

**NOTICE – This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.**



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL  
OF THE TOWN OF CLARKDALE  
Tuesday September 13, 2011 at 6:00 P.M.  
Clark Memorial Clubhouse, Men’s Lounge**

A Regular Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, September 13, 2011 at 6:00 P.M. at Clark Memorial Clubhouse, Men’s Lounge, 19 N. Ninth Street, Clarkdale, Arizona.

**CALL TO ORDER – Meeting was called to order at 6:01 P.M. by Mayor Von Gausig.**

Town Council:

Mayor Doug Von Gausig  
Vice Mayor Richard Dehnert

Councilmember Patricia Williams  
Councilmember Curtiss Bohall  
Councilmember Bill Regner

Town Staff:

Town Manager Gayle Mabery  
Community Development Director and CSP Manager Jodie Filardo  
Public Safety Director John Wintersteen  
Utilities Director Wayne Debrosky  
Human Resources/Community Services Director Janet Perry  
Administrative Assistant Mary Ellen Dunn

**PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

**Ruth Wicks, a spokesperson for the Clarkdale Historical Society and the Yavapai College Foundation, the Greater Verde Valley Chapter, extended an invitation to Historical Event on Thursday, September 15, 2011 5 – 8 p.m. at the Museum; and to the Second Annual Fundraiser for the Greater Verde Valley Chapter of Colleges Foundation, “French Flair in the Verde Countryside”, Thursday, October 6, 2011 from 4:30 – 5:30 p.m.**

**In order to expedite agenda and allow time for visiting Yavapai County Assessor's presentation, Mayor changed the agenda order, proceeding first to the Consent Agenda and then to New Business Item #5 "Presentation Regarding Property Classification".**

**CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held August 9, 2011 and Special Meeting held August 16, 2011.
- B. Claims** - List of specific expenditures made by the Town during the previous month. August check log and PPE dated August 13, 27 & 31, 2011.
- C. Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month's Board and Commission Meetings.
  - Board of Adjustments – Notice of Cancellation of Meeting 8-24-11
  - Design Review Board minutes of the meeting held 8-3-2011
  - Parks and Recreation Board minutes of the meeting held 8-10-11
  - Planning Commission – Notice of Cancellation of Regular Meeting 8-16-2011; minutes of meeting held 8-23-11
  - General Plan Update Committee minutes of the meeting held 8-15-11
- D. Reports** - Approval of written Reports from Town Departments and Other Agencies
  - Building Permit Report – July, 2011
  - Capital Improvements Report – July, 2011
  - Magistrate Court Report – July, 2011
  - Police Department Report – July, 2011
  - Water and Wastewater Report – July, 2011
  - Clarkdale Fire District Report and Mutual Aid Responses Report – July, 2011
- E. Resolution Making Appointments To The Board Of Adjustment** – Approval of Resolution #1369, amending Resolution #1347, making appointments to the Board of Adjustment.
- F. Resolution Making Appointments to the Design Review Board**– Approval of Resolution #1370, amending Resolution #1357, making appointments to the Design Review Board.
- G. Resolution Making Appointments To The Parks And Recreation Commission** – Approval of Resolution #1371, amending Resolution #1349, making appointments to the Parks and Recreation Commission.
- H. Resolution Making Appointments To The Planning Commission** – Approval of Resolution #1372, amending Resolution #1350, making appointments to the Planning Commission.
- I. Resolution Making An Appointment To The Public Safety Personnel Retirement**

**Board** – Approval of Resolution #1373, amending Resolution #1351, making an appointment to the Public Safety Personnel Retirement Board.

