fund	\$ 279,000	\$ 280,260	\$ 292,000

Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF CLARKDALE
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2013

SOURCE OF REVENUES	ESTIMATED REVENUES 2012	ACTUAL REVENUES* 2012	ESTIMATED REVENUES 2013
Other Special Revenue Funds			
Developer Reimbursables	\$ 1,872,500	\$ 3,700	\$ 1,100,030
CDBG	380,267	30,000	379,728
Grant Fund	6,088,124	409,285	5,487,470
ARRA Grants	10,000,000		4,000,000
Impact Fee Fund	\$ 951,521	\$ 25,376	
Court Enhancement Fund			
Total Special Revenue Funds	\$ 19,292,412	\$ 468,361	\$ 10,967,228
Total Special Revenue Funds	\$ 19,571,412	\$ 748,621	\$ 11,259,228
DEBT SERVICE FUNDS			
	\$	\$	\$
	\$	\$	\$
Total Debt Service Funds	\$	\$	\$
CAPITAL PROJECTS FUNDS			
CIP	\$ 600,000	\$	\$ 583,073
	\$ 600,000	\$	\$ 583,073
Total Capital Projects Funds	\$ 600,000	\$	\$ 583,073
PERMANENT FUNDS			
Cemetery Perpetual Care	\$ 4,550	\$ 2,000	\$ 4,500
	\$ 4,550	\$ 2,000	\$ 4,500
Total Permanent Funds	\$ 4,550	\$ 2,000	\$ 4,500
ENTERPRISE FUNDS			
Wastewater			
Wastewater O&M Revenue	\$ 328,700	\$ 408,412	\$ 476,977
Wastewater Sludge Removal	30,334	30,300	30,300
Wastewater Line Replacement Revenue	30,366	\$ 30,800	\$ 30,800
Wastewater Development Project Revenue	227,265	\$ 19,415	\$ 50,600
WW Plant & Equipment Improvements	35,000	1,513,243	4,739,600
Wastewater Lift Station	10	50	50
	\$ 651,675	\$ 2,002,220	\$ 5,328,327
Sanitation			
Sanitation User Fees	\$ 291,163	\$ 279,500	\$ 276,500
Interest Income	36	76	23
	\$ 291,199	\$ 279,576	\$ 276,523

Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF CLARKDALE
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2013

SOURCE OF REVENUES	ESTIMATED REVENUES 2012	ACTUAL REVENUES* 2012	ESTIMATED REVENUES 2013
Water			
Customer Usage and Account Fees	\$ 1,245,200	\$ 1,286,890	\$ 1,241,089
Conneciton Fees - Type A	25,000	6,800	25,000
Connection Fees - Type B	100,000	18,500	100,000
Tap Fees	10,000		10,000
Water Capacity Fee			125,050
Water Resource Development	85,344	75,775	76,000
Water Conservation	5,334	4,440	4,500
Gila River Adjudication	8,748	7,224	7,300
Water Advisory Committee	5,700	5,700	5,700
Investment Interest	820	1,378	1,100
	\$ 1,486,146	\$ 1,406,707	\$ 1,595,739
Cemetery			
Lot Sales, Internments, Dome Sales	\$ 24,640	\$ 33,325	\$ 26,695
Prepaid Revenue			
Investment Interest			
	\$ 24,640	\$ 33,325	\$ 26,695
Total Enterprise Funds	\$ 2,453,660	\$ 3,721,828	\$ 7,227,284
INTERNAL SERVICE FUNDS			
	\$ _____	\$ _____	\$ _____
	\$ _____	\$ _____	\$ _____
	\$ _____	\$ _____	\$ _____
Total Internal Service Funds	\$ _____	\$ _____	\$ _____
TOTAL ALL FUNDS	\$ 24,781,488	\$ 6,420,047	\$ 21,931,804

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.