

NOTICE – This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.



**NOTICE OF A SPECIAL MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE
Tuesday, May 24, 2011 at 3:00 P.M.
Clark Memorial Clubhouse, Men’s Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Special Meeting open to the public on **Tuesday, May 24, 2011, at 3:00 p.m.** in the **Clark Memorial Clubhouse, Men’s Lounge, 19 N. Ninth Street, Clarkdale, Arizona.** Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing.

Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 18th day of May, 2011 at 2:00 p.m.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk’s Office.

Dated this 18th day of May, 2011
BY

Kathy Bainbridge
KATHY BAINBRIDGE
CLERK/FINANCE DIRECTOR



ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

Meeting was called to order at 3:00 PM by Mayor Von Gausig.

Town Council:
Mayor Doug Von Gausig

Councilmember Patricia Williams – absent

Vice Mayor Richard Dehnert

**Councilmember Curtiss Bohall
Councilmember Bill Regner**

Town Staff:

Town Manager Gayle Mabery

Community Development Director Sherry Bailey

Police Chief Pat Haynie

Utilities Director Wayne Debrosky

CSP Manager Jodie Filardo

Human Resources/Community Services Director Janet Perry

2. **PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

3. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.
 - A. **Reports** - Approval of written Reports from Town Departments and Other Agencies
 - Building Permit Report – April, 2011
 - Capital Improvements Report – April, 2011
 - Magistrate Court Report – April, 2011
 - Police Department Report – April, 2011
 - Water and Wastewater Report – April, 2011
 - Clarkdale Fire District Report and Mutual Aid Responses Report – April, 2011
 - Cottonwood Area Transit (CAT) Operations Report –April, 2011

Councilmember Bohall moved to accept the Consent Agenda item A as presented. Motion seconded by Councilmember Regner. Motion approved unanimously.

OLD BUSINESS

4. **ESTOPPEL CERTIFICATE BETWEEN IMV 5 MTN GATE AZ, LLC AND THE TOWN OF CLARKDALE** - Discussion and consideration of an Estoppel Certificate with IMV5 in order to resolve the holding pattern Mountain Gate is presently subject to and allow the sale of the property for the completion of this subdivision.

Vice Mayor Dehnert moved to table discussion on the Estoppel Certificate between IMV 5 and the Town of Clarkdale pending further advice from counsel and re-negotiation. Motion seconded by Councilmember Bohall. Motion approved unanimously.

NEW BUSINESS

5. **SOCIAL MEDIA POLICY** – A worksession to discuss the proposed Town of Clarkdale Computer, Email, Internet and Social Media Policy.
This was a worksession only. No Council action required.
6. **WORKSESSION ON THE EDUCATION CHAPTER OF THE AMENDED GENERAL PLAN FOR 2011** – A worksession with Council to review the draft of the 2011 Amended General Plan’s Education Chapter.
This was a worksession only. No Council action required.
7. **CLARKDALE SUSTAINABILITY PARK UPDATE** – An update regarding the Clarkdale Sustainability Park projects.
This was a worksession only. No Council action required.
8. **REVIEW AND SELECTION OF A SUSTAINABLE CLARKDALE LOGO** – Discussion and consideration of logos for use by the Sustainable Clarkdale initiative.

After discussion, Vice Mayor Dehnert recommended using Logo #2, but asked for the design to be altered slightly by bringing the river image up higher on the logo, which decreases the area of the sun and increases the area of the greenway. The Council asked that the changes be made and the logo brought back to the Council for further consideration at the next Council meeting.

9. **ALLOCATION OF FUND BALANCE IN THE GENERAL FUND** – Discussion and direction to staff to allocate a certain portion of the projected balance in the General Fund prior to June 30, 2011 and explore the designation of further available Fund Balance after the completion of the FY 2011 financial audit.

Vice Mayor Dehnert moved to direct staff to allocate \$37,985 of the projected \$100,000 balance in the General Fund for a one-time COLA for staff prior to June 30, 2011 and explore the designation of further available Fund Balance after the completion of the FY 2011 financial audit along with drafting a Fund Balance Policy. Furthermore that the COLA amounts reflect the rates stated in the staff report with the inclusion of the Town Manager and the Town Magistrate. Motion seconded by Councilmember Bohall. Motion approved unanimously.

10. **FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda
11. **ADJOURNMENT** – **Council adjourned at 5:15 P.M.**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.