

**BOARD OF ADJUSTMENT**  
**JANUARY 26, 2011**

**NOTICE OF A REGULAR MEETING OF THE BOARD OF ADJUSTMENT OF THE TOWN OF CLARKDALE Pursuant to Resolution No. 215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes, NOTICE IS HEREBY GIVEN that the Board of Adjustment of the Town of Clarkdale meeting scheduled for Wednesday, JANUARY 26, 2011, at 6:00 p.m. in The Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ, is CANCELLED DUE TO LACK OF AN AGENDA ITEM.**

**Dated this 11th day of JANUARY, 2011**

**TOWN OF CLARKDALE**

**By:**

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**Kathy Bainbridge**  
**Town Clerk**

***DESIGN REVIEW BOARD***  
***January 12, 2011***

**NOTICE OF A REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE Pursuant to Resolution No. 215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes, NOTICE IS HEREBY GIVEN that the Design Review Board of the Town of Clarkdale meeting scheduled for Wednesday, January 12, 2011, at 6:00 p.m. in The Clark Memorial Library, 39 N. Ninth Street, Clarkdale, AZ, is CANCELLED DUE TO LACK OF AN AGENDA ITEM.**

**Dated this 29th day of December, 2010.**

**TOWN OF CLARKDALE**

**By:**

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**Kathy Bainbridge**  
**Town Clerk**



**NOTICE OF A REGULAR MEETING  
OF THE PARKS AND RECREATION COMMISSION  
OF THE TOWN OF CLARKDALE**

In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes,

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale scheduled for Wednesday, January 12, 2011, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona, is cancelled due to a lack of agenda items.

Dated this 10<sup>th</sup> day of January, 2011.

By:

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Dawn Norman  
Community Services Supervisor

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**PLANNING COMMISSION  
JANUARY 18, 2011**

**MINUTES OF A REGULAR MEETING OF THE PLANNING COMMISSION OF THE TOWN OF CLARKDALE HELD ON TUESDAY, JANUARY 18, 2011, IN THE MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.**

A Regular Meeting of the Planning Commission of the Town of Clarkdale was held on Tuesday, January 18, 2011, at 6:00 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

**Planning Commission:**

Chairperson	Jorge Olguin	Present
Vice Chairperson	Jack Van Wye	Present
Commissioners	Vic Viarengo	Present
	Karen Daniels	Present
	Dave Puzas	Present

**Staff:**

Community Development Director Sherry Bailey

**Others In Attendance:** Jodie Filardo (Clarkdale Sustainability Park Project Manager), Gayle Mabery Town Manager-Clarkdale, Police Chief Haynie-Clarkdale.

**AGENDA ITEM: CALL TO ORDER:** The Chairperson called the meeting to order at 6:00 p.m.

**AGENDA ITEM: ROLL CALL:** The Community Development Director called roll.

**NEW BUSINESS:**

**AGENDA ITEM: MINUTES:** Consideration of the **Regular Meeting Minutes of December 21, 2010**. Commissioner Daniels motioned to approve the Regular Meeting Minutes of December 21, 2010. Vice Chairperson Van Wye seconded the motion. The motion passed unanimously.

**AGENDA ITEM: REPORTS:**

**Chairperson's Report:** None.

**Staff Report:** The Community Development Director stated the General Plan Update Committee's meeting on January 24<sup>th</sup> will cover the Education Chapter. There will be a joint meeting in March with the General Plan members.

**AGENDA ITEM: PUBLIC COMMENT:** - The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comments to **FIVE MINUTES**.

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**PLANNING COMMISSION  
JANUARY 18, 2011**

**AGENDA ITEM: PUBLIC HEARING: MEDICAL MARIJUANA ORDINANCE.**

**-Staff Report-** Community Development Director

**Background:**

After the December Planning Commission Work Session on Medical Marijuana and the proposed changes to the Zoning Ordinance, staff made the suggested changes to the proposed ordinance. What you are considering at this meeting reflects the work session discussion and direction from the Commission.

**Analysis:**

Staff has added the suggested wording to the caregiver wording to require that the Conditional Use Permit be limited to the original applicant and to require annually renewal. A Conditional Use Permit will be required for all caregivers who want to use their residence as a growing facility.

**Recommendation:**

Staff recommends that the Planning Commission move to recommend the passage of this ordinance to the Town Council.

**-Open Public Hearing (Chairperson):** The Chairperson opened the Public Hearing.

**-Invite Public to Speak:**

-Police Chief Haynie indicated his agreement with the ordinance proposal.

**-Close Public Hearing (Chairperson):** The Chairperson closed the Public Hearing.

**AGENDA ITEM: CONSIDERATION & POSSIBLE ACTION: MEDICAL MARIJUANA ORDINANCE.**

**-ACTION:** Vice Chairperson Van Wye motioned to recommend the passage of this ordinance as a recommendation of approval to the Town Council. Commissioner Puzas seconded the motion. The motion passed unanimously.

