

NOTICE – This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE
Tuesday, January 11, 2011 at 6:00 P.M.
Clark Memorial Clubhouse, Men’s Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on **Tuesday, January 11, 2011, at 6:00 p.m.** in the **Clark Memorial Clubhouse, Men’s Lounge, 19 N. Ninth Street, Clarkdale, Arizona.** *Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing.* Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Dated this 6th day of January, 2011
BY



KATHY BAINBRIDGE
CLERK/FINANCE DIRECTOR

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER –

Meeting was called to order by Mayor Von Gausig at 6:00 P.M.

Town Council:

Mayor Doug Von Gausig
Vice Mayor Richard Dehnert - Absent

Councilmember Patricia Williams
Councilmember Curtiss Bohall
Councilmember Bill Regner

Town Staff:

Town Manager Gayle Mabery
Community Development Director Sherry Bailey
Human Resources/Community Services Director Janet Perry
Police Chief Pat Haynie
Utilities Director Wayne Debrosky
Public Works Director Steve Burroughs
Town Clerk/Finance Director Kathy Bainbridge

2. **PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

No Public Comment

3. **MAYOR, COUNCIL MEMBERS AND TOWN MANAGER REPORTS ON CURRENT EVENTS** – A brief summary of current events by the Mayor, Council Members and Town Manager. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

4. **INFORMATIONAL REPORTS**

CAT/ VVTPO– A report regarding the Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations.

COCOPAI – A report regarding the Coconino Yavapai Resource Conservation District.

VVLPI – A report regarding the Verde Valley Land Preservation Institute.

NACOG - A report regarding the Northern Arizona Council of Governments.

NAMWUA - A report regarding the Northern Arizona Municipal Water Users Association.

VRBP – A report regarding the Verde River Basin Partnership.

WAC - A report regarding the Yavapai County Water Advisory Committee.

VVREO – A report regarding the Verde Valley Regional Economic Organization

YCL – A report from the Yavapai College Liaison.

5. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

A. Approval of Minutes of the Common Council - Approval of the minutes of the Special Meeting and Regular Meeting held December 14, 2010.

B. Claims - List of specific expenditures made by the Town during the previous month. December check log and PPE dated 12/4/2010 and 12/18/2010.

C. Board and Commission Minutes – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.

Board of Adjustments Notice of Cancelled Meeting for December 22, 2010

Design Review Board Notice of Cancelled Meeting for December 8, 2010 and minutes of the meeting held December 16, 2010.

Planning Commission minutes of the meeting held December 21, 2010

D. Reports - Approval of written Reports from Town Departments and Other Agencies

Building Permit Report – November, 2010

Capital Improvements Report – November, 2010

Magistrate Court Report – November, 2010

Police Department Report – November, 2010

Water and Wastewater Report – November, 2010

Clarkdale Fire District Report and Mutual Aid Responses Report – November, 2010

Cottonwood Area Transit (CAT) Operations Report – November, 2010

- E. Acceptance of Bid, Approval of Contract, and the Issuance of the “Notice To Proceed” for the Centerville Road Reconstruction and Chip Seal Project** - Approval by the Town Council to accept the bid from Headwater Construction of Chino Valley and approve the contract for the Reconstruction and Chip Seal of Centerville Road Project and direction to the Public Works Department to issue a Notice to Proceed to Headwater Construction.

Councilmember Williams moved to accept the Consent Agenda items A-E as prepared by staff. Motion seconded by Councilmember Bohall. Motion approved unanimously.

NEW BUSINESS

- 6. WASTEWATER TREATMENT PLANT (WWTP) OPTIONS PRESENTATION WORKSESSION** – A worksession to discuss wastewater treatment plant upgrades and treatment options for the Town of Clarkdale.
[This was a worksession only, no action taken](#)
- 7. WORKSESSION REGARDING VOTING ABSTENTIONS** - Discussion and direction regarding a change to Town Code and/or the Public Service Handbook prohibiting abstaining from voting except when there are defined conflicts.
[This was a worksession only, no action taken](#)
- 8. YAVAPAI COUNTY/TOWN OF CLARKDALE MITIGATION PLAN UPDATE** – An update to Council regarding the Town of Clarkdale 2006 Mitigation Plan update process with Yavapai County.
[This was an update only, no action taken](#)
- 9. FINANCIAL OPERATION GUIDE AMENDMENT-** Discussion and consideration regarding an amendment to Section II – Payroll of the Financial Operations Guide for the Town of Clarkdale to include an On Call Policy.
[Councilmember Regner moved to approve the amendment to Section II – Payroll of the Financial Operations Guide for the Town of Clarkdale to include an On Call Policy. Motion seconded by Councilmember Bohall. Motion approved unanimously.](#)
- 10. FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda
[Councilmember Williams would like a worksession regarding restroom vandalism in the parks.](#)
- 11. ADJOURNMENT at 8:30 P.M.**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.