- J. Resolution Making An Appointment To The Library Advisory Board** – Approval of Resolution #1374, amending Resolution #1354, making an appointment to the Library Advisory Board.
- K. Intergovernmental Agreement between the Town of Clarkdale and the Yavapai County Flood Control District** - Approval of the IGA for FY 11-12 in an amount not to exceed \$100,000.00 between the Town of Clarkdale and Yavapai County Flood Control District. IGA for County Flood Control.
- L. Salary Range Resolution** – Approval of Resolution # 1375, A Resolution of The Mayor and Common Council of the Town of Clarkdale, Arizona, Amending Resolution #1358, Adopting a Range Placement Table for Employee Salary Ranges, and Setting Effective Dates.
- M. Approval of Project Proposal from Centennial and Issuance of the Notice To Proceed for the Broadway Water Main Extension Project** – Approval by the Town Council of the Project Proposal from Centennial, under the Mojave Job Order Contract (JOC), to install new water mains and appurtenances located in the Town of Clarkdale, and direction by the Council for the Utilities Department to issue a Notice To Proceed and Purchase Order to Centennial for this project.
- N. Letter of Concern Regarding Highway User Revenue Funds** - Approval of a Letter of Concern to the Honorable Senator Pierce regarding the raid of Highway User Revenue Funds.
- O. Mountain Gate Roundabout Repair Project Proposal from Centennial and Issuance of the Notice To Proceed** – Approval by the Town Council of the Project Proposal from Centennial, under the Mojave Job Order Contract (JOC), to execute repairs to the Mountain Gate Roundabout located in the Town of Clarkdale, and direction by the Council for the Utilities Department to issue a Notice To Proceed and Purchase Order to Centennial for this project.

[Councilmember Regner moved to accept the Consent Agenda items \(Items A, B, C, D, K, L, M, and O\) as presented. Motion seconded by Vice Mayor Dehnert. Motion approved unanimously.](#)

[Councilmember Williams moved to accept the Consent Agenda items \(Items E, F, G, H, and I\) as presented. Motion seconded by Councilmember Bohall. Motion approved unanimously.](#)

[Vice Mayor Dehnert moved to approve \(Item J\) Resolution #1374, amending Resolution #1354, making an appointment to the Library Advisory Board. Motion seconded by Councilmember Bohall. Motion approved unanimously.](#)

[Councilmember Regner moved to allow Mayor to re-word the Letter of Concern regarding highway funds \(Item N\). Motion seconded by Councilmember Bohall. Motion approved unanimously.](#)

## **NEW BUSINESS**

**PRESENTATION REGARDING PROPERTY CLASSIFICATION** – A presentation from County Assessor, Pam Pearsall, regarding new legislation and the related effects on property classification.

[This is a presentation only. No action necessary.](#)

**MAYOR, VICE MAYOR, COUNCILMEMBER AND TOWN MANAGER REPORTS ON CURRENT EVENTS** – A brief summary of current events by the Mayor, Vice Mayor, Councilmembers, and Town Manager. The council will not propose, discuss, deliberate or take legal action on any matter in the summary.

## **INFORMATIONAL REPORTS**

CAT/ VVTPO– A report regarding the Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations.

COCOPAI – A report regarding the Coconino Yavapai Resource Conservation District.

VVLPI – A report regarding the Verde Valley Land Preservation Institute.

NACOG - A report regarding the Northern Arizona Council of Governments.

NAMWUA - A report regarding the Northern Arizona Municipal Water Users Association.

VRBP – A report regarding the Verde River Basin Partnership.

WAC - A report regarding the Yavapai County Water Advisory Committee.

VVREO – A report regarding the Verde Valley Regional Economic Organization

YCL – A report from the Yavapai College Liaison.

**NOTICE OF INTENT TO SET WASTEWATER RATES** – Discussion and consideration of a Notice of Intent to Set Wastewater Rates.

[Councilmember Regner moved to approve the Notice of Intent to Set Wastewater Rates using Option Two including amended effective dates of December 8, 2011 for both residential and commercial rates. Motion seconded by Councilmember Williams. Motion approved unanimously.](#)

**ECONOMIC DEVELOPMENT OVERVIEW** – Work session to continue economic development discussions and explore the possibilities on the horizon for the town.

[This is a presentation only. No action was necessary.](#)

**REPORT REGARDING THE 2011 LEAGUE OF ARIZONA CITIES AND TOWNS ANNUAL CONFERENCE** – Discussion regarding information gathered at the 2011 League of Arizona annual conference.

[This is a discussion only, no action is required.](#)

**FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda.

**ADJOURNMENT** – Without any further business, the Council adjourned the Regular Session at 8:24 P.M.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.