

A Special Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, July 26, 2011 at 3:00 P.M. at Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.

CALL TO ORDER - Meeting was called to order at 3:00 PM by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig

Vice Mayor Richard Dehnert

Councilmember Patricia Williams – Not in attendance

Councilmember Curtiss Bohall

Councilmember Bill Regner

Town Staff:

Town Manager Gayle Mabery

Community Development Director Sherry Bailey

CSP Manager Jodie Filardo

Human Resources/Community Services Director/Janet Perry

Town Clerk/Finance Director Kathy Bainbridge

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

There was no public comment.

1. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.
 - A. **Reports** - Approval of written Reports from Town Departments and Other Agencies
 - Building Permit Report – June, 2011
 - Capital Improvements Report – July 1, 2011 update
 - Magistrate Court Report – June, 2011
 - Police Department Report – June, 2011
 - Water and Wastewater Report – June, 2011
 - Clarkdale Fire District Report and Mutual Aid Responses Report – June, 2011
 - Cottonwood Area Transit (CAT) Operations Report – June, 2011
 - B. **Resolution Making Appointments to the Municipal Property Corporation** – Approval of Resolution #1363, amending Resolution #1335, making appointments to the Municipal Property Corporation.
 - C. **Resolution of the Common Council of the Town of Clarkdale, Arizona, Acknowledging Preference of Redistricting Map C to the Yavapai County Board of Supervisors for Redistricting Yavapai County** – Approval of Resolution #1364 acknowledging preference of Map C to the Yavapai County Board of Supervisors for redistricting Yavapai County.

- D. US Department of Justice FY 2012-2013 Bullet Proof Vest Grant Application –**
Approval of the US Department of Justice grant application for up to \$2,450
reimbursement for ballistic vests.

Councilmember Regner moved to accept the Consent Agenda items A through D as presented. Motion seconded by Vice Mayor Dehnert. Motion carried unanimously.

NEW BUSINESS

SERVICE INTERGOVERNMENTAL AGREEMENT – Discussion and consideration of a Service Intergovernmental Agreement between the Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA) and the Town of Clarkdale for fixed route and paratransit transportation services.

The Town of Clarkdale has contracted with the City of Cottonwood for transit services (Cottonwood Area Transit – CAT) for 17 years. Within the last 10 years, NAIPTA formed as a regional organization to coordinate planning of public transportation services in Northern Arizona. Members in the region include Coconino and Yavapai Counties, the cities of Flagstaff, Sedona and Cottonwood, and Northern Arizona University. The Town of Clarkdale is not a board member with NAIPTA, as we do not operate our own transit services, but we have been included at the table when planning takes place that impacts transit service levels in our community and in the CAT system. Vice Mayor Dehnert, Council Member Bohall and Town Manager Mabery have been actively involved with transit discussions with NAIPTA, the City of Cottonwood and other regional partners for the past two years. Although NAIPTA has been partnering with the City of Cottonwood on transit planning and operations since 2007, on January 1, 2011, after many years of planning, NAIPTA formally assumed full responsibility for management and operations of the CAT system. With this change, the Town of Clarkdale will no longer contract for transit through the City of Cottonwood, but will contract directly with NAIPTA as the regional transit provider.

A June 7, 2011 letter from NAIPTA General Manager Jeff Meilbeck that outlines additional information about CAT services in Clarkdale. Although NAIPTA's original request for funding from Clarkdale was \$41,828, the Town Council authorized funding at a level of \$38,750 for FY 2012 in your budget adoption process. With this in mind, NAITPA has amended our contract to reflect the reduced funding level that has been approved by the Town Council.

Jeff Meilbeck was present for questions and discussed the process for route schedule changes as a result of additional funding reductions from Yavapai County and the City of Cottonwood with two possible service scenarios: a) maintain the same coverage except for service in the Verde Villages and amend the one-half hour schedule to an hourly schedule; or b) retain a one-half hour schedule and discontinue service in the Verde Villages. Significant funding cuts to NAIPTA will result in cuts to the system and a return to the 2003-04 level of service although Clarkdale service coverage should remain the same. Clarkdale Town Council previously approved a funding level that is very close to the sum requested by NAIPTA.

Councilmember Bohall moved to adopt the Service IGA with NAIPTA for a one year term beginning July 26, 2011. Motion seconded by Vice Mayor Dehnert. Motion carried unanimously.

PUBLIC HEARING REGARDING THE FISCAL YEAR 2011-2012 PRIMARY TAX LEVY AND FINAL BUDGET – A hearing to receive public input on the Town of Clarkdale’s proposed primary tax levy, property tax collection, and the final budget for fiscal year 2011-2012.

In previous years the Town had to notify the property taxpayers of its intention to raise the primary property taxes over the previous year’s level in order to stay in compliance with Section 42-17107, Arizona Revised Statutes.

The 2011-2012 adopted preliminary budget and proposed final budget includes a property tax levy of \$412,395 with a levy rate of \$1.0950. The current year net assessed real and personal property values for the Town of Clarkdale are \$37,661,550, down 16.77% from last year’s value of 45,249,916. Although the actual property tax levy was not raised from last fiscal year, due to the drop in assessed values, the levy rate changed from \$0.9121 to the \$1.0950. The Property Tax Oversight Commission informed the Town of Clarkdale that they would only need to hold a truth in taxation hearing if the Town intended to levy a tax rate greater than \$1.0979.

On June 28, 2011, Town Council adopted the preliminary budget for the Town of Clarkdale which set the maximum limits the Town could spend for fiscal year 2011-2012. All cities and towns in Arizona are subject to some form of expenditure limitation (the amount they can spend in a fiscal year). The Town of Clarkdale has adopted an alternative expenditure limitation in the form of a pure home rule option. This option states that each year the Council will, after a public hearing, set the coming year’s expenditure limitation (the fiscal year budget).

