

**PLANNING COMMISSION**  
**OCTOBER 18, 2011**

**MINUTES OF A REGULAR MEETING OF THE PLANNING COMMISSION OF THE TOWN OF CLARKDALE HELD ON TUESDAY, OCTOBER 18, 2011, IN THE MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.**

A Regular Meeting of the Planning Commission of the Town of Clarkdale was held on Tuesday, October 18, 2011, at 6:00 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

**Planning Commission:**

Chairperson	Jorge Olguin	Present
Vice Chairperson	Jack Van Wye	Present
Commissioners	Vic Viarengo	Present
	Karen Daniels	Present
	Dave Puzas	Present

**Community Development Staff:**

Building Official	Paul Grasso
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**Others In Attendance:** None.

**AGENDA ITEM: CALL TO ORDER:** The out-going Chairperson Olguin called the meeting to order at 6:00 p.m.

**AGENDA ITEM: ROLL CALL:** The Building Official called roll.

**AGENDA ITEM: PUBLIC COMMENT:** - The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comments to **FIVE MINUTES**. **There was no public.**

**AGENDA ITEM: MINUTES:** Consideration of the **Regular Meeting Minutes of September 20, 2011.**

Vice Chairperson Van Wye motioned to approve the Regular Meeting Minutes of September 20, 2011. Commissioner Daniels seconded the motion. The motion passed unanimously.

**AGENDA ITEM: REPORTS:**

**Chairperson & Members Special Events Report:** The Boards and Commissions yearly training meeting held on October 17, 2011 was very informative for all the people who attended.

**Staff Report:** None.

*PLANNING COMMISSION  
OCTOBER 18, 2011*

**NEW BUSINESS**

**AGENDA ITEM: ELECTIONS: Chairperson and Vice Chairperson**

Commissioner Puzas made a motion to elect Commissioner Van Wye as Chairperson. Commissioner Viarengo seconded the motion. Commissioner Van Wye accepted the nomination and was elected unanimously.

Commissioner Puzas made a motion to elect Commissioner Viarengo as Vice Chairperson. Commissioner Daniels seconded the motion. Commissioner Viarengo accepted the nomination and was elected unanimously.

**The gavel was transferred from out-going Chairperson Olguin to Chairperson – Elect Van Wye.**

**AGENDA ITEM: STAFF REPORT UPDATE:**

The Building Official gave the following update to the Commissioners.

**-Community Development Department Senior Planner Position:**

The second round of interviews for this position is underway. Phone interviews of the candidates selected after resume reviews were completed on October 17, 2011. Scheduling for the second interview – an onsite series of interviews here in Clarkdale is underway. In the meantime, we are fortunate to have Enalo Lockard working here on a temporary, part-time basis as our senior planner. Enalo hails most recently from the Planning Department of Yavapai County – a position from which he retired three and a half years ago. He has been a wonderful gift to our department during this transition and we are hoping to have him with us until the end of 2011.

**-Mountain Gate Update:**

Dorn Homes did close escrow on the 11 homes and townhomes in some stage of completion and are in the process of getting these homes ready for sale. In the meantime, the Town continues to work with other developers interested in purchasing the remaining 381 lots of the Mountain Gate project. In addition, chip sealing of the roads in the occupied areas of the development took place last week. This is in preparation for the Town accepting the chip-sealed roads, resulting in the opportunity for traffic enforcement within the subdivision. A community-wide neighborhood meeting is scheduled for November 5<sup>th</sup> so the Town staff can notify the residents of upcoming changes and of ongoing projects affecting the subdivision.

**(The Commissioners want to know when the streets will be dedicated).**

**-Verde River Project:**

On September 30, 2011, the Town submitted two Heritage Fund grants pre-applications to the Arizona Department of Fish and Game for enhancements to the public access areas adjacent to the Verde River. Should our projects be accepted, we will be invited to submit a complete application (due on December 31, 2011). In addition, Mayor Von Gausig and Jodie Filardo are attending a Nature Tourism Forum as invited guests of the Walton Family Foundation in Memphis, TN this week. Of the 22 invitees, they are representing our Verde River and the remaining 20 are representing projects on the Mississippi River. Furthermore, The Walton Family Foundation announced last week they will be

**PLANNING COMMISSION**  
**OCTOBER 18, 2011**

River @ Clarkdale project from staff to be hired by the American Rivers organization out of Washington D.C.

**-General Plan Implementation:**

Thanks to the hard work of this Commission and many volunteers in the community, the 2012 General Plan Update was adopted by the Council on October 11, 2011. As a result, the updates will be considered by the voters during the election on March 13, 2012.

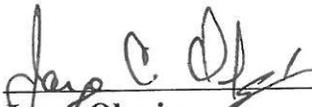
**With the above discussion updates, there were NO actions taken.**

**AGENDA ITEM: FUTURE AGENDA ITEMS:**

- Smart Growth Scorecard
- Form Based Codes
- Town of Clarkdale Zoning Inconsistencies
- Allowing chickens for properties less than 10,000 square feet

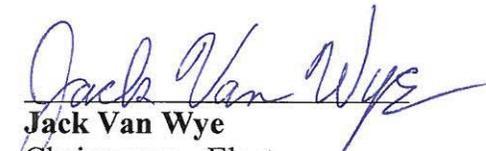
**AGENDA ITEM: ADJOURNMENT:** Commissioner Daniels motioned to adjourn the meeting. Commissioner Olguin seconded the motion. The motion passed unanimously. The meeting adjourned at 6:35 p.m.

**APPROVED BY:**

  
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**Jorge Olguin**  
Out-going Chairperson

**SUBMITTED BY:**

  
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**Paul Grasso**  
Building Official

  
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**Jack Van Wye**  
Chairperson - Elect