



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE
Tuesday October 11, 2011 at 6:00 P.M.
Clark Memorial Clubhouse, Men's Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on **Tuesday, October 11, 2011, at 6:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street**, Clarkdale, Arizona. Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 5th day of October, 2011 at 1:00 p.m.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

Dated this 6th day of October, 2011
BY

Kathy Bainbridge
KATHY BAINBRIDGE
CLERK/FINANCE DIRECTOR

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

3. REPORTS

Current Events – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor's Report
Vice-Mayor's Report
Councilmembers' Report
Town Manager's Report

Organizational Reports – Reports regarding regional organizations.

CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations.

COCOPAI – Coconino Yavapai Resource Conservation District.

VVLPI – Verde Valley Land Preservation Institute.

NACOG - Northern Arizona Council of Governments.

NAMWUA - Northern Arizona Municipal Water Users Association.

VRBP – Verde River Basin Partnership.

WAC - Yavapai County Water Advisory Committee.

VVREO – Verde Valley Regional Economic Organization.

4. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.
- A. **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held September 13, 2011 and Special Meeting of September 27, 2011.
 - B. **Claims** - List of specific expenditures made by the Town during the previous month. September, 2011 check log and PPE dated August 27, September 10 and 24, 2011.
 - C. **Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month's Board and Commission Meetings.
Board of Adjustments – Notice of Cancellation of meeting 9-28-11
Design Review Board – Notice of Cancellation of meeting 9-7-11
Library Advisory Board minutes of the meeting held September 1, 2011
Parks and Recreation Board minutes of the meeting held September 14, 2011
Planning Commission minutes of the meeting held 9-20-11
General Plan Update Committee minutes of meeting held 9-19-11
 - D. **Yavapai County Free Library District Library Service Agreement**– Approval of the 2011–2012 Yavapai County Library District Library Service Agreement with the Town of Clarkdale.
 - E. **Intergovernmental Agreement between the State of Arizona, acting by and through its Department of Transportation and the Town of Clarkdale** – Approval of an IGA between the State and Clarkdale for the design and construction of a pedestrian walkway, bike lane on both sides, handrails, and retaining walls along Clarkdale Parkway.
 - F. **A Resolution of the Mayor and Common Council of the Town of Clarkdale, Yavapai County, Arizona, accepting a dedicated right-of-way tract** – Approval of Resolution #1377, a Resolution accepting dedication of a portion of Scenic Drive between Old Jerome Highway and Chevlon Canyon Drive from the Spirit of Joy

Church.

- G. **Resolution Making An Appointment To The Library Advisory Board** – Approval of Resolution #1378, amending Resolution #1374, making an appointment to the Library Advisory Board.
- H. **Resolution to authorize the Town Clerk to conduct elections in 2012 as all “Mail Ballot” elections pursuant To A.R.S. 16-409 (B).** – Approval of a Resolution #1379 authorizing the Town Clerk to conduct elections in 2012 as all “Mail Ballot” elections.

NEW BUSINESS

- 5. **TOWN MANAGER ANNUAL EVALUATION PROCESS** - Discussion of the review process for the Town Manager Annual Evaluation.
- 6. **PUBLIC HEARING** – A public hearing to review and discuss the amended Clarkdale General Plan.
- 7. **RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, FINDING AND DETERMINING CERTAIN FACTS AND ADOPTING THE 2012 GENERAL PLAN, AND SUBMITTING THE PLAN TO TOWN VOTERS AT THE MARCH 13, 2012 ELECTION** – Discussion and consideration of Resolution #1380, a Resolution adopting the 2012 General Plan and submitting the Plan to the voters at the March 13, 2012 election.
- 8. **A RESOLUTION MAKING APPOINTMENTS TO THE GENERAL PLAN UPDATE COMMITTEE OF THE TOWN OF CLARKDALE** – Discussion and consideration of Resolution #1381, which amends Resolution #1344, making appointments to the General Plan Update Committee.
- 9. **AUTHORIZATION FOR ENGINEER TO COMPLETE THE DESIGN OF THE WASTEWATER TREATMENT PLANT** – Discussion and consideration of approval to authorize Southwest Environmental Consultants, Inc., as per their proposal, to complete the design and permitting activities from the current thirty percent (30%) to the completed one hundred percent (100%) for the wastewater treatment plant (WWTP) project located in the Town of Clarkdale.
- 10. **FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda
- 11. **ADJOURNMENT**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.