

NOTICE – This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE
Tuesday July 12, 2011 at 6:00 P.M.
Clark Memorial Clubhouse, Men's Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on **Tuesday, July 12, 2011, at 6:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.** Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing.

Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 6th day of July, 2011 at 4:00 p.m.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

Dated this 7th day of July, 2011
BY
Kathy Bainbridge
KATHY BAINBRIDGE
CLERK/FINANCE DIRECTOR

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

CALL TO ORDER - Meeting was called to order at 6:00 PM by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig
Vice Mayor Richard Dehnert

Councilmember Patricia Williams – By Telephone at 6:00
Councilmember Curtiss Bohall
Councilmember Bill Regner

Town Staff:

Town Manager Gayle Mabery
Community Development Director Sherry Bailey
Public Safety Director John Wintersteen
Utilities Director Wayne Debrosky
Town Clerk/Finance Director Kathy Bainbridge
CSP Manager Jodie Filardo
Human Resources/Community Services Director Janet Perry

2. **PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.
There was no public comment.

Upon general consent of the Council the order of the agenda was changed to take the consent agenda before the reports.

3. **MAYOR, COUNCILMEMBER AND TOWN MANAGER REPORTS ON CURRENT EVENTS** – A brief summary of current events by the Mayor, Council Members and Town Manager. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.
4. **INFORMATIONAL REPORTS**
CAT/ VVTPO– A report regarding the Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations.
COCOPAI – A report regarding the Coconino Yavapai Resource Conservation District.
VVLPI – A report regarding the Verde Valley Land Preservation Institute.
NACOG - A report regarding the Northern Arizona Council of Governments.
NAMWUA - A report regarding the Northern Arizona Municipal Water Users Association.
VRBP – A report regarding the Verde River Basin Partnership.
WAC - A report regarding the Yavapai County Water Advisory Committee.
VVREO – A report regarding the Verde Valley Regional Economic Organization
YCL – A report from the Yavapai College Liaison.
5. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.
- A. **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held June 14, 2011 and Special Meetings held June 28, 2011.
- B. **Claims** - List of specific expenditures made by the Town during the previous month. June check log and PPE dated June 4th, 13th & 18th.
- C. **Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft

minutes of the previous month's Board and Commission Meetings.
Board of Adjustments – Notice of Cancellation of Regular Meeting June 22, 2011.
Design Review Board – Notice of Cancellation of Regular Meeting June 1, 2011.
Heritage Conservancy Board minutes of the meeting held June 16, 2011.
Library Advisory Board minutes of the meeting held June 2, 2011.
Planning Commission minutes of the meeting held June 21, 2011.
General Plan Update Committee – Notice of Cancellation of Meeting June 20, 2011.

- D. Proclamation Proclaiming the Month of August 2011 as Drowning Impact Awareness Month**– Approval of a Proclamation declaring the month of August 2011 as Drowning Impact Awareness Month.
- E. Verde Valley Humane Society Impound Animal Agreement** – Approval of a 2011-2012 Verde Valley Humane Society Impound Animal Agreement.
- F. Special Event Liquor License** - Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for the Yavapai College Foundation fundraising event to be held on Thursday, October 6, 2011 from 4:00 – 10:00 p.m. at 601 Black Hills Drive, Clarkdale, AZ.
- G. Job Order Contracting (JOC) for the Town's Engineering/Architectural Services** – Approval of the Selection Committee recommendation for firms identified through the Request for Qualifications (RFQ) for the Engineering/Architectural Services JOC process.

Councilmember Regner pulled Item G - Job Order Contracting (JOC) for the Town's Engineering/Architectural Services – Approval of the Selection Committee recommendation for firms identified through the Request for Qualifications (RFQ) for the Engineering/Architectural Services JOC process.

Vice Mayor Dehnert moved to accept Consent Agenda Items A – F as prepared by staff. Motion seconded by Councilmember Bohall. Motion approved unanimously.

Councilmember Regner moved to approve Consent Agenda Item G, the Selection Committee recommendation for firms identified through the Request for Qualifications (RFQ) for the Engineering/Architectural Services JOC process:

- Southwest Environmental Consultants, Inc.**
- Shephard Westnitzer, Inc.**
- Plateau Engineering, Inc.**
- Lyon Engineering**

Motion seconded by Councilmember Bohall. Motion approved unanimously

Councilmember Williams left the meeting after the Consent Agenda and reports at 6:50 p.m.

NEW BUSINESS

- 6. YAVAPAI COUNTY REDISTRICTING PLAN** – Discussion and consideration of a preferred Yavapai County Redistricting Plan.

Councilmember Regner moved to direct staff to move forward with drafting a Resolution reflecting Map C as the preferred redistricting plan for the Yavapai County Board of Supervisors for the next council meeting. Motion seconded by Bohall. Motion approved unanimously.

7. **TOWN OF CLARKDALE CENTENNIAL LOGO**– Discussion and consideration of a Town of Clarkdale Centennial Logo.
Item deleted by Addendum
8. **CLARKDALE GENERAL PLAN 2011FINAL OVERVIEW** – A final overview of the 2011 General Plan document prior to the Call of Election.
Discussion only, no action taken.
9. **CALL OF ELECTION** – Approval of a Call of Election for Citizen approval of the Town of Clarkdale 2011 General Plan on November 8, 2012.
Item deleted by Addendum
10. **WORK SESSION REGARDING THE VERDE RIVER @ CLARKDALE** – A work session to discuss formulating a project to improve public access, while simultaneously restoring wildlife habitat, promoting economic development, and heighten awareness of the Verde River to become a performing asset for the Town of Clarkdale.
Discussion only, no action taken.
11. **A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED “AN ORDINANCE OF THE TOWN OF CLARKDALE, ARIZONA, RELATING TO THE PRIVILEGE LICENSE TAX; ADOPTING THE 2010-11 AMENDMENTS TO THE TAX CODE OF THE TOWN OF CLARKDALE”** - Discussion and consideration of Resolution # 1362, declaring as a public record that certain document filed with the Town Clerk relating to the privilege license tax and adopting the 2010-11 amendments to the tax code of the Town of Clarkdale by reference.

Councilmember Regner moved to adopt a Resolution # 1362, declaring as a public record that certain document filed with the Town Clerk entitled “THE 2010-11 AMENDMENTS TO THE TAX CODE OF THE TOWN OF CLARKDALE.” Motion seconded by Vice Mayor Dehnert. Motion approved unanimously.

12. **AN ORDINANCE OF THE TOWN OF CLARKDALE, ARIZONA, RELATING TO THE PRIVILEGE LICENSE TAX; ADOPTING "THE 2010-11 AMENDMENTS TO THE TAX CODE OF THE TOWN OF CLARKDALE " BY REFERENCE; ESTABLISHING AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY AND PROVIDING PENALTIES FOR VIOLATIONS.** - Discussion and consideration of Ordinance # 334, amending the 2010-2011 Tax Code of the Town of Clarkdale.

Councilmember Regner moved to adopt Ordinance #334, AN ORDINANCE OF THE TOWN OF CLARKDALE, ARIZONA, RELATING TO THE PRIVILEGE LICENSE TAX; ADOPTING "THE 2010-11 AMENDMENTS TO THE TAX CODE OF THE TOWN OF CLARKDALE " BY REFERENCE; ESTABLISHING AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY AND PROVIDING PENALTIES FOR VIOLATIONS in Article 8-2 of the Clarkdale Town Code. Motion seconded by Councilmember Bohall. Motion approved unanimously.

13. FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda

14. ADJOURNMENT at **8:20 p.m.**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-8 00-367-8939) at least 72 hours in advance of the meeting.