**AGENDA ITEM: DISCUSSION: CLARKDALE SUSTAINABILITY PARK (CSP) UPDATE- Jodie Filardo, CSP Project Manager presenting.**

**Project Manager Points:**

- The 18 month Walton Foundation Grant is the basis for hiring the Project Manager.
- Freeport McMoran denied the Town's request for the 944 acres of the Pecks Lake property.
- Many companies are expressing an interest to be a part of the CSP project.
- The culture of sustainability has started to encompass the whole town site of Clarkdale.
- The CSP concept is creating interest in many areas, on many subjects within the Town.
- ASU Engineering Intern Programs have made contact to work with Clarkdale.
- A number of evolving challenges are developing.

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**PLANNING COMMISSION  
JANUARY 18, 2011**

-Scaling back the Scope of Work will be part of the discussion on January 28<sup>th</sup>. Also covered will be "what does a sustainable community" mean? What works in our community is our goal.

**This being for discussion only, there were NO actions taken.**

**AGENDA ITEM: FUTURE AGENDA ITEMS:**

-No additional items.

**AGENDA ITEM: ADJOURNMENT:** Commissioner Puzas motioned to adjourn the meeting. Commissioner Daniels seconded the motion. The motion passed unanimously. The meeting adjourned at 6:45 p.m.

**APPROVED BY:**

**SUBMITTED BY:**

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**Jorge Olguin**  
Chairperson

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**Sherry Bailey**  
Community Development Director

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*General Plan Update Committee  
January 24, 2011*

**MINUTES OF A SPECIAL MEETING OF THE GENERAL PLAN UPDATE COMMITTEE OF THE TOWN OF CLARKDALE HELD ON MONDAY, JANUARY 24, 2011, IN THE MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.**

A SPECIAL Meeting of the General Plan Update Committee of the Town of Clarkdale was held on Monday, January 24, 2011 at 4:00 p.m., in the MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 North Ninth Street, Clarkdale, AZ.

**Planning Commission:**

Chairperson	Janet Regner	Present
Vice Chairperson	Lew Dodendorf	Present
Committee Members	Ida deBlanc	Absent
	Jack VanWye	Present
	Karen Daniels	Absent
	Lisa O'Neill	Present
	Ruth Wicks	Present

**Staff:**

Community Development Director	Sherry Bailey
Administrative Assistant	Vicki McReynolds

**Others In Attendance:** None.

**AGENDA ITEM: CALL TO ORDER:** The Chairperson called the meeting to order at 4:00 p.m.

**AGENDA ITEM: ROLL CALL:** The Administrative Assistant called roll.

**AGENDA ITEM: MINUTES:** Consideration of the Regular Meeting Minutes of September 20, 2010, Special Joint Meeting Minutes of October 5, 2010 and the Regular Joint Meeting Minutes of October 19, 2010. Committee Member Van Wye motioned to approve the Regular Meeting Minutes of September 20, 2010, the Special Joint Meeting Minutes of October 5, 2010 and the Regular Joint Meeting Minutes of October 19, 2010. Vice Chairperson Dodendorf seconded the motion. The motion passed unanimously.

**AGENDA ITEM: REPORTS:**

**Chairperson's Report:** None.

**Staff Report:** None.

**AGENDA ITEM: PUBLIC COMMENT:** The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a

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*General Plan Update Committee  
January 24, 2011*

later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comments to **FIVE minutes**.

**There was no public comment.**

**NEW BUSINESS**

**AGENDA ITEM: REVIEW & DISCUSSION: ADOT Clarkdale Transportation Study - For elements to be included in the General Plan.**

**The Community Development Director stated the following:**

-Some of the details in this study are needed to move the Town forward and some of the detail within the study is more than what is needed to go in the General Plan. Some aspects of this study needs to be incorporated in Chapter 3 – General Plan.

-This study could serve as a stand alone document or used as an addendum.

-How do the Committee Members want to treat this study as it relates to the General Plan and move forward with it?

**Discussion Highlights:**

-Committee Members felt this was an excellent study.

-Page 47 of the study –

**4. EVALUATION CRITERIA AND PROJECT PRIORITIZATION**

4.1 Criteria for Prioritizing Roadway Improvements section was very helpful in explaining the roadway improvement projects that were identified in Chapter 3 addressing critical needs over the next ten years.

-The study should be used as a reference in Chapter 3 and Chapter 4.

-Area of concern: The short-term lower cost projects would not immediately take place leaving the “connectivity of areas” delayed.

-More publicity on Town projects for the public was suggested.

