



**NOTICE – This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.**

**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL  
OF THE TOWN OF CLARKDALE  
Tuesday June 14, 2011 at 6:00 P.M.  
Clark Memorial Clubhouse, Men’s Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on **Tuesday, June 14, 2011, at 6:00 p.m.** in the **Clark Memorial Clubhouse, Men’s Lounge, 19 N. Ninth Street**, Clarkdale, Arizona. *Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing.*

Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 9th day of June, 2011 at 11:30 p.m.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at [www.clarkdale.az.gov](http://www.clarkdale.az.gov) and the Town Clerk’s Office.

Dated this 9<sup>th</sup> day of June, 2011  
BY

*Kathy Bainbridge*  
KATHY BAINBRIDGE  
CLERK/FINANCE DIRECTOR



**ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.**

**1. CALL TO ORDER**

**Town Council:**

**Mayor Doug Von Gausig  
Vice Mayor Richard Dehnert**

**Councilmember Patricia Williams – By Telephone at 6:08  
Councilmember Curtiss Bohall  
Councilmember Bill Regner**

**Town Staff:**

**Town Manager Gayle Mabery  
Community Development Director Sherry Bailey**

**Police Chief Pat Haynie**  
**Utilities Director Wayne Debrosky**  
**Town Clerk/Finance Director Kathy Bainbridge**  
**CSP Manager Jodie Filardo**  
**Human Resources/Community Services Director Janet Perry**  
**Judge Ramsey**

2. **PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

**There was no public comment**

**Upon general consent of the Council the order of the agenda was changed to take the consent agenda, item number 6 and then item number 9 first and then continue with the original order of the agenda.**

**Councilmember Williams attended the meeting from 6:08 p.m. to 6:30 p.m.**

3. **MAYOR, COUNCILMEMBER AND TOWN MANAGER REPORTS ON CURRENT EVENTS** – A brief summary of current events by the Mayor, Council Members and Town Manager. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.
4. **INFORMATIONAL REPORTS**  
CAT/ VVTPO– A report regarding the Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations.  
COCOPAI – A report regarding the Coconino Yavapai Resource Conservation District.  
VVLPI – A report regarding the Verde Valley Land Preservation Institute.  
NACOG - A report regarding the Northern Arizona Council of Governments.  
NAMWUA - A report regarding the Northern Arizona Municipal Water Users Association.  
VRBP – A report regarding the Verde River Basin Partnership.  
WAC - A report regarding the Yavapai County Water Advisory Committee.  
VVREO – A report regarding the Verde Valley Regional Economic Organization  
YCL – A report from the Yavapai College Liaison.
5. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.
  - A. **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held May 10, 2011 and May 24, 2011.
  - B. **Claims** - List of specific expenditures made by the Town during the previous month. May check log and PPE dated 05/07/2011, 05/12/2011 & 05/21/2011.

- C. Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.  
Board of Adjustments – Notice of Cancellation of Regular Meeting May 25, 2011;  
Design Review Board – Notice of Cancellation of Regular Meeting May 4, 2011;  
Heritage Conservancy Board minutes of the meeting held May 18, 2011  
Library Advisory Board minutes of the meeting held May 5, 2011  
Parks and Recreation Board minutes of the meeting held May 11, 2011  
Planning Commission minutes of the meeting held May 17, 2011  
General Plan Update Committee – Notice of Cancellation of Regular Meeting May 16, 2011
- D. Clarkdale-Jerome Lions Club Facilities Use Agreement** – Approval of the 2011-2012 Reimbursement Agreement for the use of Town Facilities by the Clarkdale-Jerome Lions Club.
- E. Clarkdale Chamber of Commerce Facilities Use Agreement** – Approval of a 2011-2012 Facilities Use Agreement for the use of Town Facilities by the Clarkdale Chamber of Commerce.
- F. League of Cities and Towns Resolutions** – Approval of co-sponsoring resolutions to be recommended for adoption by the League of Arizona Cities and Towns Resolutions Committee.
- G. Co-sponsorship of a Resolution related to Solar Gardens to be presented to the League of Arizona Cities and Towns for their 2012 State Legislative Agenda** – Approval to co-sponsor a League of Arizona Cities and Towns resolution regarding community solar gardens and aggregate net metering.
- H. Amendment of Section 22 of the Town’s Personnel Policy and Procedure Manual** – Approval of amending the Town of Clarkdale Personnel Policy and Procedure Manual by removing Section 22 “Email and Internet Policy” and inserting a new Section 22 “Computer, Email, Internet and Social Media Policy”.
- I. Amendment of Section 3.C of the Town of Clarkdale Public Service Handbook 2010** – Approval of amending the Town of Clarkdale Public Service Handbook 2010 by removing Section 3.C “Email and Internet Policy”, inserting a new Section 3.C “Computer, Email, Internet and Social Media Policy”, and re-titling the document as the Town of Clarkdale Public Service Handbook 2011.
- J. Intergovernmental Agreement for Establishment of Unified Emergency Management** – Approval of the 2011-2012 Intergovernmental Agreement between Yavapai County and the Town of Clarkdale for Emergency Management Services.
- K. Non-Disclosure Agreement between the Yavapai-Apache Nation, the Salt River Valley Water Users’ Association, the Salt River Project Agricultural Improvement and Power District and the Town of Clarkdale** – Approval of a Non-Disclosure Agreement in order to ensure that the details concerning settlement and quantification of water rights negotiations remain confidential.

Councilmember Bohall moved to accept Consent Agenda items A – K as prepared by staff with the addition of the new information provided in the Staff Report recommendation for Item F of not co-signing the City of Sierra Vista’s resolution regarding disclosure of impact fees on purchase contracts for new residential construction. Motion seconded by Vice Mayor Dehnert. Motion approved unanimously.

## **OLD BUSINESS**

6. **REVIEW AND SELECTION OF A SUSTAINABLE CLARKDALE LOGO** – Discussion and consideration of logos for use by the Sustainable Clarkdale initiative.  
Councilmember Regner moved to approve the updated logo designated as “A” for use by the Sustainable Clarkdale initiative. Motion seconded by Bohall. Motion approved unanimously.

## **NEW BUSINESS**

7. **NATIONAL METER & AUTOMATION INC. PRESENTATION WORKSESSION** – A presentation by National Meters & Automation, Badger Meters area distributors, to discuss Badger meters and their automated meter reading system.  
**This was a worksession only, no action taken.**
8. **CLARKDALE MAGISTRATE COURT UPDATE**– An update to discuss the administration and operations of the Clarkdale Magistrate Court.  
**This was an update only, no action taken.**
9. **WORKSESSION** – A worksession to discuss future directions of the Clarkdale Historical Society and Museum and the Clarkdale Heritage Conservancy Board.  
**This was a worksession only, no action taken.**
10. **FISCAL YEAR 2010/2011 BUDGET TRANSFERS**– Discussion and consideration regarding authorization for fund transfers within the fiscal Year 2010/2011 budget.  
Vice Mayor Dehnert moved to authorize the staff to make the necessary budget balancing fund transfers within the Fiscal Year 2010-2011 budget as recommended. Motion seconded by Councilmember Bohall. Motion approved unanimously.
11. **FISCAL YEAR 2010 – 2011 PRELIMINARY BUDGET WORKSESSION** – A worksession with Council regarding the Preliminary Budget for the 2010-2011 Fiscal Year Budget.  
**This was a worksession only, no action taken.**
12. **FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda
13. **ADJOURNMENT at 9:45 P.M.**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.