



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL  
OF THE TOWN OF CLARKDALE  
Tuesday September 13, 2011 at 6:00 P.M.  
Clark Memorial Clubhouse, Men's Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on **Tuesday, September 13, 2011, at 6:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.** *Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing.* Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 8th day of September, 2011 at 1:00 p.m.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at [www.clarkdale.az.gov](http://www.clarkdale.az.gov) and the Town Clerk's Office.

Dated this 8th day of September, 2011  
BY

*Kathy Bainbridge*  
KATHY BAINBRIDGE  
CLERK/FINANCE DIRECTOR

*As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.*

**ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.**

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.
- 3. REPORTS**
  - Current Events** – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor's Report  
Vice-Mayor's Report  
Councilmembers' Report  
Town Manager's Report

**Organizational Reports** – Reports regarding regional organizations.

CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations.

COCOPAI – Coconino Yavapai Resource Conservation District.

VVLPI – Verde Valley Land Preservation Institute.

NACOG - Northern Arizona Council of Governments.

NAMWUA - Northern Arizona Municipal Water Users Association.

VRBP – Verde River Basin Partnership.

WAC - Yavapai County Water Advisory Committee.

VVREO – Verde Valley Regional Economic Organization.

YCL – Yavapai College Liaison.

4. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.
- A. Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held August 9, 2011 and Special Meeting held August 16, 2011.
- B. Claims** - List of specific expenditures made by the Town during the previous month. August check log and PPE dated August 13, 27 & 31, 2011.
- C. Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month's Board and Commission Meetings.  
Board of Adjustments – Notice of Cancellation of Meeting 8-24-11  
Design Review Board minutes of the meeting held 8-3-2011  
Parks and Recreation Board minutes of the meeting held 8-10-11  
Planning Commission – Notice of Cancellation of Regular Meeting 8-16-2011; minutes of meeting held 8-23-11  
General Plan Update Committee minutes of the meeting held 8-15-11
- D. Reports** - Approval of written Reports from Town Departments and Other Agencies  
Building Permit Report – July, 2011  
Capital Improvements Report – July, 2011  
Magistrate Court Report – July, 2011  
Police Department Report – July, 2011  
Water and Wastewater Report – July, 2011  
Clarkdale Fire District Report and Mutual Aid Responses Report – July, 2011
- E. Resolution Making Appointments To The Board Of Adjustment** – Approval of Resolution #1369, amending Resolution #1347, making appointments to the Board of Adjustment.
- F. Resolution Making Appointments to the Design Review Board**– Approval of

Resolution #1370, amending Resolution #1357, making appointments to the Design Review Board.

- G. Resolution Making Appointments To The Parks And Recreation Commission –** Approval of Resolution #1371, amending Resolution #1349, making appointments to the Parks and Recreation Commission.
- H. Resolution Making Appointments To The Planning Commission –** Approval of Resolution #1372, amending Resolution #1350, making appointments to the Planning Commission.
- I. Resolution Making An Appointment To The Public Safety Personnel Retirement Board –** Approval of Resolution #1373, amending Resolution #1351, making an appointment to the Public Safety Personnel Retirement Board.
- J. Resolution Making An Appointment To The Library Advisory Board –** Approval of Resolution #1374, amending Resolution #1354, making an appointment to the Library Advisory Board.
- K. Intergovernmental Agreement between the Town of Clarkdale and the Yavapai County Flood Control District -** Approval of the IGA for FY 11-12 in an amount not to exceed \$100,000.00 between the Town of Clarkdale and Yavapai County Flood Control District. IGA for County Flood Control.
- L. Salary Range Resolution –** Approval of Resolution # 1375, A Resolution of The Mayor and Common Council of the Town of Clarkdale, Arizona, Amending Resolution #1358, Adopting a Range Placement Table for Employee Salary Ranges, and Setting Effective Dates.
- M. Approval of Project Proposal from Centennial and Issuance of the Notice To Proceed for the Broadway Water Main Extension Project –** Approval by the Town Council of the Project Proposal from Centennial, under the Mojave Job Order Contract (JOC), to install new water mains and appurtenances located in the Town of Clarkdale, and direction by the Council for the Utilities Department to issue a Notice To Proceed and Purchase Order to Centennial for this project.
- N. Letter of Concern Regarding Highway User Revenue Funds -** Approval of a Letter of Concern to the Honorable Senator Pierce regarding the raid of Highway User Revenue Funds.
- O. Mountain Gate Roundabout Repair Project Proposal from Centennial and Issuance of the Notice To Proceed –** Approval by the Town Council of the Project Proposal from Centennial, under the Mojave Job Order Contract (JOC), to execute repairs to the Mountain Gate Roundabout located in the Town of Clarkdale, and direction by the Council for the Utilities Department to issue a Notice To Proceed and Purchase Order to Centennial for this project.

## **NEW BUSINESS**

5. **PRESENTATION REGARDING PROPERTY CLASSIFICATION** – A presentation from County Assessor, Pam Pearsall, regarding new legislation and the related effects on property classification.
6. **NOTICE OF INTENT TO SET WASTEWATER RATES** – Discussion and consideration of a Notice of Intent to Set Wastewater Rates.
7. **ECONOMIC DEVELOPMENT OVERVIEW** – Work session to continue economic development discussions and explore the possibilities on the horizon for the town.
8. **REPORT REGARDING THE 2011 LEAGUE OF ARIZONA CITIES AND TOWNS ANNUAL CONFERENCE** – Discussion regarding information gathered at the 2011 League of Arizona annual conference.
9. **FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda
10. **ADJOURNMENT**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.