**This item was discussion only, there were NO actions taken. Staff was given direction to make reference in Chapter 3 and Chapter 4 of the General Plan as it relates to the Clarkdale Transportation Study.**

**AGENDA ITEM: REVIEW & DISCUSSION: Education Chapter Outline Process.**

**Staff Report-Community Development Director**

**Background:**

With the addition of the Education Chapter to the General Plan, the Town is adding a new chapter with no state mandated requirements. This gives the GP Update Committee the freedom to design the

chapter's content. Staff has prepared an outline based on discussions held by the GP Update Committee around this topic and comments made at the Town Council meeting. This is just a suggested starting point for discussion purposes. Included in our discussion are the education goals the GP Update Committee has previously reviewed.

**EDUCATION**

**I. OUR EDUCATION COMMUNITY**

- a. Clarkdale Jerome School District
- b. Yavapai College
- c. Private Schools
- d. Lifelong Learning

**II. WORKFORCE TRAINING**

- a. What programs are available to Clarkdale employers/employees
- b. How can the Town of Clarkdale facilitate workforce training programing

**III. TOWN AND COMMUNITY PROGRAMS**

- a. What is the role of the education elements of the Clarkdale Sustainability Park
- b. What is the future of the Community Services Department and programing opportunities

**IV. LIBRARIES OF THE FUTURE**

- a. In the Clarkdale of the future what constitutes a library
- b. What is it's role in a learning community

**V. CLARKDALE'S ROLE AS A LEARNING COMMUNITY**

**PROPOSED EDUCATION POLICIES**

ED-1. Facilitate open communication between the Town, the Clarkdale –Jerome School District and the development community to coordinate development AND growth in a way that mitigates impacts to the school system and provides for the continuation of the existing quality education for school students.

ED-2. Encourage the school district, the Town and developers to engage in early discussions regarding the nature and scope of proposed projects and possible fiscal impacts and mitigation measures.

ED-3. Cooperate with both the Clarkdale-Jerome School District and Yavapai College CLARKDALE CAMPUS in the joint planning, development and use of school facilities which may result in a partnering opportunity for recreation facilities, libraries, and community services/programs.

ED-4. Provide all pertinent information on General Plan amendments, rezoning and other development proposals to the School District and Yavapai College.

ED-5. Work to develop a cooperative Town-District planning collaborative that supports efforts of mutual benefit between the School District and the Town, and Yavapai College and the Town.

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*General Plan Update Committee  
January 24, 2011*

ED-6. Provide leadership and participation in supporting efforts of the education community to increase the percent of youth that graduate, attend higher educational programs - including Yavapai College - and WHO are employed in high quality jobs in the Verde Valley.

ED-7. Collaborate with the School District, the community, post-secondary institutions, businesses and industry to ensure availability of necessary resources to meet learner needs.

ED-8. Continue to work with the School District through programs such as the Safe Routes to Schools program to improve pedestrian and bicycle safety and encourage walking and biking to and from school.

ED-9. Encourage the use of available school facilities for after-school care, private community gathering facilities, public recreation facilities and other dual-and multi-use purposes.

ED-10. Through the town's land use policies, support expansion of existing and development of new post-secondary education facilities, including community colleges and public and private universities."

**The Community Development Director explained "Our Education Community" was based on location and how Clarkdale Jerome School District, Yavapai College, Private Schools and Lifelong Learning relates to Clarkdale. Having a college in our Town is a very important element.**

**Discussion Highlights:**

-Clarkdale currently has a community environment.

-Embracing Lifelong Learning is vital and can be self-sustaining.

-The Town of Clarkdale has a unique opportunity presenting itself as a learning community.

-Volunteers with their vast knowledge need to be encouraged to participate in this area of education.

-The public needs to know there is an opportunity for them to play a part in the community.

-Expanding the Education Chapter under the umbrella of sustainable Clarkdale works in a compatible manner.

**This item was discussion only, there were NO actions taken. Staff will take the points made from this discussion and incorporate them to this outline regarding the Education Chapter for the next meeting. Staff is also in the process of setting up Focus Groups regarding this chapter and will send the information to the Committee Members for those who may want to attend.**

**AGENDA ITEM: FUTURE AGENDA ITEMS:**

-The next General Plan Update Committee meeting will be on Monday, February 28, 2011 – this will be noted as a special meeting.

-Education Chapter - continued

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*General Plan Update Committee  
January 24, 2011*

**AGENDA ITEM: ADJOURNMENT:** Committee Member Van Wye motioned to adjourn the meeting. Committee Member O'Neill seconded the motion. The motion passed unanimously. The meeting adjourned at 5:00 p.m.

**APPROVED BY:**

**SUBMITTED BY:**

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Janet Regner  
Chairperson

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Vicki McReynolds  
Administrative Assistant