

A Special Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, September 27, 2011 at 3:00 P.M. at Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.

CALL TO ORDER - Meeting was called to order at 3:00 PM by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig	Councilmember Patricia Williams
Vice Mayor Richard Dehnert	Councilmember Curtiss Bohall
	Councilmember Bill Regner

Town Staff:

Community Development Director and CSP Manager Jodie Filardo
Public Safety Director John Wintersteen
Utilities Director Wayne Debrosky
Human Resources/Community Services Director/Janet Perry
Town Clerk/Finance Director Kathy Bainbridge
Administrative Assistant Mary Ellen Dunn

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

There was no public comment.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

Vice Mayor Dehnert pulled Item A.

- B. **Heritage Fund Grant Application** – Approval to submit two Heritage Fund Grant pre-applications: one for Urban Wildlife and one for Public Access funding along with authorization for the Mayor to sign the pre-applications.
- C. **Approval and Issuance of the Notice To Proceed to Grady's Quality Excavating, Inc., for the Mountain Gate Roadway Final Chip Seal Project** – Approval for Grady's Quality Excavating, Inc., under the Yavapai County Job Order Contract (JOC), to apply the final chip seal to selected roadways in the Mountain Gate Development located in the Town of Clarkdale, and direction by the Council for the Public Works/Utilities Director to issue a Notice To Proceed and Purchase Order to Grady's Quality Excavating, Inc.

Councilmember Willliams moved to accept the Consent Agenda items (Items B – C) as presented. Motion seconded by Councilmember Bohall. Motion approved unanimously.

- A. Reports** - Approval of written Reports from Town Departments and Other Agencies
Building Permit Report – August, 2011
Capital Improvements Report – August, 2011
Magistrate Court Report – August, 2011
Police Department Report – August, 2011
Water and Wastewater Report – August, 2011
Clarkdale Fire District Report and Mutual Aid Responses Report – August, 2011

Vice Mayor Dehnert addressed questions regarding the statistical information on the Police Department report and the Water and Wastewater report. Public Safety Director Wintersteen and Utilities Director Debrosky respectively addressed questions.

Vice Mayor Dehnert moved to accept Consent Agenda item A as presented. Motion seconded by Councilmember Williams. Motion approved unanimously.

NEW BUSINESS

RESOLUTION REGARDING VALUE THE VERDE ECOTOURISM INITIATIVE AND ENDORSEMENT OF THE VERDE COMPACT – Discussion and consideration of Resolution #1376, a resolution regarding the Value the Verde ecotourism initiative and endorsement of the Verde Compact.

John Neville, President, and Melissa Meno, both of Sustainable Arizona, gave a Power Point presentation regarding the **Value the Verde Ecotourism Initiative**, and are asking for endorsement of the project by the local town governments.

The Verde Compact is a statement confirming dedication to the well-being of the Verde River and Valley. It has been endorsed by The Nature Conservancy and more endorsements have been pledged from other environmental organizations. To date, thirty-five lodging businesses have signed the compact along with several restaurants, ecotourism activities and supporting businesses. Their efforts are supported by the Verde Valley Regional Economic Organization (VVREO), the Sustainable Economic Development Initiative of Northern Arizona (SEDI) and the Sedona Verde Valley Tourism Council, which includes the local Chambers of Commerce.

Over the next few months, they anticipate receiving endorsements from the City Councils of each Verde Valley community.

Councilmember Regner moved to approve Resolution #1376, a resolution regarding the of Value the Verde ecotourism initiative and endorsement of the Verde Compact. Motion seconded by Vice Mayor Dehnert. Motion approved unanimously.

ENGINEERING FIRM PROJECT ASSIGNMENTS FOR SCOPING AND COST ESTIMATES – Discussion and consideration of engineering firm project assignments for scoping and preparing cost estimates for the design of the WWTP, Twin 5s Water Main Replacement, Safe Routes to Schools, Clarkdale Parkway, and Broadway Roundabout projects.

On July 12, 2011 the Town of Clarkdale approved the following four (4) firms to provide professional services to the Town of Clarkdale at the recommendation of the RFQ Selection

Committee. All firms are ADOT pre-qualified as per the requirements outlined in the RFQ guidelines:

- Southwest Environmental Consultants, Inc.
- Shephard Westnitzer, Inc.
- Plateau Engineering, Inc.
- Lyon Engineering

After review of the RFQ submittals and conducting interviews with each firm the Public Works/Utilities Director presents the following recommendations for assigning design projects to each engineering firm based on previous project/work histories, staffing considerations, and other information provided in the RFQ submittal packages.

Utilities Director Debrosky presented history of the selection process. Councilmember Bohall noted that the service providers were as local as possible and Councilmember Regner stated he felt Debrosky effectively answered all his questions.

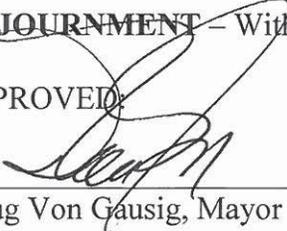
Councilmember Regner moved to approve the following engineering firms to begin scoping documents and preparing cost estimates for design of the following projects: Southwest Environmental Consultants, Inc. – WWTP Design; Shephard Westnitzer, Inc. – Twin 5s Water Main Replacement Design; Plateau Engineering, Inc. – Safe Routes to Schools & Clarkdale Parkway Design; and Lyon Engineering – Broadway & Main Street Roundabout Design. Motion seconded by Vice Mayor Dehnert. Motion approved unanimously.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.

Mayor Von Gausig introduced a visitor to the council meeting, Tom Bagley, a district ranger for the Game and Fish Department who attended for results of the Heritage Grant application approval which was presented and approved in the Consent Agenda.

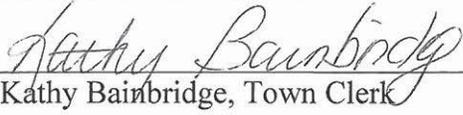
ADJOURNMENT – Without opposition, the Council adjourned the Special Session at 3:55 P.M.

APPROVED:



Doug Von Gausig, Mayor

ATTESTED/SUBMITTED:



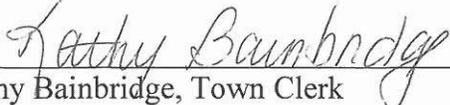
Kathy Bainbridge, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 27th day of September, 2011. I further certify that meeting was duly called and held and that a quorum was present.

Dated this 12 day of October, 2011

SEAL



Kathy Bainbridge, Town Clerk