The final budget of \$30,427,968 on the Summary of Estimated Revenues and Expenditures/Expenses includes the expenditures for the following major funds:

General Fund (Department Budgets & Donations)	\$ 2,814,113
Special Revenue Funds (Streets, Grants, Impact Fee, Developers)	\$20,460,297
Capital Projects	\$ 639,510
Permanent Funds (Cemetery Perpetual Care Funds)	\$ 180,143
Enterprise Funds (Water, Wastewater, Sanitation, Cemetery)	\$ 6,333,905

Included in the Special Revenue Funds budget is \$16,648,362 for possible grants, \$2,138,530 for possible development reimbursement projects and \$977,390 for possible impact fee projects. By budgeting for the additional funds, if funds are received from grant sources or developers, the municipality will be able to expend these funds. There have been no changes in the Final Budget from the Preliminary Budget.

The public hearing is to allow the public a chance to speak in favor, or against the proposed budget and the Primary Tax Levy. The complete budget has been published in the newspaper and is available at the Town Hall for inspection. The only deadline for adoption of the final budget is triggered by the statutory adoption date of the third Monday in August of the property tax levy. The property tax levy must be adopted at the August 9, 2011 Council meeting.

This is a Public Hearing only and no action is required.

Public Hearing was closed following a call for questions and discussion by Mayor Von Gausig.

RESOLUTION OF THE COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, ACKNOWLEDGING THE PROPOSED PRIMARY TAX LEVY OF \$412,395.00 WHICH REFLECTS A TAX RATE OF \$1.0950 FOR PROPERTY TAX COLLECTIONS IN THE 2011-2012 FISCAL YEAR BUDGET FOR THE TOWN OF CLARKDALE – Discussion and consideration of Resolution #1365, a Resolution acknowledging the proposed primary tax levy of \$412,395.00 which reflects a tax rate of \$1.0950 for 2011-2012 property tax collections.

The primary tax rate for fiscal year 2010-2011 was \$0.9121, with a total of \$412,724 collected for the Town. The proposed rate for 2011-2012 is \$1.0950, which calculates to a total collection of \$412,395 in primary property tax. . Although the actual property tax levy was not raised from last fiscal year, due to the drop in assessed values, the levy rate changed from \$0.9121 to the \$1.0950.

Truth in Taxation is a legislative practice to inform residents that their property taxes will increase due to either an increase to their property tax values or an increase in the property tax levy. The Property Tax Oversight Commission informed the Town of Clarkdale that they would only need to hold a truth in taxation hearing if the Town intended to levy a tax rate greater than \$1.0979.

Councilmember Regner moved to approve Resolution #1365, a Resolution acknowledging the proposed primary tax levy, of \$412,395.00 which reflects a tax rate of \$1.0950 for property tax collections in the 2011-2012 fiscal year budget for the Town of Clarkdale. Motion seconded by Councilmember Bohall. Motion carried by unanimous Council roll call vote.

Voting Member	Aye/Nay
Council Member Curtiss Bohall	Aye
Vice Mayor Richard Dehnert	Aye
Council Member Bill Regner	Aye
Mayor Doug Von Gausig	Aye
Council Member Patricia Williams	Absent

RESOLUTION FOR THE ADOPTION OF THE FINAL BUDGET FOR FISCAL YEAR 2011-2012– Discussion and consideration of Resolution # 1366, a Resolution adopting the FY2011-2012 Budget per A.R.S. § 42-17105 (A) to consider, finally determine and adopt estimates of the proposed expenditures for the purposes stated in the published budget of the Town.

On June 28, 2011, Town Council adopted the preliminary budget for the Town of Clarkdale which set the maximum limits the Town could spend for fiscal year 2011-2012. All cities and towns in Arizona are subject to some form of expenditure limitation (the amount they can spend in a fiscal year). The Town of Clarkdale has adopted an alternative expenditure limitation in the form of a pure home rule option. This option states that each year the Council will, after a public hearing, set the coming year's expenditure limitation (the fiscal year budget).

The final budget of \$30,427,968 on the Summary of Estimated Revenues and Expenditures/Expenses includes the expenditures for the following major funds:

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Councilmember Regner stated that 2011-2012 staffing levels are comparable to those from 2004, along with the 2011-2012 State and County shared projected revenues being at 2004 levels. Although the State and County shared revenues are projected at the 2004 levels, the 2011-2012 budget does not reflect an increase in the property tax levy of \$412,395.00 from the 2010-2011 property tax levy of \$412,724 as an effort to increase/offset revenues.

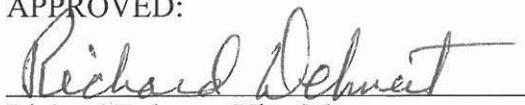
Councilmember Regner moved to approve Resolution # 1366, a Resolution for the Adoption of the Final Budget for Fiscal Year 2011-2012. Councilmember Bohall seconded the motion. Motion carried unanimously.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.

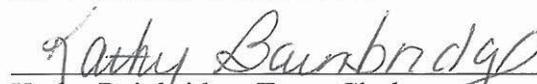
Vice Mayor Dehnert requested that Town staff prepare a report on the adoption of an entertainment district in upper Clarkdale for a future agenda item.

ADJOURNMENT - Without any further business, the Council adjourned at 3:30 P.M.

APPROVED:


Richard Dehnert, Vice Mayor

ATTESTED/SUBMITTED:


Kathy Bainbridge, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 26th day of July, 2011. I further certify that meeting was duly called and held and that a quorum was present.

Dated this 11 day of August, 2011

SEAL


Kathy Bainbridge, Town Clerk