

**NOTICE – This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.**



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL  
OF THE TOWN OF CLARKDALE  
Tuesday May 10, 2011 at 6:00 P.M.  
Clark Memorial Clubhouse, Men's Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on **Tuesday, May 10, 2011, at 6:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.** *Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing.*

Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Dated this 5<sup>th</sup> day of May, 2011  
BY

*Kathy Bainbridge*  
KATHY BAINBRIDGE  
CLERK/FINANCE DIRECTOR

*As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.*

**ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.**

**1. CALL TO ORDER – The Meeting was called to order by Mayor Von Gausig at 6:00 P.M.**

**Town Council:**

**Mayor Doug Von Gausig  
Vice Mayor Richard Dehnert**

**Councilmember Patricia Williams – By Telephone  
Councilmember Curtiss Bohall  
Councilmember Bill Regner**

**Town Staff:**

**Town Manager Gayle Mabery  
Community Development Director Sherry Bailey  
Police Chief Pat Haynie  
Utilities Director Wayne Debrosky  
Town Clerk/Finance Director Kathy Bainbridge  
CSP Manager Jodie Filardo  
Human Resources/Community Services Director Janet Perry**

**Upon general consent, Mayor Von Gausig re-ordered agenda Item #6, #7 & #8 first and then continue with the order of the agenda.**

2. **PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.  
**There was no public comment.**
3. **MAYOR, COUNCILMEMBER AND TOWN MANAGER REPORTS ON CURRENT EVENTS** – A brief summary of current events by the Mayor, Council Members and Town Manager. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.
4. **INFORMATIONAL REPORTS**  
CAT/ VVTPO– A report regarding the Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations.  
COCOPAI – A report regarding the Coconino Yavapai Resource Conservation District.  
VVLPI – A report regarding the Verde Valley Land Preservation Institute.  
NACOG - A report regarding the Northern Arizona Council of Governments.  
NAMWUA - A report regarding the Northern Arizona Municipal Water Users Association.  
VRBP – A report regarding the Verde River Basin Partnership.  
WAC - A report regarding the Yavapai County Water Advisory Committee.  
VVREO – A report regarding the Verde Valley Regional Economic Organization  
YCL – A report from the Yavapai College Liaison.
5. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.
  - A. **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held April 12, 2011.
  - B. **Claims** - List of specific expenditures made by the Town during the previous month. April check log and PPE dated 4/09/2011 and 4/23/2011.
  - C. **Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.  
Board of Adjustments Notice of Cancelled Meeting for April 27, 2011  
Design Review Board Notice of Cancelled Meeting for April 6, 2011  
Heritage Conservancy Board minutes of the meeting held March 23, 2011  
Parks and Recreation Board Notice of Cancelled Meeting April 13, 2011  
General Plan Update Committee Notice of Cancelled Meeting for April 18, 2011  
Planning Commission minutes of Special Meeting held April 27, 2011
  - D. **Reports** - Approval of written Reports from Town Departments and Other Agencies

Building Permit Report – February, 2011  
Capital Improvements Report – April, 2011  
Magistrate Court Report – March, 2011  
Police Department Report – March, 2011  
Water and Wastewater Report – March, 2011  
Clarkdale Fire District Report and Mutual Aid Responses Report – March, 2011  
Cottonwood Area Transit (CAT) Operations Report – February, 2011

- E. Clarkdale Fire District Mechanical Repair Services Agreement** - Approval of the 2011-2013 Intergovernmental Agreement between the Clarkdale Fire District and the Town of Clarkdale for mechanic repair services.
- F. Clarkdale-Jerome School District Mechanical Repair and Maintenance Services Agreement** - Approval of the 2011-2013 Intergovernmental Agreement between the Clarkdale-Jerome School District and the Town of Clarkdale for repair and maintenance services.
- G. Request for Qualifications (RFQ) to provide Architectural and/or Engineering Services for the Town of Clarkdale** – Authorization to publicize the Request for Qualifications for Job Order Contracting architectural and/or engineering services for the Town of Clarkdale.
- H. Resignation of Michelle Hayman from the Design Review Board** – Acceptance of the letter of resignation from Michelle Hayman from the Design Review Board.
- I. Verde River Basin Partnership Request for Clarkdale to be a Cooperator in the U.S. Geological Survey (USGS) Resource Advisory Committee (RAC) Grant** - Approval to proceed with the VRBP request to be a Cooperator.
- J. Willdan Engineering Professional Service Agreement to Design the Broadway Waterline Loop and Related Water Infrastructure along Broadway between Main Street and Centerville Road** – Approval of proposal from Willdan Engineering to design the Broadway Waterline Loop and related water infrastructure along Broadway between Main Street and Centerville.

[Vice Mayor Dehnert moved to accept the Consent Agenda items A – J as prepared by staff. Motion seconded by Councilmember Bohall. Motion approved unanimously.](#)

## **NEW BUSINESS**

- 6. AMENDED FINAL PLAT FOR CROSSROADS AT MINGUS** - Discussion and consideration of the Amended Final Plat for Crossroads at Mingus [formerly The Highlands]. [Councilmember Bohall moved to approve the Amended Final Plat for Crossroads at Mingus. Motion seconded by Councilmember Regner. Motion approved unanimously.](#)
- 7. REQUEST BY SPIRIT OF JOY LUTHERAN CHURCH FOR A REDUCTION IN IMPACT FEES** – Discussion and consideration of reducing the development impact fees that will have to be paid at the time the building permit is obtained for the Spirit of Joy Lutheran Church.

Councilmember Williams moved to approve the request by the Spirit of Joy Lutheran Church for reduction of their development impact fees in the amount of \$10,397. This impact fee reduction being only due to the fact that they were required to put in a 1 ½ inch service line for water because of the fact that they had sprinklers and that they would not have had that 1 ½ inch line if it were not for the Town's sprinkler ordinance. Motion seconded by Councilmember Regner. Motion approved unanimously.

8. **ESTOPPEL CERTIFICATE BETWEEN IMV 5 MTN GATE AZ, LLC AND THE TOWN OF CLARKDALE** - Discussion and consideration of an Estoppel Certificate with IMV5 in order to resolve the holding pattern Mountain Gate is presently subject to and allow the sale of the property for the completion of this subdivision.  
**Item tabled to the May 24, 2011 Council meeting**
9. **FISCAL YEAR 2011-2012 TRIAL BUDGET WORKSESSION**– A work session with the Council regarding the Trial Budget for FY 11-12.  
**Worksession only, no action taken**
10. **FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda
11. **ADJOURNMENT at 9:10 P.M.**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.